

# **MINUTES FOR THE MEETING OF THE LONGFORD DISTRICT COMMITTEE**

**WEDNESDAY 7<sup>th</sup> AUGUST 2024. COMMENCING AT 6.10 PM**

**HELD AT THE WAR MEMORIAL HALL, LONGFORD.**

1. **PRESENT** – Peter Munro (Chair), Annette Aldersea, Bronwyn Baker, Joanne Clarke, Christine Darke, Lesley Pyecroft, Frances Stewart, Neil Tubb.
2. **IN ATTENDANCE** – Cr Matthew Brooks.
3. **APOLOGIES** – Cr Dick Adams.

## **4. DECLARATION OF ANY PECUNIARY INTEREST BY A MEMBER OF A SPECIAL COMMITTEE OF COUNCIL**

In accordance with the provisions of the *Local Government Act 1993*, a member of a Special Committee must not participate in any discussion or vote on any matter in respect to which the member:

- a) has an interest; or
- b) is aware or ought to be aware that a close associate has an interest.

A member has an interest in a matter if the matter was decided in a particular manner, receive, or have an expectation of receiving or likely to receive a pecuniary benefit or pecuniary detriment.

No declaration of any pecuniary interest was declared by any person present.

## **5. ACKNOWLEDGEMENT OF COUNTRY**

We acknowledge and pay our respects to the Tasmanian Aboriginal Community as the traditional and original owners, and continuing custodians of this land on which we gather today and acknowledge Elders – past, present, and emerging.

## **6. CONFIRMATION OF MINUTES**

The minutes of the meeting of the Longford Local District Committee held on 5<sup>th</sup> JUNE 2024 confirmed as a true and correct record of proceedings.

Moved – Bron Baker. Second – Neil Tubb. Carried.

## **7. BUSINESS ARISING FROM MINUTES**

### **PROMOTIONAL ISSUES:**

#### **7.1 Signage for Longford Roundabout.**

LDC received notification from Council that the Department of State Growth will not approve the installation of the Longford roundabout sign until their stipulated conditions have been met. One condition is the removal of two of the entry signs at the northern entrance into Longford. LDC understands that a blue sign has been removed from Tannery Road and discussed a second suitable removal might be one of the brown signs on Illawarra Road. It is understood that signage is also held up by the roundabout needing repairs.

The LDC was unanimous that it strongly objects to the removal of the significant stone “Longford” wall near the railway line. Committee members believe it has been in place for 40 – 50 years and must not be removed under any circumstances.

- NMC Minute 20<sup>th</sup> May 2024 – Action Items - The structure is currently being reviewed by an engineering consultant.
- NMC Minute 24 June 2024 - Action Items -Engineering Officer onsite sightline assessment completed by consultant on 13/06/24. Awaiting report from consultant
- NMC Minute 22 July 2024 – Action Items – 04/07/2024 Engineering Officer Awaiting report from consultant

**ACTION:** Continue to monitor

## **7.2 Motor racing themed Street Sign in Longford.**

Motor racing themed signs are installed. Unfortunately, the heritage style signs along Wellington Street are very difficult to read, the lettering for the street names is too small.

**MOTION:** LLDC regrets that on Wellington Street the new motor racing themed heritage style street signage is not as per the sample provided to the LLDC and are difficult to read and requests that NMC suspend further installation of these signs until these issues are resolved.

Moved - Bron Baker. Second – Dennis Pettyfor. Carried

- NMC Minute 24 June 2024 – DECISION Cr Goss/Cr Archer: That no further action be taken. Carried
- LDC notes furthermore, there is incorrect information on the William Street sign, and spelling error on the Village Green sign (ie. Northan Midlands).

**ACTION:** Neil Tubb to put a Works Request in to NMC.

## **7.3 Visitors Information Shelter, Village Green Landscaping - corner of Archer and Wellington Streets.**

The beds have been prepared for planting by LDC and The Garden Club volunteers. The working group is currently selecting plant varieties for planting in early Spring.

**ACTION:** Continue to monitor

## **7.4 Directory of Clubs and other organizations and their branches in Longford – including sign.**

It is proposed to place organisations sign on or near the visitor information booth in the Village Green, and a second sign near Woolmers Lane end of Wellington Street.

- Fiona Dewar NMC has provided a quotation of \$35 - \$40 for each club/organisation emblem.
- On 23<sup>rd</sup> May Ms Dewar provided further details of a quotation she received to manufacture the frames for the club signs of around \$2,550 each. The frame for the Village Green may be slightly less as it will not require poles for installation.

**ACTION:**

- Neil Tubb and Annette Aldersea to draft a letter to present to organisations/clubs re: informing them of the proposal, cost for the emblems, and seeking their interest in participation.
- LDC would need to request funding from NMC for the frames.

### **7.5. New Promotional Signage either side of Longford Roundabout on Illawarra Road.**

LDC discussed the suitability of using Heritage colours for the signage, consistent with Longford, Brickendon & Woolmers (ie. Oatlands).

**ACTION:** Continue to monitor, considering DSG stance to Longford signage.

### **SAFETY & AESTHETIC ISSUES:**

### **7.6 Pullover area/Viewing Platform – Alternative Location.**

A revised report – V3 had been prepared and circulated to LDC members. The report includes an alternative suggestion for a pullover point on Woolmers Lane. The committee discussed the report further, disappointing that many options on Pateena Road are compromised by overhead power lines. The committee decided to suggest two options to Council.

**MOTION:** LDC requests that NMC consider a lookout or pullover point at either

(1) Woolmers Lane on the hill between Woolmers Bridge and Panshanger Road.

or

(2) Norwich Drive on the southern side opposite number 59.

See attached revised report – V3.1.

Moved – Dennis Pettyfor. Second – Neil Tubb. Carried.

- NMC Minute 24 June 2024 – DECISION That Council consider the location of the vista / look out point after a safety check is conducted on site. Carried Unanimously

Annette Aldersea reported that Exec. Council Meeting 9<sup>th</sup> July 2024 found both sites problematic,

**MOTION:** LDC request that NMC provide clarification regarding request for a pullover viewing area with respect to why the proposed Norwich Drive location is problematic.

Moved – Annette Aldersea. Second – Bron Baker. Carried unanimously.

**ACTION.** In the meantime, LDC will check the speed limit on Norwich Drive.

### **7.7 Wellington & Marlborough Streets Intersection (Sticky Beaks)**

LDC discussed the lengthy delay since community members met with Minister Michael Ferguson and Garry Hills DSG, onsite 9<sup>th</sup> March 2023, to discuss the safety concerns regarding the large concrete planter boxes. The Minister gave his assurance at this meeting that an independent traffic study of the intersection would take place.

LDC discussed further, agreed it should be left turn only out of Wellington Street on to Marlborough Street, and left turn only out of William Street. Peter Munro noted the request to change the Give Way sign to a Stop Sign

- Council Minutes 20.05.2024 – Action Items – The NMC Executive has a meeting scheduled with the General Manager of the Department of State Growth.
- NMC Minutes 24 June 2024 -Action Items – 13/05/2024 Meeting scheduled with the General Manager of State Roads
- NMC Minutes 22 July 2024 -Action Items – 10/07/2024 Engineering Officer Awaiting information from the Department of State Growth. Council moved a motion to lobby State Growth regarding the roundabout, Sticky Beaks corner, pedestrian safety etc.
- Peter Munro noted the number of times recommendations have been put forward by LDC, supported by NMC but no action from State Growth, including the request to change the Give Way on Wellington Street sign to a Stop Sign, for which LDC is still waiting for feedback.

### **7.8 Environmental & Noxious weeds.**

A Public Forum was held 29<sup>th</sup> May 2024, regarding the Northern Midlands Weed Management Strategy.

- Awaiting report from the consulting firm RMCG to come back to Council.

**ACTION.** Continue to Monitor.

### **7.9 Wellington Street and Marlborough Street speed limit reduction.**

NMC Executive assistant sent letter to the Minister 12<sup>th</sup> March 2024, and are awaiting a response.

Resident Derek who has mobility issues raised his concerns about the speed limit on the main street of Longford with Council. Tim Flanagan met with Derek who has difficulty exiting and entering his property on Marlborough Street. Derek would like to see the speed limit reduced to 50KMH.

- NMC Minutes 24 June 2024 – Action Item – 9 May Engineering Officer awaiting response from Minister.
- NMC Minutes 22 July 2024 – Action Item – 10/07/24 Engineering Officer Awaiting response from minister.

**ACTION.** Peter Munro suggested approaching Tania Rattray to intervene. Continue to Monitor.

### **7.10 Pedestrian Safety Concerns – Wellington and Marlborough Streets.**

LDC Motion tabled at Council meeting 22.04.2024 – Minute NO: 24/0128

DECISION: “That Council note the concerns raised by the Local District Committee and consider the relocation/installation of a refuge in the vicinity of the library in future budget deliberations”.

- NMC Minutes 20<sup>th</sup> May 2024 – Action Items – Matter is under consideration. Residents continue to raise safety concerns for pedestrians.
- NMC Minutes 24 June 2024 – Action items – 17/06/2024 Executive Assistant Letter sent, DSG Progressing
- NMC Minutes 22 July 2024 – Action items – Matter still under consideration

**ACTION.** Continue to Monitor.

### **7.11 Illawarra Road West of Roundabout – Safety Concerns.**

**LLDC Motion tabled at NMC meeting 18th March 2024. Council**

DECISION – MINUTE NO. 24/093.

NMC Minutes 20<sup>th</sup> May 2024 - Action Item - Letter sent by Executive Assistant 18<sup>th</sup> April 2024 to Department of State Growth, awaiting response.

LDC discussed the extremely poor condition of the Longford roundabout which continues to deteriorate. The roundabout has become a major safety concern for the Longford community.

**MOTION:** The LDC requests NMC to seek from the Department of State Growth their maintenance and surveillance program for the Longford roundabout as the poor condition of the surface and sides are of major concern to the community.

Moved – Annette Aldersea. Second – Peter Munro. Carried.

NMC Minute 24 June 2024 – DECISION That Council awaits a response from the Department of State Growth. Carried Unanimously

**ACTION.** Continue to Monitor.

## TOWN IMPROVEMENT ISSUES

### **7.12 Longford Racecourse Heritage signage for the Cracroft and Anstey Street corner.**

2 Signs are intended to a) recognize the Longford Racecourse as being the oldest continuous use racecourse in the Southern Hemisphere, according to Tas. Racing, and b) Provide a History Board of prominent horses, jockeys and trainers. Neil Tubb informed LDC that Planning Approval was submitted to NMC on Friday 2<sup>nd</sup> August, 2024 which, if no objection in 14 days, can go ahead. NMC would fund landscaping, provide tables and remove a culvert at the site. Tas Racing have undertaken to divert a watercourse. Project is expected to be completed by end September 2024.

LDC Chair congratulated Neil Tubb and Dennis Petty for their considerable work on this project.

**ACTION: Monitor**

(Neil Tubb left meeting 6.35pm)

### **7.13 Longford Streetscape – Wellington Street upgrade – redirection of funds.**

Council Minute No: 24/0122 - Council has approved redirection of the funds to a shared pathway from Longford Village Green to the Mill Dam boundary only on Council land, plus improvements to dog park, installation of Longford Railway Bridge Pillars, Installation of security fencing along north boundary of dog park and railway line to river.

- NMC 4<sup>th</sup> June 2024. LDC discussed that the path along the old levee bank should not be concreted to retain the rural ambience of Longford.

**MOTION:** The LLDC requests that the NMC not proceed with the sealing of the pathway along the old levee bank between Latour and Union Streets. And, that directional signage be installed for cyclists and pedestrians leading them to the existing path around the velodrome and Longford Legends Walk.

Moved – Annette Aldersea. Second – Bron Baker. Carried.

NMC Minutes 24 June 2024 DECISION: That Council rescind the decision and a report be brought back to the next Council Meeting. CARRIED

- NMC Minutes 22 July 2024 – Action Items – 04/07/2024 Engineering Officer Report prepared
- Annette Aldersea reported that LDC's request to NMC was successful and Council moved to redirect the concreting to the pathway from Smith St to Union St.

**ACTION: Monitor**

### **7.14 Shower for Public Use – Longford War Memorial Hall.**

Showers are token or coin operated. The cost will be \$2 or one token per 4 minutes. Tokens will only be available from Council chambers at this stage. Noted that the shower facing the park is completed and an excellent facility. There are some questions arising regarding the supposed second shower, located at the back corner of the Hall, which appears to be constantly locked.

**ACTION: Annette Aldersea to question NMC if this is in fact a second shower facility.**

### **7.15 “Mulga Fred” – The Poem.**

Discussions re: installation of a QR Code to include the poem and possibly other information at the Fred Davies Memorial.

**ACTION:** Peter Munro to follow up with Tim Flanagan regarding any further information that might be included.

### **7.16 Longford Lawn Cemetery - Landscaping Improvements.**

LDC prepared a report after visiting the cemetery in April, on improving the landscaping and therefore the amenity of the cemetery. LDC motion and report tabled at NMC meeting 20<sup>th</sup> May 2024. Council decision – That Council note the report.

- Officer reports that some roses are being replaced, new soil added, and a new irrigation system installed at the rose area in the cemetery.
- LDC note that the request for a seat under the trees and more trees for shade is still outstanding, with the only existing seat being out in full sun.

**ACTION:** Peter Munro to ask Vivian Tan at Council for an update, and thank Council for the work done to date, being much appreciated.

### **7.17 EV Charging Site in Longford.**

Rear of Hill Street a perfect location.

**ACTION:** Peter Munro to follow up with Tim at Hill Street.

### **7.18 New Public Toilets Marlborough Street.**

Proposed location at rear of car park next to Harcourts. They have no objection to toilets if they will be maintained by Council, would also prefer that CCTV cameras are installed.

Cr. Brooks noted Council has provided new toilets the the War Memorial Hall, and suggested reopening toilets at Longford Town Hall may be an option.

Jo Clarke noted that people are currently using the laneway beside Joe’s Takeaway, and queried whether the toilets, including the new ones at Laycock Park, need security. It was recommended that toilet design should be vandal proof, with one suggestion being hand dryers be placed outside the toilet cubicle so CCTV monitoring would be possible.

**ACTION:** Jo Clarke to follow up with Carlton Dixon regarding Marlborough Street site.

Viv Tan to be asked whether Laycock Street toilets are vandal proof.

### **7.19 Cleaning of existing street signs – Bron Baker.**

Street signs need cleaning, she has already lodged a customer service request with Council.

An audit of missing street signs may also be needed.

Request has been processed. 5/6/24 - Works has responded signs will be cleaned or replaced.

LDC notes it appears the signs have been cleaned, but some are still missing.

**ACTION:** Bron Baker to Monitor

## RECREATIONAL ISSUES:

### 7.20 Deterioration of Facilities at Mill Dam.

LDC included ongoing maintenance and upgrades in its budget requests to Council.

Council is waiting on a further concept plan to be prepared and presented.

- NMC Minutes 22 July 2024 – Action items – 30/04/2024 Matter to be further presented to Councillors at a workshop after July 2024
- Cr. Brooks reported Council had a meeting regarding this. Land ownership is to be investigated as the property has multiple owners including Swifts, Hydro etc.

**ACTION: Monitor**

### 7.21 The Missing Link – Lack of bikeways between Longford roundabout and Pateena Road.

The council considered LLDC Motion at 19.02.2024 meeting.

- 03/2024 Engineering Officer Council Officer has contacted Vanessa King, manager project delivery at the Department of State Growth and requested an update on this project. Awaiting response.
- 12/04/2024 Engineering Officer Response received from Luke Middleton of the Department of State Growth. The general manager has written to the Department of State Growth after receiving this response and advised that Council will continue to lobby for this path to be constructed as part of the Illawarra upgrade works to be carried out by the Department of State Growth.
- NMC Action Items list – NMC Minutes 20<sup>th</sup> May 2024 – Engineering Officer, Executive and Communication Officers awaiting further information from State Growth.
- NMC Minutes 22 July 2024 – Action items – 17/06/2024 Executive Assistant Letter sent, DSG Progressing.

**ACTION: LDC noted the significant importance of a bike link between Longford and Perth. Monitor**

## HERITAGE ISSUES:

### 7.22 Significant Trees Register.

The aim of which is to identify trees and vegetation of high community value and significance, worthy of protection by being included in the Significant Trees List.

There is also the National Trust Tree Nomination Form which can be found at:

[National Trust - Nomination Form \(trusttrees.org.au\)](https://www.trusttrees.org.au) for more information.

Annette Aldersea spoke with a National Trust representative re: current list and collaboration to add more trees to the list.

- New members to LDC were invited to put trees forward for consideration.

**ACTION: Annette Aldersea to suggest Longford History Society become involved, check whether the old trees on a property in Lewis Street should be listed.**

## GOVERNANCE ISSUES:

### 7.23 Project Allocation for funds of \$2,500 in lieu of secretarial support for LDC in 2023.

Ongoing for Landscaping at the Longford Racecourse heritage sign and outside the Visitor Information Shelter Village Green, and to Longford Garden Club.

**ACTION: Continue to monitor.**

## **7.24 Registry of Action.**

LDC has decided to prepare and maintain its own Registry of Action.

**ACTION:** Annette Aldersea to ask Viv Tan at Council for a Template.

## **7.25 LDC Budget Allocation Submission.**

LDC Budget Allocation Submission emailed to Council and LDC members 31<sup>st</sup> March 2024.

LDC Projects for which funding was requested include:

- Marlborough Street footpaths
- Legends Walk
- Motor Racing Street Signs
- ½ Netball/Basketball Park at Velodrome
- Infrastructure masterplan for Longford Bypass

Budget has been passed by NMC but LDC has yet to see a copy.

**ACTION:** Annette Aldersea to check NMC Minutes and ask for a copy

## **8. REPORTS FROM SUB-COMMITTEES:**

- 8.1** Railway Committee – Nothing to report
- 8.2** Longford Legends – Nothing to report
- 8.3** Town Hall Committee – Nothing to report
- 8.4** Arts and Cultural Committee – Nothing to report

## **9. NEW BUSINESS:**

### **9.1 EPA and Traffic Noise**

LDC noted that the EPA can act on traffic noise if approach is made by Council.

### **9.2 LDC Thankyou to previous members**

Cr Brooks commented appreciation for the input from previous members of LDC.

**MOTION:** LDC would like to express its thanks for the contribution of previous members.

**MOVED:** Joanne Clarke. **SECONDED:** Annette Aldersea. Carried Unanimously.

### **9.3 NMC District Committee's Christmas Function**

Christmas Dinner for District Committee members to be held from 6pm on November 22<sup>nd</sup>, 2024 at the Ringwood Hotel, Cressy.

## **NMC Meeting dates for 2024**

19<sup>th</sup> August

16<sup>th</sup> September

21<sup>st</sup> October

18<sup>th</sup> November

9<sup>th</sup> December

**10. CLOSURE-** Chair closed the meeting at 7:35pm.

**The next meeting will be at 5:30 pm on WEDNESDAY 4 September 2024 at the Longford War Memorial Hall, Meeting Room 1.**