

MINUTES

MEETING OF THE CAMPBELL TOWN DISTRICT FORUM HELD IN THE UPSTAIRS MEETING ROOM AT THE TOWN HALL, CAMPBELL TOWN ON TUESDAY, 3 AUGUST 2021 COMMENCING AT 9:32AM

1 PRESENT

Mrs Jillian Clarke, Mrs Jill Davis, Mrs Judith Lyne, Ms Sally Hills, Mrs Fiona Oates, Ms Jo Taylor, Mr Owen Diefenbach, Mr Danny Saunders, Ms Tracy Spencer – Lloyd

2 IN ATTENDANCE

Cr Andrew Calvert, Mr Des Jennings (NMC), Mrs Lucie Copas Fowler (NMC), Mrs Anita Fitzallen (CTDHS), Sgt Mike Gillies (Tasmania Police), Cst Maddie Hickman (Tasmania Police)

3 APOLOGIES

Mayor Mary Knowles OAM, Ms Sarah Annesley

4 DECLARATION OF ANY PECUNIARY INTEREST BY A MEMBER OF A SPECIAL COMMITTEE OF COUNCIL

In accordance with the provisions of the *Local Government Act 1993*, a member of a Special Committee must not participate in any discussion or vote on any matter in respect to which the member:

- a) has an interest; or
- b) is aware or ought to be aware that a close associate has an interest.

A member has an interest in a matter if the matter was decided in a particular manner, receive or have an expectation of receiving or likely to receive a pecuniary benefit or pecuniary detriment.

Nil declared

5 CONFIRMATION OF MINUTES

Mrs Judith Lyne/ Mr Fiona Oates

The minutes of the meeting of the Campbell Town District Forum held on **Tuesday, 6 July 2021** be confirmed as a true and correct record of proceedings.

Carried unanimously

6 BUSINESS ARISING FROM THE MINUTES

6.1 Underpass

Mrs Copas Fowler to provide a copy of the proposed Masterplan for the Main Street Upgrade with the minutes.

Mr Jennings provided an update and advised that the Department of State Growth had met with Council recently. General discussion was held regarding the location, lighting, access to the swimming pool, footpath access and link to the proposed Main Street upgrades. Mr Jennings advised that the Department of State Growth will soon provide the plans to the community for comment. Concern was raised regarding the cost of the project.

Mrs Fitzallen advised that the school is happy with the underpass as it will provide a safe crossing for them and other members of the community. She advised that it is currently very difficult getting large groups of children across the highway.

6.2 Bicentennial Celebrations

Committee to provide update on upcoming events.

An update was provided, events are progressing and have been very successful.

6.3 Town Hall Review

A request to consider the hall heritage listed has been lodged by a ratepayer with the Tasmanian Heritage Council.

Mr Jennings provided an update and advised that Council has not been contacted yet regarding the request for heritage listing.

General discussion was held regarding the proposed upgrades in the Main Street planned for outside the frontage of the hall. Mr Jennings advised that Council would work directly with the new owners in that instance to ensure suitability.

6.4 Aboriginal Name of Campbell Town

Currently awaiting approval from the Tasmanian Aboriginal Centre.

No further action required until approval is granted by TAC.

Mrs Copas Fowler advised that TAC has granted approval for use of the palawa kani name on the entrance statements, however they requested an amendment to the size of the font. Mr Jennings advised that Council is currently waiting to hear back from the TAC to progress the project.

6.5 Information and Tourist Signs

Council's Tourism & Events Officer Fiona Dewar is currently progressing this project and is identifying signs for replacement and seeking quotes. Currently awaiting quotes.

Mrs Copas Fowler will talk to Council's Tourism & Events Officer and investigate progress on this project.

6.6 Invitations

The following groups and organizations were suggested:

- Tasmania Police
- Ambulance Tasmania
- TasFire
- Royal Flying Doctor Service
- Department of State Growth

Mrs Copas Fowler contacted the Department of State Growth in May 2021. Awaiting reply.

Mrs Copas Fowler invited Tasmania Police to attend the 3 August meeting.

Sgt Gillies and Cst Hickman attended, and general discussion was held. Sgt Gillies provide an update on general policing matters throughout Campbell Town (7.2).

6.7 Smoke Free Zone – High Street

Letters to be sent by end of August. Council Officers to progress.

Committee noted information.

6.8 Upgrades to the Campbell Town Skate Park

Ms Fitzallen has provided further information and a proposal. No budget allocation was made for the 2021/2022 Municipal Budget; however, the project has been listed as a small recreation Priority Project for the upcoming Federal Election.

Mrs Copas Fowler is currently awaiting further documentation.

Mrs Fitzallen advised that she does not have the capacity to assist further, Mrs Copas Fowler advised that she had sought quotes and costings from other Councils and will progress as required.

6.9 Banners

Committee noted information. Mrs Copas Fowler to provide draft banner designs to the committee once they have been approved and finalized.

General discussion was held. Mrs Copas Fowler advised that the pictures to be used in the designs have been finalized, pending design specifications.

Mrs Copas Fowler to provide a copy of the banners to the committee for information and comment once they have been finalized.

6.10 Noticeboard

Mrs Oates to provide an update on noticeboard ownership.

Mrs Oates advised that an alternative location for a community noticeboard was required.

6.11 Community Newsletter

Committee to provide update on proposed community newsletter.

Mrs Oates advised that Ms Annesley is happy to facilitate the newsletter and Brian Mitchell MP has agreed to print it as required.

7 NEW BUSINESS

7.1 Main Street Upgrades Consultation

General discussion was held regarding the Main Street upgrades consultation process.

Ms Tracey Spencer – Lloyd/ Mrs Fiona Oates

That the CTFD form a group to facilitate further consultation of the Main Street upgrades.

7.2 Tasmania Police

Sgt Gillies introduced Cst Hickman to the committee and provided an update on general policing matters with the area.

General discussion was held regarding speeding through the main street, double parking of trucks, general vandalism and burglaries, speed signs and targeted speeding operations.

Mrs Fitzallen left the meeting at 10:37am.

Cr Calvert left the meeting at 10:42am.

Mr Diefenbach left the meeting at 10:48am.

Ms Spencer – Lloyd left the meeting at 10:53am.

7.3 Meeting dates and times

Ms Spencer – Lloyd advised that the time and day of meetings is often not suitable for her and suggested that the committee consider alternative days and times.

Mrs Copas Fowler advised that she is only able to attend meetings during business hours, if the committee were to change the time to after hours, they would need to provide their own secretarial support. Council has available \$2,500 for the facilitation of this.

Committee to discuss.

7.4 Letter to outgoing members

General discussion was held regarding sending a letter to outgoing members of the committee.

Mrs Copas Fowler to progress.

7.5 Ross Local District Committee

A suggestion was raised that the committee facilitate a joint meeting with the RLDC.

Committee to discuss.

7.6 Museum

Ms Hills asked if there was any progress on where the museum would be located if the hall sells. Mr Jennings advised that an alternative location had not yet been identified.

7.7 Water and Service connections

General discussion was held regarding Council's responsibility to ensure that land for sale had access to water and service connections. Mr Jennings advised that it was not the responsibility of Council to ensure this and that prospective purchasers and their builder were required to do their own investigation.

8 CLOSURE

Chairperson closed meeting at **11:03am**.

Next meeting to be held on **7 September 2021** at the Town Hall, upstairs meeting room.