

MINUTES

BIENNIAL GENERAL MEETING OF THE CAMPBELL TOWN DISTRICT FORUM HELD IN THE UPSTAIRS MEETING ROOM AT THE TOWN HALL, CAMPBELL TOWN ON TUESDAY, 6 JULY 2021 COMMENCING AT 9:30AM

1 ATTENDANCE

Mrs Jillian Clarke, Mrs Jill Davis, Mr Owen Diefenbach, Mrs Judith Lyne, Mrs Fiona Oates, Ms Sally Hills, Mrs Jo Taylor, Mr Danny Saunders, Ms Sarah Annesley, Ms Tracy Spencer - Lloyd

IN ATTENDANCE:

Mrs Lucie Copas Fowler (NMC), Ms Merel Richardson (NMC)

2 APOLOGIES

Nil

3 APPOINTMENT OF ACTING CHAIRPERSON

Mrs Copas Fowler appointed as Acting Chair for the Biennial General Meeting.

4 CONFIRMATION OF MINUTES

Mrs Jo Taylor/ Ms Sally Hills

That the minutes of the Biennial General Meeting of the Campbell Town District Forum held on Tuesday, 5 July 2016, be confirmed as a true and correct record of proceedings.

Carried unanimously

5 REPORT BY CHAIRPERSON

Mr Owen Diefenbach / Mrs Jill Davis

That the Chairperson's Report be received.

Carried unanimously

6 MEMBERSHIP

At the Council meeting of 28 June 2021, the members listed below were endorsed for a term of 2 years to June 2023:

- Fiona Oates

- Jill Davis
- Jillian Clarke
- Sally Hills
- Judith Lyne
- Danny Saunders
- Sarah Annesley
- Jo Taylor
- Owen Diefenbach
- Tracey Spencer – Lloyd

Mr Michael Roach/ Mrs Debbie Thomas

That the information be received.

Carried unanimously

7 ELECTION OF OFFICE BEARERS

i) Appointment of Chairperson

Mrs Judith Lyne / Mr Danny Saunders

That Mrs Jillian Clarke be appointed Chairperson for the term of two years.

Carried unanimously

ii) Appointment of Vice-Chairperson

Mrs Jillian Clarke / Mr Danny Saunders

That Mrs Jill Davis be appointed Vice Chairperson for the term of two years.

Carried unanimously

iii) Appointment of Secretary

Mrs Jillian Clarke / Ms Sally Hills

That Mrs Lucie Copas Fowler be appointed Secretary for the term of two years.

Carried unanimously

8 REVIEW OF MEMORANDUM OF UNDERSTANDING

The Memorandum of Understanding (MOU) is circulated as an attachment.

It should be noted that the 2018-2020 MOU reflects changes approved at the 16 April 2018 Council meeting.

Mrs Jillian Clarke/ Mr Danny Saunders

That the Committee endorse the Memorandum of Understanding and request the Chair to sign the MOU on behalf of the Committee.

Carried unanimously

9 CLOSURE

The Chairperson closed the Biennial General Meeting at 9:52am.