

MINUTES

MEETING OF THE CAMPBELL TOWN DISTRICT FORUM HELD IN THE UPSTAIRS MEETING ROOM AT THE TOWN HALL, CAMPBELL TOWN ON TUESDAY, 4 MAY 2021 COMMENCING AT 9:34AM

1 PRESENT

Mrs Jill Clarke (Chairperson), Mrs Jill Davis, Mrs Judith Lyne, Mr John Ashman, Ms Sally Hills, Mrs Fiona Oates (Deputy Chairperson), Ms Jo Taylor, Mr Owen Diefenbach

2 IN ATTENDANCE

Cr Andrew Calvert, Miss Lucie Copas (NMC), Anita Fitzallen (CTDHS)

3 APOLOGIES

Nil

4 DECLARATION OF ANY PECUNIARY INTEREST BY A MEMBER OF A SPECIAL COMMITTEE OF COUNCIL

In accordance with the provisions of the *Local Government Act 1993*, a member of a Special Committee must not participate in any discussion or vote on any matter in respect to which the member:

- a) has an interest; or
- b) is aware or ought to be aware that a close associate has an interest.

A member has an interest in a matter if the matter was decided in a particular manner, receive or have an expectation of receiving or likely to receive a pecuniary benefit or pecuniary detriment.

Nil declared

5 CONFIRMATION OF MINUTES

Mrs Jill Davis/ Ms Judith Lyne

The minutes of the meeting of the Campbell Town District Forum held on **Tuesday, 13 March 2021** be confirmed as a true and correct record of proceedings.

Carried unanimously

6 BUSINESS ARISING FROM THE MINUTES

6.1 Underpass

Awaiting update post State Election. Mrs Copas Fowler will advise committee when an update is received.

Mrs Copas Fowler to provide an update to the committee once a response has been received.

6.2 Bicentennial Celebrations

Committee to provide update on upcoming events.

Mrs Davis provided an update to the committee. Several events are progressing including a presentation evening, golf day and farm tours.

Ms Fitzallen suggested that a student bus tour is organized for the bicentenary farm bus tours.

6.3 MOU

MOU review report to be considered at May Council Meeting.

Mrs Copas Folwer advised that a final report is to be presented to the May Council Meeting, the draft MOU was presented to the April Workshop and amendments were requested by Councillors.

6.4 Town Hall Review

The process has commenced, update to be provided once complete.

Ms Hills provided an update on a recent meeting with Mr Jennings and Officers.

Mrs Copas Fowler provided an update on the current process and advised that Council will consider all objections to the intention to sell public land.

6.5 Tourist Signage/ Dual Naming

New entrance sign to allow space for dual name. The following decision was resolved at the 15 February Council Meeting.

DECISION

Cr Davis/Cr Lambert

That Council

i) note the request and progress the matter; and

ii) develop a Council policy on dual naming.

Carried unanimously

Council Officers have been preparing a draft policy on dual naming, this will go to Council for approval.

Proposed signage draft to be circulated with the minutes for feedback.

6.6 Tourist Signs

Council's Tourism & Events Officer Fiona Dewar is currently progressing this project and is identifying signs for replacement and seeking quotes.

Committee noted information.

6.7 Invitations

The following groups and organizations were suggested:

- Tasmania Police
- Ambulance Tasmania
- TasFire
- Royal Flying Doctor Service
- Department of State Growth

Mrs Copas Fowler to contact the Department of State Growth, reply expected post State Election.

No reply has been received from the Department of State Growth yet.

Mrs Copas Fowler to invite Tasmania Police to June meeting.

6.8 Anglican Diocese and Centacare Evolve Partnership

Mrs Oates to provide an update on the project.

Mrs Oates provided an update on the project and advised that representatives from Anglicare and Centacare will be in Campbell Town on 1 June to facilitate a meeting regarding the proposed Development Application.

Mrs Oates advised that the project has four stages, with a total of 63 properties proposed. These will include affordable housing, rental properties and properties for sale. The first stage will include 14 properties. The project is hoping to commence in January 2022, with an estimated completion date of March 2023.

Ms Fitzallen advised that the school had lost 10 students over the last few months due to a shortage of suitable properties.

6.9 Promotion of Forum

The current membership term for all Local District Committees expires 30 June 2021.

New membership to be advertised mid-May, including on Council's Facebook page and in the Northern Midlands Courier.

Current members are encouraged to promote the committee to community members.

Mrs Copas Fowler advised the membership will be advertised in the next edition of the Courier.

Action:

Mrs Copas Fowler to provide membership application forms with the minutes and send physical copies to the Chairperson.

6.10 Smoke Free Zone – High Street

Council Officers investigated the request and can provide the committee with the following information:

- The *Public Health Act 1997* declared that from 1 March 2012 penalties apply to smoking in outdoor dining areas.

Mrs Copas Fowler to provide an update at the meeting.

General discussion was held regarding concerns held by community members. Mrs Copas Fowler provided an update and advised that the Department of Health is the correct department to formally process and consider an application to declare the identified location as a 'Smoke Free Zone'.

Ms Jo Taylor/ Mr John Ashman

That Council contact business owners along the Main Street reminding them of the regulations.

Carried unanimously

6.11 Garbage Bins

Bigger garbage bins are being considered within the Campbell Town Main Street Upgrades.

Mrs Copas Fowler to provide an update at the meeting.

Mrs Copas Fowler provided an update on funding for the main street upgrades. Cr Calvert advised that the project has been identified as a top priority for Council and Council are hopeful that the project will be considered for high level funding in the next Federal Election.

7 NEW BUSINESS

7.1 Community Involvement

General discussion was held regarding encouraging the younger generation to join the committee or come to meetings to get involved and share their ideas and concerns.

Cr Calvert advised that once the MOU is endorsed, Council Officers are going to attend each committee to discuss with them, changes to the new MOU.

Mrs Copas Fowler advised that once the MOU is endorsed, further advertising and promotion can be organized for Council's Facebook page and for the Northern Midlands Courier.

7.2 School

Ms Fitzallen raised several suggestions that have come from students at the school, they included the following:

- *Skate park is not big enough, more equipment/ upgrades requested*
- *Toilets at skate park need an upgrade*

Mrs Copas Fowler advised that the toilets are being upgraded. Upgrades to be completed by the end of 2021.

Cr Calvert advised Ms Fitzallen to assist students to put together a proposal to be presented to Council with examples and costings etc.

Mrs Copas Fowler suggested that it could be considered within the 2021/2022 budget process.

Ms Lyne suggested that Ms Fitzallen attend the next Campbell Town Hospital board meeting to seek support and funding. Mrs Copas Fowler suggested that she also approach Tasmanian Community Fund to be considered in their September funding round.

Ms Judith Lyne/ Mrs Fiona Oates

That Council consider an upgrade or extension to the Campbell Town Skate Park in the 2021/2022 budget.

Carried unanimously

7.3 Banners

General discussion was held regarding the banner poles and suggested banner designs for Campbell Town.

Mrs Copas Fowler advised that Council is hoping to have banners that can be used for each town, these include ANZAC themes, Christmas themes and general banners.

Mrs Copas Fowler advised that each school within the municipality had provided the artwork for their relevant town for the Christmas banners and that the feedback received has been very positive. Ms Fitzallen advised that she had not been made aware of this. Mrs Copas Fowler advised that Council had contacted CTDHS previously.

Action:

Mrs Oates to provide banner suggestions to Mrs Copas Fowler for consideration.

7.4 Speed Limit

Mr Diefenbach raised concerns with vehicles speeding through the Main Street. Mrs Copas Fowler advised that this is a police matter and that the Police need to be notified. Mrs Copas Fowler also advised that traffic calming measures are to be included in the Main Street upgrades.

Mrs Copas Fowler to invite Tasmania Police to next meeting.

7.5 Community Noticeboard

General discussion was held regarding ownership of noticeboard outside book shop.

Action:

Mrs Oates to contact owner and ask for permission to use as a community notice board.

7.6 Truck Parking

General discussion was held regarding truck parking within Campbell Town. Concerns were raised about double parking, Mrs Copas Fowler advised that it is a Police matter and the Police need to be advised directly.

Mrs Copas Fowler advised that alternative truck parking is to be considered within the Main Street upgrades.

7.7 Trees

Mrs Clarke advised that she had met with the Works Manager who had advised her that he has been notified by TasNetworks that around 6x trees need to be removed, from Monatgue Street to Edgar Street.

Mrs Clarke advised that the Works Manager is investigating alternative suggestions other than removal.

7.8 Facilities Officer Vacancy

General discussion was held regarding the position and the workload. Mrs Clarke advised that the facility has 30x bookings within the next 5 weeks which is great for Campbell Town.

8 CLOSURE

Chairperson closed meeting at **10:49am**.

Next meeting to be held on **1 June 2020** at the Town Hall, upstairs meeting room.