

Postal Address: PO Box 156
LONGFORD TAS 7301



Location:
13 Smith Street
LONGFORD TAS 7301

Phone: : (03) 6397 7303
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FOOD BUSINESS APPLICATION FORM

Food Act 2003
Sections 84, 87, 89

Application for **Notification, Registration, or Renewal** of a Food Business

For help completing this form, please contact your local council's Environmental Health Officer

PART 1: TYPE OF APPLICATION

- I am notifying my intention to operate a food business (s84); or
- I am applying to register a food business (s87); or
- I am applying to renew a food business' registration (s89)

PART 2: TYPE OF BUSINESS

- The food business is a one-off event
- The food business is an ongoing business
- The food business is a mobile food business
- The food business will operate from fixed premises

PART 3: FOOD BUSINESS PROPRIETOR'S DETAILS

Applicant's Full Name (name of the individual or company that will carry on the food business):

ABN / CAN:

Date of Birth (for non-ABN/ACN holders):

Business Address:

Postal Address (if different from business address):

Business Phone Number/Mobile:

Email Address:

PART 4: FOOD BUSINESS DETAILS

Trading Name:

On-site Contact (if different from applicant):

Phone number:

Email Address (on-site contact):

Hours of Operation:

Monday:	Tuesday:	Wednesday:	Thursday:
Friday:	Saturday:	Sunday:	

For Mobile Food Businesses: (*vehicle, cart, tent, booth or other mobile structure*)

Vehicle registration number (if applicable):	
Address where vehicle is garaged, or equipment is stored:	

Proposed start date of trading:

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PART 5: FOOD AND FOOD HANDLING ACTIVITIES

List the types of foods to be sold (please attach details if insufficient space, a menu or product list may suffice):

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Types of food handling activities or processes to be used:

No Processing <input type="checkbox"/>	Cook-chill / sous vide <input type="checkbox"/>
Cooking <input type="checkbox"/>	Vitamising <input type="checkbox"/>
Cooling <input type="checkbox"/>	Packaging / Repacking / Labelling <input type="checkbox"/>
Reheating <input type="checkbox"/>	Vacuum packing <input type="checkbox"/>
Hot-holding /Cold-holding <input type="checkbox"/>	Preparation in advance (>4 hours) <input type="checkbox"/>
Other (specify):	

PART 6: FOOD BUSINESS LAYOUT – MOBILE FOOD BUSINESS

For mobile food businesses: please attach an A4 plan or photographs clearly depicting the layout of your vehicle, cart, tent, booth or other mobile structure. Refer to the *Guidelines for Mobile Food Businesses* for more information.

PART 7: FOOD PREPARATION & STORAGE – MOBILE FOOD BUSINESS

If any food sold from a mobile food business is to be prepared and/or stored at another location not mentioned above, please provide details, including the address of any premises where food is to be stored or prepared. Attach details if insufficient space:

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PART 8: APPLICANT DECLARATION

I declare that the information provided on this form is true and correct.

I understand and agree that information on this form, and about the business and its on-going operation, may be shared between Authorised Officers, councils, and other jurisdictions to assess this application and the business' compliance with the *Food Act 2003*.

I consent to receiving communications about this application in electronic form.

Applicant Name:

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Applicant Signature:

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Date:

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APPLICATION FEES AND SIGNATURE**FEE**

Please contact the Council's Health Department on (03) 6397 7303 or email health@nmc.tas.gov.au for relevant fees.

Applicant for
Registration / Renewal:

Name: (Print)	Signed:	Date:
<input type="text"/>	<input type="text"/>	<input type="text"/>

OFFICE USE ONLY

Receipt No: Date Issued:

PRIVACY STATEMENT

The Northern Midlands Council abides by the *Personal Information Protection Act 2004* and views the protection of your privacy as an integral part of its commitment towards complete accountability and integrity in all its activities and programs.

Collection of Personal Information: The personal information being collected from you for the purposes of the *Personal Information Protection Act, 2004* and will be used solely by Council in accordance with its Privacy Policy. Council is collecting this information from you in order to process your building application.

Disclosure of Personal Information: Council will take all necessary measures to prevent unauthorised access to or disclosure of your personal information. External organisations to whom this personal information will be disclosed as required under the *Building Act 2000*. This information will not be disclosed to any other external agencies unless required or authorised by law.

Correction of Personal Information: If you wish to alter any personal information you have supplied to Council please telephone the Northern Midlands Council on (03)6397 7303. Please contact the Council's Privacy Officer on (03)6397 7303 if you have any other enquires concerning Council's privacy procedures.