

MINUTES

MEETING OF THE CAMPBELL TOWN DISTRICT FORUM HELD IN THE UPSTAIRS MEETING ROOM AT THE TOWN HALL, CAMPBELL TOWN ON TUESDAY, 6 MARCH 2018 COMMENCING AT 9:31AM

1 PRESENT

Mrs Jill Clarke (Chairperson), Mrs Jill Davis, Mr Owen Diefenbach, Mr Bevis Perkins ESM, Mr John Ashman, Mrs Debbie Thomas, Mrs Judith Lyne

2 IN ATTENDANCE

Cr Leisa Gordon, Miss Lucie Copas (Executive and Communications Officer), Mr Bill Chugg, Senior Sergeant Mike Gillies (Tasmania Police)

3 APOLOGIES

Mr Michael Roach, Mr Rob Rakich

4 DECLARATION OF ANY PECUNIARY INTEREST BY A MEMBER OF A SPECIAL COMMITTEE OF COUNCIL.

In accordance with the provisions of the *Local Government Act 1993*, a member of a Special Committee must not participate in any discussion or vote on any matter in respect to which the member:

- a) has an interest; or
- b) is aware or ought to be aware that a close associate has an interest.

A member has an interest in a matter if the matter was decided in a particular manner, receive or have an expectation of receiving or likely to receive a pecuniary benefit or pecuniary detriment.

Nil declared

5 CONFIRMATION OF MINUTES

Mrs Debbie Thomas/ Mrs Judith Lyne

The minutes of the meeting of the Campbell Town District Forum held on **Tuesday, 6 February 2018** be confirmed as a true and correct record of proceedings.

Carried unanimously

6 PRESENTATION

Senior Sergeant Mike Gillies spoke to Forum members and answered general questions.

Senior Sergeant Gillies encouraged Forum members to phone Tasmania Police with any concerns they may have in order for Tasmania Police to act.

7 BUSINESS ARISING FROM THE MINUTES

7.1 Tree Planting Program

Forum to discuss Street Tree Report tabled at February meeting.

Mrs Lyne commended and endorsed the program.

8 NEW BUSINESS

8.1 Customer Requests - Process

Council would like to remind all committees of the process surrounding Customer Requests. Requests are to be submitted on a Customer Request form and not be noted in the minutes.

Once a Customer Request Form has been submitted, Council Officers will endeavour to respond within twenty (20) working days, in accordance with our Customer Service Charter.

If the issue is urgent it will be attended to at earliest convenience.

Chairperson expressed her disappointment and opinion with the formal process.

Mrs Judith Lyne/ Mr Bevis Perkins ESM

That Miss Copas include Customer Requests in Correspondence.

Carried unanimously

8.2 Conara Park – BBQ shelter

The Department of State Growth has contacted Council and expressed their desire to remove the BBQ shelter located at Conara Park, due to repeated vandalism and ongoing maintenance costs as a result.

Forum to provide feedback regarding proposed removal.

Cr Gordon explained that the land in question is not owned by Council nor is it Council's responsibility to maintain.

8.3 War Memorial Oval

Council are pleased to advise that construction is expected to commence prior to June 2018 and will not interfere with the 2018 Football Season as the current facility will

remain in place until the new multi-purpose facility is complete.

There has been some delay with approval of the tender which closed on 17 October 2017, due to prices coming in well above expectations due to a strong construction environment at this time.

Council has been working with the Architects and preferred tenderer to review design and costs and endorsed the acceptance of the tender on 19 February 2018.

Council must now finalise the design, this will now take 2-3 months.

DECISION

Cr Knowles/Cr Gordon

That Council

- a) accepts the revised tender from Vos Group; and
- b) Officers review the 2017/2018 Budget to identify savings to cover the additional cost and fund the remaining components in the 2018/2019 Budget; and
- c) make this decision available to the public.

Carried

Forum pleased to see that development will commence prior to June 2018. Forum have requested a copy of the plans once they have been finalised and are available to the public.

8.4 Magical Parks 2018

Miss Copas announced that Council will be partaking in National Parks Week for 2018 and provided some detail on the mobile app game available in Valentine Park and encouraged members to participate.

8.5 Rubbish Bins

Ms Hills tabled photographs of bins for Council to consider.

Miss Copas to provide photograph to the Works Manager.

7.6 Strategic Plan/ Budget

Forum to discuss and finalise their Budget and Strategic Plan prior to April meeting to provide to Miss Copas for Council to consider.

7.7 Community Welcome Pack

Mrs Lyne suggested that the Forum prepare and distribute a Community Welcome Pack

for new community members and discussed possible funding avenues.

It was noted that Council already provide to new property owners in the municipality.

9 CLOSURE

Chairperson closed meeting at **10:26am**.

Next meeting to be held on **10 April 2018** at the Town Hall, upstairs meeting room.