

NORTHERN MIDLANDS COUNCIL

MARQUEE HIRE AGREEMENT

ABN: 70 695 934 223



This document is a formal agreement between Council and _____
for the hire of _____ (maximum available is 5) of Council's Community Marquees for the
period _____ to _____ for use at the following event: _____

TERMS & CONDITIONS

Hire Terms

- The hirer is responsible for the security and care of the marquee/s at all times.
- The hirer agrees to erect, stabilise and dismantle the marquee/s in strict accordance with the instructions provided by marquee manufacturer, 'Instant Up Marquees'.
- The hirer must ensure adequate underground infrastructure investigations have been completed prior to using the marquee pegs, and Council will not be liable for any damage or injury caused as a result of the use of the marquee pegs.
- The hirer is not permitted to lend or sublease the marquee/s to any other person or organisation.
- The marquees can only be used at the event/venue specified.
- The hirer must provide proof of their organisation's public liability insurance cover with the completion of this form.
- The hirer is responsible for the collection and return of the marquee/s during normal weekday office hours, with such arrangements to be made by contacting Council Reception on 6397 7303.
- The hirer is responsible for applying to Council for a temporary occupancy permit if the 5 marquees are to be erected to create a floor area of greater than 80m².

Payment Terms

A hire fee of \$50 per marquee per day of usage is payable prior to the leasing date (i.e. if one marquee is collected on Friday, used Saturday, and returned Monday – the cost is \$50).

Damage/Lost

- The hirer is responsible for refunding to Council the cost of replacing any items lost.
- Should any damage occur to the marquee/s, Council reserves the right to require the hirer to fund the repairs required. **(NB Each marquee is valued at \$2,200 as of March 2016).**

Accidents

- In the event of an accident involving the marquee/s, the hirer must notify Council as soon as possible.
- If the accident has the potential to generate a public liability claim against Council, the hirer is to provide Council with a full incident report including the names and contact details of witnesses to the accident.

Condition on Return

The marquee/s are to be returned in a dry, clean and tidy condition. If Council has to dry and/or clean the marquees, the hirer will be required to meet the costs incurred by Council.

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Hirers Statement

- I agree, and will abide by the terms and conditions as outlined in this hire agreement, and I have the Authority to sign this agreement on behalf of the hiring organisation.
- I acknowledge receiving the 'Instant Up Marquees' instruction relating to the erection, stabilisation, dismantling and cleaning of the marquee/s.
- I have attached proof of our organisation's public liability insurance.

Signed: _____ **Date:** _____

Name: _____ (please print)

Contact Phone: _____