

PUBLIC HALLS – LONGFORD TOWN HALL 2023/2024

Please note fees may change, please contact the Booking Officer to confirm costs for your event / meeting.

Note: Fees and charges marked with an Asterik * are GST Free

	Basis	Fee	
Longford Town Hall:			
Hall (locals)	Per hour	\$18.50	
Hall (non-locals)	Per hour	\$24.00	
Hall Functions (locals)	Per day	\$164.00	
Hall Functions (non-locals)	Per day	\$216.00	
Function setup before or clean up after	Half day	\$103.00	
Stage Lighting and Equipment	Per hire	\$123.00	
Kitchen	Per hour	\$12.00	
Kitchen	Per function	\$34.00	
Table hire (off site)	Per table per day	\$5.10	
Chair hire (off site)	Per chair per day	\$2.10	
Meeting Room			
Meeting Room (locals)	Per hour	\$18.50	
Meeting Room (non-locals)	Per hour	\$24.00	
Audio Equipment/screen	Per hire	\$29.00	
Bond			
Bond - Key Deposit		\$20	*
Bond (non-alcohol function)		\$200	*
Bond (alcohol function)		\$500	*
Bond Meeting Room		\$50	*
Charge taken from Bond if facility not cleaned by hirer (Per Hire)		\$90.00	
Charge taken from Bond if waste left behind (Per Hire)		\$50.00	
Major Functions are negotiable please contact booking Officer			
Insurance			
- Meeting		\$5.00	
- Non-alcohol function		\$15.00	
- Alcohol function		\$50.00	