



NORTHERN MIDLANDS COUNCIL

POLICY MANUAL

COUNCIL CHAMBERS, LONGFORD – USE OF

Originated Date:	Adopted 29 September 1997-Min. No. 366/97 (as Policy 3)
Amended Date/s:	Reviewed 21 September 2009 – Min. No. 255/09 Reviewed 17 September 2012 – Min. No. 241/12 Reviewed 21 July 2014 – Min. No. 176/14 Reviewed 14 December 2020 – Min. No. 423/20 Reviewed 16 September 2024 – Min. No. 24/0308
Applicable Legislation:	Section 205(1)(a) of the <i>Local Government Act 1993</i>
Objective	To establish a policy for the use and charge of the Council Chambers, Longford by persons or groups for meetings, interviews or functions.
Administration:	Governance
Review Cycle/Date:	Every 4 years. Next review 2028.

POLICY

That Council make a charge for the use of the Council Chambers by persons, or groups (not including charity organisations, or Committees of Council); use of Council Chambers only to be during normal operating hours and in the event that no other Council venue is available for use at the day or time a venue is required.

The charges for use of the Council Chambers to be levied in accordance with the Fees & Charges set annually during the Budget process.

The charges for the Council Chambers are to be administered by the Corporate Services Department and shall be reviewed each financial year in accordance with the review of the Department of Treasury and Finance fee units.

POLICY REVIEW

This policy to be reviewed every 4 years.