

MINTUES OF THE BIENNIAL GENERAL MEETING OF THE ROSS DISTRICT COMMITTEE WILL BE HELD THE ROSS READING ROOMS ON TUESDAY, 4 AUGUST 2026 COMMENCING AT 11:15.

MINUTES

1 ATTENDANCE: Helen Davies, Sally Langridge, Debra Cadogan-Cowper, Rod Haigh, Nigel Davies, Cr Alison Andrews AM, Cr Richard Archer, Vivien Tan NMC Executive and Communications Officer.

2 APOLOGIES: Marcus Rodrigues

3 GUEST: Paul Kelly

3 APPOINTMENT OF ACTING CHAIRPERSON

Councillor Richard Archer was appointed as Acting Chair for the Biennial General Meeting.

4 CONFIRMATION OF MINUTES

The Minutes were circulated by email with the agenda.

Recommendation

That the minutes of the Biennial General Meeting of the Ross District Committee held on Tuesday, 6 August 2024, be confirmed as a true and correct record of proceedings.

Moved H Davies Seconded: N Davies Carried

5 REPORT BY CHAIRPERSON

Chairperson's Oral Report

There are certainly a lot of balls in the air at the moment, and it's encouraging to see that several of the projects and initiatives we've been working on are now getting close to fruition. While progress can sometimes seem slow, it's rewarding to see the outcomes beginning to take shape and to know that the efforts of the committee are helping to deliver positive results for our community.

I would like to take this opportunity to sincerely thank my fellow District Committee members for their ongoing commitment, ideas and support. I would also like to acknowledge the Mayor and Councillors for their continued engagement and willingness to listen to and advocate for local priorities. Working together has helped move a number of important projects forward.

I would also like to express my appreciation to our outgoing Vice Chair, Michael Smith. Michael has been a steady and valued member of the committee, helping to keep us grounded and focused on what matters most to the community. He has also done an excellent job preparing our minutes and ensuring that our discussions and decisions are accurately recorded. His contribution, support and dedication to the committee have been greatly appreciated, and I thank him for his service.

As we move forward, I look forward to seeing some of our current projects completed and continuing to work collaboratively on the opportunities and challenges ahead.

Thank you.

6 MEMBERSHIP

At the Council meeting of 20 July 2026, the members listed below were endorsed for a term of 2 years to 30 June 2028:

1. Debra Cadogan-Cowper
2. Helen Davies
3. Marcus Rodrigues
4. Nigel Davies
5. Rodney Haigh
6. Sally Langridge

Recommendation *That the information be received.*

7 ELECTION OF OFFICE BEARERS

i) Appointment of Chairperson

*Nomination received for Nigel Davies Moved: D Cadogan-Cowper Seconded: R Haigh Carried
There were no further nominations received. Nigel Davies was duly appointed as the Chairperson.*

ii) Appointment of Vice-Chairperson

*Nomination received for Rodney Haigh Moved: S Langridge Seconded: H Davies Carried
There were no further nominations received. Rodney Haigh was duly appointed as the Vice
Chairperson.*

iii) Appointment of Secretary

*Nomination received for Debra Cadogan-Cowper Moved: N Davies Seconded: S Langridge Carried
There were no further nominations received. Debra Cadogan-Cowper was duly appointed as the
Secretary.*

8 DETERMINATION OF MEETING DATES AND TIMES

- 1 September 2026 5pm
- 6 October 2026 11:15am
- 3 November 2026 5pm
- 1 December 2026 11:15am
- 2 February 2027 11:15am
- 2 March 2027 5pm
- 5 April 2027 11:15am
- 4 May 2027 5pm
- 1 June 2027 11:15am
- 6 July 2027 5pm
- 3 August 2027 11:15am
- 6 September 2027 5pm
- 5 October 2027 11:15am
- 2 November 2027 5pm
- 6 December 2027 11:15am

The committee resolved that the information be received.

9 MEMORANDUM OF UNDERSTANDING

The Memorandum of Understanding (MOU) is circulated as an attachment.

Recommendation

That the Committee endorse the Memorandum of Understanding and request the Chair to sign the MOU on behalf of the Committee and indicate secretarial requirements.

Moved: N Davies Seconded: R Haigh Carried

10 CLOSURE

The Chairperson closed the Biennial General Meeting at 11:21am.