

**BIENNIAL GENERAL MEETING OF THE LONGFORD DISTRICT COMMITTEE HELD AT THE
LONGFORD WAR MEMORIAL HALL ON WEDNESDAY, 5 AUGUST 2026 COMMENCING AT 5:30PM**

MINUTES

1 ATTENDANCE Adam McAveney, Alexander Francis, Annette Aldersea, Frances Stewart, Ken Richards, Neil Tubb, Peter Munro, Councillor Dick Adams and Vivien Tan (NMC Executive and Communications Officer).

GUEST Cr Paul Terrett

2 APOLOGIES

ABSENT Cr Matthew Brooks

3 APPOINTMENT OF ACTING CHAIRPERSON

Councillor Dick Adams OAM appointed as Acting Chair for the Biennial General Meeting.

4 CONFIRMATION OF MINUTES

Recommendation Moved: Peter Munro Seconded: Neil Tubb Carried

That the minutes of the Biennial General Meeting of the Longford District Committee held on 7 August 2024, be confirmed as a true and correct record of proceedings.

5 REPORT BY CHAIRPERSON *No report was provided*

6 MEMBERSHIP

At the Council meeting of 20 July 2026, the members listed below were endorsed for a term of 2 years to 30 June 2028:

1. Adam McAveney
2. Alexander Francis
3. Annette Aldersea
4. Frances Stewart
5. Ken Richards
6. Neil Tubb
7. Peter Charles Munro

Recommendation That the information be received.

7 ELECTION OF OFFICE BEARERS

i) Appointment of Chairperson

*Nomination received for Peter Munro Moved: Frances Stewart Seconded: Ken Richards Carried
There were no further nominations received. Peter Munro was duly appointed as the Chairperson.*

ii) Appointment of Vice-Chairperson

*Nomination received for Annette Aldersea Moved: Frances Stewart Seconded: Neil Tubb Carried
There were no further nominations received. Annette Aldersea was duly appointed as the Vice Chairperson.*

iii) Appointment of Secretary

Nomination received for Frances Stewart Moved: Ken Richards Seconded: Neil Tubb Carried
There were no further nominations received. Frances Stewart was duly appointed as the Secretary.

8 DETERMINATION OF MEETING DATES AND TIME of 5:30pm

- 2 September 2026
- 7 October 2026
- 4 November 2026
- 2 December 2026
- 13 January 2027 (*The second Wednesday of the month*)
- 3 February 2027
- 3 March 2027
- 7 April 2027
- 5 May 2027
- 2 June 2027
- 7 July 2027
- 4 August 2027
- 1 September 2027
- 6 October 2027
- 3 November 2027
- 1 December 2027

The committee resolved that the information be received.

9 MEMORANDUM OF UNDERSTANDING

Recommendation Moved: Annette Aldersea Seconded: Neil Tubb Carried

That the Committee endorse the Memorandum of Understanding and request the Chair to sign the MOU on behalf of the Committee and indicate secretarial requirements.

10 CLOSURE

The Chairperson closed the Biennial General Meeting at 5:45pm.