

MINUTES- Evandale District Committee Ordinary Meeting Tuesday 2 December 2025

ATTENDANCE

1. **Present:** S. Kensitt, A Westbrook, B. Lawson, J. Archer, B. Argent-Smith and D Swann
2. **In Attendance:** Cr P. Terret, Deputy Mayor J. Lambert and V. Tan- NMC Executive and Communications Officer

Guest:

Apologies: JL. Curtis-Godillon

3. **Acknowledgement of Country:**

We acknowledge and pay our respects to the Tasmanian Aboriginal Community as the traditional and original owners, and continuing custodians of this land on which we gather today and acknowledge Elders – past, present, and emerging.

Formal Acknowledgment of Volunteer Service – Geoff Divall

The Evandale District Committee formally records its sincere appreciation to Geoff Divall for his outstanding voluntary service. Through his sustained commitment of time, energy, and expertise, Geoff has supported the Committee's work and contributed to positive outcomes for the Evandale community. His reliability, professionalism, and willingness to assist across committee activities are exemplary and reflect the highest standards of civic service.

The Committee extends its heartfelt thanks and places on record its acknowledgement of Geoff's significant contribution.

4. CONFIRMATION OF MINUTES

Moved: D Swann Seconded: B Lawson Carried

That the minutes of the meeting of the Evandale Committee held on Tuesday 7 October 2025 be confirmed as a true and correct record of proceedings.

5. DECLARATIONS OF ANY PECUNIARY INTEREST BY A MEMBER OF A SPECIAL COMMITTEE OF COUNCIL

In accordance with the provisions of the Local Government Act 1993, a member of a Special Committee must not participate in any discussion or vote on any matter in respect to which the member:

- a) has an interest; or
- b) is aware or ought to be aware that a close associate has an interest.


A member has an interest in a matter if the matter was decided in a particular manner, receive, or have an expectation of receiving or likely to receive a pecuniary benefit or pecuniary detriment. NIL

6. BUSINESS ARISING FROM THE MINUTES

	Description	Action
6.1 (A)	<p>Pioneer Park - Improvements</p> <p>The Park already has a significant investment in trees that should be cared for.</p> <p>Moved: G Divall Seconded: J Archer Carried</p> <p>Motion Irrigation System of Pioneer Park</p> <p>That the committee requests the council to complete a check on the irrigation system of the Pioneer Park, maintain and conduct regular checks to protect the existing trees.</p> <ul style="list-style-type: none"> • Discussion regarding the ability of having community led plantings. This would need to work with the Master Plan • Possible formation of subcommittee - apply for community grants. Council requested to apply for grants 	<p>Include in community feedback for the need for complete irrigation plans in the Pioneer Park Master Plan when funding has been sought.</p> <p>Listed as a Council Priority Project. Awaiting funding opportunities.</p>
6.1(B)	<p>Pioneer Park – Picnic Shelter</p> <p>Cold prevailing winds at the Picnic Shelter – could future design have increased protection. Ideas for fixed window/ louvre windows. Close in on three sides with Perspex or clear to let light in. Consider future design with Masterplan</p>	<p>Listed as a Council Priority Project.</p> <p>Will be requested in the Master Plan.</p> <p>Awaiting funding opportunities.</p>
6.1(C)	<p>Pioneer Park - Toilet Block</p> <p>The community Centre noted that there were a few people that came in last month to ask about the shower facilities. Homeless people were found to live in the Sunday School Hall in the old burnt building and one homeless elderly person in Pioneer Park.</p> <p>At the Council meeting on the 17March 2025</p> <p>7.1.1 Pioneer Park - Toilet Block – Shower DECISION</p> <p>That Council note the request and include an allocation in the draft 2025- 2026 budget for consideration.</p> <p>Motion to Council for March 17, 2025</p> <p>Moved: G. Divall Seconded J. Archer Carried Unanimously</p> <p>Committee Recommends that</p> <p>the Council open the shower and put in the token system</p> <p>Motion for the 18 August 2025 Council meeting</p> <p>7 1.1 Pioneer Park – Toilet Block - Shower</p> <p>MINUTE NO. 25/275 DECISION</p> <p>That Council notes the Committee’s request for clarification regarding the \$5000 budget allocation for the Pioneer Park Amenities – Public Shower facility and acknowledges that this matter is operational in nature and will be managed by Council officers accordingly.</p>	<p><i>Thank you and gratitude to Evandale Providore for their offer to provide the tokens for the community.</i></p> <p><i>Feed back from townsfolk and tourists are that the toilets are well maintained and clean.</i></p> <p>In the November council meeting - MINUTE NO. 25/342 That Council</p> <p>a) endorse implementation of free shower facilities at Memorial Hall, Longford; and</p> <p>c) endorse the operation of the free shower facility at Pioneer Park, Evandale</p>

	<p>Moved J Archer Seconded G Divall</p> <p>Committee seeks clarification on the \$5000 budget allocation going to the shower Pioneer Park Amenities – Public Shower facility.</p>	<p>This will be a four-month trial implementation.</p>
6.1 (D)	<p>Pioneer Park - Master Plan</p> <p>Motion 3/12/2024 Moved B Lawson Seconded S Kensitt Carried</p> <p>That council consider any activity or works currently being done in Pioneer Park in the overall scheme of the Master Plan and provide a copy of the Master Plan report.</p> <p>Pioneer Park Master Plan</p> <p>Motion 5/8/25 Moved G Divall Seconded D Swann</p> <p>The Committee requests that</p> <ol style="list-style-type: none"> 1) A Council officer/ consultant to clarify the breakdown of the \$350,000 allocated to the Pioneer Park Masterplan and play equipment update. 2) To include a timeframe of the next steps for the expenditure of the funds 3) Time and place for the committee presentation which could be a mutually convenient time. <p>Moved: B. Argent-Smith Second: J Archer Carried</p> <p>Motion: Further Discussion on Pioneer Park Development Sequencing</p> <p>That Council arrange a dedicated workshop and presentation for the committee to review and discuss the proposed sequencing of works under the Pioneer Park Landscape Master Plan, including staging priorities, timelines, and funding options, prior to commencement of implementation.</p> <p>Motion for the 18 August 2025 Council meeting 2025-09-15 OPEN COUNCIL - ORDINARY MEETING 7 1.2 Pioneer Park - Master Plan - Evandale MINUTE NO. 25/276 DECISION Carried Unanimously</p> <p>That Council note the request and that the committee will receive the information when the project progresses.</p> <p>Listed as a Council Priority Project. Looking to secure funding opportunities.</p>	<p>Works manager will present to the committee when the proposals for the playground are submitted.</p>
6.2	<p>Lighting at the Entrance to Evandale – Garden Bed Up lights</p> <p>The council installs lights at the road entrance sign into Evandale.</p> <p>Location: under the Evandale entrance statement</p> <p>- Consider the daffodils and street trees near the signage.</p>	<p>Budgeted for solar light – maintenance. Works request to consider a fixed</p>

	Committee notes that the daffodils planted were mowed over.	and vandal proof lighting. Ongoing
6.3	Significant Trees Register	Awaiting final report
6.4	<p>Bicycle Racks - Location and Style</p> <p>MINUTE NO. 25/005 2025 01-20 Open Council – Ordinary Meeting <u>DECISION</u></p> <p><i>That Council notes the Committee’s recommendation to consider any bike rack installation to be located so that it is not within the streetscape and, where possible be sympathetic to the heritage look of the town with the use of antique-style bike racks.</i></p> <p>Motion Moved J Archer Seconded JL Godillon Carried</p> <p>The committee requests from the Council the Status of the Bike rack installation if.</p> <p>A) The budgeted amount allocated for the bike racks will be carried forward to the new budget, B) How much was the allocated amount, C) Can they confirm the suggested locations were considered and accepted, D) Date of work to commence.</p> <p>Background: Proposed locations were NOT accepted.</p> <ul style="list-style-type: none"> • Memorial Hall – 2 • Old Bakery – 2 <p>Committee recommends alternative sites:</p> <ul style="list-style-type: none"> • Report Evandale Bike Rack – location and style options 11 April 2025 <i>Discussion Paper – April</i> <i>Discussion Report provided by J Archer.</i> <i>Evandale Bike Rack – location and style options 11 April 2025</i> <i>The committee resolved to meet Tuesday 6 May at 4pm at the Evandale Community Centre to mark locations on the map.</i> <i>June 3, 2025, Motion was considered an operational matter and not included in the council agenda</i> <i>Reports received:</i> <ul style="list-style-type: none"> • <i>Evandale Bike Rack options post JO edit</i> • <i>Bike racks Russel St 1104205.pdf</i> 	<p>Quotations are being obtained for a vintage penny farthing style of bike rack</p> <p>Evandale Committee requests to see proposed designs and or photos and a general understanding of timelines.</p> <p>Project Officer is sourcing supplier. 8 December 2025</p>
6.5	<p>Heritage Tunnel and Watercourse - 2025-01-20 Council – MINUTE NO. 25/006</p> <p>That the council’s planning department will consult with the developer and the Tasmanian Heritage Council regarding the Committee’s motion.</p> <p>Heritage Tasmania’s Regional Heritage Advisor wrote to Council on 14/1/25 stating:</p>	<p>The land was sold and no additional developments have occurred.</p> <p>Monitor for future planning applications</p>

	<p>The Council's incorporation of the #6 Shaft into public open space would appear to be a positive heritage outcome that is, with appropriate management and interpretation, consistent with the objectives of the Heritage Council's Development Guidelines for the heritage listed Evandale-Launceston Water Scheme.</p>	
6.6	<p>Honey Suckle Banks – Dump Point and Area Plan</p> <p>Officer will undertake a detailed review of the proposed Honeysuckle Banks plan to gain a clearer understanding of the project specifications. This review will include consideration of the proposed parking arrangements, the location of amenities such as toilets and the dump point, and the grading of the area. The Committee will be updated once plans are drawn up. (Works request has been submitted Doc ID 1591963)</p> <ul style="list-style-type: none"> • The dump point is planned to be placed by year end 2025 by Hudson Civil. • Current Water table has prohibited installation <p>Honeysuckle Banks</p> <p>The 48-hour free area for self - contained caravans & mobile homes is located at the Honeysuckle Banks Reserve, Leighlands Road Evandale</p> <p>The dedicated free area is sign posted and is only permitted from NOVEMBER TO APRIL, summer months. Permits are required.</p> <p><i>Photo showing the graded street parking available at Honeysuckle Banks. Dec. 25</i></p> 	<p>Council has no plans to construct another area for the carpark at this time.</p> <p>The grassed gated area is only opened in the dry periods and/or during certain event times for Evandale. ie. Penny Farthing and Glover events</p> <p>This area can be monitored over this summer period, and if another area is deemed necessary, costing to be undertaken and then placed in the budget for consideration 26/27.</p> <p>Except having to walk a little way through to the river there is plenty of parking off Leighlands road</p>
6.7	<p>Motion: Restricting Heavy Vehicle Access — Murray Street and Rodgers Lane approach to Macquarie Street, Evandale</p> <p>Moved: B Argent-Smith Seconded: JL Curtis-Godillon Carried That Council:</p> <ol style="list-style-type: none"> 1. Notes the road safety risk associated with heavy vehicle turning movements from Rodgers Lane into Macquarie Street due to the constrained carriageway width and turning 	<p>Traffic Counter Deployment</p> <p>Counters have been deployed and will be rotated within each area to capture varied data.</p>

	<p>geometry, and the conflict created when trucks swing into the oncoming traffic lane at this location.</p> <ol style="list-style-type: none"> 2. Assessment of the Murray Street – Rodgers Lane – Macquarie Street interface, including (but not limited to): 3. swept-path analysis for common heavy vehicle classes (e.g., rigid trucks and semi-trailers), 4. an options analysis of feasible controls such as gross vehicle mass (GVM) / load limits, length-based turn restrictions, time-of-day restrictions, “Local Deliveries Only” access, and minor civil/linemarking improvements, and 5. an implementation plan, costs, and signage scheme 	<p>Next relocation scheduled for 26 November 2025, weather permitting.</p> <p>Purpose: Assess traffic flow across all three motions for planning and analysis.</p> <p>For noting.</p>
6.8	<p>Motion: Evandale Shopping Precinct: Safer 40 km/h Speed</p> <p>Moved B Argent-Smith Seconded: JL Curtis-Godillon Carried That Council:</p> <ol style="list-style-type: none"> 1. Notes the safety risks within the Evandale shopping precinct arising from its narrow carriageway and verges, high pedestrian activity (including children, older persons, mobility-scooter users, and cyclists), and the need to protect the township’s historic streetscape and infrastructure. 2. Supports in principle the reduction of the posted speed limit from 50 km/h to 40 km/h within the Evandale shopping precinct, defined for the purposes of this motion as; Russell Street between High Street and Macquarie Street. 3. Engages with local traders and residents to confirm precinct boundaries, staging, and a communications plan (including event overlays such as the Penny Farthing weekend). <p>Background:</p> <p>Road environment & vulnerable users: Evandale’s main street functions as a high pedestrian activity area with constrained widths, historic fabric, frequent visitor activity and mobility scooter users. Reducing to 40 km/h materially lowers kinetic energy in any conflict and improves driver reaction margins at crossing points.</p>	<p>Traffic Counter Deployment</p> <p>Counters have been deployed and will be rotated within each area to capture varied data.</p> <p>Next relocation scheduled for 26 November 2025, weather permitting.</p> <p>Purpose: Assess traffic flow across all three motions for planning and analysis.</p> <p>For noting.</p>
6.9	<p>Motion: Restriction of Parking – Rodgers Lane to Murray Street on Sundays</p> <p>Moved: B Argent-Smith Seconded: JL Curtis-Godillon Carried</p> <p>The committee requests council to restrict parking to “No Standing” zones along Rodgers Lane through to Murray Street on Sundays and Install appropriate signage to clearly indicate the “No Standing” restriction for the designated area.</p> <p>Background:</p> <p>The section of Rodgers Lane to Murray Street experiences significant congestion on Sundays due to increased visitor traffic. This creates safety concerns for pedestrians and obstructs emergency vehicle access. Implementing a “No Standing” restriction will:</p>	<p>Traffic Counter Deployment</p> <p>Counters have been deployed and will be rotated within each area to capture varied data.</p> <p>Next relocation schedule end 26 November 2025, weather permitting.</p> <p>Purpose: Assess traffic flow across all three</p>

	<ul style="list-style-type: none"> • Improve traffic flow and reduce bottlenecks. • Enhance pedestrian safety. <p>Similar measures have been successfully applied in other areas, such as Coachmans Road and Saddlers Court, following community consultation and Council resolution.</p>	<p>motions for planning and analysis.</p> <p>2 /12/25 Committee requests actual data of: How many vehicles? Types of Vehicles? and What are the times of the day?</p>
6.10	<ul style="list-style-type: none"> • February 3, 2026 • March Budget meeting • March 31, 2026 (instead of April 7) • June 2, 2026 • August 4, 2026 • October 6, 2026 • December 1, 2026 <p>Committee resolved to endorse the meeting dates for 2026</p>	<p>Meeting dates will be updated on the Council website</p>

7. COMMUNITY GROUPS – General Discussion

1. **Community Centre:** H Kent is doing a great job. The Centre has welcomed new volunteers.
2. **Neighbourhood Watch:** The last newsletter for 2025 has been circulated.
3. **History Society:** Interesting project from Steven Plowright – Identifying locals and notable people in the 1800s. eg. Garibaldi – that Charles Dickens based a character for his novel; Oliver.
 - There have been some resignations, and the implications are challenges of digitization of historical records. Software is also now out of date and requires software and hardware upgrades.
4. **Morven Park:** There are ongoing speeding and dangerous driving in the park. Especially after football and cricket functions. Request for cameras at the Box Office to catch offenders.

8. BUDGET ITEMS/REQUESTS TABLE

	<p>Budget Items/ Request List 2026/2027</p> <p>Items that were not funded in 2025/2026 will be included here for next year's budget consideration. Carried over from 2025/2026. New items for 2026/2027</p>	
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9. NEW BUSINESS

9.1 School Bus Shelter

This will require more information from Parents or Bus companies as to where a possible location would be.

9.2 FaceBook post regarding the Meeting time and Purpose of the District Committee was made - requesting feedback from the community.

- There was only one comment on the FB post noting that 4pm was a difficult time to get to a meeting.
- Possible additional posts to be made asking for feedback for more suitable times.
- Canvassing of other volunteers to join the committee from various backgrounds ie. teachers, police etc.

9.3 Motion to use Zoom or Online meetings

Motion Moved: D Swann Seconded: A Westbrook

That council review the opportunity for special committees to run online meetings (via platforms such as Microsoft Teams and Zoom), with the aim of improving accessibility and participation for committee members.

Officer Comments:

Rules regarding council meetings and subsequently committee of council meetings are as follows:-

Section 45 of the Local Government (Meeting Procedures) Regulations 2025 states: -

45. Requirement to attend meetings in-person

A Councillor is required to attend a meeting in person.

There are no exemptions listed in the act to appear via video or telephone link.

District Committees follow the Local Government meeting procedures and therefore a committee member must attend a meeting in person. There can be specialists presentations via video or telephone.

For this reason, I will not include the motion in the December Council meeting however it will be noted in the minutes with the appropriate section of the act for the committee's information.

9.4 Cleaning of Street Signs

District Committee members submit a Works request with specific location and/or pictures of signage that needs to be attended to.

9.5 Hedges

Committee members noted that there are some hedges that are becoming an issue with pedestrian access being blocked.

District committee member to submit a works request and advise specific location and/or picture of hedges that need to be trimmed.

10. CLOSURE & NEXT MEETING

The Chairperson closed the meeting at 5:25 pm. The next meeting of the Evandale District Committee is scheduled for 3 February 2026, at 4pm at the Evandale Community Centre.