

**EVANDALE ADVISORY COMMITTEE
ORDINARY MEETING MINUTES
3 MAY 2016 AT 7.00PM**

1 ATTENDANCE

Mr J Lewis (Chairperson), Mrs K Heathcote, Mr A Jobson, Mr P Page, Mr C Plaisted, Mr R von Bibra (from 7.30pm)

In Attendance:

Cr M Knowles Mrs G Eacher (Secretary)

2 APOLOGIES

Mrs H Houghton, Mrs C Brown, Mr D Jennings (General Manager)

3 CONFIRMATION OF MINUTES

A Jobson/K Heathcote

That the minutes of the meeting of the Evandale Advisory Committee held on Tuesday, 5 April 2016, be confirmed as a true and correct record of proceedings.

Carried

4 DECLARATION OF ANY PECUNIARY INTEREST BY A MEMBER OF A SPECIAL COMMITTEE OF COUNCIL

In accordance with the provisions of the *Local Government Act 1993*, Part 5, S48A – S56, a member of a Special Committee must not participate in any discussion or vote on any matter in respect to which the member:

- a) has an interest; or
- b) is aware or ought to be aware that a close associate has an interest.

A member has an interest in a matter if the matter was decided in a particular manner, receive or have an expectation of receiving or likely to receive a pecuniary benefit or pecuniary detriment.

** It should be noted that any person declaring an interest is required to notify the general manager, in writing, of the details of any interest declared within 7 days of the declaration.*

5 BUSINESS ARISING FROM THE MINUTES

i) Honeysuckle Banks

Following consultation with a number of stakeholders, a Master Plan was placed on exhibition during February; comment has been collated and a report is to be tabled at Council prior to its public release.

In terms of the consultation, the following comments were submitted on behalf of the Committee:

- that the furniture throughout the area be standardised; and
- that the story board signage be incorporated into the Master Plan, i.e. story board – to be erected at entrance (info available re text for story board). Story board to incorporate Aboriginal and European history (Tasmanian Aboriginal Centre to be consulted).

The following to be noted:

- erection of additional signage on gazebo providing community information (details of facilities – community centre, camping facilities, amenities, etc.) to be considered.
- grant funding to be sought when the project is finalised and costed.
- a walkway between High Street and the railway line is shown on plans.
- Mr Chellis suggested that the tree plantings be clustered and mulched to facilitate ease of mowing and general maintenance.

ii) Concerns with Hawthorn Hedge & Infrastructure – Falls Park, Evandale

On 1 March, the Committee suggested that Council consider alternative solutions to the removal of the hawthorn hedge and footpath/kerb & gutter upgrade, as follows:

- Do away with all parking at the frontage of Falls Park.
- Make the footpath wider by moving the kerb & channel into the roadway to achieve the required footpath width.
- Maintain the existing hawthorn hedge and trees.

- In the interim the signage located on the corner, in the vicinity of the Glover statue, be relocated closer to the statue to alleviate the bottleneck effect on the corner.

Subsequently, Mr Chellis advised that the suggested solutions would not be appropriate in the circumstances.

At the 5 April meeting, the committee agreed, in general, that in order to accommodate the new footpath the existing hawthorn hedge be removed (from the units to the Glover statue), a new *abelia* hedge be planted in alignment with the existing trees and a new fence be erected.

A report was tabled at the 18 April Council meeting (attached), at which time the following was the decision of Council:

Cr Gordon/Cr Goninon

That Council

A) *programmes the removal and replacement of the hedge and footpath to ensure the ongoing risk to the pedestrians is addressed in a timely and cost effective manner as follows:*

- i) *removal of the hawthorn hedge and entwined mesh fence in January 2017 with plant operating from inside the Falls Park area (this will eliminate the need for costly, part road closure required when operating plant from the roadside);*
- ii) *remove and replace the existing failed asphalt footpath with an exposed aggregate concrete footpath (to follow removal of the hedge). The new footpath to be constructed generally 500mm from the back of the existing kerb extending further out at the hydro poles. (Plant to operate from within Falls Park to eliminate the need for any required road closures);*
- iii) *Council to rip the ground between and on the same alignment as the existing oak/ elm trees, add 200mm of good top soil, mound up above the tree roots and prepare for planting of the hedge. Employ James Boxhall a hawthorn hedge specialist to oversee the preparation of the site to be planted;*
- iv) *install a 900mm to 1200mm lamb proof fence with steel droppers 3.5 metres from the back of the existing kerb; the fence to provide for low level security until such time as the hawthorn hedge is of sufficient height and volume for the removal of the fence to be undertaken (approximately 2 years);*
- v) *engage James Boxhall to plant the new hawthorn hedge in February or March;*
- vi) *relocate existing irrigation pipes to provide water to the new hawthorn hedge plants.*

and

B) *refurbishes the steel entrance gates and replaces the brick entrance as per David Denman's plan.*

The Committee noted that a further report was being prepared which was to be tabled at the 16 May meeting of Council.

iii) Neighbourhood Watch – installation of yellow lines

Noted that Neighbourhood Watch had provided information re dangerous parking practices.

Mr Chellis advised that *No Parking* signs were already in place and that yellow lines are not installed in addition to signage, with yellow lines only being installed at driveways and short sections of a street.

The committee noted that:

- the existing signage review had been completed and existing signage was considered adequate.
- the parking issue was a police matter.

6 CUSTOMER REQUESTS/ACTION ITEMS

i) Task List

Date	Item	Description	Comment/ Action Taken
1/3/16	Ceanothus trees on High Street near water tower	Consider the need for pruning, replanting of the Ceanothus trees and/or additional planting of understorey at entrance to Evandale (vicinity of the water tower) as the area is drab when the trees are not in flower.	To be pruned in the interim. Consideration to be given to replacement of the trees in the future.
5/4/16	Yellow lines outside Post Office	That yellow lines be painted on the roadway outside of the Post Office.	Complete.
5/4/16	Honeysuckle Banks	No Swimming signs need to be re-erected at Honeysuckle Banks	Replaced and reinstated 3 signs 19.4.16
5/4/16	Mural @ Memorial Hall	Mural is not lit up at night as electricity connection is from the hall and not from street lighting as was agreed.	Timer reset. Request that electricity costs be reimbursed, correspondence to be provided.

Date	Item	Description	Comment/ Action Taken
5/4/16	Swivel gate (turnstile?) @ Morven Park	The swivel gate/turnstile has been damaged by a truck and needs to be repaired (or removed).	Turnstile removed and area made safe.
5/4/16	Small Park on Rodgers Lane/ Macquarie St/ Russell St	Ground works to level surface needs to be undertaken on POS as ground uneven. POS located opposite Harry Murray statue at intersection of Rodgers Lane/ Macquarie St/ Russell St.	Request that the ground level be built up to kerb height and levelled.
5/4/16	Signage still in place on Logan Road following roadworks	Council signage remains in place on Logan Road following completion of works	Works on Logan Road were still in progress at the time of the report.
3/5/16	Yellow lines – Falls Park vicinity	Requested that the yellow lines in the vicinity of Falls Park be repainted/reinstated as in some cases road surfacing has obscured lines and others are faded	
3/5/16	Cambock Lane trees	Marking for planting of trees has been undertaken on Cambock Lane, however, marking in front of no. 32 has been washed away by recent rains.	
3/5/16	Russell Street – 50kph sign	50kph sign/s on Russell Street need replacing as they are faded.	

7 PENDING ITEMS

i) Evandale Main Road

The following queries raised in relation to Evandale Main Road are on hold pending the upgrade of Evandale Main Road.

Date	Description	Comment/ Action Taken
1/04/14 & 5/08/14	Council requested to liaise with DIER re reconstruction of Evandale Main Road.	On hold - Noted that DSG to further consider speed limits on completion of airport upgrade. Awaiting outcome of discussions with DSG and Pitt & Sherry.
1/07/14	Breadalbane roundabout: Additional road markings on accesses to Breadalbane roundabout from Old Hobart Road and Launceston (Midland Highway)	On hold - Committee requested further consideration be given to installation of line markings to provide a left turn lane on Old Hobart Road AND that arrows be included to define the two lanes at the entrance to the roundabout from the Launceston aspect of the Midland Highway.

8 COMMUNITY GROUP REPORTS

i) Rotary Club

No report provided.

ii) Community Centre/ Memorial Hall

Report attached.

iii) Neighbourhood Watch

- Neighbourhood Watch AGM held.
- Air Services attended Neighbourhood Watch meeting. Noted that:
*'Discussion took place around the increase in Evandale flyovers. Air Services describe the left turn that is done by sight.
The outcome is that the noise abatement instructions will be modified to included a map of the township and to instruct pilots to make the left with visual confirmation of being clear of Evandale township'.*
- 14/5 NBN meeting to be held

K Heathcote/C Plaisted

That the reports from community group representatives be received.

Carried

9 NEW BUSINESS

i) 2016/17 Budget Item Action List

Noted that the 2016/17 Budget Item Action List had been provided to Managers and Councillors on 6 April during the annual bus tour.

ii) AGM

Noted that the AGM would be held on 5 July.

iii) Attendance at Meetings

Requested that apologies for meetings be tendered, if possible, 24 hours before meetings in order that it can be established whether there will be a quorum for the meeting.

iv) Other Matters Raised

The following matters were raised:

- Mr von Bibra sought leave of absence for the June meeting.

10 CLOSURE & NEXT MEETING

Chairperson closed meeting at 7.35pm.

The next meeting to be held Tuesday, **7 June 2016**, commencing at **7.00pm**.

CENTRE MANAGEMENT REPORT May 3rd 2016

For the month of April 2016

Roster

April Roster circulated.

Visitor Numbers

<i>March</i>	This Year	1067	Tourists	Last Year	707	Tourists
	This Year	1755	Total	Last Year	915	Total

Insurance of Volunteers

MOU has been amended to include Walking Tour Guides and Bus Tour Guides. It also covers other fundraising events approved by Council to be held at the Centre. It has been signed by all parties and the Centre now has a copy

10th Art Exhibition

Report attached

Centre Cleaning

A contract cleaner was hired for cleaning of the Community Hall – Alana Durie. She will be available if and when required to clean both premises.

Cleaning of centre in between major cleans to be discussed – upright vacuum cleaner required for ease of volunteers

Room Hire

Letter has been sent to local groups re \$10 room hire. Booking Large Meeting Room for Dept of Primary Industries, Parks, Water & Environment for 3/5 for 1 hour \$15.00.

Evandale Tourism Promotion Strategy

Small response to letter sent to local businesses. Will meet personally over next month to discuss further involvement

Evandale Guided Walks/ Bus Tours –

Held meeting with Adam McCarthy, Heritage Bus Tours. Discussed guided tours of village for weekly designated time, together with Blessing of the Bonnets weekend.

Waiver received from Council – discuss changes and return for adoption

Website

Have commenced working on new website with K. Heathcote. Work to continue to build site. Self-management of site and updates and additions when required

Clarendon House/Woolmers/Franklin House

Attended Raising of Roof at Clarendon last Wednesday. Met Chris Duggan, General Manager, Woolmers who visited Centre afterwards. Small group of Volunteers visited Woolmers on Friday 29th. Clarendon visit to be held on Friday 6th and Franklin House on Thursday 12th.

Will be holding a meeting with C. Duggan, M. Smithies and Lorraine Green to discuss strategy to draw visitors to our Heritage Hub.

In the process of acquiring new photos from these houses to replace faded ones in centre.

Upcoming Events

May 11th (2.4pm and 7-9pm) –National Trust Tas Heritage Festival – Brochures in Centre

June 4th – Saturday – Triple S Night - Soup, Stew and Sweets – Invitations sent out

18th September – Sunday – Blessing of the Bonnets - ongoing

23rd September – 7th October - Photography Exhibition – The Examiner covering story this week

History Enquiries

Discuss charging a \$5 Fee for viewing files plus photocopying. This would inject funds to the History Society

New Residents Information Booklet

Currently updating new Information Booklet for Residents

Jennie Staal

Secretary

2016 ART EXHIBITION SUMMARY

Working closely with Anne Engdahl on this Art Exhibition has been interesting. The preparation before, during and after the Exhibition is considerable and by working with Anne I would like to commend her on the way the exhibition was presented. The sequence of coordinating this event involves –

- Writing to and enlisting artists for the exhibition
- Collecting and hanging paintings (including necessary paperwork)
- Marketing / Media promotion / Official Opening guest
- Dismantling the exhibition

Appreciation must also go to the volunteers who assisted.

Increased Visitor Numbers 1100 for period of Art Exhibition. Gift Shop sales significantly increased for this 2 week period

SALES (7 Paintings \$2589)	15% Commission	\$389	
DONATIONS/LUCKY DOOR		\$145	\$534
<u>LESS</u>			
Wine	\$121		
(14 bottles for 50-60 people)			
Food	\$172		
Miscellaneous	\$17		<u>\$310</u>
Operating Profit			<u>\$224</u>

NB: a white board was purchased and as it is a fixture and fitting and can be used for other events this cost has not been taken into account \$147

RECOMMENDATIONS :

- Anne has suggested a \$5 entry fee which is very reasonable and would increase profit margin.
- A lockable room should be made available for artwork to be stored prior to exhibition opening
- If wine was donated and food moderated the operating profit would be quite significant. Whilst the Art Exhibition has always been designated a *community event* and profit was not the central focus, we should consider any further events be viable for the centre.
- Adrian Jobson has suggested an auction be held at the end of any future exhibitions which may increase sales. Artists could be asked to place a reserve price on their exhibits