

MINUTES

MINUTES OF THE BIENNIAL GENERAL MEETING OF THE CRESSY LOCAL DISTRICT COMMITTEE HELD AT 7.12PM ON WEDNESDAY, 28 JULY 2021 AT THE CRESSY TOWN HALL

1 PRESENT

Andrew Byard, Peter Goss, Angela Jenkins, Katie Lamprey, Anita Leighton, Daniel Rowbottom, Maurita Taylor, Helen Williams

2 IN ATTENDANCE

Councillor Richard Goss, Gail Eacher (NMC Executive Assistant)

3 APOLOGIES

Helen Howard, Amanda Bond (NMC Executive Officer)

4 APPOINTMENT OF ACTING CHAIRPERSON

Cr Richard Goss appointed as Acting Chair for the Biennial General Meeting.

5 CONFIRMATION OF MINUTES

P Goss/H Williams

That the minutes of the Annual General Meeting of the Cressy Local District Committee held on Wednesday, 25 July 2018, be confirmed as a true and correct record of proceedings.

Carried

6 REPORT BY CHAIRPERSON

The outgoing Chairperson of the Cressy Local District Committee provided the following comprehensive report on the 2018-2021 term of the Committee:

With meetings unable to be held due to Covid 19, the Committee had a quiet 2020 with meetings only commencing again earlier this year. I would like to thank our past Chairperson Fae Cox, and Committee members Andy Turnham and Jason Cox for their contribution to the Committee.

The Committee has had a successful 3 year term working with Council to complete works including the Town Entrance Statements, more seating installed in Park, flower pots placed outside Cressy Longford Irrigation Building, a defibrillator installed for community access, re-planting of trees along Main Street, banner poles installed near the Swimming Pool and the naming of Bartholomew Park.

Current works underway at the Cressy Recreation Ground and Swimming Pool are pleasing to see, making both these facilities better for all users once complete. A tear off map is being produced to encourage visitors to spend more time exploring our town. At Bartholomew Park; new signage including an explanatory plinth. The removal of trees on Northern side to be replaced along with a Christmas style tree planted near BBQ area.

Future capital works include - Kerb and gutter works in Murfett Street, the replacement of footpath in Church Street and mural work on the water tower. Also Investigation into the purchase of land at the end of Macquarie Street to form a day use area fronting the Macquarie River.

I would like to thank Council staff especially Lucie and Amanda for all their help and co-operation. Thank you also to Councillor Richard Goss, and Mayor Mary Knowles for their involvement and support of our Committee. My appreciation also goes to Angela Jenkins for stepping into the Secretary role when needed.

We welcome three new members to the Committee, and look forward to working alongside them as well as our returning members to keep moving Cressy forward making it great destination to live and a delight to visit.

D Rowbottom/A Jenkins

That the Chairperson's Report be received.

Carried

7 MEMBERSHIP

At the Council meeting of 28 June 2021 the members listed below were endorsed for a term of 2 years to June 2023:

- Andrew Byard
- Peter Goss
- Ann Green
- Helen Howard
- Angela Jenkins
- Katie Lamprey
- Anita Leighton
- Daniel Rowbottom
- Maurita Taylor
- Helen Williams

The Committee RESOLVED to receive the information.

8 ELECTION OF OFFICE BEARERS

i) Appointment of Chairperson

M Taylor/A Jenkins

That Mr Daniel Rowbottom be appointed as Chairperson of the Cressy Local District Committee.

Nomination accepted

There being no further nominations, Mr Rowbottom was appointed Chairperson of the Cressy Local District Committee for the 2021-2023 term.

ii) Appointment of Vice-Chairperson

K Lamprey/P Goss

That Mr Andrew Byard be appointed as Vice-Chairperson of the Cressy Local District Committee.

Nomination accepted

A Byard/K Lamprey

That Mrs Maurita Taylor be appointed as Vice-Chairperson of the Cressy Local District Committee.

Nomination not accepted

There being no further nominations, Mr Byard was appointed Vice-Chairperson of the Cressy Local District Committee for the 2021-2023 term.

iii) Appointment of Secretary

D Rowbottom/A Jenkins

That Mrs Anita Leighton be appointed as Secretary of the Cressy Local District Committee.

Nomination accepted

There being no further nominations, Mrs Leighton was appointed Secretary of the Cressy Local District Committee for the 2021-2023 term.

9 REVIEW OF MEMORANDUM OF UNDERSTANDING

It should be noted that the 2021-2023 MOU reflects changes approved at the 17 May 2021 Council meeting.

The following amendment to the MOU should be noted in regard to the provision of secretarial support:

Provision of secretarial support will be provided :

- *on a monthly basis, during office hours (subject to officer availability); or*
- *on a bi-monthly basis, for meetings out of office hours (subject to officer availability, for meetings commencing at or before 6.30pm), or*
- *\$2,500 in lieu of secretarial support. (Currently the monies are provided for projects subject to Council approval; and whether the funds are a reasonable incentive).*

The Committee appointed Council Secretary will provide secretarial support for a maximum of 11 meetings per annum. Secretarial support will not be provided for subgroup meetings; however, some administration assistance may be provided for approved projects.

The Cressy Local District Committee is to opt for one of the following resources to be provided by the Northern Midlands Council:

- *Secretarial assistance (meetings held in office hours) at scheduled monthly meetings, subject to availability.*
- OR*
- *Secretarial assistance (meetings held out of office hours commencing at or before 6.30pm) at scheduled bi-monthly meetings, subject to availability.*
- OR*
- *An annual budget allocation of \$2,500, in lieu of secretarial assistance, to be made available for projects, or secretarial support, as approved by Council.*

Discussion – the Committee to consider the following:

- the Committee can continue to meet at the current time of 7pm on the last Wednesday of the month and opt to receive an annual budget allocation of \$2,500 in lieu of secretarial assistance;

OR

- the Committee can continue to meet at the current time of 7pm on the last Wednesday of the month and receive bi-monthly secretarial assistance

OR

- the Committee can determine to meet at an earlier time during office hours (**confirmation of day and time**).

M Taylor/H Howard

That the Committee endorse the Memorandum of Understanding and request the Chair to sign the MOU on behalf of the Committee.

Carried

A Byard/M Taylor

That the Committee continue to meet at 7pm on the last Wednesday of the month and opt to receive an annual budget allocation of \$2,500 in lieu of secretarial support.

Carried

10 CLOSURE

The Chairperson closed the Biennial General Meeting at 7.25pm.