

**BIENNIAL GENERAL MEETING OF THE CAMPBELL TOWN DISTRICT COMMITTEE HELD IN THE
GUIDE HALL, 20 -30 KINGS STREET, CAMPBELL TOWN ON TUESDAY, 4 August 2026
COMMENCING AT 9:30AM**

MINUTES

1 ATTENDANCE Barry Pyke, Danny Saunders, David Gatenby OAM, Emily Webb, Gordon Manning, Kenneth Reid, Jill Davis, Sally Hills, Cr Paul Terret, Cr Alison Andrews and Vivien Tan (NMC Executive and Communications Officer).

2 APOLOGIES

ABSENT Nicole Graham

3 APPOINTMENT OF ACTING CHAIRPERSON

Councillor Alison Andrews appointed as Acting Chair for the Biennial General Meeting.

4 CONFIRMATION OF MINUTES

Recommendation Moved Ken Reid Seconded Sally Hills Carried

That the minutes of the Biennial General Meeting of the Campbell Town District Committee held on Tuesday, 6 August 2024, be confirmed as a true and correct record of proceedings.

5 REPORT BY CHAIRPERSON

no report was provided

6 MEMBERSHIP

At the Council meeting of 20 July 2026, the members listed below were endorsed for a term of 2 years to 30 June 2028:

1. Barry Pyke
2. Danny Saunders
3. David Gatenby OAM
4. Elizabeth Porter - officially resigned 28 July 2026.
5. Emily Webb
6. Gordon Manning
7. Kenneth Reid
8. Jill Davis
9. Nicole Graham
10. Sally Hills

Recommendation That the information be received.

7 ELECTION OF OFFICE BEARERS

i) Appointment of Chairperson

*Nomination received for David Gatenby OAM Moved: Danny Saunders Seconded: Jill Davis Carried
There were no further nominations David Gatenby OAM was duly appointed as the Chairperson*

ii) Appointment of Vice-Chairperson

*Nomination received for Gordon Manning. Moved: Ken Reid Nomination was declined.
Nomination received for Danny Saunders. Moved: Gordon Manning Seconded: Sally Hills. Carried
There were no further nominations received Danny Saunders was duly appointed as the Vice
Chairperson.*

iii) Appointment of Secretary

*Nomination received for Sally Hills. Moved: Emily Webb Seconded: Ken Reid. Carried
There were no further nominations received Sally Hills was duly appointed as the Secretary.*

8 DETERMINATION OF MEETING DATES AND TIME at 9:30am

- 1 September 2026
- 6 October 2026
- 3 November 2026
- 1 December 2026
- 2 February 2027
- 2 March 2027
- 5 April 2027
- 4 May 2027
- 1 June 2027
- 6 July 2027
- 3 August 2027
- 6 September 2027
- 5 October 2027
- 2 November 2027
- 6 December 2027

The committee resolved that the information be received.

9 MEMORANDUM OF UNDERSTANDING

The Memorandum of Understanding (MOU) is circulated as an attachment.

Recommendation Moved: Barry Pyke Seconded: Sally Hills Carried

*That the Committee endorse the Memorandum of Understanding and request the Chair to sign the
MOU on behalf of the Committee and indicate secretarial requirements.*

10 CLOSURE

The Chairperson closed the Biennial General Meeting at 9:45am.