

# MINUTES

## **1 OPENING**

Welcome from the Chair.

## **2 ATTENDANCE**

Jillian Clarke	Chairperson
Jill Davis	Member
Sally Hills	Member
Christopher Beach	Member (to 10.17am)
Elizabeth Porter	Member
Danny Saunders	Member
Barry Pyke	Member

### **IN ATTENDANCE**

Alison Andrews	Councillor (at 9.50am)
Lorraine Wyatt	Executive & Communications Officer (Minutes)
Mary Knowles OAM	Mayor

### **APOLOGIES**

Owen Diefenbach	Member
Paul Terrett	Councillor

### **ABSENT**

## **2 DECLARATION OF ANY PECUNIARY INTEREST BY A MEMBER OF A SPECIAL COMMITTEE OF COUNCIL**

*In accordance with the provisions of the Local Government Act 1993, a member of a Special Committee must not participate in any discussion or vote on any matter in respect to which the member:*

- a) has an interest; or*
- b) is aware or ought to be aware that a close associate has an interest.*

*A member has an interest in a matter if the matter was decided in a particular manner, receive or have an expectation of receiving or likely to receive a pecuniary benefit or pecuniary detriment.*

## **3 CONFIRMATION OF MINUTES**

### **Committee Decision**

Moved Jill Davis, seconded Danny Saunders

The minutes of the meeting of the Campbell Town District Forum held on **Tuesday, 3 October 2023** be confirmed as a true and correct record of proceedings.

**CARRIED**

### **Meeting Dates for 2023**

5 December

## **4 BUSINESS ARISING FROM THE MINUTES**

### **4.1 Outcome of recommendations made to Council discussed at the Council meeting.**

#### **Review of Local District Committees and Forums**

*On Monday 16 October 2023, Council considered the proposed changes to the Local District Committee's further. On that occasion, Council determined as follows:*

#### **MINUTE NO. 23/0374**

#### **DECISION**

*Cr Brooks/Cr Andrews*

*That Council extend the period of operation of the current Memorandum of Understanding until 30 June 2024 (or sooner if resolved) to allow additional time for the review of the Memorandum of Understanding to be undertaken.*

*Carried Unanimously*

*Several Local District Committee's requested additional time and a workshop meeting with Council to discuss the proposed changes. Council has considered this request and allowed further time for the review to occur.*

Members confirmed that the meeting schedule would not change in 2024 until the Local District Committee Review was concluded.

### **4.2 Actions from the Previous Minutes**

#### **U-turns on High Street (Highway) IGA Intersection**

Can Council install signage stating, "no U-turn"?

*The Highway is managed by the Department of State Growth and not a council road.*

No further action on this matter.

#### **Greyhound Association**

Dogs having a "comfort break" at the corner of Pedder/Bridge Street. Association members not cleaning up after dogs. Matter to be referred to the Animal Control Officer.

*This matter was addressed formally by Animal Control.*

No further action on this matter.

## **5 NEW BUSINESS**

### **5.1 Policy Updates**

- Unreasonable Customer Conduct Policy; and
- Customer Service Charter.

(Attached)

Members asked, at what point does behaviour become "unreasonable" and were referred to the definitions contained within the policy.

### **5.2 NMC Australia Day Awards 2024**

Each year Council recognises outstanding citizens and events within the community as part of the Northern Midlands Council Australia Day Awards and nominations are now open. Award categories are:

- **Citizen of the year**
- **Young Citizen of the year**
- **Community Event of the year**

Council also awards **Volunteer Recognition** to individuals or organisations within our community that have made an outstanding effort or achievement to the municipality. Nomination forms are available on Council website. **Completed forms must be returned before 4.30pm, Friday, 1 December 2023** by post to PO Box

156 Longford TAS 7301 or emailed to [council@nmc.tas.gov.au](mailto:council@nmc.tas.gov.au)

Please contact Council's Executive & Communications Officer, Lorraine Wyatt on [lorraine.wyatt@nmc.tas.gov.au](mailto:lorraine.wyatt@nmc.tas.gov.au) or on 6397 7303 if you have any questions.

Members were encouraged to nominate community members and groups.

Cr Alison Andres entered the meeting sat 9.50am.

## **5.2 - Southern District Committees Christmas Function**

When: 22 November 2023

Time: from 5.45pm for a 6.00pm start

Where: at the Ross Hotel

RSVP by 13 November 2023

## **5.3 – Article in the Northern Midlands Courier About the Local District Committee Review**

It was alleged that an article in the Northern Midlands Courier about the Local District Committee Review contained comments that were untrue and offensive. Members were requested to refrain from engaging in this kind of activity.

Further, in accordance with the Memorandum of Understanding item 8 Communication, Information Sharing and Consultation:

*12. The Committee acknowledges that the Mayor is the official spokesperson of Council and any media or comment sought from the Committee must not be given by the Committee and must be referred to Council.*

## **5.4 – Deputy Premier – Campbell Town Streetscape Redevelopment**

Barry Pyke advised Forum members that Minister Ferguson MP would be in attendance at the Town Hall in Campbell Town, to hear concerns about the Campbell Town Streetscape Redevelopment and in particular, concerns about parking and the narrowing of the street. An invitation was extended to all committee members to attend and raise their concerns.

Other concerns raised include cars entering and leaving the service station, particularly when turning north. Barry Pyke also asked who was going to compensate the operators of the service station for lost revenue when works get underway?

## **5.5 – Notice Board Update**

Liz Porter enquired about the status of this item and was advised by the Executive & Communications officer would seek a status update from the relevant officer.

## **5.6 – West Street**

Members raised the condition of West Street and safety concerns that the rectification standards which have not been adequate. Reports have been made about vehicles being damaged and/or breaking down. Can Council provide an update and advise how and when this will be reconstructed to an appropriate standard?

## **5.7 – Mowing on West/Pedder/Church Street**

Can Council confirm the mowing schedule for this area and the definition of “undeveloped land” in relation to this?

## **5.8 – Removal of Trees - Valleyfield/McQuarrie Road**

A landowner advised a member that he was not notified about the removal of trees from his property, and the road easement, by Council and sought assistance from the Campbell Town District Forum to address this.

This matter was directly raised by email to Council through the Local District Forum prior to this meeting however in accordance with the District Committee Memorandum of Understanding Item 2. Purpose states:

*For the purposes of this Memorandum of Understanding the term “advisory” means:*

- *having or consisting in the power to make recommendations but not to take action enforcing them.*
- *Local District Committees and Forums do not deal with complaints. Complaints should be directed to Council.*

Members were advised that the landowner must direct his complaint to Council as outlined in the Customer Service Charter:

### **MAKING A COMPLAINT**

*If you are dissatisfied with a decision of Council, level or quality of service, or behaviour of an employee or agent, you are entitled to make a complaint to the Council.*

*Complaints should be made directly to the Manager of the Department relevant to the complaint. Please ensure your complaint identifies as simply as possible your issue, providing enough information for Council to investigate the complaint.*

*In Writing:*

*Via post: PO Box 156, Longford, Tasmania 7301*

*Via email: [council@nmc.tas.gov.au](mailto:council@nmc.tas.gov.au)*

*Fax: 6397 7331*

*In Person:*

*Municipal Office: 13 Smith Street, Longford*

*(open from 8.45 am to 4.30pm)*

*(if you wish to speak to a specific Council officer an appointment is required)*

*By Phone*

*Council Office -telephone number: 6397 7303*

### **Committee Recommendation**

Moved Chris Beach, seconded Liz Porter

That Council abide by the Local Government Act and that the General Manager notify landowners before entering private property.

**CARRIED**

### **Committee Recommendation**

Moved Chris Beach, seconded Danny Saunders

That in future, tree felling that affects the amity and/or aesthetics of the municipality, receive community feedback through the normal planning process.

**CARRIED**

Chris Beach left the meeting at 10.17am

### **5.9 – Woodford to Valleyfield Road (Off Cressy Road/Woodford Hill)**

Members reported that vehicles drive at excessive speed and that concerns were held for the students exiting the school bus.

Can additional signage be placed on this road warning drivers to slow down and be aware of school buses/children?

### **5.10 – 16 Days of Activism – Walking to End Violence Against Women**

The 16 Days of Activism campaign is designed to raise awareness of gender-based violence 2023. It runs every year from 25 November (the International Day for the Elimination of Violence Against Women) to 10 December (Human Rights Day).

During the 16 Days of Activism, communities around the world join the call to prevent and eliminate violence against women and girls.

Join any of the 3 walks leaving Town Hall steps at 12.30pm Fridays 24 Nov, 01 Dec and 08 Dec. Each day the walk will begin at the Launceston Town Hall steps. Participants will follow the walking route below and arrive back at Launceston Town Hall at approximately 1:15pm.

Participants can join in or depart at any point along the route. Leaders for each day will be wearing purple vests.

### **5.11 – RACT Awareness Campaign – 6060**

In response to the alarming statistic that 6060 Tasmanians have died on the state's roads over the past 100 years, RACT launched a major public awareness campaign in May as part of National Road Safety Week. Moving around the state and now on display in Valentines Park Campbell Town, the 6060 campaign aims to bring awareness of road safety, reducing the risk of serious injuries and fatalities, reminding community drivers that it only takes a split second for everything to change.

## **6 CLOSURE**

The Chairperson closed meeting at 10.43am.

## **7 NEXT MEETING**

Next meeting to be held **on 5 December 2023 commencing at 9.30am** at the Town Hall, upstairs meeting room.