

MINUTES

1 OPENING

Welcome from the Chair.

2 ATTENDANCE

Jillian Clarke	Chairperson
Jill Davis	Member
Sally Hills	Member
Owen Diefenbach	Member (at 9.40am)
Christopher Beach	Member
Elizabeth Porter	Member
Danny Saunders	Member
Barry Pyke	Member

IN ATTENDANCE

Paul Terrett	Councillor
Alison Andrews	Councillor
Lorraine Wyatt	Executive & Communications Officer (Minutes)
Leigh McCullagh	Works Manager (until 9.50am)

APOLOGIES

Nil

ABSENT

Nil

A presentation was made by Works Manager Leigh McCullagh at the commencement of the meeting (Out of Sequence) – Refer to item 5.3 in “New Business” for details.

2 DECLARATION OF ANY PECUNIARY INTEREST BY A MEMBER OF A SPECIAL COMMITTEE OF COUNCIL

In accordance with the provisions of the Local Government Act 1993, a member of a Special Committee must not participate in any discussion or vote on any matter in respect to which the member:

- a) has an interest; or*
- b) is aware or ought to be aware that a close associate has an interest.*

A member has an interest in a matter if the matter was decided in a particular manner, receive or have an expectation of receiving or likely to receive a pecuniary benefit or pecuniary detriment.

Nil declarations were made.

3 CONFIRMATION OF MINUTES

Committee Decision

Moved: Chris Beach, seconded Liz Porter

That the minutes of the meeting of the Campbell Town District Forum held on **Tuesday, 5 September 2023** be confirmed as a true and correct record of proceedings.

CARRIED

Meeting Dates for 2023

7 November

5 December

4 BUSINESS ARISING FROM THE MINUTES

4.1 Outcome of recommendations made to Council discussed at the Council meeting.

At the ordinary meeting of the Campbell Town District Forum held on 5 September 2023 the following motion/s were recorded for Council's consideration:

FEES FOR FOOD VENDORS - 5 SEPTEMBER 2023:

MINUTE NO. 23/0305

DECISION

Cr Adams/Cr McCullagh

That the fees and charges for food vendors be referred to the mid-year budget review for consideration.

Carried Unanimously

Officer Recommendation:

That the fees and charges for food vendors be referred to the mid-year budget review for consideration.

Committee Recommendation:

That the fees currently charged for food vendor permits are apparently based on fees charged in other northern councils. However, the amount of trade at a market in Campbell Town or Ross is quite different to larger events like Longford Blooms or the Harvest Market in Launceston that can draw thousands of attendees. We ask Council to consider a fee structure for smaller events.

Officer Comment:

Northern Midlands Council increased the fees for food vendors in the 2023/2024 budget from \$152.00 to \$200.00 and Forum members have been advised by affected operators that this increase is impacting small businesses who are operating at events such as monthly markets. Fees and charges for the 2023/2024 year are as follows:

9.08 - Food Premises Annual Renewal - High Risk	\$350.00
9.09 - Food Premises Annual Renewal - Medium Risk	\$300.00
9.10 - Food Premises Annual Renewal - Low Risk	\$200.00
<i>(Food Premise licences are not transferable to new operators if business sold in the instance if this happened during the year the new operator fee for the remainder of the year will be a pro rata amount of the full fee based on the number of months remaining in the year.)</i>	
9.20 - Mobile Food Vendor Permit (Six Months)	\$180.00
9.21 - Mobile Food Vendor Permit (Twelve Months)	\$348.00
9.22 - Temporary Food Business Registration - Per Day	\$40.00
9.23 - Temporary Food Business Registration - 2 to 8 Weeks	\$74.00
9.24 - Temporary Food Business Registration - 6 months	\$147.00
9.25 - Statewide Mobile Food Licence - Yearly	\$209.00
9.26 - Temporary Food Business Registration -	Charity Nil

Infrequent users can utilise the per day rate (9.22 - Temporary Food Business Registration - Per Day \$40.00) to reduce costs however, item 9.25 - Statewide Mobile Food Licence – Yearly, also provides the operators with the option to utilise their permit for multiple events statewide for an annual fee of \$200.00.

4.2 Actions from the Previous Minutes

Nil

5 NEW BUSINESS

5.1 - Review of Local District Committees and Forums

Council is currently reviewing the structure and purpose of its Local District Committees/Forums. Refer to the attached correspondence and report for further information and discussion. A response is required by **8 October 2023**.

Campbell Town Local District Forum provided the following comments:

- Meetings should be bi-monthly on the condition that special meetings can be called in applicable circumstances to ensure that appropriate representation to council is maintained.
- Meetings should be held on the first Tuesday of the month at 4.00pm.
- No meetings should be held in January.
- It was suggested that the Acknowledgement of Country should be undertaken at the first meeting of each year as an enduring message for the remainder of the meetings rather than at each consecutive meeting.

5.2 - Northern District Committees Christmas Function

When: 22 November 2023

Time: from 5.45pm for a 6.00pm start

Where: at the Ross Hotel

Refer to the attached invitation.

Please provide you RSVP directly to Lorraine Lorraine.wyatt@nmc.tas.gov.au

5.3 – Campbell Town High Street Upgrades/Streetscape

- Works Manager, Leigh McCullagh addressed the Forum and provided an update about the high Street Upgrades which included:
- Lowering the road – parallel parking will replace the angle parking. This will reduce the number of parking bays by 2 but others will be gained on the side streets.
- Trees to remain as they are heritage listed.
- Crossings and turning lanes will remain and the entry/exits from the service station will become two-way.
- Bus stops: new location for north bound (outside Antiques). South bound to be located outside old Post Office/Book Store as per drawing (Stage 1b Concept Plan) at the request of State Growth.
- Brick trail will be reinstated back into the footpath (like Queen Street).
- Forum members were happy to see the pavement fronting Valentines Park being renewed.
- Seating: 14 seats (iron) to be placed in the municipality. One outside the Com Bank. Valentines Park should remain
- Pedestrian crossing will be wheelchair accessible.
- Timing – this is dependent on contractor availability and pricing.

5.4 - Other items addressed to the Works Manager:

Footpaths

- Kindy area: not in this budget
- Will occur around the underpass.

West Street update:

- Meeting with Boral to occur to address concerns and discuss remediation. The next step will be to address matters with the Minister. Costs will not be borne by ratepayers.

Feedback

- Chairperson Jillian Clarke, Barry Pyke and Liz Porter congratulated the Works Department for doing such a fantastic job to maintain the Campbell Town community.
- Other customer service requests/suggestions made included, Mowing the walking track at Lions Park; Esplanade to the bridge) can the fire brigade please burn to reduce fire hazard.

Leigh McCullagh left the meeting at 9.50am.

5.5 - U-turns on High Street (Highway) IGA Intersection

Can Council install signage stating, “no U-turn”?

5.6 - Town Hall Update

Rezoning from “community use” to “business/residential use”.

5.7 - Greyhound Association

Dogs having a “comfort break” at the corner of Pedder/Bridge Street. Association members not cleaning up after dogs. Matter to be referred to the Animal Control Officer.

5.8 - Grant Street

Grant Street is now being used by road users for a “comfort break” rather than utilising public conveniences.

5.9 - Volunteering & Australia Day Nominations

Advertising will commence shortly for the 2024 Australia Day Awards.

Categories are:

- Citizen of the Year
- Young Citizen of the Year
- Community Event of the Year
- Volunteer Recognition

Nomination forms can be accessed from: <https://northernmidlands.tas.gov.au/community/your-community/volunteers-australia-day-nominations>

6 CLOSURE

The Chairperson closed meeting at 10.30am.

7 NEXT MEETING

Next meeting to be held on **7 November 2023 commencing at 9.30am** at the Town Hall, upstairs meeting room.