

## PUBLIC HALLS – LONGFORD TOWN HALL 2025/2026

Please note fees may change, please contact the Booking Officer to confirm costs for your event / meeting.

**Note:** Fees and charges marked with an Asterik \* are GST Free

| Basis                                                              |                   | Fee      |   |
|--------------------------------------------------------------------|-------------------|----------|---|
| Longford Town Hall:                                                |                   |          |   |
| Hall (locals)                                                      | Per hour          | \$18.50  |   |
| Hall (non-locals)                                                  | Per hour          | \$24.00  |   |
| Hall Functions (locals)                                            | Per day           | \$164.00 |   |
| Hall Functions (non-locals)                                        | Per day           | \$216.00 |   |
| Function setup before or clean up after                            | Half day          | \$103.00 |   |
| Stage Lighting and Equipment                                       | Per hire          | \$123.00 |   |
| Kitchen                                                            | Per hour          | \$12.00  |   |
| Kitchen                                                            | Per function      | \$34.00  |   |
|                                                                    |                   |          |   |
| Table hire (off site)                                              | Per table per day | \$5.10   |   |
| Chair hire (off site)                                              | Per chair per day | \$2.10   |   |
|                                                                    |                   |          |   |
|                                                                    |                   |          |   |
| Meeting Room                                                       |                   |          |   |
| Meeting Room (locals)                                              | Per hour          | \$18.50  |   |
| Meeting Room (non-locals)                                          | Per hour          | \$24.00  |   |
| Audio Equipment/screen                                             | Per hire          | \$29.00  |   |
| Bond                                                               |                   |          |   |
| Bond - Key Deposit                                                 |                   | \$20     | * |
| Bond (non-alcohol function)                                        |                   | \$200    | * |
| Bond (alcohol function)                                            |                   | \$500    | * |
| Bond Meeting Room                                                  |                   | \$50     | * |
| Charge taken from Bond if facility not cleaned by hirer (Per Hire) |                   | \$90.00  |   |
| Charge taken from Bond if waste left behind (Per Hire)             |                   | \$50.00  |   |
| Major Functions are negotiable please contact booking Officer      |                   |          |   |
| Insurance                                                          |                   |          |   |
| - Meeting                                                          |                   | \$5.00   |   |
| - Non-alcohol function                                             |                   | \$15.00  |   |
| - Alcohol function                                                 |                   | \$50.00  |   |