



**NORTHERN
MIDLANDS
COUNCIL**

MINUTES

ORDINARY MEETING OF COUNCIL

MONDAY, 14 APRIL 2025



QUALIFIED PERSONS ADVICE

The *Local Government Act 1993* Section 65 provides as follows:

- (1) A general manager must ensure that any advice, information or recommendation given to the council or a council committee is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation.
- (2) A council or council committee is not to decide on any matter which requires the advice of a qualified person without considering such advice unless –
 - (a) the general manager certifies, in writing –
 - (i) that such advice was obtained; and
 - (ii) that the general manager took the advice into account in providing general advice to the council or council committee;
 - and
 - (b) a copy of that advice or, if the advice was given orally, a written transcript or summary of that advice is provided to the council or council committee with the general manager's certificate.

I therefore certify that with respect to all advice, information or recommendation provided to the Council in or with this Agenda:

- i) the advice, information or recommendation is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation; and
- ii) where any advice is directly given by a person who does not have the required qualifications or experience, that person has obtained and taken into account in that person's general advice, the advice from an appropriately qualified or experienced person.

LIVESTREAMING AND RECORDING OF COUNCIL MEETINGS

Ordinary and Special Council Meetings held in Council's Chambers at 13 Smith Street, Longford will be audio live streamed and recorded and made on the internet via Council's website www.nmc.tas.gov.au.

The recording will be uploaded to Council's website as soon as possible and no later than four business days after the Council meeting (not including the day of the meeting). A link to the streaming service and recording of meetings will be made available on Council's website for ease of access.

Closed Council Meetings will not be live streamed or recorded.

A copy of the recording of the meeting will be placed on Council's website as soon as practicable after the meeting, the Closed Council session of the meeting will be redacted.

Regulation 33(4) provides that "a Council may determine any other procedures relating to the audio recording of meetings it considers appropriate".

In addition to the Live Streaming Policy, Council is to audio record meetings to assist Council officers in the preparation of minutes of proceedings.

The provision for audio recording of Council meetings in this policy:

- only applies to formal Council meetings (ordinary meetings, special meetings and Annual General meetings);
- does not apply to closed sessions of Council;
- does not apply to Committees of Council;
- the recording will not replace written minutes and a transcript of the recording will not be prepared by Council;
- the recording may be used by Council staff to assist with the preparation of the minutes;
- the minutes of a meeting, once confirmed by Council, prevail over the audio recording of the meeting;

A member of the public may only use an audio recorder, or any other recording and/or transmitting device, to record the proceedings of a meeting of Council with the written permission of the General Manager for the express purpose proposed. The Northern Midlands Council reserves the right to revoke such permission at any time.

Unless expressly stated otherwise, Northern Midlands Council claims copyright ownership of the content of recordings of Council meetings ("the Recordings").

The Recordings may not be uploaded, displayed, transcribed and/or reproduced without the written permission of the General Manager for the express purpose proposed.

The Northern Midlands Council reserves the right to revoke such permission at any time. Apart from uses permitted under the *Copyright Act 1968*, all other rights are reserved.

Requests for authorisations, including authorisations for the use of recordings, should be directed to the General Manager, 13 Smith Street, Longford TAS 7301.


Des Jennings
GENERAL MANAGER



GUIDELINES FOR COUNCIL MEETINGS

EXPECTATIONS OF COUNCILLOR CONDUCT

- The *Code of Conduct for Elected Members Policy* sets out the standards of behaviour expected of Councillors with respect to all aspects of their role, including the following:
 - Councillors acknowledge the importance of high standards of behaviour in maintaining good governance and therefore agree to conduct themselves in accordance with the standards of behaviour set out in the Policy;
 - Councillors are to be respectful in their conduct, communication and relationships with members of the community, fellow Councillors and Council employees in a way which builds trust and confidence in Council;
 - Councillors' actions must not bring the Council or the office of a Councillor into disrepute;
 - Councillors must treat all persons fairly, must not cause any reasonable person offence or embarrassment, and must not bully or harass any person;
 - Councillors must listen to, and respect, the views of other Councillors in Council meetings, and endeavor to ensure that issues, not personalities, are the focus of debate;
 - Councillors must show respect when expressing personal views publicly and the personal conduct of a Councillor must not reflect, or have the potential to reflect, adversely on the reputation of the Council;
- Pursuant to section 28(3)(a) of the *Local Government Act 1993*, Councillors must not direct or attempt to direct an employee of the council in relation to the discharge of the employee's duties;
- Pursuant to section 40 of the *Local Government Act 1993*, the chairperson may suspend a councillor from part or all of the meeting if the councillor makes a personal reflection about another councillor or an employee of the council and refuses to apologise; or interjects repeatedly; or disrupts the meeting and disobeys a call to order by the chairperson.

MEETING CONDUCT

- People attending Council Meetings are expected to behave in an appropriate manner.
- The following is not acceptable:
 - Offensive or inappropriate behaviour;
 - Personal insults; and
 - Verbal abuse.
- Pursuant to section 41 of the *Local Government Act 1993*, it is an offence if a member of the public hinders or disrupts a council meeting.
- In the case of any inappropriate outburst or derogatory behaviour, an apology from the offending party or parties will be requested. Anyone at the meeting, if they feel offended in any way by any such behaviour specified above, should immediately bring the behaviour to the notice of the Chairperson by the way of a Point of Order.
- The Chairperson has the right to evict from a meeting any person who is not behaving to an appropriate standard.

PUBLIC QUESTIONS AND STATEMENTS

Regulation 31 of the *Local Government (Meeting Procedures) Regulations 2015* relates to the provision of Public Question Time during a Council meeting. Regulation 31(7) of the Regulations stipulate that "a Council is to determine any other procedures to be followed in respect of public question time at an ordinary council meeting."

Public question time is to commence at approximately 5.30pm and is to be conducted in accordance with the following guidelines:

- At each Council Meeting, up to 20 minutes, or such longer period as Council may determine by resolution at that meeting, is to be provided for persons at the meeting to ask questions.
- A person seeking to ask a question must firstly identify himself or herself by stating their name and the town they reside in.
- If more than one person wishes to ask a question, the Mayor is to determine the order in which those questions are asked.
- Questions must be directed to the Mayor who shall answer or direct the question to the appropriate Councillor or Council Officer. A question will be answered if the information is known otherwise taken on notice and responded to in writing within 10 working days. Questions should preferably be in writing and provided to the General Manager at the Council Meeting.
- A person is entitled to ask no more than two questions on any specific subject. If a person has up to two questions on several subjects, the Mayor may defer those questions until other questions have been asked and refer back to that person only if time permits.
- Each speaker is limited to a maximum of 3 minutes.

REPRESENTATIONS ON PLANNING ITEMS

A maximum of four persons per item (two for and two against) will be permitted to address Council on a planning item. After the representation has been made, Councillors are permitted to ask questions of the party who made the representation.

PETITIONS

Part 6, Division 1 of the *Local Government Act 1993* refers to the presentation of a petition to Council. Council is to treat any petition received in accordance with the provisions of the *Local Government Act 1993*.



MINUTES OF THE ORDINARY MEETING OF COUNCIL OF THE NORTHERN MIDLANDS COUNCIL HELD ON MONDAY, 14 APRIL 2025 AT 5.00 PM IN PERSON AT THE COUNCIL CHAMBERS, 13 SMITH STREET, LONGFORD

1 ATTENDANCE

PRESENT

Mayor Mary Knowles OAM, Deputy Mayor Janet Lambert, Cr Dick Adams OAM, Cr Alison Andrews AM, Cr Richard Archer, Cr Matthew Brooks, Cr Richard Goss, Cr Andrew McCullagh, Cr Paul Terrett.

In Attendance

Mr Des Jennings - General Manager, Miss Maree Bricknell - Corporate Services Manager, Mr Leigh McCullagh - Works Manager, Mr Trent Atkinson - Project & Building Compliance Manager (to 8.02pm), Mr Paul Godier - Senior Planner (to 8.17pm), Ms Brandie Strickland - Statutory Planner (to 6.50pm), Ms Tatiana Paniagua - Executive Officer, Ms Kristy Nutting - Executive Officer, Mr Jeremiah Horne - IT Officer (to 8.02pm), Mrs Lee Viney - Executive Assistant.

APOLOGIES

Nil



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3 ACKNOWLEDGEMENT OF COUNTRY

We acknowledge and pay our respects to the Tasmanian Aboriginal Community as the traditional and original owners, and continuing custodians of this land on which we gather today and acknowledge Elders – past, present and emerging.

4 DECLARATIONS OF INTEREST

In accordance with

- part 5 of the *Local Government Act 1993*,
 - in particular, section 48(2) of the *Local Government Act 1993*;
- regulation 8(2) of the *Local Government (Meeting Procedures) Regulations 2015*;
- schedule 1, part 2 of the *Local Government (Code of Conduct) Order 2024*; and
- section 28U of the *Local Government Act 1993* requires compliance with the Code of Conduct

the Mayor requests Councillors and staff to indicate whether they have, or are likely to have, an interest in any item on the Agenda.

The following Declarations of Interest were received:

- Mayor Mary Knowles [8.11 Action Items: Council Minutes] 5.3.1 Notice of Motion: Request for General Manager, Mayor and Deputy Mayor to Stand Aside - Pecuniary.
 - Councillor Richard Archer - Open Council [8.11 Action Items: Council Minutes] 7.1.2 Review of the Location and Number of 60km/hr Signs on Woolmers Lane - Non-pecuniary.
 - Councillor Richard Goss - Closed Council Item 5.3 Tender for Your Road Civil Works, Phillip to Edward Street, Perth - NMC 25/02 - Perceived.
 - Councillor Paul Terrett - Open Council: Item 5.3.2 Notice of Motion: Campbell Town and Perth Streetscape Improvement Works - Pecuniary; Item 8: Receipt of Petition; Item 8.4 Petitions: Restoration and Retention of Perth Parking Spaces on Main Road - Pecuniary; Closed Council: Item 3.5 Dispute Resolution - Cr Terrett Against the General Manager - Pecuniary; 4.6 Petition Attachment - Restoration and Retention of Perth Parking Spaces on Main Road - Pecuniary.
-



5 PROCEDURAL

5.1 CONFIRMATION OF COUNCIL MEETING MINUTES

5.1.1 Confirmation Of Minutes: Ordinary Council Meeting

MINUTE NO. 25/111

DECISION

Deputy Mayor Lambert/Cr McCullagh

That Council move to review the audio recording of the Ordinary Meeting held March 17, 2025 at the next Ordinary Council Meeting to be held on the 19 May 2025 to ensure the written Minutes reflect the audio recording as a true and accurate reflection of the meeting, specifically in relation to the motion from Cr Lambert seeking a pause to the Campbell Town Streetscape.

Carried

Voting for the Motion:

Mayor Knowles, Deputy Mayor Lambert, Cr Adams, Cr Andrews, Cr Brooks, Cr Goss, Cr McCullagh and Cr Terrett

Voting Against the Motion:

Cr Archer

RECOMMENDATION

That the Open Council Minutes of the Ordinary Meeting of the Northern Midlands Council held at the Council Chambers, Longford on Monday, 17 March 2025, be confirmed as a true record of proceedings.

5.2 DATE OF NEXT COUNCIL MEETING

Mayor Knowles advised that the next Ordinary Council Meeting of the Northern Midlands Council would be held at 5.00pm on Monday, 19 May 2025.



5.3 MOTIONS ON NOTICE BY A COUNCILLOR

The following Motions on Notice have been received.

5.3.1 Notice Of Motion: Northern Midlands Public Pool Facilities

Responsible Officer: Des Jennings, General Manager

DECISION

Cr Brooks/Cr McCullagh

That

- 1) the three Northern Midlands Public Pool facilities be handed back to the town members, to be run by the Community and a properly appointed committee, in accordance with appropriate guidelines, rules and regulations as required by Council;

Further,

- 2) within 2 months of todays date, expressions of interest be called for people wishing to fill the roles on these committees, with all names being presented to Council on the first available meeting after that closing date, for consideration, discussion and appointment;

And,

- 3) Officers prepare a Draft Heads of Agreement, Operation Guidelines and Draft Operation Agreement for the consideration of Councillors to provide for each of the newly formed committees. Such should be available at the same meeting that nominated parties are provided to Council for discussion, amendment and formal approval.

That the three Northern Midlands Public Pool facilities be handed back to the town members, to be run by the Community and a properly appointed committee, in accordance with appropriate guidelines, rules and regulations as required by Council.

Motion was withdrawn.

MINUTE NO. 25/112

FORESHADOWED MOTION

Cr Andrews/Cr McCullagh

That Council defer any further discussion on the previous Notice of Motion and move to discuss the operations of the three Northern Midlands Council Pools at the next Council Workshop to allow Council officers the opportunity to complete a detailed end of season review and that the subject of the pools be on the Agenda for the next Council Meeting.

The Motion was then Put and

Carried Unanimously

Voting for the Motion:

Mayor Knowles, Deputy Mayor Lambert, Cr Adams, Cr Andrews, Cr Archer, Cr Brooks, Cr Goss, Cr McCullagh and Cr Terrett

Voting Against the Motion:

Nil

At approximately 5.32pm, following conclusion of discussion and decision on item 5.3.1, Council commenced with Item 9. Public Question & Statements and Items listed under Items 11 and 12 relating to Planning as listed in the Agenda for the meeting.



OFFICER'S RECOMMENDATION

That Council defer any further discussion on this Notice of Motion and move to discuss the operations of the three Northern Midlands Council Pools at the next Council Workshop to allow Council officers the opportunity to complete a detailed end of season review.

Councillor Brooks has requested the following Notice of Motion be included in the Agenda for the Council Meeting to be held on 14 April 2025.

NOTICE OF MOTION

That

- 1) the three Northern Midlands Public Pool facilities be handed back to the town members, to be run by the Community and a properly appointed committee, in accordance with appropriate guidelines, rules and regulations as required by Council;

Further,

- 2) within 2 months of today's date, expressions of interest be called for people wishing to fill the roles on these committees, with all names being presented to Council on the first available meeting after that closing date, for consideration, discussion and appointment;

And,

- 3) Officers prepare a Draft Heads of Agreement, Operation Guidelines and Draft Operation Agreement for the consideration of Councillors to provide for each of the newly formed committees. Such should be available at the same meeting that nominated parties are provided to Council for discussion, amendment and formal approval.

BACKGROUND

A community pool in a country town is generally a focal point for community interaction, and provides the town with a meeting point during the summer / hotter months.

It also plays a role in providing the younger community a much needed outlet for supervised recreational activities.

The Community Pool situation has proven to be operating below capacity over the last two summers, with substantial challenges around staffing and opening hours. It is causing substantial community angst and does not allow the Pool facilities to run to their full capacity.

Previously, it has been proven local community committees can provide a much higher level of service and provide extended opening hours, while at the same time, obtaining better resources through volunteers and their own fund raising.

It would seem beneficial that Council hand the Pools back to properly selected Committees for the next summer period.

OFFICER'S COMMENTS:

A full report on the 2024/2025 pool operations is included in this Council Meeting Agenda, any decision on future operations of the Committee should be considered in conjunction with that report.

The following decision of Council is held as an action:

Council hold a community meeting to discuss or seek interest to formulate a new Campbell Town Swimming Pool Management Committee.

The above decision of Council is not actionable as it is the General Manager's responsibility to manage staff.



The General Manager has the responsibility to employ and manage the Northern Midlands Council staff; and it is not possible for the General Manager to relinquish employment responsibilities or the day to day management of Council's lifeguards to a Committee of volunteers, especially in light of the responsibilities that are attached to the legislation especially Work Health and Safety, Fair Work Act and the registration requirements around Working with Vulnerable People.

To adopt a laissez-faire attitude of: *the less that Council is involved, the better off the community will be*, is not an option in today's climate of legislation and litigation and would ultimately be extremely detrimental to Council's ratepayers and would expose Council to significant legal risk.

The option remains for Council to establish Special Committees as Kiosk Committees entirely run by Volunteers with no influence or authorisation to direct Council's employees. This model has been successfully introduced at Cressy during the 2024/2025 season..

WH&S Legislation Requirements

The firm Aquatic Best Practice, on behalf of the Northern Midlands Council, has worked to put together required documentation to meet the following legislation and guidelines to operate pool facilities:

- Tasmanian Work Health & Safety Act 2012
- Work Health and Safety Amendment Regulation 2022
- Tasmanian Public Health Act 1997
- Tasmanian Department of Health – recreational Water Quality Guidelines 2007
- RLSSA Guidelines for Safe Pool Operations (GSPO)
- Fair Work Act 2009
- National Vocational Education and Training Regulator Act 2011
- The Child and Youth Safe Organisations Act 2023

Training/Procedures/Policy Requirements under GSPO/RSLSA

- Aquatic Operations Manual
- Lifeguard Shadow Shift Workbook
- Lifeguard Intervention Register
- Lifeguard Handbook
- Isolated Area Inspection
- Hazardous Chemical Register
- Evac Report
- Complaints Register
- Aquatic Emergency Plan
- Contractor and Visitor Register
- Pool Water Test Register
- Daily Emergency Equipment Checklist
- Super Chlorination Log
- Pool Contamination Log
- Manual Handling Policy
- New Staff Induction Checklist
- Spill Management
- Swimming Pool Chemical Request Form
- Emergency Management Training Policy
- In-Service Training Policy
- PPE Policy
- Aquatic Technical Operator Training SISSS00131
- Safe Work Procedure Lifeguard Supervision
- Swimming Pools Operators Reference Manual



- WI-OPS- Daily Emergency Equipment Safety Inspection
- WI-OPS- Incident Reporting and Investigation
- WI-OPS- Operations Manuals Review Process

All the above have been created and prepared for the upcoming 25/26 Pool Season.

In the coming weeks, the NMC team will meet to discuss the 24/25 season and put in place action plans to have all training and legislative requirements met and rolled out.

Legislation

The following legislation should also be considered in relation to this Motion on Notice:

Local Government Act 1993

Pursuant to the *Local Government Act 1993* Section 63, the General Manager must ensure that Council receives advice from persons who have the necessary qualification or experience to give such advice, information or recommendation on the matter before Council.

Local Government (Meeting Procedures) Regulations 2015

Pursuant to the *Local Government (Meeting Procedures) Regulations 2015*, Regulation 18: Motion to overturn decision

(1) For the purposes of this regulation, a decision may be overturned, wholly or partly, by –

(a) a motion directly rescinding or otherwise overturning the decision or part of the decision; or

(b) a motion that conflicts with, or is contrary to, the decision or part of the decision.

(2) A council or council committee may only overturn a decision passed at a previous meeting held since the last ordinary election –

(a) by an absolute majority, in the case of a council; or

(b) by a simple majority, in the case of a council committee.

(3) Any report given by the general manager to a council in respect of a proposed motion to overturn a decision of the council, or that will result in the overturning of a decision of the council, wholly or partly, is to include –

(a) a statement that the proposed motion, if resolved in the affirmative, would overturn that previous decision or part of that previous decision; and

(b) the details of that previous decision, or the part of that previous decision, that would be overturned; and

(c) advice as to whether or not that previous decision, or that part of that previous decision, directed that certain action be taken; and

(d) if that previous decision, or that part of that previous decision, directed that certain action be taken, advice as to whether or not that action has been wholly or substantially carried out.

It is recommended that no action be taken in regard to this Motion on Notice.

OFFICER'S RECOMMENDATION:

That Council defer any further discussion on this Notice of Motion and move to discuss the operations of the three Northern Midlands Council Pools at the next Council Workshop to allow Council officers the opportunity to complete a detailed end of season review.

ATTACHMENTS

Nil



5.3.2 Notice Of Motion: Campbell Town And Perth Streetscape Improvement Works

Responsible Officer: Des Jennings, General Manager

At approximately 6.07pm following Item 12 Council Acting as a Planning Authority: Cessation, Council commenced with Item 5.3.2 and the remainder of the items listed in the Agenda.

Councillor Terrett declared an interest in Item 5.3.2 and left the meeting at 6.07pm.

DECISION

Cr McCullagh/Cr Brooks

That

- 1) the Campbell Town and Perth Streetscape Improvement Works program be immediately paused, and all works ceased until further notice by Council to recommence.

Further to this,

- 2) both matters be brought back to Council for discussion at the first available Workshop, followed by Council voting to retain or initiate any appropriate changes (if considered appropriate) to each Plan as applicable, with works to be recommenced on each project as per the Council Directive, after a formal Decision has been made.

Lost

Voting for the Motion:

Cr Brooks and Cr McCullagh

Voting Against the Motion:

Mayor Knowles, Deputy Mayor Lambert, Cr Adams, Cr Andrews, Cr Archer and Cr Goss

MINUTE NO. 25/116

FORESHADOWED MOTION

Deputy Mayor Lambert/Cr Goss

To develop designated parking in King, Queen and William Streets to replace at least 15 car spaces that are to be lost and incorporate into the Campbell Town Streetscape.

Carried

Voting for the Motion:

Mayor Knowles, Deputy Mayor Lambert, Cr Adams, Cr Andrews, Cr Archer and Cr Goss

Voting Against the Motion:

Cr Brooks and Cr McCullagh

Councillor Terrett returned to the meeting at 6.37pm.

OFFICER'S RECOMMENDATION

That no further action be taken in relation to the Notice of Motion and that Council proceed with the Streetscape Projects, and the Campbell Town works commence post the public drop-in information session to be held at the Town Hall, Campbell Town in early May 2025.



Councillor McCullagh has requested the below Notice of Motion be included in the Agenda for the Council Meeting to be held on 14 April 2025.

NOTICE OF MOTION

That

- 1) the Campbell Town and Perth Streetscape Improvement Works program be immediately paused, and all works ceased until further notice by Council to recommence.

Further to this,

- 2) both matters be brought back to Council for discussion at the first available Workshop, followed by Council voting to retain or initiate any appropriate changes (if considered appropriate) to each Plan as applicable, with works to be recommenced on each project as per the Council Directive, after a formal Decision has been made.

BACKGROUND

The Campbell Town and Perth Streetscape Plans have been both been subject to substantial community disapproval and outcry, particularly from the business communities located on the Campbell Town Main Road / High St area (Midland Hwy) and Perth Main Rd areas .

The loss of parking spaces for businesses, substantial safety concerns have been very poorly received, with substantial questions raised over the quality and quantity of Community Consultation process, particularly from businesses affected by the changes.

It would seem appropriate that Council review, and consider these changes, and if necessary make appropriate amendments to the current Plan.

It has been further discovered that Council failed to conduct all appropriate consulting work that has affected the Original plans irrespective, specifically in relation to Taswater assets not being appropriately considered. This may effect other assets of service providers in the long term left unchecked.

OFFICER'S COMMENTS:

In regard to Motion on Notice, the following matters should be considered:

Development Application Process

Perth:

The planning application was placed on public notification from 23 September to 6 October 2023. This included a notice in the Examiner on 23 September 2023, notices sent to all adjoining property owners and occupiers, and around 28 notices placed along the footpath in Main Road. Twelve representations were received which were considered by Council as Planning Authority at its meeting of 20 November 2023.

Campbell Town:

The planning application was placed on public notification from 14 October to 27 October 2023. This included a notice in the Examiner on 14 October 2023, notices sent to all adjoining property owners and occupiers, and around 16 notices placed along the footpath in High Street. No representations were received. The application was considered by Council as planning authority at its meeting of 20 November 2023.

Project Status

Perth:

The project is currently halfway through stage two of the three staged project. Local company, The Baker Group, is the principal contractor undertaking the project. Completion of all three stages is due late October this year. Current expenditure to date is \$2,046,000.00 with \$1,346,000.00 being the stormwater improvements of the first phase, which



was completed mid-2024. Contractors and Officers have received positive feedback via verbal and written communication on the areas nearing completion to date, these areas are part of stage one, around the Drummond Street intersection area. At the time of writing this report, the works are approaching the Queens Head Inn.

Campbell Town:

Officers are currently preparing and finalising tender documentation for tenders to be called on Saturday 12th April. The project has received all approvals and permits required to undertake the project. Expenditure to date is \$300,000.00. The project is expected to commence mid this year with a duration of nine months approximately, this will be subject to the successful tenderer. Officers have received positive feedback from the public, including confirmation that the project is still being implemented.

Grant Funding

Council received a 2022 Australian Government election commitment of \$8 million towards the Main Road and High Street Upgrade in Perth and Campbell Town.

The funding is being administered through the Australian Government's Community Priority Infrastructure Program (PCIP). The Grant Agreement states all projects funded through the PCIP must be completed by 31 December 2026, and that if the Grantee does not complete a critical milestone by the corresponding due date, the parties agree that the Commonwealth may treat such failure as a breach of the Agreement incapable for remedy for the purpose of Clause 19 of Schedule 1 of the Agreement.

Clause 19 of Schedule 1 of the Agreement states:

19.1 Reduction in scope of agreement for fault

19.1.1 If the Grantee does not comply with an obligation under this Agreement and the Commonwealth believes that the non-compliance is incapable of remedy, or if the Grantee has failed to comply with a notice to remedy, the Commonwealth may by written notice reduce the scope of the Agreement.

19.1.2 The Grantee agrees, on receipt of the notice of reduction, to:

- (a) stop or reduce the performance of the Grantee's obligations as specified in the notice;*
- (b) take all available steps to minimise loss resulting from the reduction;*
- (c) continue performing any part of the Activity or the Agreement not affected by the notice if requested to do so by the Commonwealth; and*
- (d) report on, and return any part of, the Grant to the Commonwealth, or otherwise deal with the Grant, as directed by the Commonwealth.*

19.1.3 In the event of reduction under clause 19.1.1, the amount of the Grant will be reduced in proportion to the reduction in the scope of the Agreement.

19.2 Suspension

19.2.1 If:

- (a) the Grantee does not comply with an obligation under this Agreement and the Commonwealth believes that the non-compliance is capable of remedy;*
- (b) the Commonwealth reasonably believes that the Grantee is unlikely to be able to perform the Activity or manage the Grant in accordance with this Agreement; or*
- (c) the Commonwealth reasonably believes that there is a serious concern relating to the Grantee or this Agreement that requires investigation; the Commonwealth may by written notice:*
- (d) immediately suspend the Grantee from further performance of the Activity (including expenditure of the Grant); and/or*
- (e) require that the non-compliance or inability be remedied, or the investigation be completed, within the time specified in the notice.*



19.2.2 If the Grantee:

- (a) remedies the non-compliance or inability specified in the notice to the Commonwealth's reasonable satisfaction, or the Commonwealth reasonably concludes that the concern is unsubstantiated, the Commonwealth may direct the Grantee to recommence performing the Activity; or
- (b) fails to remedy the non-compliance or inability within the time specified, or the Commonwealth reasonably concludes that the concern is likely to be substantiated, the Commonwealth may reduce the scope of the Agreement in accordance with clause 19.1 or terminate the Agreement immediately by giving a second notice in accordance with clause 19.3.

19.3 Termination for fault

19.3.1 The Commonwealth may terminate this Agreement by notice where the Grantee has:

- (a) failed to comply with an obligation under this Agreement and the Commonwealth believes that the non-compliance is incapable of remedy or where clause 19.2.2.b applies; or
- (b) provided false or misleading statements in relation to the Grant; or
- (c) become bankrupt or insolvent, entered into a scheme of arrangement with creditors, or come under any form of external administration.
- (d) in addition to clause 19.3.1(a), breached the requirements in subclause 1.3.

19.3.2 The Grantee agrees, on receipt of the notice of termination, to:

- (a) stop the performance of the Grantee's obligations;
- (b) take all available steps to minimise loss resulting from the termination; and
- (c) report on, and return any part of, the Grant to the Commonwealth, or otherwise deal with the Grant, as directed by the Commonwealth.

Legislation

- 1) Pursuant to the *Local Government Act 1993* Section 63, the General Manager must ensure that Council receives advice from persons who have the necessary qualification or experience to give such advice, information or recommendation on the matter before Council.
- 2) Pursuant to the *Local Government (Meeting Procedures) Regulations 2015*, Regulation 18: Motion to overturn decision
 - (1) For the purposes of this regulation, a decision may be overturned, wholly or partly, by –
 - (a) a motion directly rescinding or otherwise overturning the decision or part of the decision; or
 - (b) a motion that conflicts with, or is contrary to, the decision or part of the decision.
 - (2) A council or council committee may only overturn a decision passed at a previous meeting held since the last ordinary election –
 - (a) by an absolute majority, in the case of a council; or
 - (b) by a simple majority, in the case of a council committee.
 - (3) Any report given by the general manager to a council in respect of a proposed motion to overturn a decision of the council, or that will result in the overturning of a decision of the council, wholly or partly, is to include –
 - (a) a statement that the proposed motion, if resolved in the affirmative, would overturn that previous decision or part of that previous decision; and
 - (b) the details of that previous decision, or the part of that previous decision, that would be overturned; and
 - (c) advice as to whether or not that previous decision, or that part of that previous decision, directed that certain action be taken; and
 - (d) if that previous decision, or that part of that previous decision, directed that certain action be taken, advice as to whether or not that action has been wholly or substantially carried out.

OFFICER'S RECOMMENDATION:

That no further action be taken in relation to the Notice of Motion and that Council proceed with the Streetscape Projects, and the Campbell Town works commence post the public drop-in information session to be held at the Town Hall, Campbell Town in early May 2025.

ATTACHMENTS

Nil



5.3.3 Notice Of Motion: Pause The Campbell Town Streetscape Development

Responsible Officer: Des Jennings, General Manager

DECISION

Cr Terrett/Cr McCullagh

That Council:

- a) as a matter of urgency, pause the Campbell Town Streetscape development to reassess the parking issue and report back to a Workshop prior to the progressing the tender process; and
- b) communicate back to the community.

Lost

Voting for the Motion:

Cr Brooks, Cr McCullagh and Cr Terrett

Voting Against the Motion:

Mayor Knowles, Deputy Mayor Lambert, Cr Adams, Cr Andrews, Cr Archer and Cr Goss

FORESHADOWED MOTION

Cr Goss/Cr Andrews

That no further action be taken in relation to the Notice of Motion and that Council proceed with the Campbell Town Streetscape Project, post the public drop-in information session to be held at the Town Hall, Campbell Town in early May 2025.

At approximately 6.48pm Mayor Knowles warned Cr McCullagh to be respectful and advised if his disrespectful behaviour continued the Meeting will be suspended. At 6.50pm, Mayor Knowles suspended the Meeting and the meal break was taken at 6.50pm.

Mayor Knowles reconvened the Meeting after the meal break at 7.15pm.

MINUTE NO. 25/117

PROCEDURAL MOTION

DECISION

Cr Archer/Cr Andrews

That the motion be put.

Carried

Voting for the Motion:

Mayor Knowles, Deputy Mayor Lambert, Cr Adams, Cr Andrews, Cr Archer, Cr Goss and Cr Terrett

Voting Against the Motion:

Cr Brooks and Cr McCullagh



MINUTE NO. 25/118

DECISION

Cr Goss/Cr Andrews

That no further action be taken in relation to the Notice of Motion and that Council proceed with the Campbell Town Streetscape Project, post the public drop-in information session to be held at the Town Hall, Campbell Town in early May 2025.

**The Motion was then Put and
Carried**

Voting for the Motion:

Mayor Knowles, Deputy Mayor Lambert, Cr Adams, Cr Andrews, Cr Archer and Cr Goss

Voting Against the Motion:

Cr Brooks, Cr McCullagh and Cr Terrett

OFFICER'S RECOMMENDATION

That no further action be taken in relation to the Notice of Motion and that Council proceed with the Campbell Town Streetscape Project, post the public drop-in information session to be held at the Town Hall, Campbell Town in early May 2025.

Councillor Terrett has requested the below Notice of Motion be included in the Agenda for the Council Meeting to be held on 14 April 2025.

NOTICE OF MOTION

That Council:

- a) as a matter of urgency, pause the Campbell Town Streetscape development to reassess the parking issue and report back to a Workshop prior to the progressing the tender process; and
- b) Communicate back to the community.

BACKGROUND

At the ordinary council meeting on 17 March 2025, Cr Lambert moved an urgency motion calling for a pause in the Campbell Town Streetscape development.

The General Manager has determined that the motion was contrary to the provision of clause 8 (6) of the Local Government (Meeting Procedures) Regulations, consequently, the motion moved and passed by Council was illegal.

I propose that the same motion be resubmitted to Council as a motion on notice for the Council to comply with the Local Government (Meeting Procedures) Regulation.

OFFICER'S COMMENTS:

Following statements made by a member of the public at the Council Meeting held on 17 March 2024, during the Public Questions and Statements time, a Councillor proposed a motion for discussion at the same meeting. The General



Manager drew attention to the provisions of Regulation 8(6) of the *Local Government (Meeting Procedures) Regulations 2015*. Despite this, Councillors resolved to proceed with moving, discussing, and ultimately approving the motion.

Legal advice has confirmed that these discussions and the resulting Development Motion were not valid, as the requirements of Regulation 8(6) of the *Local Government (Meeting Procedures) Regulations 2015* were not satisfied. Specifically:

- Subparagraph (a) was not complied with, as the General Manager did not report the reason why it was not possible to include the matter on the agenda. While it may have been apparent that the issue arose during public question time, after the agenda had already been published, the General Manager did not formally report this reason during the meeting.
- Subparagraph (b) was not complied with, as the General Manager did not report that the matter was urgent. Although a Councillor declared the matter urgent, Regulation 8(6) expressly requires that the General Manager make this report, which did not occur.
- Subparagraph (c) was not complied with, as the General Manager did not certify that advice had been obtained from a suitably qualified person. In this case, the matter related to parking issues, and it is arguable that advice from a traffic engineer was necessary. Accordingly, this advice should have been obtained and certified in accordance with section 65 of the *Local Government Act 1993*.

Given the failure to satisfy these statutory requirements, Council did not have the power to discuss or determine the matter at that meeting.

Furthermore in regard to Motion on Notice, the following matters should be considered:

Development Application Process

The planning application was placed on public notification from 14 October to 27 October 2023. This included a notice in the Examiner on 14 October 2023, notices sent to all adjoining property owners and occupiers, and around 16 notices placed along the footpath in High Street. No representations were received. The application was considered by Council as Planning Authority at its meeting of 20 November 2023.

Project Status

Officers are currently preparing and finalising tender documentation for tenders to be called on Saturday 12 April. The project has received all approvals and permits required to undertake the project. Expenditure to date is \$300,000.00. The project is expected to commence mid this year with a duration of nine months approximately, this will be subject to the successful tenderer. Officers have received positive feedback from the public, including confirmation that the project is still being implemented.

Grant Funding

Council received a 2022 Australian Government election commitment of \$8 million towards the Main Road and High Street Upgrade in Perth and Campbell Town.

The funding is being administered through the Australian Government's Community Priority Infrastructure Program (PCIP). The Grant Agreement states all projects funded through the PCIP must be completed by 31 December 2026, and that if the Grantee does not complete a critical milestone by the corresponding due date, the parties agree that the Commonwealth may treat such failure as a breach of the Agreement incapable for remedy for the purpose of Clause 19 of Schedule 1 of the Agreement.

Clause 19 of Schedule 1 of the Agreement states:

19.1 Reduction in scope of agreement for fault



19.1.1 *If the Grantee does not comply with an obligation under this Agreement and the Commonwealth believes that the non-compliance is incapable of remedy, or if the Grantee has failed to comply with a notice to remedy, the Commonwealth may by written notice reduce the scope of the Agreement.*

19.1.2 *The Grantee agrees, on receipt of the notice of reduction, to:*

- (a) stop or reduce the performance of the Grantee's obligations as specified in the notice;*
- (b) take all available steps to minimise loss resulting from the reduction;*
- (c) continue performing any part of the Activity or the Agreement not affected by the notice if requested to do so by the Commonwealth; and*
- (d) report on, and return any part of, the Grant to the Commonwealth, or otherwise deal with the Grant, as directed by the Commonwealth.*

19.1.3 *In the event of reduction under clause 19.1.1, the amount of the Grant will be reduced in proportion to the reduction in the scope of the Agreement.*

19.2 Suspension

19.2.1 *If:*

- (a) the Grantee does not comply with an obligation under this Agreement and the Commonwealth believes that the non-compliance is capable of remedy;*
- (b) the Commonwealth reasonably believes that the Grantee is unlikely to be able to perform the Activity or manage the Grant in accordance with this Agreement; or*
- (c) the Commonwealth reasonably believes that there is a serious concern relating to the Grantee or this Agreement that requires investigation; the Commonwealth may by written notice:*
- (d) immediately suspend the Grantee from further performance of the Activity (including expenditure of the Grant); and/or*
- (e) require that the non-compliance or inability be remedied, or the investigation be completed, within the time specified in the notice.*

19.2.2 *If the Grantee:*

- (a) remedies the non-compliance or inability specified in the notice to the Commonwealth's reasonable satisfaction, or the Commonwealth reasonably concludes that the concern is unsubstantiated, the Commonwealth may direct the Grantee to recommence performing the Activity; or*
- (b) fails to remedy the non-compliance or inability within the time specified, or the Commonwealth reasonably concludes that the concern is likely to be substantiated, the Commonwealth may reduce the scope of the Agreement in accordance with clause 19.1 or terminate the Agreement immediately by giving a second notice in accordance with clause 19.3.*

19.3 Termination for fault

19.3.1 *The Commonwealth may terminate this Agreement by notice where the Grantee has:*

- (a) failed to comply with an obligation under this Agreement and the Commonwealth believes that the non-compliance is incapable of remedy or where clause 19.2.2.b applies; or*
- (b) provided false or misleading statements in relation to the Grant; or*
- (c) become bankrupt or insolvent, entered into a scheme of arrangement with creditors, or come under any form of external administration.*
- (d) in addition to clause 19.3.1(a), breached the requirements in subclause 1.3.*

19.3.2 *The Grantee agrees, on receipt of the notice of termination, to:*

- (a) stop the performance of the Grantee's obligations;*
- (b) take all available steps to minimise loss resulting from the termination; and*
- (c) report on, and return any part of, the Grant to the Commonwealth, or otherwise deal with the Grant, as directed by the Commonwealth.*



Legislation

- 1) Pursuant to the *Local Government Act 1993* Section 63, the General Manager must ensure that Council receives advice from persons who have the necessary qualification or experience to give such advice, information or recommendation on the matter before Council.
- 2) Pursuant to the *Local Government (Meeting Procedures) Regulations 2015*, Regulation 18: Motion to overturn decision
 - (1) *For the purposes of this regulation, a decision may be overturned, wholly or partly, by –*
 - (a) *a motion directly rescinding or otherwise overturning the decision or part of the decision; or*
 - (b) *a motion that conflicts with, or is contrary to, the decision or part of the decision.*
 - (2) *A council or council committee may only overturn a decision passed at a previous meeting held since the last ordinary election –*
 - (a) *by an absolute majority, in the case of a council; or*
 - (b) *by a simple majority, in the case of a council committee.*
 - (3) *Any report given by the general manager to a council in respect of a proposed motion to overturn a decision of the council, or that will result in the overturning of a decision of the council, wholly or partly, is to include –*
 - (a) *a statement that the proposed motion, if resolved in the affirmative, would overturn that previous decision or part of that previous decision; and*
 - (b) *the details of that previous decision, or the part of that previous decision, that would be overturned; and*
 - (c) *advice as to whether or not that previous decision, or that part of that previous decision, directed that certain action be taken; and*
 - (d) *if that previous decision, or that part of that previous decision, directed that certain action be taken, advice as to whether or not that action has been wholly or substantially carried out.*

OFFICER'S RECOMMENDATION:

That no further action be taken in relation to the Notice of Motion and that Council proceed with the Campbell Town Streetscape Project, post the public drop-in information session to be held at the Town Hall, Campbell Town in early May 2025.

ATTACHMENTS

Nil



5.4 COUNCILLOR QUESTIONS ON NOTICE

No Questions on Notice were received.



6 COUNCIL COMMITTEES - CONFIRMATION OF MINUTES

MINUTE NO. 25/119

DECISION

Cr Adams/Deputy Mayor Lambert

That the Minutes of the Meetings of Council Committees be received.

Carried Unanimously

Minutes of meetings of the following Committees are attached:

Date	Committee	Meeting
19/03/2025	Ross Community Sports Club	Ordinary
26/03/2025	Cressy District Committee	Ordinary
02/04/2025	Longford District Committee	Ordinary

Matters already considered by Council at previous meetings have been incorporated into **Information Item: Officer's Actions.**

In the attached minutes of Council Committees, recommendations of Committees are listed for Council's consideration in the Agenda Item 7 below.



7 COUNCIL COMMITTEES - RECOMMENDATIONS

7.1 CRESSY DISTRICT COMMITTEE

At the ordinary meeting of the Cressy Local District Committee held on 26 March 2025 the following Motion was recorded for Council's consideration:

7.1.1 Secretarial Funding Approval For PA System

MINUTE NO. 25/120

DECISION

Cr Goss/Deputy Mayor Lambert

That Council approves the Cressy District Committee request to use the secretarial funding allocation for the purchase of a PA system.

Carried Unanimously

Voting for the Motion:

Mayor Knowles, Deputy Mayor Lambert, Cr Adams, Cr Andrews, Cr Archer, Cr Brooks, Cr Goss, Cr McCullagh and Cr Terrett

Voting Against the Motion:

Nil

Officer Recommendation:

That Council approves the Cressy District Committee request to use the secretarial funding allocation for the purchase of a PA system.

Committee Recommendation:

That Council approves the purchase of speakers and PA system that can be used at community events in our district.

Officer Comment:

The purpose of the PA system is for use at community events. This meets the requirements of the MOU.

As per the Memorandum of Understanding:

11. SECRETARIAL SUPPORT & RESOURCES

- 1.b Funds of \$2,500 in lieu of secretarial support (currently the monies are provided for projects subject to Council approval).
2. In the event the Committee elects to provide its own secretarial support and receive funds in lieu from Council, it is recommended those funds are expended by the Committee (on Council approved projects) within the financial year it is received, with the funds accumulating for a maximum of two financial years. Any funds not expended within the two year period not be carried over to the following financial year

Background: Committee notes that recent Anzac Day services have been hindered by substandard equipment.



7.2 LONGFORD DISTRICT COMMITTEE

At the ordinary meeting of the Longford Local District Committee held on 2 April 2025 the following motion was recorded for Council's consideration:

7.2.1 Significant Tree Nomination Extension

MINUTE NO. 25/121

DECISION

Cr Goss/Cr Adams

That Council extends the nomination period for the Significant Tree Register until 30 June 2025.

Carried Unanimously

Voting for the Motion:

Mayor Knowles, Deputy Mayor Lambert, Cr Adams, Cr Andrews, Cr Archer, Cr Brooks, Cr Goss, Cr McCullagh and Cr Terrett

Voting Against the Motion:

Nil

Officer Recommendation:

That Council extends the nomination period for the Significant Tree Register until 30 June 2025.

Committee Recommendation:

The Longford District Committee requests that the Northern Midlands Council extend the closing date for Significant Tree Register nominations to 30 June 2025, due to the large number of trees in Longford being investigated and considered by the Longford District Committee, community groups and community members for nomination for addition to the current Significant Tree Register. We are aware other District Committees are also working on nominations and require an extension of time.

Officer Comment:

Other committee members are still collecting tree information and have not had the time to submit their nominations.



8 INFORMATION ITEMS

Councillor Terrett declared an interest in Information Items: Item 8.0.1 Receipt of Petitions and left the meeting at 7.26pm.

MINUTE NO. 25/122

DECISION

Deputy Mayor Lambert/Cr Andrews

That Council acknowledge receipt of the non-compliant petition presented to Council by Russell MacKenzie on 27 March 2025 (further pages received by email, consequent to that date). The petition is relative to the Restoration and Retention of Perth Parking Spaces on Main Road.

Carried Unanimously

Voting for the Motion:

Mayor Knowles, Deputy Mayor Lambert, Cr Adams, Cr Andrews, Cr Archer, Cr Brooks, Cr Goss and Cr McCullagh

Voting Against the Motion:

Nil

Councillor Terrett returned to the meeting at 7.34pm.

MINUTE NO. 25/123

DECISION

Cr Adams/Cr Andrews

That the Information Items excluding Item 8.4 Petitions: Restoration and Retention of Perth Parking Spaces on Main Road and [8.11 Action Items: Council Minutes] 5.3.1 Notice of Motion: Request for General Manager, Mayor and Deputy Mayor to Stand Aside be received.

Carried Unanimously

Voting for the Motion:

Mayor Knowles, Deputy Mayor Lambert, Cr Adams, Cr Andrews, Cr Archer, Cr Brooks, Cr Goss, Cr McCullagh and Cr Terrett

Voting Against the Motion:

Nil

Councillor Terrett declared an interest in Item 8.4 Petitions: Restoration and Retention of Perth Parking Spaces on Main Road and left the meeting at 7.41pm.

MINUTE NO. 25/124

DECISION

Cr Goss/Cr Adams

That the Open Council Information Items 8.4 Petitions: Restoration and Retention of Perth Parking Spaces on Main Road be received .

Carried Unanimously

Voting for the Motion:

Mayor Knowles, Deputy Mayor Lambert, Cr Adams, Cr Andrews, Cr Archer, Cr Brooks, Cr Goss and Cr McCullagh

Voting Against the Motion:

Nil

Councillor Terrett returned to the meeting at 7.44pm.



At approximately 7.44pm, Mayor Knowles declared an interest in Item [8.11 Action Items: Council Minutes] 5.3.1 Notice of Motion: Request for General Manager, Mayor and Deputy Mayor to Stand Aside and left the meeting at which time Deputy Mayor Lambert took the chair.

MINUTE NO. 25/125

DECISION

Cr McCullagh/Cr Goss

That the Open Council Information Item [8.11 Action Items: Council Minutes] 5.3.1 Notice of Motion: Request for General Manager, Mayor and Deputy Mayor to Stand Aside be received.

Carried Unanimously

Voting for the Motion:

Deputy Mayor Lambert, Cr Adams, Cr Andrews, Cr Archer, Cr Brooks, Cr Goss, Cr McCullagh and Cr Terrett

Voting Against the Motion:

Nil

Following discussion on Item [8.11 Action Items: Council Minutes] 5.3.1 Notice of Motion: Request for General Manager, Mayor and Deputy Mayor to Stand Aside, at 7.45pm, Mayor Knowles resumed the Chair.

Following Item 8, Council continued with consideration of the remainder of the items listed in the agenda, namely Items 13 to 18.

8.1 COUNCIL WORKSHOPS/MEETINGS HELD SINCE THE LAST ORDINARY MEETING

Responsible Officer: Des Jennings, General Manager

The General Manager advised that the following workshops/ meetings had been held:

Date Held	Purpose of Workshop
24/03/2025	<p>Special Council Workshop</p> <p>Discussion included:</p> <ul style="list-style-type: none"> • Longford Expansion Strategy • Representations to Planning Items • Land Use Planning Act (LUPA): Draft LUPA Amendment (Development Assessment Panels) Bill 2025 • Submission: Remaking Local Government Regulations • Submission: Tasmanian Government's Local Government Electoral Bill • Compliance Matter (Late Item)
07/04/2025	<p>Council Workshop</p> <p>Presentations:</p> <ul style="list-style-type: none"> • IT Policies Q&A • Northern Tasmanian Alliance for Resilient Councils (NTARC) – NMC Climate Change Adaption Strategy - Katrina Graham • Campbell Town Main Street Development – Sarah Sutton (Casey) AD Design + Consulting <p>Discussion included:</p> <ul style="list-style-type: none"> • Independent Review, Governance Updates • Rob Knott's Motorsport Memorabilia / Longford Motor Museum Proposal • NMBA Financial Assistance Request – 'illuminate Education 2025' • Management Committee Report
14/04/2025	<p>Council Workshop</p> <p>Discussion:</p> <ul style="list-style-type: none"> • Council Meeting Agenda items
	Council Meeting



8.2 MAYOR'S ACTIVITIES ATTENDED & PLANNED

Mayor's Activities Attended & Planned for the period 8 March to 7 April 2025 are as follows:

Date	Activity
11 March 2025	Attended AMIC meeting, Avoca
12 March 2025	Attended LGAT Climate Change Forum, Hobart
14 March 2025	Radio interview with ABC Breakfast
15 March 2025	Attended Rossarden Landcare meeting and working group
17 March 2025	Attended meeting with Resident, Longford
17 March 2025	Attended meeting with Paddle Tasmania, Longford
17 March 2025	Attended Council meeting, Longford
21 March 2025	Attended NTFA Season launch, Launceston
24 March 2025	Attended Council workshop Longford Expansion Strategy
24 March 2025	Attended Special Workshop, Longford
25 March 2025	Attended Preventative Health and Local Government workshop, online
25 March 2025	Attended Social Arrival Welcome Dinner JBS, Cressy
26 March 2025	Attended Councillor Bus Tour, Northern Midlands
27 March 2025	Attended NTDC TRANSLink Steering committee, Launceston
27 March 2025	Attended Perth Football Club season launch, Perth
27 March 2025	Attended meeting with Tasmania Police, Longford
28 March 2025	Attended LGAT Community Practice for Mayors, online
31 March 2025	Attended NTDC Media Event TRANSLink intermodal and key regional priorities, Western Junction
31 March 2025	Officiated Citizenship Ceremony, Longford
2 April 2025	Attended LGAT General Meeting, Hobart-
3 April 2025	Attended Mayors & Deputy Mayors Workshop, Hobart
3 April 2025	Attended Campbell Town Football Club launch, Campbell Town
5 April 2025	Attended Rossarden Landcare meeting and working group
7 April 2025	Attended Council Workshop, Longford
8 April 2025	Attended Avoca Museum and Information Centre Annual General Meeting
	Attended to email, phone, media and mail inquiries



8.3 GENERAL MANAGER'S ACTIVITIES

General Manager's Activities Attended & Planned for the period 11 March 2025 to 7 April 2025 are as follows:

Meetings were attended either in-person, or via electronic means (on-line or via conference call).

Date	Activity
11/03/2025	Attended meeting with NTDC – Western Junction Masterplan
13/03/2025	Met with Mill Dam Landowner
17/03/2025	Attended Council Workshop and Meeting
19/03/2025	Meeting with Developers
20/03/2025	Meeting re Campbell Town Cemetery
24/03/2025	Attended Special Council Workshop
25/03/2025	Meeting with TasWater re Longford Filling Station
27/03/2025	Meeting with Tas Police
27/03/2025	Received petition from Russell MacKenzie
2/04/2025	Attended LGAT General Meeting, Hobart
3/04/2025	Zoom Meeting with Developer
3/04/2025	Met with District Committee Member
4/04/2025	Attended Circular North Steering Committee Meeting

8.4 PETITIONS: RESTORATION AND RETENTION OF PERTH PARKING SPACES ON MAIN ROAD

PURPOSE OF REPORT

In accordance with the Vision, Mission and Values of Council as identified in the *Council's Strategic Plan 2021-2027* and the *Local Government Act 1993, S57-S60*, provision is made for Council to receive petitions tabled at the Council Meeting.

OFFICER'S COMMENT

In relation to the receipt of petitions, the following provisions of the *Local Government Act 1993*, Part 6 - Petitions, polls and public meetings, S57 and S58, should be noted:

Section 57. Petitions

[Section 57 Substituted by No. 8 of 2005, s. 46, Applied:01 Jul 2005]

(1) A person may lodge a petition with a council by presenting it to a councillor or the general manager.

(2) A person lodging a petition is to ensure that the petition contains –

- (a) a clear and concise statement identifying the subject matter and the action requested; and
- (b) in the case of a paper petition, a heading on each page indicating the subject matter; and
- (c) in the case of a paper petition, a brief statement on each page of the subject matter and the action requested; and
- (d) a statement specifying the number of signatories; and
- (e) at the end of the petition –

- (i) in the case of a paper petition, the full name, address and signature of the person lodging the petition; and
- (ii) in the case of an electronic petition, the full name and address of the person lodging the petition and a statement by that person certifying that the statement of the subject matter and the action requested, as set out at the beginning of the petition, has not been changed.

(3) In this section –

electronic petition means a petition where the petition is created and circulated electronically and the signatories have added their details by electronic means;

paper petition means a petition where the petition is created on paper which is then circulated and to which the signatories have added their details directly onto the paper;

petition means a paper petition or electronic petition;

signatory means –

- (a) in the case of a paper petition, a person who has added his or her details to the paper petition and signed the petition; and
- (b) in the case of an electronic petition, a person who has added his or her details to the electronic petition.

58. Tabling petition

(1) A councillor who has been presented with a petition is to –

(a)

(b) forward it to the general manager within 7 days after receiving it.

(2) A general manager who has been presented with a petition or receives a petition under subsection (1)(b) is to table the petition at the next ordinary meeting of the council.



(3) A petition is not to be tabled if –

- (a) it does not comply with section 57; or
- (b) it is defamatory; or
- (c) any action it proposes is unlawful.

(4) The general manager is to advise the lodger of a petition that is not tabled the reason for not tabling it within 21 days after lodgement.

PETITIONS

Restoration and Retention of Perth Parking Spaces on Main Road

A non-compliant petition initiated by Russell MacKenzie was received by Council on Thursday 27 March 2025, with further pages received by email, consequent to that date. The non-compliant petition is relative to the Restoration and Retention of Perth Parking Spaces on Main Road, however, is non-compliant having not met the following provisions of the *Local Government Act 1993*, Part 6 - Petitions, polls and public meetings:

Section 57

(2) A person lodging a petition is to ensure that the petition contains –

- (a) a clear and concise statement identifying the subject matter and the action requested; and
- (d) a statement specifying the number of signatories; and
- (e) at the end of the petition –
 - (i) in the case of a paper petition, the full name, address and signature of the person lodging the petition;
 - (ii) in the case of an electronic petition, the full name and address of the person lodging the petition and a statement by that person certifying that the statement of the subject matter and the action requested, as set out at the beginning of the petition, has not been changed.

ATTACHMENTS

The Petition is included in the Closed Council Agenda Attachments

8.5 CONFERENCES & SEMINARS: REPORT ON ATTENDANCE BY COUNCIL DELEGATES

The following report was filed by Mayor Mary Knowles OAM.

LGAT Climate Change Forum, Hobart 12th March 2025

‘Driving Action Creating Change’

Nikki Krushka, Climate Change Office outlined the profile of the latest data and the impact of greenhouse gas emissions since 2014. Transport is the greatest emitter, and agriculture creates one third of Australian emissions. 98% of Tasmania is bushfire prone. 5 Key Focus Areas of Risk include:

- Understanding the risk
- Fit-for-purpose climate science, data and information
- Public sector climate capability
- Collaborative partnerships
- Adapting an iterative (repetitive) process

The Tasmanian Climate Change Action Plan has 9 programs with grants for most, including low emissions livestock, Stems for CO2 farm forestry, community action grants, transport, Local Government capability, youth, bus trials and electric vehicles.

RACT Insurance was able to identify the benefits of the Longford flood levy in 2019 through Lidar Imagery, although it was built in 2007. This imagery identified the risks that the gates may be broken in a severe event, driving poor global risk assessments. 12% of Tasmanian homes do not have building insurance. Its not all about climate change but understanding risk more, as insurability equals quicker recovery, empowering community. Tasmania has the lowest national risk; however, bushfire is the biggest risk, then flood, storm, earthquake and sea level rise. Data highlights issues in most backyards including ‘Can a fire truck get to the house?’ Tasmania is the only place in the world where fire is the number one peril, and insurance costs are likely to double.

Use the new legislation to your benefit, start with a strategy, declare a climate emergency so you can do more actions that what you are doing already, and get funding, adopt a zero emissions plan, climate change training programs for staff, reduce single use plastics, have a 4 bin system as in Vic, embed less emissions into procurement policies, stop investing in fossil fuels. Everything we do impacts community health and wellbeing. Have a plan in place – what is achievable and what is not – get the language right. What can we do differently?

Up-to-date heat imagery emphasised the risks to communities across Australia and the need to shift the conversation to the impacts on strategic objectives, the recurring and compounding financial impacts on councils, insurance costs and coverage, risk management and legal liability, impacts on community health and wellbeing, and prosperity. Climate risk must be managed as a core and shared responsibility across a council by building climate risk and adaption ‘know how’.



In 2024 record heat caused bleaching of 80% of the Great Barrier Reef, created significant impacts on West Antarctica as an area of WA is likely to fall, and sea level rise of 2m by 2100 is possible, threatening Australia's coastal cities and critical infrastructure including airports.

A panel of speakers outlined the pros and cons of climate adaptation vs mitigation.

Malcolm Johnson, Huon Sustainability Officer, explained that councils can't invest in everything all the time, however, investing in adaptation, although it gives 'liveable hope' has limits as the climate is heating faster than predicted.

Sophie Hipkin, City of Launceston, also stated that climate change is outpacing adaptation; the co-benefits of emissions reduction by Fogo diversion and circular economy investment creates less waste, extends the life of landfill, diverts CO2 emissions, thus improving air quality, saving costs and creating jobs.

Kathlene Beyer spoke of global threats in warming scenarios, emphasising that we don't have a choice to do only one thing, adaptation and mitigation are critical.

Matthew Sullivan-Kilgour prioritised climate risk and adaptation over emissions reduction as councils are here for the long-term and every option is a pro-active option and better than the status quo for a future as desirable as we can make it.

Todd Houstein described the situation as similar to a factory worker getting his hand crunched in a machine. The swiftness of switching off the machine determined how much prosthetic arm was needed!! Climate change is happening right now, why are we having this debate? Turn off the machine!! Shut down coal, put cows on low fart diets, prioritize less waste, mitigate flooding, WSUD reduces the amount of water needed for parks, restore wetlands, shade trees absorb CO2 creating cooling and improving biodiversity, bike lanes, stand alone solar, electrification of council fleet. The urgency of near-term integrated climate change adaptation this decade impacts now and for thousands of years. Need to do both. Juggling multiple priorities and doing a lot with a little is what councils are about. Fund as many benefits as you can.

Investment in Climate change equals an investment in community.

Best for the future not to allow houses in fire / flood prone areas.

Dr Joelle Gergis, Climate Scientist, stated that 2024 was earth's hottest year on land and in global oceans by a very large margin. It is relentless with no signs of slowing down, already 1.6 degrees above the 1850 industrial revolution level. Fossil fuel and land clearing, coral bleaching and cumulative heat stress in every ocean with hardly any areas escaping has caused mass die-off of coral reefs. Half the Great Barrier Reef has died and only 1% will remain when 2 degrees is reached. Systems cannot adapt to climate change. Methane gas has much more impact than CO2. Australia is the flattest and driest continent, with regular temperatures of 50 degrees predicted.

We have already exceeded predictions, leading to irreversible changes. \$7 trillion was spent globally in 2022 on fossil fuel subsidies. Nurses pay more tax than fossil fuel industries. Need a 43% reduction but at best will be 10% as political will is missing. If we destabilise the ice sheets it will be impossible to adapt. Australia still doesn't have a National Adaptation Plan. Cyclones are a preview of what is to come. Housing stock is not designed for this, and we only need 10cm sea level rise to inundate. Only planning for 70cm rise when one metre is for sure. Precious areas are drying out and will be prone to burning.

We have to be leaders ourselves. Document, be visible!

8.6 132 & 337 CERTIFICATES ISSUED

In relation to the issue of 132 and 337 certificates, the following provisions of the *Local Government Act 1993*, Section 132 and Section 337, should be noted:

S132. Certificate of liabilities

(1) A person referred to in [subsection \(2\)](#) may apply to the general manager for a certificate stating–

- (a) the amount of any liability for rates, whether due or not on the land and outstanding interest or penalty payable in relation to the land;
- (b) any amount received on account of rates that is held in credit against future liabilities for rates in relation to the land; and
- (c) the amount of any charge on the land recoverable by the council.

S337. Council land information certificate

(1) A person may apply in writing to the general manager for a certificate in respect of information relating to land specified and clearly identified in the application.

(2) The general manager, on receipt of an application made in accordance with [subsection \(1\)](#), is to issue a certificate in the prescribed form with answers to prescribed questions that are attached to the certificate.

(3) A certificate under [subsection \(2\)](#) relates only to information that the council has on record as at the date of issue of the certificate.

(4) A prescribed fee is payable in respect of the issue of a certificate.

(5) The general manager, on request, may provide in or with the certificate any other information or document relating to the land that the general manager considers relevant.

(6) A council does not incur any liability in respect of any information provided in good faith from sources external to the council.

(7) A person, with the consent of the occupier or owner of specified land, may request in writing to the general manager that an inspection be carried out of that land to obtain supplementary information relevant to that land.

(8) If the general manager agrees to a request under [subsection \(5\)](#) or [\(7\)](#), the general manager may impose any reasonable charges and costs incurred.

(9) In this section –

land includes –



- (a) any buildings and other structures permanently fixed to land; and
- (b) land covered with water; and
- (c) water covering land; and
- (d) any estate, interest, easement, privilege or right in or over land.

	No. of Certificates Issued 2024/2025 year												Total	Total	Total
	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	2024/2025 YTD	2023/24	2022/23
132	133	79	83	86	75	73	60	71	78				738	820	763
337	42	41	34	24	49	32	15	42	45				324	379	391

8.7 ANIMAL CONTROL

Prepared by: Maree Bricknell, Corporate Services Manager

Item	Income/Issues 2023/2024		Income/Issues for March 2025		Income/Issues year to date 2024/2025	
	No.	\$	No.	\$	No.	\$
Dogs Registered	4,100	\$108,319	32	947	3,822	100,712
Dogs Impounded	8	\$1,408	1	95	13	1,205
Euthanised	2				3	1,212
Re-claimed	6		1		9	209
Re-homed/Dogs Home					1	
New Kennel Applications	7	\$1,170	1	80	13	830
Renewed Kennel Licences	82	\$3,844			82	4,100
Infringement Notices (paid in full)	95	\$20,266	3	606	25	6,067
Legal Action						
Livestock Impounded	2	\$724			1	50
TOTAL		\$135,731		\$1,728		\$114,385

Audits:

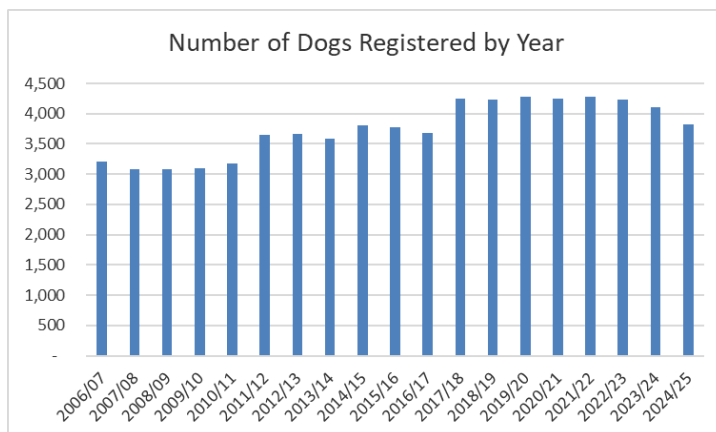
Ongoing including Dangerous Dogs, Kennel Licences, Fire Hazards, Dog Registration.

Microchips:

0 dogs microchipped.

Attacks:

1 attack – 0 under investigation.





8.8 ENVIRONMENTAL HEALTH SERVICES

Achieve improved levels of environmental and public health by ongoing monitoring, inspection, education and, where necessary, by applying corrective measures to comply with legislation.

Ensure safe standards of food offered for sale are maintained.

Investigations/ Inspections/ Licences Issued	Prior Years		
	2021/2022	2022/2023	2023/2024
Notifiable Diseases	1	8	9
Inspection of Food Premises	170	133	231
Place of Assembly Approvals	14	9	5

Actions	2024/2025												
	YTD	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
Routine Fixed Food Inspections	96	3	13	20	9	14	4	12	12	9			
Routine Mobile/Market stall Food Inspections	53	0	14	1	14	0	0	0	3	21			
Preliminary Site Visits – Licensed Premises	19	3	2	1	2	2	4	4	1	0			
On-site wastewater Assessments	28	1	2	3	5	2	5	2	4	4			
Complaints/Enquiries – All Types	50	2	7	3	11	6	1	6	5	9			
Place of Assembly approvals	6	0	1	0	1	2	1	1	0	0			
Notifiable Diseases	7	0	0	0	0	1	0	2	2	2			

All Food premises are due for at least one inspection from 1 July of each year. The number of inspections in the table above is the total premises are due for at least one inspection from 1 July of each year. The number of inspections in the table above is the total number carried out since 1 July in each financial year.

Inspections are conducted according to a risk-based assessment and cover all aspects of food storage, handling and preparation.

A total of 35 criteria are assessed for either compliance, non-compliance or serious non-compliance.

The Tasmanian Department of Health has produced a legal framework, the Food Business Risk-Classification System (RCS), to classify food premises for registration and notification purposes under the *Food Act 2003*.

Actions, including follow-up inspections, are taken according to the outcome of inspections, the RCS can be used to prioritise the inspection of food businesses, with inspection frequency being increased for high risk classified food premises. In addition, poorly performing food premises would be inspected more frequently.

For those enquiring about opening a food business i.e. Home based food business, officers inspect the premises and after a risk assessment determine whether a food licence is to be issued.

The following is applicable regarding food business registrations:

- A Food Business Application is to be completed and lodged with Council each year (Financial) Sections 84 or 87 or 89 of the *Food Act*.
- Council conducts a desk top assessment of the application in accordance with the Food Business Risk Classification System issued by Tasmanian Department of Health. The assessment is based on the information provided by the applicant.
- Based on the Risk assessed an invoice is issued to the applicant.
- Upon receipt of payment Council issues a Certificate of Registration.
- Council conducts an inspection of the premises during their operation to ensure compliance with the *Food Act* and Regulations and the Food Standards Code. The business is also assessed in line with their Risk Classification.
- Further inspections may be required to ensure any non-compliance issued have been addressed.

On-site Wastewater Assessments are completed after receiving a system design report from a consultant which basically determines what type of sewage system is required (septic or AWTS) and the method of distributing the sewage effluent on site based on AS1547.

A place of assembly is required for any mass outdoor public event. This means an event with over 1000 people for 2 hours or more. It may be any performance, exhibition, circus, festival, food festival, pageant, regatta, sports event, dance or publicly advertised lecture.

Notifiable Disease investigations are carried out by Council's Environmental Health Officer at the request of the Department of Health. Investigations typically relate to cases of food borne illness. While some investigations are inconclusive others can be linked to other cases and outbreaks within Tasmania and across Australia. Under the Public Health Act 1997, investigations are confidential.



8.9 CUSTOMER REQUEST RECEIPTS

Operational Area	21/22	22/23	23/24	YTD 24/25	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Animal Control	26	28	49	56	4	3	3	13	6	8	6	6	7			
Building & Planning	77	52	36	195	2	4	3	21	38	36	36	13	42			
Community Services	54	44	59	38	1	4	3	5	3	11	6	2	3			
Corporate Services	48	23	26	256	1	2	37	23	30	34	38	35	56			
Governance	15	21	19	15	-	1	-	3	8	2	1	0	0			
Waste	12	11	14	18	2	4	3	-	1	3	-	2	3			
Works	368	352	415	363	29	37	33	32	39	46	46	46	55			

8.10 GIFTS & DONATIONS (UNDER SECTION 77 OF THE LGA)

Date	Recipient	Purpose	Amount \$
9-Jul-24	Hunter McGee	Representation - U16 Touch Football Tasmanian Team	100
11-Jul-24	Judy Gurr	Representation - Senior Womens Tasmanian Team	100
11-Jul-24	Denise Middap	Representation - Senior Womens Tasmanian Team	100
11-Jul-24	Rhianna Morrison	Representation - U18 Lawn Bowls Tasmanian Team	100
6-Sep-24	Lucy Johnston	Representation - Aust Interschools National Equestrian Team	100
27-Nov-24	Ryan Sanson	Representation - Tas Junior 8 Ball Team	100
27-Nov-24	Jordan Sanson	Representation - Tas Junior 8 Ball Team	100
6-Sep-24	Campbell Town District High School	Inspiring Positive Futures Program	7,273
16-Oct-24	Campbell Town District High School	End of year school presentation –Secondary	100
16-Oct-24	Campbell Town District High School	End of year school presentation - Primary	50
16-Oct-24	Perth Primary School	End of year school presentation - Primary	50
16-Oct-24	Longford Primary School	End of year school presentation-Primary	50
16-Oct-24	Cressy District High School	End of year school presentation - Secondary	100
16-Oct-24	Cressy District High School	End of year school presentation - Primary	50
16-Oct-24	Evandale Primary School	End of year school presentation - Primary	50
16-Oct-24	Isacc Chapman	Education Bursary - 2nd instalment	1,000
23-Oct-24	Oliver Walker	Education Bursary - 2nd instalment	1,000
23-Oct-24	Breeanna Farrell	Education Bursary - 2nd instalment	1,000
30-Oct-24	Dylan Copolov	Education Bursary - 2nd instalment	1,000
6-Nov-24	Emily Boweman	Education Bursary - 2nd instalment	1,000
22-Nov-24	Helping Hand Association	Contribution	1,500
27-Nov-24	Perth Fire Brigade	Contribution towards Christmas Lolly Run 2024	200
27-Nov-24	Longford Fire Brigade	Contribution towards Christmas Lolly Run 2024	200
17-Feb-25	Longford Show Society	Planning Permit Amendment fee remission	450
7-Jan-25	C Whitchurch	Education Bursary - 1st instalment	1,000
22-Jan-25	Mia Tubb	Education Bursary - 1st instalment	1,000
25-Feb-25	Hunter McGee	Education Bursary - 1st instalment	1,000
25-Feb-25	Charlie Richardson	Education Bursary - 1st instalment	1,000
25-Mar-25	Levi Springer	Representation – National Indoor Cricket Championships	100
		TOTAL	\$19,873



8.11 ACTION ITEMS: COUNCIL MINUTES

Meeting	Item No.	Item	Status	Action Required	Assignees	Action Taken
2023-09-18 Ordinary Meeting of Council - Open Council	13.7	Campbell Town Swimming Pool	Awaiting external response	That Council hold a community meeting to discuss or seek interest to formulate a new Campbell Town Swimming Pool Management Committee.	Executive Assistant, General Manager	24/01/2024 Executive Assistant Awaiting completion of review. 12/03/2025 Executive Assistant Correspondence sent to CTDC 17/02/25, awaiting advice.
2025-01-20 Open Council - Ordinary Meeting	14.4	Perth Train Park	Awaiting external response	That Council note the report and endorse the following way forward with the ongoing development of the Perth Train Park: a. Continue to maintain the park and its existing infrastructure; and b. Consider the content and type of interpretation regarding the history of trains and Perth provided by the Perth Lions Club, and include the cost of such in the 2025/26 budget deliberations.	Corporate Services Manager, Project Officer, Works Manager	30/01/2025 Project Officer The Perth Lions Club has been advised of the Council decision. Council Officers await the Club's provision of information for interpreting the history of Perth and trains. 11/03/2025 Executive Assistant Works Manager awaiting information boards from Perth Lions Club.
2024-12-09 Open Council - Ordinary Meeting	5 3.3	Notice of Motion: Update Council's Webpage for Community Organisations	Awaiting external response	That Council Officers prepare a report on the following notice of motion to be presented to a future Council Meeting: That the Council update its webpage to have an interactive page to list all the community organisations in the Northern Midlands. And that, if needed, a budget item be listed so funds can be allocated to achieve this outcome.	Corporate Services Manager, Executive & Communications Officer	10/01/2025 Executive & Communications Officer Discussion with IT 05/02/2025 Executive Assistant Report being prepared for future meeting. 10/02/2025 Executive & Communications Officer The online directory and search engine costs being investigated 08/04/2025 Executive & Communications Officer legal disclaimers and terms & conditions being drawn up.
2024-10-21 Open Council - Ordinary Meeting	7 3.2	Illawarra Road Bridges review - Weight rating and usage	Awaiting external response	That Council follow up the request to the Department of State Growth.	Engineering Officer, Executive & Communications Officer	31/10/2024 Executive & Communications Officer Enquiry has been sent to Department of State Growth. 07/04/2025 Engineering Officer Awaiting response from the Department of State Growth
2025-02-17 Open Council - Ordinary Meeting	13.3	Proposal for Change of Street Name - Eclipse Close to Observatory Close, Campbell Town	Completed	That Council a) Submit to Placenames Tasmania a proposal to change the name of Eclipse Close to Observatory Close; b) include information to describe the historical links of the site with the 1874 observation of the transit of Venus as follows: Transits of Venus - the movement of Venus across the face of the sun - occur in pairs that are eight years apart and then don't happen again for more than a hundred years. Two Venus transits occurred in 1874 and 1882. These rare alignments have been important for scientific research. Of particular significance, Venus transits provided observers with data that eventually led to a very close estimate of the astronomical unit - the distance between the earth and the sun. The United States organised eight 1874 transit stations. Two of these were in Australia. Both were in Tasmania. One was in Hobart and the other was in Campbell Town. At Campbell Town, the 1874 observations took place in what today is colloquially	Administration / Records Management Officer	11/03/2025 Administration / Records Management Officer Application in progress. 03/04/2025 Executive Assistant Application approved by Placenames Tas. Developers advised by Administration/Records Management Officer.



Meeting	Item No.	Item	Status	Action Required	Assignees	Action Taken
				referred to as the 'Observatory Paddock', the site of this subdivision; c) Name the footpath heading from the subdivision towards Valentine Park 'Observatory Walk' and the footpath heading toward East Street 'Transit Walk'; and d) Advise Placenames Tasmania that it wants to retain 'Eclipse Close' as a Reserved name for future use.		
2025-03-17 Open Council Ordinary Meeting	14.1	Councillor Attendance at ANZAC Day Services	Completed	That ii) Councillors attend the 2025 ANZAC Day services as follows: * denotes ceremony where wreath is laid by Council - Avoca Cenotaph - 10.45am* - Mayor Knowles; Bishopsbourne - 9.00am* - Cr Adams; Campbell Town Cenotaph - 6.00am - Deputy Mayor Lambert; Campbell Town Cenotaph - 11.00am* - Cr Andrews; Cressy Cenotaph - 9.00am* - Cr Goss; Evandale Cenotaph - 6.00am - Cr Terrett; Evandale Cenotaph - 11.00am* - Deputy Mayor Lambert; Longford Cenotaph - 6.00am - Cr Andrews and Cr Adams; Longford Cenotaph - 11.00am* - Cr Adams; Perth Cenotaph - 9.00am* - Deputy Mayor Lambert; Ross Cenotaph - 6.00am - Mayor Knowles; Ross Cenotaph - 11.00am* - Cr Archer.	Executive & Communications Officer	26/03/2025 Executive & Communications Officer Wreaths are ordered and delivery will be at Council Chamber 24/4/2025
2025-03-17 Open Council Ordinary Meeting	14.2	Australian Local Government Association (ALGA) - 2025 General Assembly of Local Government: Call for Motions and Conference Attendance	Completed	That Council a) note the report and the provision within the policy for i) Mayor Mary Knowles, and ii) Deputy Mayor Lambert to attend the 2025 National General Assembly of Local Government to be held in Canberra from 24 to 27 June 2025; and b) submit the following two motions for consideration at the ALGA conference: i) Financial Support for Renewable and Energy Efficient Projects; and ii) Increased Funding for Climate Change Mitigation and Asset Replacement.	Executive Assistant	04/04/2025 Executive Assistant Motions submitted.
2025-03-17 Open Council Ordinary Meeting	14.3	Discussion Paper - Local Government Regulations and Local Government (Meeting Procedures) Regulations	Completed	That Council a) agree to submit a submission to Department of Premier and Cabinet following amendments and discussion made at the next workshop. b) write to the three Local Upper House members with regard to the short time-frame for submissions.	Executive Officers	04/04/2025 Executive Officer Submission sent to DPAC on 31 March 2025. 08/04/2025 Executive Assistant Letter prepared and sent.
2025-03-17 Open Council Ordinary Meeting	14.4	Discussion Paper: Tasmanian Government's Local Government Electoral Bill	Completed	That Council agree to submit a submission to Department of Premier and Cabinet following amendments and discussion made at the next workshop.	Executive Officer, Executive Officer	04/04/2025 Executive Officer Submission sent to DPAC on 04/04/2025.
2025-03-17 Open Council Ordinary Meeting	14.5	Submission on the Targeted Amendments to the Local	Completed	That Council agree to submit the enclosed submission to Department of Premier and Cabinet as written.	Executive Officer, Executive Officer	21/03/2025 Executive Officer Submission was approved by council at meeting 17/03/25 and sent to DPAC within the required timeframe.



Meeting	Item No.	Item	Status	Action Required	Assignees	Action Taken
		Government Act 1993				
2025-03-17 Open Council Ordinary Meeting	15.2	Nomenclature - Naming of New Roads, Perth	Completed	That Council approve Sleat Street, Skyview Rise, Fingan Way and Sconser Close as new street names for the subdivision off Napoleon Street, Perth.	Administration / Records Management Officer	26/03/2025 Administration / Records Management Officer new names proposed on placenames website, waiting on approval before advising developer.
2025-03-17 Open Council Ordinary Meeting	16.1	Pavement Damage, Wellington St, Longford	Completed	That Council liaise with the Department of State Growth to have them carry out the pavement repairs on Wellington Street around the Lyttleton Street junction as soon as practical.	Engineering Officer	07/04/2025 Engineering Officer Council officers have met with the Department of State Growth who have advised that the works will be completed
2025-01-20 Open Council Ordinary Meeting	7 1.1	A-Doubles and B-Doubles 24 Hour Access on Illawarra and Longford Main Roads	Completed	That Council Officer investigates and seeks clarification from the Department of State Growth - on when approval for 24-hour access was given to A-Doubles and B-Doubles to access Illawarra Road and Longford main streets, due to noise and vibration issues causing damage to heritage buildings.	Engineering Officer	24/01/2025 Engineering Officer Council officers have contacted the Department of State Growth regarding this matter and are awaiting a response 07/02/2025 Engineering Officer Awaiting response from the Department of State Growth
2025-03-17 Open Council Ordinary Meeting	7 1.1	Pioneer Park - Toilet Block - Shower	Completed	That Council note the request and include an allocation in the draft 2025- 2026 budget for consideration.	Executive & Communications Officer, Project & Building Compliance Manager, Works Manager	26/03/2025 Executive & Communications Officer District Committee notified 08/04/2025 Executive Assistant Referred for consideration in 2025-26 Budget.
2024-10-21 Open Council Ordinary Meeting	7 1.3	Special funding for footpath extension	Completed	That Council note the request and the decision from the August 2024 Council Meeting: That special grant funding be investigated to extend the sidewalk along High Street from Grant Street to Bridge Street Campbell Town, applying funding from The Vulnerable Road User Program (also known as the VRUP).	Engineering Officer, Executive & Communications Officer, Works Manager	31/10/2024 Executive & Communications Officer Committee has been informed. 10/01/2025 Engineering Officer Awaiting the announcement of the next round of vulnerable road user funding 07/02/2025 Engineering Officer Awaiting announcement of next round of vulnerable road user funding 07/04/2025 Engineering Officer Funding is currently open and an application is being prepared by Council officers.
2025-01-20 Open Council Ordinary Meeting	7 2.1	EV Charging Station Design	Completed	That Council note the recommendation and liaise further with the Committee as the matter progresses - for Ross District Committee's input into the designs of the Skins of the NRMA EV charging stations before the final design decision is made.	Executive & Communications Officer, Senior Planner, Works Manager	07/02/2025 Senior Planner Council's Senior Planner contacted NRMA and requested contact be made before the designs progress, for liaison with the Ross District Committee. 26/03/2025 Executive & Communications Officer NRMA has been contacted and intend to attend the District Committee meeting on April 1, 2025 subject to logistical capacity. NRMA preparing images. 03/04/2025 Executive & Communications Officer District Committee has submitted suggestions for mock up of EV Wraps and is liaising with NRMA officer
2025-01-20 Open Council Ordinary Meeting	7 2.2	Uniform Concrete Colour	Completed	The current concrete colour used is preferred to maintain a more consistent and seamless look in the township.	Executive & Communications Officer, Works Manager	10/02/2025 Executive Assistant Noted and brown concrete is the preferred colour. 26/03/2025 Executive & Communications Officer District Committee notified.
2025-03-17 Open Council	11.1	Draft Amendment 13/2024 - Flood-Prone Hazard Area at Perth, Campbell	In progress	That the Planning Authority: 1. Receive and consider at a future meeting advice from Entura (Hydro Tasmania's consulting business) on	Senior Planner	03/04/2025 Senior Planner Report being drafted by Council Officers for future meeting.



Meeting	Item No.	Item	Status	Action Required	Assignees	Action Taken
Ordinary Meeting		Town and Ross - Direction From Planning Commission		the differences between the certified amendment and the flood mapping provided by the State Emergency Service for Ross; and 2. Receive and consider at a future meeting modelling of Sheepwash Creek based on the latest detailed design of upgrade works.		
2024-11-18 Open Council Ordinary Meeting	14.2	Proposed Community Garden at Perth	In progress	That Council a) note the request by the local group, Parents for Climate Change, to develop a community garden at Perth; and b) approve the request in-principle subject to the provision of a site plan by Parents for Climate Change for consideration by Council.	Project Officer	03/12/2024 Executive Assistant Council Officers to meet with Parents for Climate Change and NRM North for site inspection on 6/12/24. 08/04/2025 Executive Assistant Awaiting NRM Design work.
2025-02-17 Open Council Ordinary Meeting	14.2	Feral Ducks - Campbell Town, Ross, Evandale and Longford	In progress	That Council: A) approve funding for new signage and education initiatives to occur in the Northern Midlands river reserves regarding the feeding and dumping of domestic ducks; B) seek a report on numbers of feral ducks and/or native species and habitats; and C) make information available on the Council website and social media platforms and discuss with Local District Committees.	Works Manager	11/03/2025 Executive Assistant Works Manager to order signs and place when received.
2024-08-19 Open Council Ordinary Meeting	14.3	Policy Review: Dog Management	In progress	That 2) a further report be presented to a Council workshop for discussion on Kennel Licencing.	Animal Control and Compliance Officers, Executive Officers	11/11/2024 Executive Assistant Report to be prepared for discussion at forthcoming Council workshop. 11/11/2024 Executive Assistant On hold pending outcome of review being conducted by RSPCA. 13/02/2025 Executive Officer Officers are currently preparing a report for Council workshop in May 2025. 04/04/2025 Executive Officer Report has been drafted for review at May 2025 council workshop.
2024-11-18 Open Council Ordinary Meeting	14.4	Management Committees: Review of Management Agreement	In progress	That a) Council accept and endorse the proposed changes to the Management Agreement for the Management Committees as attached; and b) Council, in relation to minute reference 24/0171, determines not to restrict close associates of elected members from becoming Council volunteers and Special Committee members; and c) the Management Agreement be sent to Management Committee's for signature; and d) this Management Agreement be effective from the date signed by the Committee to 30 June 2026; and e) a further report be brought to Council in regard to future direction of the Management Committees and the assistance to be provided if they wish to transition to Incorporated Bodies.	Executive Assistant, Executive Officers	03/12/2024 Executive Assistant Management Agreements updated, to be forwarded to Committees together with cover letter. 10/02/2025 Executive Officer New Management Committee Agreements have been sent to the Committees. No response but 2 (Evandale & Liffey) Report being prepared for the April Council Meeting 07/03/2025 Executive Officer Further responses received from Ross Recreation Ground Management Committee and Morven Park. these responses will form part of the report to Council in April. 21/03/2025 Executive Officer Report is prepared and ready for presentation at the April council meeting. 08/04/2025 Executive Assistant Draft report considered at Workshop 7 April and to be listed for further consideration at the May Workshop.
2024-11-18 Open Council	14.5	Campbell Town Hall	In progress	That Council: a) note the costings for the maintenance and restoration of the Campbell Town Hall, and the suggestions for future use of the hall,	Corporate Services Manager, Executive	25/11/2024 Project Officer Noted 03/12/2024 Executive Assistant Contract has been provided to one interested party. 12/03/2025 Executive Officer No further



Meeting	Item No.	Item	Status	Action Required	Assignees	Action Taken
Ordinary Meeting				and b) to proceed with the sale of the Campbell Town Hall in the short term and Council to reassess in 6 months.	Officers, Project Officer	correspondence received from the real estate agent regarding the sale inquiry. Council officer is following up with the agent and if no response received, Council Officers will look at changing to a different agent or an open listing with multiple agents attempting to sell the property. 04/04/2025 Executive Officer Report into current position of sale is being presented at the Council Workshop 07 April 2025. and will be presented to the April Council Meeting.
2024-03-18 Ordinary Open Council Meeting	15.2	Conara Park Proposal	In progress	That Council accept the ownership and control of the State Growth land known as Conara Park for community purposes and restrict vehicular access to the site including the playground area.	Corporate Services Manager	14/05/2024 Executive Assistant Awaiting transfer documents from Department of State Growth. 25/02/2025 Executive Assistant Corporate Services Manager has sent reminders to DSG - awaiting response.
2025-01-20 Open Council Ordinary Meeting	15.2	Policy Review: Councillors Allowances, Travelling and Other Expenses	In progress	That the item be deferred.	Corporate Services Manager, Executive Officers, General Manager	05/02/2025 Executive Assistant To be resubmitted to future meeting. 11/03/2025 Executive Assistant Executive Officers drafting report for May meeting.
2025-01-20 Open Council Ordinary Meeting	15.3	New Policy: Legal Assistance for Employees	In progress	That the item be deferred.	Corporate Services Manager, Executive Officers, General Manager	05/02/2025 Executive Assistant To be resubmitted to future meeting. 11/03/2025 Executive Assistant Executive Officers drafting report for May meeting.
2023-03-20 Ordinary Meeting of Council - Open Council	16.1	Sticky Beaks Cafe Corner (cnr Wellington and Marlborough Streets): Upgrades and Safety	In progress	That the JMG report Option Two (steel bollards) be revisited and that a time-line be put in place to implement this recommendation should that be an approved solution. Further that a report be undertaken to develop a detailed analysis for the intersection and the traffic flows in the centre of Longford.	Engineering Officer, General Manager, Works Manager	23/03/2023 Executive Assistant Meeting arranged with Garry Hills, Dept. of State Growth. 17/04/2023 Engineering Officer Council officers met with Garry Hills on March 30, 2023. The Department of State Growth has agreed to do engage a consultant to carry out an independent traffic study of the intersection. Awaiting further information from the Department of State Growth. 04/05/2023 Engineering Officer Garry Hills from the Department of State Growth has advised that they are in the process of organising and independent report on the safety of the intersection 15/06/2023 Executive Assistant Further contact made with DSG, requested that a timeline be provided for provision of the independent traffic study for Sticky Beaks Corner. 11/07/2023 Executive Assistant Subject to available funding, DSG have advised they have an in-principle agreement in place to review the works. 10/08/2023 Engineering Officer Council officers have requested an update on when this project will commence from the Department of State Growth and are still awaiting a response 28/09/2023 Executive Assistant Further correspondence sent to General Manager of State Roads requesting update and timeline for review. 26/10/2023 Engineering Officer Awaiting response from Department of State Growth 13/11/2023 Engineering Officer Awaiting response from State Growth



Meeting	Item No.	Item	Status	Action Required	Assignees	Action Taken
						01/12/2023 Engineering Officer Awaiting response from Department of State Growth 1/12/23 14/02/2024 Executive Assistant Letter sent to Minister. 13/05/2024 Executive Assistant Meeting scheduled with the General Manager of State Roads. 10/07/2024 Engineering Officer Awaiting information from the Department of State Growth 09/08/2024 Engineering Officer Discussed with Garry Hills (Department of State Growth) 9/8/24. Garry advised that it is anticipated that a consultant will be engaged soon. 03/09/2024 Engineering Officer Awaiting further information from DSG 11/10/2024 Engineering Officer Draft Report received from DSG. Council officers are currently reviewing the findings of the report 08/11/2024 Engineering Officer Council Officers have reviewed draft report and provided comment to DSG, awaiting their response. 28/11/2024 Executive Assistant Awaiting reply from DSG - emailed 28/11. 30/12/2024 Engineering Officer The Safe Systems report on the Stickybeaks Corner intersection has been reviewed by Council. The report included some recommendations for Council and DSG. Council provided comments on these recommendations on October 16. Response has now been received from DSG advising that they have noted Council's comments on the Stickybeaks Corner Safety Audit and don't have any further comments. 05/02/2025 Executive Assistant Item listed for next Workshop. 12/03/2025 Executive Assistant Officers preparing report. 04/04/2025 Engineering Officer Report to be prepared for May Workshop and presentation to May Council Meeting.
2025-01-20 Open Council Ordinary Meeting	5 3.1	Notice of Motion: Request for General Manager, Mayor and Deputy Mayor to Stand Aside	In progress	That Council: i. clarify circumstances surrounding the repayment of \$11,000 and the categorisation of it as private legal advice; and ii. seek advice regarding employment of law elements that Council as the employer of the General Manager may need to take as to a position it takes with regard to requesting the General Manager stands down, including contract provisions.	Corporate Services Manager, Executive Officers	11/02/2025 Executive Assistant Seeking legal advice.
2025-03-17 Open Council Ordinary Meeting	5 3.1	Notice of Motion: Wilmores Lane, Bishopsbourne Road and Herberts Road	In progress	That Council Officers prepare a report on the costs associated with investigating the following 1) major upgrade to Wilmores Lane and Bishopsbourne Road as an alternative heavy vehicle route; and 2) opening the northern end of Herberts Road to Illawarra Road to provide an access lane for heavy vehicles to divert from Tannery Road; and 3) list for discussion at Council Workshop on 7 April 2025.	Engineering Officer, Works Manager	08/04/2025 Executive Assistant Draft report to be prepared for the May Workshop.



Meeting	Item No.	Item	Status	Action Required	Assignees	Action Taken
2024-01-29 Ordinary Meeting - Open Council	5 3.2	Motion on Notice: Strategic Property Committee	In progress	That Council Officers prepare a report on the notice of motion to be presented to a future Council Meeting.	Executive Officers	31/01/2024 Executive Officer Report is being prepared, to be presented to a future Council meeting. 07/03/2024 Executive Officer Report delayed due to staffing resources and competing priorities. Report to be presented to a future Council meeting. 04/04/2025 Executive Officer Report is being prepared for Council meeting and is intended to be presented in May 2025.
2024-12-09 Open Council - Ordinary Meeting	5 3.2	Notice of Motion: Wellington Street Longford	In progress	That Council Officers prepare a report for consideration by Council at a future Council Meeting, exploring the responsibility for funding and the timeframe of road repairs to Wellington Street Longford by the State Government, as well as Council budget consideration for the undertaking of concurrent works.	Engineering Officer, General Manager	14/01/2025 Executive Assistant Report being drafted. 07/04/2025 Engineering Officer DSG has committed to undertake repairs
2025-03-17 Open Council - Ordinary Meeting	5 3.2	Notice of Motion: Amendment of Dog Registrations Terms and Conditions and Continuation of Responsible Dog Ownership Positive Information Campaign	In progress	That Council 1. Continue the positive community information campaign highlighting responsible dog ownership, in particular, effective control of dogs on and off lead as per Dog Control Act 2000; and 2. Add the following clause to the Terms and Conditions of dog registration forms - paper and online: I have read and understand my rights and obligations as a responsible dog owner and will abide by the rules and regulations set out in the Northern Midlands Council dog policy, and The Dog Control Act 2000. I will abide by the rules relating to effective control of dogs on and off a lead. Information relating to the Northern Midlands Council Dog Policy and The Dog Control Act 2000 can be found ...	Animal Control and Compliance Officers, Executive Officers	07/04/2025 Executive Assistant Updated Policy being drafted by Council Officers.
2024-01-29 Ordinary Meeting - Open Council	5 3.3	Motion on Notice: Heritage Committee	In progress	That Council Officer's prepare a report with a view to forming a Special Committee under section 24 of the Local Government Act to establish a Heritage Committee.	Executive Officers, Senior Planner	12/02/2024 Executive Officer Report to be presented to March 2024 meeting. 07/03/2024 Executive Officer Report delayed due to staffing resources and competing priorities. Report to be presented to a future Council meeting. 13/02/2025 Executive Officer Officers to meet and prepare a report for Council meeting (17/03/2025). 07/03/2025 Executive Officer Officers have met and are preparing a report for the Council meeting in April. It is envisaged that this will assist in progressing this motion forward. 11/03/2025 Senior Planner Have met with Executive Officers to assist with preparing report to April meeting. 21/03/2025 Executive Officer Report is prepared and ready for presentation at Council meeting in April. 03/04/2025 Senior Planner Report to be presented to April meeting.
2025-01-20 Open Council - Ordinary Meeting	7 1.2	Review of the Location and Number of 60km/hr Signs on Woolmers Lane	In progress	That Council act immediately to improve the safety of the Woolmers Lane and Brickendon Street corner as soon as the Traffic Engineer's report is received.	Engineering Officer	24/01/2025 Engineering Officer Concealed entrance signs have been ordered. Officers from the Department of state growth have been contacted to confirm whether their approval is required to install a 60 ahead sign.



Meeting	Item No.	Item	Status	Action Required	Assignees	Action Taken
						07/02/2025 Engineering Officer Draft report received, Council officers are currently reviewing this report with the traffic engineer 07/04/2025 Engineering Officer Final report received from traffic engineer. Concealed entrance signage has been installed. Additional works to be carried out in accordance with the report
2025-01-20 Open Council Ordinary Meeting	7 1.3	Proposed Relocation of the Stone Longford Entrance Wall to the Woolmers End of Longford	In progress	That Council notes the Committee's recommendation for the Longford Entrance Wall, to remain in situ or in close proximity to its current location.	Engineering Officer, Executive & Communications Officer, Works Manager	10/02/2025 Executive Assistant To be discussed with State Growth. 11/03/2025 Executive Assistant Works Manager awaiting report from Traffic Engineer. 07/04/2025 Engineering Officer Report has been received and is being reviewed by Council Officers
2025-03-17 Open Council Ordinary Meeting	7 2.1	Heritage Motion - Fred Davies Memorial Grandstand	In progress	That Council make an application to Heritage Tasmania for heritage status of the Fred Davies Memorial Grandstand at the Longford Recreation oval.	Executive & Communications Officer, Senior Planner	03/04/2025 Executive & Communications Officer application is under review by Heritage Advisor 03/04/2025 Senior Planner Application to the Heritage Tasmania is being prepared.
2023-11-20 Ordinary Meeting of Council - Open Council	7 2.2	Longford Promotional Signs Welcome to Longford	In progress	That Council notes the LLDC request and refers the matter to the appropriate officer.	Engineering Officer, Tourism & Events Officer	05/12/2023 Executive Assistant Investigation to commence early 2024. 12/04/2024 Engineering Officer DSG have requested that Council review all Longford entrance signs as part of the proposal to install town signage in the Longford roundabout. Discussion with DSG around Longford entrance signage have commenced. 09/05/2024 Engineering Officer DSG has raised concerns about sight lines and the safety of the structure if impacted by a vehicle. The design is currently being reviewed by an engineering consultant. 14/06/2024 Engineering Officer Onsite sightline assessment completed by consultant on 13/6/24. Awaiting report from consultant 04/07/2024 Engineering Officer Awaiting report from consultant 09/08/2024 Engineering Officer Consultant has provided a report and indicated that the existing design needs to be reviewed to ensure that the sign meets DSG frangibility requirements. The consultant has now commenced this work. 03/09/2024 Engineering Officer Awaiting report from consultant 08/11/2024 Engineering Officer Report received from consultant. Council Officers are currently discussing permit requirements with DSG 28/11/2024 Engineering Officer Report received from consultant. Council Officers are currently discussing permit requirements with DSG 10/01/2025 Engineering Officer Awaiting further comment from DSG 07/02/2025 Engineering Officer DSG have indicated that the construction and location of the existing stone sign opposite Kingsley House needs to be reviewed as part of the approval process. A consultant has been engaged to carry out this work. 25/02/2025 Executive Assistant Works Manager advised Traffic Engineer to inspect by 14 March. 04/04/2025 Engineering Officer Report has been received from Traffic Engineer and a



Meeting	Item No.	Item	Status	Action Required	Assignees	Action Taken
						report is being prepared for a future Council meeting
2024-02-19 Open Council Meeting	7.3.1	Reduction in Speed Limit	In progress	That Council requests the Department of State Growth to carry out a review of the speed limits in Wellington and Marlborough Streets in Longford. Committee request: LLDC request NMC to approach local state members and the Minister for State Growth to reduce the speed limit on Longford's main roads being, Marlborough Street, and Wellington Street to Woolmers Lane, from 60kmh to 50kmh.	Engineering Officer, Executive & Communications Officer	12/03/2024 Executive Assistant Letter sent to Minister. 09/05/2024 Engineering Officer Awaiting response from minister 13/05/2024 Executive & Communications Officer Committee notified. Awaiting response from Minister 10/07/2024 Engineering Officer Awaiting response from minister 09/08/2024 Engineering Officer Awaiting response from minister 03/09/2024 Engineering Officer Awaiting response from minister 11/10/2024 Engineering Officer Awaiting response from minister 08/11/2024 Engineering Officer Awaiting response from minister 28/11/2024 Engineering Officer Awaiting response from Department of State Growth 10/01/2025 Engineering Officer Awaiting response from the Department of State Growth 07/02/2025 Engineering Officer Awaiting response from the Department of State Growth 07/04/2025 Engineering Officer Awaiting response from the Department of State Growth
2024-04-22 Ordinary Open Council Meeting	7.3.1	Pedestrian Crossing Wellington and Marlborough Streets	In progress	That Council note the concerns raised by the Local District Committee and consider the relocation/installation of a refuge in the vicinity of the library in future budget deliberations.	Executive & Communications Officer, General Manager, Works Manager	13/05/2024 Executive & Communications Officer Committee advised. 14/05/2024 Executive Assistant Matter under consideration.
2025-01-20 Open Council Ordinary Meeting	7.3.1	Speed Hump Installation - Devon Hills/Loop Road	In progress	That Council investigate the installation of speed humps along the Devon Hills/Loop Road for safety reasons and to reduce excessive speeding in this area.	Engineering Officer, Executive & Communications Officer	24/01/2025 Engineering Officer The Department of State Growth have confirmed that they are responsible for giving approval for the installation of speed humps and advised that they would be unlikely to give approval at this location. Council officers to investigate other options for lowering vehicle speeds.
2024-02-19 Open Council Meeting	7.3.2	Bike Path Extension	In progress	That Council requests an update from the Department of State Growth on the matter and provides advice to the Committee. Committee request: LLDC request NMC revisit the earlier letter from the Minister for State Growth Michael Ferguson, regarding a bike path between Longford roundabout and Pateena Road, requesting an update, including a timeline for completion, of this missing link.	Engineering Officer, Executive & Communications Officer	13/03/2024 Executive Assistant Officer to contact the Department of State Growth as election has been called. 13/03/2024 Engineering Officer Council Officer has contacted Vanessa King, manager project delivery at the Department of State Growth and requested an update on this project. Awaiting response. 12/04/2024 Engineering Officer Response received from Luke Middleton of the Department of State Growth. The general manager has written to the Department of State Growth after receiving this response and advised that Council will continue to lobby for this path to be constructed as part of the Illawarra upgrade works to be carried out by the Department of State Growth. 09/05/2024 Engineering Officer Awaiting further information from the Department of State Growth 13/05/2024 Executive & Communications Officer Awaiting further information 10/07/2024 Engineering Officer Awaiting information from the Department of State Growth 09/08/2024 Engineering Officer Awaiting response from minister 03/09/2024 Engineering Officer Awaiting response from minister 11/10/2024 Engineering Officer



Meeting	Item No.	Item	Status	Action Required	Assignees	Action Taken
						Awaiting response from the Department of State Growth 08/11/2024 Engineering Officer Awaiting response from Department of State Growth 28/11/2024 Engineering Officer Awaiting response from Department of State Growth 10/01/2025 Engineering Officer Awaiting response from the Department of State Growth 07/02/2025 Engineering Officer Awaiting response from the Department of State Growth 07/04/2025 Engineering Officer Awaiting response from the Department of State Growth
2024-03-18 Ordinary Open Council Meeting	7 3.2	Speed Limit Change: Illawarra Road	In progress	That Council request Department of State Growth to reduce the speed limit from 100km/h to 90 km/h from the start of Bishopsbourne Road to the municipal boundary on Illawarra Road to bring it in line with the other section of Illawarra Road from Bishopsbourne Road to the intersection of the Perth interchange.	Engineering Officer, Executive & Communicati ons Officer	16/04/2024 Executive Assistant Letter drafted to be sent. 16/04/2024 Executive Assistant Committee advised of Council decision. 14/05/2024 Executive Assistant Letter sent 18 April 2024. 09/08/2024 Engineering Officer Awaiting response from DSG 03/09/2024 Engineering Officer Awaiting response from DSG 11/10/2024 Engineering Officer Awaiting response from DSG 08/11/2024 Engineering Officer Awaiting response from Department of State Growth 28/11/2024 Engineering Officer Awaiting response from Department of State Growth 10/01/2025 Engineering Officer Awaiting response from the Department of State Growth 07/02/2025 Engineering Officer Awaiting response from the Department of State Growth 07/04/2025 Engineering Officer Awaiting response from the Department of State Growth
2025-01-20 Open Council Ordinary Meeting	7 3.2	Plan of Development for Devon Hills Walk/Bikeway	In progress	That Council Officers review the existing shared path markings and signage, seek advice from a Traffic Engineer and develop a plan to carry out upgrade works as required.	Engineering Officer, Executive & Communicati ons Officer, Project & Building Compliance Manager, Works Manager	05/02/2025 Project & Building Compliance Manager Noted 10/02/2025 Executive Assistant Review to be undertaken by Works Manager.
2024-10-21 Open Council Ordinary Meeting	7 4.1	Ross Bike Rack - location	In progress	That Council notes the committee's recommendation and assesses the viability of the location.	Executive & Communicati ons Officer, Project & Building Compliance Manager, Works Manager	11/11/2024 Executive & Communications Officer Location is under review 04/04/2025 Project & Building Compliance Manager Bike rack manufactured, Installation to be programmed
2023-08-21 Ordinary Meeting of Council - Open Council	7 4.3	LLDC Recommendation: Mill Dam - 5 July 2023	In progress	That Council receive a report regarding the Mill Dam reserve area and future ownership thereof.	Executive Assistant, Executive Officers	12/09/2023 Executive Assistant Meeting set for discussion on master plan for the precinct. 11/10/2023 Executive Assistant Design requested, plan awaited. 14/02/2024 Executive Assistant Plan received. To be listed for Council Workshop. 07/03/2024 Executive Officer Matter considered by Councillors at Workshop Monday 4 March 2023. Further concept plan to be prepared and presented back to the Councillors for endorsement prior to public consultation. 30/04/2024 Executive Officer Matter to be



Meeting	Item No.	Item	Status	Action Required	Assignees	Action Taken
						further presented to Councillors at a workshop after July 2024. 08/08/2024 Executive Assistant Listed for discussion at 5 August 2024 Council Workshop. 11/11/2024 Executive Assistant Response to August 2024 letter awaited. Follow up correspondence prepared. 05/02/2025 Executive Assistant Meeting scheduled with landowner for 14/02/25. 20/02/2025 Executive Assistant On site meeting for JBS Plant Manager, GM and Works Manager scheduled for early March. 08/04/2025 Executive Assistant Meeting held with JBS Plant Manager, Council Officers awaiting a response.
2024-10-21 Open Council Ordinary Meeting	7.4.3	Disability Parking	In progress	That Officers assess providing a disability car park and recommend appropriate location.	Engineering Officer, Executive & Communications Officer, Works Manager	11/11/2024 Executive & Communications Officer 3 Locations are under reviewed 10/02/2025 Executive & Communications Officer Ross District Committee has identified possible location. 11/03/2025 Executive Assistant Contractor to complete line markings and bollard. 07/04/2025 Engineering Officer Contractor to complete works when available

8.12 RESOURCE SHARING SUMMARY: 01 JULY 2024 TO 30 JUNE 2025

Resource Sharing Summary 1/7/24 to 30/6/25 As at 31/3/2025	Units Billed	Amount Billed GST Exclusive \$
Meander Valley Council - Service Provided by NMC to MVC		
Service Provided by NMC to MVC		
Street Sweeping Plant Operator Wages and Oncosts and Plant Hours	260.5	30,706
Total Services Provided by NMC to Meander Valley Council		\$27,161
Service Provided by Meander Valley Council to NMC		
Total Service Provided by MVC to NMC		\$0.00
Net Income Flow	230.5	\$27,161
Private Works and Council Funded Works for External Organisations	Hours	Amount \$
• Fire Abatement – 10-18 Gray Street Avoca		987.00
• Fire Abatement – 2 Nicolson Court Campbell Town		693.00
• Fire Abatement – 61 Main Street Cressy		404.25
• Fire Abatement – 16 Logan Road Evandale		210.00
• Fire Abatement – 61 Main Street Cressy		367.50
• Fire Abatement – 17 Blenheim Street Avoca		504.00
• Mowing grounds - Evandale Anglican Church		319.04
• Mowing grounds – Evandale Uniting Church		318.39
• Cleaner – Evandale War Memorial Hall		590.41
• Cleaner – Evandale Community Centre		1,114.20
• Cleaner – Ross Recreation Ground		177.18
• Monitoring Lake Leake - Elizabeth Water Trust		322.77
• Ground Maintenance– Avoca School		5920.74
• Cleaner & ground maintenance– Avoca Ash Centre		282.72
• Cleaner – Avoca Town Hall		212.57
• Replace window – Perth Recreation Ground		288.06
• Removal of cricket cover – Lfd, Perth & Evandale Rec Ground		5,335.49
• Fire Hazard - Austral Bricks Tas		2,521.55
• Flocon Hire - Andrew Walters Construction		677.27
	187.5	\$21,246.14



8.13 VANDALISM

Prepared by: Jonathan Galbraith, Engineering Officer

Incident	Location	March 2025	Estimated Cost of Damages	
			Total to Date 2024/25	Total 2023/24
Hand dryer stolen and soap dispensers stolen, Victoria Square	Longford	\$ 900		
Tap removed, Seacombe St	Perth	\$ 200		
Break in at Cemetery shed	Longford	\$ 1,000		
Vandalism at Cressy toilets	Cressy	\$ 300		
TOTAL COST VANDALISM		\$ 2400	\$ 34,650	\$ 28,300

8.14 YOUTH PROGRAM UPDATE

Prepared by: Lee Viney, Executive Assistant

PCYC Program

Active Northern Midlands Youth- Campbell Town and Cressy

Previously held during 2020-2023 thanks to a grant with Healthy Tasmania and catering for 2907 attendees. PCYC are offering this program at Campbell Town District High School and Cressy District High School, offering games and activities that encourage physical and mental wellbeing. Young people can choose the activities they engage in.

Session Venue	Date of Session	Attendance	Comment
Campbell Town			
	05/03	30	
	14/03	45	
	19/03	50	
	28/03	35	
Cressy			
	07/03	45	
	13/03	45	
	20/03	45	
	27/03	45	

PCYC Program- Mobile Activity Centre (MAC)- Perth and Evandale

The PCYC team offers free weekly activities in Perth and Evandale with the MAC trailer. The MAC trailer is an 'outreach' of PCYC operations, extending recreational opportunities to communities. The games offer a large variety and have a lot of input from the young people. Up to 20 young people join in on the program with a focus on social inclusion, group challenges and leadership development. Attendance for the month of March as follows:

Session Venue	Date of Session	Attendance	Comment
Perth			
	06/03	7	
	13/03	Nil	
	20/03	Nil	
	27/03	9	
Evandale			
	05/03	8	
	12/03	0	No staff available
	19/03	3	
	26/03	5	

Youth Gym Exercise Class- Longford

Motivity Fitness offers fun group sessions focusing on building fundamental movement through exercise. Young people learn to work as a team and push themselves physically in a safe and encouraging environment. Supporting opportunities to participate in activities that support health and wellbeing. Free for young people to participate, removing financial barriers to access the program. Ages 12-16.



Session Venue	Date of Session	Attendance	Comment
Longford			
	12/02/2025	4	
	19/02/2025	3	
	26/02/2025	7	
	5/03/2025	5	
	12/03/2025	5	
	19/05/2025	5	
	26/03/2025	5	

8.15 INTEGRATED PRIORITY PROJECTS & STRATEGIC PLANS UPDATE

Prepared by: Maree Bricknell, Corporate Services Manager & Lorraine Green, Project Officer

CURRENT AT 7 April 2025

INTEGRATED PRIORITY PROJECTS PLAN:

Progress Report:

Project	Status	\$	Scheduled
1 Progress: Economic health and wealth - grow and prosper			
Foundation Projects			
4.1 Main Street Upgrades: Campbell Town, Longford & Perth	Gov On Track	2,450,000	Received State Growth Permit. Finalising tender documentation, on April Council Agenda
	Gov Completed	1,793,628	Grant Variation approved. Progress report submitted. Variation of completion date request submitted. Outcome awaited.
	C&D On Track		In progress, completion Nov 2025
4.1 Longford Memorial Hall Upgrade	Gov Completed		Completed.
4.4 TRANSLink Intermodal Facility	Gov On Track	5,000,000	Funding agreement signed. Contract signed with preferred external service provider – NTDC. Inception meeting held. Variation of milestone completion dates submitted.
Enabling Projects			
5.1 Perth Sports Precinct & Community Centre	Gov On Track		Nominated as a Project of Regional Priority.



Project		Status	\$	Scheduled
		document.		
5.1	<i>Ben Lomond Public Shelter Development</i>	Gov		
		Feasibility Study: Investment in Ben Lomond Ski Field Northern Tasmania Included in NMC Priority Projects document. Govt has completed new public shelter. Government has committed to development of a master plan.	Staff resources only to support grant funding applications.	Not scheduled at this stage.
5.3	<i>Campbell Town – Town Hall Sale or Lease</i>	Gov		
		Agent appointed – all offers to be presented to Council.		Ongoing
5.3	<i>Longford Library & exhibition Building on the Village Green</i>	Gov		
		Longford Motor Sport Museum Included in NMC Priority Projects document.	No budget allocation staff resources only.	
5.3	<i>Power Undergrounding in Evandale, Longford & Perth</i>	Works		
		Awaiting funding streams to come available. Included in NMC Priority Projects document.	No budget allocation staff resources only.	Not scheduled at this stage. Evandale submitted for State Govt 2025/26 Budget consideration.
5.4	<i>Subdivisions (several – Cressy, Evandale, Longford & Perth)</i>	C&D		
		Council to identify opportunities to provide infrastructure and secure funding. Included in NMC Priority Projects document.	Drainage easement secured at Evandale. Detention basin secured at TRANSlink.	Detention works not scheduled at this stage.
2 People: Cultural and society – a vibrant future that respects the past				
Enabling Projects				
5.1	<i>Recreation Ground Upgrades)</i>	Gov		
		Campbell Town, Evandale and Cressy NMC Priority Projects document. Funding to be sought for oval upgrades.		Not scheduled at this stage.
		Gov		
		Cressy Recreation Ground Cricket Australia & State Govt funding secured towards the upgrade of the practice facility, car park and dump point.		Sealing of car park for future budget.
		Perth Recreation Ground Amenities, topdressing, cricket net upgrade.		Completed.
		Longford Recreation Ground Irrigation system install and preparation for 2 nd ground.		Completed.
5.1	<i>Swimming Pool Upgrades (several)</i>	Gov		
		Covering of Campbell Town & Cressy Swimming Pools Included in NMC Priority Projects document.		Not scheduled at this stage.
		Gov		
		Cressy: Solar system replacement Ross: Pool operation to continue (as per the current funding model) whilst structurally/operationally safe to do so.	Allocation 2024/25 Budget allocation 2023-24 towards WHS issues.	50,000 Completed.
5.2	<i>Shared Pathways</i>	Gov		
		Applications submitted to Growing Regions Program and Better Active Transport Tas program. Included in NMC Priority Projects document. Hobart Road shared pathway submitted to NTDC as a Northern Tas Priority Project.	Funding secured through the Better Active Transport in Tas grant program: Funding applications submitted to Active Transport Fund. Illawarra Road shared pathway submitted for State Govt 2025/26 Budget consideration.	Hobart Road shared pathway design 90% complete. Awaiting communication with State Growth regarding land consent/agreement



Project		Status		\$	Scheduled
4 Place: Nurture our heritage environment					
<i>Foundation Projects</i>					
4.2	Perth South Esk River Parklands	Gov	Building Better Regions Fund grant secured towards the extension of the walkway, installation of footbridge and BBQ. Included in NMC Priority Projects document.		Completed.
4.3	Sheepwash Creek Corridor & Open Space	Gov	Grants secured for major new/improved infrastructure. Included in NMC Priority Projects document.	Commonwealth Government Disaster Ready funding successfully sought. Budget allocation 2024/25.	3,700,000 Scheduled.
4.5	Municipal Tree Planting Program		Annual program implemented. Included in NMC Priority Projects document.	Included in annual operating budget.	Ongoing.
<i>Enabling Projects</i>					
5.1	Conara Park Upgrade	Gov	Concept prepared: awaiting funding opportunities. Included in NMC Priority Projects document.	Negotiating with State Growth.	Awaited Agreement for Council to take control of Park, and improve as funds permit.
5.3	Redevelop Bartholomew Park Cressy	Gov	Liaising with Local District Committee to establish/prepare plans for upgrade.		Completed.

- Open Spaces and Active Infrastructure Grants Programs: soccer field and half-basketball courts – State Government Open Spaces funding secured for 4 half basketball courts and a playground, and Tas Active Infrastructure grant (\$70,000) secured for the junior soccer field at Perth.
- Laycock Street Park LRCI funding allocation approved – work completed.
- Ross Men’s Shed Extension: Grant Agreement signed. First and second progress reports submitted. Onsite work commenced March 2025.
- Napoleon Street Park – \$127,695 secured through the State Government Open Spaces Grant Round Two. Council resolved at July 2024 Council Meeting to fund the work across two financial years.
- Longford Community/Neighbourhood House – lobbying State Government. Submitted for State Govt Budget 2025/26 consideration.
- Longford Caravan Park Amenities – substantially complete.
- Secombe Street Reserve Raised Pavement Platform – Vulnerable Road User grant of \$50,000 secured – work nearing completion (light to be installed)
- Application submitted to Community Energy Upgrades Fund Round One for solar system at the Longford Community Sports Centre. Outcome – unsuccessful.
- Application submitted to Community Climate Change Action Grants for solar and backup battery for Longford Town Hall. Grant secured and grant deed signed and submitted
- Application submitted to Growing Regions Grants Program Round Two for the development of the Northern Midlands Multi-Purpose Sport and Recreation Complex. Application withdrawn.



8.16 TOURISM & EVENTS AND HERITAGE HIGHWAY TOURISM REGION ASSOCIATION (HHTRA) UPDATE

Prepared by: *Fiona Dewar, Tourism and Events Officer*

Tourism update:

- Events:
 - Liaise with event organisers re planning and information required, assist those seeking funding and in-kind support. Provide assistance to event organisers to fulfil Council compliance requirements.
 - Update and distribute “What’s On” events list.
 - Update NMC website calendar.
 - Update the Australian Tourism Data Warehouse database.
 - Share electronic flyers for upcoming events to the statewide Yellow i Visitor Information network, and the five visitor centres in the Northern Midlands for display on their boards and counters, and to the HHTRA Management Group to share with relevant local communities, businesses, notice boards etc.
 - Events held in the Northern Midlands during March included:
 - ♣ Hemp Community Education Day, Cressy.
 - ♣ Annual Truck Run, Longford.
 - ♣ Mexican Fiesta Cat Show, Campbell Town. Approx 100 attendees.
 - ♣ Black Dog Ride, Campbell Town.
 - ♣ Glover Prize, Evandale.
 - ♣ Race Tasmania, Symmons Plains.
 - ♣ Days for Girls conference, Campbell Town.
 - ♣ Rotary Roundup, Evandale.
 - ♣ Various exhibitions, markets, musician performances.
- Northern Midlands Visitor Centres Group:
 - Disseminate updates and information from TVIN, emergency alert agencies, DSG roadworks updates, etc.
 - Updated and distributed document: Visitor Information Network & Tourism Information for VIC teams.
- Industry, Interpretation, Other Projects:
 - Arrange Northern Midlands coverage in 2025 Let’s Go Kids publication.
 - Perth War Memorial Park refurbishment plan. Liaise with Works Dept and community project driver.
 - Distribute tourism brochures to Visitor Centres around the state.
 - Begin following up ANZAC Day compliance documents, road closures, etc.
 - 27.3.25 Attended Crowded Places Forum run by Tasmania Police.

HHTRA update:

- Working with social media consultant planning the boost of upcoming events.
- The Heritage Highway Operators private facebook group, as of March 2025, has 79 members.
- Ongoing marketing activities include website blog posts and social media. Working with Destination Southern Tasmania to whom the HHTRA outsource digital marketing activities and webpage maintenance.
- Update Heritage Highway signage audit.
- Arrange Heritage Highway advertising on free Tasmania map.
- Carry out administrative tasks/correspondence etc. as required.



8.17 TASNETWORKS REQUEST FOR LANDOWNER PERMISSION TO LODGE NORTH-WEST TRANSMISSION DEVELOPMENT PROJECT

Prepared by: Paul Godier, Senior Planner

In response to a request from TasNetworks the General Manager has provided consent, as required by s. 52(1B) of the *Land Use Planning and Approvals Act 1993*, to lodging the permit application for the North-West Transmission Development Project with the Tasmanian Planning Commission for assessment. The General Manager's consent is limited to that part of the development that crosses roads owned by the Council, being Stonycroft Road, Blackwood Creek Road and Liffey Road. This consent only relates to allowing TasNetworks to lodge the permit application, it is not an endorsement of the project and does not confer or imply any future permissions that may be required before construction can commence.

The Commission is required to give notice of the application, which includes a 28-day period of public exhibition during which any person may make a representation to the Commission in relation to the application for a permit.

ATTACHMENTS

1. S 52 Request Letter Northern Midlands Council [8.17.1 - 6 pages]
2. Pages from Attachment 8 Proposed Plans [8.17.2 - 10 pages]

8.18 GENERAL MANAGER'S STATEMENT - DISCUSSION OF A MATTER NOT LISTED ON THE COUNCIL MEETING AGENDA

Prepared by: Tatiana Paniagua, Executive Officer

At the Council Meeting held on 17 March 2024, during the Public Questions and Statements time, members of the public raised concerns regarding the proposed improvements to Main Street, Campbell Town.

Following the first of these statements, a Councillor proposed a motion for discussion at the same meeting. The General Manager drew attention to the provisions of Regulation 8(6) of the *Local Government (Meeting Procedures) Regulations 2015*. Despite this, Councillors resolved to proceed with moving, discussing, and ultimately approving the motion.

Legal advice has confirmed that these discussions and the resulting Development Motion were not valid, as the requirements of Regulation 8(6) of the *Local Government (Meeting Procedures) Regulations 2015* were not satisfied.

Specifically:

- Subparagraph (a) was not complied with, as the General Manager did not report the reason why it was not possible to include the matter on the agenda. While it may have been apparent that the issue arose during public question time, after the agenda had already been published, the General Manager did not formally report this reason during the meeting.
- Subparagraph (b) was not complied with, as the General Manager did not report that the matter was urgent. Although a Councillor declared the matter urgent, Regulation 8(6) expressly requires that the General Manager make this report, which did not occur.
- Subparagraph (c) was not complied with, as the General Manager did not certify that advice had been obtained from a suitably qualified person. In this case, the matter related to parking issues, and it is arguable that advice from a traffic engineer was necessary. Accordingly, this advice should have been obtained and certified in accordance with section 65 of the *Local Government Act 1993*.

Given the failure to satisfy these statutory requirements, Council did not have the power to discuss or determine the matter at that meeting.

To ensure due process is followed, Council will formally consider the matter of the streetscape development as a listed item in the Agenda for this Council Meeting.

ATTACHMENTS

Nil



9 PUBLIC QUESTIONS AND STATEMENTS

PUBLIC QUESTIONS AND STATEMENTS

Regulation 31 of the *Local Government (Meeting Procedures) Regulations 2015* makes provision for Public Question Time during a Council meeting.

Public question time is to commence at approximately 5:30pm and is to be conducted in accordance with the following guidelines:

- At each Council Meeting up to 20 minutes, or such longer period as Council may determine by resolution at that meeting, is to be provided for persons at the meeting to ask questions.
- A person seeking to ask a question must firstly identify himself or herself by stating their name and the town they reside in.
- If more than one person wishes to ask a question, the Mayor is to determine the order in which those questions are asked.
- Questions must be directed to the Mayor who shall answer or direct the question to the appropriate Councillor or Council Officer. A question will be answered if the information is known otherwise taken on notice and responded to in writing within 10 working days.
- Questions should preferably be in writing and provided to the General Manager 7 days prior to the Council Meeting.
- A person is entitled to ask no more than 2 questions on any specific subject. If a person has up to two questions on several subjects, the Mayor may defer those questions until other questions have been asked and refer back to that person only if time permits.
- Each submission speaker is limited to a maximum of 3 minutes.

PUBLIC QUESTIONS

At approximately 5.32pm, following conclusion of discussion and decision on Item Notice Of Motion: Northern Midlands Public Pool Facilities, Council commenced with Item 9 Public Question & Statements and Items listed under Items 11 and 12 relating to Planning as listed in the Agenda for the meeting.

Ms Jane Yates, Campbell Town – Previous Motion to Pause Streetscape Development, Campbell Town

In relation the Motion that was supported and moved by Councillor Lambert, regarding the pausing of the streetscape development:

- Who was it that actually made the decision that deemed the Motion to be illegal?

The Mayor advised that it was the General Manager's decision, as he is required to follow the legislation.

- What is the section in the legislation that says the General Manager can make that decision?

The General Manager advised that Legal advice has confirmed that, as quoted in the Agenda "Legal advice has confirmed that these discussions and the resulting Development Motion were not valid, as the requirements of Regulation 8(6) of the Local Government (Meeting Procedures) Regulations 2015 were not satisfied. Specifically:

- *Subparagraph (a) was not complied with, as the General Manager did not report the reason why it was not possible to include the matter on the agenda. While it may have been apparent that the issue arose during public question time, after the agenda had already been published, the General Manager did not formally report this reason during the meeting.*
- *Subparagraph (b) was not complied with, as the General Manager did not report that the matter was urgent. Although a Councillor declared the matter urgent, Regulation 8(6) expressly requires that the General Manager make this report, which did not occur.*
- *Subparagraph (c) was not complied with, as the General Manager did not certify that advice had been obtained from a suitably qualified person."*



- Why was that particular item missed from the Minutes and was it incorrect advice if everything should be recorded in the Minutes?

The General Manager replied that it was deemed invalid and legal advice received was to not include it in the Minutes and suggested individual legal advice could be sought.

Ms Tegan Watt - Campbell Town – Streetscape Parking near Valentine Park, Campbell Town

- Welcomes changes to our town that promotes better accessibility and safety requirements.
- Raised safety concerns around removing angular parking - believes that road will be narrowed to a single lane width with the proposed changes which cause traffic to halt while cars reverse into new parallel parking spaces on National Highway.
- Proposed changes have been hidden under the tree canopy in the plans provided not reflecting the true impact the narrowing will have.
- Can a car reverse safely outside of Valentine Park, marked as section 3 in the plans provided, without stopping the flow of traffic?

Project & Compliance Manager advised that in section 3 there is a centre median, which allows traffic to safely pass cars reversing into parallel parking spaces. The road width is approximately 4.6 metres and meets State Growth requirements.

Mr Sunny (Manager, IGA), Campbell Town – Streetscape Development Campbell Town

- The Streetscape plan appears to have been developed without adequate consultation.
- Was told that previous consultation happened in 2023 but previous IGA managers had no recollection of that.
- Any development that alters public space should be discussed with the people.
- Local businesses rely on accessibility for traffic and residents should have safety, accessibility and preservation of the charm.
- Respectfully requests the project to be paused and a total review to consider the needs of Campbell Town residents and businesses.

Steve Crothers, Campbell Town – Streetscape Development Campbell Town

- The only consultation that has been received was one flyer, which was received just recently and is not aware of any other residents receiving previous consultation.
- Narrowing the street in Campbell Town which is a major highway with often used by trucks, is a potential danger to pedestrians
- The community should not be ignored, changes should be discussed with the community and be given the opportunity to decide.



Ms Georgie Wilkinson, Evandale – Streetscape Development Campbell Town

- Interest due to running a business in Campbell Town.
- Is the narrowing of the highway a prelude to a bypass?

The General Manager advised that Council are not aware of a bypass and State Growth have had no contact with us in with regard to that.

- Would that be a State Growth [decision] rather than Council? Or consultaion between both?

The General Manager advised that is correct, it would be both and State Growth would also consult the community.

- How long is the planning process before it is made public, if State Growth were planning a bypass?

The Mayor and General Manager advised that Council are unaware of any plans from State Growth and therefore unable to answer. Only experience/history was with Perth bypass.

- What was the timeframe for the Perth project, with planning, [public consultation] and it coming to fruition?

The Mayor advised Perth project was about 10 years and the General Manager advised we could research that and contact with State Growth.

Ms Leanne Flood, Campbell Town - Streetscape Development Campbell Town

- Suggested that Councillors visit Campbell Town during a busy period, for example, this Thursday, with people traveling for Easter, cars and caravans, people going to the supermarket, so [Councillors] can see what it is like when busy.

Mr David Kramer, Campbell Town - Streetscape Development Campbell Town

- Lives and has businesses in Campbell Town.
 - More parking required in Campbell Town, not less
 - Better signage for two existing car parks required.
 - Eliminating parking spots and installation of traffic islands will inhibit cars with caravans or trailers, as they won't be able to park.
 - Urging council to think about this from a business owners perspective who need customers to be able to get to us. Customers won't stop if they can't park and we lose sales. Employment suffers, then everything suffers.
 - Please reconsider the removal of 40% of parking.
 - Why do we need 4 pedestrian crossing between the park and IGA - it's removing too many parking spots. Suggested three crossings, one central, one at each end.
 - We need more parking not less.
-



10 COUNCIL ACTING AS A PLANNING AUTHORITY

MINUTE NO. 25/113

DECISION

Deputy Mayor Lambert/Cr McCullagh

That the Council intends to act as a Planning Authority under the *Land Use Planning and Approvals Act 1993* for Agenda Item 11.1.

Carried Unanimously

Voting for the Motion:

Mayor Knowles, Deputy Mayor Lambert, Cr Adams, Cr Andrews, Cr Archer, Cr Brooks, Cr Goss, Cr McCullagh and Cr Terrett

Voting Against the Motion:

Nil

RECOMMENDATION

That the Council intends to act as a Planning Authority under the *Land Use Planning and Approvals Act 1993* for Agenda Item 11.1.

Section 25 (1) of the Local Government (meeting procedures) Regulations require that if a Council intends to act at a meeting as a Planning Authority under the *Land Use Planning and Approvals Act 1993*, the Chairperson is to advise the meeting accordingly.

10.1 STATEMENTS

REPRESENTATIONS ON PLANNING ITEMS

A maximum of 4 persons per item (2 for and 2 against) will be permitted to address Council on a planning item. After the representation has been made, Councillors are permitted to ask questions of the party who made the representation.

Each speaker is limited to a maximum of 3 minutes.

PLAN 11.1: PLN24-0197 109 Deddington Road Nile, 2 Lot Subdivision

Mr David Talbot, Nile

- Owns a neighbouring property to the proposed subdivision.
- Farming property, operated by same family since 1940, for mixed grazing, wool, fodder crops and a merino stud.
- Plans for property to remain in the family and continue productive use of the land as it has for nearly 90 years.
- Concerned that subdivision will impact the productive use of our land through the loss of agricultural production.
- The application contends for productive agricultural use of the property will not be lost, however the only productive use of the new smaller block 1 is to be identified as sheep grazing with the requirement to be stock and to supplement feed in the winter. Sheep farmers do not believe this is sustainable agricultural use of this block.
- The planning scheme requires that both lots within the subdivision provide for the operation of an agricultural use and requires that you consider the capacity for productive agricultural use.
- The intention of the scheme is to protect agricultural land and that includes both the subdivision and our property.
- A lack of productive use on Lot 1 means that this land will become for residential use in a rural setting, which leads to conflict between neighbours and puts our farm in jeopardy.
- The contention that Lot 1 would support 300 DSE [Dry Sheep Equivalent] on 50 hectares is not accurate. By comparison, we run 250 head on 830 acres, which is significantly less.
- The subdivision does not predict the long term productivity and capacity of the land.
- Request that Council refuse this permit because of Clause 21.5.1 is demonstratively not met.



11 PLANNING REPORTS

11.1 PLN24-0197 109 DEDDINGTON ROAD NILE, 2 LOT SUBDIVISION

File: 201400.02; PLN24-0197
Responsible Officer: Des Jennings, General Manager
Report prepared by: Brandie Strickland, Statutory Planner

MINUTE NO. 25/114

DECISION

Cr Archer/Cr Adams

That application PLN-24-0197 to develop and use the land at 109 Deddington Road, Nile for a 2 lot subdivision be approved subject to the following conditions:

1 Layout not altered

The use and development must be in accordance with the endorsed documents:

- P1 Proposal Plan 2 Lot Subdivision by A.J Phillips Surveying dated 9 September 2024 and 3 September 2024 File 6330 07 (4 pages)
- D1 Bushfire Hazard Assessment Report & Bushfire Hazard Management Plan by Rebecca Green & Associates dated 9 September 2024 Version 1 Job No RGA-B2630.
- D2 Traffic Impact Statement by Andrew Howell dated 6 February 2025 Job No A2502
- D3 Agricultural Assessment Report by Pinion Advisory dated 21 October 2024

Council's Works Department conditions

2 Access (Rural)

- A driveway crossover and hotmix sealed apron must be constructed from the edge of the road to the property boundary of Lot 1 in accordance with Council standard drawing TSD R03.
- Access works must not commence until an application for vehicular crossing has been approved by Council.

Carried

Voting for the Motion:

Mayor Knowles, Cr Adams, Cr Archer, Cr Goss and Cr McCullagh

Voting Against the Motion:

Deputy Mayor Lambert, Cr Andrews, Cr Brooks and Cr Terrett



RECOMMENDATION

That application PLN-24-0197 to develop and use the land at 109 Deddington Road, Nile for a 2 lot subdivision be approved subject to the following conditions:

1 Layout not altered

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2 Access (Rural)

- A driveway crossover and hotmix sealed apron must be constructed from the edge of the road to the property boundary of Lot 1 in accordance with Council standard drawing TSD R03.
- Access works must not commence until an application for vehicular crossing has been approved by Council.

1 INTRODUCTION

This report assesses an application for a 2 lot subdivision at 109 Deddington Road, Nile against the relevant provisions of the *Tasmanian Planning Scheme – Northern Midlands* (SPP version 8 effective 23rd October 2024 and LPS version: 11 effective from 29th October 2024). The property is known as Camperdown and is a working farm with over 10% of the land protected by a conservation covenant. The application seeks to subdivide the 1151ha property into two titles, one lot with almost 93ha and the balance land the remaining area (~1058ha).

2 STATUTORY REQUIREMENTS

Council acts as a Planning Authority for the assessment of this application under the Land Use Planning and Approvals Act 1993 (the Act). Council as the Planning Authority must determine the application for a permit pursuant to Section 51(2) of the Act and 6.10 of the *Tasmanian Planning Scheme – Northern Midlands* (the Scheme).

The proposal is an application pursuant to section 57 of the Act (i.e., a discretionary application). Determination of the application is a statutory obligation. In determining an application, the Planning Authority must take into consideration:

- all applicable standards and requirements in this planning scheme; and
- any representations received pursuant to and in conformity with section 57(5) of the Act.

In the case of the exercise of discretion to refuse or approve the application, items a) and b) above must be considered only as far as each matter is relevant to the particular discretion being exercised.

All applicable standards and requirements in this planning scheme

Compliance with the applicable standards consists of complying with the Acceptable Solution or satisfying the Performance Criteria for that standard. Where an application complies with an Acceptable Solution, the corresponding Performance Criteria cannot be considered. Where an application does not comply with an Acceptable Solution, the application must be assessed against the corresponding Performance Criteria. An assessment of the applicable standards pertaining to this application is included in section 5 of this report.

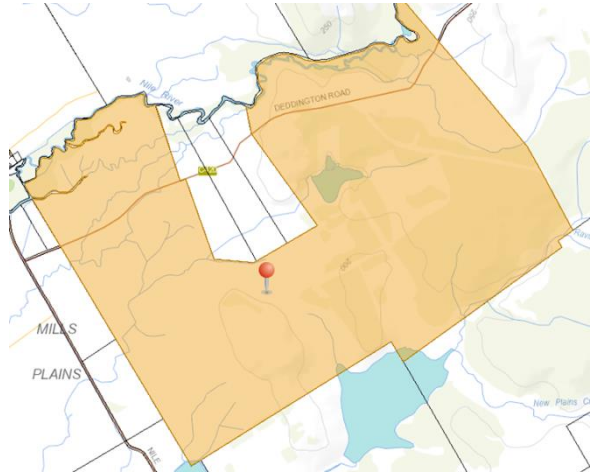
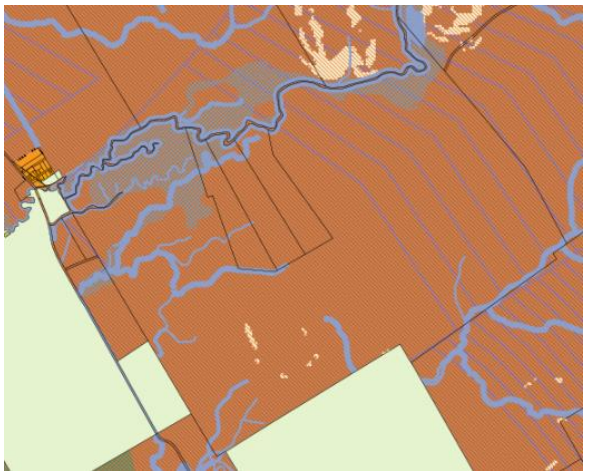


Any representations received pursuant to and in conformity with section 57(5) of the Act.

The council as the Planning Authority is obliged to consider the views raised by the community by way of representation received during the public notification period. However, decisions made by the Planning Authority must be in accordance with the Act and the planning scheme. This means that Council as the Planning Authority can only consider matters raised in representations that insofar as those matters are relevant to the particular discretion being exercised. Consideration of matters that are not relevant to the particular discretion being exercised risks a decision being made that cannot stand up to challenge through the Tasmanian Civil and Administrative Tribunal. An assessment of the representation/s is included in section 5.5 of this report.

3 APPLICATION DETAILS AND TIMEFRAMES

Existing use/development:	Resource Development
Use classification:	N/a, Subdivision
Zone:	Agriculture
Particular Purpose Zone/Specific Area Plan:	N/a
Applicable codes:	C2.0 Parking and Sustainable Transport Code C3.0 Road and Railway Assets Code C7.0 Natural Assets Code C12.0 Flood-Prone Areas Hazard Code C13.0 Bushfire-Prone Areas Code C16.0 Safeguarding of Airports Code
Application must be determined by:	18/04/2025
Recommendation:	Approval subject to conditions.

4 SUBJECT SITE AND LOCALITY

<p style="text-align: center;">Subject site</p> 	<p style="text-align: center;">Zone Map</p> 
<p style="text-align: center;">Aerial image of the site and surrounding area</p>	<p style="text-align: center;">Photographs of subject site</p>
	

5 PLANNING SCHEME ASSESSMENT

This assessment has been made by a suitably qualified person and a professional recommendation has been provided for the Planning Authority to consider. The professional recommendation detailed further in this report considers (where relevant) previous decisions and case law of the Tasmanian Civil and Administrative Tribunal (TASCAT) and is an unbiased assessment of the applicable standards and the suitability of the proposed development.



GENERAL PROVISIONS		Applicable (Y/-)
7.1	Changes to an Existing Non-conforming Use	-
7.2	Development for Existing Discretionary Uses	-
7.3	Adjustment of a Boundary	-
7.4	Change of Use of a Place listed on the Tasmanian Heritage Register or a Local Heritage Place	-
7.5	Change of Use	-
7.6	Access and Provision of Infrastructure Across Land in Another Zone	-
7.7	Buildings Projecting onto Land in a Different Zone	-
7.9	Demolition	-
7.10	Development Not Required to be Categorised into a Use Class	Y
7.11	Use or Development Seaward of the Municipal District	-
7.12	Sheds on Vacant Sites	-
7.13	Temporary Housing	-

CODE	Applicable (Y/-)	Exemption Applied
C1.0 Signs Code	-	-
C2.0 Parking and Sustainable Transport Code	Y	-
C3.0 Road and Railway Asset Code	Y	-
C4.0 Electricity Transmission Infrastructure Protection Code	-	-
C5.0 Telecommunications Code	-	-
C6.0 Local Historic Heritage Code	-	-
C7.0 Natural Assets Code	Y	-
C8.0 Scenic Protection Code	-	-
C9.0 Attenuation Code	-	-
C10.0 Coastal Erosion Hazard Code	-	-
C11.0 Coastal Inundation Hazard Code	-	-
C12.0 Flood-Prone Areas Hazard Code	Y	-
C13.0 Bushfire Prone Areas Code	Y	-
C14.0 Potentially Contaminated Land Code	-	-
C15.0 Landslip Hazard Code	-	-
C16.0 Safeguarding of Airports Code	Y	C16.4.1

PARTICULAR PURPOSE ZONES		Applicable (Y/-)
NOR-P1.0	Particular Purpose Zone – Campbell Town Service Station	-
NOR-P2.0	Particular Purpose Zone – Epping Forest	-

SPECIFIC AREA PLANS		Applicable (Y/-)
NOR-S1.0	TRANSlink Specific Area Plan	-
NOR-S2.0	Campbell Town Specific Area Plan	-
NOR-S3.0	Cressy Specific Area Plan	-
NOR-S4.0	Devon Hills Specific Area Plan	-
NOR-S5.0	Evandale Specific Area Plan	-
NOR-S6.0	Longford Specific Area Plan	-
NOR-S7.0	Perth Specific Area Plan	-
NOR-S8.0	Ross Specific Area Plan	-

The relevant Scheme definitions are:

Table 6.2 Use Class	
Not Applicable	No use class is required to be assigned. This is in accordance with 6.2.6 development which is for subdivision, a sign, land filling, retaining walls or coastal protection works does not need to be categorised into one of the Use Classes.
Table 3.1 Planning Terms and Definitions	
subdivide	means to divide the surface of a lot by creating estates or interests giving separate rights of occupation otherwise than by: <ol style="list-style-type: none"> a) a lease of a building or of the land belonging to and contiguous to a building between the occupiers of that building;



	<ul style="list-style-type: none"> b) a lease of airspace around or above a building; c) a lease of a term not exceeding 10 years or for a term not capable of exceeding 10 years; d) the creation of a lot on a strata scheme or a staged development scheme under the Strata Titles Act 1998; or e) an order adhering existing parcels of land.
subdivision	means the act of subdividing or the lot subject to an act of subdividing.

The proposed development subdivision does not need to be categorized into a use class. Clause 7.10.1 states that an application for development that is not required to be categorised into one of the Use Classes under sub-clause 6.2.6 of this planning scheme and to which 6.8.2 applies, excluding adjustment of a boundary under sub-clause 7.3.1, may be approved at the discretion of the planning authority. In exercising its discretion, the Planning Authority must have regard to the purpose of the zone, local area objectives, code, specific area plan and/or site-specific qualifications.

5.1 State Planning Provisions – Zone Provisions

ASSESSMENT OF THE AGRICULTURE ZONE PROVISIONS

Zone Purpose

Assessment against the zone purpose is only required when the use is discretionary (per 6.10.2) or there is no use class assigned to a development (per 7.10.3).

21.1	Zone Purpose
21.1.1	To provide for the use or development of land for agricultural use.
Assessing Officers Comments	The proposed subdivision does not impact the ability of the land to be used for an agricultural use. The proposal is consistent with this purpose.
21.1.2	To protect land for the use or development of agricultural use by minimising: <ul style="list-style-type: none"> a) conflict with or interference from non-agricultural uses; b) non-agricultural use or development that precludes the return of the land to agricultural use; and c) use of land for non-agricultural use in irrigation districts.
Assessing Officers Comments	The proposed subdivision does not propose a use that will conflict with agricultural uses or preclude the land from undertaking future agricultural uses. The proposal is consistent with this purpose.
21.1.3	To provide for use or development that supports the use of the land for agricultural use.
Assessing Officers Comments	The proposed subdivision continues to allow for agricultural uses of the land. The proposal is consistent with this purpose.

21.5 Development Standards for Subdivision

Clause	Description	Assessment
21.5.1	Lot Design	A1 Relies on performance criteria.
		A2 Relies on performance criteria.

From the table above, where the acceptable solution has not been met, the performance criteria is addressed below.

DISCRETIONS

21.5.1	Lot Design
P1	<p>Each lot, or a lot proposed in a plan of subdivision, must:</p> <ul style="list-style-type: none"> a) provide for the operation of an agricultural use, having regard to: <ul style="list-style-type: none"> (i) not materially diminishing the agricultural productivity of the land; (ii) the capacity of the new lots for productive agricultural use; (iii) any topographical constraints to agricultural use; and (iv) current irrigation practices and the potential for irrigation; b) be for the reorganisation of lot boundaries that satisfies all of the following: <ul style="list-style-type: none"> (i) provides for the operation of an agricultural use, having regard to:



DISCRETIONS

	<ul style="list-style-type: none"> a. not materially diminishing the agricultural productivity of the land; b. the capacity of the new lots for productive agricultural use; c. any topographical constraints to agricultural use; and d. current irrigation practices and the potential for irrigation; <ul style="list-style-type: none"> (ii) all new lots must be not less than 1ha in area; (iii) existing buildings are consistent with the setback required by clause 21.4.2 A1 and A2; (iv) all new lots must be provided with a frontage or legal connection to a road by a right of carriageway, that is sufficient for the intended use; and (v) it does not create any additional lots; or <p>c) be for the excision of a use or development existing at the effective date that satisfies all of the following:</p> <ul style="list-style-type: none"> (i) the balance lot provides for the operation of an agricultural use, having regard to: <ul style="list-style-type: none"> a. not materially diminishing the agricultural productivity of the land; b. the capacity of the balance lot for productive agricultural use; c. any topographical constraints to agricultural use; and d. current irrigation practices and the potential for irrigation; (ii) an agreement under section 71 of the Act is entered into and registered on the title preventing future Residential use if there is no dwelling on the balance lot; (iii) any existing buildings for a sensitive use must meet the setbacks required by clause 21.4.2 A2 or P2 in relation to setbacks to new boundaries; and (iv) all new lots must be provided with a frontage or legal connection to a road by a right of carriageway, that is sufficient for the intended use.
<p>Assessing Officers Comments</p>	<p>To satisfy the performance criteria the proposal must meet the test of either a), b) or c). The proposed subdivision is compliant with a) as each lot provides for the operation of an agricultural use.</p> <p>The site covers a total of 1,140 hectares, 800 hectares of which is effective pasture area with the balance area consisting of native forest and woodland vegetation. Approximately 13% of the total land is protected by a conservation covenant.</p> <p>The accompanying report by Pinion identifies that the entire property has a dryland carrying capacity of approximately 11.5 DSE/ha for a total annual carrying capacity of approximately 9,090 DSE. It is noted however that the irrigated pasture is expected to have a carrying capacity of around 28 DSE/ha.</p> <p>Currently the land runs less than 11.5 DSE/ha as the land is being used for annual cropping including the production of cereals, potatoes, vegetables and grass seed crops. The cropping activities undertaken on the site are carried out using irrigation (centre pivots) and hard hose if required.</p> <p>The land being subdivided off the balance land contains over 5ha of class 4 land which could in theory be cropped though in practice has not been as the land is irregularly shaped, is not connected to other cropping land on the title and is surrounded by class 5 and 6 land which has lesser potential. Once subdivided from the balance land, the proposed lot 1 will be used for grazing while the proposed lot 2 (balance land) will continue to be used for mixed pastoral and cropping land use activities. The future agricultural land use activities are in reality the same pattern of use as is currently conducted.</p> <p>Each lot in the plan of subdivision can provide for the operation of an agricultural use and so meets the performance criteria. However, regard should be had to topographical constraints, the potential impact of productivity of the land and irrigation practices.</p> <p>The topography of the land does not pose any great encumbrance to the proposed subdivision. The land is a mixture of flat and gently sloping land to the west with more sloping and rolling elevated ground to the east. The proposed lot 1 includes high ground on the southern side of Deddington Road and lower ground to the north where the property is bounded by the Nile River.</p> <p>As previously stated, both lots would <i>continue</i> to be used for agricultural land use activities which include grazing (both lots) and cropping (balance). The land is located within the Lower South Esk Irrigation District and irrigation water is used to grow a mixed range of cash and forage crops and pastures. All large-scale cropping activities and associated irrigation infrastructure will be retained within the balance land. Most of lot 1 is unsuitable for irrigated land use activity being class 5 and 6 land. The small section of class 4 land within proposed lot 1 (5.5ha) is not suitable for irrigation activities given the size and shape of the land. This is an existing limitation of the land, hence lot 1 will continue to be used for grazing with an annual carrying capacity of ~300 DSE. The outcome of the subdivision will be no loss in land available for agricultural use and therefore the impact of the subdivision on the existing agricultural activities is negligible.</p> <p>The proposal satisfies the performance criteria.</p>



DISCRETIONS

P2	Each lot, or a lot proposed in a plan of subdivision, is capable of being provided with reasonable vehicular access to a boundary of a lot or building area on the lot, if any, having regard to: a) the topography of the site; b) the distance between the lot or building area and the carriageway; c) the nature of the road and the traffic, including pedestrians; and d) the pattern of development existing on established properties in the area.
Assessing Officers Comments	The traffic impact statement provided by Andrew Howell confirms that each lot (specifically lot 1) is capable of being provided with reasonable vehicular access from Deddington Road to the title boundary having regard to the sub criteria. The existing access for the balance land will be retained with no changes while the existing access for Lot 1 will be upgraded to LGAT standards for rural access junctions. This upgrade is to be to Councils satisfaction and will be imposed as a condition of approval.

5.2 LOCAL PLANNING PROVISIONS – PARTICULAR PURPOSE PROVISIONS / SPECIFIC AREA PLAN PROVISIONS

Not applicable – does not fall within any specific area plan.

5.3 State Planning Provisions – Code Provisions

C2.0 PARKING AND SUSTAINABLE TRANSPORT CODE

Code Purpose

Assessment against the code purpose is only required when the use is discretionary (per 6.10.2) or there is no use class assigned to a development (per 7.10.3). The proposed use is

C2.1	Code Purpose
C2.1.1	To ensure that an appropriate level of parking facilities is provided to service use and development.
Assessing Officers Comments	Not relevant to this proposal.
C2.1.2	To ensure that cycling, walking and public transport are encouraged as a means of transport in urban areas.
Assessing Officers Comments	Not relevant to this proposal.
C2.1.3	To ensure that access for pedestrians, vehicles and cyclists is safe and adequate.
Assessing Officers Comments	Not relevant to this proposal.
C2.1.4	To ensure that parking does not cause an unreasonable loss of amenity to the surrounding area.
Assessing Officers Comments	Not relevant to this proposal.
C2.1.5	To ensure that parking spaces and accesses meet appropriate standards.
Assessing Officers Comments	Not relevant to this proposal.
C2.1.6	To provide for parking precincts and pedestrian priority streets.
Assessing Officers Comments	Not relevant to this proposal.



C2.5 Use Standards		
Clause	Description	Assessment
C2.5.1	Car Parking Numbers (Refer to table C2.1)	A1 Not applicable to subdivision.
C2.5.2	Bicycle parking numbers (Refer to table C2.1)	A1 Not applicable to subdivision.
C2.	Motorcycle parking numbers (Refer to table C2.4)	A1 Not applicable to subdivision.
C2.5.4	Loading Bays	A1 Not applicable to subdivision.
C2.5.5	Number of car parking spaces within the GenRes Zone	A1 Not applicable to subdivision.
C2.6 Development Standards for Buildings and Works		
Clause	Description	Assessment
C2.6.1	Construction of parking areas	A1 Not applicable to subdivision.
C2.6.2	Design and layout of parking areas	A1.1 Not applicable to subdivision.
		A1.2 Not applicable to subdivision.
C2.6.3	Number of accesses for vehicles	A1
		A2 Not applicable to subdivision.
C2.6.4	Lighting of parking areas within the General Business and Central Business zone	A1 Not applicable to subdivision.
C2.6.5	Pedestrian Access	A1.1 Not applicable to subdivision.
		A1.2 Not applicable to subdivision.
C2.6.6	Loading Bays	A1 Not applicable to subdivision.
		A2 Not applicable to subdivision.
C2.6.7	Bicycle parking and storage facilities within the General Business and Central Business zone	A1 Not applicable to subdivision.
		A2 Not applicable to subdivision.
C2.6.8	Siting of parking and turning areas	A1 Not applicable to subdivision.
		A2 Not applicable to subdivision.
C2.7 Parking Precinct Plan		
Clause	Description	Assessment
C2.7.1	Parking precinct plan	A1 Not applicable to subdivision.

C3.0 ROAD AND RAILWAY ASSET CODE

Code Purpose

Assessment against the code purpose is only required when the use is discretionary (per 6.10.2) or there is no use class assigned to a development (per 7.10.3).

C3.1	Code Purpose
C3.1.1	To protect the safety and efficiency of the road and railway networks; and
Assessing Officers Comments	The proposed subdivision requires the formalisation of an existing access. The formalisation of the access is compliant with the zone purpose.
C3.1.2	To reduce conflicts between sensitive uses and major roads and the rail network.
Assessing Officers Comments	Not relevant to this proposal.



C3.7 Development Standards for Subdivision		
Clause	Description	Assessment
C3.7.1	Subdivision for sensitive uses within a road or railway attenuation area.	A1 Not applicable. The subdivision is not for a sensitive use.

C7.0 NATURAL ASSETS CODE

Code Purpose

Assessment against the code purpose is only required when the use is discretionary (per 6.10.2) or there is no use class assigned to a development (per 7.10.3).

C7.1	Code Purpose
C7.1.1	To minimise impacts on water quality, natural assets including native riparian vegetation, river condition and the natural ecological function of watercourses, wetlands and lakes.
Assessing Officers Comments	The proposed subdivision does not impact the existing watercourse. The proposal is consistent with this purpose.
C7.1.2	To minimise impacts on coastal and foreshore assets, native littoral vegetation, natural coastal processes and the natural ecological function of the coast.
Assessing Officers Comments	Not relevant to this proposal.
C7.1.3	To protect vulnerable coastal areas to enable natural processes to continue to occur, including the landward transgression of sand dunes, wetlands, saltmarshes and other sensitive coastal habitats due to sea-level rise.
Assessing Officers Comments	Not relevant to this proposal.
C7.1.4	To minimise impacts on identified priority vegetation.
Assessing Officers Comments	Not relevant to this proposal.
C7.1.5	To manage impacts on threatened fauna species by minimising clearance of significant habitat.
Assessing Officers Comments	Not relevant to this proposal.

C7.7 Development Standards for Subdivision		
Clause	Description	Assessment
C7.7.1	Subdivision within a waterway and coastal protection area or a future coastal refugia area	A1 Proposal complies with e) each lot in the plan of subdivision does not include any works (excluding boundary fencing), building area, services, bushfire hazard management area or vehicular access within a waterway and coastal protection area.
C7.7.2	Subdivision within a priority vegetation area	A1 Not applicable.



C12.0 FLOOD-PRONE AREAS CODE

Code Purpose

Assessment against the code purpose is only required when the use is discretionary (per 6.10.2) or there is no use class assigned to a development (per 7.10.3).

C12.1	Code Purpose
C12.1.1	To ensure that use or development subject to risk from flood is appropriately located and managed, so that: a) people, property and infrastructure are not exposed to an unacceptable level of risk; b) future costs associated with options for adaptation, protection, retreat or abandonment of property and infrastructure are minimised; and c) it does not increase the risk from flood to other land or public infrastructure.
Assessing Officers Comments	The proposed subdivision includes areas of land that are outside of the mapped overlay thus provides for future use and development that doesn't expose people, property or infrastructure that is exposed to unacceptable level of risk.
C12.1.2	To preclude development on land that will unreasonably affect flood flow or be affected by permanent or periodic flood.
Assessing Officers Comments	The proposed subdivision will not unreasonably affect flood flow or be unreasonably affected by permanent or periodic flood.

C12.7 Development Standards for Subdivision

Clause	Description	Assessment
C12.7.1	Subdivision within a flood-prone hazard area	A1 The proposal complies with a) in that each lot within the flood-prone area is able to contain a building area, vehicle access, and services, that are wholly located outside a flood-prone hazard area.

C13.0 BUSHFIRE-PRONE AREAS CODE

Code Purpose

Assessment against the code purpose is only required when the use is discretionary (per 6.10.2) or there is no use class assigned to a development (per 7.10.3).

C13.1	Code Purpose
C13.1.1	To ensure that use and development is appropriately designed, located, serviced, and constructed, to reduce the risk to human life and property, and the cost to the community, caused by bushfires.
Assessing Officers Comments	The proposed subdivision provides suitable areas for existing and future uses that reduce the risk to human life and property, and the cost to the community, caused by bushfires. The proposal is consistent with this purpose.

C13.6 Development Standards for Subdivision

Clause	Description	Assessment
C13.6.1	Provision of hazard management areas	A1 Complies with A1 (a) – balance lot – insufficient increase in risk. Complies with A1 (b) – proposed lot 1 provides BAL-19 for all lots (including any lot designated as ‘balance’)
C13.6.2	Public and fire fighting access	A1 Complies with A1 (a) – balance lot – insufficient increase in risk. Complies with A1 (b) – Access complies with relevant tables.
C13.6.3	Provision of water supply for fire fighting purposes	A1 Not applicable
		A2 Complies with A2 (a) – balance lot – insufficient increase in risk. Complies with A2 (b) – Static water supply required for any new habitable building. Complies.



5.4 REFERRALS

Council's Infrastructure & Works Department – NMC

Following initial concerns regarding the safety of the exiting access for Lot 1 Council's Engineer (Johnathan Galbraith) accepts the findings of the Traffic Impact Statement provided.

Road Authority

As the **Road Authority** per the *Local Government (Highways) Act 1982*, it was commented that the existing access for Lot 1 will need to be upgraded in line with Council standard drawing TSD R03. This is proposed to be captured as a condition of approval.

Natural Resources and Environment (Private land Conservation)

Ann Hamilton of NRE – Private Land Conservation Program reported on the 9th December 2024 that the Covenant Terms require NRE to issue a formal Authorisation for the subdivision. A formal Authorisation was issued on 5th September and that Authorisation required that the survey plan for the subdivision be consistent with the Covenant Terms. The Covenant establishes two Conservation Areas and requires that each of Conservation Area 1 and Conservation Area 2 remain intact and not be split across separate titles.

5.5 REPRESENTATIONS

Notice of the application was given in accordance with Section 57 of the Act. A review of Council's Records management system after completion of the public exhibition period revealed that one representation was received.

Issue 1 - Intrusion of amenity to existing dwelling.

Planner response: The proposal is for subdivision only with no associated use other than (continued) agricultural use and no other development. While the subdivision will have no impact on adjoining land uses it is important to note that there are no provisions within the scheme to protect residential amenities within agricultural zoned setting. The purpose of the zone is to provide for and support agricultural uses while protecting agricultural land by minimizing conflict with non-agricultural uses. Residential amenities are not protected within this zone.

Issue 2 – invasion of privacy to the use and enjoyment of the existing neighbouring dwelling and outbuildings.

Planner response: As above, residential amenities are not protected within the agriculture zone and the proposal is for subdivision only, no other use/development. The subdivision of land will not impact on the use of adjoining land.

Issue 3 – future development of existing and potential business on the neighbouring lot.

Planner response: The Planning Authority cannot refuse an application based on potential future undertakings on adjoining land. The Authority can only consider the application, as proposed, against the relevant provisions of the Scheme. Subdivision is a development that does not need to be classified into a use class therefore it can only be considered against the purpose of the relevant zone and code provisions and development standards for subdivision. The Scheme in this circumstance does not allow for a subdivision to be refused based on existing or potential future uses on adjoining land. Such uses may impact on *future* development applications, though they do not readily impact the current application for subdivision.

Issue 4 – risk for further subdivision.

Planner response: Similar to the above, the Planning Authority can only consider the application proposed, not future possibilities. Future applications for subdivision(s) would be assessed against the relevant provisions of the Scheme at the time of lodgment and are not relevant to the assessment of this application against the current Scheme.

Issue 5 – more appropriate layout and location of lot boundaries.

Planner response: As above, the Planning Authority can only consider the application as proposed, not future or alternative possibilities. The relevant tests for suitability of the land for subdivision have been undertaken as described in section 5 of this report. The tests for suitability of the proposed subdivision have been met.

Issue 6 – potential impact of future residential use on the existing agricultural use of the neighbouring land. Potential to limit livestock handling, machinery use, irrigation practices, working dogs, chemical use.

Planner response: The proposal is for subdivision only with no associated use or development other than agricultural. The subdivision will have no impact on adjoining land uses. *Future* uses and developments may, but no use or development other than subdivision is proposed as part of this application. Future developments such as dwellings or outbuildings will be subject to separate assessment against the relevant provisions of the Scheme at the time of lodgment. Potential future use/development cannot be considered at this time as the application relates only to subdivision. The purpose of the zone is to provide for and support agricultural uses while protecting agricultural land by minimizing conflict with non-agricultural uses. Residential amenities are not protected within this zone but



agricultural uses are. The use of agriculture zoned land for agricultural use is promoted with the Scheme by there being limited circumstances for use/development to require approval from the Planning Authority.

The concerns of the representor are noted but do not alter the recommendation of approval of this application.

5.6 OBJECTIVES OF THE LAND USE PLANNING AND APPROVALS ACT 1993

The objectives of the resource management and planning system of Tasmania are –

- (a) to promote the sustainable development of natural and physical resources and the maintenance of ecological processes and genetic diversity; and
- (b) to provide for the fair, orderly and sustainable use and development of air, land and water; and
- (c) to encourage public involvement in resource management and planning; and
- (d) to facilitate economic development in accordance with the objectives set out in paragraphs (a) , (b) and (c) ; and
- (e) to promote the sharing of responsibility for resource management and planning between the different spheres of Government, the community and industry in the State.

The objectives of the planning process established by the Act are, in support of the objectives set out above of this Schedule –

- (a) to require sound strategic planning and co-ordinated action by State and local government; and
- (b) to establish a system of planning instruments to be the principal way of setting objectives, policies and controls for the use, development and protection of land; and
- (c) to ensure that the effects on the environment are considered and provide for explicit consideration of social and economic effects when decisions are made about the use and development of land; and
- (d) to require land use and development planning and policy to be easily integrated with environmental, social, economic, conservation and resource management policies at State, regional and municipal levels; and
- (e) to provide for the consolidation of approvals for land use or development and related matters, and to co-ordinate planning approvals with related approvals; and
- (f) to promote the health and wellbeing of all Tasmanians and visitors to Tasmania by ensuring a pleasant, efficient and safe environment for working, living and recreation; and
- (g) to conserve those buildings, areas or other places which are of scientific, aesthetic, architectural or historical interest, or otherwise of special cultural value; and
- (h) to protect public infrastructure and other assets and enable the orderly provision and co-ordination of public utilities and other facilities for the benefit of the community; and
- (i) to provide a planning framework which fully considers land capability.

The proposal is consistent with the objectives of the Land Use Planning and Approvals Act 1993.

5.7 STATE POLICIES

The proposal is consistent with all State Policies.

5.8 STRATEGIC PLAN/ANNUAL PLAN/COUNCIL POLICIES

Strategic Plan - Statutory Planning

The proposal is consistent with this policy.

ASSESSMENT OF PUBLIC OPEN SPACE CONTRIBUTION POLICY

The application involves subdivision of 1151ha to create two (2) lots. Per Division 8 of the *Local Government (Building and Miscellaneous Provisions) Act 1993*, 5% of the total land may be required for public open space or payment may be accepted instead of the provision of land.

The application has been reviewed against Council's Public Open Space Contribution Policy (Minute No. 24/064) in determining the suitability of land for Public Open Space. The criteria below has been considered to ensure any land received is suitable for the intended purpose. While it may not be possible for all Public Open Space to meet each criterion; not meeting a certain criterion may provide justification as to the unsuitability and refusal of certain land being accepted as public open space.



CRITERIA FOR LAND CONTRIBUTIONS

- | | |
|--|--|
| 1. Accessibility | 8. Financially viable to upkeep/Maintenance & management |
| 2. Amenity | 9. Frontage/Location/Linkages & Visibility |
| 3. Connectivity | 10. Services/Easements |
| 4. Multifunctional – biodiversity/ecological/recreational | 11. Size |
| 5. Character/site values | 12. Shape |
| 6. Strategically identified | 13. Community benefit |
| 7. Clear of hazards/good condition | |

Per the policy, land will not be accepted as open space that Council cannot manage in the future and/or does not provide any benefit to the community. Land used for the following purposes will not be accepted by Council for public open space as part of the 5% allocation:

- Stormwater drainage swales and natural water courses that would otherwise form part of the drainage within the subdivision,
- Land containing above or below ground infrastructure that would limit the use of the land or landscaping treatments, and
- Pedestrian footways or other kinds of ways dedicated under section 95 of the *Local Government (Building & Miscellaneous Provisions) Act 1993*.

The application proposes subdivision of agricultural land not for residential purposes which does not result in an increased demand/utilization of public open spaces. Therefore, in this circumstance public open space (land or cash in lieu) is not required.

6 FINANCIAL IMPLICATIONS TO COUNCIL

Not applicable to this application.

7 OPTIONS

Approval of the application subject to conditions, or refusal with reasons for refusal detailed.

When deciding whether to include conditions in a permit, the planning authority may consider:

- a) all applicable standards and requirements in this planning scheme; and
- b) any representations received pursuant to and in conformity with section 57(5) of the Act, but only insofar as each such matter is relevant to the particular discretion being exercised.

In accordance with 6.11.2 of the Scheme, conditions and restrictions imposed by the planning authority on a permit may include:

- a) requirements that specific acts be done to the satisfaction of the planning authority;
- b) staging of a use or development, including timetables for commencing and completing stages;
- c) the order in which parts of the use or development can be commenced;
- d) limitations on the life of the permit;
- e) requirements to modify the development in accordance with predetermined triggers, criteria or events;
- f) construction or traffic management; and
- g) erosion, and stormwater volume and quality controls.

The test for determining the validity of a condition imposed on a permit was originally considered in *Newbury District Council v Secretary of State for the Environment [1981] AC 578* and subsequently affirmed by the High Court in *Western Australian Planning Commission v Temwood Holdings Pty Ltd (2004) 221 CLR 30, [57] (McHugh J)*.

The proposed conditions of approval have been drafted based on the above principles in that they:

- (i) are for a planning purpose and not for an ulterior purpose; and
- (ii) fairly and reasonably relate to the proposed development; and
- (iii) are not so unreasonable that no reasonable planning authority could have imposed them.

8 LOCAL GOVERNMENT (BUILDING AND MISCELLANEOUS PROVISIONS) ACT 1993 ASSESSMENT OF PROPOSAL

Section 83	Approval of plan of subdivision	Yes	No
83 (1)(a)	Does the council require the owner to sell to it for a nominal consideration any land shown on the plan as set apart for a public open space or for drainage purposes?		X
83(1)(b)	Does the council require the owner to mark on the plan in respect of any proposed way, the words "to be acquired by the highway authority"?		X



83(5)(a)(ii)	Does the council require the final plan of subdivision to note, in respect of a block, that the council cannot or will not provide means of drainage for all or some specified kind of effluent from the block?		X
83(5)(a)(iii)	Does the council require the final plan of subdivision to note, in respect of a block, that the council cannot or will not permit a septic tank?		X
83(5)(b)(i)	Does the council require the final plan of subdivision to note, in respect of a block, that the council may permit a septic tank?		X
83(5)(b)(ii)	Does the council require the final plan of subdivision to note, in respect of a block, that the council may permit a specific form of on-site sewerage treatment?		X
83(7)	Does the council require the final plan of subdivision to note, in respect of a block, that the council has been advised by a regulated entity, within the meaning of the <i>Water and Sewerage Industry Act 2008</i> , that the entity cannot or will not –		
83(7)(a)	provide a supply of water to the block?		X
83(7)(b)	provide means of sewerage for all or some specified kind of effluent from the block?		X
Section 84	Council not to approve subdivision	Yes	No
84(1)(c)	Does the subdivision include any road or other works whereby drainage will be concentrated and discharged into any drain or culvert on or under any State highway, and the the Minister administering the <i>Roads and Jetties Act 1935</i> has first not approved so much of the application as affects the drainage?		X
	If 'yes', refuse the subdivision.		
Section 85	Refusal of application for subdivision	Yes	No
	Council may refuse the application for subdivision if it is of the opinion:		
85(a)	that the roads will not suit the public convenience, or will not give satisfactory inter-communication to the inhabitants both of the subdivision and the municipal area in which it is;		X
85(b)	that the drainage both of roads and of other land will not be satisfactorily carried off and disposed of;		X
85(ba)	that the land is not suitable for an on-site effluent disposal system for all or specified kinds of effluent from each block;		X
85(c)	that the site or layout will make unduly expensive the arrangements for supply of water and electricity, connection to drains and sewers and the construction or maintenance of streets;		X
85(d)	that the layout should be altered to include or omit –		
85(d)(i)	blind roads;		X
85(d)(ii)	alleys or rights of way to give access to the rear of lots;		X
85(d)(iii)	public open space;		X
85(d)(iv)	littoral or riparian reserves of up to 30 metres in from the shore of the sea or the bank of a river, rivulet or lake;		X
85(d)(v)	private roads, ways or open spaces;		X
85(d)(vi)	where the ground on one side is higher than on the other, wider roads in order to give reasonable access to both sides;		X
85(d)(vii)	licences to embank highways under the <i>Highways Act 1951</i> ;		X
85(d)(viii)	provision for widening or deviating ways on or adjoining land comprised in the subdivision;		X
85(d)(ix)	provision for the preservation of trees and shrubs;		X
85(e)	that adjacent land of the owner, including land in which the owner has any estate or interest, ought to be included in the subdivision;		X
85(f)	that one or more of the lots is by reason of its shape in relation to its size or its contours unsuitable for building on;		X
85(g)	that one or more of the lots ought not to be sold because of –		



85(g)(i)	easements to which it is subject;		X
85(g)(ii)	party-wall easements;		X
85(g)(iii)	the state of a party-wall on its boundary.		X
Section 86	Security for payment	Yes	No
	Does council require security for payments and the execution of works for -		
86(2)(c)	if the land is not located within 30 metres of the existing public storm water system as shown on the map made available under section 12 of the <i>Urban Drainage Act 2013</i> , payment for a public storm water system by, from, or from within, the land as determined by the council so that all lots may have connecting drains and the concentrated natural water may be lawfully disposed of and for the laying of storm water connections from a place on the boundary of each lot to the public storm water system in accordance with the by-laws of the council and to the satisfaction of its engineer;		X
86(2)(d)	the works required for the discharge of the owner's obligations under <u>section 10 of the <i>Local Government (Highways) Act 1982</i></u> in respect of the highways opened or to be opened on the subdivision;		X
86(2)(e)	the making and draining of footways that are not part of a road and of private roads and similar footways serving 3 lots or more;		X
86(2)(f)	the filling in of ponds and gullies;		X
86(2)(g)	the piping of watercourses.		X
	If 'yes':		
	council may refuse to approve the application until such security is given.		
	See section 86 (3) for the form of the security.		
	See section 86 (4) for when the works are to be executed.		
Section 107	Access orders	Yes	No
107 (2)	Is work of a substantial nature needed to provide access for vehicles from a highway onto the block?		X
	If 'yes', council may refuse to seal the final plan under which the block is created until the owner has carried out the work specified in the order within the specified period or given the council security for carrying out that work if called upon by it to do so.		
Section 108	Road widening	Yes	No
108 (1) (a)	Does council, in respect of an existing highway, require to obtain a dedication of land for widening or diverting? (compensation is not payable for the dedication of land which lies within 9 metres of the middle line of the highway of a parcel into which the land is subdivided and on which no building stands)		X
108 (1) (b)	Does council, in respect of an existing highway, require to obtain a licence to embank?		X
Division 8	Public Open Space	Yes	No
Section 116	Does council require and accept the land proposed for public open space?		X
Section 117	Does council require and accept payment instead of increasing public open space?		X

9 ATTACHMENTS

1. PL N-24-0197 Attachment 1 [11.1.1 - 101 pages]



12 COUNCIL ACTING AS A PLANNING AUTHORITY: CESSATION

MINUTE NO. 25/115

DECISION

Deputy Mayor Lambert/Cr Adams

That the Council cease to act as a Planning Authority under the *Land Use Planning and Approvals Act 1993*, for the remainder of the meeting.

Carried Unanimously

At approximately 6.07pm, Council commenced with Item 5.3.2 Notice Of Motion: Campbell Town And Perth Streetscape Improvement Works and the remainder of the items listed in the Agenda.

RECOMMENDATION

That the Council cease to act as a Planning Authority under the *Land Use Planning and Approvals Act 1993*, for the remainder of the meeting.



Following Item 8, Council continued with consideration of the remainder of the items listed in the Agenda, namely Items 13 to 18.

13 COMMUNITY & DEVELOPMENT REPORTS

13.1 DEVELOPMENT SERVICES: MONTHLY REPORT

Responsible Officer: Des Jennings, General Manager

MINUTE NO. 25/126

DECISION

Cr Adams/Cr Andrews
That the report be noted.

Carried Unanimously

Voting for the Motion:

Mayor Knowles, Deputy Mayor Lambert, Cr Adams, Cr Andrews, Cr Archer, Cr Brooks, Cr Goss, Cr McCullagh and Cr Terrett

Voting Against the Motion:

Nil

RECOMMENDATION

That the report be noted.

1 PURPOSE OF REPORT

The purpose of this report is to present the Development Services activities as at the month's end.

2 DEVELOPMENT SERVICES REPORTING

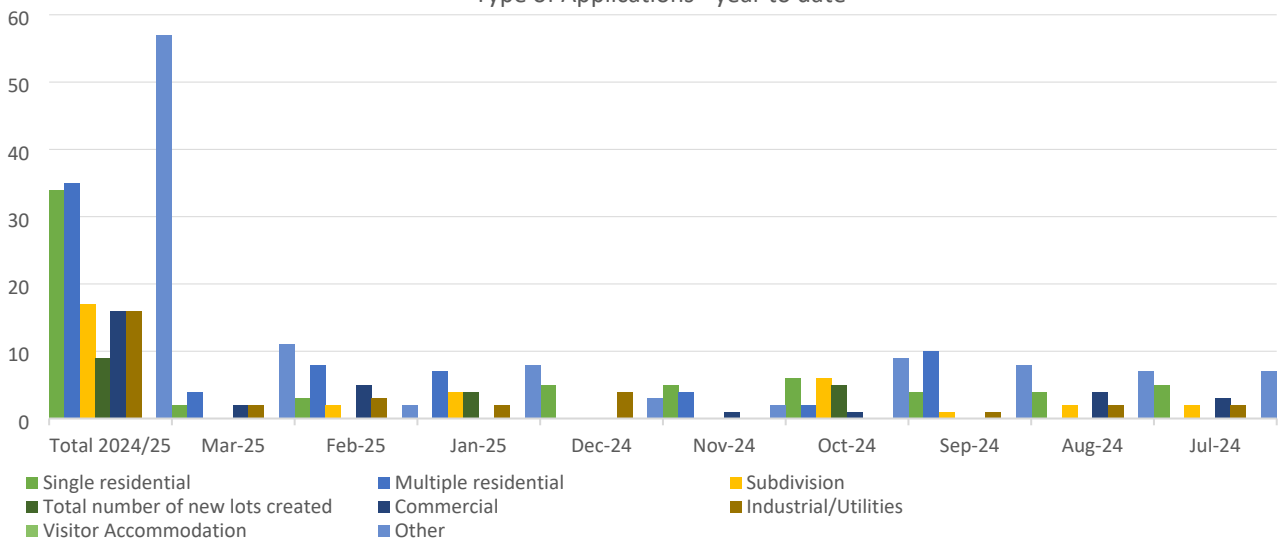
2.1 Planning Decisions

	2022/ 2023	2023/ 2024	Total YTD	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
Number of valid applications	195	116	159	11	12	21	14	18	16	25	16	26			
Applications on STOP for further information				52	45	47	31	30	42	43	46	40			
Single residential	48	36	34	5	4	4	6	5	5	0	3	2			
Multiple residential	31	69	35	0	0	10	2	4	0	7	8	4			
Subdivision	34	27	17	2	2	1	6	0	0	4	2	0			
Total number of new lots created	203	72	9	0	0	0	5	0	0	4	0	0			
Commercial	27	25	16	3	4	0	1	1	0	0	5	2			
Industrial/Utilities	12	15	16	2	2	1	0	0	4	2	3	2			
Visitor Accommodation	8	11	0	0	0	0	0	0	0	0	0	0			
Total permitted	1	0	0	0	0	0	0	0	0	0	0	0			
Total discretionary	7	11	0	0	0	0	0	0	0	0	0	0			
Other (includes all residential development on existing dwellings [alterations/ additions, sheds, solar, fences, pools etc.])	85	47	57	7	7	8	9	2	3	8	2	11			
Total No. Applications Approved:	228	182	152	20	19	16	23	9	12	16	18	19			
Total Permitted:	33	18	22	5	1	2	2	3	2	2	4	1			
Average Days for Permitted	11	15	12.37	13	7	15.5	13.5	16.3	10	5	13	18			
Days allowed for approval by LUPAA	28	28	28	28	28	28	28	28	28	28	28	28			
Total Exempt under IPS:	83	93	79	8	4	9	19	4	3	11	13	8			

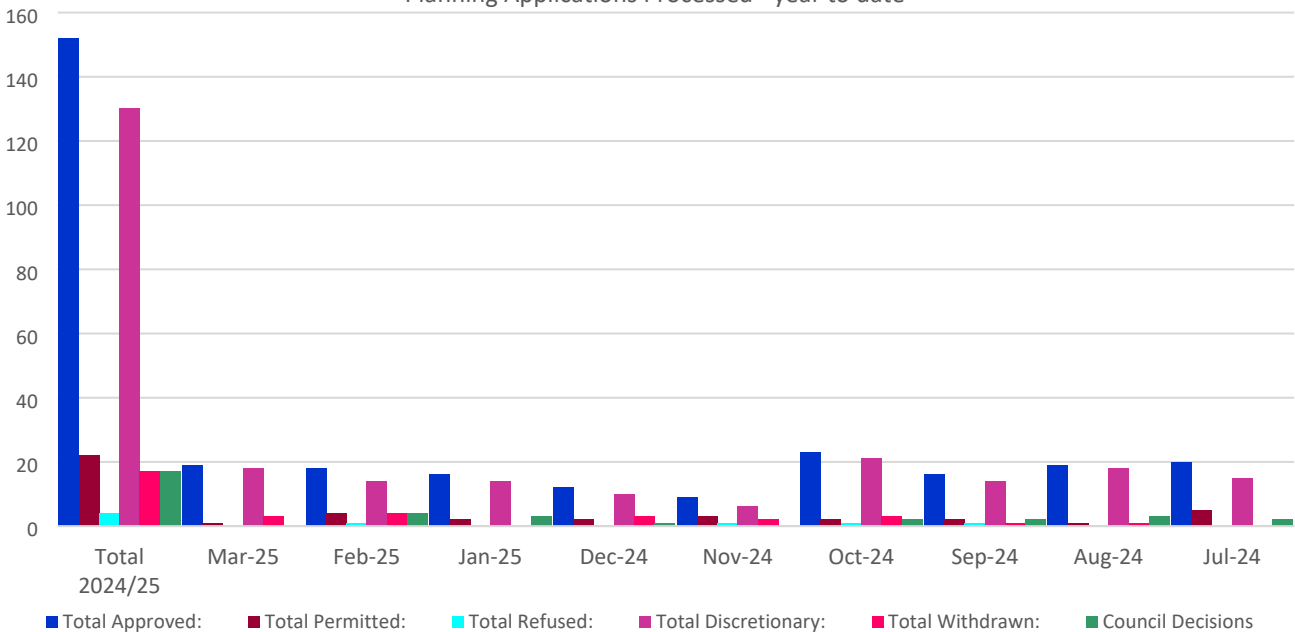


	2022/ 2023	2023/ 2024	Total YTD	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
Total Refused:	5	4	4	0	0	1	1	1	0	0	1	0			
Total Discretionary:	198	164	130	15	18	14	21	6	10	14	14	18			
Average Days for Discretionary:	33.3	33.17	38.5	34	37	38	38.5	41	36	41	41	40			
Days allowed for approval under LUPAA:	42	42	42	42	42	42	42	42	42	42	42	42			
Total Withdrawn:	39	44	17	0	1	1	3	2	3	0	4	3			
Council Decisions	36	27	17	2	3	2	2	0	1	3	4	0			
Appeals lodged by the Applicant	6	2	1	0	0	0	1	0	0	0	0	0			
Appeals lodged by third party	2	0	0	0	0	0	0	0	0	0	0	0			

Type of Applications - year to date

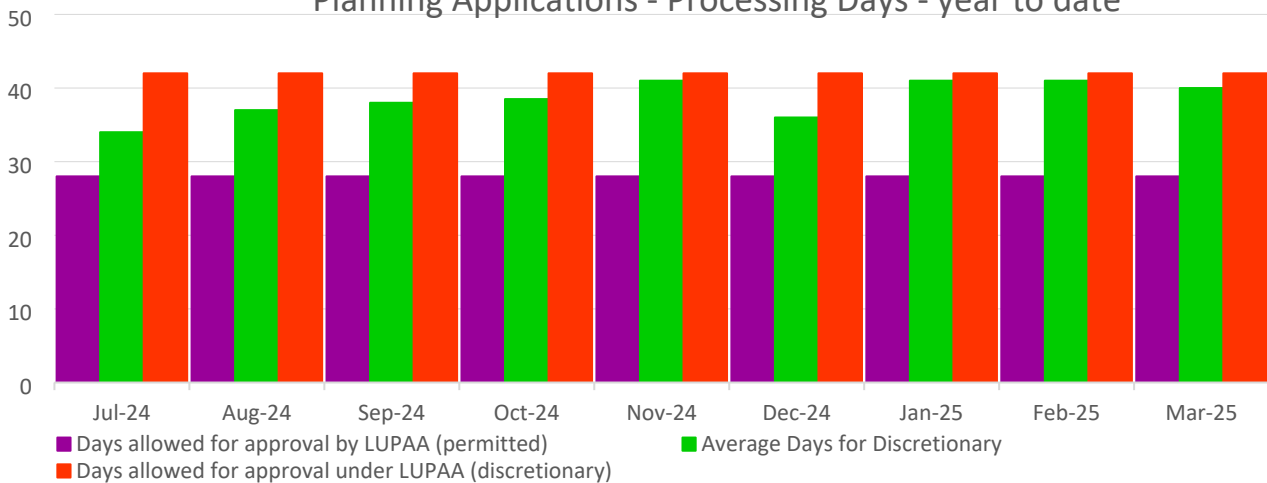


Planning Applications Processed - year to date





Planning Applications - Processing Days - year to date



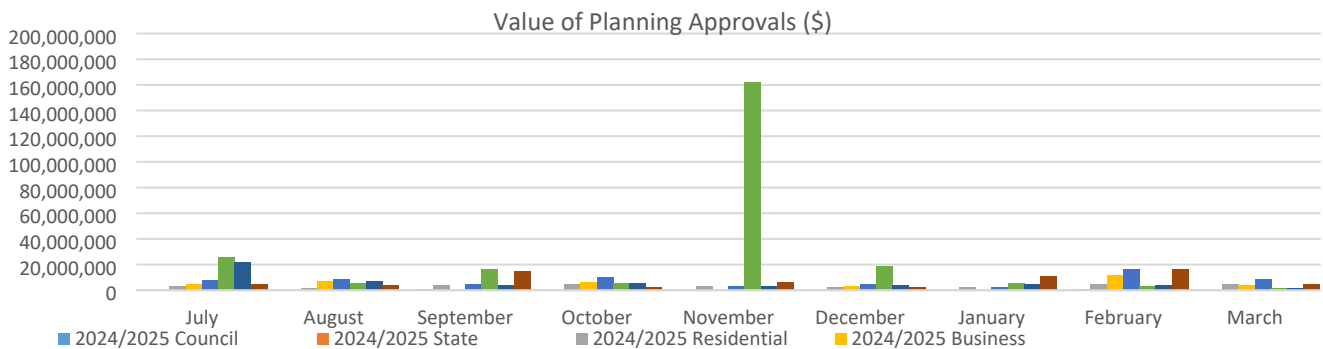
Project	Details	Address	Applicant	No of LUPAA days	Perm / Disc / Exempt
PLN-22-0037 - 3	Increase the number of lots within the subdivision to 118 (net increase of 2 lots relative to the number of approved lots referenced in the planning permit. Modify the staging and endorse amended plans & documents based on these changes	Folio of the Register 174678/1 Drummond St (accessed from Napoleon St), & Napoleon St & Frederick St, PERTH TAS 7300	PDA Surveyors obo Mackinnon Estates P/L	5	A
PLN-23-0127 - 1	Minor amendment to permit issued - Conversion of Stable to Visitor Accommodation Unit (Discretionary Use, Attenuation)	990 Pateena Road, Longford TAS 7301	N Murfett	19	A
PLN-24-0111 - 1	Outbuilding - change roof pitch direction	23-47 Hobhouse Street, Longford TAS 7301	D Hayes	28	A
PLN-24-0212 - 1	Vegetation removal (private garden) and construction of outbuilding - vary driveway construction. (Perth SAP)	31C Arthur Street, Perth TAS 7300	Wilkin Design	23	A
PLN-25-0033 - 1	Design to Live: Multiple Dwelling amend to remove conditions	31 Cambock Lane, EVANDALE Tasmania 7212	Design to live	13	A
PLN-25-0035 - 1	Alter building size, roller door and windows. Initial PERMIT P10-390	86 Devon Hills Road, DEVON HILLS Tasmania 7300	A Zeeman	13	A
PLN-24-0187	Awning and Carport (vary setback, building envelope)	60 Lewis Street West, Longford TAS 7301	Optimo Awnings Northern Pty Ltd	41	D
PLN-24-0177	Awning (vary frontage setback - Pakenham Street frontage)	29 Pultney Street, Longford TAS 7301	Optimo Awnings Northern Pty Ltd	42	D
PLN-24-0109	Demolish Dwelling & Outbuildings, New Outbuilding, Consolidate Titles (C2.0 Parking and Sustainable Transport Code, C6.0 Local Historic Heritage Code), C9.0 Attenuation Code, Evandale SAP)	3 Coachmans Road and 1 Logan Road, Evandale TAS 7212	David Denman & Associates	41	D
PLN-24-0220	Outbuilding (Shed) (Vary setback to internal lot frontage)	34A Edward Street, Perth (with access over CT178660/3 and CT178660/4) TAS 7300	J Fitch	41	D
PLN-24-0223	Caravan Storage and Caravan Sales, including signage (Translink SAP)	6 Gatty Street, Western Junction TAS 7212	6ty° Pty Ltd	37	D
PLN-24-0224	Assembly, servicing and repair of Caravans, including signage (Translink SAP)	2 Gatty Street, Western Junction TAS 7212	6ty° Pty Ltd	36	D
PLN-24-0225	Extension/Alterations to Existing Residence (Tasmanian Heritage Register)	577 Belle Vue Road, Epping Forest TAS 7211	Prime Design	42	D
PLN-24-0226	Dwelling Alterations and Additions (Heritage Listed Place)	1097 Cressy Road, Cressy TAS 7302	Cumulus	41	D
PLN-24-0229	Dwelling & Outbuilding (Shed)(Perth SAP)	18 Keppoch Lane, Perth TAS 7300	Industrial Design Point	38	D
PLN-25-0002	Carport, cross-over extension (vary front setback and building envelope)	11 Alma Street, Longford TAS 7301	M Koppelman	42	D
PLN-25-0006	Multiple Dwellings x 2 (Perth SAP) - Vary frontage setback and rear setback	Lot 98 (30) Napoleon Street, Perth TAS 7300	BVZ Design	39	D
PLN-25-0008	Multiple Dwellings x 2 (Perth SAP) - vary density and rear setback	Lot 95 (24) Napoleon Street, Perth TAS 7300	BVZ Design	39	D
PLN-25-0009	Minor utility (stormwater)	18 Pultney Street & Pultney Street road	Woolcott Land	41	D



Project	Details	Address	Applicant	No of LUPAA days	Perm / Disc / Exempt
		reserve, Longford TAS 7301	Services		
PLN-25-0011	Outbuilding (Carport)(Longford SAP)	19 Anstey Street, Longford TAS 7301	N Wells	42	D
PLN-25-0012	Storage Warehouse (Grain/Machinery Storage) and weighbridge. Access over CT 139636/5 & CT 109929/3	643 Glen Esk Road, Conara TAS 7211	Bison Constructions	42	D
PLN-25-0014	Outbuilding (shed) and retrospective driveway. Vary driveway construction details	974 Deddington Road, Deddington TAS 7212	Engineering Plus	38	D
PLN-25-0015	Alterations and additions to existing shed and in ground pool. THC listed.	311 Brumby Street, Longford TAS 7301	Woodbury & Co Building Design	42	D
PLN-25-0016	Single Dwelling	10 Jeffrey Place, Longford TAS 7301	Wilson Homes	41	D
PLN-25-0050	Awning	U 12/121A Marlborough Street, Longford TAS 7301	Optimo Awnings Northern Pty Ltd	18	P

2.2 Value of Planning Approvals

	Current Year				2024/2025	2023/2024	2022/2023	2021/2022
	Council	State	Residential	Business	Total	Total	Total	Total
July	0	130,000	2,741,102	4,541,000	7,412,102	25,482,265	21,899,020	4,380,747
August	120,000	8,000	1,110,245	6,950,000	8,188,245	5,178,200	7,155,844	3,781,274
September	5,000	400,000	3,989,000	0	4,394,000	16,503,664	4,097,900	14,817,000
October	0	0	4,443,000	5,856,800	10,299,800	5,562,210	5,353,500	2,638,795
November	0	0	2,866,200	37,231	2,903,431	162,356,200	3,023,616	6,052,219
December	0	50,000	1,898,500	2,924,615	4,873,115	18,389,000	4,154,613	2,319,458
January	0	52,000	1,975,648	0	2,027,648	5,255,000	4,366,000	10,548,446
February	0	643,494	4,364,450	11,511,310	16,519,254	2,910,000	3,551,367	16,541,550
March	0	0	4,710,452	3,560,000	8,270,452	1,495,000	1,238,500	4,459,000
YTD Total	125,000	1,283,494	28,098,597	35,380,956	64,888,047	241,636,539	53,601,860	61,079,489
Annual Total						255,377,879	76,384,582	91,715,427



2.3 Matters Awaiting Decision by TASCAT & TPC

TASCAT	TASMANIAN CIVIL AND ADMINISTRATIVE TRIBUNAL
PLN-23-0232	Appeal P2024/105 against refusal of application for 5 lot subdivision at 30 Paton Street. Preliminary Conference held 7 November 2024. Hearing held 26 February 2025. Awaiting decision from TASCAT.
P18-046/NC-24-0009	Appeal P2024/120 – appeal against Notice and Order Preliminary Hearing held 13 January 2025. Hearing held 13 March 2025. Awaiting decision from TASCAT.
Decisions received	
-	-
TPC	TASMANIAN PLANNING COMMISSION
PLN-24-0016	Draft Amendment to apply the flood-prone area overlay to the Planning Scheme maps at Perth, Campbell Town and Ross. Section 40K report on representations presented to October 2024 Council meeting and sent to Tasmanian Planning Commission. Hearing held 18 February 2025. The Commission has required a submission on the differences between the certified amendment and the flood mapping provided by the State Emergency Service. Report to be presented to Council meeting of 14 April 2025.
Decisions received	
-	-

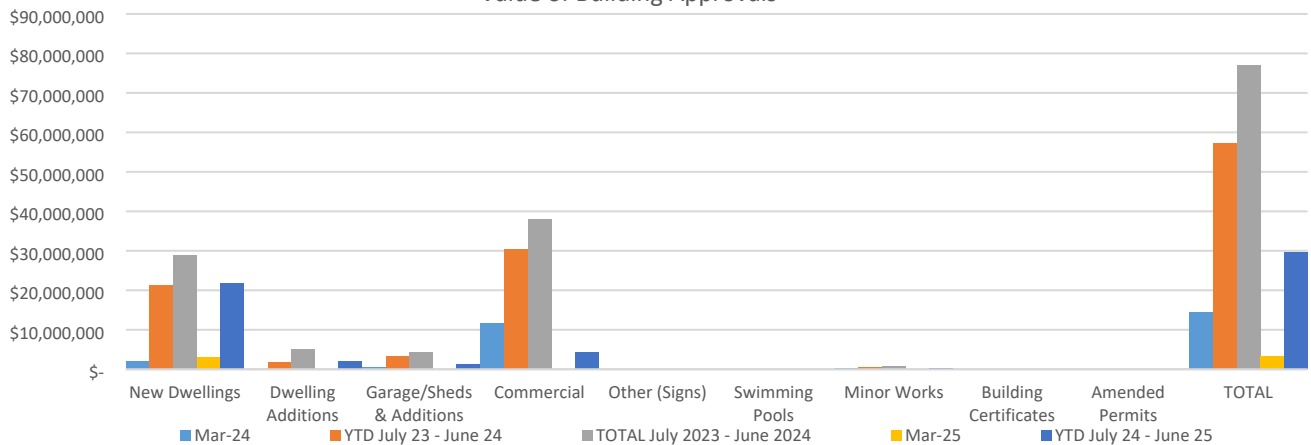


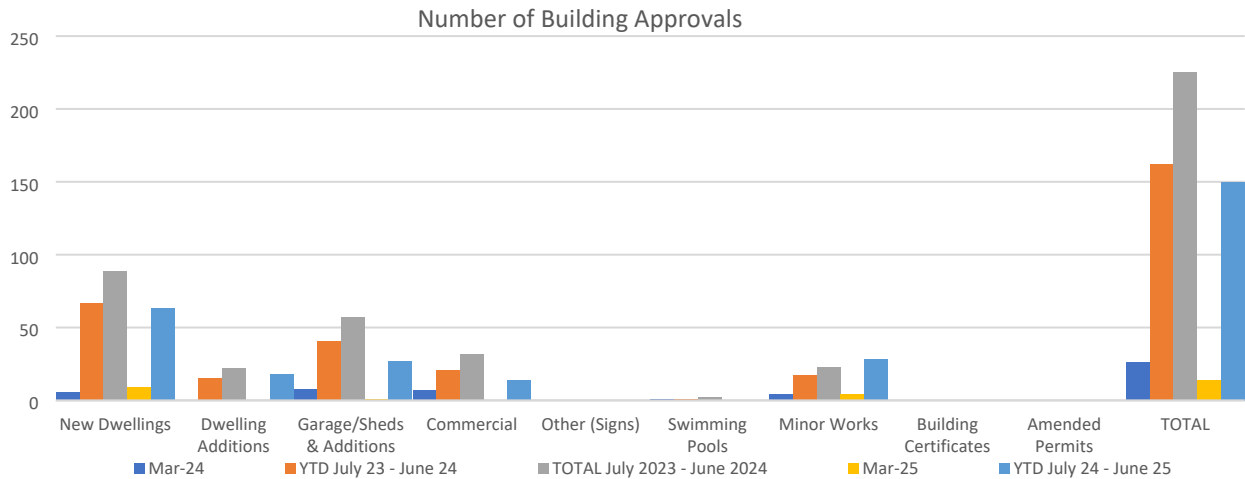
2.4 Building Approvals

The following table shows a comparison of the number and total value of building works for 2023-2024 and 2024-2025.

	YEAR - 2023 - 2024				YEAR		YEAR - 2024 - 2025			
	Mar-24		YTD July 23 - June 24		TOTAL July 2023 - June 2024		Mar-25		YTD July 24 - June 25	
	No.	Total Value	No.	Total Value	No.	Total Value	No.	Total Value	No.	Total Value
		\$		\$		\$		\$		\$
New Dwellings	6	1,961,762	67	21,309,496	89	28,811,896	9	3,129,000	63	21,763,668
Dwelling Additions	0	0	15	1,740,400	22	5,105,400	0	0	18	1,987,600
Garage/Sheds & Additions	8	416,000	41	3,204,834	57	4,240,824	1	40,000	27	1,232,804
Commercial	7	11,765,214	21	30,395,214	32	38,102,213	0	0	14	4,280,500
Other (Signs)	0	0	0	0	0	0	0	0	0	0
Swimming Pools	1	89,000	1	89,000	2	114,000	0	0	0	0
Minor Works	4	139,541	17	625,314	23	741,490	4	45,762	28	353,377
Building Certificates	0	0	0	0	0	0	0	0	0	0
Amended Permits	0	0	0	0	0	0	0	0	0	0
TOTAL	26	14,371,517	162	57,364,258	225	77,115,823	14	3,214,762	150	29,617,949
Inspections										
Building	0		4		4		0		0	
Plumbing	37		313		453		22		289	

Value of Building Approvals





2.5 Planning, Building & Plumbing Compliance – Permit Review

Below are tables of inspections and action taken for the financial year.

Planning Permit Compliance Reviews	This Month	2024/2025	Total 2023/2024
Number of Inspections	8	31	49
Property owner not home or only recently started			
Complying with all conditions / signed off	2	4	9
Not complying with all conditions	6	27	
Re-inspection required	6	27	34
Notice of Intention to Issue Enforcement Notice	2	2	
Enforcement Notices issued	1	1	
Infringement Notice Issued			
No Further Action Required			6

Building / Plumbing Permit Compliance Reviews	This Month	2024/2025	Total 2023/2024
Number of Inspections	22	193	155
Property owner not home or only recently started			
Complying with all conditions / signed off	22	192	134
Not complying with all conditions		1	
Re-inspection required			14
Building Notices issued			
Plumbing Notices Issued			
Building Orders issued			
Plumbing Orders issued			
Infringements Issued (Building/Plumbing)			
No Further Action Required			7

Illegal Works – Building / Plumbing	This Month	2024/2025	Total 2023/2024
Number of Inspections	21	187	87
Commitment provided to submit required documentation			7
Re-inspection required	18	135	48
No Further Action Required	3	52	32
Building Notices issued	3	33	21
Plumbing Notices Issued	2	17	11
Building Orders issued		25	17
Plumbing Orders Issued		2	2
Emergency Order		2	
Infringements issued (Building/Plumbing)			1

Illegal Works - Planning	This Month	2024/2025	Total 2023/2024
Number of Inspections	5	13	4
Commitment provided to submit required documentation			2
Re-inspection required	1	3	
Notice of Intention to Issue Enforcement Notice issued	5	5	1
Enforcement Notices issued	1	3	



Illegal Works - Planning	This Month	2024/2025	Total 2023/2024
Infringements Issued	0		
No Further Action Required	0		2

3 STRATEGIC PLAN & INTEGRATED PRIORITY PROJECTS PLAN

3.1 Strategic Plan 2021-2027

The Strategic Plan 2021-2027 provides the guidelines within which Council operates.

Progress: Economic health and wealth - grow and prosper

Strategic Project Delivery - Build Capacity for a Healthy Wealthy Future

Strategic outcomes:

2.1 Strategic, sustainable, infrastructure is progressive

People: Culture and society - a vibrant future that respects the past

Sense of Place - Sustain, Protect, Progress

Strategic outcomes:

3.1 Sympathetic design respects historical architecture

3.2 Developments enhance existing cultural amenity

3.4 Towns are enviable places to visit, live and work

Place: Nurture our heritage environment

Environment - Cherish, Sustain our Landscapes and Preserve, Protect Our Built Heritage for Tomorrow

Strategic outcomes:

4.1 Cherish and sustain our landscape

4.2 Meet environmental challenges

4.4 Our heritage villages and towns are high value assets

3.2 Integrated Priority Projects Plan 2021

This plan has been developed with a coordinated perspective to align with local, regional, state and federal plans. Rather than grouping projects by town or assembling a long list of 'nice to have' projects, this plan takes a Council-wide view of needs and opportunities in relation to the strategic investment drivers in the region. This matter has relevance to:

Enabling Project/s:

Projects which are considered to be incrementally important – usually by improving existing facilities or other complementary upgrades to infrastructure (does not include Council's business as usual projects including renewal and maintenance of existing assets)

5.4 Subdivisions:

Several at Cressy, Evandale, Longford & Perth - the Northern Midlands Council is a planning authority with responsibilities specified in the Land Use Planning and Approvals Act 1993 (LUPAA). These responsibilities include developing planning schemes, proposing amendments to planning schemes, supporting or rejecting changes proposed by others and making decisions on individual developments in accordance with the planning scheme. Several significant subdivisions in the Northern Midlands region have recently been identified and are in various stages of conceptual design or planning.



4 STATUTORY REQUIREMENTS

4.1 Land Use Planning & Approvals Act 1993

The planning process is regulated by the *Land Use Planning & Approvals Act 1993*, section 43 of which requires Council to observe and enforce the observance of its planning scheme.

4.2 Building Act 2016

The *Building Act 2016* requires Council to enforce compliance with the Act.

5 RISK ISSUES

Lack of public awareness is a risk to Council. If people are not aware of requirements for planning, building and plumbing approvals, this may result in work without approval. Council continues to promote requirements to ensure the public is aware of its responsibility when conducting development.

6 COMMUNITY CONSULTATION

Discretionary applications are placed on public notification in accordance with Section 57 of the *Land Use Planning & Approvals Act 1993*.

From time to time, articles are placed in the Northern Midlands Courier and on Council's Facebook page, reminding the public of certain requirements.

7 OFFICER'S COMMENTS/CONCLUSION

There have been 14 commercial building approvals valued at a total of \$4,280,500 (year to date), compared to 21 commercial building approvals valued at a total of \$30,395,214 (year to date) for the previous year.

In total, there have been 150 building approvals valued at \$29,617,949 (year to date) for 2024/2025 compared to 162 building approvals valued at \$57,364,258 (year to date) for the previous year.



13.2 CONSULTATION ON REVISED DEVELOPMENT ASSESSMENT PANEL BILL 2025

Responsible Officer: Des Jennings, General Manager

Report prepared by: Paul Godier, Senior Planner

MINUTE NO. 25/127

DECISION

Cr Adams/Cr Goss

That Council provide the following submission:

Consistent with its responses of 28 November 2023 to the Position Paper and 11 November 2024 to the draft Land Use Planning and Approvals (Development Assessment Panel) Amendment Bill 2024, the Northern Midlands Council remains concerned that the Development Assessment Panel framework is an unnecessary process that is not guaranteed to achieve the intended outcomes but rather disrupt the current assessment processes that are largely working well.

Consistent with objective 1 (c) of the Resource Management and Planning System of Tasmania **to encourage public involvement in resource management and planning**, the following is recommended regarding section 60AH.

Section 60AH (1) (b) (ii) should legislate that the documents and information are or will be available at the premises of the council of the municipal area in which the application is proposed specified in the notice.

Section 60AH (1) (c) should also legislate that in addition to property owners, a copy of a notice under paragraph (b) is to be provided to all occupiers of properties adjoining the land to which the application relates.

Section 60AH should also legislate that the Development Assessment Panel is to ensure that a notice under paragraph (b) is advertised in a daily newspaper circulating generally in the area relevant to the application.

Section 60AH should also legislate that the Development Assessment Panel is to ensure that a notice under paragraph (b) is displayed on the land that is the subject of the application –

In a size not less than A4; and

As near as possible to each public boundary of the land that adjoins land to which the public has access.

Carried Unanimously

Voting for the Motion:

Mayor Knowles, Deputy Mayor Lambert, Cr Adams, Cr Andrews, Cr Archer, Cr Brooks, Cr Goss, Cr McCullagh and Cr Terrett

Voting Against the Motion:

Nil



RECOMMENDATION

That Council provide the following submission:

Consistent with its responses of 28 November 2023 to the Position Paper and 11 November 2024 to the draft Land Use Planning and Approvals (Development Assessment Panel) Amendment Bill 2024, the Northern Midlands Council remains concerned that the Development Assessment Panel framework is an unnecessary process that is not guaranteed to achieve the intended outcomes but rather disrupt the current assessment processes that are largely working well.

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Section 60AH should also legislate that the Development Assessment Panel is to ensure that a notice under paragraph (b) is displayed on the land that is the subject of the application –

In a size not less than A4; and

As near as possible to each public boundary of the land that adjoins land to which the public has access.

1 PURPOSE OF REPORT

This report seeks Council's endorsement of a submission in response to the revised draft Development Assessment Panel Bill 2025.

2 INTRODUCTION/BACKGROUND

A revised draft Land Use Planning and Approvals Amendment (Development Assessment Panel) Bill 2025 (the draft DAP Bill 2025) has been prepared for public consultation before reintroduction into Parliament during 2025.

The lifecycle of the LUPAA (DAP) Bill Versions 1 and 2 is below (source: www.stateplanning.tas.gov.au)



LUPAA (DAP) Bill 2024 Version 1 - Life cycle

The stages of the project are explained in more detail below.

- Proposed amendment +
- Have your say - Position Paper 2023 +
- Position Paper submissions received 2023 +
- Report on consultation released (inc. revised framework) +
- Have your say - Draft Bill 2024 +
- Draft Bill submissions received 2024 +
- Bill goes to Parliament -

The Bill was tabled in Parliament and debated but did not pass.

More information is available on the [Parliament website](#).

LUPAA (DAP) Bill 2025 Version 2 - Life cycle

The stages of the project are explained in more detail below.

- Scoping revised DAP process +
- Have your say – Draft DAP Bill 2025 +
- Submissions received on draft DAP Bill 2025 +
- Bill goes to Parliament +



3 STRATEGIC PLAN & INTEGRATED PRIORITY PROJECTS PLAN

3.1 Strategic Plan 2021-2027

The Strategic Plan 2021-2027 provides the guidelines within which Council operates.

Lead: Serve with honesty, integrity, innovation and pride

Leaders with Impact

Strategic outcomes:

- 1.1 Council is connected to the community
- 1.2 Councillors serve with integrity and honesty
- 1.3 Management is efficient, proactive and responsible

3.2 Integrated Priority Projects Plan 2021

Not applicable.

4 POLICY IMPLICATIONS

Depending on the changes that occur to the assessment process as a result of the proposed legislation, Council may need to review relevant policies or develop new policies to ensure consistency in the application of the legislation.

5 STATUTORY REQUIREMENTS

5.1 Land Use Planning and Approvals (Development Assessment Panel) Bill 2025

6 FINANCIAL IMPLICATIONS

The draft Bill provides that a planning authority may only charge a fee prescribed under the Act in respect of an application, matter or assessment.

7 RISK ISSUES

Key risks include loss of decision-making powers for the Planning Authority for certain types of applications, and insufficient public notification of applications assessed by a Development Assessment Panel.

8 CONSULTATION WITH STATE GOVERNMENT

The consultation process is being run by the State Government.

9 COMMUNITY CONSULTATION

The consultation process being run by the State Government is open to all members of the community.

10 OPTIONS FOR COUNCIL TO CONSIDER

Council can:

- a) endorse the submission as recommended; or
- b) endorse the submission with other changes.

11 OFFICER'S COMMENTS/CONCLUSION



In its submissions of 28th November 2023 to the Position Paper and 11th November 2024 to the draft Land Use Planning and Approvals (Development Assessment Panel) Amendment Bill 2024, the Northern Midlands Council advised that it is concerned that the Development Assessment Panel framework is an unnecessary process that is not guaranteed to achieve the intended outcomes but rather disrupt the current assessment processes that are largely working well.

Section 60AH of the draft Bill states:

60AH. Exhibition of applications

(1) Within 14 days after the expiry of the period specified in section 60AF(2) in respect of an application, the Assessment Panel is to –

(a) prepare a draft assessment report in relation to the application; and

(b) ensure that an exhibition notice is published that specifies, in relation to the documents and information specified in paragraph (d) –

(i) the day on which the exhibition of the documents and information is to commence; and

(ii) that the documents and information are or will be available for viewing by the public during the exhibition period at the premises specified in the notice; and

(iii) that the documents and information may be downloaded by the public from the website specified in the notice; and

(c) provide a copy of a notice under paragraph (b) to all property owners who own land adjoining the land to which the application relates; and

(d) exhibit the following documents and information, in respect of the application

Exhibition requirements or a development application under ... also include that the which

Consistent with objective 1 (c) of the Resource Management and Planning System of Tasmania **to encourage public involvement in resource management and planning**, the following is recommended regarding section 60AH.

Section 60AH (1) (b) (ii) should legislate that the documents and information are or will be available at the premises of the council of the municipal area in which the application is proposed specified in the notice.

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Section 60AH should also legislate that the Development Assessment Panel is to ensure that a notice under paragraph (b) is displayed on the land that is the subject of the application –

- (i) In a size not less than A4; and
- (ii) As near as possible to each public boundary of the land that adjoins land to which the public has access.

12 ATTACHMENTS

1. DA P-2025- Background- Report-for- Consultation [**13.2.1** - 9 pages]
2. Draft- Land- Use- Planning-and- Approvals- Amendment- Development- Assessment- Panel- Bill-2025 [**13.2.2** - 51 pages]



14 GOVERNANCE REPORTS

14.1 SWIMMING POOL ANALYSIS: 2024/2025 SEASON

File: N/a
Responsible Officer: Des Jennings, General Manager
Report prepared by: Gayleen Bassett, Pool Operations Officer

MINUTE NO. 25/128

DECISION

Cr Andrews/Cr Goss
That Council

- a) receive this report;
- and
- b) discuss the operations of the three Northern Midlands Council Pools at the next Council Workshop to allow Council officers the opportunity to complete a detailed end of season review.

Carried Unanimously

Voting for the Motion:

Mayor Knowles, Deputy Mayor Lambert, Cr Adams, Cr Andrews, Cr Archer, Cr Brooks, Cr Goss, Cr McCullagh and Cr Terrett

Voting Against the Motion:

Nil

RECOMMENDATION

That Council

- a) receive this report;
- and
- b) discuss the operations of the three Northern Midlands Council Pools at the next Council Workshop to allow Council officers the opportunity to complete a detailed end of season review.

1 PURPOSE OF REPORT

Council requested a report detailing various operational matters relating to the three municipal swimming pools for the pool season 2024/25 once the season had finished.

2 INTRODUCTION/BACKGROUND

The 2024/25 pool season commenced on 7th December 2024 for Cressy War Memorial Swimming Pool, Campbell Town and Ross Swimming Pools. All pools closed on Sunday 30th March 2025.



The following is key data relating to the patronage and operation of the pools throughout the season.

Items	Cressy Pool	Campbell Town Pool	Ross Pool
Attendance numbers	4,468 Patrons including observers and morning swim patrons	1,865 Patrons including observers and morning swim patrons	1,731 Patrons including observers
Comparison of Attendance Numbers to 2023/24 Pool Season	2023/24 Attendance was 2,631 patrons – This season was an increase of 70% from previous season	2023/24 Attendance was 1,885 patrons – This season was a decrease of less than 1% from previous season	2023/24 Attendance was 1,352 patrons – This season was an Increase of 28% from previous season
Days open <i>Note: Decision to open/close at Ross are made by the committee.</i>	86 days (of 100 available days) (86% of available days) (Decrease of 7% from the 2023/2024 season of 93%)	83 days (of 100 available days) (85% of available days) (Decrease of 2% from the 2023/2024 season of 85%)	101 days (114 available days) (89% of available days) (Increase of 13% from the 2023/2024 season of 76%)
Reasons for Closure	Total days: 14 Weather: 11 Lifeguard availability: 1 Maintenance: 0 Public holidays: 2 (Xmas/Boxing Day only)	Total days: 17 Weather: 11 Lifeguard availability: 4 Maintenance: 0 Public holidays: 2 (Xmas/Boxing Day only)	Total days: 13 Weather: 5 Lifeguard availability: 4 Maintenance: 2 Public holidays: 2 (Xmas/Boxing Day only)
Average Patron Numbers per operating day (Including observers and Morning Swim patrons)	52	25.7	17.6
Lifeguard Hours This Season	1,138 hours (\$60,941 wages) (Increase of 22% hours from the 2023/24 Season)	1025 hours (\$56,708 wages) (Increase of 58% hours from the 2023/24 Season)	1022 hours (\$54,896 wages) (Increase of 188% hours from the 2023/24 Season)
Income 2024/25 Season	Total takings - \$25,010 of which \$18,203 were gate takings and \$6,807 were hire fees.	Total takings - \$8,837 of which \$5,872 were gate takings and \$2,965 were hire fees.	Committee receives income. Financials not provided to Council at time of preparing report.

The following information is provided regarding operational matters throughout the season:

Operational Changes

There were 2 significant operational changes to pool operations this year.

Firstly, as agreed prior to season commencement, the Cressy War Memorial Swimming Committee changed its operating structure to a fundraising committee, returning day-to-day management of the pools maintenance and operational decisions to Council. See below further discussion on the new Cressy committee operations.

Additionally, and subsequent to the change above, In November 2024, Council commissioned an external assessment and evaluation of the operation of the Cressy, Campbell Town, and Ross Municipal Swimming Pools in relation to relevant legislative and industry standards - Aquatic Operations Safety Assessment, November 2024.

This risk assessment identified several matters that needed immediate changes, including increases in staffing levels from the first day of pool operations. Further discussion of the Risk Assessment and corrective actions are below.

Pool Operations - Risk Assessment and Corrective Action



In November 2024, Council commissioned an external assessment and evaluation of the operation of the Cressy, Campbell Town, and Ross Municipal Swimming Pools in relation to relevant legislative and industry standards - Aquatic Operations Safety Assessment, November 2024.

The assessment combined document reviews, site inspections, stakeholder consultations, and an operational risk assessment. These elements provided a comprehensive understanding of the current operational practices, risks, and safety measures in place at the Cressy, Campbell Town, and Ross Swimming Pools and were documented in the Aquatic Operations Safety Assessment and Municipal Swimming Pools Risk Assessment.

The assessment findings highlighted several key aspects of pool operations that required attention to ensure compliance with legislative requirements, industry standards, and best practices. These included, but are not limited to, the need for improvements in lifeguard supervision, risk management practices, staff training, emergency procedures, water maintenance, and safety protocols.

Extensive works have been undertaken by Council to address all areas highlighted by the report findings. A significant number of corrective actions were identified and implemented to ensure compliance, including, but not limited to:

- **Full review and development of improve Pool Compliance Documentation** – All pool compliance documentation was reviewed and updated. This includes, but is not limited to, Pool Operations Manuals, Lifeguard Handbooks, Daily Log Sheets, Daily Cash Sheets, Emergency Plans, Chemical Management documentation, and associated forms/checklists.
- **Increase in minimum lifeguards on shift** – During open public sessions, to ensure adequate supervision and incident response support there was the implementation of 2 lifeguards rostered at all times at a minimum.
- **Implementation of new water monitoring arrangements** - To improve the water quality testing, new water testing machines were purchased for all three pools - Lovibond MD200. The new testing equipment ensured consistency of testing results and ease of water testing process. To ensure compliance with the new arrangements, all pool operations staff, including, WHS, Pool Operations, Works and Lifeguards completed an induction on the new equipment.
- **Updated Emergency Management Plans and implementation of emergency training** - All pool emergency management plans were reviewed and updated. All pool operations staff, including WHS, Pool Operations, Works and Lifeguards completed Safe Workplace Solutions Fire Attack and Fire Equipment Awareness Training and onsite inductions.
- **Implementation of Child Safety Checks** – Lifeguards complete an hourly Child Safety Check. This includes a walkthrough of the venue and checking all areas for any issues. The checks are documented on the daily log sheets.
- **Changes to Lifeguard to Bather Ratios** – To assist in the management of patrons a change was made to the lifeguard to patron ratios. This was increased from 1:25 to 1:50 (one lifeguard to fifty patrons). The ratios are applied to ensure adequate space for aquatic activities and proper supervision.
- **Implementation of updated pool cover processes** – To reduce the risk of incidents or injury whilst using the pool covers an updated process to manage the pool covers was implemented.
- **Unaccompanied Children arrangements** – Implementation of improved processes to manage unaccompanied children.
- **Implementation of additional safety equipment** – In addition to the use of megaphones at each pool location, handheld radios were purchased and implemented for lifeguard use. A total of 6 UHF radios were purchased (2



for each pool location) and lifeguards instructed on their use. The radios allow for operational staff to facilitate clear communication during their shifts (for example, to raise immediate response should an issue be identified during the Child Safety Check).

Implementation of Pool Operations Officer role

Additional resourcing was allocated for a designated Pool Operations Officer role to actively manage pool operations for the duration of the Pool Season. This role supports the day-to-day activities of pool operations, and liaising with relevant Council officers to ensure Council meets its compliance obligations with regard to the aquatic facilities. Key responsibilities include but are not limited to the lifeguard rostering, schedule management and certification of timesheets; triaging safety, incident and maintenance issues; determination of pool closures; providing induction and instruction to lifeguards and monitoring lifeguard activities; consulting with WHS/Works staff, Pool Committees and the Facilities Officer relating to pool operations; remaining on call during operating hours to respond to issues raised; monitoring pool activities, including daily log sheets and preparing reports for management/Council.

The decision was taken prior to the season commencement, and prior to the external Risk Assessment, that role was to be job-shared as additional dedicated weekly hours for existing part-time staff for the duration of the season and allowed for increased oversight of pool operations and lifeguard activities and where required, on-site support. Given the recommendations of the external Risk Assessment, the workload associated with the Pool Operations Officer exceeded expectations and resulted in additional hours to be allocated on an ad-hoc basis to the role throughout the season.

The additional changes external Risk Assessment identified that there needs to be additional and continuous systems improvements to be put in place for the upcoming season, and into the foreseeable future each season. It is the recommendation of the officer that this role can no longer be performed effectively as a Secondary Role of an existing Council officer as it has operated for over 10 years, and now requires the appointment of qualified and experienced Lifeguards to undertake a more hands-on role in operational matters, including staffing, training, and WHS systems. The officer recommends the appointment of 2 Full Time persons be appointed to this role on a fixed term basis from October to the following March of each year.

Changes to management structure – Cressy Swimming Pool

Cressy War Memorial Swimming Pool and Ross Swimming Pool are run with the assistance of a volunteer sub-committee of the Local District Committees. Campbell Town Swimming Pool has operated without a volunteer committee since season commencing November 2021.

Following changes in legislative requirements under the Child and Youth Safe Organisations Act 2023 that came into effect 1 January 2024, and ongoing compliance requirements relating to the Work Health and Safety Act 2012 and the Fair Work Act 2009, Council identified challenges with the compliance requirements under the previous Pool Committee structures.

With the increased attendance at the renovated Cressy Pool, the burden of compliance upon the Cressy Pool Committee is increasing, and it was increasingly unfeasible to have such a large legislative burden placed on Volunteers, and it was proposed that these compliance obligations be taken over by Council. Council met with the Committee members regarding the proposed changes and incorporated their feedback into the Memorandum of Understanding.

Under the new structure, the Pool Committee now operates as a Fundraising Committee, primarily to run the kiosk operations for the benefit of the patrons, and for other specified uses that benefit the patrons and broader local Cressy community.

As part of the change in management structure, Council has assumed the following arrangements:

- Pool bookings: All external pool bookings for Cressy Pool are now managed by Council's Facilities Officer.



External pool bookings for Cressy Pool are logged into the Northern Midlands Council booking system – Duktag/Intrac. All external pool bookings for Cressy are now captured in the Quarterly Usage Report.

- Pool entry fees: The same process for Campbell Town Pool collection of pool entry fees has been implemented at Cressy pool. This includes the use of an electronic funds collection (EFTPOS Machine) and daily cash sheet managed by the lifeguards.
- Maintenance: Under new model, Council assumed grounds and maintenance for the facility, completed by Council's existing works staff. There was also a new cost incurred for a cleaner to attend the facility for an hour after each opening day to clean the bathrooms and change room areas.

Pool Closures

Improved closure procedure: Every attempt is made to try to ensure the pools are open for community use throughout the swim season and during posted opening hours. However, there are instances where the pools are required to be closed. To assist in the management and decision making regarding the necessary closures, Council has implemented a documented safe work procedure. This procedure outlines the factors for which the responsible person must make the decision to close the pool/s, and includes:

- Lifeguard availability
- Weather (including a general guide for cooler temps)
- Maintenance / Works (including water quality)
- Mid-shift patronage numbers

An example of a pool closure for weather was on Friday, 27 December 2024. On that day, Cressy Pool Closed due to a Severe Wind Warning being issued by the BOM that advised potential wind gusts up to 100kms/h. Cressy has a different pool cover arrangement than Campbell Town and Ross – Campbell Town and Ross have covers that are on rollers on the ground, however, the Cressy covers are installed at height, approximately 9'-10' off the ground. Winds above 30km/hr create a safety hazard for those who have to remove and replace the covers. In no/low winds, the covers can be moved without much difficulty; in slightly higher winds between 15 – 30km/hr, the additional controls of the roller and the assistance of a second guard using ropes on the pool end of the covers, can be used to help reduce the hazard. However, in winds over 30kms/hr, even with the additional controls in place, the risk of possibly injury/incident due to winds affecting covers can be too great. Given the winds on that morning were consistently above 35km/hr and reaching 55km/hr (and the day was overcast), the decision was made to not open the Cressy Pool due to safety concerns.

Pool closures on weekdays from the beginning of March at Campbell Town and Cressy were continued this year. In previous years, the Cressy committee had closed the pool entirely in mid-March. This has been a practical decision taken based on extremely low mid-week patronage at this time of the year, and the difficulty in retaining Lifeguards once University First Semester commences. This planned closure was included in the information for Season Pass Holders on the application form.

This year, the open days were extended to the end of the first week of March to allow additional pool usage for students prior to the Cressy District High School Swimming Carnival.

Lifeguard Recruitment and Training

Recruitment for 2024/2025 swim season was successful and saw a return of 8 lifeguards and an additional 13 lifeguards joining the roster, including a number of lifeguards from the municipality.



The increase in lifeguards allowed for greater flexibility in the roster and provided an opportunity to have less experienced lifeguards be rostered with experienced guards to help build up their hours/experience to allow for them to be scheduled on greater number of shifts.

Despite every attempt made by the Pool Operations Officer to ensure all locations were open for every available day there were still days that lifeguard coverage could not be met due to lifeguard availability (e.g. working in external roles, university, other commitments, etc.).

All lifeguards completed Royal Surf Lifesaving Australia Lifeguard training. In addition to the RSLA lifeguard training, lifeguards completed the Safe Workplace Solutions Fire Attack and Fire Equipment Awareness, and on-site inductions and additional site/equipment specific instructions throughout the season as required (e.g. use of new water testing equipment.).

Ross Pool – Upgrade to pathway

To improve the safety of the location and reduce slip/trip hazard from the gravel pathway, the Works team installed a new concrete pathway leading from the car park on Roseneath Road to the front entrance of the pool enclosure. The works only impacted the pool opening on 1 day (this day was also impacted by inclement weather). An alternate entrance was used on other days whilst the works were being completed.

3 STRATEGIC PLAN 2021-2027

3.1 Strategic Plan 2021-2027

The Strategic Plan 2021-2027 provides the guidelines within which Council operates.

People: Culture and society - a vibrant future that respects the past

Sense of Place - Sustain, Protect, Progress

Strategic outcomes:

3.3 Public assets meet future lifestyle challenges

3.4 Towns are enviable places to visit, live and work

3.2 Integrated Priority Projects Plan 2021

This plan has been developed with a coordinated perspective to align with local, regional, state and federal plans. Rather than grouping projects by town or assembling a long list of 'nice to have' projects, this plan takes a Council-wide view of needs and opportunities in relation to the strategic investment drivers in the region. This matter has relevance to:

Enabling Project/s:

Projects which are considered to be incrementally important – usually by improving existing facilities or other complementary upgrades to infrastructure (does not include Council's business as usual projects including renewal and maintenance of existing assets)

5.1 Recreation - Swimming Pool upgrades:

Identification, design and delivery of a regional pool (location TBD) & install covering over the Cressy and Campbell Town swimming pools

4 POLICY IMPLICATIONS

N/A

5 STATUTORY REQUIREMENTS

N/A



6 FINANCIAL IMPLICATIONS

N/A

7 RISK ISSUES

A number of risks exist which are addressed in the introduction/background item above.

Additionally, community frustration over perceived reduced operational hours (regarding lifeguard availability and weather impacts), has potential to continue to provide a source for reputational risk (e.g. social media can be used to initiate and amplify negative messages and misinformation). To reduce this risk, this year, there was an increase in communication to the community regarding the pool closures via social media. Every attempt was made to reduce pool closures and provide prompt communication, however, further community education on pool arrangements may be required.

8 CONSULTATION WITH STATE GOVERNMENT

N/A

9 COMMUNITY CONSULTATION

N/A

10 OPTIONS FOR COUNCIL TO CONSIDER

Council considers moving a motion to discuss the operations of the three Northern Midlands Council Pools at the next Council Workshop to allow Council officers the opportunity to complete a detailed end of season review and provide a comprehensive report for discussion.

11 OFFICER'S COMMENTS/CONCLUSION

Significant efforts have been made by Council to ensure the safety and ongoing improvement of its aquatic facilities.

Cressy Pool had a very successful season with nearly double the patrons from last year's numbers, and an increased average patrons per day also. Campbell Town Pool continues to show approximately the same number of patrons as previous swim seasons, however, the average number of patrons per day is nearly double from last year's swim season. Ross Pool also showed an increase in patronage this year, also nearly doubling their average patrons, with a few very large patron days (including one instance of up to 64 patrons on a single day).

Despite ongoing community concern about pool closures, improvements have been made to reduce the amount closures (e.g. increase in number of lifeguards, changes to closure procedures, etc.) however, Council may need to review the closure procedure prior to next season to see if this can be changed to further reduce closures (e.g. lower the temperature guide to have pool open on cooler days, etc.).

12 ATTACHMENTS

Nil



15 CORPORATE SERVICES REPORTS

15.1 MONTHLY REPORT: FINANCIAL STATEMENT

Responsible Officer: Maree Bricknell, Corporate Services Manager

Report prepared by: Maree Bricknell, Corporate Services Manager

MINUTE NO. 25/129

DECISION

Cr Archer/Cr Adams

That Council receive and note the Monthly Financial Report for the period ending 31 March 2025.

Carried Unanimously

Voting for the Motion:

Mayor Knowles, Deputy Mayor Lambert, Cr Adams, Cr Andrews, Cr Archer, Cr Brooks, Cr Goss, Cr McCullagh and Cr Terrett

Voting Against the Motion:

Nil

RECOMMENDATION

That Council:

- i) receive and note the Monthly Financial Report for the period ending 31 March 2025; and
- ii) authorise Budget 2024/25 alterations as listed in Item 4.

1 PURPOSE OF REPORT

The purpose of this report is to present the monthly financial reports as at 31 March 2025.

2 INTRODUCTION/BACKGROUND

The Monthly Financial Summary for the period ended 31 March 2025 is circulated for information.

3 STRATEGIC PLAN & INTEGRATED PRIORITY PROJECTS PLAN

3.1 Strategic Plan 2021-2027

The Strategic Plan 2021-2027 provides the guidelines within which Council operates.

Progress: Economic health and wealth - grow and prosper

Strategic Project Delivery - Build Capacity for a Healthy Wealthy Future

Strategic outcomes:

2.1 Strategic, sustainable, infrastructure is progressive

3.2 Integrated Priority Projects Plan 2021

This plan has been developed with a coordinated perspective to align with local, regional, state and federal plans. Rather than grouping projects by town or assembling a long list of 'nice to have' projects, this plan takes a Council-wide view of needs and opportunities in relation to the strategic investment drivers in the region.

4 ALTERATIONS TO 2024-25 BUDGET

Following a budget review of income and expenditure items the following alterations/variances are highlighted and explained:



**SUMMARY FINANCIAL
REPORT**

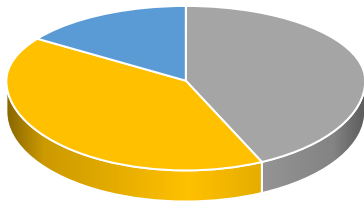
For Month Ending: 31-Mar-25

A. Operating Income and Expenditure						
	Budget	Year to Date Budget 25%	Actual	(\$,000)	Target 100%	Comments
Rate Revenue	-\$14,648,178	-\$14,648,178	-\$14,527,197	-\$121	99.2%	Raised in July 2024
Recurrent Grant Revenue	-\$5,626,119	-\$4,688,433	-\$1,428,508	-\$3,260	30.5%	75% FAGS grants paid 23/24
Fees and Charges Revenue	-\$3,132,403	-\$2,349,302	-\$2,596,694	\$247	110.5%	
Interest Revenue	-\$904,650	-\$678,489	-\$565,565	-\$113	83.4%	Timing variance
Reimbursements Revenue	-\$128,890	-\$96,668	-\$152,105	\$55	157.3%	
Other Revenue	-\$2,235,104	-\$1,676,328	-\$808,796	-\$868	48.2%	Timing variance
	-\$26,675,344	-\$24,137,397	-\$20,078,865	-\$4,059	83.2%	
Employee costs	\$8,488,466	\$6,366,350	\$6,391,783	-\$25	100.4%	
Material & Services Expenditure	\$7,107,000	\$5,330,250	\$5,676,195	-\$346	106.5%	
Depreciation Expenditure	\$7,656,898	\$5,742,674	\$5,742,674	\$0	100.0%	
Government Levies & Charges	\$1,242,013	\$931,510	\$806,470	\$125	86.6%	
Councillors Expenditure	\$225,424	\$169,068	\$181,127	-\$12	107.1%	
Interest on Borrowings	\$22,225	\$16,669	\$0	\$17	0.0%	
Other Expenditure	\$1,047,249	\$785,437	\$968,254	-\$183	123.3%	Pensioner Rebates
Plant Expenditure Paid	\$601,400	\$451,050	\$387,935	\$63	86.0%	
	\$26,390,675	\$19,793,006	\$20,154,438	-\$361	101.8%	
	-\$284,669	-\$4,344,391	\$75,573			
Gain on sale of Fixed Assets	\$0	\$0	-\$71,510	\$72	0.0%	
Loss on Sale of Fixed Assets	\$418,967	\$314,225	\$59,339	\$255	18.9%	*Asset recognition EOY
Underlying (Surplus) / Deficit	\$134,298 \$0	-\$4,030,165	\$63,402 \$1,914,224			1* Jnl for Deprec to be done
Capital Grant Revenue	-\$14,444,447	-\$10,833,335	-\$5,310,989	-\$5,522	49.0%	
Subdivider Contributions	-\$375,608	-\$281,706	0	-\$282	0.0%	* Not recognised until EOY
Capital Revenue	-\$14,820,055	-\$11,115,041	-\$5,310,989			
	-		-			
Budget Alteration Requests						
- For Council authorisation by absolute majority						
		Budget Operating	Budget Capital	Actuals		
<i>Capital works budget variances above 10% or \$10,000 are highlighted</i>						
March						
A. Balance Sheet Items						
	Year to Date Actual		Monthly Change		Same time last year	Comments
Cash & Cash Equivalents Balance	Year to Date					
- Opening Cash balance	\$19,266,373		\$20,871,266			
- Cash Inflow	\$26,485,702		\$1,442,305			
- Cash Payments	-\$25,686,504		-\$2,248,000			
- Closing Cash balance	\$20,065,571		\$20,065,571			
	-		-			



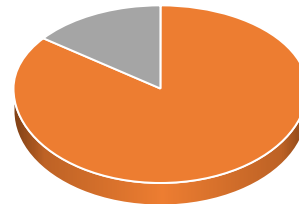
Account Breakdown					
- Trading Accounts	\$320,573				
- Investments	\$19,744,998				
	\$20,065,571				
	-				
Summary of Investments	Investment Date	Maturity Date	Interest Rate%	Purchase Price	Maturity Value
Tas Corp 24hr Call Account	1/03/2025	31/03/2025	4.10	\$5,978	\$5,998
Commonwealth 24hr Call Account	31/03/2025	1/04/2025	0.25	\$1,003,616	\$1,003,623
Commonwealth Business Online Saver Account	31/03/2025	1/04/2025	4.10	\$2,583,541	\$2,583,831
Westpac Corporate Regulated Interest Account	1/03/2025	31/03/2025	4.35	\$1,908,156	\$1,908,156
CBA	27/02/2025	28/04/2025	4.49	\$2,500,000	\$2,518,452
My State Financial	18/12/2024	16/06/2025	5.05	\$3,743,707	\$3,836,940
My State Financial - Online Saver Business	31/10/2024	31/03/2025	0.00	\$25	\$25
Westpac	26/02/2025	28/07/2025	4.68	\$3,000,000	\$3,058,468
Westpac	3/02/2025	5/05/2025	4.73	\$2,000,000	\$2,023,585
Westpac	25/11/2024	24/04/2025	4.98	\$3,000,000	\$3,061,397
Total Investments				\$19,745,023	\$20,000,477

Investments by Institution



■ Bank of Us (B&E) ■ Tascorp ■ Westpac ■ CBA ■ MyState

Total Investments by Rating (Standard & Poor's)

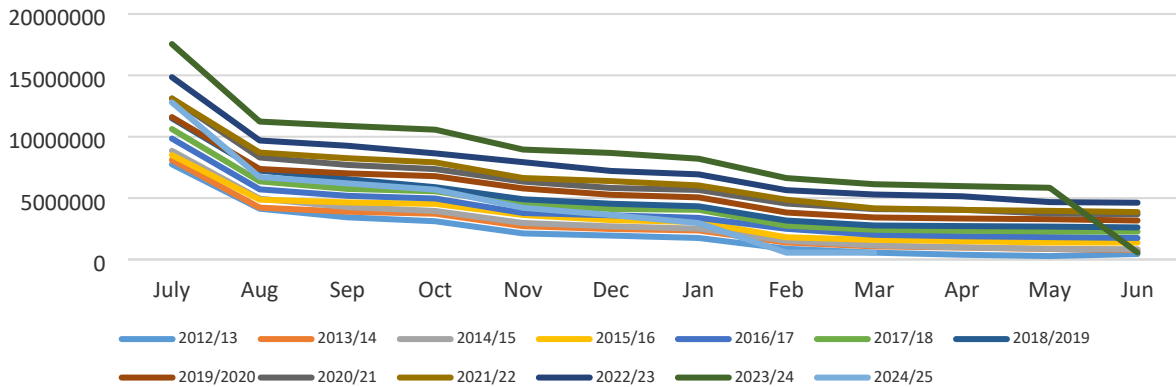


■ AA+ ■ AA- ■ BBB ■ Unrated

Rate Debtors	2024/25	% to Raised	Same Time Last Year	% to Raised
Balance b/fwd	-\$44,208		\$4,626,436	
Rates Raised	\$14,604,083		\$14,623,344	
	\$14,559,875		\$19,249,780	
Rates collected	\$13,376,306	91.6%	\$12,524,024	85.6%
Pension Rebates	\$601,984		\$568,901	3.9%
Discount & Remissions	\$25,264	4.1%	\$24,616	0.2%
	\$14,003,555	0.2%	\$13,117,541	
Rates Outstanding	\$556,320	3.8%	\$6,132,239	31.9%
Advance Payments received	-\$441,299	3.0%	-\$513,865	3.5%



Outstanding Rates



Trade Debtors			
Current balance	\$1,023,045		
- 30 Days	\$767,894		
- 60 Days	\$17,407		
- 90 Days	\$177,244		
- More than 90 days	\$60,500		
Summary of Accounts more than 90 days:			
- Norfolk Plains	-		
Book sales	-		
- Hire/lease of facilities	10,770		
- Removal of fire hazards	17,029		
- Dog Registrations & Fines	19,854		
- Private Works	13,746		
- Regulatory Fees	4,112		
- Govt	-		
Reimbursements	5,011		



Paid by outlet as sold

Send to Fines Enforcement

C. Capital Program				
	Budget	Actual (\$,000)	Target 75%	Comments
Renewal	\$24,270,485	\$5,918,471	24%	
New assets	\$9,936,984	\$2,934,955	30%	
Total	\$34,207,469	\$8,853,426	26%	
Major projects:				
- Ctown Urban Streetscape Improvements	\$8,234,000	\$296,558	4%	Tender stage
- Pth Bridge/Culvert Replacements (4)	\$3,331,690	\$53,113	2%	Tender stage
- Pth Urban Streetscape Improvements	\$3,141,000	\$735,938	23%	In progress
- Fleet Replacement Program	\$1,648,300	\$1,220,605	74%	In progress
- Lfd Urban Streetscape Improvements	\$1,713,985	\$684,948	40%	In progress
- Ashby Road reconstruction	\$1,135,790	\$747,288	66%	In progress



- Lfd Caravan Park Amenities replacement	\$625,000	\$731,976	117%	Complete
- Lfd Laycock Street Reserve	\$500,768	\$564,035	113%	Complete
- Elphinstone Road Reconstruction	\$365,000	\$313,440	86%	Complete
- Pth Junior Soccer Field	164,421	\$181,476	110%	Complete

* Full year to date capital expenditure for 2024/25 provided as an attachment.

D. Financial Health Indicators

	Target	Actual	Variance	Trend	
Financial Ratios					
- Rate Revenue / Total Revenue	54.9%	72.4%	-17.4%	↘	
- Own Source Revenue / Total Revenue	79%	93%	-14.0%	↘	
Sustainability Ratio					
- Operating Surplus / Operating Revenue	-0.5%	-0.3%	-0.2%	↘	
- Debt / Own Source Revenue	35.3%	39.8%	-4.5%	↔	
Efficiency Ratios					
- Receivables / Own Source Revenue	7.5%	32.9%	-25.4%	↘	
- Employee costs / Revenue	31.8%	31.8%	0.0%	↗	
- Renewal / Depreciation	317.0%	103.1%	213.9%	↗	
Unit Costs					
- Waste Collection per bin	\$13.56	\$17.83		↔	
- Employee costs per hour	\$70.74	\$48.49		↗	
- Rate Revenue per property	\$1,916.55	\$1,900.72		↔	
- IT per employee hour	\$5.45	\$4.79		↘	

B. Employee & WHS scorecard

	YTD	This Month	
Number of Employees	113	113	
New Employees	21	2	
Resignations	15	1	
Total hours worked	131,811	14,907	
Medical Treatment Injury	6	0	
Property Damage Incident		0	
Safety Incidents Reported	10	3	
Hazards Reported Workplace	0	0	
Inspections	54	2	
Risk Incidents Reported	11	0	
Insurance claims - Public Liability	0	0	
Insurance claims - Industrial	0	0	



Insurance claims - Motor Vehicle	0	0	
IT - Unplanned lost time	5	0	
Open W/Comp claims	5	1	

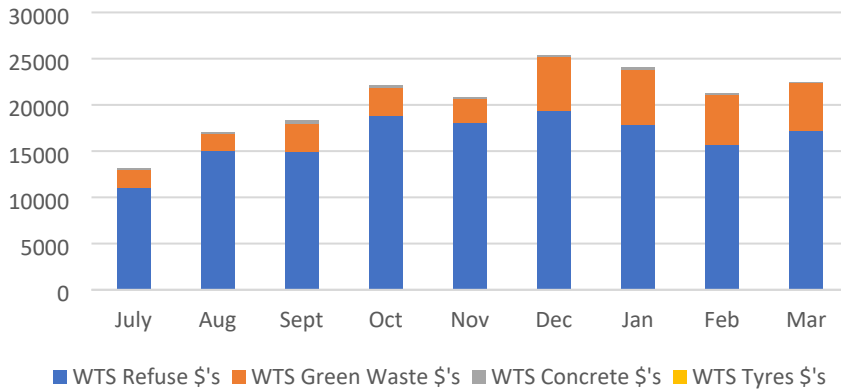
C. Waste Management

Waste Transfer Station	2022/23	2023/24	2024/25 Budget Year to Date	2024/25
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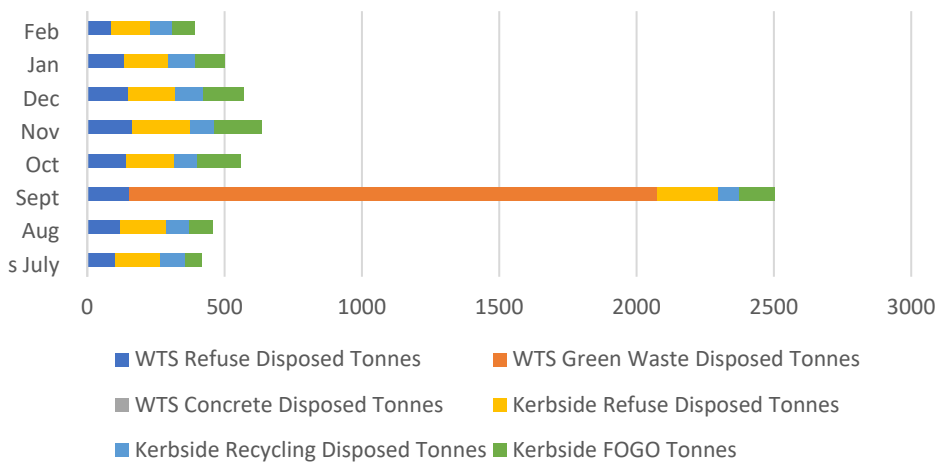
Takings						
- Refuse	\$146,790	\$148,749	\$93,564	\$147,903	% change for same period last year	29%
- Green Waste	\$77,811	\$60,216	\$38,285	\$34,905	% change for same period last year	-26%
- Concrete	\$4,861	\$4,767	\$3,000	\$1,950	% change for same period last year	-53%
- Tyres	257	\$0	\$3,333	\$0		
Total Takings	\$229,719	\$213,732	\$138,183	\$184,758		
Tonnes Disposed						
WTS Refuse Disposed Tonnes	1298	1276	851	1050	% change for same period last year	10%
WTS Green Waste Disposed Tonnes	5970	0	3,553	1920		
WTS Concrete Disposed Tonnes	0	0	-	0		
Kerbside Refuse Disposed Tonnes	2341	2507	1,671	1418	% change for same period last year	-24%
Kerbside Recycling Disposed Tonnes	1035	1029	686	700	% change for same period last year	-8%
Fogo Disposed Tonnes	488	1308	872	943	% change for same period last year	-4%
Total Waste Tonnes Disposed	11132	6120	7633	6031		



Waste transfer Station Fees \$'s



Waste Disposed Tonnes



5 OFFICER COMMENTS

Copies of the financial reports are also made available at the Council office.

6 ATTACHMENTS

Nil



15.2 FINANCIAL ASSISTANCE REQUEST: ILLUMINATE EDUCATION 2025

Responsible Officer: Maree Bricknell, Corporate Services Manager

Report prepared by: Maree Bricknell, Corporate Services Manager

MOTION

Cr McCullagh/
That Council

- a) supports the request from NMBA to sponsor Illuminate Education Week and Illuminate Legacy Projects by providing facility hire in 2025.

The Motion Lapsed for Want of a Seconder.

MINUTE NO. 25/130

DECISION

Cr Adams/Deputy Mayor Lambert
That Council:

- a) supports the request from NMBA to sponsor Illuminate Education Week and Illuminate Legacy Projects to the amount of \$11,000 and provide facility hire in 2025.

Carried

Voting for the Motion:

Mayor Knowles, Deputy Mayor Lambert, Cr Adams, Cr Andrews, Cr Brooks and Cr Goss

Voting Against the Motion:

Cr Archer, Cr McCullagh and Cr Terrett

RECOMMENDATION

That Council

- a) supports the request from NMBA to sponsor Illuminate Education Week and Illuminate Legacy Projects to the amount of \$11,000 and provide facility hire in 2025.

1 PURPOSE OF REPORT

The purpose of this report is to consider a request for sponsorship by the Northern Midlands Business Association for the 2025 Illuminate Education Week program.

2 INTRODUCTION/BACKGROUND

In June 2024 NMBA hosted the program: Northern Midlands Illuminate Education Week. This was the first time this program had been run in Tasmania.

The objective of the program was to inspire 200 young people to challenge their creativity, foster their self-esteem, and explore their future as business leaders and entrepreneurs.

As part of its 5-year strategic plan, NMBA has an objective to support local young people to stay within the Northern Midlands after they leave school and inspire them to be the next generation of business owners.



The 2024 program was held at the Longford Memorial Hall, transporting 200 students from five schools to engage in collaboration, inspirational activities, mentoring and developing a real-life business concept. Teams of students developed a new solution to a problem presented to them, wrote a business case, analysed financial viability, presented a marketing strategy, presented a pitch for investment, and much more.

The program was delivered by Illuminate Education Australia, whose mission is to foster and empower confident, creative, and capable young people. The programs and workshops have won international recognition in their innovative approach to teach business and entrepreneurial abilities, as well as developing a core set of skills young people can use immediately, and that will continue to support them through the rest of their lives.

In 2025, NMBA will expand on Illuminate Education Week with "Illuminate Legacy Projects". This involves prioritising and developing business cases which will be actioned to transform into reality one or more of the student illuminate ideas on boosting visitors and stays in the Northern Midlands municipality. The collaboration will include Council and other tourism and industry bodies, hospitality and retail businesses, and representatives from local students who developed the ideas. Achieving this goal will provide a lasting asset to the benefit of the local visitor economy, give our young people pride, and motivate our tourism sector.

As a major sponsor and supporter Council will be recognised by speaking opportunities, signage, prominent inclusion on all communication and publicity materials.

3 STRATEGIC PLAN & INTEGRATED PRIORITY PROJECTS PLAN

3.1 Strategic Plan 2021-2027

The Strategic Plan 2021-2027 provides the guidelines within which Council operates.

Lead: Serve with honesty, integrity, innovation and pride

Leaders with Impact

Strategic outcomes:

- 1.1 Council is connected to the community
- 1.3 Management is efficient, proactive and responsible

3.2 Integrated Priority Projects Plan 2021

Not applicable.

4 POLICY IMPLICATIONS

No applicable.

5 STATUTORY REQUIREMENTS

No legislative requirements.

6 FINANCIAL IMPLICATIONS

NMBA is seeking financial sponsorship from council of \$11,000 towards hosting the project in addition to no charge for the facility hire. Council support youth programs within the municipal area, however its Youth Officer position has not been filled since 1 January 2025. Given the current staff vacancy funding is available for other youth activities in the current financial period.

7 RISK ISSUES

If Council do not support this event there is potential for reputational risk as Council may be seen as unsupportive of its community's young people, and of their learning opportunities.



8 CONSULTATION WITH STATE GOVERNMENT

Not applicable

9 COMMUNITY CONSULTATION

NMBA is liaising with Northern Midlands schools.

10 OPTIONS FOR COUNCIL TO CONSIDER

To support or not support the program with funding of \$11,000 and facility hire.

11 OFFICER'S COMMENTS/CONCLUSION

it is recommended that Council supports the request from NMBA to sponsor Illuminate Education Week and Illuminate Legacy Projects to the amount of \$11,000 and provide facility hire in 2025, noting the overwhelming success of the program last year.

12 ATTACHMENTS

1. Northern Midlands Illuminate Education Background and Seeking Support 2025 [**15.2.1** - 4 pages]
 2. Illuminate results report Northern Midlands [**15.2.2** - 24 pages]
-



16 WORKS REPORTS

No Works reports included in this Council meeting agenda for Council's consideration.



17 ITEMS FOR THE CLOSED MEETING

MINUTE NO. 25/131

DECISION

Deputy Mayor Lambert/Cr Andrews

That Council move into the "Closed Meeting" with the General Manager, Corporate Services Manager, Works Manager, Project and Building Compliance Manager, Senior Planner, Executive Officer and Executive Assistant.

Carried Unanimously

RECOMMENDATION

That Council move into the "Closed Meeting" with the General Manager, Corporate Services Manager, Works Manager, Project and Building Compliance Manager, Senior Planner, Executive Officers and Executive Assistant to discuss Closed Council Items.

Item	Local Government (Meeting Procedures) Regulations 2015 Reference
Confirmation of Minutes	15(2)(g)
Applications for Leave of Absence	15(2)(h)
Personnel Matters	15(2)(a)
Action Items: Closed Council Status Report	15(2)(g)
Legal Matter	15(2)(i)
Personnel Matters	15(2)(a)
Committee Matter	15(2)(a)
Planning Matter	15(2)(a)
Tender Matter	15(2)(b)
Committee Membership	15(2)(g)
Legal Matter	15(2)(g)
Personnel Matters	15(2)(a)
Property Sale	15(2)(d)(g)
Lease Matter	15(2)(c)(d)

Local Government (Meeting Procedures) Regulations 2015 - Part 2 - Meetings

- (a) personnel matters, including complaints against an employee of the council and industrial relations matters;
- (b) information that, if disclosed, is likely to confer a commercial advantage or impose a commercial disadvantage on a person with whom the council is conducting, or proposes to conduct, business;
- (c) commercial information of a confidential nature that, if disclosed, is likely to -
 - (i) prejudice the commercial position of the person who supplied it; or
 - (ii) confer a commercial advantage on a competitor of the council; or
 - (iii) reveal a trade secret.
- (d) contracts, and tenders, for the supply of goods and services and their terms, conditions, approval and renewal;
- (e) the security of -
 - (i) the council, councillors and council staff; or
 - (ii) the property of the council.
- (f) proposals for the council to acquire land or an interest in land or for the disposal of land;
- (g) information of a personal and confidential nature or information provided to the council on the condition it is kept confidential;
- (h) applications by councillors for a leave of absence;
- (i) matters relating to actual or possible litigation taken, or to be taken, by or involving the council or an employee of the council;
- (j) the personal hardship of any person who is a resident in, or is a ratepayer in, the relevant municipal area.



17.1 CLOSED COUNCIL DECISIONS RELEASED

5.1 HERITAGE COMMITTEE: HERITAGE ADVISORY OFFICER

MINUTE NO. 25/137

DECISION

Cr Terrett/Cr Adams

That Council,

A) determines:

- i) to seek to resource share heritage personnel with Southern Midlands Council, for an initial period of 12 months, to provide pre-application advice & advice on planning applications, promote the heritage incentive scheme, identify heritage projects, and (budget allowing) undertake heritage projects;

AND

B) determines:

- ii) not to establish a Special Committee under section 24 of the Local Government Act 1993, being a Heritage Committee;

AND

C) in relation to this matter

- i) consider whether any discussion, decision, report or document is kept confidential or released to the public; and
- ii) determined **to release the decision** to the public.

Carried Unanimously

Voting for the Motion:

Mayor Knowles, Deputy Mayor Lambert, Cr Adams, Cr Andrews, Cr Archer, Cr Brooks, Cr Goss, Cr McCullagh and Cr Terrett

Voting Against the Motion:

Nil

5.2 NOTES - APPENDED TO PLANNING PERMITS

MINUTE NO. 25/138

DECISION

Cr Brooks/Cr McCullagh

That Council

a) Council accepts the information below and no further action required.

b) in relation to this matter

- i) consider whether any discussion, decision, report or document is kept confidential or released to the public; and
- ii) determined **to release the decision** to the public.

Carried Unanimously

Voting for the Motion:

Mayor Knowles, Deputy Mayor Lambert, Cr Adams, Cr Andrews, Cr Archer, Cr Brooks, Cr Goss, Cr McCullagh and Cr Terrett

Voting Against the Motion:

Nil



5.3 TENDER FOR YOUL ROAD CIVIL WORKS, PHILLIP TO EDWARD STREET, PERTH - NMC 25/02

MINUTE NO. 25/139

DECISION

Cr Adams/Cr McCullagh

That Council

- a) accepts the tender from Sherriff Civil Contracting; and
- b) in relation to this matter
 - i) consider whether any discussion, decision, report or document is kept confidential or released to the public; and
 - ii) determined to **release the decision only** and not release report and/or document to the public.

Carried Unanimously

Voting for the Motion:

Mayor Knowles, Deputy Mayor Lambert, Cr Adams, Cr Andrews, Cr Archer, Cr Brooks, Cr McCullagh and Cr Terrett

Voting Against the Motion:

Nil

5.4 2024-2026 DISTRICT COMMITTEE TERM: MEMBERSHIP APPOINTMENTS

MINUTE NO. 25/140

DECISION

Cr Adams/Deputy Mayor Lambert

That Council

- A) appoint **Jean-Luc Curtis-Godillon; and Alison Curtis-Godillon** to the **Evandale District Committee** (and surrounding areas including Western Junction, Breadalbane, Deddington, Nile and Ben Lomond)
- B) appoint **Lyndy Pinner** to the **Cressy District Committee** (and surrounding areas including Blackwood Creek & Poatina)
- C) and, in relation to this matter
 - i) consider whether any discussion, decision, report or document is kept confidential or released to the public; and
 - ii) determined to **release the decision only** to the public.

Carried Unanimously

Voting for the Motion:

Mayor Knowles, Deputy Mayor Lambert, Cr Adams, Cr Andrews, Cr Archer, Cr Brooks, Cr Goss, Cr McCullagh and Cr Terrett

Voting Against the Motion:

Nil



5.5 LEGAL PANEL APPOINTMENT

MINUTE NO. 25/141

DECISION

Cr Andrews/Cr Adams

That Council

- a) authorises the General Manager to engage and access the proposed Panel of Alternative Legal Consultants and determine which law firm or consultant to engage for the most appropriate course of action;
- and
- b) in relation to this matter
 - i) consider whether any discussion, decision, report or document is kept confidential or released to the public; and
 - ii) determined to release the decision only to the public.

Carried Unanimously

Voting for the Motion:

Deputy Mayor Lambert, Cr Adams, Cr Andrews, Cr Archer, Cr Brooks, Cr Goss and Cr Terrett

Voting Against the Motion:

Nil

5.6 TICKETING SYSTEM FOR COUNCILLOR REQUESTS

MINUTE NO. 25-142

DECISION

Cr Terrett/Deputy Mayor Lambert

That Council

- a) Implement the IT Ticketing system for Councillor requests; and
- b) in relation to this matter
 - i) consider whether any discussion, decision, report or document is kept confidential or released to the public; and
 - ii) determined to **release the decision** to the public.

Carried Unanimously

Voting for the Motion:

Mayor Knowles, Deputy Mayor Lambert, Cr Adams, Cr Andrews, Cr Archer, Cr Brooks, Cr Goss, Cr McCullagh and Cr Terrett

Voting Against the Motion:

Nil



5.7 SALE OF TOWN HALL, CAMPBELL TOWN

MINUTE NO. 25/143

DECISION

Cr Andrews/Cr Goss

That Council:

- a) Accept the offer of Mr James Moncur;
- and
- b) in relation to this matter
 - i) consider whether any discussion, decision, report or document is kept confidential or released to the public; and
 - ii) determined to **release the decision** to the public.

Carried Unanimously

Voting for the Motion:

Mayor Knowles, Deputy Mayor Lambert, Cr Adams, Cr Andrews, Cr Archer, Cr Brooks, Cr Goss, Cr McCullagh and Cr Terrett

Voting Against the Motion:

Nil

5.8 LEASE TRANSFER AND EXTENSION: LONGFORD RIVERSIDE CARAVAN PARK

MINUTE NO. 25/144

DECISION

Cr Goss/Cr Andrews

That Council

- a) agree to approve the transfer of the Lease Agreement from the current lessee, Robert and Anne O'Hara to Cameron and Melissa O'Hara - CJ & MM O'Hara PL as Trustee for the O'Hara Family Trust to October 2026;
- and
- d) in relation to this matter
 - i) consider whether any discussion, decision, report or document is kept confidential or released to the public; and
 - ii) determined to **release the decision** to the public.

Carried Unanimously

Voting for the Motion:

Mayor Knowles, Deputy Mayor Lambert, Cr Adams, Cr Andrews, Cr Archer, Cr Brooks, Cr Goss, Cr McCullagh and Cr Terrett

Voting Against the Motion:

Nil



18 CLOSURE

MINUTE NO. 25/145

DECISION

Deputy Mayor Lambert/Cr Goss

That Council move out of the "Closed Meeting".

Carried Unanimously

Voting for the Motion:

Mayor Knowles, Deputy Mayor Lambert, Cr Adams, Cr Andrews, Cr Archer, Cr Brooks, Cr Goss, Cr McCullagh and Cr Terrett

Voting Against the Motion:

Nil

Mayor Knowles closed the meeting at 9.04pm.

MAYOR _____ DATE _____