



**NORTHERN
MIDLANDS
COUNCIL**

MINUTES

ORDINARY MEETING OF COUNCIL

MONDAY, 22 APRIL 2024



QUALIFIED PERSONS ADVICE

The *Local Government Act 1993* Section 65 provides as follows:

- (1) A general manager must ensure that any advice, information or recommendation given to the council or a council committee is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation.
- (2) A council or council committee is not to decide on any matter which requires the advice of a qualified person without considering such advice unless –
 - (a) the general manager certifies, in writing –
 - (i) that such advice was obtained; and
 - (ii) that the general manager took the advice into account in providing general advice to the council or council committee;
 - and
 - (b) a copy of that advice or, if the advice was given orally, a written transcript or summary of that advice is provided to the council or council committee with the general manager's certificate.

I therefore certify that with respect to all advice, information or recommendation provided to the Council in or with this Agenda:

- i) the advice, information or recommendation is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation; and
- ii) where any advice is directly given by a person who does not have the required qualifications or experience, that person has obtained and taken into account in that person's general advice, the advice from an appropriately qualified or experienced person.

LIVESTREAMING AND RECORDING OF COUNCIL MEETINGS

Ordinary and Special Council Meetings held in Council's Chambers at 13 Smith Street, Longford will be audio live streamed and recorded and made on the internet via Council's website www.nmc.tas.gov.au.

The recording will be uploaded to Council's website as soon as possible and no later than four business days after the Council meeting (not including the day of the meeting). A link to the streaming service and recording of meetings will be made available on Council's website for ease of access.

Closed Council Meetings will not be live streamed or recorded.

A copy of the recording of the meeting will be placed on Council's website as soon as practicable after the meeting, the Closed Council session of the meeting will be redacted.

Regulation 33(4) provides that "a Council may determine any other procedures relating to the audio recording of meetings it considers appropriate".

In addition to the Live Streaming Policy, Council is to audio record meetings to assist Council officers in the preparation of minutes of proceedings.

The provision for audio recording of Council meetings in this policy:

- only applies to formal Council meetings (ordinary meetings, special meetings and Annual General meetings);
- does not apply to closed sessions of Council;
- does not apply to Committees of Council;
- the recording will not replace written minutes and a transcript of the recording will not be prepared by Council;
- the recording may be used by Council staff to assist with the preparation of the minutes;
- the minutes of a meeting, once confirmed by Council, prevail over the audio recording of the meeting;

A member of the public may only use an audio recorder, or any other recording and/or transmitting device, to record the proceedings of a meeting of Council with the written permission of the General Manager for the express purpose proposed. The Northern Midlands Council reserves the right to revoke such permission at any time.

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Requests for authorisations, including authorisations for the use of recordings, should be directed to the General Manager, 13 Smith Street, Longford TAS 7301.


Des Jennings
GENERAL MANAGER



GUIDELINES FOR COUNCIL MEETINGS

EXPECTATIONS OF COUNCILLOR CONDUCT

- The *Code of Conduct for Elected Members Policy* sets out the standards of behaviour expected of Councillors with respect to all aspects of their role, including the following:
 - Councillors acknowledge the importance of high standards of behaviour in maintaining good governance and therefore agree to conduct themselves in accordance with the standards of behaviour set out in the Policy;
 - Councillors are to be respectful in their conduct, communication and relationships with members of the community, fellow Councillors and Council employees in a way which builds trust and confidence in Council;
 - Councillors' actions must not bring the Council or the office of a Councillor into disrepute;
 - Councillors must treat all persons fairly, must not cause any reasonable person offence or embarrassment, and must not bully or harass any person;
 - Councillors must listen to, and respect, the views of other Councillors in Council meetings, and endeavor to ensure that issues, not personalities, are the focus of debate;
 - Councillors must show respect when expressing personal views publicly and the personal conduct of a Councillor must not reflect, or have the potential to reflect, adversely on the reputation of the Council;
- Pursuant to section 28(3)(a) of the *Local Government Act 1993*, Councillors must not direct or attempt to direct an employee of the council in relation to the discharge of the employee's duties;
- Pursuant to section 40 of the *Local Government Act 1993*, the chairperson may suspend a councillor from part or all of the meeting if the councillor makes a personal reflection about another councillor or an employee of the council and refuses to apologise; or interjects repeatedly; or disrupts the meeting and disobeys a call to order by the chairperson.

MEETING CONDUCT

- People attending Council Meetings are expected to behave in an appropriate manner.
- The following is not acceptable:
 - Offensive or inappropriate behaviour;
 - Personal insults; and
 - Verbal abuse.
- Pursuant to section 41 of the *Local Government Act 1993*, it is an offence if a member of the public hinders or disrupts a council meeting.
- In the case of any inappropriate outburst or derogatory behaviour, an apology from the offending party or parties will be requested. Anyone at the meeting, if they feel offended in any way by any such behaviour specified above, should immediately bring the behaviour to the notice of the Chairperson by the way of a Point of Order.
- The Chairperson has the right to evict from a meeting any person who is not behaving to an appropriate standard.

PUBLIC QUESTIONS AND STATEMENTS

Regulation 31 of the *Local Government (Meeting Procedures) Regulations 2015* relates to the provision of Public Question Time during a Council meeting. Regulation 31(7) of the Regulations stipulate that "a Council is to determine any other procedures to be followed in respect of public question time at an ordinary council meeting."

Public question time is to commence at approximately 5.30pm and is to be conducted in accordance with the following guidelines:

- At each Council Meeting, up to 20 minutes, or such longer period as Council may determine by resolution at that meeting, is to be provided for persons at the meeting to ask questions.
- A person seeking to ask a question must firstly identify himself or herself by stating their name and the town they reside in.
- If more than one person wishes to ask a question, the Mayor is to determine the order in which those questions are asked.
- Questions must be directed to the Mayor who shall answer or direct the question to the appropriate Councillor or Council Officer. A question will be answered if the information is known otherwise taken on notice and responded to in writing within 10 working days. Questions should preferably be in writing and provided to the General Manager at the Council Meeting.
- A person is entitled to ask no more than two questions on any specific subject. If a person has up to two questions on several subjects, the Mayor may defer those questions until other questions have been asked and refer back to that person only if time permits.
- Each speaker is limited to a maximum of 3 minutes.

REPRESENTATIONS ON PLANNING ITEMS

A maximum of four persons per item (two for and two against) will be permitted to address Council on a planning item. After the representation has been made, Councillors are permitted to ask questions of the party who made the representation.

PETITIONS

Part 6, Division 1 of the *Local Government Act 1993* refers to the presentation of a petition to Council. Council is to treat any petition received in accordance with the provisions of the *Local Government Act 1993*.



MINUTES of the Ordinary Meeting of the Northern Midlands Council held on 22 April 2024 at 5.00pm in person at the Council Chambers, 13 Smith Street, Longford

1 ATTENDANCE

PRESENT

Mayor Mary Knowles OAM, Deputy Mayor Janet Lambert, Cr Dick Adams OAM, Cr Alison Andrews AM, Cr Richard Archer, Cr Matthew Brooks, Cr Richard Goss, Cr Paul Terrett

In Attendance

Mr Des Jennings - General Manager, Miss Maree Bricknell - Corporate Services Manager, Mr Leigh McCullagh - Works Manager, Ms Victoria Veldhuizen - Executive Officer, Mr Kallun Willock - Executive Officer, Mr Ben Badcock - IT Officer (to 7.10pm), Mrs Gail Eacher - Executive Assistant

APOLOGIES

Cr Andrew McCullagh



2 TABLE OF CONTENTS

| Item | Page No. |
|--|-----------------|
| 1 ATTENDANCE | 4 |
| 2 TABLE OF CONTENTS | 5 |
| 3 ACKNOWLEDGEMENT OF COUNTRY | 8 |
| 4 DECLARATIONS OF ANY PECUNIARY INTEREST OF A COUNCILLOR OR CLOSE ASSOCIATE | 8 |
| 5 PROCEDURAL | 9 |
| 5.1 Confirmation Of Council Meeting Minutes | 9 |
| 5.2 Date Of Next Council Meeting | 9 |
| 5.3 Motions On Notice | 10 |
| 5.3.1 Notice Of Motion: Waste Disposal Voucher System | 10 |
| 5.3.2 Notice Of Motion: Longford Urban Design Project | 12 |
| 5.3.3 Notice Of Motion: Waste Transfer Sites Signage | 14 |
| 6 COUNCIL COMMITTEES - CONFIRMATION OF MINUTES | 16 |
| 7 COUNCIL COMMITTEES - RECOMMENDATIONS | 17 |
| 7.1.1 Overnight Camping..... | 17 |
| 7.1.2 Change Of Meeting Day..... | 18 |
| 7.2 Evandale Advisory Committee | 19 |
| 7.2.1 Irrigation System Maintenance: Pioneer Park..... | 19 |
| 7.3 Longford Local District Committee | 20 |
| 7.3.1 Pedestrian Crossing Wellington And Marlborough Streets..... | 20 |
| 7.4 Perth Local District Committee | 22 |
| 7.4.1 Playground Shade..... | 22 |
| 7.4.2 Clean Up Australia Day | 23 |
| 7.4.3 Roundabout Signage | 24 |
| 7.4.4 John Stagg Seat..... | 25 |
| 7.4.5 Toilet Signage | 26 |
| 7.5 Other Committee Recommendations | 27 |
| 7.5.1 Ross Community Sports Club Management Committee: Memorial For Sue Kay..... | 27 |
| 8 INFORMATION ITEMS | 28 |



| | |
|---|----|
| 8.1 Council Workshops/Meetings Held Since The Last Ordinary Meeting | 28 |
| 8.2 Mayor's Activities Attended & Planned | 28 |
| 8.3 General Manager's Activities | 29 |
| 8.4 Petitions..... | 29 |
| 8.5 Conferences & Seminars: Report On Attendance By Council Delegates..... | 30 |
| 8.6 132 & 337 Certificates Issued..... | 30 |
| 8.7 Animal Control | 31 |
| 8.8 Environmental Health Services | 32 |
| 8.9 Customer Request Receipts | 33 |
| 8.10 Gifts & Donations (Under Section 77 Of The LGA) | 33 |
| 8.11 Action Items: Council Minutes | 33 |
| 8.12 Resource Sharing Summary: 01 July 2023 To 30 June 2024 | 39 |
| 8.13 Vandalism | 40 |
| 8.14 Youth Program Update | 40 |
| 8.15 Integrated Priority Projects & Strategic Plans Update | 42 |
| 8.16 Tourism & Events And Heritage Highway Tourism Region Association (HHTRA) Update ... | 45 |
| 8.17 Ross Recreation Ground Upgrade Opportunities | 45 |
| 8.18 Local Government Association Of Tasmania: 14 March 2024 Meeting | 46 |
| 9 PUBLIC QUESTIONS AND STATEMENTS..... | 47 |
| 10 COUNCIL ACTING AS A PLANNING AUTHORITY | 49 |
| 11 PLANNING REPORTS..... | 49 |
| 12 COUNCIL ACTING AS A PLANNING AUTHORITY: CESSATION..... | 49 |
| 13 COMMUNITY & DEVELOPMENT REPORTS..... | 50 |
| 13.1 Development Services: Monthly Report | 50 |
| 13.2 Proposed Electric Vehicle Charging Station, Ross | 56 |
| 14 GOVERNANCE REPORTS | 59 |
| 14.1 Local Community Strategies | 59 |
| 14.2 Proposed Junior Soccer Field At The Perth Recreation Ground..... | 63 |
| 15 CORPORATE SERVICES REPORTS..... | 66 |
| 15.1 Monthly Report: Financial Statement | 66 |
| 15.2 Nomenclature, Naming Of Private Roads: Longford - Kertch Close And Mayfred Close | 71 |



| | |
|--|-----------|
| 15.3 Nomenclature, Naming Of Private Roads: Campbell Town - Eclipse Close, St Lukes Way And Unity Loop..... | 74 |
| 15.4 Nomenclature: Renaming Part Of Portugal Street Ross..... | 77 |
| 15.5 Nomenclature, Naming Of New Road: Western Junction - Ansett Loop | 80 |
| 15.6 Longford Memorial Hall Fees And Charges..... | 82 |
| 16 WORKS REPORTS..... | 85 |
| 17 ITEMS FOR THE CLOSED MEETING | 86 |
| 17.1 Closed Council Decisions Released..... | 87 |
| 18 CLOSURE | 87 |



3 ACKNOWLEDGEMENT OF COUNTRY

We acknowledge and pay our respects to the Tasmanian Aboriginal Community as the traditional and original owners, and continuing custodians of this land on which we gather today and acknowledge Elders – past, present and emerging.

4 DECLARATIONS OF ANY PECUNIARY INTEREST OF A COUNCILLOR OR CLOSE ASSOCIATE

Council resolved to accept the following Declarations of Interest:

- Mayor Mary Knowles - Item 9 Public Question Time, Questions on Notice
- Councillor Paul Terrett - Closed Council Item 4.5

As per the *Local Government Act 1993, Part 5 - Pecuniary Interests, section 48*:

- (1) *A councillor must not participate at any meeting of a council, council committee, special committee, controlling authority, single authority or joint authority in any discussion, nor vote on any matter, in respect of which the councillor–*
 - (a) *has an interest; or*
 - (b) *is aware or ought to be aware that a close associate has an interest.*
 - (2) *A councillor must declare any interest that the councillor has in a matter before any discussion on that matter commences.*
-



5 PROCEDURAL

5.1 CONFIRMATION OF COUNCIL MEETING MINUTES

5.1.1 Confirmation Of Minutes: Ordinary Council Meeting

MINUTE NO. 24/0120

DECISION

Cr Adams/Cr Archer

That the Open Council Minutes of the Ordinary Meeting of the Northern Midlands Council held at the Council Chambers, Longford on Monday, 18 March 2024, be confirmed as a true record of proceedings.

Carried Unanimously

RECOMMENDATION

That the Open Council Minutes of the Ordinary Meeting of the Northern Midlands Council held at the Council Chambers, Longford on Monday, 18 March 2024, be confirmed as a true record of proceedings.

5.2 DATE OF NEXT COUNCIL MEETING

Mayor Knowles advised that the next Ordinary Council Meeting of the Northern Midlands Council would be held at 5.00pm on Monday, 20 May 2024.



5.3 MOTIONS ON NOTICE

The following Motions on Notice have been received.

5.3.1 Notice Of Motion: Waste Disposal Voucher System

Responsible Officer: *Des Jennings, General Manager*

MINUTE NO. 24/0121

DECISION

Cr Terrett/Cr Brooks

That Council consider the introduction of a waste disposal voucher scheme, and this be incorporated as part of the 2024/2025 Budget deliberations.

Carried Unanimously

Voting for the Motion:

Mayor Knowles, Deputy Mayor Lambert, Cr Adams, Cr Andrews, Cr Archer, Cr Brooks, Cr Goss and Cr Terrett

Voting Against the Motion:

Nil

OFFICER'S RECOMMENDATION

Council Officer's support Cr Terrett's motion:

That Council consider the introduction of a waste disposal voucher scheme, and this be incorporated as part of the 2024/2025 Budget deliberations.

Councillor Terrett has requested the below Notice of Motion be tabled at the 22 April 2024 Council Meeting.

NOTICE OF MOTION

That Council consider the introduction of a waste disposal voucher scheme, and this be incorporated this as part of the 2024/2025 Budget deliberations.

BACKGROUND

For a number of years many Tasmanian councils have provided a domestic waste disposal voucher every year to residents in their council area. Vouchers are designed to assist residents to manage their general domestic waste responsibility and provide access to council tips.

With the introduction of the Tasmanian Government Waste Levy, residents are faced with the increased financial burden of disposing of waste at the tip. Currently, the Northern Midlands does not have a domestic waste disposal vouchers system. The introduction of a waste disposal voucher is one way that the council could assist families with the increasing pressures from the cost of living.

The Meander Valley Council has operated this scheme for many years and offer their ratepayers 3 vouchers with their annual rates notices in July. On presentation of the voucher to the waste facility residents receive up to \$19.50 for domestic waste disposal.



The City of Launceston provides residents one voucher for a single free entry to a council operate tip any time throughout the year. The resident is limited to a maximum allowable load limit of three tonnes. This is mailed to residents in July each year.

ATTACHMENTS

Nil



5.3.2 Notice Of Motion: Longford Urban Design Project

Responsible Officer: Des Jennings, General Manager

At 5.13pm, as the proponent of the Motion on Notice, Mayor Knowles left the Chair at which time Deputy Mayor Lambert assumed the Chair.

MINUTE NO. 24/0122

DECISION

Mayor Knowles/Cr Adams

- A) That Council acknowledge that the Longford Urban Design Project Community Development Grant funding must be spent in its entirety by 30 June 2025 or the unexpended portion of the funds will be required to be returned to the funding body.
- B) That Council endorse the allocation of \$1,393,628 of the Longford Urban Design Project Community Development Grant to the development of a shared pathway from Longford Village Green to the Mill Dam boundary only on Council land and other works identified below:
- i) Footpath along Village Green on Lyttleton Street, from Wellington Street to Latour Street, Longford;
 - ii) Footpath along the old levee bank, from intersection with Latour Street to Union Street, Longford;
 - iii) Footpath along Union Street from old levee along Union Street to the Railway Bridge, inclusive of a ramp;
 - iv) Improvements to the dog park, inclusive of tables/benches and shelter;
 - v) Installation of the Longford Bridge pillars along with interpretive signage;
 - vi) Installation of security fencing along the northern boundary of the dog park and railway line to the rivers edge.

With the works to be completed by 30 May 2025 to allow time for the final report to be submitted by end May 2025.

Carried Unanimously

Voting for the Motion:

Mayor Knowles, Deputy Mayor Lambert, Cr Adams, Cr Andrews, Cr Archer, Cr Brooks, Cr Goss and Cr Terrett

Voting Against the Motion:

Nil

Mayor Knowles resumed the Chair at 5.20pm.

OFFICER'S RECOMMENDATION

Council Officer's support Mayor Knowles' motion (with amendment):

- A) That Council acknowledge that the Longford Urban Design Project Community Development Grant funding must be spent in its entirety by 30 June 2025 or the unexpended portion of the funds will be required to be returned to the funding body.
- B) That Council endorse the allocation of \$1,393,628 of the Longford Urban Design Project Community Development Grant to the development of a shared pathway from Longford Village Green to the Mill Dam boundary only on Council land and other works identified below:
- i) Footpath along Village Green on Lyttleton Street, from Wellington Street to Latour Street, Longford;
 - ii) Footpath along the old levy bank, from intersection with Latour Street to Union Street, Longford;
 - iii) Footpath along Union Street from old levy along Union Street to the Railway Bridge, inclusive of a ramp;
 - iv) Improvements to the dog park, inclusive of tables/benches and shelter;
 - v) Installation of the Longford Bridge pillars along with interpretive signage;
 - vi) Installation of security fencing along the northern boundary of the dog park and railway line to the rivers edge.

With the works to be completed by 30 May 2025 to allow time for the final report to be submitted by end May 2025.



Mayor Mary Knowles has requested the below Notice of Motion be tabled at the 22 April 2024 Council Meeting.

NOTICE OF MOTION

That Council endorse the allocation of \$1,393,628 of the Longford Urban Design Project Community Development Grant to the development of a shared pathway from Longford Village Green to the Mill Dam boundary only on Council land and other works identified below:

- i) Footpath along Village Green on Lyttleton Street, from Wellington Street to Latour Street, Longford;
- ii) Footpath along the old levy bank, from intersection with Latour Street to Union Street, Longford;
- iii) Footpath along Union Street from old levy along Union Street to the Railway Bridge, inclusive of a ramp;
- iv) Improvements to the dog park, inclusive of tables/benches and shelter;
- v) Installation of the Longford Bridge pillars along with interpretive signage;
- vi) Installation of security fencing along the northern boundary of the dog park and railway line to the rivers edge.

BACKGROUND

The report to the 18 March 2024 Council meeting is attached and provides background to this Notice of Motion.

During the 2019 Federal Election Campaign, The Nationals in Government made a commitment of \$4 million for the implementation of the Longford Urban Design Project to revitalise the towns public space, community facilities and streetscape.

In August 2021, due to cost increases, it was recognised that the original project components could not be completed within the budget allocation. Council therefore requested a variation to the Grant Agreement, which was approved by the funding body. The approved request reduced the project scope to three key components; the Memorial Hall upgrade, the barbeque and public toilet facilities, and the Main Street streetscape upgrade; and the budget originally allocated to the walkway and elevated platform was reallocated to the Main Street streetscape upgrade.

In February 2023 a further variation was requested, the request was for the monies which were reallocated from the 'walkway' to the 'streetscape' project to be reallocated to the Memorial Hall upgrade, the reallocation of these funds was approved.

At the 20 November Council meeting Council failed to reach consensus on the development application to progress the streetscape upgrade and the development application was refused.

Council subsequently submitted a request for further variation to reallocate the funds from the 'streetscape' to the Longford Mill Dam Shared Pathway project. As the project is aligned with the the revitalisation focus of the Longford Urban Design Project Council officers were advised that there was no need for a variation to be submitted.

The date by which the project must be totally completed is 30 June 2025 or the \$1,393,628 will need to be returned to the funding body, there is no provision for further project completion extensions.

Council does not need to submit a Development Application to undertake these works.

OFFICER'S RECOMMENDATION

The recommendation is supported by Council officers with additions (highlighted).

ATTACHMENTS

1. 2024-03-18 Minutes Open Council - Longford Urban Design Project [5.3.2.1 - 4 pages]



5.3.3 Notice Of Motion: Waste Transfer Sites Signage

Responsible Officer: *Des Jennings, General Manager*

MINUTE NO. 24/0123

DECISION

Deputy Mayor Lambert/Cr Brooks

To upgrade and install display boards at the entrance of every waste transfer station in the Northern Midlands Council area to ensure all fees and information associated with each site is clearly set out for residents and ratepayers to access before entering the site.

Carried Unanimously

Voting for the Motion:

Mayor Knowles, Deputy Mayor Lambert, Cr Adams, Cr Andrews, Cr Archer, Cr Brooks, Cr Goss and Cr Terrett

Voting Against the Motion:

Nil

OFFICER'S RECOMMENDATION

Council Officer's support Cr Lambert's motion:

To upgrade and install display boards at the entrance of every waste transfer station in the Northern Midlands Council area to ensure all fees and information associated with each site is clearly set out for residents and ratepayers to access before entering the site.

Councillor Lambert has requested the below Notice of Motion be tabled at the 22 April 2024 Council Meeting.

NOTICE OF MOTION

To upgrade and install display boards at the entrance of every waste transfer station in the Northern Midlands Council area to ensure all fees and information associated with each site is clearly set out for residents and ratepayers to access before entering the site.

BACKGROUND

- Northern Midlands Council display their fees, charges, and general information for all our waste transfer sites on the council website and on signs within the sites. However, this information is not easily accessible before entering the site if you do not have internet access or a device.
- Not all residents have a device allowing internet access to review the fees, charges and general information associated with using one of our waste transfer sites, therefore putting some residents and ratepayers at a disadvantage.
- I am often asked by residents about the fees, charges, and general guidelines associated with our waste transfer sites. A board at the entrance of each site would allow this kind of information to be readily available for all residents to access.
- This is an opportunity for all residents/ratepayers to have access to accurate fees/charges and information associated with the waste transfer sites. It will therefore create equity of access of information for all people across the municipality.



- Having the fees clearly displayed at the entrance of each site promotes openness and transparency, fostering confidence in the council and contractor.
- The board could list all information that is currently accessible via the website, including, fees and charges, rules governing recycling at the waste transfer station, what is acceptable and non-acceptable waste, what to do with non-acceptable waste and other locations and contact details.
- A change in fees and charges can be easily updated via a sticker.
- Would clear up any misunderstandings or inaccurate information that might be in the community.

ATTACHMENTS

Nil



6 COUNCIL COMMITTEES - CONFIRMATION OF MINUTES

MINUTE NO. 24/0124

DECISION

Cr Terrett/Deputy Mayor Lambert

That the Minutes of the Meetings of Council Committees be received.

Carried Unanimously

Minutes of meetings of the following Committees are attached:

| Date | Committee | Meeting |
|------------------|--|----------|
| 24 October 2023 | About Campbell Town Inc – Campbell Town Museum and Information Centre Management Committee | Ordinary |
| 2 February 2024 | Ross Community Sports Club Management Committee | Ordinary |
| 22 February 2024 | Avoca, Royal George & Rossarden Local District Committee | Ordinary |
| 8 March 2024 | Longford Town Hall Management Committee | Ordinary |
| 12 March 2024 | Evandale Community Centre and Memorial Hall Management Committee | Ordinary |
| 13 March 2024 | Morven Park Management Committee | Ordinary |
| 13 March 2024 | Ross Community Sports Club Management Committee | AGM |
| 13 March 2024 | Ross Community Sports Club Management Committee | Ordinary |
| 14 March 2024 | Cressy War Memorial Swimming Pool Management Committee | Ordinary |
| 26 March 2024 | Perth Local District Committee | Ordinary |
| 27 March 2024 | Cressy Local District Committee | Ordinary |
| 2 April 2024 | Ross Local District Committee | Ordinary |
| 3 April 2024 | Longford Local District Committee | Ordinary |
| 3 April 2024 | Perth Community Centre Management Committee | Ordinary |
| 9 April 2024 | Evandale Advisory Committee | Ordinary |
| 9 April 2024 | Avoca Museum and Information Centre Management Committee | AGM |
| 9 April 2024 | Avoca Museum and Information Centre Management Committee | Ordinary |
| 9 April 2024 | Liffey Hall Management Committee | Ordinary |
| 9 April 2024 | Evandale Community Centre and Memorial Hall Management Committee | Ordinary |
| 10 April 2024 | Ross Community Sports Club Management Committee | Ordinary |
| 10 April 2024 | Morven Park Management Committee | Ordinary |

Matters already considered by Council at previous meetings have been incorporated into **Information Item: Officer's Actions**.

In the attached minutes of Council Committees, recommendations of Committees are listed for Council's consideration in the Agenda Item 7 below.



7 COUNCIL COMMITTEES - RECOMMENDATIONS

7.1 AVOCA, ROYAL GEORGE & ROSSARDEN LOCAL DISTRICT COMMITTEE

At the ordinary meeting of the Avoca, Royal George & Rossarden Local District Committee held on 22 February 2024 the following motion/s were recorded for Council's consideration:

7.1.1 Overnight Camping

MINUTE NO. 24/0125

DECISION

Cr Adams/Cr Andrews

That Council officers investigate suitable sites which could be declared free overnight rest areas in accordance with Council's policy in Avoca.

Carried Unanimously

Voting for the Motion:

Mayor Knowles, Deputy Mayor Lambert, Cr Adams, Cr Andrews, Cr Archer, Cr Brooks, Cr Goss and Cr Terrett

Voting Against the Motion:

Nil

At approximately 5.32pm, following conclusion of discussion and decision on item 7.1.1, Council commenced with Item 9. Public Question & Statements as listed in the Agenda for the meeting.

Officer Recommendation:

That Council officers investigate suitable sites which could be declared free overnight rest areas in accordance with Council's policy in Avoca.

Committee Recommendation:

That Council identify/investigate an alternate suitable location for overnight camping in Avoca.

Officer Comment:

The Committee has advised that there is no designated overnight camping area for self-contained vehicles within the township of Avoca. However, casual visitors to the town are known to utilise the river precinct for this purpose, the location is not ideal as it is prone to flooding.

Council's *Development and Management of Facilities* Policy, provides clarity to the requirements of a recreational vehicle, the definition being *a vehicle that is fully self-contained with respect to shower, toilet, washing, cooking and sleeping facilities and must have holding tanks for all toilet waste and sullage/grey water sufficient for at least 48 hours use by the occupants.*

It is suggested that Council officers investigate and identify sites that may be suitable within the township and which could be declared free overnight rest areas in accordance with Council's policy.



7.1.2 Change Of Meeting Day

MINUTE NO. 24/0126

DECISION

Cr Goss/Deputy Mayor Lambert

That Council note that the quarterly meetings of the Committee are to be held on the last Tuesday of the month.

Carried Unanimously

Voting for the Motion:

Mayor Knowles, Deputy Mayor Lambert, Cr Adams, Cr Andrews, Cr Archer, Cr Brooks, Cr Goss and Cr Terrett

Voting Against the Motion:

Nil

Officer Recommendation:

That Council note that the quarterly meetings of the Committee are to be held on the last Tuesday of the month.

Committee Recommendation:

The Committee RESOLVED unanimously to change the quarterly meeting day/date to the last Tuesday of the month effective from Tuesday 28 May 2024.

Officer Comment:

The Committee requested that Council note the change to their meeting day.



7.2 EVANDALE ADVISORY COMMITTEE

At the ordinary meeting of the Evandale Advisory Committee held on 9 April 2024 the following motion/s were recorded for Council's consideration:

7.2.1 Irrigation System Maintenance: Pioneer Park

MINUTE NO. 24/0127

DECISION

Cr Terrett/Deputy Mayor Lambert

That Council note the recommendation of the Committee and Council officers conduct regular checks on the irrigation systems in Pioneer Park.

Carried Unanimously

Voting for the Motion:

Mayor Knowles, Deputy Mayor Lambert, Cr Adams, Cr Andrews, Cr Archer, Cr Brooks, Cr Goss and Cr Terrett

Voting Against the Motion:

Nil

Officer Recommendation:

That Council note the recommendation of the Committee and Council officers conduct regular checks on the irrigation systems in Pioneer Park.

Committee Recommendation:

That Council improve the planned maintenance schedule and conduct regular maintenance on the irrigation systems in Pioneer Park.

Officer Comment:

There is irrigation at the rose garden. The trees that have been placed around the centre footpath are under irrigation. It should be noted that the grassed area of the Park is not irrigated; however, a dripline section for the trees had blown which resulted in the water infiltrating and irrigating the grassed area. The blown section has since been repaired. The Pioneer Park Master Plan, if implemented, will include provision for improvements to irrigation of the park which should address these concerns.



7.3 LONGFORD LOCAL DISTRICT COMMITTEE

At the ordinary meeting of the Longford Local District Committee held on 6 March 2024 the following motion/s were recorded for Council's consideration:

7.3.1 Pedestrian Crossing Wellington And Marlborough Streets

MINUTE NO. 24/0128

DECISION

Cr Adams/Cr Andrews

That Council note the concerns raised by the Local District Committee and consider the relocation/installation of a refuge in the vicinity of the library in future budget deliberations.

Carried Unanimously

Voting for the Motion:

Mayor Knowles, Deputy Mayor Lambert, Cr Adams, Cr Andrews, Cr Archer, Cr Brooks, Cr Goss and Cr Terrett

Voting Against the Motion:

Nil

Officer Recommendation:

That Council note the concerns raised by the Local District Committee and consider the relocation/installation of a refuge in the vicinity of the library in future budget deliberations.

Committee Recommendation:

The LLDC requests that the NMC approach the Department of State Growth again to request a pedestrian crossing on Wellington Street outside the Longford Library due to safety concerns, and as traffic numbers have increased since the last request was made.

Officer Comment:

The committee have requested a crossing near the library. They requested a pedestrian and vehicle count of an afternoon when it was believed the area was busiest.

The data recorded during that time was as follows (from: 3:30pm – 5:30pm outside Longford Library):

Vehicles

North Bound Cars: 730

South Bound Cars: 971

Pedestrians

West Bound people: 4

East Bound People: 6

Council has on previous occasions written to the Department of State Growth (DSG) requesting the installation of pedestrian crossings/ pelican lights in Wellington Street and have been advised that the pedestrian/ vehicle movements do not meet the requirements.

The pedestrian outstands/refuges in Wellington Street have been installed for pedestrian safety and as a traffic calming measure.

Council has sought comment from DSG in relation to this request and received the response below from DSG Officers.

As indicated within the response, as part of the Streetscape Plan Council there was a proposal to relocate the pedestrian refuge closer to the library. Council may wish to consider the relocation/installation of a refuge in the vicinity of the library in future budget deliberations.

DSG Officer Comments:

The count data provided clearly does not meet the warrants for pedestrian signals under national traffic standards.

Signals can be problematic at sites where they are infrequently activated as drivers can become used to not seeing them change which means they may be more likely to disobey the signals.



The most appropriate facility to cater for pedestrians in this location is a pedestrian refuge, so that users only need to select a gap in one direction of traffic at a time. It is understood Council may be relocating the refuge closer to the library as part of streetscape works proposed for Wellington Street.



7.4 PERTH LOCAL DISTRICT COMMITTEE

At the ordinary meeting of the Perth Local District Committee held on 26 March 2024 the following motion/s were recorded for Council's consideration.

Note: this Committee is now in recess due to member resignations.

7.4.1 Playground Shade

MINUTE NO. 24/0129

DECISION

Cr Goss/Cr Andrews

That the Committee's motion be noted.

Carried

Voting for the Motion:

Mayor Knowles, Cr Adams, Cr Andrews, Cr Archer and Cr Goss

Voting Against the Motion:

Deputy Mayor Lambert, Cr Brooks and Cr Terrett

Officer Recommendation:

That the Committee's motion be noted.

Committee Recommendation:

The PLDC wishes to communicate our disappointment with this decision by council. The shade structure that has previously been mentioned is pictured below and this is not shade for people to enjoy and you have missed the point completely. Temperatures on the equipment on a 25 degree day were recorded at 1:47pm on the 19/2 on the slide it was 68.1 degree and the steps were 47.8 degree. Professional equipment was used to record these temperatures and the Committee finds it unacceptable that Council is ignoring our concern.



Officer Comment:

That Council notes the motion.



7.4.2 Clean Up Australia Day

MINUTE NO. 24/0130

DECISION

Deputy Mayor Lambert/Cr Terrett

That Council encourages and promotes the involvement of the community in the Clean Up Australia Event on an annual basis, through its media articles, website and on social media.

Carried Unanimously

Voting for the Motion:

Mayor Knowles, Deputy Mayor Lambert, Cr Adams, Cr Andrews, Cr Archer, Cr Brooks, Cr Goss and Cr Terrett

Voting Against the Motion:

Nil

Officer Recommendation:

That Council encourages and promotes the involvement of the community in the Clean Up Australia Event on an annual basis, through its media articles, website and on social media.

Committee Recommendation:

We seek the NMC to endorse Clean Up Australia as an event across the Municipality.

Officer Comment:

The Clean Up Australia day event is held on the first Sunday in March each year.

It is recommended that in future years Council encourages and promotes the involvement and participation of the community in this event on an annual basis, through its media articles, website and on social media.



7.4.3 Roundabout Signage

MINUTE NO. 24/0131

DECISION

Deputy Mayor Lambert/Cr Terrett
That Council

- a) notes the Committees concerns;
- b) remove the words “settled in 1821”;
- c) continues to pursue the dual naming of the river;
- d) make provision for the signage to be updated to include the Aboriginal name for the South Esk River at a future time, subject to receipt of the required approvals.

Carried Unanimously

Voting for the Motion:

Mayor Knowles, Deputy Mayor Lambert, Cr Adams, Cr Andrews, Cr Archer, Cr Brooks, Cr Goss and Cr Terrett

Voting Against the Motion:

Nil

Mayor Knowles adjourned the meeting for the meal break at 6pm.

Officer Recommendation:

That Council

- a) notes the Committees concerns;
- b) remove the words “settled in 1821”;
- c) continues to pursue the dual naming of the river;
- d) make provision for the signage to be updated to include the Aboriginal name for the South Esk River at a future time, subject to receipt of the required approvals.

Committee Recommendation:

Can the Council please get this sign changed asap as the continual use of the sign is offensive. We believe the sign is already available and ready to use.

Officer Comment:

The Tasmanian Government's *Aboriginal and Dual Naming Policy* allows geographical features and places to be given both an English and Aboriginal language name.

Council officers have sought confirmation from the Tasmanian Aboriginal Centre on the accuracy of the replacement signage and received a verbal confirmation.

However, to date dual naming of the river has not been granted.

Dual naming is subject to a lengthy process which is administered by the Aboriginal and Dual Naming Reference Group.

In order to expedite the installation of a replacement sign, Council could remove the words “Settled in 1821” and replace them with a graphic of the river only; the Aboriginal name could then be installed should a favourable recommendation be made by the Aboriginal and Dual Naming Reference Group and approved by the Minister.



7.4.4 John Stagg Seat

Mayor Knowles reconvened the meeting after the meal break at 6.30pm.

MINUTE NO. 24/0132

DECISION

Deputy Mayor Lambert/Cr Terrett

That Council include the repositioning of the John Stagg seat located at the William Street Reserve in the works schedule.

Carried Unanimously

Voting for the Motion:

Mayor Knowles, Deputy Mayor Lambert, Cr Adams, Cr Andrews, Cr Archer, Cr Brooks, Cr Goss and Cr Terrett

Voting Against the Motion:

Nil

Officer Recommendation:

That Council include the repositioning of the John Stagg seat located at the William Street Reserve in the works schedule.

Committee Recommendation:

We request that the John Stagg seat be moved to face the river on the inboard of the path.

Officer Comment:

The repositioning of the seat is possible. The works can be programmed to be undertaken, however, will be subject to staffing and weather conditions.



7.4.5 Toilet Signage

MINUTE NO. 24/0133

DECISION

Cr Terrett/Deputy Mayor Lambert

That Council

1. move the Talisker Street toilet sign closer to the road; and
2. install 24-hour toilet signage on all toilets in Perth that are open 24 hours a day.

Carried Unanimously

Voting for the Motion:

Mayor Knowles, Deputy Mayor Lambert, Cr Adams, Cr Andrews, Cr Archer, Cr Brooks, Cr Goss and Cr Terrett

Voting Against the Motion:

Nil

Officer Recommendation:

That Council

1. move the Talisker Street toilet sign closer to the road; and
2. install 24-hour toilet signage on all toilets in Perth that are open 24 hours a day.

Committee Recommendation:

We request the signage be added to all toilets listing hours of operation and that the Talisker Street toilet sign be moved closer to the road as it is difficult to see. Community members have placed works request for this.

Officer Comment:

It is agreed that the Talisker Street toilet sign should be moved closer to the road. The sign was not previously installed at this location due to underground services, but Council staff will excavate the area using a vac truck to avoid damaging services.

24 hour toilet signage should be installed on all toilets that are open 24 hours. It is not recommended that signage displaying hours of operation times be placed on other toilets as this may vary depending on the time of year and the contractor who has been engaged to do cleaning works.



7.5 OTHER COMMITTEE RECOMMENDATIONS

7.5.1 Ross Community Sports Club Management Committee: Memorial For Sue Kay

At the ordinary meeting of the Committee held on 10 April 2024, the following motion/s were recorded for Council's consideration:

MINUTE NO. 24/0134

DECISION

Cr Adams/Cr Andrews

That the Works Manager discuss with the Committee and the husband of Sue Kay as to a suitable memorial.

Carried Unanimously

Voting for the Motion:

Mayor Knowles, Deputy Mayor Lambert, Cr Adams, Cr Andrews, Cr Archer, Cr Brooks, Cr Goss and Cr Terrett

Voting Against the Motion:

Nil

Officer Recommendation:

That the Works Manager discuss with the Committee and the husband of Sue Kay as to a suitable memorial.

Committee Recommendation:

That NMC consider naming the dog park at the Ross Recreation Ground in honour of Sue Kay, a long-time resident and founding member of the Ross Community Sports Club, and further that NMC consider the purchase and installation of suitable dog park agility equipment.

Officer Comment:

It would be appropriate for the Works Manager to discuss this request further with the Ross Community Sports Club and the widower of Sue Kay to ensure a suitable memorial is established.

As per the Club's letter of support to Council dated 7 April 2024, the Club is willing to pay for the cost of the naming, and also to contribute to the cost of the dog park equipment.

A copy of the letter from Ross Community Sports Centre dated 7 April 2024 is included as an attachment to the Committee meeting minutes.



8 INFORMATION ITEMS

MINUTE NO. 24/0135

DECISION

Cr Goss/Cr Andrews

That the Open Council Information items be received.

Carried Unanimously

Voting for the Motion:

Mayor Knowles, Deputy Mayor Lambert, Cr Adams, Cr Andrews, Cr Archer, Cr Brooks, Cr Goss and Cr Terrett

Voting Against the Motion:

Nil

Following Item 8, Council continued with consideration of the remainder of the items listed in the agenda, namely Items 13 to 18.

8.1 COUNCIL WORKSHOPS/MEETINGS HELD SINCE THE LAST ORDINARY MEETING

Responsible Officer: Des Jennings, General Manager

The General Manager advised that the following workshops/ meetings had been held:

| Date Held | Purpose of Workshop |
|-----------|--|
| 8 April | <p>Council Workshop Presentations</p> <ul style="list-style-type: none"> Harold Gatty Memorial North West Transmission Developments <p>Discussion included:</p> <ul style="list-style-type: none"> Draft Footpath / Pedestrian Path Policy Attendance at ANZAC Day Services Council Workshops Potential property acquisition Proposal to Close Road, Perth |
| 22 April | <p>Council Workshop Discussion:</p> <ul style="list-style-type: none"> Council Meeting Agenda items |
| | Council Meeting |

8.2 MAYOR'S ACTIVITIES ATTENDED & PLANNED

Mayor's Activities Attended & Planned for the period 13 March to 17 April 2024 are as follows:

| Date | Activity |
|---------------|---|
| 13 March 2024 | Attended LGAT Mayor and Deputy Mayor workshop, Hobart |
| 14 March 2024 | Attended LGAT general meeting, Hobart |
| 14 March 2024 | Attended TasWater representatives meeting, Hobart |
| 18 March 2024 | Officiated Citizenship Ceremony, Council Chambers |
| 18 March 2024 | Attended Council workshop and Council meeting |
| 19 March 2024 | Attended meeting with Longford resident at Council |
| 19 March 2024 | Attended Tasmania Fire Service online meeting, Gipps Creek |
| 22 March 2024 | Attended Northern Tasmania Football Association season launch at UTAS Stadium, Launceston |
| 26 March 2024 | Attended Northern Midlands Visitor Centre's meeting, Campbell Town |



| Date | Activity |
|---------------|---|
| 27 March 2024 | Attended meeting at Longford Mill Dam Reserve |
| 27 March 2024 | Attended meeting with Longford resident at Council |
| 8 April 2024 | Attended meeting with Pacific Festival Employers and Rotary, Longford |
| 8 April 2024 | Attended an online meeting with Home Affairs Pacific Workers Program |
| 8 April 2024 | Attended Council workshop, Longford |
| 9 April 2024 | Attended Avoca Museum and Information Centre AGM and general meeting, Avoca |
| 10 April 2024 | Attended Heritage Highway workshop, Campbell Town |
| 13 April 2024 | Officiating the Pacific Australia Labour Mobility Community event, Longford |
| 15 April 2024 | Attended meeting with Council Officers, Longford |
| 15 April 2024 | Attended Red Cross Meeting, Longford |
| 17 April 2024 | Attended Municipal Bus Tour |
| | Attended to email, phone, media and mail inquiries |

8.3 GENERAL MANAGER'S ACTIVITIES

Meetings were attended either in-person, or via electronic means (on-line or via conference call).

General Manager's Activities Attended & Planned for the period 13 March to 26 March 2024 are as follows:

| Date | Activity |
|----------|--|
| 13 March | Attended LGAT general meeting, Hobart |
| 18 March | Met with Deputy Mayor Lambert |
| 18 March | Attended Council Workshop and Council Meeting |
| 19 March | Met with property developer |
| 20 March | Met with Council's legal counsel |
| 25 March | Attended Regional Land Use Strategy meeting |
| 25 March | Attended meeting with Commonwealth Bank of Australia |
| 25 March | Attended meeting with Council's insurers |

Acting General Manager's Activities Attended & Planned for the period 27 March to 13 April 2024 are as follows:

| Date | Activity |
|----------|--|
| 27 March | Met with Councillor Adams |
| 27 March | Met with Sally Scrivens re weed management |
| 28 March | Attended meeting with Peter Maloney re Asset Management |
| 28 March | Met with Treasurer, Evandale Community Centre and Memorial Hall Management Committee |
| 8 April | Attended Audit Committee meeting |
| 8 April | Attended Council Workshop |

8.4 PETITIONS

PURPOSE OF REPORT

In accordance with the Vision, Mission and Values of Council as identified in the *Council's Strategic Plan 2021-2027* and the *Local Government Act 1993, S57-S60*, provision is made for Council to receive petitions tabled at the Council Meeting.

OFFICER'S COMMENT

In relation to the receipt of petitions, the following provisions of the *Local Government Act 1993*, Part 6 - Petitions, polls and public meetings, S57 and S58, should be noted:

Section 57. Petitions

[Section 57 Substituted by No. 8 of 2005, s. 46, Applied:01 Jul 2005]

- (1) A person may lodge a petition with a council by presenting it to a councillor or the general manager.
- (2) A person lodging a petition is to ensure that the petition contains –



- (a) a clear and concise statement identifying the subject matter and the action requested; and
- (b) in the case of a paper petition, a heading on each page indicating the subject matter; and
- (c) in the case of a paper petition, a brief statement on each page of the subject matter and the action requested; and
- (d) a statement specifying the number of signatories; and
- (e) at the end of the petition –
 - (i) in the case of a paper petition, the full name, address and signature of the person lodging the petition; and
 - (ii) in the case of an electronic petition, the full name and address of the person lodging the petition and a statement by that person certifying that the statement of the subject matter and the action requested, as set out at the beginning of the petition, has not been changed.

(3) In this section –

electronic petition means a petition where the petition is created and circulated electronically and the signatories have added their details by electronic means;

paper petition means a petition where the petition is created on paper which is then circulated and to which the signatories have added their details directly onto the paper;

petition means a paper petition or electronic petition;

signatory means –

- (a) in the case of a paper petition, a person who has added his or her details to the paper petition and signed the petition; and
- (b) in the case of an electronic petition, a person who has added his or her details to the electronic petition.

58. Tabling petition

(1) A councillor who has been presented with a petition is to –

- (a)
- (b) forward it to the general manager within 7 days after receiving it.

(2) A general manager who has been presented with a petition or receives a petition under subsection (1)(b) is to table the petition at the next ordinary meeting of the council.

(3) A petition is not to be tabled if –

- (a) it does not comply with section 57; or
- (b) it is defamatory; or
- (c) any action it proposes is unlawful.

(4) The general manager is to advise the lodger of a petition that is not tabled the reason for not tabling it within 21 days after lodgement.

PETITIONS

No petitions received.

ATTACHMENTS

Nil

8.5 CONFERENCES & SEMINARS: REPORT ON ATTENDANCE BY COUNCIL DELEGATES

No reports relating to attendance at Conferences and Seminars have been received.

8.6 132 & 337 CERTIFICATES ISSUED

In relation to the issue of 132 and 337 certificates, the following provisions of the *Local Government Act 1993*, Section 132 and Section 337, should be noted:

S132. Certificate of liabilities

(1) A person referred to in [subsection \(2\)](#) may apply to the general manager for a certificate stating–

- (a) the amount of any liability for rates, whether due or not on the land and outstanding interest or penalty payable in relation to the land;
- (b) any amount received on account of rates that is held in credit against future liabilities for rates in relation to the land; and
- (c) the amount of any charge on the land recoverable by the council.

S337. Council land information certificate

(1) A person may apply in writing to the general manager for a certificate in respect of information relating to land specified and clearly identified in the application.

(2) The general manager, on receipt of an application made in accordance with [subsection \(1\)](#), is to issue a certificate in the prescribed form with answers to prescribed questions that are attached to the certificate.

(3) A certificate under [subsection \(2\)](#) relates only to information that the council has on record as at the date of issue of the certificate.

(4) A prescribed fee is payable in respect of the issue of a certificate.

(5) The general manager, on request, may provide in or with the certificate any other information or document relating to the land that the general manager considers relevant.

(6) A council does not incur any liability in respect of any information provided in good faith from sources external to the council.

(7) A person, with the consent of the occupier or owner of specified land, may request in writing to the general manager that an inspection be



carried out of that land to obtain supplementary information relevant to that land.

(8) If the general manager agrees to a request under [subsection \(5\)](#) or [\(7\)](#), the general manager may impose any reasonable charges and costs incurred.

(9) In this section –

land includes –

- (a) any buildings and other structures permanently fixed to land; and
- (b) land covered with water; and
- (c) water covering land; and
- (d) any estate, interest, easement, privilege or right in or over land.

| | No. of Certificates Issued 2022/2023 year | | | | | | | | | | | | Total 2023/2024 YTD | Total 2022/2023 | Total 2021/2022 |
|-----|---|-----|------|-----|-----|-----|-----|-----|-----|-----|-----|------|---------------------------|--------------------|--------------------|
| | Jul | Aug | Sept | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May | June | | | |
| 132 | 88 | 63 | 68 | 71 | 67 | 46 | 63 | 39 | 130 | | | | 635 | 763 | 995 |
| 337 | 23 | 34 | 29 | 41 | 34 | 19 | 19 | 31 | 55 | | | | 285 | 391 | 530 |

8.7 ANIMAL CONTROL

Prepared by: Maree Bricknell, Corporate Services Manager

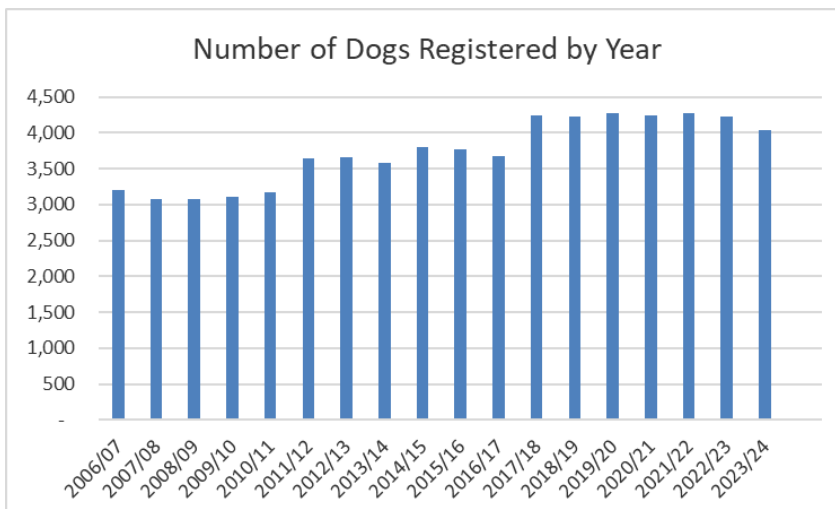
| Item | Income/Issues 2022/2023 | | Income/Issues for March 2024 | | Income/Issues year to date 2023/2024 | |
|-------------------------------------|----------------------------|------------------|---------------------------------|----------------|--|------------------|
| | No. | \$ | No. | \$ | No. | \$ |
| Dogs Registered | 4,229 | \$108,313 | 27 | \$738 | 4,040 | \$106,491 |
| Dogs Impounded | 44 | \$3,545 | | | 7 | \$1,110 |
| Euthanised | 2 | | | | 2 | |
| Re-claimed | 36 | | | | 5 | |
| Re-homed/Dogs Home | 6 | | | | | |
| New Kennel Applications | 10 | \$745 | 1 | \$78 | 5 | \$936 |
| Renewed Kennel Licences | 83 | \$3,818 | | | 82 | \$3,844 |
| Infringement Notices (paid in full) | 53 | \$9,465 | 8 | \$1,560 | 84 | \$18,107 |
| Legal Action | | | | | | |
| Livestock Impounded | | | | | | |
| TOTAL | | \$125,886 | | \$2,376 | | \$130,488 |

Audits:

Ongoing including Dangerous Dogs, Kennel Licences, Fire Hazards.

Attacks:

0 attack.





8.8 ENVIRONMENTAL HEALTH SERVICES

Prepared by: Kate Clark, Environmental Health Officer

Achieve improved levels of environmental and public health by ongoing monitoring, inspection, education and, where necessary, by applying corrective measures to comply with legislation.

Ensure safe standards of food offered for sale are maintained.

| Investigations/ Licences Issued | Inspections/ 2020/2021 | Prior Years | |
|------------------------------------|---------------------------|-------------|-----------|
| | | 2021/2022 | 2022/2023 |
| Notifiable Diseases | 0 | 1 | 8 |
| Inspection of Food Premises | 67 | 170 | 133 |
| Place of Assembly Approvals | 1 | 14 | 9 |

| Actions | 2023/2024 | | | | | | | | | | | | |
|--|-----------|------|-----|------|-----|-----|-----|-----|-----|-----|-----|-----|------|
| | YTD | July | Aug | Sept | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May | June |
| Routine Fixed Food Inspections | 107/ 231 | 10 | 15 | 25 | 17 | 15 | 10 | 4 | 5 | 6 | | | |
| Routine Mobile/Market stall Food Inspections | 20 | 5 | 2 | 6 | 4 | 2 | 1 | 0 | 0 | 0 | | | |
| Preliminary Site Visits – Licensed Premises | 1 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | | |
| On-site wastewater Assessments | 38 | 4 | 5 | 4 | 3 | 5 | 6 | 7 | 5 | 4 | | | |
| Complaints/Enquiries – All Types | 625 | 67 | 75 | 72 | 68 | 73 | 69 | 75 | 84 | 126 | | | |
| Place of Assembly approvals | 5 | 0 | 0 | 1 | 1 | 1 | 1 | 1 | 1 | 0 | | | |
| Notifiable Diseases | 8 | 1 | 1 | 2 | 3 | 1 | 0 | 0 | 0 | 0 | | | |

All Food premises are due for at least one inspection from 1 July of each year. The number of inspections in the table above is the total number carried out since 1 July in each financial year.

Inspections are conducted according to a risk-based assessment and cover all aspects of food storage, handling and preparation.

A total of 35 criteria are assessed for either compliance, non-compliance or serious non-compliance.

The Tasmanian Department of Health has produced a legal framework, the Food Business Risk-Classification System (RCS), to classify food premises for registration and notification purposes under the *Food Act 2003*.

Actions, including follow-up inspections, are taken according to the outcome of inspections, the RCS can be used to prioritise the inspection of food businesses, with inspection frequency being increased for high risk classified food premises. In addition, poorly performing food premises would be inspected more frequently.

For those enquiring about opening a food business i.e. Home based food business, officers inspect the premises and after a risk assessment determine whether a food licence is to be issued.

The following is applicable regarding food business registrations:

- A Food Business Application is to be completed and lodged with Council each year (Financial) Sections 84 or 87 or 89 of the *Food Act*.
- Council conducts a desk top assessment of the application in accordance with the Food Business Risk Classification System issued by Tasmanian Department of Health. The assessment is based on the information provided by the applicant.
- Based on the Risk assessed an invoice is issued to the applicant.
- Upon receipt of payment Council issues a Certificate of Registration.
- Council conducts an inspection of the premises during their operation to ensure compliance with the *Food Act* and Regulations and the Food Standards Code. The business is also assessed in line with their Risk Classification.
- Further inspections may be required to ensure any non-compliance issued have been addressed.

On-site Wastewater Assessments are completed after receiving a system design report from a consultant which basically determines what type of sewage system is required (septic or AWTS) and the method of distributing the sewage effluent on site based on AS1547.

A place of assembly is required for any mass outdoor public event. This means an event with over 1000 people for 2 hours or more. It may be any performance, exhibition, circus, festival, food festival, pageant, regatta, sports event, dance or publicly advertised lecture.

Notifiable Disease investigations are carried out by Council's Environmental Health Officer at the request of the Department of Health. Investigations typically relate to cases of food borne illness. While some investigations are inconclusive others can be linked to other cases and outbreaks within Tasmania and across Australia. Under the Public Health Act 1997, investigations are confidential.



8.9 CUSTOMER REQUEST RECEIPTS

| Operational Area | 20/21 | 21/22 | 22/23 | YTD 23/24 | July | Aug | Sept | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May | Jun |
|---------------------|-------|-------|-------|--------------|------|-----|------|-----|-----|-----|-----|-----|-----|-----|-----|-----|
| Animal Control | 35 | 26 | 28 | 39 | 4 | 3 | 4 | 3 | 2 | 5 | 3 | 5 | 10 | | | |
| Building & Planning | 17 | 77 | 52 | 25 | 9 | 6 | 2 | 1 | 1 | 1 | 3 | 1 | 1 | | | |
| Community Services | 26 | 54 | 44 | 50 | 5 | 2 | 4 | 1 | 7 | 13 | 7 | 3 | 8 | | | |
| Corporate Services | 13 | 48 | 23 | 25 | 2 | 5 | 4 | - | 2 | 5 | 2 | 2 | 3 | | | |
| Governance | 6 | 15 | 21 | 12 | 2 | - | 1 | - | 2 | 2 | 3 | - | 2 | | | |
| Waste | 1 | 12 | 11 | 10 | - | 4 | - | - | - | - | 1 | 3 | 2 | | | |
| Works | 352 | 368 | 352 | 320 | 31 | 27 | 28 | 50 | 52 | 16 | 25 | 24 | 67 | | | |

8.10 GIFTS & DONATIONS (UNDER SECTION 77 OF THE LGA)

| Date | Recipient | Purpose | Amount \$ |
|-------------|------------------------------------|--|--------------|
| 18-Jul-23 | Danielle Smith | Representation - International Netball Festival | \$100.00 |
| 18-Jul-23 | Courtney Goss | Representation - International Netball Festival | \$100.00 |
| 18-Jul-23 | Hunter McGee | Representation - Tas Thunder State Touch Football Team | \$100.00 |
| 18-Jul-23 | Lucy Johnston | Representation - Tas Interschools Equestrian Team | \$100.00 |
| 23-Aug-23 | Poppy Beaumont | Representation - Tas Touch Football Girls U14 Team | \$100.00 |
| 8-Nov-23 | Ryan Sansom | Donation - Tasmanian Junior 8-ball Nationals - Jan 2024 | \$100.00 |
| 8-Nov-23 | Jordan Sansom | Donation - Tasmanian Junior 8-ball Nationals - Jan 2024 | \$100.00 |
| 11-Oct-23 | Perth Fire Brigade | Contribution towards Christmas Lolly Run 2023 | \$100.00 |
| 11-Oct-23 | Longford Fire Brigade | Contribution towards Christmas Lolly Run 2023 | \$100.00 |
| 11-Oct-23 | Campbell Town District High School | Contribution for end of year school presentation - Secondary | \$100.00 |
| 11-Oct-23 | Campbell Town District High School | Contribution for end of year school presentation - Primary | \$50.00 |
| 11-Oct-23 | Perth Primary School | Contribution for end of year school presentation | \$50.00 |
| 11-Oct-23 | Longford Primary School | Contribution for end of year school presentation | \$50.00 |
| 11-Oct-23 | Cressy District High School | Contribution for end of year school presentation - Secondary | \$100.00 |
| 11-Oct-23 | Cressy District High School | Contribution for end of year school presentation - Primary | \$50.00 |
| 11-Oct-23 | Evandale Primary School | Contribution for end of year school presentation | \$50.00 |
| 8-Nov-23 | Helping Hand Association | Contribution | \$1,500.00 |
| 22-Nov-23 | Longford Care-a-car | Contribution | \$1,000.00 |
| 22-Nov-23 | Danielle Smith | Education Bursary - 2nd instalment | \$1,000.00 |
| 6-Dec-2023 | Charlotte McLennan | Education Bursary - 2nd instalment | \$1,000.00 |
| 6-Dec-2023 | Jessica Hutton | Education Bursary - 2nd instalment | \$1,000.00 |
| 6-Dec-2023 | Riley Flood | Education Bursary - 2 nd instalment | \$1,000.00 |
| 17-Jan-2024 | Dylan Copolov | Education Bursary - 1 st instalment | \$1,000.00 |
| 17-Jan-2024 | Breeanna Farrell | Education Bursary - 1 st instalment | \$1,000.00 |
| 24-Dec-2024 | Isacc Chapman | Education Bursary - 1 st instalment | \$1,000.00 |
| 15-Feb-2024 | Oliver Walker | Education Bursary - 1 st instalment | \$1,000.00 |
| 20-Mar-2024 | Emily Bowerman | Education Bursary - 1 st instalment | \$1,000.00 |
| | | TOTAL | \$12,850.00 |

8.11 ACTION ITEMS: COUNCIL MINUTES

| Document | Item No. | Item | Status | Action Required | Assignees | Action Taken |
|------------|----------|--|-----------|--|-----------------|--|
| 18/03/2024 | 11.2 | 13/026/007/177 Draft Amendment 13/2024: Flood Hazard Mapping | Completed | 1 That, under section 40D(b) of the Land Use Planning and Approvals Act 1993, Council as planning authority agrees to prepare Amendment 13/2024 to the Northern Midlands Local Provisions Schedule; and 2. That, under section 40F of the Land Use Planning and Approvals Act 1993, Council as planning authority, certify draft amendment 13/2024 of the Northern Midlands Local Provisions | Project Officer | 26/03/2024 Project Officer Draft amendment provided to the Tasmanian Planning Commission (TPC) and proceeding to public exhibition (first advertisement 06/04/2024). Letter sent to affected landowners advising of process. |



| Document | Item No. | Item | Status | Action Required | Assignees | Action Taken |
|------------|----------|--|-------------|--|---|--|
| | | | | Schedule as meeting the LPS criteria. 3. Pursuant to Section 40G and 40H of the Land Use Planning and Approvals Act 1993, determines the period for public exhibition be 28 days. | | |
| 29/01/2024 | 14.3 | Australian Local Government Association (ALGA) - 2024 General Assembly of Local Government: Call for Motions and Conference Attendance | Completed | That a) Council note the report and the provision within the policy for Mayor Mary Knowles, and Deputy Mayor Lambert to attend the 2024 National General Assembly of Local Government to be held in Canberra from 2 to 4 July 2024; b) the General Manager will also attend the 2024 National General Assembly of Local Government to be held in Canberra from 2 to 4 July 2024. | Executive Assistant | 14/02/2024 Executive Assistant Bookings to be progressed. 16/04/2024 Executive Assistant Reservations complete. |
| 18/09/2023 | 13.7 | Campbell Town Swimming Pool | Completed | That Council review the opening hours and guaranteed hours for lifeguards after 1 month of operation of the Campbell Town Pool 2023/2024 season. | People & Culture Business Partner | 23/01/2024 People & Culture Business Partner Currently no issues with Campbell Town Lifeguard staffing with current hours of operation. 20/03/2024 People & Culture Business Partner Summary of operational issues to be included in the end of season pool report to Council once season close 31 March and financial information received from Committees for inclusion in report. |
| 18/03/2024 | 7 1.1 | Entrance Signs | Completed | That Council takes no action as Campbell Town has entrance signs and that these were approved by Department of State Growth. | Executive & Communications Officer | 16/04/2024 Executive Assistant No action required. Committee advised. |
| 26/06/2023 | 13.1 | Local Community Strategies Consultation Report | Completed | That Council a) accept in-principle the Local Community Strategies Consultation Report, b) not request further community consultation regarding the five community strategies, and c) request the five draft community be revised in light of the recommendations made in the Consultation Report, and the revised strategies be tabled at the August 2023 Council Meeting. d) Revise/implement recommendations as follows: communication strategy (in order of preference) 11, 8, 10, 9. and workshop the strategies. | General Manager, Project Officer | 06/07/2023 Project Officer The strategies are being reviewed in light of the recommendations made in the Consultation Report 14/02/2024 Executive Assistant Strategies listed and reviewed at the 5 February 2024 Council Workshop. Report to April 2024 Council meeting. 25/03/2024 Executive Assistant Report to 22 April 2024 Council meeting. |
| 18/03/2024 | 14.3 | Longford Rail Bridge Pillar Restoration Project | Completed | No action, motion lost. | Project Officer | 25/03/2024 Project Officer Further options are being investigated. |
| 18/03/2024 | 14.1 | Longford Urban Design Project | Completed | No action, motion lost. | Project Officer | 31/03/2024 Project Officer Reverse motion being drafted. |
| 20/11/2023 | 16.2 | Preferred Contractors Register for Civil Works | Completed | That Council implement a Preferred Contractor Register for civil works in Council's road reserves. | Engineering Officer | 01/12/2023 Engineering Officer Council Officers have commenced developing the procedures required for this register 06/03/2024 Engineering Officer In progress 12/04/2024 Engineering Officer Preferred contractor register has been implemented. |
| 19/02/2024 | 7 1.2 | Roadworks: West Street | Completed | That Council note the recommendation - Committee request: West Street from High Street to Pedder Street needs to be remade. | Executive & Communications Officer, Works Manager | 07/03/2024 Executive Assistant Advice received from Boral of their commitment to complete the repairs. Estimated completion is end of April 2024. 11/04/2024 Executive & Communications Officer Committee advised and works advisory uploaded to FaceBook |
| 29/01/2024 | 14.3 | Australian Local Government Association (ALGA) - 2024 General Assembly of Local | In progress | That Council ...c) submit the following motions for consideration at the ALGA conference: i) that the Federal Government provide financial support to councils, such as grant programmes, low or no interest loans, | Executive Officer, Executive Officer | 12/02/2024 Executive Officer Motions being prepared. Due for submission 29 March 2024. 16/04/2024 Executive Assistant Date for submission of motions extended to 29 April 2024. |



| Document | Item No. | Item | Status | Action Required | Assignees | Action Taken |
|------------|----------|---|-------------|---|--|---|
| | | Government: Call for Motions and Conference Attendance | | to expedite projects in renewables and energy efficient projects. ii) that funding be increased to mitigate the effects of climate change and betterment of asset replacement. | | |
| 19/02/2024 | 7 3.2 | Bike Path Extension | In progress | That Council requests an update from the Department of State Growth on the matter and provides advice to the Committee. Committee request: LLDC request NMC revisit the earlier letter from the Minister for State Growth Michael Ferguson, regarding a bike path between Longford roundabout and Pateena Road, requesting an update, including a timeline for completion, of this missing link. | Engineering Officer, Executive & Communications Officer | 13/03/2024 Executive Assistant Officer to contact the Department of State Growth as election has been called. 13/03/2024 Engineering Officer Council Officer has contacted Vanessa King, manager project delivery at the Department of State Growth and requested an update on this project. Awaiting response. 12/04/2024 Engineering Officer Response received from Luke Middleton of the Department of State Growth. The general manager has written to the Department of State Growth after receiving this response and advised that Council will continue to lobby for this path to be constructed as part of the Illawarra upgrade works to be carried out by the Department of State Growth. |
| 18/09/2023 | 13.7 | Campbell Town Swimming Pool | In progress | That Council hold a community meeting to discuss or seek interest to formulate a new Campbell Town Swimming Pool Management Committee. | Executive Assistant, General Manager | 24/01/2024 Executive Assistant Awaiting completion of review. |
| 18/03/2024 | 7 1.4 | Campbell Town Tourist Park | In progress | That Council Officers present to the Campbell Town District Forum on the proposed Campbell Town Tourist Park. | Executive & Communications Officer, Project Officer | 25/03/2024 Project Officer The consultant who prepared the feasibility assessment re the tourist park is to present to a forthcoming Campbell Town District Forum, prior to the plan going out for broader community consultation. |
| 19/02/2024 | 14.2 | Campbell Town Tourist Park | In progress | That Council: a) release the Campbell Town Tourist Park Master Plan of 19 April 2022; b) release the Campbell Town Tourist Park Preliminary Feasibility Assessment Report of January 2024; c) undertake consultation with the Campbell Town District Forum; and the wider Campbell Town Community, including the business sector; and d) a further report to Council which includes comment from the consultation process for further decision. | Project Officer | 13/03/2024 Executive Assistant Presentation to be arranged. |
| 18/03/2024 | 14.2 | Communities for Walkability: Evandale Report | In progress | That Council a) identify report recommendations and in particular, the recommendation relating to street furniture and footpath replacements for incorporation in the 2024/2025 budget for consideration. | Corporate Services Manager, Project Officer | 25/03/2024 Project Officer Council officers are identifying and costing items from the Walkability Report recommendations for inclusion in the 2024/2025 Council budget deliberations |
| 21/08/2023 | 7 1.2 | CTDF Recommendation: Community Notice Board - 1 August 2023 | In progress | That Council investigate options and costs of the construction and installation of a community notice board at Valentines Park, in Campbell Town. | Works Manager | 28/09/2023 Executive Assistant Works Manager to attend CTDF meeting on 3 October to discuss further with Committee. 04/12/2023 Executive Assistant Location to be identified. 07/03/2024 Executive Assistant Location has been identified. Previous community board ordered was cancelled by the supplier. New board to be ordered with alternate supplier. |
| 19/02/2024 | 7 2.4 | Dump Point at Honeysuckle Banks | In progress | That Council note the motion - Committee request: That the Evandale Advisory Committee be provided with an update re the progress of the proposed Dump Point and Toilet Block at Honeysuckle Banks. | Executive & Communications Officer, Works Manager | 07/03/2024 Executive Assistant DA anticipated in April 2024. Evandale Advisory Committee to be advised, and provided with a copy once lodged. |
| 21/08/2023 | 7 4.3 | LLDC Recommendation: Mill Dam - 5 July | In progress | That Council receive a report regarding the Mill Dam reserve area and future ownership thereof. | Executive Officer | 12/09/2023 Executive Assistant Meeting set for discussion on master plan for the precinct. 11/10/2023 Executive Assistant Design requested. |



| Document | Item No. | Item | Status | Action Required | Assignees | Action Taken |
|------------|----------|--|-------------|--|--|---|
| | | 2023 | | | | plan awaited. 14/02/2024 Executive Assistant Plan received. To be listed for Council Workshop. 07/03/2024 Executive Officer Matter considered by Councillors at Workshop Monday 4 March 2023. Further concept plan to be prepared and presented back to the Councillors for endorsement prior to public consultation. |
| 20/11/2023 | 7 2.2 | Longford Promotional Signs - Welcome to Longford | In progress | That Council notes the LLDC request and refers the matter to the appropriate officer. | Engineering Officer, Tourism & Events Officer | 05/12/2023 Executive Assistant Investigation to commence early 2024. 12/04/2024 Engineering Officer DSG have requested that Council review all Longford entrance signs as part of the proposal to install town signage in the Longford roundabout. Discussion with DSG around Longford entrance signage have commenced. |
| 29/01/2024 | 5 3.3 | Motion on Notice: Heritage Committee | In progress | That Council Officer's prepare a report with a view to forming a Special Committee under section 24 of the Local Government Act to establish a Heritage Committee. | Executive Officer, Executive Officer | 12/02/2024 Executive Officer Report to be presented to March 2024 meeting. 07/03/2024 Executive Officer Report delayed due to staffing resources and competing priorities. Report to be presented to a future Council meeting. |
| 29/01/2024 | 5 3.2 | Motion on Notice: Strategic Property Committee | In progress | That Council Officer's prepare a report on the notice of motion to be presented to a future Council Meeting. | Executive Officer, Executive Officer | 31/01/2024 Executive Officer Report is being prepared, to be presented to a future Council meeting. 07/03/2024 Executive Officer Report delayed due to staffing resources and competing priorities. Report to be presented to a future Council meeting. |
| 19/02/2024 | 7 4.3 | Mural Maintenance | In progress | That Council officers undertake a review of costs related to the installation and maintenance of murals. Committee request: Could the council inform the committee what the strategy is for upkeep of the murals around Perth and for the creation of future art works, such as murals on blank walls. | Executive Assistant, Works Manager | 23/02/2024 Executive Assistant Advice provided to PLDC Chair. 07/03/2024 Executive Assistant Mural artist contacted for budgeting information, awaiting response. |
| 20/11/2023 | 5 3.3 | Notice of Motion: Longford Town Hall Committee | In progress | That Council Officer's prepare a report on the notice of motion to be presented to a future Council Meeting. | Executive Officer | 24/01/2024 Executive Assistant Matter to be progressed. 12/02/2024 Executive Officer Report to be presented to March 2024 Council meeting. 07/03/2024 Executive Officer Report delayed due to staffing resources and competing priorities. Report to be presented to a future Council meeting. |
| 19/02/2024 | 5 3.2 | Notice of Motion: South Esk River Parklands, Perth | In progress | That Council modify the South Esk River Parklands, Perth - Master Plan to include a small boat ramp which can be utilized by kayaks, canoes, and small boats; and that the matter be included in the 2024/2025 budget deliberations. | Corporate Services Manager, Engineering Officer, Project & Building Compliance Manager | 12/03/2024 Executive Assistant Correspondence sent to MAST seeking comment. 12/04/2024 Engineering Officer Feedback has been received from MAST regarding a suitable location for a boat ramp and Council officers are preparing a budget allocation and considering suitable designs |
| 20/11/2023 | 5 3.2 | Notice of Motion: Workforce Planning Strategy | In progress | That the matter of preparing a Workforce Planning Strategy be listed for the 2024/2025 Budget deliberations. | Corporate Services Manager, People & Culture Business Partner | 29/11/2023 People & Culture Business Partner Quotes being sourced from consultants. 14/02/2024 Executive Assistant Officer preparing Workforce Plan. |
| 18/03/2024 | 16.1 | Parking in Coachmans Road and Saddlers Court, Evandale | In progress | That Council conduct consultation with residents of Coachmans Road and Saddlers Court to further consider parking restrictions on Sundays. | Engineering Officer, Works Manager | 25/03/2024 Executive Assistant Letter sent to residents seeking feedback. 12/04/2024 Engineering Officer Letters were sent to residents requesting a response before April 12 to the proposal to install parking signage. Five responses were received in favour of the proposal and one against. |
| 19/02/2024 | 7 2.1 | Pioneer Park Upgrade | In progress | That Council note the request - Committee request: That the Evandale | Executive & Communicat | 13/03/2024 Executive Assistant Consultation to be arranged with Committee. 11/04/2024 Executive |



| Document | Item No. | Item | Status | Action Required | Assignees | Action Taken |
|------------|----------|--|-------------|--|--|---|
| | | | | Advisory Committee be consulted on the Pioneer Park Master Plan before finalisation of the Plan. | ions Officer, Project & Building Compliance Manager, Works Manager | & Communications Officer Committee advised date to be set |
| 29/01/2024 | 14.2 | Proposed Public Shower Facilities in the Northern Midlands | In progress | That Council ... 4) And investigate the creation of a mobile shower and laundry facility, similar to Gran's van, for use throughout the municipality and/or determine whether existing facilities could service the needs in other areas of the municipality. 5) Further report to Council. | Project & Building Compliance Manager, Works Manager | 14/02/2024 Executive Assistant Report to be prepared. |
| 20/11/2023 | 7 3.5 | Provision of Public Shower Facility at Charles Berryman Reserve | In progress | That the future provision of public shower facilities at the Charles Berryman Reserve in Perth be considered as part of the investigation currently underway; advice to be provided to the Committee. | Project & Building Compliance Manager, Project Officer | 14/02/2024 Executive Assistant Report to be prepared in conjunction with 14.2 (facility for the Northern Midlands) |
| 19/02/2024 | 7 3.1 | Reduction in Speed Limit | In progress | That Council requests the Department of State Growth to carry out a review of the speed limits in Wellington and Marlborough Streets in Longford. Committee request: LLDC request NMC to approach local state members and the Minister for State Growth to reduce the speed limit on Longford's main roads being, Marlborough Street, and Wellington Street to Woolmers Lane, from 60kmh to 50kmh. | Engineering Officer, Executive & Communications Officer | 12/03/2024 Executive Assistant Letter sent to Minister. |
| 18/03/2024 | 14.4 | Review of Local District Committee Structure | In progress | That a) Council accept and endorse the further proposed changes to the Local District Committee Memorandum of Understanding as attached; and b) the Memorandum of Understanding be sent to the Local District Committee's for information; and c) this Memorandum of Understanding be effective from the commencement of the 2024-2026 membership term of Local District Committees. | Executive Assistant, Executive Officer | 22/03/2024 Executive Officer Advice of Council's decision provided to Local District Committee's, along with advice of the advertisement process (shortly to commence) for 2024-2026 terms. 16/04/2024 Executive Assistant Documentation being finalised for formal advertising. Online application forms and MOU's available on website. |
| 18/03/2024 | 7 3.2 | Speed Limit Change: Illawarra Road | In progress | That Council request Department of State Growth to reduce the speed limit from 100km/h to 90 km/h from the start of Bishopsbourne Road to the municipal boundary on Illawarra Road to bring it in line with the other section of Illawarra Road from Bishopsbourne Road to the intersection of the Perth interchange. | Engineering Officer, Executive & Communications Officer | 16/04/2024 Executive Assistant Letter drafted to be sent. 16/04/2024 Executive Assistant Committee advised of Council decision. |
| 20/03/2023 | 16.1 | Sticky Beaks Cafe Corner (cnr Wellington and Marlborough Streets): Upgrades and Safety | In progress | That the JMG report Option Two (steel bollards) be revisited and that a timeline be put in place to implement this recommendation should that be an approved solution. Further that a report be undertaken to develop a detailed analysis for the intersection and the traffic flows in the centre of Longford. | Engineering Officer, General Manager, Works Manager | 23/03/2023 Executive Assistant Meeting arranged with Garry Hills, Dept. of State Growth. 17/04/2023 Engineering Officer Council officers met with Garry Hills on March 30, 2023. The Department of State Growth has agreed to do engage a consultant to carry out an independent traffic study of the intersection. Awaiting further information from the Department of State Growth. 04/05/2023 Engineering Officer Garry Hills from the Department of State Growth has advised that they are in the process of organising and independent report on the safety of the intersection 15/06/2023 Executive Assistant Further contact |



| Document | Item No. | Item | Status | Action Required | Assignees | Action Taken |
|------------|----------|--|-----------------|--|---|---|
| | | | | | | made with DSG, requested that a timeline be provided for provision of the independent traffic study for Sticky Beaks Corner. 11/07/2023 Executive Assistant Subject to available funding, DSG have advised they have an in-principle agreement in place to review the works. 10/08/2023 Engineering Officer Council officers have requested an update on when this project will commence from the Department of State Growth and are still awaiting a response 28/09/2023 Executive Assistant Further correspondence sent to General Manager of State Roads requesting update and timeline for review. 26/10/2023 Engineering Officer Awaiting response from Department of State Growth 13/11/2023 Engineering Officer Awaiting response from State Growth 01/12/2023 Engineering Officer Awaiting response from Department of State Growth 1/12/23 14/02/2024 Executive Assistant Letter sent to Minister. |
| 29/01/2024 | 7 4.4 | Train Park | In progress | That the Train Park (Lions Train Park) be promoted as an historical park focussing largely on the history of trains in Perth and that interpretive panels be consistent with other historical signs in Perth. That the matter be investigated. | Executive Assistant | 13/03/2024 Executive Assistant Report to be prepared. |
| 18/03/2024 | 7 4.2 | Access for Cyclist to the Mill Dam & Tannery Straight Area | Not yet started | That Officers investigate the recommendation and report back to Council and the Committee. | Project & Building Compliance Manager, Works Manager | |
| 18/03/2024 | 7 1.3 | Blackburn Park | Not yet started | That it be noted that Council Officers are preparing a report for Council's consideration. | Executive & Communications Officer, Project & Building Compliance Manager | |
| 18/03/2024 | 7 1.2 | Closure of West Street | Not yet started | That the Campbell Town District Forum be advised that West Street will remain open, has adequate signage and is still serviceable. There is a commitment to complete the repairs by the end of May 2024. | Executive & Communications Officer | |
| 18/03/2024 | 15.2 | Conara Park Proposal | Not yet started | That Council accept the ownership and control of the State Growth land known as Conara Park for community purposes and restrict vehicular access to the site including the playground area. | Corporate Services Manager | |
| 18/03/2024 | 7 5.1 | Devon Hills Neighbourhood Watch and Residents' Committee: Basketball Court | Not yet started | That the Works Manager meet with the Devon Hills Neighbourhood Watch and Residents Committee at a future date to discuss the Committees concerns, and that the final decision on the installation of a basketball court in Devon Hills will be a Council decision based on the Officer's recommendation, and the Devon Hills Neighbourhood Watch and Residents Committee be advised of this. | Works Manager | |
| 18/03/2024 | 7 2.2 | Honeysuckle Banks Dump Point | Not yet started | That the Committee's request is noted by Council, and the Evandale Advisory Committee be advised that the | Executive & Communications Officer | |



| Document | Item No. | Item | Status | Action Required | Assignees | Action Taken |
|------------|----------|---|-----------------|---|--|--------------|
| | | | | Development Application for the dump point is anticipated to be lodged in April 2024 and of Council's actions in relation to excrement at the location. | | |
| 18/03/2024 | 7 2.1 | Pioneer Park Master Plan Update | Not yet started | That the Committee's request is noted by Council, and the Evandale Advisory Committee be consulted prior to the Master Plan being finalised. | Executive & Communications Officer | |
| 18/03/2024 | 7 2.3 | Pioneer Park Toilets | Not yet started | That the Evandale Advisory Committee's request be noted by Council, and Officer's provide the Committee with advice as to Council's project planning process. | Executive & Communications Officer | |
| 18/03/2024 | 15.3 | St Giles Rates Matter: 9 Nevin Street, Rossarden | Not yet started | That Council immediately commence the process to sell the property known as 9 Nevin Street at Rossarden for unpaid rates under section 137 of the LGA; and refund the amount of rates paid by St Giles. | Corporate Services Manager | |
| 18/03/2024 | 7 4.1 | Stormwater Infrastructure: Identification and Reporting of Issues | Not yet started | That Council officers investigate the matter and report to Council. | Project & Building Compliance Manager, Works Manager | |

8.12 RESOURCE SHARING SUMMARY: 01 JULY 2023 TO 30 JUNE 2024

| Resource Sharing Summary 1/7/23 to 30/6/24 As at 29/2/2024 | Units Billed | Amount Billed GST Exclusive \$ |
|--|--------------|--------------------------------|
| Meander Valley Council | | |
| Service Provided by NMC to MVC | | |
| Street Sweeping Plant Operator Wages and Oncosts | 277 | 16,228 |
| Street Sweeper - Plant Hire Hours | 277 | 17,888 |
| Total Services Provided by NMC to Meander Valley Council | | 34,116 |
| Service Provided by Meander Valley Council to NMC | | |
| Wages and Oncosts | | |
| Plumbing Inspector Services | - | - |
| Engineering Services | - | - |
| Total Service Provided by MVC to NMC | | - |
| Net Income Flow | 277 | 34,116 |
| Total Net | | 34,116 |
| Private Works and Council Funded Works for External Organisations | Hours | Amount \$ |
| Works Department Private Works Carried Out | 303 | 17,732 |
| | 303 | 17,732 |



8.13 VANDALISM

Prepared by: Jonathan Galbraith, Engineering Officer

| Incident | Location | Mar 2023 | Estimated Cost of Damages | |
|---|----------|-----------------|---------------------------|------------------|
| | | | Total to Date 2023/24 | Total 2022/23 |
| Damage to Trout Park toilets | Cressy | \$ 1,000 | | |
| Windows smashed in Lewis Street bus shelter | Longford | \$ 1,500 | | |
| Graffiti at bike track | Longford | \$ 400 | | |
| Graffiti and damage to Train park toilets | Perth | \$ 2,000 | | |
| Graffiti at Lewis Street Park | Longford | \$ 500 | | |
| TOTAL COST VANDALISM | | \$ 4,400 | \$ 21,300 | \$ 18,600 |

8.14 YOUTH PROGRAM UPDATE

Prepared by: Natalie Dell, Youth Officer

PCYC Program

Active Northern Midlands Youth- Campbell Town and Cressy

Previously held during 2020-2023 thanks to a grant with Healthy Tasmania and catering for 2907 attendees. PCYC are offering this program at Campbell Town District High School and Cressy District High School, offering games and activities that encourage physical and mental wellbeing. Young people can choose the activities they engage in.

| Session Venue | Date of Session | Attendance | Comment |
|---------------|-----------------|------------|---------------------------------|
| Campbell Town | | | |
| | 5/3 | 65 | Students glad to have PCYC back |
| | 12/3 | 55 | |
| | 19/3 | 50 | |
| | 26/3 | 30 | High Schoolers away on Camp |
| Cressy | | | |
| | 21/3 | 50 | |
| | 28/3 | 50 | |

Free2B Girls Program- Longford and Campbell Town

Free2b Girls Longford numbers have had a significant increase and currently at maximum attendance numbers. Offering a welcoming and supportive environment where girls can build positive relationships, foster friendships, and thrive in a positive space, the group operates under the guidelines of safety, tolerance, and respect.

Attendance for the month of March as follows:

| Session Venue | Date of Session | Attendance | Comment |
|---------------|-----------------|------------|------------------------|
| Campbell Town | | | |
| | | | Recommencing in Term 2 |
| Longford | | | |
| | | | Recommencing in Term 2 |

PCYC Program- Mobile Activity Centre (MAC)- Perth and Evandale

The PCYC team offers free weekly activities in Perth and Evandale with the MAC trailer. The MAC trailer is an 'outreach' of PCYC operations, extending recreational opportunities to communities. The games offer a large variety and have a lot of input from the young people. Up to 20 young people join in on the program with a focus on social inclusion, group challenges and leadership development. Attendance for the month of March as follows:

| Session Venue | Date of Session | Attendance | Comment |
|---------------|-----------------|------------|---------------------|
| Perth | | | |
| | 7/3 | 3 | |
| | 14/3 | 4 | |
| | 21/3 | 6 | |
| | 28/3 | 4 | Easter Long Weekend |



| Session Venue | Date of Session | Attendance | Comment |
|---------------|-----------------|------------|---------|
| Evandale | | | |
| | 6/3 | 7 | |
| | 13/3 | 7 | |
| | 20/3 | 7 | |
| | 27/3 | 7 | |

Reclink Program - Perth

Providing opportunities for young people to participate in activities that support health and wellbeing. Young people have the opportunity to suggest ideas for activities they would like to participate in. Activities directly offered from young people's suggestions include: Fishing, Dance and Pickleball. Reclink develops programs to meet the needs of the community to deliver better physical health, mental health and greater social inclusion for those who take part.

| Session Venue | Date of Session | Attendance | Comment |
|---------------|-----------------|------------|--|
| Perth | | | |
| | 8/3 | 4 | Tennis – first session back for Reclink. |
| | 25/3 | 12 | Fishing- very popular with young people and many parents joining in. Fish were caught! |

Meetings/Programs

Natalie Dell represents Council on the Northern Youth Coordinating Committee and the Northern Midlands Interagency Meetings.

Breakfast Club- Cressy:

The Cressy Breakfast program has been further developed liaising with the School Chaplain and Youth Officer, to provide freely available Breakfast items for 40+ students. The School has identified several young people who will benefit from participating in the cooking program. The program helps address students' health, well-being, and food security. The program provides nearly double the numbers of previous years. This program is being extremely well received by the students and School.

Quote from students:

'The best part about all of it is that I get come and help, and I get to cook with Gabi' Year 3 student.

'My favourite part of my week, I get to cook and learn so many things- I often then make these recipes at home'.
Student

'This activity is so beneficial for the student in my class that regularly participates. This is an alternative educational program and the teaching of life skills in a calm and supportive environment is exactly what the student needs and enjoys and is directly linked to her individual educational plan goals for the year.' Teacher, CDHS.

SPARK:

Program aim: To help foster leadership and support youth focused initiatives in Schools. School Representative Councils (SRC) can apply for funding of projects (up to \$300/year) to be held in their schools. Supporting education and employment opportunities for young people. Previous Schools include Longford Primary School, Cressy District High School and Campbell Town District High School. All Schools are encouraged to apply.

Milo Club Perth:

In conjunction with Catholic Care, supporting the social wellbeing Milo Club. Offering Social Inclusion for young people, activities that support their mental wellbeing and improving access to services.

Branching Out Longford:

Offering from Free2b Girls and will be recommencing in 2024 alongside the Free2b Groups. It's a small group initiative that offers a chance to connect, explore and have fun. Aimed at girls aged Grade 8-10, new people are welcome. The program was introduced in 2023 and feedback has been excellent from participants and families on the positive outcomes. The group is held in Longford weekly.



Rhythms- Perth:

Supporting Catholic Care in the delivery of Rhythm to Recover program at Perth Primary School- improving access to services and programs. Rhythm2Recovery delivers therapeutic programs and professional development, that utilize fun and engaging rhythmic musical activities to support social and emotional development. Sessions can explore various themes/topics including Bullying awareness & prevention, social & emotional learning, health & wellbeing amongst others.

Breakfast Club support:

Youth Officer has been working with Salvation Army to provide further support to Evandale Primary and Campbell Town District High Schools breakfast club, including donation of new toasters. Further support as requested. Rotary Longford has provided financial assistance to Campbell Town District High School to expand their offerings of Breakfast, approximately 50+ students are accessing Breakfast Club each session.

Leadership sessions:

Youth Officer has been working with Student Leaders at Cressy District High School running workshops focusing on leadership development. Sessions will continue throughout 2024 focusing on communication, teamwork, personal values and leadership development. Excellent feedback provided from previous students on the ‘engaging, interactive, fun and worthwhile’ sessions. This offering is open to all Schools.

Youth Fitness Program:

Working with Motivity Fitness on an upcoming Youth Fitness program to be offered in Longford. Free for young people to participate. Offering opportunities for young people to participate in activities that support their health and wellbeing, removing financial barriers to access the program. This program will be trialed in Term 2.

Party Safe:

Working with the School Nurse at Cressy District High School to plan a Party Safe program for students. Party Safe programs help to educate, empower, and equip students with information, choices and challenges around safe partying behaviors. A range of service providers will be invited to share information with students.

Youth Mental Health First Aid:

The Y offers a Youth Mental Health First Aid course, working with Cressy District High School and The Y to offer students the opportunity to participate in the training. Young people will learn how to identify signs of distress, offer initial help, and contribute to a more compassionate and mentally resilient community. The Y’s programs are open to all Schools.

8.15 INTEGRATED PRIORITY PROJECTS & STRATEGIC PLANS UPDATE

Prepared by: Maree Bricknell, Corporate Services Manager & Lorraine Green, Project Officer

CURRENT AT 25 MARCH 2024

INTEGRATED PRIORITY PROJECTS PLAN:

| Project | Status | Budget 2023-24 | \$ | Scheduled | |
|--|--------|---|--|-----------|---|
| 1 Progress: Economic health and wealth - grow and prosper | | | | | |
| <i>Foundation Projects</i> | | | | | |
| 4.1 Main Street Upgrades: Campbell Town, Longford & Perth | Gov | Campbell Town 2022 Election Commitment secured through the Priority Community Infrastructure Program (PCIP) DA approved. | Budget allocation 2023-24 plus contribution from \$8m Federal Govt Election Commitment 2022. | 2,450,000 | Finalising tender documentation, Awaiting State Growth Permit |
| | Gov | Longford DA submitted. | Budget allocation 2023-24 from Federal Govt Election Commitment 2019. Federal funding must be expended by 30 June 2025 at the latest. | 1,793,628 | DA not approved at November Funds proposed for reallocation to a shared pathway not approved. Council advice as to the way forward awaited. |



| Project | | Status | Budget 2023-24 | \$ | Scheduled |
|---|--|--------|--|---|---|
| | | C&D | Perth 2022 Election Commitment secured through the PCIP DA approved. | Contribution from \$8m Federal Govt Election Commitment 2022. | 1,641,000 Finalising tender documentation. Stormwater Stage, 95% Complete |
| 4.1. | <i>Longford Memorial Hall Upgrade</i> | Gov | Work progressing: milestone report to activate second grant instalment submitted and approved | Federal Govt Election Commitment 2019; Local Roads and Community Infrastructure allocation confirmed | 3,109,479 Complete – hand over now undertaken except for the BBQ shelter replacement. |
| 4.4 | <i>TRANSLink Intermodal Facility</i> | Gov | Included in NMC Priority Projects document. Business Case and application submitted 20 November 2023 to secure the 2022 Election Commitment. Funding secure and funding agreement being finalised.. Approved by NTDC as a Northern Tas Priority Project. | Federal Election commitment of \$5m for planning stage. No Council funded Budget allocation 2023-24. Further \$30m commitment subject to planning stage. | 5,000,000 Business Case for the first \$5 million submitted. Funding agreement being negotiated. |
| Enabling Projects | | | | | |
| 5.1 | <i>Perth Sports Precinct & Community Centre</i> | Gov | Concept master plan developed October 2020. Included in NMC Priority Projects document. | Valuation received. No budget allocation 2023-24 staff resources only. | Nominated as a Project of Regional Priority |
| 5.1 | <i>Ben Lomond Public Shelter Development</i> | Gov | Feasibility Study: Investment in Ben Lomond Ski Field Northern Tasmania Included in NMC Priority Projects document. Govt has completed new public shelter. Government has committed to development of a master plan. | No allocation 2023-2024, staff resources only to support grant funding applications. | Not scheduled at this stage. |
| 5.3 | <i>Campbell Town – Town Hall Sale or Lease</i> | Gov | Agent appointed – all offers to be presented to Council. | | TPC decision received 5 April 2024 approving the draft amendment. Consider offers as presented. |
| 5.3 | <i>Longford Library & exhibition Building on the Village Green</i> | Gov | Longford Motor Sport Museum Included in NMC Priority Projects document. | No budget allocation staff resources only. | Not scheduled. Motorama event moving from Woolmers to Symmons Plains Race Track. |
| 5.3 | <i>Power Undergrounding in Evandale, Longford & Perth</i> | Works | Awaiting funding streams to come available. Included in NMC Priority Projects document. | No budget allocation staff resources only. | Not scheduled at this stage. |
| 5.4 | <i>Subdivisions (several – Cressy, Evandale, Longford & Perth)</i> | C&D | Council to identify opportunities to provide infrastructure and secure funding. Included in NMC Priority Projects document. | Drainage easement secured at Evandale. Detention basin secured at TRANSLink. | Detention works not scheduled at this stage. |
| 2 People: Cultural and society – a vibrant future that respects the past | | | | | |
| Enabling Projects | | | | | |
| 5.1 | <i>Recreation Ground Upgrades)</i> | Gov | Campbell Town, Evandale and Cressy NMC Priority Projects document. Funding to be sought for oval upgrades. | | Not scheduled at this stage. |
| | | Gov | Cressy Recreation Ground Cricket Australia & State Govt funding secured towards the upgrade of the practice facility, car park and dump point. | Budget allocation in 2023-24 Budget | 115,000 Completed. |



| Project | | Status | Budget 2023-24 | \$ | Scheduled | |
|--|--|--------|---|---|-----------|---|
| | | | Perth Recreation Ground Amenities, topdressing, cricket net upgrade. | Cricket Australia grant of \$30,000 secured towards cricket nets upgrade. | 135,000 | Completed. |
| | | | Longford Recreation Ground Irrigation system install and preparation for 2 nd ground. | | 255,000 | Completed. |
| 5.1 | <i>Swimming Pool Upgrades (several)</i> | Gov | Covering of Campbell Town & Cressy Swimming Pools Included in NMC Priority Projects document. | No allocation 2023-24 staff resources only. | - | Not scheduled at this stage. |
| | | Gov | Cressy: Solar system replacement Ross: Pool operation to continue (as per the current funding model) whilst structurally/operationally safe to do so. | Allocation 2023-24 Budget allocation 2023-24 towards WHS issues. | 50,000 | Completed prior to season opening. |
| 5.2 | <i>Shared Pathways</i> | Gov | Applications submitted to Growing Regions Program and Better Active Transport Tas program. Included in NMC Priority Projects document. Hobart Road shared pathway submitted to NTDC as a Northern Tas Priority Project. | Funding secured through the Better Active Transport Tas grant program: Growing Regions Program Expression of Interest successful – full application submitted December 2023. Outcome awaited, | | Design stage. Nominated as a Project of Regional Priority . |
| 4 Place: Nurture our heritage environment | | | | | | |
| Foundation Projects | | | | | | |
| 4.2 | <i>Perth South Esk River Parklands</i> | Gov | Building Better Regions Fund grant secured towards the extension of the walkway, installation of footbridge and BBQ. Included in NMC Priority Projects document. | Footbridge and pathways completed. Acquittal report approved by funding body. | | Completed. |
| 4.3 | <i>Sheepwash Creek Corridor & Open Space</i> | Gov | Grants secured for major new/ improved infrastructure. Included in NMC Priority Projects document. | Commonwealth Government Disaster Ready funding successfully sought. | 3,700,000 | Scheduled. |
| 4.5 | <i>Municipal Tree Planting Program</i> | | Annual program being implemented. Included in NMC Priority Projects document. | Budget allocation 2023-2024. | 100,000 | Ongoing. |
| Enabling Projects | | | | | | |
| 5.1 | <i>Conara Park Upgrade</i> | Gov | Concept prepared: awaiting funding opportunities. Included in NMC Priority Projects document. | No budget allocation staff resources only. Renegotiating with State Growth. | - | Agreement for Council to take control of Park, and improve as funds permit. |
| 5.3 | <i>Redevelop Bartholomew Park Cressy</i> | Gov | Liaising with Local District Committee to establish/prepare plans for upgrade. | Budget allocation 2023/2024. | 100,000 | During 2023/24. |

- Open Spaces and Active Infrastructure Grants Programs: soccer field and half-basketball courts – Grant funding applications submitted. Open Spaces funding secured for 4 half basketball courts and a playground.
- Laycock Street Park LRCI funding allocation approved – scheduled in 2023/24 budget period.
- Ross Men’s Shed Extension: Grant Agreement signed.
- Napoleon Street Park – application submitted for Open Spaces Grant Round Two – outcome awaited.
- Longford Community/Neighbourhood House – lobbying State Government.
- Longford Caravan Park Amenities – under construction.
- Seccombe Street Reserve Raised Pavement Platform – Vulnerable Road User grant of \$50,000 secured – work scheduled in 2023/24 budget period.
- Ross Recreation Ground: applications submitted for upgrade of the clubroom changerooms, and development of a junior practice facility and storage shed. Outcomes awaited.



- New Australian Grants Program 'Play Our Way Program – More Opportunities for Women and Girls in Sport: possible application for a soccer field at the Longford Recreation Ground.

8.16 TOURISM & EVENTS AND HERITAGE HIGHWAY TOURISM REGION ASSOCIATION (HHTRA) UPDATE

Prepared by: *Fiona Dewar, Tourism and Events Officer*

Tourism update:

- Events:
 - Assist event organisers with queries and advice regarding Council's Round 1 of Event Grants.
 - Liaise with event organisers re planning and information required, assist those seeking funding and in-kind support. Provide assistance to event organisers to fulfil Council compliance requirements.
 - Update and distribute "What's On" events list.
 - Update NMC website calendar.
 - Share electronic flyers for upcoming events to the statewide Yellow i Visitor Information network, and the five visitor centres in the Northern Midlands for display on their boards and counters, and to the HHTRA Management Group to share with relevant local communities, businesses, notice boards etc.
 - Progress ANZAC Day road closure procedures and event compliance with organisers.
- Northern Midlands Visitor Centres Group:
 - 26.3.24. Facilitate Northern Midlands Visitor Centres Group half-yearly meeting, at Campbell Town Museum and Visitor Centre. Special guest at this meeting was the Executive Officer of Tasmanian Visitor Information Network providing valuable insight into the network, acknowledging the value provided by the VC volunteers enhancing the visitor experience, providing updates on TVIN activities, relationships and actions with tourism agencies, tourism data, Discover Tasmania app, ATDW, annual forum, and more.
 - Disseminate information from TVIN.
 - Disseminate updates from emergency alert agencies, DSG roadworks updates, etc.
- Industry, Interpretation, Other Projects:
 - 26.3.24. Attend Tourism Tasmania Off-Season Industry Update function at Perth.
 - Assist creators of South Esk River birds interpretation board.
 - Updating information on map sign at the Train Park.
 - Voices from the Graves performances – assist to promote for Tourism Tasmania's 2024 Off-Season campaign.

HHTRA update:

- Ongoing marketing activities include website blog posts and social media. HHTRA outsource digital marketing activities and webpage maintenance to Destination Southern Tasmania. The services provided include social media management, blog content writing, and reporting. The program includes blog and linked social media gallery, facebook and Instagram original posts, moderation and engagement. Ensuring the social profiles remain visible, repurposing content related to the Heritage Highway region, monitoring the #midlandstasmania.
- Administrative tasks.
- Prepare for workshop on 10.4.24.

8.17 ROSS RECREATION GROUND UPGRADE OPPORTUNITIES

Prepared by: *Lorraine Green, Project Officer*

Council Officers are working to progress the implementation of the recommendations of the Ross Recreation Ground Master Plan.

Tasmanian Active Infrastructure Program

An application was made to the 2023-2024 Tasmanian Active Infrastructure Program for funding towards the upgrade of:

- The clubroom's changerooms to create two inclusive changerooms with adjoining separate shower cubicles (three) and separate toilet cubicles (three),
- The externally accessed toilets to create a separate male and female block with five separate toilet cubicles in each,
- The ground's equipment storage facility.

The total project has been costed at \$1,055,832 GST exclusive. Council has requested the maximum grant of \$500,000 towards the project. Council would be required to provide \$555,832 towards the project. It is anticipated the outcome of the grant application should be known before the end of the financial year.



Australian Cricket Infrastructure Fund

An application was submitted to the 2023-2024 Australian Cricket Infrastructure Fund for funding towards the development of a cricket practice facility (a hit-up wall and associated concrete slab with synthetic turf surface). It is proposed that the hit-up wall is the end wall of the new equipment storage facility.

The cost of the project was estimated as \$61,028 in February 2024. Council was eligible to apply for 50% of the project cost, with the maximum request set at \$40,000. Hence Council applied for \$30,514, and committed to including \$30,514 towards the project in the 2024/2025 Budget deliberations. It is anticipated the outcome will be known by June 2024.

ATTACHMENTS

Nil

8.18 LOCAL GOVERNMENT ASSOCIATION OF TASMANIA: 14 MARCH 2024 MEETING

Prepared by: Gail Eacher, Executive Assistant

The following two motions were submitted for consideration at the Local Government Association of Tasmania general meeting held on 14 March 2024:

1) Flood Mapping

That LGAT lobby the State Government to:

- a) provide an accessible online user interface for purchasers, residents and developers to all available flood mapping in populated areas in Tasmania;
- b) assist Tasmanian councils to flood map low lying land, inclusive of climate change impact, so the effect flooding could have on property, including future developments, renovations and subdivisions is known statewide; and
- c) require all councils to include flood mapping in the issuance of any Form 337 and any other such forms as appropriate.

2) Rate Equivalent Payments

That LGAT lobby the State Government:

- a) To amend legislation to include electricity generation and storage plant and equipment in capital valuation (as occurs in Victoria) and to allow energy sector developments to make appropriate payments in lieu of rates under a regulated formula subject to indexation consisting of a fixed payment per site and a variable payment based on installed capacity.
- b) That applicable developments subject to the rating policy amendments will include all current electricity generation and storage developments under existing technologies, as well as future generation and storage developments under existing and new technologies.
- c) Consider the means by which Councils located within reasonable proximity of energy sector developments in unincorporated areas that impact infrastructure and service provision are appropriately compensated via similar payment arrangement to ensure ratepayers are not financially impacted by these developments.

Part c) of the Rate Equivalent Payments motion was amended as follows:

- c) Where a Council's infrastructure and service provision is impacted by energy sector developments, consider the means for appropriate compensation via similar payment arrangements to ensure ratepayers are not financially impacted.

The LGAT membership supported both Council's motions (as amended).

ATTACHMENTS

Nil



9 PUBLIC QUESTIONS AND STATEMENTS

PUBLIC QUESTIONS AND STATEMENTS

Regulation 31 of the *Local Government (Meeting Procedures) Regulations 2015* makes provision for Public Question Time during a Council meeting.

Public question time is to commence at approximately 5:30pm and is to be conducted in accordance with the following guidelines:

- At each Council Meeting up to 20 minutes, or such longer period as Council may determine by resolution at that meeting, is to be provided for persons at the meeting to ask questions.
- A person seeking to ask a question must firstly identify himself or herself by stating their name and the town they reside in.
- If more than one person wishes to ask a question, the Mayor is to determine the order in which those questions are asked.
- Questions must be directed to the Mayor who shall answer or direct the question to the appropriate Councillor or Council Officer. A question will be answered if the information is known otherwise taken on notice and responded to in writing within 10 working days.
- Questions should preferably be in writing and provided to the General Manager 7 days prior to the Council Meeting.
- A person is entitled to ask no more than 2 questions on any specific subject. If a person has up to two questions on several subjects, the Mayor may defer those questions until other questions have been asked and refer back to that person only if time permits.
- Each submission speaker is limited to a maximum of 3 minutes.

PUBLIC QUESTIONS

Mayor Knowles declared an interest and left the meeting at 5.32pm.

Questions on notice have been received from:

Mr Stewart Lowe, Acton Park re: Gipps Creek Road (submitted to Council on 11 April 2024)

Question:

Can Council please place a NMC road sign at the start of the Gipps Creek Road as a gesture of good faith in repairing the damage done by the illegal closure of this public highway in your municipality?

Answer (Des Jennings – General Manager)

Yes, Council can install a sign for the Gipps Creek Road which has not been closed.

Question:

Can Council please explain how a local public highway called the Gipps Creek (User) Road has been closed for twenty years despite Council not closing it under the only statutory provision available (i.e. Section 14 of the *Local Government (Highways) Act 1982*)?

Answer (Des Jennings – General Manager)

To the best of Council's knowledge, Council has not closed the Gipps Creek Road pursuant to section 14 of the *Local Government (Highways) Act 1982*.

The Gipps Creek Road comprises of predominantly forestry roads (Council maintains approximately 3.8km of the western end of Gipps Creek Road which intersects with Storys Creek Road), private land ownership, Crown Land Reserve Roads running through a number of private properties and ends at the property boundary for 'Kingston', but does not travel through the Kingston property.



Council Officer's will investigate the road status further and provide a written response, including an area map, to Mr Lowe to clarify where the Gipps Creek Road is and ownership ie Reserve Roads.

Any Reserve Roads are a matter for Crown to deal with and to the best of Council's knowledge, affected property owners can obtain access on the Reserve Roads via a licence agreement with Crown Law directly.

Mayor Knowles returned to the meeting at 5.39pm

Question/Statement without notice from:

Mr Seiboth, Perth re: Truck Parking

Mr Seiboth made the following statements, and circulated an email from Council addressed to himself dated 2 May 2023:

- *that he has made an Equal Opportunity complaint against the General Manager*
- *that he wished to get rid of the truck parking at 8 Seccombe Street*
- *following the email, 2 weeks later he received advice that the matter had been closed*
- *he had submitted Statutory Declarations to the General Manager this year going back November 2022*
- *he has a letter from the planning manager dated back before the General Manager closed the matter, the email advised that the recipient had ignored the notice and it was now a legal matter*
- *Planning officer advised that the outcome is to have no trucks on 8 Seccombe Street*
- *received an email 2 weeks later saying the legal matter had been closed*
- *the correspondence only talked about the statutory declarations put in this year, not prior to 2022 with the truck coming in and out.*
- *the truck owner/operator is not a resident.*
- *he queried why the legal proceedings had been wiped out from 2022.*

Given the allegations made by Mr Seiboth, no response was provided.

Following Item 9. Public Questions and Statements, Council considered items from 7.1.2 to 8.18 listed in the Agenda for the meeting.



10 COUNCIL ACTING AS A PLANNING AUTHORITY

No action required.

11 PLANNING REPORTS

No Planning reports included in this Council meeting agenda for Council's consideration.

12 COUNCIL ACTING AS A PLANNING AUTHORITY: CESSATION



13 COMMUNITY & DEVELOPMENT REPORTS

13.1 DEVELOPMENT SERVICES: MONTHLY REPORT

Responsible Officer: *Des Jennings, General Manager*

MINUTE NO. 24/0136

DECISION

Cr Adams/Cr Terrett
That the report be noted.

Carried Unanimously

Voting for the Motion:

Mayor Knowles, Deputy Mayor Lambert, Cr Adams, Cr Andrews, Cr Archer, Cr Brooks, Cr Goss and Cr Terrett

Voting Against the Motion:

Nil

RECOMMENDATION

That the report be noted.

1 PURPOSE OF REPORT

The purpose of this report is to present the Development Services activities as at the month's end.

2 DEVELOPMENT SERVICES REPORTING

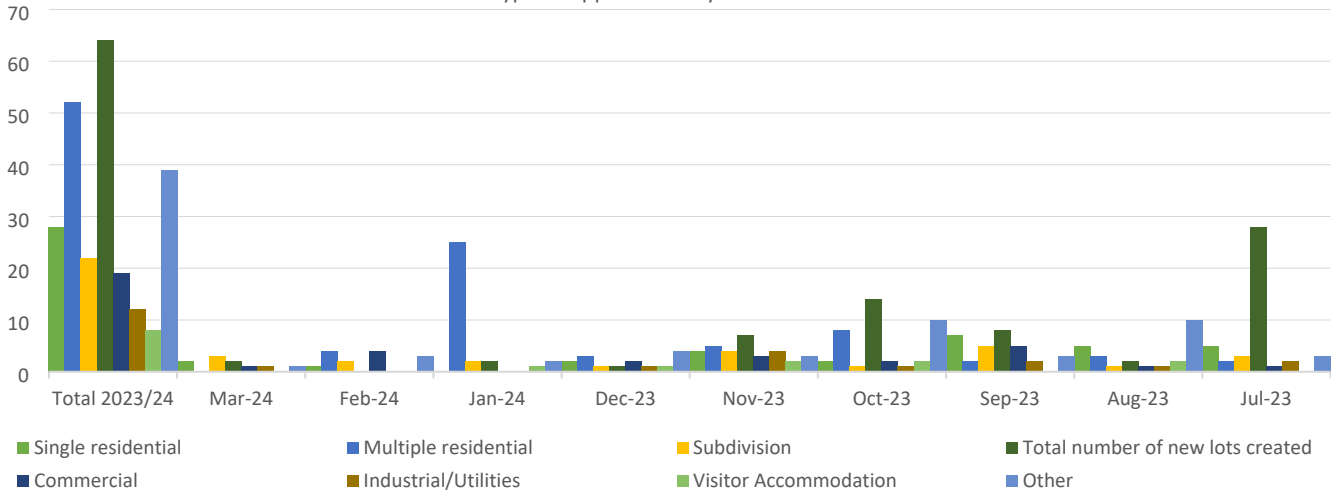
2.1 Planning Decisions

| | 2021/20 22 | 2022/ 2023 | Total YTD | July | Aug | Sep | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May | June |
|---|---------------|---------------|--------------|------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|------|
| Number of valid applications | 254 | 195 | 82 | 16 | 13 | 11 | 12 | 7 | 3 | 8 | 5 | 7 | | | |
| Applications on STOP for further information | | | | 66 | 62 | 53 | 59 | 31 | 30 | 50 | 42 | 46 | | | |
| Single residential | 36 | 48 | 28 | 5 | 5 | 7 | 2 | 4 | 2 | 0 | 1 | 2 | | | |
| Multiple residential | 92 | 31 | 52 | 2 | 3 | 2 | 8 | 5 | 3 | 25 | 4 | 0 | | | |
| Subdivision | 37 | 34 | 22 | 3 | 1 | 5 | 1 | 4 | 1 | 2 | 2 | 3 | | | |
| Total number of new lots created | 91 | 203 | 64 | 28 | 2 | 8 | 14 | 7 | 1 | 2 | 0 | 2 | | | |
| Commercial | 37 | 27 | 19 | 1 | 1 | 5 | 2 | 3 | 2 | 0 | 4 | 1 | | | |
| Industrial/Utilities | 30 | 12 | 12 | 2 | 1 | 2 | 1 | 4 | 1 | 0 | 0 | 1 | | | |
| Visitor Accommodation | 10 | 8 | 8 | 0 | 2 | 0 | 2 | 2 | 1 | 1 | 0 | 0 | | | |
| Total permitted | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | | |
| Total discretionary | 10 | 7 | 8 | 0 | 2 | 0 | 2 | 2 | 1 | 1 | 0 | 0 | | | |
| Other (includes all residential development on existing dwellings [alterations/ additions, sheds, solar, fences, pools etc.]) | 99 | 85 | 39 | 3 | 10 | 3 | 10 | 3 | 4 | 2 | 3 | 1 | | | |
| Total No. Applications Approved: | 273 | 228 | 142 | 13 | 21 | 23 | 21 | 22 | 11 | 10 | 13 | 8 | | | |
| Total Permitted: | 36 | 33 | 12 | 1 | 0 | 2 | 3 | 0 | 1 | 2 | 2 | 1 | | | |
| Average Days for Permitted | 17.25 | 11 | 18.5 | 22 | - | 13 | 11 | | 5 | 27 | 9 | 22 | | | |
| Days allowed for approval by LUPAA | 28 | 28 | 28 | 28 | 28 | 28 | 28 | 28 | 28 | 28 | 28 | 28 | | | |
| Total Exempt under IPS: | 84 | 83 | 74 | 23 | 2 | 4 | 16 | 7 | 4 | 6 | 8 | 4 | | | |
| Total Refused: | 16 | 5 | 4 | 1 | 0 | 0 | 1 | 1 | 0 | 1 | 0 | 0 | | | |
| Total Discretionary: | 239 | 198 | 130 | 12 | 21 | 21 | 18 | 22 | 10 | 8 | 11 | 7 | | | |
| Average Days for Discretionary: | 37.33 | 33.3 | 33.11 | 32 | 30 | 32 | 32 | 35 | 28 | 41 | 33 | 35 | | | |
| Days allowed for approval under LUPAA: | 42 | 42 | 42 | 42 | 42 | 42 | 42 | 42 | 42 | 42 | 42 | 42 | | | |
| Total Withdrawn: | 20 | 39 | 31 | 2 | 2 | 1 | 4 | 3 | 11 | 2 | 3 | 3 | | | |

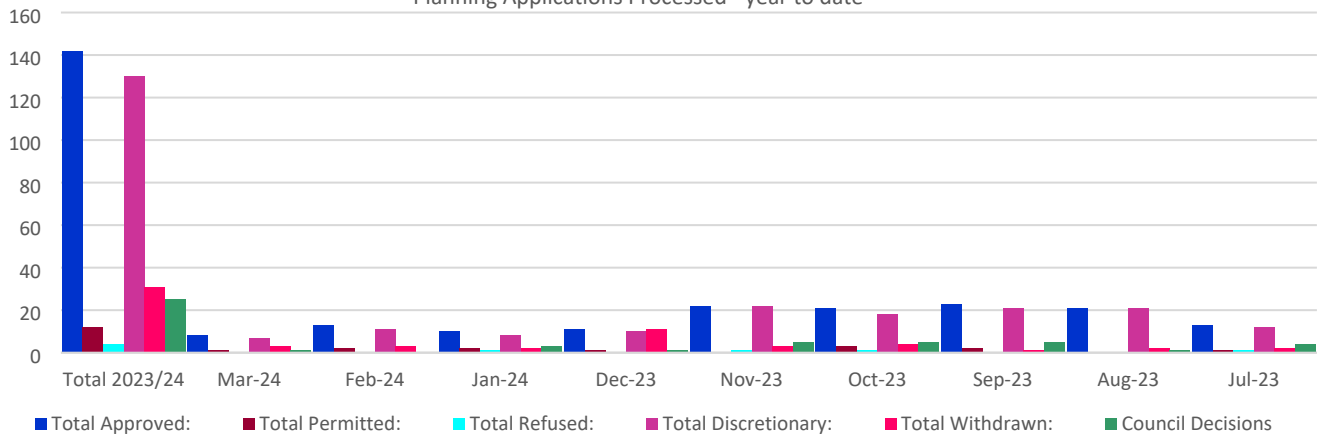


| | 2021/20 22 | 2022/ 2023 | Total YTD | July | Aug | Sep | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May | June |
|---------------------------------|---------------|---------------|--------------|------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|------|
| Council Decisions | 41 | 36 | 25 | 4 | 1 | 5 | 5 | 5 | 1 | 3 | 0 | 1 | | | |
| Appeals lodged by the Applicant | 9 | 6 | 2 | 0 | 0 | 0 | 1 | 0 | 0 | 1 | 0 | 0 | | | |
| Appeals lodged by third party | 1 | 2 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | | |

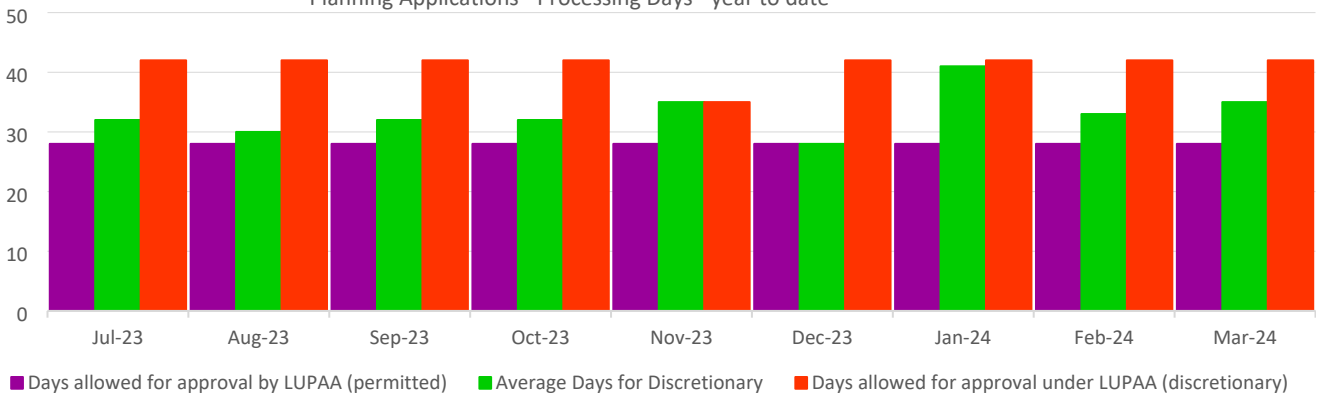
Type of Applications - year to date



Planning Applications Processed - year to date



Planning Applications - Processing Days - year to date



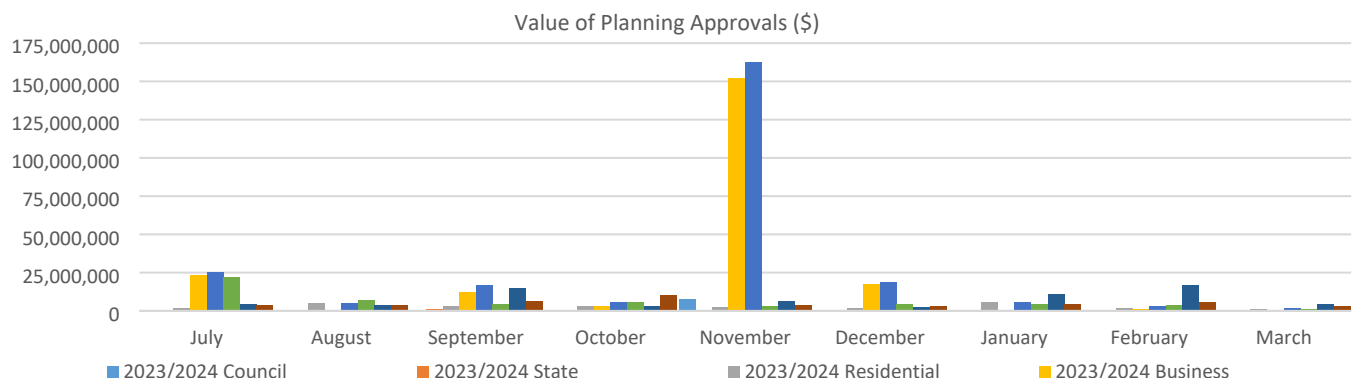
| Project | Details | Address | Applicant | No of LUPAA days | Perm / Disc / Exempt |
|----------------------------|---|--|----------------|------------------|----------------------|
| DELEGATED DECISIONS | | | | | |
| PLN-24-0015 - 1 | NEW Dwelling & Shed (S7.0 Perth SAP, C16.0 Safeguarding Airports) | 20A Cromwell Street, Perth TAS 7300 | Ms Erin Spicer | | A |
| PLN-22-0164 - 1 | Multi-tenancy Warehouse (Translink SAP - Area 6), ANEF Contours) | 86 Evandale Road (with access over CT180213/3 and CT150770/1), Western Junction TAS 7212 | 6ty° Pty Ltd | | A |



| Project | Details | Address | Applicant | No of LUPAA days | Perm / Disc / Exempt |
|--------------------------------------|---|---|----------------------------|------------------|----------------------|
| PLN-24-0009 | 2 LOT SUBDIVISION (1 with dwelling, 1 vacant) (S6.0 Longford SAP, C13.0 Bushfire Prone Area, C16.0 Safeguard Airports, C7.0 Natural Assets, C9.0 Attenuation) | 61 Weston Street, Longford TAS 7301 | Woolcott Surveys | 37 | D |
| PLN-24-0013 | Re-Subdivision 3 lots to 2 (C13.0 Bushfire Prone, C7.0 Natural Assets, C16.0 Safeguard Airport) | Marathon, 1503 Deddington Road, Deddington TAS 7212 | Radian Surveying Pty Ltd | 42 | D |
| PLN-24-0015 | NEW Dwelling & Shed (S7.0 Perth SAP, C16.0 Safeguarding Airports) | 20A Cromwell Street, Perth TAS 7300 | Ms Erin Spicer | 29 | D |
| PLN-24-0020 | Workers Accommodation (4br dwelling) (C13.0 Bushfire Prone Area, C16.0 Safeguarding Airports) | Strathmead, Elphinstone Road, Cressy TAS 7302 | Ms Sophie Greenacre | 35 | D |
| PLN-24-0021 | 2 Lot Subdivision (S7.0 Perth SAP, C16.0 Safeguard Airports, C13.0 Bushfire-Prone) | 64-80 Fairtlough Street, Perth TAS 7300 | Cohen & Associates Pty Ltd | 37 | D |
| PLN-24-0022 | Shipping Container 40''' Storage (Rural Living C, Safeguard Airports, Bushfire Prone) | 51 Waterloo Street, Ross TAS 7209 | Mr Barry Sadlier | 28 | D |
| PLN-24-0025 | FIRE MAIN UPGRADE - (Campbell Town SAP) | 118 and 106-116 Bridge Street, Campbell Town TAS 7210 | JMG Engineers | 22 | P |
| COUNCIL DECISIONS | | | | | |
| PLN-23-0235 | Removal of Radiata Pine Tree line to accommodate approved Civil Hydraulic design and allow for future development zone (Translink SAP) | Approved Lot 6 Evandale Road (Folio of the Register 185373/301)(adjacent to Translink Ave South), Western Junction TAS 7212 | Bison Construction Pty Ltd | 42 | C |
| COUNCIL DECISIONS - REFUSAL | | | | | |
| DELEGATED DECISIONS - REFUSAL | | | | | |

2.2 Value of Planning Approvals

| | Current Year | | | | 2023/2024 | 2022/2023 | 2021/2022 | 2020/2021 |
|---------------------|------------------|------------------|-------------------|--------------------|--------------------|-------------------|-------------------|-------------------|
| | Council | State | Residential | Business | Total | Total | Total | Total |
| July | 35,000 | 0 | 1,947,265 | 23,500,000 | 25,482,265 | 21,899,020 | 4,380,747 | 3,377,500 |
| August | 0 | 0 | 4,968,200 | 210,000 | 5,178,200 | 7,155,844 | 3,781,274 | 3,709,500 |
| September | 0 | 1,300,000 | 3,088,664 | 12,115,000 | 16,503,664 | 4,097,900 | 14,817,000 | 6,189,000 |
| October | 0 | 0 | 2,912,210 | 2,650,000 | 5,562,210 | 5,353,500 | 2,638,795 | 9,987,000 |
| November | 7,800,000 | 0 | 2,441,200 | 152,115,000 | 162,356,200 | 3,023,616 | 6,052,219 | 3,281,226 |
| December | 0 | 0 | 1,369,000 | 17,020,000 | 18,389,000 | 4,154,613 | 2,319,458 | 2,617,240 |
| January | 10,000 | 0 | 5,245,000 | 0 | 5,255,000 | 4,366,000 | 10,548,446 | 4,413,100 |
| February | 5,000 | 200,000 | 1,690,000 | 1,015,000 | 2,910,000 | 3,551,367 | 16,541,550 | 5,788,780 |
| March | 0 | 260,000 | 1,210,000 | 25,000 | 1,495,000 | 1,238,500 | 4,459,000 | 2,914,596 |
| YTD Total | 7,850,000 | 1,760,000 | 24,871,539 | 208,650,000 | 243,131,539 | 54,840,360 | 65,538,489 | 42,277,942 |
| Annual Total | | | | | | 76,384,582 | 91,715,427 | 64,878,708 |



2.3 Matters Awaiting Decision by TASCAT & TPC

| TASCAT | TASMANIAN CIVIL AND ADMINISTRATIVE TRIBUNAL |
|-------------|--|
| PLN-23-0086 | Appeal P2023/122. 26A Tannery Road, appeal against Council's refusal of application for 24 hour vehicle fuel sales. Preliminary conference held 13 November 2023. Mediation being undertaken. Hearing set for 8 March 2024 adjourned. TASCAT adjourned the hearing with a teleconference held on 1 March 2024. Hearing listed for 6 June 2024. |
| PLN-23-0210 | Appeal P2024/15. 7 Bedford Street, Campbell Town. Appeal against Council's refusal of an application for 5 multiple dwellings. Preliminary conference held 23 February 2024. Mediation being undertaken. |



| TASCAT | | TASMANIAN CIVIL AND ADMINISTRATIVE TRIBUNAL |
|--------------------|---|---|
| Decisions received | | |
| - | - | |

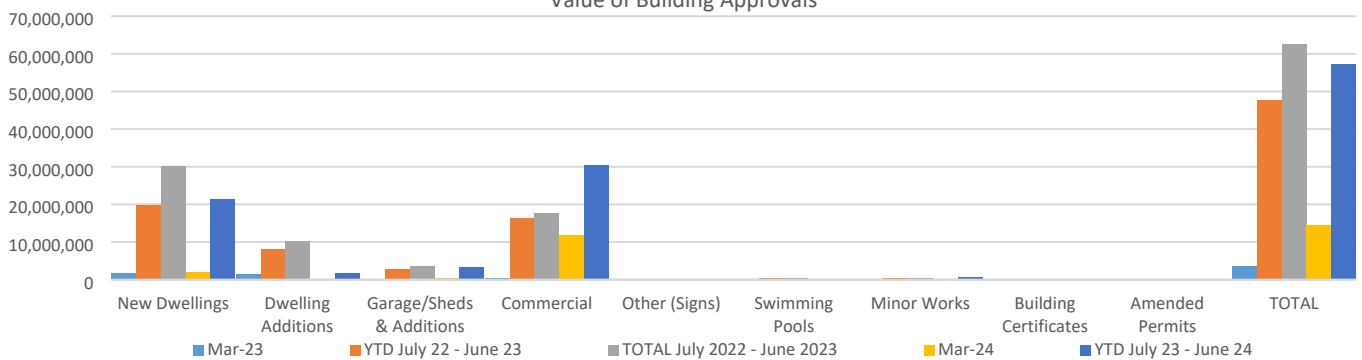
| TPC | | TASMANIAN PLANNING COMMISSION |
|--------------------|---|-------------------------------|
| Decisions Received | | |
| PLN-23-0164 | Draft Amendment 10/2023 for site specific qualification to add General Retail and Hire "if for market and directly associated with the Evandale Market" as a discretionary use in the General Residential zone, if on part of folio of the Register 141412/1. Certified by Council on 16 October 2023. On public notification until 28 November 2023. Representation received and considered at Council meeting of 11 December 2023. Council's view on the representation sent to the TPC. TPC held a hearing 19 March 2024. TPC decision received 15 April 2024 approving the draft amendment. | |
| PLN-23-0177 | Draft Amendment 12/2023 to rezone to 75-77 High Street, Campbell Town to General Business. TPC was advised on 11 January 2024 of no representations to the draft amendment. TPC decision received 5 April 2024 approving the draft amendment. | |

2.4 Building Approvals

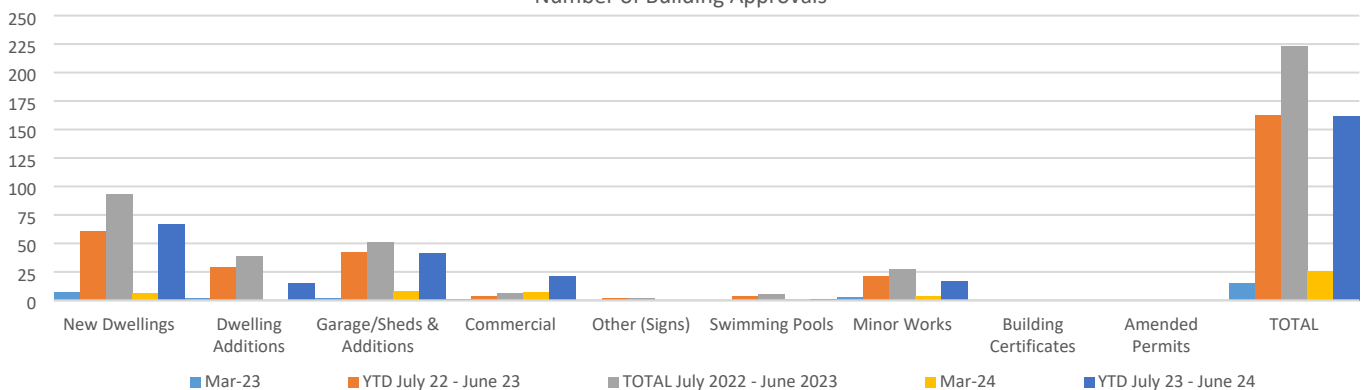
The following table shows a comparison of the number and total value of building works for 2022-2023 and 2023-2024.

| | YEAR: 2022-2023 | | | | YEAR | | YEAR: 2023-2024 | | | |
|--------------------------|-----------------|------------------|---------------|-------------------|-----------------------|-------------------|-----------------|-------------------|---------------|-------------------|
| | Mar 2023 | | YTD 2022-2023 | | July 2022 - June 2023 | | Mar 2024 | | YTD 2023-2024 | |
| | No. | Total Value | No. | No. | No. | Total Value | No. | Total Value | No. | No. |
| | \$ | | | | \$ | | \$ | | | |
| New Dwellings | 7 | 1,685,000 | 61 | 19,762,005 | 93 | 30,059,415 | 6 | 1,961,762 | 67 | 21,309,496 |
| Dwelling Additions | 2 | 1,512,000 | 29 | 8,041,630 | 39 | 10,252,722 | 0 | 0 | 15 | 1,740,400 |
| Garage/Sheds & Additions | 2 | 101,000 | 42 | 2,752,957 | 51 | 3,583,957 | 8 | 416,000 | 41 | 3,204,834 |
| Commercial | 1 | 317,000 | 4 | 16,317,000 | 6 | 17,742,000 | 7 | 11,765,214 | 21 | 30,395,214 |
| Other (Signs) | 0 | 0 | 2 | 82,945 | 2 | 82,945 | 0 | 0 | 0 | 0 |
| Swimming Pools | 0 | 0 | 4 | 296,000 | 5 | 374,750 | 1 | 89,000 | 1 | 89,000 |
| Minor Works | 3 | 71,792 | 21 | 397,368 | 27 | 481,351 | 4 | 139,541 | 17 | 625,314 |
| Building Certificates | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Amended Permits | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| TOTAL | 15 | 3,686,792 | 163 | 47,649,905 | 223 | 62,577,140 | 26 | 14,371,517 | 162 | 57,364,258 |
| Inspections | | | | | | | | | | |
| Building | 0 | | 9 | | 10 | | 0 | | 4 | |
| Plumbing | 50 | | 217 | | 280 | | 37 | | 313 | |

Value of Building Approvals



Number of Building Approvals





2.5 Planning, Building & Plumbing Compliance – Permit Review

Below are tables of inspections and action taken for the financial year.

| Planning Permit Reviews | This Month | 2023/2024 | Total 2022/2023 |
|--|------------|-----------|-----------------|
| Number of Inspections | 7 | 49 | 79 |
| Property owner not home or only recently started | | | |
| Complying with all conditions / signed off | 2 | 9 | 1 |
| Not complying with all conditions | | | |
| Re-inspection required | 5 | 34 | 64 |
| Notice of Intention to Issue Enforcement Notice | | | 5 |
| Enforcement Notices issued | | | 1 |
| Enforcement Orders issued | | | |
| Infringement Notice | | | |
| No Further Action Required | | 6 | 14 |
| Building / Plumbing Permit Reviews | This Month | 2023/2024 | Total 2022/2023 |
| Number of Inspections | | 24 | 29 |
| Property owner not home or only recently started | | | |
| Complying with all conditions / signed off | | 4 | |
| Not complying with all conditions | | | |
| Re-inspection required | | 13 | 10 |
| Building Notices issued | | | 2 |
| Building Orders issued | | | |
| No Further Action Required | | 7 | 19 |
| Illegal Works – Building / Plumbing | This Month | 2023/2024 | Total 2022/2023 |
| Number of Inspections | 25 | 57 | 78 |
| Commitment provided to submit required documentation | | 7 | 11 |
| Re-inspection required | 21 | 33 | 42 |
| Building Notices issued | 3 | 8 | 12 |
| Building Orders issued | 1 | 4 | 7 |
| Emergency Order | | | 3 |
| No Further Action Required | 4 | 17 | 25 |
| Illegal Works - Planning | This Month | 2023/2024 | Total 2022/2023 |
| Number of Inspections | | 4 | 40 |
| Commitment provided to submit required documentation | | 2 | 2 |
| Re-inspection required | | | 24 |
| Enforcement Notices issued | | | 3 |
| Enforcement Orders Issued | | | |
| Notice of Intention to Issue Enforcement Notice issued | | 1 | |
| No Further Action Required | | 2 | 14 |

3 STRATEGIC PLAN & INTEGRATED PRIORITY PROJECTS PLAN

3.1 Strategic Plan 2021-2027

The Strategic Plan 2021-2027 provides the guidelines within which Council operates.

Progress: Economic health and wealth - grow and prosper

Strategic Project Delivery - Build Capacity for a Healthy Wealthy Future

Strategic outcomes:

2.1 Strategic, sustainable, infrastructure is progressive

People: Culture and society - a vibrant future that respects the past

Sense of Place - Sustain, Protect, Progress

Strategic outcomes:

3.1 Sympathetic design respects historical architecture

3.2 Developments enhance existing cultural amenity

3.4 Towns are enviable places to visit, live and work

Place: Nurture our heritage environment

Environment - Cherish, Sustain our Landscapes and Preserve, Protect Our Built Heritage for Tomorrow

Strategic outcomes:



- 4.1 Cherish and sustain our landscape
- 4.2 Meet environmental challenges
- 4.4 Our heritage villages and towns are high value assets

3.2 Integrated Priority Projects Plan 2021

This plan has been developed with a coordinated perspective to align with local, regional, state and federal plans. Rather than grouping projects by town or assembling a long list of 'nice to have' projects, this plan takes a Council-wide view of needs and opportunities in relation to the strategic investment drivers in the region. This matter has relevance to:

Enabling Project/s:

Projects which are considered to be incrementally important – usually by improving existing facilities or other complementary upgrades to infrastructure (does not include Council's business as usual projects including renewal and maintenance of existing assets)

5.4 Subdivisions:

Several at Cressy, Evandale, Longford & Perth - the Northern Midlands Council is a planning authority with responsibilities specified in the Land Use Planning and Approvals Act 1993 (LUPAA). These responsibilities include developing planning schemes, proposing amendments to planning schemes, supporting or rejecting changes proposed by others and making decisions on individual developments in accordance with the planning scheme. Several significant subdivisions in the Northern Midlands region have recently been identified and are in various stages of conceptual design or planning.

4 STATUTORY REQUIREMENTS

4.1 Land Use Planning & Approvals Act 1993

The planning process is regulated by the *Land Use Planning & Approvals Act 1993*, section 43 of which requires Council to observe and enforce the observance of its planning scheme.

4.2 Building Act 2016

The *Building Act 2016* requires Council to enforce compliance with the Act.

5 RISK ISSUES

Lack of public awareness is a risk to Council. If people are not aware of requirements for planning, building and plumbing approvals, this may result in work without approval. Council continues to promote requirements to ensure the public is aware of its responsibility when conducting development.

6 COMMUNITY CONSULTATION

Discretionary applications are placed on public notification in accordance with Section 57 of the *Land Use Planning & Approvals Act 1993*.

From time to time, articles are placed in the Northern Midlands Courier and on Council's Facebook page, reminding the public of certain requirements.

7 OFFICER'S COMMENTS/CONCLUSION

There have been 21 commercial building approvals valued a total of \$30,395,214 for 2023/24 (year to date) compared to 4 commercial building approvals valued a total of \$16,317,000 (year to date) for the previous year.

In total, there have been 162 building approvals valued at \$57,364,258 (year to date) for 2023/2024 compared to 163 building approvals valued at \$47,649,905 (year to date) for the previous year.



13.2 PROPOSED ELECTRIC VEHICLE CHARGING STATION, ROSS

Responsible Officer: Des Jennings, General Manager

Report prepared by: Paul Godier, Senior Planner

MINUTE NO. 24/0137

DECISION

Cr Goss/Cr Adams

That the matter be held over to the next meeting.

Carried Unanimously

Voting for the Motion:

Mayor Knowles, Deputy Mayor Lambert, Cr Adams, Cr Andrews, Cr Archer, Cr Brooks, Cr Goss and Cr Terrett

Voting Against the Motion:

Nil

RECOMMENDATION

That Council agree to sign the Letter of Intent dated 22 February 2024 provided by the National Roads and Motorists' Association Limited (NRMA), noting that signing the letter does not create or hold any obligations on Northern Midlands Council to NRMA, and that NRMA will need to apply for a discretionary planning permit for the electric vehicle chargers.

1 PURPOSE OF REPORT

The purpose of this report is to advise Council of a request from the National Roads and Motorists' Association Limited (NRMA) for Council to sign a Letter of Intent with regard to a site for a proposed electric vehicle charging station on the road reserve in High Street, Ross, close to the intersection with Church Street.

2 INTRODUCTION/BACKGROUND

The NRMA has written to Council as follows:

Following our inspections and some advice we received from TasNetworks in regard to our power supply strategy we have approved the road reserve on the corner of High Street & Church Street as our primary candidate for our Ross/Tunbridge search ring. We have opted to only put one site of interest forward for now but we note that the Bridge Street location was considered a viable candidate and we will hold in reserve as a secondary option should the primary candidate fail to progress.

The NRMA's mission is to support the transition to electric vehicles through the electric vehicle charging network across Australia. The NRMA aims to support the transition to electric vehicles by providing Australian's [sic] with access to more fast charging points.

While endeavouring on this mission, the NRMA has reviewed your site and [considers] that the Council Road Reserve on the corner of High & Church Street, Ross, Tas 7209 is a potential site where NRMA electric vehicle charging infrastructure could be built.

In light of the above, we enclose both a site map of the land, as well as a draft licence agreement for your perusal.

The NRMA is seeking your support in achieving its mission to create additional access to fast charging points across Australia.

While you consider the site map and the draft to [sic] licence agreement, we kindly ask that you sign this letter on the following page. Signing this page does not create or hold any obligations on you to the NRMA. By signing the page, you



are merely agreeing to consider the substance of this letter and making an obligation free commitment to contribute to the NRMA's mission, if you choose to do so.

The NRMA advises that the Letter of Intent is non-binding and does not commit Council to anything, but it is designed to provide the NRMA confidence that the land host understands their proposal, footprint and proposed placement of the station and intends to enter into a Licence with the NRMA at a later stage, once all the details are agreed, and if planning approval is granted.

3 STRATEGIC PLAN & INTEGRATED PRIORITY PROJECTS PLAN

3.1 Strategic Plan 2021-2027

The Strategic Plan 2021-2027 provides the guidelines within which Council operates.

Lead: Serve with honesty, integrity, innovation and pride

Leaders with Impact

Strategic outcomes:

- 1.1 Council is connected to the community
- 1.2 Councillors serve with integrity and honesty
- 1.3 Management is efficient, proactive and responsible

Progress: Economic health and wealth - grow and prosper

Strategic Project Delivery - Build Capacity for a Healthy Wealthy Future

Strategic outcomes:

- 2.2 Proactive engagement drives new enterprise
- 2.3 Collaborative partnerships attract key industries
- 2.4 Support and attract wealth-producing business and industry

People: Culture and society - a vibrant future that respects the past

Sense of Place - Sustain, Protect, Progress

Strategic outcomes:

- 3.1 Sympathetic design respects historical architecture
- 3.2 Developments enhance existing cultural amenity
- 3.4 Towns are enviable places to visit, live and work

Place: Nurture our heritage environment

Environment - Cherish, Sustain our Landscapes and Preserve, Protect Our Built Heritage for Tomorrow

Strategic outcomes:

- 4.2 Meet environmental challenges
- 4.4 Our heritage villages and towns are high value assets

3.2 Integrated Priority Projects Plan 2021

This plan has been developed with a coordinated perspective to align with local, regional, state and federal plans. Rather than grouping projects by town or assembling a long list of 'nice to have' projects, this plan takes a Council-wide view of needs and opportunities in relation to the strategic investment drivers in the region. This matter has relevance to:

Not applicable.

4 POLICY IMPLICATIONS

There are no implications to Council policies.



5 STATUTORY REQUIREMENTS

5.1 Tasmanian Planning Scheme – Northern Midlands

The proposed electric vehicle charging station will require a discretionary planning application due to being in a heritage precinct. The application will be placed on public exhibition giving an opportunity for representations from the public to be made.

6 FINANCIAL IMPLICATIONS

The NRMA advises that there will be no cost to Council in the installation or running of the EV charging station.

7 RISK ISSUES

No risk issues are identified.

8 CONSULTATION WITH STATE GOVERNMENT

The NRMA has advised that:

Following our inspections and some advice we received from TasNetworks in regard to our power supply strategy we have approved the road reserve on the corner of High Street & Church Street as our primary candidate for our Ross/Tunbridge search ring.

9 COMMUNITY CONSULTATION

Alex Courtis of the NRMA attended and presented to the Ross Local District Committee meeting of 2 April 2024.

The proposed electric vehicle charging station will require a discretionary planning application due to being in a heritage precinct. The application will be placed on public exhibition giving an opportunity for representations from the public to be made.

10 OPTIONS FOR COUNCIL TO CONSIDER

Council can:

- a) Agree to sign the Letter of Intent; or
- b) Not agree to sign the Letter of Intent.

11 OFFICER'S COMMENTS/CONCLUSION

The NRMA advises that the Letter of Intent is non-binding and does not commit Council to anything, but it is designed to provide the NRMA confidence that the land host understands their proposal, footprint and proposed placement of the station and intends to enter into a Licence with the NRMA at a later stage, once all the details are agreed, and if planning approval is granted.

The NRMA has requested that the draft licence agreement remain confidential, the document has therefore been included as an attachment to a Closed Council Information Item.

12 ATTACHMENTS

1. Ross - Letter of Intent [13.2.1 - 2 pages]



14 GOVERNANCE REPORTS

14.1 LOCAL COMMUNITY STRATEGIES

Responsible Officer: Des Jennings, General Manager

Report prepared by: Lorraine Green, Project Officer

MINUTE NO. 24/0138

DECISION

Cr Adams/Cr Andrews

That Council

- a) endorse the first five local community strategies; and
- b) update the strategies post the adoption of annual budgets; and
- c) release the strategies for public display and implementation.

Carried

Voting for the Motion:

Mayor Knowles, Deputy Mayor Lambert, Cr Adams, Cr Andrews, Cr Archer, Cr Brooks and Cr Goss

Voting Against the Motion:

Cr Terrett

RECOMMENDATION

That Council

- a) endorse the first five local community strategies; and
- b) update the strategies post the adoption of annual budgets; and
- c) release the strategies for public display and implementation.

1 PURPOSE OF THE REPORT

The purpose of the report is to provide background on the first five Local Community Strategies (“Strategies”), to present Council with the finalised version of the Strategies, and to request Council to endorse the Strategies and release them for public display and implementation.

2 INTRODUCTION/BACKGROUND

During 2022, council officers developed a series of strategies to further support the Council's Strategic Plan 2021 - 2027.

The initial strategies which were agreed to be developed were:

- Arts and Culture
- Communications and Community Engagement
- Economic Development
- Health and Wellbeing
- Youth

The draft Strategies were tabled at the 30 January 2023 Council Meeting. Council endorsed all five Strategies as presented, and requested an independent community consultation process be implemented.

River Road Consulting Pty Ltd (“Consultants”) was engaged by Council to independently facilitate the community consultation process and to provide a report to the Council with the results.

The Consultants held face to face meetings between 8 – 10 May 2023 with community members and Local District Committee members in seven locations, being: Avoca, Campbell Town, Cressy, Evandale, Longford, Perth, and Ross.



The Consultants reported that the overall turn out at the face-to-face sessions was disappointing. However, those who did participate were forthcoming with their views and demonstrated a keen investment and interest in their local communities.

The Consultants also conducted two online surveys- one targeted at community members and the other at Local District Committee members. A total of 35 community member surveys were completed and 18 Local District Committee member surveys.

The Consultant's presented a report which provided a comprehensive listing of the issues discussed at the face-to-face meetings and recorded on the online surveys, and made several recommendations for changes to the Strategies in light of the community feedback.

The majority of the feedback received related to the Communications and Community Engagement Strategy. The consistent message across the sessions and surveys was that the community had a genuine desire for more active engagement with Council, which will require changes in relation to the way Council communicates with its community.

The level of interest in the other four strategies was low in comparison to the Communications and Community Engagement strategy.

The Consultants are of the opinion that further community consultation would not materially alter the outcome of the consultation and that if the Council wanted to further engage with the community, resources would be better expanded in addressing how it plans to improve its future communication and engagement with both the community and Local District committees.

The Consultants report was presented to the Council at the 26th of June 2023 Council Meeting. At that meeting, Council accepted in principle the Local Community Strategies consultation report. Council did not request further community consultation regarding the Strategies. Council requested the Strategies be revised in light of the recommendations made in the Consultation Report, and that the revised Strategies be table at the August 2023 Council meeting.

Council officers have revised the Strategies, and included an implementation schedule across the next three years for each strategy. It is proposed that the implementation schedules for each strategy be updated following the setting of each annual Council budget.

3 STRATEGIC PLAN & INTEGRATED PRIORITY PROJECTS PLAN

3.1 Strategic Plan 2021-2027

The Strategic Plan 2021-2027 provides the guidelines within which Council operates.

Lead: Serve with honesty, integrity, innovation and pride

Leaders with Impact

Strategic outcomes:

- 1.1 Council is connected to the community
- 1.2 Councillors serve with integrity and honesty
- 1.3 Management is efficient, proactive and responsible
- 1.4 Improve community assets responsibly and sustainably

Progress: Economic health and wealth - grow and prosper

Strategic Project Delivery - Build Capacity for a Healthy Wealthy Future

Strategic outcomes:

- 2.2 Proactive engagement drives new enterprise
- 2.3 Collaborative partnerships attract key industries
- 2.4 Support and attract wealth-producing business and industry

People: Culture and society - a vibrant future that respects the past

Sense of Place - Sustain, Protect, Progress



Strategic outcomes:

3.4 Towns are enviable places to visit, live and work

Place: Nurture our heritage environment

Environment - Cherish, Sustain our Landscapes and Preserve, Protect Our Built Heritage for Tomorrow

Strategic outcomes:

4.1 Cherish and sustain our landscape

4.2 Meet environmental challenges

4.4 Our heritage villages and towns are high value assets

3.2 Integrated Priority Projects Plan 2021

Not applicable.

4 POLICY IMPLICATIONS

N/A

5 STATUTORY REQUIREMENTS

N/A

6 FINANCIAL IMPLICATIONS

Financial implications incurred to date include River Road Consulting Pty Ltd.'s fees to undertake community consultations and report writing at a total cost of \$18,655 (inc GST). All other work on the strategies was undertaken internally.

There are likely to be future financial implications arising from the implementation of the Local Community Strategies, which is proposed to be assessed annually during Council's budget process.

7 RISK ISSUES

If the five strategies are not endorsed and released to the community for display and implementation, there is potential for the community perception that council does not satisfactorily communicate and engage with the community.

8 CONSULTATION WITH STATE GOVERNMENT

N/A

9 COMMUNITY CONSULTATION

This project has involved extensive community consultation undertaken by an independent, private consulting firm. No further community consultation is proposed.

10 OPTIONS FOR COUNCIL TO CONSIDER

Council can either:

- 1) Endorse the five Local Community Strategies, or not;
- 2) Release the five Local Community Strategies for community display and implementation, or not.



11 OFFICER'S COMMENTS/CONCLUSION

River Road Consultants conducted a highly professional, engaging community consultation process and submitted a final report which captured the full gamut of the issues and matters raised by community members and Local District Committee members who participated in the consultation process.

The recommendations for change following that consultation process have been implemented by Council Officers within the strategies where possible.

The strategies have been amended to incorporate the three-year program, with the third year being the last year of the existing Council term. The completion of the third year does not necessarily reflect the completion of the project. The incoming Council will need to review the strategies and determine if any changes are necessary.

A further amendment to the documents aligns Council's strategic projects with the various projects/actions within the State and Federal Strategies relative to the five listed strategies.

The listed strategic projects may be marked completed or ongoing. Council may at budget deliberation time, or at any time during the year, add projects with the necessary resource allocation, with the relevant strategy being updated post the adoption of the annual budget to ensure the relevance of the strategic document is maintained and reflects Council's current position at that time.

12 ATTACHMENTS

1. NMC Youth Strategy Draft #4 [**14.1.1** - 4 pages]
2. NMC Arts and Culture Strategy Draft #5 [**14.1.2** - 4 pages]
3. NMC Economic Development Strategy Draft #6 [**14.1.3** - 4 pages]
4. NMC Health and Wellbeing Strategy Draft #5 [**14.1.4** - 4 pages]
5. NMC Communications and Engagement Strategy Draft #5 [**14.1.5** - 4 pages]



14.2 PROPOSED JUNIOR SOCCER FIELD AT THE PERTH RECREATION GROUND

Responsible Officer: *Des Jennings, General Manager*

Report prepared by: *Lorraine Green, Project Officer*

MINUTE NO. 24/0139

DECISION

Cr Terrett/Deputy Mayor Lambert

That Council note the report and approve the allocation of \$91,855 from Capital Works in the 2024 –2025 Council Budget towards the development of a junior soccer field at the Perth Recreation Ground.

Carried Unanimously

Voting for the Motion:

Mayor Knowles, Deputy Mayor Lambert, Cr Adams, Cr Andrews, Cr Archer, Cr Brooks, Cr Goss and Cr Terrett

Voting Against the Motion:

Nil

RECOMMENDATION

That Council note the report and approve the allocation of \$91,855 from Capital Works in the 2024 –2025 Council Budget towards the development of a junior soccer field at the Perth Recreation Ground.

1 PURPOSE OF REPORT

The purpose of this report is to:

- 1) Provide Council with background on the new State Government ‘Active Tasmania Infrastructure Grants Program’;
- 2) Provide a summary of the application Council made to the grants program for funding to assist with the development of a junior soccer field at the Perth Recreation Ground;
- 3) Seek Council’s approval of the allocation of \$91,855 from Capital Works in the 2024-2025 Council Budget towards the project.

2 INTRODUCTION/BACKGROUND

The 2023-2024 Tasmanian Active Infrastructure Grants Program is a two-year funding program offering financial assistance to upgrade amenities at sport and active recreation facilities around Tasmania, allowing them to cater for all participants. The total funding pool is \$10 million over two years - \$5 million in 2023-2024, and \$5 million in 2024-2025.

There are two funding streams. Grants of \$25,000 to \$70,000 will be provided through the small grants stream. Grants of \$70,001 to \$500,000 will be provided through the large grants stream.

Applicants are required to commit at least 20% of the project cost, and the guidelines state ‘higher priority may be given to projects demonstrating higher levels of cash support.’.

Applicants to the large grants program are required to provide evidence of community consultation regarding the project, to have completed detailed planning, have development approvals in place, and have a comprehensive business case.

Council applied to the small grants stream for funding to assist with the development of a junior soccer field (45m long and 35m wide) at the Perth Recreation Ground, with the facility to be publicly accessible to all (i.e. no club membership required).



The rationale for the project being that soccer is Tasmania's most played team sport, with an average of close to 24% of Tasmanians aged 5-17 years playing the sport. Females make up 28% of all players and it is anticipated this female participation will explode due to the FIFA Women's World Cup 2023.

3 STRATEGIC PLAN & INTEGRATED PRIORITY PROJECTS PLAN

3.1 Strategic Plan 2021-2027

The Strategic Plan 2021-2027 provides the guidelines within which Council operates.

Lead: Serve with honesty, integrity, innovation and pride

Leaders with Impact

Strategic outcomes:

- 1.1 Council is connected to the community
- 1.2 Councillors serve with integrity and honesty
- 1.3 Management is efficient, proactive and responsible
- 1.4 Improve community assets responsibly and sustainably

People: Culture and society - a vibrant future that respects the past

Sense of Place - Sustain, Protect, Progress

Strategic outcomes:

- 3.2 Developments enhance existing cultural amenity
- 3.4 Towns are enviable places to visit, live and work

3.2 Integrated Priority Projects Plan 2021

Not applicable.

4 POLICY IMPLICATIONS

N/A

5 STATUTORY REQUIREMENTS

N/A

6 FINANCIAL IMPLICATIONS

The total cost of the project is estimated as \$161,855. The maximum small stream grant of \$70,000 was requested. Council was advised 9 April 2024 that the application has been successful. It is proposed that Council fund the balance of the project cost - \$91,855.

7 RISK ISSUES

If Council does not fund the balance of the project cost, the grant will need to be returned to the State Government.

8 CONSULTATION WITH STATE GOVERNMENT

The grant application was reviewed and assessed by State Government representatives.

9 COMMUNITY CONSULTATION

Council's Youth Officer regularly consults with local stakeholders including school principals, school nurses, chaplains and other local youth workers, and all share their concerns about local children and young people's anxiety levels, low resilience, social isolation, lack of things to do, and struggles with mental health issues. The project received a highly



positive commendation from the Perth Primary School principal. Broader community consultation has yet to be undertaken.

10 OPTIONS FOR COUNCIL TO CONSIDER

Council can either approve/not approve the allocation of \$91,855 in the 2024-2025 Council Budget towards the development of a junior soccer field at the Perth Recreation ground

11 OFFICER'S COMMENTS/CONCLUSION

There are no soccer fields at any of Council's recreation grounds, and there is a growing community demand for the development of at least one field for use as a practise facility, and for informal and formal games.

12 ATTACHMENTS

Nil



15 CORPORATE SERVICES REPORTS

15.1 MONTHLY REPORT: FINANCIAL STATEMENT

Responsible Officer: Maree Bricknell, Corporate Services Manager

Report prepared by: Maree Bricknell, Corporate Services Manager

MINUTE NO. 24/0140

DECISION

Cr Adams/Cr Archer

That Council:

- i) receive and note the Monthly Financial Report for the period ending 31 March 2024, and
- ii) authorise Budget 2023/24 alterations as listed in Item 4.

Carried Unanimously

Voting for the Motion:

Mayor Knowles, Deputy Mayor Lambert, Cr Adams, Cr Andrews, Cr Archer, Cr Brooks, Cr Goss and Cr Terrett

Voting Against the Motion:

Nil

RECOMMENDATION

That Council:

- i) receive and note the Monthly Financial Report for the period ending 31 March 2024, and
- ii) authorise Budget 2023/24 alterations as listed in Item 4.

1 PURPOSE OF REPORT

The purpose of this report is to present the monthly financial reports as at 31 March 2024.

2 INTRODUCTION/BACKGROUND

The Monthly Financial Summary for the period ended 31 March 2024 is circulated for information.

3 STRATEGIC PLAN & INTEGRATED PRIORITY PROJECTS PLAN

3.1 Strategic Plan 2021-2027

The Strategic Plan 2021-2027 provides the guidelines within which Council operates.

Progress: Economic health and wealth - grow and prosper

Strategic Project Delivery - Build Capacity for a Healthy Wealthy Future

Strategic outcomes:

2.1 Strategic, sustainable, infrastructure is progressive

3.2 Integrated Priority Projects Plan 2021

This plan has been developed with a coordinated perspective to align with local, regional, state and federal plans. Rather than grouping projects by town or assembling a long list of 'nice to have' projects, this plan takes a Council-wide view of needs and opportunities in relation to the strategic investment drivers in the region.



4 ALTERATIONS TO 2023-24 BUDGET

Following a budget review of income and expenditure items the following alterations/variances are highlighted and explained:

SUMMARY FINANCIAL REPORT

For Month Ending:

31-Mar-24

9

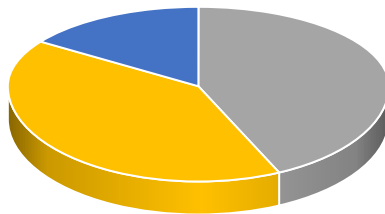
| A. Operating Income and Expenditure | | | | | | |
|---|----------------------|------------------------------------|----------------------|-----------------|------------------------|-------------------------------|
| | Budget | Year to Date Budget 25% | Actual | (\$,000) | Target 100% | Comments |
| Rate Revenue | -\$14,203,781 | -\$14,203,781 | -\$14,270,454 | \$67 | 100.5% | Raised in July 2023 |
| Recurrent Grant Revenue | -\$5,205,188 | -\$4,337,657 | -\$972,159 | -\$3,365 | 22.4% | 100% FAGS grants paid 22/23 |
| Fees and Charges Revenue | -\$2,634,486 | -\$1,975,865 | -\$2,536,544 | \$561 | 128.4% | |
| Interest Revenue | -\$1,322,579 | -\$991,935 | -\$696,501 | -\$295 | 70.2% | Timing variance |
| Reimbursements Revenue | -\$105,197 | -\$78,898 | -\$53,013 | -\$26 | 67.2% | |
| Other Revenue | -\$1,381,788 | -\$1,036,341 | -\$785,861 | -\$250 | 75.8% | Timing variance |
| | -\$24,853,019 | -\$22,624,476 | -\$19,314,532 | -\$3,310 | 85.4% | |
| Employee costs | \$6,812,119 | \$5,109,089 | \$5,988,331 | -\$879 | 117.2% | |
| Material & Services Expenditure | \$6,814,926 | \$5,111,195 | \$5,270,686 | -\$159 | 103.1% | Insurances paid for full year |
| Depreciation Expenditure | \$7,163,532 | \$5,372,649 | \$5,372,649 | \$0 | 100.0% | |
| Government Levies & Charges | \$1,151,278 | \$863,459 | \$654,642 | \$209 | 75.8% | |
| Councillors Expenditure | \$223,690 | \$167,768 | \$172,542 | -\$5 | 102.8% | |
| Interest on Borrowings | \$63,900 | \$47,925 | \$31,950 | \$16 | 66.7% | |
| Other Expenditure | \$1,749,631 | \$1,312,223 | \$941,821 | \$370 | 71.8% | |
| Plant Expenditure Paid | \$578,462 | \$433,847 | \$511,347 | -\$78 | 117.9% | |
| | \$24,557,538 | \$18,418,154 | \$18,943,968 | -\$526 | 102.9% | |
| | -\$295,481 | -\$4,206,323 | -\$370,564 | | | |
| Gain on sale of Fixed Assets | \$0 | \$0 | -\$111,872 | \$112 | 0.0% | |
| Loss on Sale of Fixed Assets | \$401,388 | \$301,041 | \$57,111 | \$244 | 19.0% | *Asset recognition EOY |
| | \$105,907 | -\$3,905,282 | -\$425,325 | | | |
| | \$0 | | -\$3,581,741 | | | 1* |
| Capital Grant Revenue | -\$7,963,339 | -\$5,972,504 | -\$5,419,358 | -\$553 | 90.7% | |
| Subdivider Contributions | -\$362,067 | -\$271,550 | 0 | -\$272 | 0.0% | * Not recognised until EOY |
| | -\$8,325,406 | -\$6,244,055 | -\$5,419,358 | | | |
| | - | - | - | | | |
| Budget Alteration Requests | | | | | | |
| - For Council authorisation by absolute majority | | | | | | |
| | | Budget | Budget | Actuals | | |
| | | Operating | Capital | | | |
| <i>Capital works budget variances above 10% or \$10,000 are highlighted</i> | | | | | | |
| <i>March</i> | | | | | | |

| B. Balance Sheet Items | | | | |
|--|--------------------------------|---------------------------|--------------------------------|-----------------|
| | Year to Date Actual | Monthly Change | Same time last year | Comments |
| Cash & Cash Equivalents Balance | Year to Date | | | |
| - Opening Cash balance | \$20,722,818 | \$20,747,586 | | |
| - Cash Inflow | \$24,092,226 | \$3,128,230 | | |
| - Cash Payments | -\$24,008,008 | -\$3,068,780 | | |
| - Closing Cash balance | \$20,807,036 | \$20,807,036 | | |
| | - | - | | |
| Account Breakdown | | | | |
| - Trading Accounts | \$169,154 | | | |
| - Investments | \$20,637,881 | | | |
| | \$20,807,036 | | | |



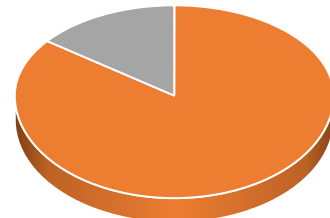
| Summary of Investments | Investment Date | Maturity Date | Interest Rate% | Purchase Price | Maturity Value |
|---|-----------------|---------------|----------------|---------------------|---------------------|
| Tasmanian Public Finance Corporation Call Account | 1/03/2024 | 31/03/2024 | 4.35 | \$5,724 | \$5,745 |
| Commonwealth Business Online Saver Account | 28/03/2024 | 31/03/2024 | 4.35 | \$3,809,180 | \$3,810,542 |
| Westpac Corporate Regulated Interest Account | 1/02/2024 | 29/02/2024 | 4.35 | \$713,906 | \$713,906 |
| CBA | 7/11/2023 | 6/05/2024 | 5.23 | \$2,000,000 | \$2,051,870 |
| CBA | 11/07/2023 | 8/04/2024 | 5.32 | \$2,000,000 | \$2,079,290 |
| My State Financial | 21/12/2023 | 18/06/2024 | 5.10 | \$3,559,071 | \$3,648,584 |
| My State Financial - Online Saver Business | 1/01/2024 | 31/01/2024 | 0.00 | \$25 | \$25 |
| Westpac | 29/12/2023 | 29/04/2024 | 4.99 | \$1,050,000 | \$1,067,513 |
| Westpac - Stimulus Fund Investment | 18/12/2023 | 16/12/2024 | 1.60 | \$3,000,000 | \$3,047,868 |
| Westpac | 23/10/2023 | 24/06/2024 | 5.09 | \$3,000,000 | \$3,102,497 |
| Westpac | 11/09/2023 | 11/06/2024 | 4.99 | \$1,500,000 | \$1,556,189 |
| Total Investments | | | | \$20,637,906 | \$21,084,029 |

Investments by Institution



■ Bank of Us (B&E) ■ Tascorp ■ Westpac ■ CBA ■ MyState

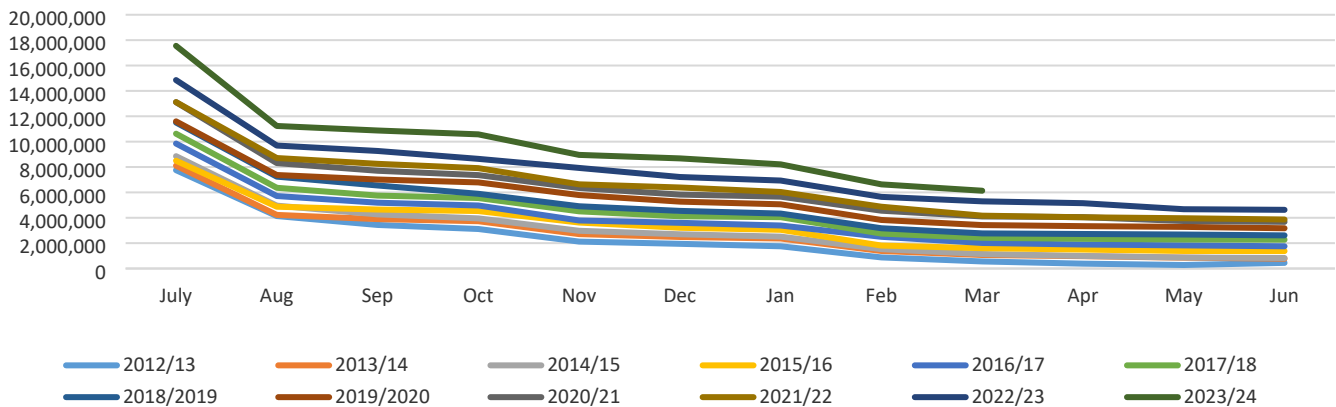
Total Investments by Rating (Standard & Poor's)



■ AA+ ■ AA- ■ BBB ■ Unrated

| Rate Debtors | 2023/24 | % to Raised | Same Time Last Year | % to Raised |
|---------------------------|--------------|-------------|---------------------|-------------|
| Balance b/fwd | \$4,626,436 | | \$3,863,134 | |
| Rates Raised | \$14,623,344 | | \$13,321,922 | |
| | \$19,249,780 | | \$17,185,055 | |
| Rates collected | \$12,524,024 | 85.6% | \$11,336,392 | 85.1% |
| Pension Rebates | \$568,901 | 3.9% | \$527,439 | 4.0% |
| Discount & Remissions | \$24,616 | 0.2% | \$26,659 | 0.2% |
| | \$13,117,541 | | \$11,890,490 | |
| Rates Outstanding | \$6,132,239 | 31.9% | \$5,294,759 | 30.8% |
| Advance Payments received | -\$513,865 | | -\$453,075 | |


Outstanding Rates














— 2012/13 — 2013/14 — 2014/15 — 2015/16 — 2016/17 — 2017/18
— 2018/2019 — 2019/2020 — 2020/21 — 2021/22 — 2022/23 — 2023/24

| Trade Debtors | |
|-----------------|-------------|
| Current balance | \$1,031,593 |
| - 30 Days | \$372,399 |
| - 60 Days | \$30,768 |
| - 90 Days | \$50,441 |



| | | |
|--|-----------|---|
| - More than 90 days | \$577,985 | |
| Summary of Accounts more than 90 days: | - | |
| - Norfolk Plains Book sales | 171 |  |
| - Hire/lease of facilities | 47,957 | |
| - Removal of fire hazards | 7,345 | |
| - Dog Registrations & Fines | 21,538 | |
| - Private Works | 26,244 | |
| - Regulatory Fees | 8,330 | |
| - Govt Reimbursements | 466,400 | |
| | - | |

| C. Capital Program | | | | |
|--|---------------------|---------------------|------------|------------------------|
| | Budget | Actual (\$,000) | Target 75% | Comments |
| Renewal | \$15,315,969 | \$9,048,289 | 59% | |
| New assets | \$6,551,246 | \$2,014,205 | 31% | |
| Total | \$21,867,215 | \$11,062,493 | 51% | |
| Major projects: | | | | |
| - Lfd Memorial Hall upgrade | \$3,109,479 | \$2,859,947 | 92% | In progress |
| - Lfd Urban Streetscape Improvements | \$1,793,628 | \$229,097 | 13% | Stalled |
| - Ctown Urban Streetscape Improvements | \$2,450,000 | \$281,411 | 11% | Design stage |
| - Pth Urban Streetscape Improvements | \$1,641,000 | \$944,874 | 58% | Stormwater in progress |
| - Lfd Caravan Park Amenities replacement | \$450,000 | \$37,966 | 8% | Commences May 2024 |
| - Ashby Road reconstruction | \$500,000 | \$595,379 | 119% | Complete |
| - Bishopsbourne Road Reconstruction | \$504,900 | \$457,133 | 91% | Complete |
| - Lfd Llaycock Street Reserve | \$500,768 | \$93,343 | 19% | In progress |
| - Cry Bridge Replacements (3) | \$1,117,200 | \$998,536 | 89% | In progress |
| * Full year to date capital expenditure for 2023/24 provided as an attachment. | | | | |

| D. Financial Health Indicators | | | | | |
|---|------------|------------|----------|-------|---|
| | Target | Actual | Variance | Trend | |
| Financial Ratios | | | | | |
| - Rate Revenue / Total Revenue | 57.2% | 73.9% | -16.7% | ↘ |  |
| - Own Source Revenue / Total Revenue | 79% | 95% | -15.9% | ↘ |  |
| Sustainability Ratio | | | | | |
| - Operating Surplus / Operating Revenue | -0.4% | 2.2% | -2.6% | ↘ |  |
| - Debt / Own Source Revenue | 37.8% | 40.5% | -2.7% | ↔ |  |
| Efficiency Ratios | | | | | |
| - Receivables / Own Source Revenue | 36.5% | 28.9% | 7.6% | ↘ |  |
| - Employee costs / Revenue | 27.4% | 31.0% | -3.6% | ↗ |  |
| - Renewal / Depreciation | 213.8% | 168.4% | 45.4% | ↗ |  |
| Unit Costs | | | | | |
| - Waste Collection per bin | \$13.74 | \$21.01 | | ↔ |  |
| - Employee costs per hour | \$56.77 | \$42.99 | | ↗ |  |
| - Rate Revenue per property | \$1,999.41 | \$2,008.79 | | ↔ |  |
| - IT per employee hour | \$5.45 | \$3.45 | | ↘ |  |

| E. Employee & WHS scorecard | | |
|-----------------------------|---------|------------|
| | YTD | This Month |
| Number of Employees | 103 | 103 |
| New Employees | 30 | 0 |
| Resignations | 20 | 2 |
| Total hours worked | 139,305 | 14,463 |
| Medical Treatment Injury | 7 | 1 |
| Safety Incidents Reported | 9 | 0 |

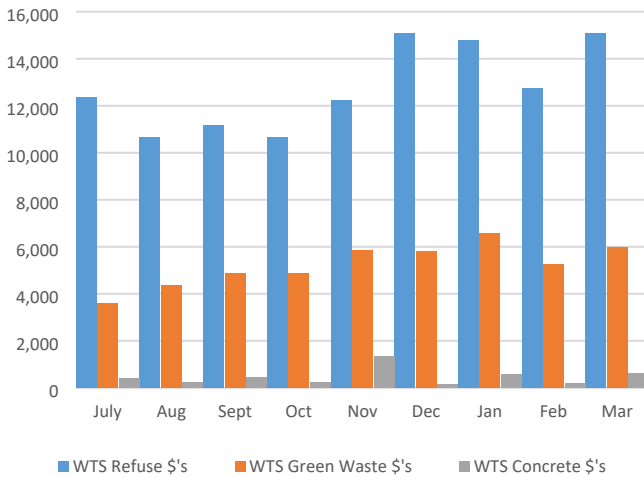


| | | | |
|-------------------------------------|----|---|--|
| Hazards Reported | 13 | 0 | |
| Workplace Inspections | 13 | 3 | |
| Risk Incidents Reported | 6 | 0 | |
| Insurance claims - Public Liability | 1 | 0 | |
| Insurance claims - Industrial | 0 | 0 | |
| Insurance claims - Motor Vehicle | 3 | 0 | |
| IT - Unplanned lost time | 3 | 0 | |
| Open W/Comp claims | 9 | 1 | |

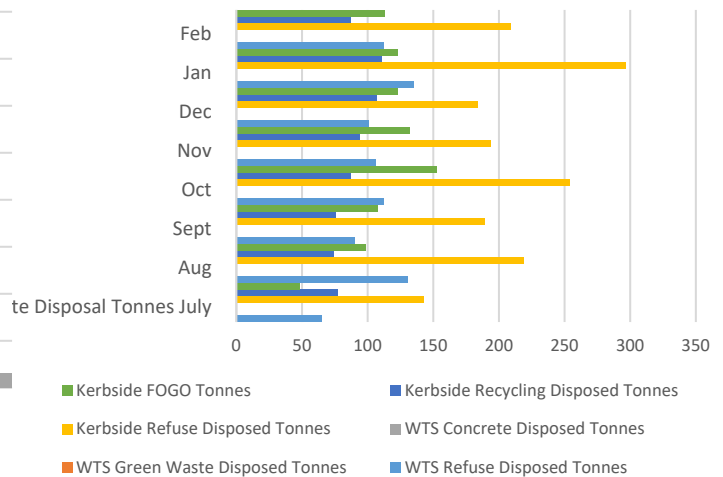
F. Waste Management

| Waste Transfer Station | 2021/22 | 2022/23 | 2023/24 Budget | 2023/24 | | |
|------------------------------------|------------------|------------------|------------------|------------------|------------------------------------|------|
| Year to Date | | | | | | |
| Takings | | | | | | |
| - Refuse | \$135,285 | \$146,790 | \$112,862 | \$114,765 | % change for same period last year | 2% |
| - Green Waste | \$82,450 | \$77,811 | \$64,912 | \$47,160 | % change for same period last year | -27% |
| - Concrete | \$2,980 | \$4,861 | \$2,828 | \$4,190 | % change for same period last year | 16% |
| - Tyres | 694 | \$257 | \$509 | \$0 | | |
| Total Takings | \$221,409 | \$229,719 | \$181,111 | \$166,115 | | |
| Tonnes Disposed | | | | | | |
| WTS Refuse | 1349 | 1298 | 991 | 852 | % change for same period last year | -6% |
| Disposed Tonnes | | | | | | |
| WTS Green Waste | 2760 | 5970 | 3,553 | 0 | | |
| Disposed Tonnes | | | | | | |
| WTS Concrete | 3056 | 0 | 1,684 | 0 | | |
| Disposed Tonnes | | | | | | |
| Kerbside Refuse | 2430 | 2341 | 1,422 | 1689 | % change for same period last year | 2% |
| Disposed Tonnes | | | | | | |
| Kerbside Recycling | 1048 | 1035 | 867 | 713 | % change for same period last year | 6% |
| Disposed Tonnes | | | | | | |
| Fogo Disposed Tonnes | 0 | 488 | 926 | 899 | | |
| Total Waste Tonnes Disposed | 10643 | 11132 | 9443 | 4153 | | |

Waste transfer Station \$'s



Waste Disposal Tonnes



5 OFFICER COMMENTS

Copies of the financial reports are also made available at the Council office.

6 ATTACHMENTS

1. Monthly Financial Report - March 2024 [15.1.1 - 1 page]
2. Monthly Capital Financial Report - March 2024 [15.1.2 - 8 pages]



15.2 NOMENCLATURE, NAMING OF PRIVATE ROADS: LONGFORD - KERTCH CLOSE AND MAYFRED CLOSE

Responsible Officer: *Maree Bricknell, Corporate Services Manager*
Report prepared by: *Maree Bricknell, Corporate Services Manager*

MINUTE NO. 24/0141

DECISION

Cr Adams/Cr Andrews

That Council approves the private road names in Longford:

- a) Kertch Close for the development at 47 Marlborough Street; and
- b) Mayfred Close for the shared road in the subdivision at 7 Cracroft Street (and confirm the correct spelling of the name).

Carried Unanimously

Voting for the Motion:

Mayor Knowles, Deputy Mayor Lambert, Cr Adams, Cr Andrews, Cr Archer, Cr Brooks, Cr Goss and Cr Terrett

Voting Against the Motion:

Nil

RECOMMENDATION

That Council approves the private road names in Longford:

- a) Kertch Close for the development at 47 Marlborough Street; and
- b) Mayfred Close for the shared road in the subdivision at 7 Cracroft Street.

1 PURPOSE OF REPORT

Council to approve two new private road names in longford. Due to several recent subdivisions occurring where the original title is cut into many smaller lots where some lots face the street, and some lots are internal with shared access there are insufficient numbers available to renumber the lots clearly. The new lots created would have sub addressing within sub addresses. The Location Officer from Land Titles Department has advised Council to allocate private roads where 5 or more lots are created and there are no numbers available for readdressing.

2 INTRODUCTION/BACKGROUND

A 23-unit development at 47 Marlborough Street requires a private road as not enough numbers are available. The developer of these units previously requested an unmade road, Kertch Street between Queen and Brickenden Streets be closed to facilitate a development at 144 Marlborough Street. Council officers decided to retain the name Kertch to use when required for a new road.

An 8-lot subdivision at 7 Cracroft Street, with three lots sharing a driveway and a possibility of the lots having multiple dwellings required a private road name. As this property is opposite the Longford racecourse Mayfred Close was suggested. "Mayfred" the horse won the Longford Cup previously and the horse was owned by the developer's grandfather. A search of the placenames database indicated that this name was available.

3 STRATEGIC PLAN & INTEGRATED PRIORITY PROJECTS PLAN

3.1 Strategic Plan 2021-2027

The Strategic Plan 2021-2027 provides the guidelines within which Council operates.



Lead: Serve with honesty, integrity, innovation and pride

Leaders with Impact

Strategic outcomes:

1.1 Council is connected to the community

1.3 Management is efficient, proactive and responsible

People: Culture and society - a vibrant future that respects the past

Sense of Place - Sustain, Protect, Progress

Strategic outcomes:

3.2 Developments enhance existing cultural amenity

3.4 Towns are enviable places to visit, live and work

Place: Nurture our heritage environment

Environment - Cherish, Sustain our Landscapes and Preserve, Protect Our Built Heritage for Tomorrow

Strategic outcomes:

4.2 Meet environmental challenges

3.2 Integrated Priority Projects Plan 2021

Not applicable.

4 POLICY IMPLICATIONS

Not applicable

5 STATUTORY REQUIREMENTS

Urban and Rural Addressing – Standard AS/NZS 4819:2011, clause 5.4.8 Number unavailability.

6 FINANCIAL IMPLICATIONS

Council to purchase and install private road sign.

7 RISK ISSUES

If a private road name is not approved, following the current street addressing process where insufficient numbers are available will cause confusion to emergency services and delivery operators being unable to locate internal properties due to confusing sub addressing of dwellings.

8 CONSULTATION WITH STATE GOVERNMENT

Staff have consulted with the Department of Natural Resources and Environment Tasmania, Location Services.

9 COMMUNITY CONSULTATION

N/A

10 OPTIONS FOR COUNCIL TO CONSIDER

N/A

11 OFFICER'S COMMENTS/CONCLUSION

Council to approve the private road name Kertch Close for the development at 47 Marlborough Street.

Council to approve the private road name Mayfred Close for the shared road in the subdivision at 7 Cracroft Street.



12 ATTACHMENTS

1. Plan Private Road - Kertch Close Longford [15.2.1 - 1 page]
2. Plan Private Road - Mayfred Close Longford [15.2.2 - 1 page]



15.3 NOMENCLATURE, NAMING OF PRIVATE ROADS: CAMPBELL TOWN - ECLIPSE CLOSE, ST LUKES WAY AND UNITY LOOP

Responsible Officer: Maree Bricknell, Corporate Services Manager

Report prepared by: Maree Bricknell, Corporate Services Manager

MINUTE NO. 24/0142

DECISION

Cr Goss/Deputy Mayor Lambert

It is recommended that Council approve the private road names in Campbell Town:

- a) Eclipse Close created in development at 7a William Street, and
- b) for the development at 10 William Street
 - i) St Lukes Way for stage 1, and
 - ii) Unity Loop for stage 2.

Carried Unanimously

Voting for the Motion:

Mayor Knowles, Deputy Mayor Lambert, Cr Adams, Cr Andrews, Cr Archer, Cr Brooks, Cr Goss and Cr Terrett

Voting Against the Motion:

Nil

RECOMMENDATION

It is recommended that Council approve the private road names in Campbell Town:

- a) Eclipse Close created in development at 7a William Street, and
- b) for the development at 10 William Street
 - i) St Lukes Way for stage 1, and
 - ii) Unity Loop for stage 2.

1 PURPOSE OF REPORT

Council to approve three new private road names in Campbell Town. Due to several recent subdivisions occurring where the original title is cut into many smaller lots where some lots face the street, and some lots are internal with shared access there are insufficient numbers available to renumber the lots clearly. The new lots created would have sub addressing within sub addresses. The Location Officer from Land Titles Department has advised Council to allocate private roads where 5 or more lots are created and there are no numbers available for readdressing.

2 INTRODUCTION/BACKGROUND

A 15-lot development created by subdivision at 7a William Street Campbell Town requires a private road name. The developer has requested 'Eclipse Close'. This development backs onto Valentines Park where the Transit of Venus Sundial is, 2024 is the 100-year anniversary since the eclipse happened which is why the developer requested this name.

Council has requested names for two internal roads created by the staged development of 52 lots at 10 William Street. The developer has requested 'St Lukes Way' for stage 1, 21 lots, as this is an enclosed area beside a church, and it reflects the church and development. The requested name for Stage 2, 31 lots new road is 'Unity Loop' to honour the alliance of both parties in this development.

3 STRATEGIC PLAN & INTEGRATED PRIORITY PROJECTS PLAN

3.1 Strategic Plan 2021-2027

The Strategic Plan 2021-2027 provides the guidelines within which Council operates.



Lead: Serve with honesty, integrity, innovation and pride

Leaders with Impact

Strategic outcomes:

1.1 Council is connected to the community

1.3 Management is efficient, proactive and responsible

People: Culture and society - a vibrant future that respects the past

Sense of Place - Sustain, Protect, Progress

Strategic outcomes:

3.2 Developments enhance existing cultural amenity

3.4 Towns are enviable places to visit, live and work

Place: Nurture our heritage environment

Environment - Cherish, Sustain our Landscapes and Preserve, Protect Our Built Heritage for Tomorrow

Strategic outcomes:

4.2 Meet environmental challenges

3.2 Integrated Priority Projects Plan 2021

Not applicable.

4 POLICY IMPLICATIONS

Not applicable

5 STATUTORY REQUIREMENTS

Urban and Rural Addressing – Standard AS/NZS 4819:2011, clause 5.4.8 Number unavailability.

6 FINANCIAL IMPLICATIONS

Council to purchase and install private road signs.

7 RISK ISSUES

If a private road name is not approved, following the current street addressing process where insufficient numbers are available will cause confusion to emergency services and delivery operators being unable to locate internal properties due to confusing sub addressing of dwellings.

8 CONSULTATION WITH STATE GOVERNMENT

Department of Natural Resources and Environment Tasmania, Location Services have been consulted regarding the need for Private Road names for multiple units where adequate street numbers were not available.

9 COMMUNITY CONSULTATION

N/A

10 OPTIONS FOR COUNCIL TO CONSIDER

The options for Council are to approve, not approve, or suggest alternative private road names.

11 OFFICER'S COMMENTS/CONCLUSION

It is recommended that Council approve the private road name Eclipse Close created in development at 7a William Street.



It is recommended that Council approve the private road name St Lukes Way, stage 1, of development and to approve the private road name Unity Loop, stage 2, of the development at 10 William Street.

12 ATTACHMENTS

1. Plan - St Lukes Way - stage 1 [**15.3.1** - 1 page]
2. Plan - Unity Loop - stage 2 [**15.3.2** - 1 page]
3. Plan - Eclipse Close [**15.3.3** - 1 page]



15.4 NOMENCLATURE: RENAMING PART OF PORTUGAL STREET ROSS

Responsible Officer: Maree Bricknell, Corporate Services Manager

Report prepared by: Maree Bricknell, Corporate Services Manager

MINUTE NO. 24/0143

DECISION

Cr Adams/Cr Andrews

It is recommended that Council approve Colbeck Street as the new street name of the eastern end of Portugal Street, Ross.

Carried Unanimously

Voting for the Motion:

Mayor Knowles, Deputy Mayor Lambert, Cr Adams, Cr Andrews, Cr Archer, Cr Brooks, Cr Goss and Cr Terrett

Voting Against the Motion:

Nil

RECOMMENDATION

It is recommended that Council approve Colbeck Street as the new street name of the eastern end of Portugal Street, Ross.

1 PURPOSE OF REPORT

This report is for Council to consider approval for the renaming of part of Portugal Street at Ross.

2 INTRODUCTION/BACKGROUND

The Locations Services Officer from the Department of Natural Resources and Environment Tasmania contacted council staff to advise that they have noted that Portugal Street currently consists of two separate sections of road split by a walkway with no vehicular access over the walkway.

Portugal Street does not adhere to the Guidelines and the discontinuity in the extent of the road could be a cause of significant confusion for people and services trying to locate Portugal Street properties, partially in the case of an emergency service response where a delay may result in risk to life.

The Locations Services Officer has requested that Council consider having one side of Portugal Street renamed and readdressed. Noting that only one property is currently addressed to Portugal Street, and this would be a good opportunity to resolve the issue with minimal impact on residents.

Council requested suggestions from the Ross Local District Committee for a new street name. The following were put forward:

- 1) Herbert Street – Name of a convict who was involved in the building of the Ross bridge.
- 2) Colbeck Street – Name of a convict who was involved in the building of the Ross Bridge
- 3) Multiyalakina Street – Mylityalakina was an aboriginal Chief of the north midland tribes which encompassed Campbell Town and the surrounding areas.

3 STRATEGIC PLAN & INTEGRATED PRIORITY PROJECTS PLAN

3.1 Strategic Plan 2021-2027

The Strategic Plan 2021-2027 provides the guidelines within which Council operates.

Lead: Serve with honesty, integrity, innovation and pride



Leaders with Impact

Strategic outcomes:

- 1.1 Council is connected to the community
- 1.3 Management is efficient, proactive and responsible

People: Culture and society - a vibrant future that respects the past

Sense of Place - Sustain, Protect, Progress

Strategic outcomes:

- 3.2 Developments enhance existing cultural amenity
- 3.4 Towns are enviable places to visit, live and work

Place: Nurture our heritage environment

Environment - Cherish, Sustain our Landscapes and Preserve, Protect Our Built Heritage for Tomorrow

Strategic outcomes:

- 4.2 Meet environmental challenges

3.2 Integrated Priority Projects Plan 2021

Not applicable.

4 POLICY IMPLICATIONS

Not applicable

5 STATUTORY REQUIREMENTS

This street is within the town boundary, under section 20E of the Act urban roads which are contained within a town boundary then Council has the authority to assign the name.

6 FINANCIAL IMPLICATIONS

Council to purchase and install road signs as necessary.

7 RISK ISSUES

The Nomenclature Board's guiding principles for the assignment of place names state:

Existing road names should not be duplicated within adjoining municipalities and ideally within the state. More critically they should not be duplicated with in adjoining localities or suburbs, even the re arrangement of the generic or type from "Court to Place" may still result in potential misinformation and confusion to the user.

8 CONSULTATION WITH STATE GOVERNMENT

Staff have consulted with the Department of Natural Resources and Environment Tasmania, Location Services.

9 COMMUNITY CONSULTATION

The Ross Local District Committee were requested to put forward three names.

10 OPTIONS FOR COUNCIL TO CONSIDER

Council can approve or not approve the recommended new street name of Colbeck Street.

11 OFFICER'S COMMENTS/CONCLUSION

It is recommended that Council approve Colbeck Street as the new street name, as Herbert Street already exists in Longford and the nomenclature board will not accept aboriginal names for streets only locations.



12 ATTACHMENTS

1. Plan - alteration of street name - Colbeck Street Ross [**15.4.1** - 1 page]



15.5 NOMENCLATURE, NAMING OF NEW ROAD: WESTERN JUNCTION - ANSETT LOOP

Responsible Officer: *Maree Bricknell, Corporate Services Manager*

Report prepared by: *Maree Bricknell, Corporate Services Manager*

MINUTE NO. 24/0144

DECISION

Cr Terrett/Cr Andrews

It is recommended that Council approve the developer's preferred name 'Ansett Loop' at TRANSlink, Western Junction.

Carried Unanimously

Voting for the Motion:

Mayor Knowles, Deputy Mayor Lambert, Cr Adams, Cr Andrews, Cr Archer, Cr Brooks, Cr Goss and Cr Terrett

Voting Against the Motion:

Nil

RECOMMENDATION

It is recommended that Council approve the developer's preferred name 'Ansett Loop' at TRANSlink, Western Junction.

1 PURPOSE OF REPORT

The purpose of this report is for Council to approve a new road name created by a 29-lot subdivision in Western Junction.

2 INTRODUCTION/BACKGROUND

A 29-lot subdivision has been created in Western Junction linking existing roads, Translink Avenue and Boral Road and creating a new road with 19 lots having access to the new road.

The developer was requested to submit their preferred road name. In keeping with the other aviation themed names in Western Junction the developer requested 'Ansett' as the new name.

Placenames Tasmania database was checked, and that name was available. Council officer consulted the placename guidelines section 7.19 Road and Street Types (Generic) and selected "Loop" as the generic as the new road diverges from and re-joins the main thoroughfare.

3 STRATEGIC PLAN & INTEGRATED PRIORITY PROJECTS PLAN

3.1 Strategic Plan 2021-2027

The Strategic Plan 2021-2027 provides the guidelines within which Council operates.

Lead: Serve with honesty, integrity, innovation and pride

Leaders with Impact

Strategic outcomes:

1.1 Council is connected to the community

1.3 Management is efficient, proactive and responsible

People: Culture and society - a vibrant future that respects the past

Sense of Place - Sustain, Protect, Progress

Strategic outcomes:

3.2 Developments enhance existing cultural amenity

3.4 Towns are enviable places to visit, live and work



Place: Nurture our heritage environment

Environment - Cherish, Sustain our Landscapes and Preserve, Protect Our Built Heritage for Tomorrow

Strategic outcomes:

4.2 Meet environmental challenges

3.2 Integrated Priority Projects Plan 2021

Not applicable.

4 POLICY IMPLICATIONS

Not applicable

5 STATUTORY REQUIREMENTS

As this new road is within the Town Boundary, under Section 20E of the Act urban roads which are wholly contained within a town boundary the Council has the authority to assign a name.

6 FINANCIAL IMPLICATIONS

The Developer to purchase and install the road sign/s.

7 RISK ISSUES

The Nomenclature Boards' guiding principles for the assignment of place names state:

Existing road names should not be duplicated within adjoining municipalities and ideally within the state. More critically they should not be duplicated within adjoining localities or suburbs (as recently gazetted for addressing purposes). Even the re-arrangement of the generic or type from say "Court to Place" may still result in potential misinformation and confusion to the user.

8 CONSULTATION WITH STATE GOVERNMENT

Not Applicable

9 COMMUNITY CONSULTATION

Not Applicable

10 OPTIONS FOR COUNCIL TO CONSIDER

Council may approve/not approve the name for the new road 'Ansett Loop'.

11 OFFICER'S COMMENTS/CONCLUSION

It is recommended that Council approve the developer's preferred name 'Ansett Loop'.

12 ATTACHMENTS

1. Plan for New Road - Ansett Loop [15.5.1 - 1 page]



15.6 LONGFORD MEMORIAL HALL FEES AND CHARGES

Responsible Officer: Maree Bricknell, Corporate Services Manager

Report prepared by: Maree Bricknell, Corporate Services Manager

MINUTE NO. 24/0145

DECISION

Cr Terrett/Cr Adams

It is recommended that Council approve the new fee structure for the Longford Memorial Hall.

Carried Unanimously

Voting for the Motion:

Mayor Knowles, Deputy Mayor Lambert, Cr Adams, Cr Andrews, Cr Archer, Cr Brooks, Cr Goss and Cr Terrett

Voting Against the Motion:

Nil

RECOMMENDATION

It is recommended that Council approve the new fee structure for the Longford Memorial Hall.

1 PURPOSE OF REPORT

The purpose of this report is to implement new fees and charges for the newly renovated/extended Longford Memorial Hall.

2 INTRODUCTION/BACKGROUND

The old fee structure does not reflect the facility's additional meeting rooms and updated facilities including internet access and IT equipment. A new fee structure has been recommended taking into consideration the fees charged by similar facilities within the Northern Midlands Municipal area and at West Tamar.

3 STRATEGIC PLAN & INTEGRATED PRIORITY PROJECTS PLAN

3.1 Strategic Plan 2021-2027

The Strategic Plan 2021-2027 provides the guidelines within which Council operates.

Lead: Serve with honesty, integrity, innovation and pride

Leaders with Impact

Strategic outcomes:

1.4 Improve community assets responsibly and sustainably

People: Culture and society - a vibrant future that respects the past

Sense of Place - Sustain, Protect, Progress

Strategic outcomes:

3.3 Public assets meet future lifestyle challenges

3.2 Integrated Priority Projects Plan 2021

Not applicable.



4 POLICY IMPLICATIONS

Council has a similar modern meeting facility at the Campbell Town Recreation Ground (council managed), and Longford Recreation. Ground (Longford Football Club management).

5 STATUTORY REQUIREMENTS

Local Government Act 1995

6 FINANCIAL IMPLICATIONS

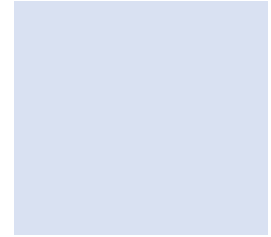
Proposed fees and charges are as follows:

Function Room

| | | |
|---|--|------------------------------|
| - Function Room hourly rate (Social Functions) | Per Hour | \$82.00 |
| | Half Day (with kitchen) | \$363.00 |
| | Full Day (with kitchen) | \$751.30 |
| -Annex (Social Functions) | Half Day | \$141.50 |
| | Full Day | \$295.65 |
| - Full Facility | Half Day (with kitchen & Annex) | \$504.50 |
| | Full Day (with kitchen & Annex) | \$1,046.95 |
| - Conferences / Community events up to 50 people | Per Hour | \$53.00 |
| | Per Half Day | \$234.00 |
| | Per Day | \$333.00 |
| - Set up/down all meeting rooms | Only to charge for function room not the meeting rooms -Per Hire | \$47.00 |
| - Add tea, coffee, milk: basic sachets, paper cups, longlife milk | Per 25 Persons min 8 | \$24.00 |
| | Per Person over 8 | \$2.50 |
| - Use of AV equipment | Per Hire | \$23.40 |
| - Use of Kitchen / Kiosk | Per Hire | no charge with function room |
| | Per Hour | \$40.00 |
| | Half Day | \$144.00 |
| | Full Day | \$288.00 |
| Meeting Room 1 (Capacity 8-12) | | |
| - Meeting Room 1 (No bond required) | Per Hour | \$25.00 |
| - Meeting Room 1 (No bond required) | Full Day | \$150.00 |
| - Use of AV equipment | Per Hire | \$20.00 |
| Meeting Room 2 (Capacity 14 - 20) | | |
| - Meeting Room 2 (No bond required) | Per Hour | \$30.00 |
| - Meeting Room 2 (No bond required) | Full Day | \$180.00 |
| - Use of AV equipment | Per Hire | \$20.00 |
| - Set up/down | Per Hire | no charge |
| - Add tea, coffee, milk: basic sachets, paper cups, milk | Per 25 Persons min 8 | \$24.00 |
| Cleaning | | |
| - Cleaning for each area | Per half hour | \$20.00 |
| - Cleaning for each area | Per Hour | \$40.00 |
| - Cleaning (min 3 hours for functions) | Facilities | \$120.00 |
| Bonds | | |
| - Refundable damage Bond where no alcohol served functions | | \$200.00 |
| - Refundable damage Bond where alcohol served functions | | \$500.00 |
| Other Charges | | |
| - Security Call Out Fee | | at cost |
| Notes | | |
| Local Residents receive a discount of 25% on all hire fees. | | 25% |
| Charitable / Not Profit organisation discount 10% | | 10% |



- Deposit of 25% of hire fee is payable to confirm booking of functions
- Deposit is refundable on cancellation if advised 30 days prior to booking date.
- Bonds do not apply to government users including schools.
- Room hire includes Wifi access.
- Half Day hire is a 4 hour period.



7 RISK ISSUES

If Council sets the fees too high, there is a risk that the hall would be under utilised by locals and local community groups.

If Council sets the fees significantly less than other local facilities Council could be seen as being noncompetitive.

8 CONSULTATION WITH STATE GOVERNMENT

Not Applicable

9 COMMUNITY CONSULTATION

Not Applicable

10 OPTIONS FOR COUNCIL TO CONSIDER

Council to approve/not approve the fees proposed.

11 OFFICER'S COMMENTS/CONCLUSION

It is recommended that Council approve the new fee structure for the Longford Memorial Hall.

12 ATTACHMENTS

1. Hire Fees Charges Longford Memorial Hall 2024 [**15.6.1** - 5 pages]



16 WORKS REPORTS

No Works reports included in this Council meeting agenda for Council's consideration.



17 ITEMS FOR THE CLOSED MEETING

MINUTE NO. 24/0146

DECISION

Deputy Mayor Lambert/Cr Terrett

That Council move into the "Closed Meeting" with the General Manager, Corporate Services Manager, Works Manager, Executive Officers and Executive Assistant.

Carried Unanimously

RECOMMENDATION

That Council move into the "Closed Meeting" with the General Manager, Corporate Services Manager, Works Manager, Senior Planner, Executive Officers and Executive Assistant to discuss Closed Council Items.

| Item | Local Government (Meeting Procedures) Regulations 2015 Reference |
|-----------------------------|--|
| Procedural Matters | 15(2)(g) |
| Personnel Matters | 15(2)(a) |
| Action Items: Status Report | 15(2)(g) |
| Legal Matter | 15(2)(i) |
| Personnel Matters | 15(2)(a) |
| Legal Matter | 15(2)(i) |
| Lease Agreement | 15(2)(g) |
| Draft Licence Agreement | 15(2)(g) |
| Licence Agreement | 15(2)(g) |
| Licence Agreement | 15(2)(g) |
| Lease Agreement | 15(2)(g) |
| Proposed Sale of Property | 15(2)(f) |
| Personnel Matter | 15(2)(a)&(g) |
| Lease Agreement | 15(2)(g) |

Local Government (Meeting Procedures) Regulations 2015 - Part 2 - Meetings

- (a) personnel matters, including complaints against an employee of the council and industrial relations matters;
- (b) information that, if disclosed, is likely to confer a commercial advantage or impose a commercial disadvantage on a person with whom the council is conducting, or proposes to conduct, business;
- (c) commercial information of a confidential nature that, if disclosed, is likely to -
 - (i) prejudice the commercial position of the person who supplied it; or
 - (ii) confer a commercial advantage on a competitor of the council; or
 - (iii) reveal a trade secret.
- (d) contracts, and tenders, for the supply of goods and services and their terms, conditions, approval and renewal;
- (e) the security of -
 - (i) the council, councillors and council staff; or
 - (ii) the property of the council.
- (f) proposals for the council to acquire land or an interest in land or for the disposal of land;
- (g) information of a personal and confidential nature or information provided to the council on the condition it is kept confidential;
- (h) applications by councillors for a leave of absence;
- (i) matters relating to actual or possible litigation taken, or to be taken, by or involving the council or an employee of the council;
- (j) the personal hardship of any person who is a resident in, or is a ratepayer in, the relevant municipal area.



17.1 CLOSED COUNCIL DECISIONS RELEASED

No Closed Council decisions were released.

18 CLOSURE

MINUTE NO. 24/0156

DECISION

Cr Adams/Deputy Mayor Lambert
That Council move out of the "Closed Meeting".

Carried Unanimously

Voting for the Motion:

Mayor Knowles, Deputy Mayor Lambert, Cr Adams, Cr Andrews, Cr Archer, Cr Brooks, Cr Goss and Cr Terrett

Voting Against the Motion:

Nil

Mayor Knowles closed the meeting at 8.13pm.

MAYOR _____ DATE _____