



**NORTHERN
MIDLANDS
COUNCIL**

MINUTES

ORDINARY MEETING OF COUNCIL

MONDAY, 17 AUGUST 2020

**VIA ZOOM VIDEO CONFERENCING
PLATFORM**



NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 17 AUGUST 2020

MINUTES OF THE ORDINARY MEETING OF THE NORTHERN MIDLANDS COUNCIL HELD ON MONDAY, 17 AUGUST 2020 AT 5.00PM VIA ZOOM VIDEO CONFERENCING PLATFORM IN ACCORDANCE WITH THE *COVID-19 DISEASE EMERGENCY (MISCELLANEOUS PROVISIONS) ACT 2020, SECTION 18* (AUTHORISATION FOR MEETINGS NOT TO BE HELD IN PERSON)

260/20 ATTENDANCE

1 PRESENT

Mayor Mary Knowles OAM, Deputy Mayor Richard Goss, Cr Dick Adams OAM, Cr Andrew Calvert, Cr Jan Davis, Cr Ian Goninon, Cr Janet Lambert, Cr Michael Polley AM

In Attendance:

Miss Maree Bricknell – Acting General Manager / Corporate Services Manager, Mr Leigh McCullagh – Works Manager, Mr Trent Atkinson – Project Manager (to 5.50pm), Mr Paul Godier – Senior Planner, Mrs Gail Eacher – Executive Assistant

2 APOLOGIES

Cr Matthew Brooks, Mr Des Jennings – General Manager

261/20 TABLE OF CONTENTS

260/20	ATTENDANCE	1372
1	PRESENT	1372
2	APOLOGIES	1372
261/20	TABLE OF CONTENTS	1372
262/20	ACKNOWLEDGEMENT OF COUNTRY	1374
263/20	DECLARATIONS OF ANY PECUNIARY INTEREST OF A COUNCILLOR OR CLOSE ASSOCIATE	1374
264/20	CONFIRMATION OF MINUTES	1374
1	OPEN COUNCIL: ORDINARY COUNCIL MEETING MINUTES	1374
2	CONFIRMATION OF MINUTES OF COMMITTEES	1374
3	RECOMMENDATIONS OF SUB COMMITTEES	1374
265/20	DATE OF NEXT COUNCIL MEETING: 21 SEPTEMBER 2020	1374
266/20	INFORMATION ITEMS	1376
1	COUNCIL WORKSHOPS/MEETINGS HELD SINCE THE LAST ORDINARY MEETING	1376
2	MAYOR'S COMMUNICATIONS	1376
3	PETITIONS	1377
4	CONFERENCES & SEMINARS: REPORT ON ATTENDANCE BY COUNCIL DELEGATES	1377
5	132 & 337 CERTIFICATES ISSUED	1378
6	ANIMAL CONTROL	1378
7	HEALTH ISSUES	1378
8	CUSTOMER REQUEST RECEIPTS	1379
9	GIFTS & DONATIONS (UNDER SECTION 77 OF THE LGA)	1379
10	ACTION ITEMS: COUNCIL MINUTES	1379



NORTHERN MIDLANDS COUNCIL

MINUTES – ORDINARY MEETING

17 AUGUST 2020

11	KEY ISSUES BEING CONSIDERED: MANAGERS' REPORTS	1384
12	RESOURCE SHARING SUMMARY: 01 JULY 2020 TO 30 JUNE 2021	1390
13	VANDALISM	1391
14	YOUTH PROGRAM UPDATE	1391
15	STRATEGIC PLANS UPDATE	1391
16	STATE GOVERNMENT ELECTION COMMITMENTS 2018	1393
17	CAMPBELL TOWN MULTI-PURPOSE COMPLEX	1394
267/20	POLICY: NORTHERN MIDLANDS COUNCIL LOGO USAGE	1395
268/20	TASWATER OPERATIONS INQUIRY	1397
269/20	MONTHLY REPORT: DEVELOPMENT SERVICES	1401
271/20	MONTHLY FINANCIAL STATEMENT	1408
272/20	NOMENCLATURE: NEW ROAD NAME – ZIRCON PLACE PERTH	1412
273/20	POLICY REVIEW: PRIVATE WORKS AND DRIVEWAY ENTRANCES	1414
274/20	PUBLIC QUESTIONS & STATEMENTS	1416
1	PUBLIC QUESTIONS	1416
275/20	ITEMS FOR THE CLOSED MEETING	1417
276/20	INFORMATION OF A PERSONAL AND CONFIDENTIAL NATURE OR INFORMATION PROVIDED TO THE COUNCIL ON THE CONDITION IT IS KEPT CONFIDENTIAL	1417
277/20	CONFIRMATION OF CLOSED COUNCIL MINUTES: ORDINARY & SPECIAL COUNCIL MEETINGS	1417
278/20	APPLICATIONS BY COUNCILLORS FOR LEAVE OF ABSENCE	1417
279/20(1)	PERSONNEL MATTERS	1417
279/20(2)	INFORMATION OF A PERSONAL AND CONFIDENTIAL NATURE OR INFORMATION PROVIDED TO THE COUNCIL ON THE CONDITION IT IS KEPT CONFIDENTIAL	1417
279/20(3)	MATTERS RELATING TO ACTUAL OR POSSIBLE LITIGATION TAKEN, OR TO BE TAKEN, BY OR INVOLVING THE COUNCIL OR AN EMPLOYEE OF THE COUNCIL	1417
279/20(4)	INFORMATION OF A PERSONAL AND CONFIDENTIAL NATURE OR INFORMATION PROVIDED TO THE COUNCIL ON THE CONDITION IT IS KEPT CONFIDENTIAL	1417
279/20(5)	PROPOSALS FOR THE COUNCIL TO ACQUIRE LAND OR AN INTEREST IN LAND OR FOR THE DISPOSAL OF LAND	1417
279/20(6)	PERSONNEL MATTERS	1417
280/20	CONTRACT 20/12 – MORVEN PARK RECREATION GROUND: CHANGEROOM FACILITY UPGRADE	1418
281/20	APPEAL AGAINST REFUSAL OF 6 MULTIPLE DWELLINGS: 60 MALCOMBE STREET, LONGFORD	1418
282/20	RATES EXEMPTION – CHARITABLE PURPOSES	1418
283/20	SWIMMING POOL STRATEGY	1419
284/20	INFORMATION OF A PERSONAL AND CONFIDENTIAL NATURE OR INFORMATION PROVIDED TO THE COUNCIL ON THE CONDITION IT IS KEPT CONFIDENTIAL	1419
285/20	MATTERS RELATING TO ACTUAL OR POSSIBLE LITIGATION TAKEN, OR TO BE TAKEN, BY OR INVOLVING THE COUNCIL OR AN EMPLOYEE OF THE COUNCIL	1419
286/20	INFORMATION OF A PERSONAL AND CONFIDENTIAL NATURE OR INFORMATION PROVIDED TO THE COUNCIL ON THE CONDITION IT IS KEPT CONFIDENTIAL	1420
287/20	LOCAL DISTRICT COMMITTEE MEMBERSHIP	1420



**NORTHERN MIDLANDS COUNCIL
MINUTES – ORDINARY MEETING
17 AUGUST 2020**

262/20 ACKNOWLEDGEMENT OF COUNTRY

We acknowledge and pay our respects to the Tasmanian Aboriginal Community as the traditional and original owners, and continuing custodians of this land on which we gather today and acknowledge Elders – past, present and emerging.

263/20 DECLARATIONS OF ANY PECUNIARY INTEREST OF A COUNCILLOR OR CLOSE ASSOCIATE

Section 8 sub clause (7) of the *Local Government (Meeting Procedures) 2005* require that the Chairperson is to request Councillors to indicate whether they have, or are likely to have, a pecuniary interest in any item on the Agenda.

Council **RESOLVED** to accept the following declarations of interest:

Cr Ian Goninon: CON 7 – Rates Matter

264/20 CONFIRMATION OF MINUTES

1 OPEN COUNCIL: ORDINARY COUNCIL MEETING MINUTES

DECISION

Cr Goss/Cr Calvert

That the Open Council Minutes of the Ordinary Meeting of the Northern Midlands Council held at the Council Chambers, Longford on Monday, 20 July 2020 be confirmed as a true record of proceedings.

Carried unanimously

2 CONFIRMATION OF MINUTES OF COMMITTEES

Minutes of meetings of the following Committees were circulated in the Attachments:

	Date	Committee	Meeting
i)	14 July 2020	Evandale Community Centre and Memorial Hall Management Committee	Ordinary
ii)	4 August 2020	Ross Local District Committee	Ordinary
iii)	5 August 2020	Longford Local District Committee	Ordinary

DECISION

Cr Lambert/Cr Adams

That the Minutes of the Meetings of the above Council Committees be received.

Carried unanimously

3 RECOMMENDATIONS OF SUB COMMITTEES

In the attached minutes of sub committees, no new recommendations have been noted as being for Council’s consideration.

NOTE: *Matters already considered by Council at previous meetings have been incorporated into INFO 10: Officer’s Action Items.*

265/20 DATE OF NEXT COUNCIL MEETING: 21 SEPTEMBER 2020

Mayor Knowles advised that the next Ordinary Council Meeting of the Northern Midlands Council would be held at 5.00pm on Monday, 21 September 2020 via the Zoom video conferencing platform in accordance with the *COVID-19*



NORTHERN MIDLANDS COUNCIL
MINUTES – ORDINARY MEETING
17 AUGUST 2020

Disease Emergency (Miscellaneous Provisions) Act 2020, Section 18 (authorisation for meetings not to be held in person).



NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 17 AUGUST 2020

266/20 INFORMATION ITEMS

1 COUNCIL WORKSHOPS/MEETINGS HELD SINCE THE LAST ORDINARY MEETING

Responsible Officer: Maree Bricknell, Acting General Manager

The Acting General Manager advised that the following workshops/ meetings had been held.

Date Held	Purpose of Workshop
03/08/2020	<p>Council Workshop</p> <p>Discussion:</p> <ul style="list-style-type: none"> • Midland Highway Safety Upgrade • Village Green: Memorial Hall Development • Perth Streetscape Plan • Improving the Playing Field Grant Program • Land Issues • Waste and Recycling Collection options • Town Mapping: Public Open Space • Campbell Town & District Men's Shed • Evandale Parking • Longford Opportunity Shop
17/08/2020	<p>Council Workshop</p> <p>Discussion:</p> <ul style="list-style-type: none"> • Council Meeting Agenda items

2 MAYOR'S COMMUNICATIONS

Mayor's Communications for the period 21 July to 17 August 2020 are as follows:

Date	Activity
21 July 2020	Attended meeting with Rebecca White, Longford
21 July 2020	Attended Heritage Highway meeting via ZOOM, Longford
21 July 2020	Attended meeting with resident, Evandale
22 July 2020	Attended LGAT AGM and General Meeting via ZOOM, Longford
22 July 2020	Attended Longford Railway Bridge Sesquicentenary Committee meeting, Longford
23 July 2020	Radio interview with Tasmania Talks, Gipps Creek
24 July 2020	Attended Greater Launceston Transport Vision Launch, Launceston
25 July 2020	Attended meeting with Lyons Liberal Members, Ross
25 July 2020	Attended meeting with resident, Royal George
27 July 2020	Attended meeting with Our Watch, Longford
27 July 2020	Phone meeting with Flinders Island Mayor Annie Revie, Gipps Creek
29 July 2020	Attended meeting with John Tucker, Longford
29 July 2020	Attended Rural Alive & Well media opportunity, Perth
29 July 2020	Attended ASPIRE Launch, Mowbray
29 July 2020	Attended Information Items discussion, Longford
30 July 2020	Attended Royal Flying Doctor Service Launch, Evandale
31 July 2020	Attended White Ribbon Night webinar via ZOOM, Gipps Creek
3 August 2020	Attended Campbell Town Underpass media opportunity, Campbell Town
3 August 2020	Attended Council Workshop, Longford
5 August 2020	Attended Liveable Communities Toolkit launch and webinar, Gipps Creek
11 July 2020	Attended Heritage Highway meeting, Ross
15 August 2020	Attended ALGWA AGM via ZOOM, Gipps Creek
17 August 2020	Attended Council Workshop and Ordinary Meeting, Longford
Attended to email, phone, media and mail inquiries.	



NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 17 AUGUST 2020

3 PETITIONS

1 PURPOSE OF REPORT

In accordance with the Vision, Mission and Values of Council as identified in the *Council's Strategic Plan 2007-2017* and the *Local Government Act 1993, S57 – S60*, provision is made for Council to receive petitions tabled at the Council Meeting.

2 OFFICER'S COMMENT

In relation to the receipt of petitions, the following provisions of the *Local Government Act 1993*, Part 6 - Petitions, polls and public meetings, S57 and S58, should be noted:

Section 57. Petitions

[Section 57 Substituted by No. 8 of 2005, s. 46, Applied:01 Jul 2005]

(1) A person may lodge a petition with a council by presenting it to a councillor or the general manager.

(2) A person lodging a petition is to ensure that the petition contains –

(a) a clear and concise statement identifying the subject matter and the action requested; and

(b) in the case of a paper petition, a heading on each page indicating the subject matter; and

(c) in the case of a paper petition, a brief statement on each page of the subject matter and the action requested; and

(d) a statement specifying the number of signatories; and

(e) at the end of the petition –

(i) in the case of a paper petition, the full name, address and signature of the person lodging the petition; and

(ii) in the case of an electronic petition, the full name and address of the person lodging the petition and a statement by that person certifying that the statement of the subject matter and the action requested, as set out at the beginning of the petition, has not been changed.

(3) In this section –

electronic petition means a petition where the petition is created and circulated electronically and the signatories have added their details by electronic means;

paper petition means a petition where the petition is created on paper which is then circulated and to which the signatories have added their details directly onto the paper;

petition means a paper petition or electronic petition;

signatory means –

(a) in the case of a paper petition, a person who has added his or her details to the paper petition and signed the petition; and

(b) in the case of an electronic petition, a person who has added his or her details to the electronic petition.

3 PETITIONS RECEIVED

3.1 **Smith Street Trees (between George Street to Longford Recreation Ground)**

A non-compliant *petition* was received by Council on 31 July 2020 in relation to the proposal to future planting of trees in the centre of Smith Street, Longford (between George Street and the Longford Recreation Ground).

The non-compliant *petition* is attached for information.

The petition states:

We, the Residents of Smith St. Longford, from George St to the football ground strongly oppose the planting of trees down the centre of the street.

4 Attachment

Non-compliant *petition*

4 CONFERENCES & SEMINARS: REPORT ON ATTENDANCE BY COUNCIL DELEGATES

1 PURPOSE OF REPORT

To provide an opportunity for Councillors and the General Manager to report on their attendance at recent conferences/seminars.

The Strategic Plan 2017-2027 provides the guidelines within which Council operates.

- Lead –
 - Leaders with Impact
Core Strategies:
 - ◆ Communicate – Connect with the community
 - ◆ Lead – Councillors represent honestly with integrity
 - ◆ Manage – Management is efficient and responsive
 - Best Business Practice & Compliance
Core Strategies:
 - ◆ Council complies with all Government legislation
 - ◆ Continuous improvement is embedded in staff culture



NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 17 AUGUST 2020

2 CONFERENCES AND SEMINARS

No reports relating to attendance at conferences and seminars has been received.

5 132 & 337 CERTIFICATES ISSUED

	No. of Certificates Issued 2020/2021 year												Total 2020/2021 YTD	Total 2019/2020	
	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June			
132	136													136	846
337	34													34	449

6 ANIMAL CONTROL

Prepared by: *Martin Maddox, Accountant and
Tammi Axton, Animal Control Officer*

Item	Income/Issues 2019/2020		Income/Issues for July		Income/Issues 2020/2021	
	No.	\$	No.	\$	No.	\$
Dogs Registered	4,224	101,911	787	16,362	787	16,363
Dogs Impounded	77	4,771	1	65	1	65
Euthanized	7	-	-	-	-	-
Re-claimed	56	-	1	-	1	-
Re-homed/Dogs Home *	14	-	-	-	-	-
New Kennel Licences	8	576	1	72	1	72
Renewed Kennel Licences	70	3,080	76	3,344	76	3,344
Infringement Notices (paid in full)	54	10,773	5	835	5	835
Legal Action	-	-	-	-	-	-
Livestock Impounded	-	-	-	-	-	-
TOTAL		121,112		20,678		20,678

* previously sent to RSPCA (and subsequently Launceston City Council shelter) to 30 January 2019; commenced with utilising the Dogs Home April 2019.

Registration Audit of the Municipality:

Audit of Perth on hold due to COVID-19

Kennel Licences

1 new kennel licence applied for in July

Microchips:

0 dogs microchipped due to COVID-19

Infringements:

5 infringements issued.

Attacks:

1 attack – dog nipped person on leg – person could not give description of dog and dog has not been located

Impounded Dogs:

1 dog impounded – 1 reclaimed by owner.

7 HEALTH ISSUES

Prepared by: *Chris Wicks, Environmental Health Officer*

Immunisations

The *Public Health Act 1997* requires that Councils 'A council must develop and implement an approved program for immunisation in its municipal area'. The following table will provide Council with details of the rate of immunisations provided through Schools. Monthly

clinics are not offered by Council; however, parents are directed to their local General Practitioner who provides the service.

MONTH	2018/2019		2019/2020		2020/2021	
	Persons	Vaccination	Persons	Vaccination	Persons	Vaccination
July-September	64	99	72	42		
October-December	41	41	46	31		
January-March	3-	-	0	0		
April-June	62	45	0	0		

Note that there were no vaccinations delivered between 01 January 2020 – 30 June 2020, due to school closures. Northern Midlands Medical Services provide the school immunisation program for the Northern Midlands Council.

Other Environmental Health Services

Determine acceptable and achievable levels of environmental and public health by ongoing monitoring, inspection, education and, where necessary, by applying corrective measures by mutual consent or application of legislation.

Ensure safe standards of food offered for sale are maintained.

Investigations/Inspections	2017/2018	2018/2019	2019/2020	2020/2021
Notifiable Diseases	4	5	1	0
Inspection of Food Premises	77	127	111	13

Notifiable Disease investigations are carried out by Council's Environmental Health Officer at the request of the Department of Health. Investigations typically relate to cases of food borne illness. While some investigations are inconclusive others can be linked to other cases and outbreaks within Tasmania and across Australia. Under the Public Health Act 1997, investigations are confidential.

Food premises are due for inspection from 1 July each year. The number of inspections in the table above is the total number carried out since 1 July in each financial year.

Inspections are conducted according to a risk-based assessment and cover all aspects of food storage, handling and preparation. A total of 35 criteria are assessed for either compliance, non-compliance or serious non-compliance. Actions, including follow-up inspections, are taken according to the outcome of inspections.

NOTE: Department of Health has advised all EHOs to suspend food inspections unless absolutely unavoidable.

8 CUSTOMER REQUEST RECEIPTS

Operational Area	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
Animal Control	4											
Building & Planning	-											
Community Services	-											
Corporate Services	-											
Governance	-											
Waste	1											
Works	31											

9 GIFTS & DONATIONS (UNDER SECTION 77 OF THE LGA)

Nil to report.

10 ACTION ITEMS: COUNCIL MINUTES

Date	Min. Ref.	Details	Action Required	Officer	Current Status
29/06/2020	208/20	Footpath Trading By-Law	That the matter be deferred to a Council Workshop for discussion.	General Manager	Listed for workshop discussion.
16/03/2020	Deferred item	GOV8 Overhanging Trees/Hedges: Evandale	Deferred to provide opportunity for the community to attend	General Manager	No further action to be taken at this time. To be workshopped and report to be relisted.



NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 17 AUGUST 2020

Date	Min. Ref.	Details	Action Required	Officer	Current Status
29/06/2020	191/20	Information Items	That Council request a meeting with the Minister to address communication, between the Department of State Growth and Council, in regard to progressing the decisions relating to the Perth Link Road Project (By-Pass) transfers.	General Manager	Matter in progress with discussion with General Manager of State Roads.
20/07/2020	230/20	LGAT Motions to AGM and GM	That Council vote as indicated.	General Manager	Complete.
19/08/2019	238/19	Local District Committees: Review of Memorandum of Understanding	That the matter be deferred to a workshop	General Manager	Advice formally provided to Committees for comment. Requested response from Committees by 30 August. Report to September Council Meeting.
29/06/2020	204/20	Northern Midlands Business Digital Innovation Program Proposal; Opportunity to Promote the Northern Midlands in the IF Locations Guide; Northern Midlands Business Association Pandemic Support Package	That Council v) Continue to fund NMBA to provide the pandemic support package until 30 June 2020 (a further payment of \$4,670 of the \$7,000 contracted to be paid); vi) Review the final report from NMBA (due 3 July 2020 as per the terms of the Consultancy Agreement) on the pandemic support work undertaken 1 April 2020 to 30 June 2020, with the report to be aligned to the key tasks NMBA committed to perform in the pandemic support package Consultancy Agreement; vii) Consider the NMBA 30 June 2020 pandemic support package outcome report at the July 2020 Council Meeting and determine if the outcomes achieved warrant NMBA the extension of the pandemic support package for a further three months;	General Manager	In progress.
20/07/2020	232/20	RAW request for funding	That Council subsidise Rural Alive and Well (RAW) for an amount up to \$30,000 over 3 years to establish a service base in Perth	General Manager	Letter sent.
20/07/2020	227/20	Recommendations of Sub Committees - Longford Local District Committee - Longford Racecourse	That Council ... formally approach Tas Racing and seek the status of future planning for the site.	General Manager	Meeting date set for 9 September.
27/04/2020	113/20	South Longford Expansion: Project Brief	That Council a) endorse the South Longford Expansion: Project Brief (the brief to include other areas for expansion, including east Longford); and b) invite tenders from appropriately qualified and experienced consultants to produce the South Longford Expansion Strategy (inclusive of other areas identified); and c) receive a further report.	General Manager	In progress.
27/04/2020	106/20	Recommendations of Sub Committees -Perth Local District Committee	Murals, Artworks & 2021 Perth Bicentenary (Council to consider taking a leadership role in coordinating the celebration, to be managed by Council to maximise marketing opportunities and exposure for the whole-of-municipality events) - That Council endorse the 24 June 2019 decision of Council	Exec Assistant	Matter included on Agenda for the Perth LDC meeting held 4 August.
20/07/2020	227/20	Recommendations of Sub Committees - Longford Local District Committee - Erection of signs	Council officers investigate the request - Can Council approach State Growth to have some signs erected to prevent cyclists and pedestrians using off roads (off-ramps) that have speeds greater than 80 kmh and can Council please erect "Beware of Cyclists" signs in Pateena Road	Engineering Officer	Request for pedestrian/cyclist signs on highway not supported by Dept of State Growth. Committee advised. Cyclists are permitted to use highways in accordance with the Act, as bicycles are classified as vehicles. Signage for Pateena Road under investigation.
20/07/2020	240/20	Request to lower speed limit on Brumby Street Longford	That Council submit a request to the Department of State Growth for the speed limit to be lowered to 50kmh on the northern part of Brumby Street, Longford	Engineering Officer	The request has been submitted to the Transport Commissioner, response awaited.



NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 17 AUGUST 2020

Date	Min. Ref.	Details	Action Required	Officer	Current Status
20/07/2020	241/20	Traffic Concerns: Intersection of Marlborough & Wellington streets Longford	That Council i) conduct a vehicle movement survey on the - Wellington/Marlborough street and Wellington/Lyttleton Street - intersections to ascertain the data on vehicle movements through those intersections; and ii) investigate current heavy vehicle movements and routes through Longford and identify possible solutions and alternate routes; and iii) present the data and options for discussion at a Council Workshop prior to a report being tabled at a future Council meeting.	Engineering Officer	A Traffic Engineer has been engaged by Council to undertake investigation.
17/02/2020	039/20	Recommendations of Sub Committees - Cressy Local District Committee	Bartholomew Park Sign - That Council officers investigate and design a new park sign and explanation plinth (providing background on the park name) to be located at the corner of Main and Church streets, Cressy near the trout sculpture, and it be brought back to the Committee for comment	Works Manager	Design drawing to be provided by Committee.
29/06/2020	189/20	Recommendations of Sub Committees - Campbell Town District Forum	Maintenance of Parks & Gardens: That the council allocate resources from its parks and gardens workforce to improve the Campbell Town's public gardens and lawns including as a priority the northern face of the Campbell Town Town Hall. - Council officers to investigate	Works Manager	Works commenced.
29/06/2020	189/20	Recommendations of Sub Committees - Campbell Town District Forum	Valleyfield Road Verge: That Council officers investigate the provision of passing lanes and report back to Council.	Works Manager	Programmed, awaiting favourable conditions to progress.
29/06/2020	204/20	Northern Midlands Business Digital Innovation Program Proposal; Opportunity to promote the Northern Midlands in the IF Locations Guide; Northern Midlands Business Association Pandemic Support Package	That Council i) Actively promote Buy Something Tasmanian, Digital Ready for Business Program, Business Tasmania services, and Business and Employment Services to Northern Midlands businesses, ...	Project Officer	Ongoing. Completed.
29/06/2020	204/20	Northern Midlands Business Digital Innovation Program Proposal; Opportunity to promote the Northern Midlands in the IF Locations Guide; Northern Midlands Business Association Pandemic Support Package	That Council ... ii) Collaborates with the Northern Midlands Courier to build on the 'Call a Local' campaign by the production of a Northern Midlands business directory for inclusion as a pull out insert in two editions of forthcoming Couriers (plus extra copies for free distribution at local outlets) and publication online on Council's website; ...	Project Officer	Awaiting advice re NMBA directory upgrade status.
29/06/2020	204/20	Northern Midlands Business Digital Innovation Program Proposal; Opportunity to promote the Northern Midlands in the IF Locations Guide; Northern Midlands Business Association Pandemic Support Package	That Council ... iii) Dependent on the cost of the production and distribution of the two copies of the business directory in the Courier, allocate the remainder of the \$25,000 budget to the production and distribution of a hard copy television, radio and online video/You Tube production to promote visiting the Northern Midlands to intrastate markets; iv) in conjunction with i) and iii) with a proposal to be brought to council to focus on television and google advertising, and buy Tasmania and promote ecommerce sites; through ecommerce education workshops and identify costs of the initiatives. ...	Project Officer	Options and costings being completed.
29/06/2020	204/20	Northern Midlands Business Digital Innovation Program Proposal; Opportunity	That Council ... viii) Include in future annual contractual agreements with NMBA the requirement for NMBA to forward Council an annual plan, copies of Board Meeting	Project Officer	Achieved.



NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 17 AUGUST 2020

Date	Min. Ref.	Details	Action Required	Officer	Current Status
		to promote the Northern Midlands in the IF Locations Guide; Northern Midlands Business Association Pandemic Support Package	Minutes and NMBA to acknowledge Council support on all correspondence and promotional materials; ...		
29/06/2020	204/20	Northern Midlands Business Digital Innovation Program Proposal; Opportunity to promote the Northern Midlands in the IF Locations Guide; Northern Midlands Business Association Pandemic Support Package	That Council ... ix) Request NMBA to collaborate with Council on the development and undertaking of an annual business satisfaction survey with regard to NMBA support of local businesses.	Project Officer	Underway.
29/06/2020	192/20	Northern Midlands Further Education Bursary Program 2020: Update Report	That Council establish a clear process before considering the applications in 2021.	Project Officer	Report to Council workshop September.
29/06/2020	193/20	Pandemic Recovery Proposal: Incentives to entice Intrastate Visitors to Northern Midlands to Stay, Play and Spend	That Council support the proposed course of action to entice intrastate visitors to Northern Midlands to stay, play and spend, and allocate a budget of \$2,000 towards the project commencing in Longford, and a further recommendations be made to the next Council meeting in relation to the other towns across the Northern Midlands.	Project Officer	Being progressed in liaison with Tourism Officer.
29/06/2020	202/20	Proposal to Establish a Short to Medium Term, Temporary, Pop-Up, Neighbourhood House at Longford	That Council approve a budget of \$2,000 to enable the establishment and operation of a short to medium term, temporary, pop-up, Neighbourhood House at Longford.	Project Officer	Funding application being prepared to Tasmanian Community Fund.
29/06/2020	194/20	Proposed Blue Tree Project	That the matter be deferred pending receipt of further proposals relating to mental health initiatives.	Project Officer	Informal response received from Dept State Growth that lighting the tree is an undesirable outcome and could potentially distract drivers negotiating the ramp curve at night.
20/07/2020	227/20	Recommendations of Sub Committees - Longford Local District Committee - Tree: Perth Bypass	That Council note the request - That the Committee approach Council to see how the tree on the bypass can be solar lit as a natural artistic feature.	Project Officer	Informal response received from Dept State Growth that lighting the tree is an undesirable outcome and could potentially distract drivers negotiating the ramp curve at night.
19/11/2018	323/18	Tom Roberts Interpretation at Longford	That Council approve the proposal to develop a Tom Roberts interpretation panel for erection in the grounds of Christ Church Longford and a short Tom Roberts' video, and consider funding these items in the mid-year budget review process.	Project Officer	Interpretation panel installed. Video production being negotiated.
20/07/2020	231/20	Local District Committees: Extension of 2018-2020 term to 30 June 2021	That Council endorse the extension of the 2018-2020 term of membership of Northern Midlands Council Local District Committees by 12 months to 30 June 2021.	Exec Assistant/Executive & Comms Officer	Letter sent to members. Complete.
21/10/2019	313/19	Confirmation of Minutes - Ross Local	The Ross Local District Committee requests that the Northern Midlands Council progress the dual naming of the Macquarie River to Tinamirakuna which includes community	Executive & Comms Officer	Information being sought to prepare appropriate community consultation.



NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 17 AUGUST 2020

Date	Min. Ref.	Details	Action Required	Officer	Current Status
		District Committee - 7.1 Macquarie River	consultation and investigation. - That Council support the proposal and progress the request		Contacted DPIPW and Tasmanian Aboriginal Centre, awaiting response.
20/07/2020	237/20	Policy Review - Festivals Events and Promotions	That Council adopt all options: provide a COVID-19 Compliance Grant, provide an increase in frequency of grants, provide an increase in grant amounts offered	Executive & Comms Officer	Policy updates complete.
20/07/2020	227/20	Recommendations of Sub Committees - Longford Local District Committee - Longford Racecourse	That Council advise the Committee that no allocation was made in the budget for a feasibility study ...	Executive & Comms Officer	Committee notified.
22/07/2019	207/19	Policy – Bond Payment and Return	That the matter of bond payment consolidation be listed for discussion at a future workshop.	Community & Development Manager/Corporate Services Manager	Listed for workshop discussion.
20/07/2020	238/20	Paddle Tasmania request for financial support	That Council contribute \$2,500 toward the Paddle Tasmania 'Economic and Market Demand' research report from Round 2 Special Events	Corporate Services Manager	Letter sent 23 July.
29/06/2020	207/20	Draft Local Provisions Schedule: comments from Tasmanian Planning Commission	That Council resolves to advise the Tasmanian Planning Commission:	Senior Planner	TPC has given to 28 August to submit required documents.
17/09/2018	258/18	Initiation of Draft Planning Scheme Amendment 04/2018 include Flood Risk Mapping in the Planning Scheme for land along Sheepwash Creek from Arthur Street to Cemetery Road, Perth	That Council, acting as the Planning Authority, pursuant to section 34 of the former provisions of the Land Use Planning and Approvals Act 1993 resolve to initiate draft Planning Scheme Amendment 04/2018 to the Northern Midlands Interim Planning Scheme 2013 to include the flood risk mapping for land zoned General Residential and Future Residential, based on the mapping shown in the attachment, in the planning scheme maps.	Senior Planner	A flood map is to be incorporated by an amendment to the Planning Scheme. Flood modelling for all of Perth required. Discussed at workshop 6 July 2020.
29/06/2020	197/20	PQT - C&D 4 - Request to Amend the Northern Tasmania Regional Land Use Strategy: 98 Ridgeside Lane, 211 Logan Road & CT 101154/1, Logan Road, Evandale	The General Manager to respond to Mr Neil Mackinnon's enquiry.	Senior Planner	Response sent.
17/02/2020	044/20	Proposed By-Law – Placement of Shipping Containers	That: A) Council does not proceed with the Placement of Shipping Containers By-Law. B) The provisions of the current planning scheme be workshopped, and Council contact surrounding Councils and invite them to make a joint submission to amend the State Planning Provisions	Senior Planner	Listed on workshop agenda. Awaiting input from GM's workshop of 31 July.
20/07/2020	234/20	Request for fee reduction - PLN 20-0127 16338 Midland Hwy	That Council not allow a planning fee reduction for PLN-20-01270.	Senior Planner	Applicant advised.
20/07/2020	235/20	Request for fee reduction - PLN 20-0156 7-21 Paton St Lfd	That Council agree to charge the following fees for the proposed 26 lot subdivision at 7-21 Paton Street: Engineering Department: \$2,934 (including practical completion and final inspections); Planning - Subdivision – discretionary: \$1,590.	Senior Planner	Applicant advised.
29/06/2020	209/20	Request to Amend The Northern Tasmania	That i) the existing data be reviewed to determine whether it can be amended to provide the required information; ii)	Senior Planner	JMG has provided a quote to review existing data.



NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 17 AUGUST 2020

Date	Min. Ref.	Details	Action Required	Officer	Current Status
		Regional Land Use Strategy: 98 Ridgeside Lane, 211 Logan Road And Ct 101154/1, Logan Road, Evandale	Council obtain strategic advice and negotiate with other councils (and possibly NTDC) to undertake forecasts for the region.		

LONG TERM ACTIONS

Date	Min. Ref.	Details	Action Required	Officer	Current Status
10/04/2017	120/17	Perth Structure Plan	Draft amendments to the planning scheme to be prepared.	Senior Planner	Flood modelling for all of Perth required. Discussed at workshop 6 July 2020.
18/09/2017	279/17	Historical Records and Recognition: Service of Councillors	That Council, ...and ii) progress the following when the glass enclosed area at the front of the Council Chambers is nearing completion: Photograph/photographs of current Councillors – professional printing and framing; Archiving of historic photographs; Production of a photo book of historic photographs for display.	Exec Assistant	To be progressed.
18/05/2020	146/20	Northern Midlands Youth Voice Forum	That Council endorse the progression of the Northern Midlands Youth Voice Forum	Youth Officer	On hold.

Matters that are grey shaded have been finalised and will be deleted from these schedules

11 KEY ISSUES BEING CONSIDERED: MANAGERS' REPORTS

1. GOVERNANCE

a. Meetings/Conferences

- Council meetings:
 - Ordinary Meeting 20 July
- Council Workshops:
 - 6 July
- Executive Management Team:
 - Held weekly
- Staff Meetings (incl. Works and Child Care)
 - Held weekly
- Community meetings:
 - Nil attended
- Meetings

Meetings were attended either in-person, or via electronic means (on-line or via conference call)

- Met with developers re Evandale proposal
- Attended Premier's Local Government Council meeting
- Participated in Northern Tasmania Development Corporation Chair recruitment interviews
- Met with Landscape Designer re Perth Streetscape
- Met with NOA consultants re proposed South Perth Development
- Met with Brian Mitchell MP, Federal Member for Lyons
- Attended Local Government COVID-19 teleconference with the Hon Mark Shelton MP, Minister for Local Government
- Attended Ben Lomond Reference Group meeting
- Attended Northern Tasmania Development Corporation board meeting
- Mayor and General Manager met with new Northern Tasmania Development Corporation Chair
- Attended 2020 Tamar Estuary Report Card launch
- Met with Rebecca White MP, Tasmanian Labor Leader, Lyons
- Attended Local Government Association of Tasmania (LGAT) AGM and general meeting
- Attended meeting with Northern Tasmania Development Corporation Board and Chair
- Met with John Tucker MP, Tasmanian Liberal Member Lyons
- Met with Department of State Growth re Perth Road Transfers



NORTHERN MIDLANDS COUNCIL

MINUTES – ORDINARY MEETING

17 AUGUST 2020

b. Emergency Management: COVID-19: Pandemic and Infectious Disease Outbreak

- Business Continuity Planning
- Weekly updates with key personnel

c. General Business:

- Health & Safety and Risk Management Review
- Legal issues, leases and agreement reviews
- Interim Planning Scheme matters
- Road Construction
- Engineering Services
- Drainage issues & TRANSlink stormwater
- Road and Traffic matters
- Resource Sharing
- Animal Control matters
- Buildings
- Tourism
- Management Agreements and Committee Administration
- Office improvements
- Media releases and news items
- Grant application administration and support letters
- Local District Committee project support
- Event management
- Emergency Management
- Strategic Plan
- Local Government Reform
- Citizenship ceremonies
- Newsletters
- General correspondence.

d. Human Resources

- Recruitment – Casual Childcare Educators
- Fitness for Work Matter
- WHS Training for all staff – on hold till 2021
- Performance Appraisals – on hold till 2021 (not completed in 2020)
- Employee Satisfaction Survey – Questions complete. Need to populate Survey Monkey
- Family and Domestic Violence Policy – complete and with the General Manager for his review
- Employment Contract templates, reviewed in accordance with documents provided by LGAT
- HR forms and templates – updating to the new branding format
- General human resource matters – ongoing
- Performance management and disciplinary matters – as required
- Employee learning and development – as required
- Development and implementation of new Human Resources Policies and Procedures – as required
- Continuous Improvement meeting – next meeting 19 August 2020

e. Media and communications

- Preparation of Council pages in Northern Midlands Courier
- Preparation of articles for the LGAT newsletter and Local Government Focus Magazine
- Preparation of media releases, speeches and communications for website, newsletters and Facebook page

f. Council Volunteer committees and projects

- Attendance at Local District Committee meetings and provide secretarial support (suspended)
- Liaising with Council's Management Committees
- Maintaining Council's Volunteer Register
- Requesting bi-monthly risk checklists be completed by facility committees of management
- Liaising with booking officers regarding booking of Council facilities

g. NRM

- On-going facilitation of Mill Dam Action Group and partnership relationships.
- Customer Requests response, including but not limited to: Local District Committee's, weed complaint support requests.
- On-going collaboration with Department of Primary Industries Parks Water and Environment, with particular focus on biosecurity regarding reported weed infestations.

2. COMMUNITY & DEVELOPMENT

a. Animal Control

- Respond and investigate complaints in respect to dog management, including issuing notices and fines
- Respond and investigate reported dog attacks
- Conduct routine dog patrols within the municipality
- Review and renew kennel licenses within the municipality
- Conduct dog microchipping service
- Ongoing dog registration audit and follow up investigation where re-registration has not occurred
- Chairing Cat Management Working Group meetings (NRM North, surrounding Councils and other relevant groups)
- Taking complaints regarding cat management and other animal related issues, including livestock matters

b. Building/Plumbing

- Building and Plumbing assessments, as required
- Plumbing inspections, as required
- Liaise with Private Building Surveyor to ensure application requirements are met
- Permit authority assessments
- Meeting with developers to discuss requirements, as required
- Attendance at Consumer, Building & Occupation Services Permit authority forums
- Participation in Planning & Building Portal – Planbuild Tasmania software creation
- Ongoing review of Building for Bushfire Bulletins
- Plumbing Surveyor stands as Vice Chair of Tasmanian Plumbing Surveyors Association
- Working on closing off or extending building files (from year 2000-2016) prior to 30 June 2020 (statewide extension available until end of 2020)
- Permit Authority training

c. Planning

- Revised quotes being sought for Longford Expansion Strategy upon provision of the Land Use & Development Strategy and Community Briefing Paper to each party.
- Local Provisions Schedules for incorporation into statewide Planning Scheme submitted to Tasmanian Planning Commission. Post lodgment meeting held 5/5/2020. Initial response provided 10/7/2020. Extension of time until 28/08/2020 for the provision of remaining responses to the post lodgement enquiries.
- Involvement with Technical Reference Group for future Regional Land Use Strategy amendments
- Northern Midlands Land Use Strategy (endorsed, to be publicly advertised in line with Local Provisions Schedule)
- Participation in the Launceston Gateway Precinct Master Plan project working group
- Participation in Planning Scheme issues at regional level
- Attendance at State Planning Provisions hearings
- Participation in Planning & Building Portal – Planbuild Tasmania software creation
- Consideration of Planning Directives
- Consideration of proposed planning legislative amendments
- Ongoing review of procedures
- Management of Perth Structure Plan project
- Response to enquiries and development opportunities
- Amendments to Interim Scheme
- Assessment of development proposals
- Liaison with appellants and RMPAT regarding Planning Appeals and attendance at Tribunal hearings for Planning Appeals
- Review of policies, by-laws and procedures

- Progressing contact with surrounding Councils regarding the regulation of shipping containers

d. Compliance

- Ongoing review of all outstanding and arising compliance issues
- Undertake scheduled inspections and inspections arising from complaints regarding overhanging trees, issuing reminders and notices and engaging contractors to complete works, where required
- Conduct inspections of Council's free overnight camping facilities, following up on complaints and feedback and sharing information about the permit requirements
- Reviewing Council's Display of Goods on Highway By-Law, On Street Dining By-Law, Freestanding Sign By-Law which expires in 2020 and working to consolidate into one by-law
- Inspection and issue of Fire Abatement notices (seasonal).

e. Environmental Health

- Monitoring air, noise and water quality as required
- Advising in respect to development applications, as required
- Investigating reported breaches of environmental health matters
- Issuing food business registrations and conducting inspections
- Responding to general enquiries from the public on health matters
- Issuing Place of Assembly licences for events, as required
- Investigating environmental incidents, as required
- Investigating notifiable diseases, as required
- Use of drone for capturing video of events, environmental monitoring and building development progress, as required
- Regulating skin penetration
- Facilitation of School Immunisation Program.

f. Policy

- Review and update Council's Policy Manual as required
- Delegations register – review and update as required
- *Public Interest Disclosures Act* procedures
- Ongoing review of work programs and standard operating procedures
- Regular planning and building assessment unit meetings
- By-Law preparation

g. Events (suspended)

- Liaising with various organisations and community groups regarding holding events within the Northern Midlands
- Postponed Northern Midlands Business and Volunteer Expo
- Reviewing and improving Council's Event Management Guide
- Participation in MAV Insurance forums relating to events.

h. Health & Wellbeing

- Participating in the quarterly Northern Midlands Health Service Providers Forums
- Member of the Northern Region Sport and Recreation Committee
- Council's End Men's Violence Against Women Campaign.

i. Tourism

- Heritage Highway Tourism Region Association
 - Marketing activities, itineraries, newsletter and social media campaigns
 - Updating event directory
- Providing support and information for all Northern Midlands Visitor Centres and provision of information to Regional Tourism organisations and tourism operators
- Research and update of information signage, including information plaques in Campbell Town, various interpretation panels/signage opportunities throughout the municipality
- Northern Midlands Business Association
- Research and investigate various Tourism opportunities for the Northern Midlands
- Progressing wayfinding projects within Northern Midlands towns
- Progressing Perth Mural Project



NORTHERN MIDLANDS COUNCIL

MINUTES – ORDINARY MEETING

17 AUGUST 2020

3. CORPORATE SERVICES

a. Customer Service

- Member of the National Local Government Customer Service Network.
- Member of the State Local Government Rating Network.
- Administer the Service Tasmania contract for customer services in Campbell Town.
- Customer Service Charter and Policy reviews and survey feedback review.
- Telephone system and on-hold messages administration.
- MGB maintenance and allocation.

b. Finance

- Issue and collection of Rates, and Animal registration and sundry fees and charges.
- Municipal valuation maintenance and adjustments, and supplementary valuations.
- Administration of Hardship Policy.
- Street numbering, address allocation and road and street naming.
- Cash, electronic receipting, and direct debit system administration.
- Rate interest and penalty calculations and administration.
- Pension rebates claims and maintenance, classification for two rebate maximums, verification of Centrelink data.
- Sundry Debtors, and aging account review.
- Creditor payments and enquiries. ABN administration. Electronic Ordering and committals.
- Payroll, ETP calculations, payroll tax, child support, maternity leave, one touch payroll process, superannuation, salary sacrifice, Workplace Legislation changes, EB provisions, salary reviews, staff training, leave accrual adjustments, leave loading calculations, Councillor allowances and expenses, Workers Compensation claims and payments, Award adjustments, sundry HR and policy issues.
- Debt Collection and issue Debt summons. Manage Agency Debt Collection contracted services.
- Municipal Budget and adjustments, End of Year Financials, KPI return, Asset Management, Fleet Hire, Long Term Financial Planning, Audit and Annual Report.
- Related Party Disclosures.
- Grants Commission administration, sundry grant reporting and auditing.
- Committee financial management support and auditing.
- Stimulus loan funding applications, administration and repayment procedures.
- Property purchases, ownership issues, licences and leases, and aged care unit tenancy.
- Unclaimed monies register and Public Land Register.
- Records Management, archives, scanning and disposal process, new resident's information, council information policies and procedures.
- Banking & Investments, borrowings administration. Direct Debit, Ezidebit, BPay Billing etc. and setup alterations.
- Rate System issues, 2019/20 Rating and instalments, coding and maintenance.
- General Finance issues, Grant Funding issues, Tax issues including GST, PAYG, FBT, Fuel & Land Tax, ATO Creditor information.
- Cemetery management, onsite map display and website databases.
- Roads to Recovery work schedules, mapping, quarterly and annual reports.
- General accounting, correspondence and reports.
- Audit, Internal Audit & Audit committee procedures, processes and support.
- Waste Transfer Station Management issues, kerbside waste collection contract issues and special clean-up service.
- Tooms Lake & Lake Leake ownership transfers, caretaker support, licence fee review issues, and contract issues.
- Street lighting contract & aurora pole reporting and maintenance.
- Community events and Special Projects support/funding.
- Light Fleet Management.
- Master plan development assistance where required.
- General Office support and attendance of meetings, reports, emails & phone enquiries.

c. Risk Management

- COVID-19 Business Continuity, Safety Management Plans and Community Support.
- Risk Management register.
- Safety management and reporting.



NORTHERN MIDLANDS COUNCIL

MINUTES – ORDINARY MEETING

17 AUGUST 2020

- Drug & alcohol testing administration - suspended.
- Contractor and volunteer management/induction/audits – new system being implemented.
- SDS Register and database.
- Plant risk assessments.
- Swimming pool risk management.
- Incident reporting.
- Emergency Management meetings, EM Plan reviews, Emergency Risk Register, Strategic Fire Plan meetings, Emergency desktop exercise and general administration issues.

d. Insurance

- Insurance renewals and policy maintenance.
- Claims maintenance and review.

e. Information Technology

- Server and desktop maintenance, and server upgrade.
- New computer setup and minor upgrades of other IT equipment.
- Open Office Software upgrades and enhancement requests, strategic upgrade planning.
- GIS maintenance and training.
- Disaster Recovery & IT backup maintenance.
- Council Website, and Town / Local District Committee website maintenance and upgrades.
- Livepro System setup and development
- Support Open Office Town Planning & Development system
- Cemetery and Convict Brick database developed and ongoing maintenance.
- Office telephone system maintenance & mobile phone plan review.
- Sundry database creation and maintenance.
- Mobile device applications implementation, and remote access logins.
- Building security systems maintenance.
- Microsoft software maintenance.
- Maintain photocopiers and printers.
- Advanced IT security implementation and training.
- WiFi network and hotspots & CCTV camera setup and maintenance.
- Fleet tracking.
- ECM maintenance & training.
- Delegations software maintenance.
- Audio system improvements in community facilities
- Tech One Information System – cloud hosting monitoring
- Sundry IT reports, audits and analysis.
- COVID-19 Working from home IT systems, Zoom setup, remote electronic payroll and accounts payable.

f. Childcare

- Childcare management, staffing and support.
- Childcare financial reporting, audit, budgets & fee schedule reconciliations.
- Additional Perth School After School Care service reference group.
- Cressy & Longford After School Care services – suspended until end of 2020 due to Covid19.
- Review new funding models
- Administer capital funding projects to improve services
- COVID-19 Management, funding support issues, staffing support.

4. WORKS & INFRASTRUCTURE

a. Asset Management

- New asset information collection and verifications– ongoing.
- Programmed inspections of flood levee and associated infrastructure – ongoing.

b. Traffic Management

- Liaising with Department of State Growth to resolve traffic issues within municipality.



NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 17 AUGUST 2020

- Traffic counts on roads throughout the municipality – ongoing.
- c. Development Work**
- 3 Lot Dixon Subdivision, Anstey Street, Longford has reached practical completion.
 - 9 Lot Youl Road Subdivision, Perth at practical completion.
 - 25 Lot Dixon Subdivision, Clarence Street, Perth has reached practical completion.
- d. Waste Management**
- Input into Regional Waste Management discussions – ongoing.
 - Regular safety audits of all sites – ongoing.
- e. Tenders and Contracts**
- Tender for Sportsground Lighting – at practical completion.
 - Tender awarded for Storys Creek Road, Verwood Road and Hop Valley Road bridges – Design work and liaison with nearby property owners has commenced.
- f. Flood levee**
- Programmed monthly/bi-monthly inspections of flood levee carried out by Works and Infrastructure staff.
- g. Engineering**
- Hydraulic modelling of stormwater system in Western Junction Industrial Area – ongoing.
 - Development of stormwater plans for all towns as required by the *Urban Drainage Act 2013* – ongoing.
 - Input into heavy vehicles and bridge working group with Department of State Growth and other Councils – ongoing.
- h. Capital works**
- Longford Sports Centre carpark – practically complete.

12 RESOURCE SHARING SUMMARY: 01 JULY 2020 TO 30 JUNE 2021

Resource Sharing Summary 1/7/20 to 30/6/21 As at 31/7/20	Units Billed	Amount Billed GST Exclusive \$
Meander Valley Council		
Service Provided by NMC to MVC		
Street Sweeping Plant Operator Wages and Oncosts	-	-
Street Sweeper - Plant Hire Hours	-	-
Total Services Provided by NMC to Meander Valley Council		-
Service Provided by Meander Valley Council to NMC		
Wages and Oncosts		
Plumbing Inspector Services	-	-
Total Service Provided by MVC to NMC		-
Net Income Flow		-
Total Net		-
Private Works and Council Funded Works for External Organisations		
	Hours	
Economic & Community Development Department		
Northern Midlands Business Association		
Promotion Centre Expenditure		Not Charged to Association Funded
- Tourism Officer	-	from Council Budget A/c 519035
Works Department Private Works Carried Out	24.50	
	24.50	



NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 17 AUGUST 2020

13 VANDALISM

Prepared by: Jonathan Galbraith; Engineering Officer

Incident	Location	Estimated Cost of Damages		
		July 2020	Total 2020/21	July 2019
Graffiti Victoria Square toilets	Longford	\$ 200		
TOTAL COST VANDALISM		\$ 200	\$ 200	\$ 300

14 YOUTH PROGRAM UPDATE

Council's Youth Program has been suspended until such time as the state of emergency has been lifted and Council's normal operations are resumed.

15 STRATEGIC PLANS UPDATE

Prepared by: Lorraine Green, Project Officer

CURRENT AS OF 3 AUGUST 2020

Strategic Plans By Location & Consultant	Start Date	Completion Date	Current Status
Blessington			
Feasibility Study: Investment in Ben Lomond Skifield Northern Tasmania (TRC Tourism)	Jun-15		<ul style="list-style-type: none"> Ongoing collaboration with Parks and Wildlife Services and other key stakeholders to progress implementation of report recommendations. State Government budget included commitment of \$400,000 to upgrade the shuttle bus carpark below Jacob's Ladder. Project completed June 2019 Jan 2019: Nomination submitted for Ben Lomond to be the state's next iconic walk. Nomination unsuccessful.
Campbell Town			
War Memorial Oval Precinct Cenotaph redevelopment			<ul style="list-style-type: none"> Plans received Jan 2017 and state budget submission made for \$158,000 to fund the cenotaph precinct upgrade. Feb 2018: State liberal election commitment of \$70,000 towards the redevelopment of the cenotaph precinct. Final report due 31 Dec 2019. Work completed: acquittal report submitted. War Animal plaque to be installed.
Tennis/multi-purpose courts			<ul style="list-style-type: none"> September 2017: Funding application submitted to TCF for \$55,000 towards the courts development: application successful. Grant deed executed and funds received. Request submitted March 2020 for extension to deadline to enable completion of court surrounds work – anticipated Sept/Oct 2020.. November 2017: Funding application submitted to Sport & Recreation Tas for \$80,000 to assist with the courts development: application successful. Acquittal report submitted December 2019.
Oval Irrigation System & Public Toilet			<ul style="list-style-type: none"> August 2020: application being prepared to Improving the Playing Field grant program for oval irrigation system and new public toilet facility.
CBD Urban Design and Traffic Management Strategy (GHD) (Lange Design and Rare Innovations)	May-16		<ul style="list-style-type: none"> GHD contracted to prepare the strategy: final report accepted at November 2017 Council Meeting. Feb 2017: State Government budget submission made for matching funding for the implementation of the Main Street component of the urban design strategy Council secured \$1 million loan through the Northern Economic Stimulus package towards the implementation of the main street component of the strategy. 20.11.17; Lange Design and Rare Innovations Design contracted to prepare the design and construction tenders. Stage 1 concept plan received April 2018. June 2019: Landscape Works Technical Specification received. Request for funding through the Local Government Land Transport Infrastructure Program submitted April 2020.
Cressy			
Swimming Pool Master Plan (Loop Architecture)	Dec 15		<ul style="list-style-type: none"> Master Plan accepted at October 2017 Council meeting. Liberal election commitment of \$100,000 to upgrade the complex. Acquittal report due November 2020. Playground installation completed May 2019 externally funded by Tasmanian Community Fund



NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 17 AUGUST 2020

Strategic Plans By Location & Consultant	Start Date	Completion Date	Current Status
			<p>and Stronger Communities Programme. Acquittal reports accepted. Plaque acknowledging funding partners to be installed.</p> <ul style="list-style-type: none"> Nationals in Government funding commitment of \$400,000 made March 2019. Funding agreement signed January 2020. Design Consultant engaged – November 2020 completion date anticipated.
Recreation Ground Master Plan (Lange Design & Loop Architecture)	Feb-17		<ul style="list-style-type: none"> 17 Jan 2017: confirmation that the state govt has approved \$220,000 for the ground upgrade through the Northern Economic Stimulus Package. Feb 2017: Lange Design and Loop Architecture contracted to develop the master plan. Master Plan accepted at April 2018 Council Meeting. Levelling the Playing Field grant for inclusive changerooms (\$354,076) secured October 2019 (to be matched by Council funding). First report due 30.6.20. October 2019: assisted Cressy Cricket Club with funding application to Stronger Communities Programme for clubrooms upgrade: funding secured. Facility upgrade design brief completed. Design work completed. Planning application advertised closes 7 August - completion December 2020.
Evandale			
Honeysuckle Banks			<ul style="list-style-type: none"> At May 2017 Council meeting, Council i) accepted in principle the Honeysuckle Banks Plan; ii) consider funding the minor works components of the plan in future Council budgets, and iii) request Council Officers to seek to secure external grants to assist with the implementation of the full plan.
Morven Park Master Plan (Lange Design) Clubhouse	Nov-16 April 18	April -18	<ul style="list-style-type: none"> Nov 2016 Lange Design contracted to develop master plan. Council accepted 2030 Master Plan at April 2018 Council Meeting. State Liberal election commitment of \$158,000 towards facilities' upgrades. Progress reports submitted Dec 2018, March 2019 and Sept 2019. Feb 2019: funding of 50% matching grant by Council (\$430,300) secured under Levelling the Playing Field State Government Grant Program. First progress report submitted 7 Oct 2019. Final report due 30 June 2020. Extension of completion date requested (to end December 2020) AFL Tas funding commitment of \$60,000 secured – to be paid upon project completion. Tenders closed. Anticipated completion in December 2020.
Longford			
Community Sports Centre Master Plan (RT & NJ Construction Services)	Feb-15	Jun-15	<ul style="list-style-type: none"> 17 Jan 2017: Council advised State Govt has approved \$1,000,000 for the centre upgrade through the Northern Economic Stimulus Package March 2018: Tender for new gym and amenities shed awarded to RT & NJ Construction Services. Work progressing within available funding.
CBD Urban Design Strategy (Lange Design and Loop Architecture)	May-16	Oct-17	<ul style="list-style-type: none"> December 2016: Draft Urban Design Strategy received. Strategy and Guidelines manual accepted at the October 2017 Council Meeting. Negotiations underway February 2018 with State Growth towards development of a deed regarding the future maintenance of the Illawarra Road roundabout. Nationals in Government funding commitment of \$4 million made in March 2019. Documentation to secure funds submitted 3 October 2019. Deed of Agreement signed June 2020.
Memorial Hall & Village Green Infrastructure			<ul style="list-style-type: none"> Sept 17: Philp Lighton Architects contracted to undertake the study of the Council Offices, Memorial Hall, Town Hall and Library facilities. Report received. March 19: Nationals in Govt commitment of \$4m to Longford Urban Design Project memorial hall redevelopment and village green infrastructure upgrade are components of the project. Application to secure the funding commitment submitted 3 October 2019. Agreement signed June 2020.
Perth			
Community Centre Development Plan/Perth Early Learning Centre Redevelopment (Loop Architecture)	Oct-15		<ul style="list-style-type: none"> Application for upgrade and expansion of child care centre submitted for the Building Better Regions Fund. Outcome unsuccessful. March 2019: Nationals in Government funding commitment of \$2.6million for the redevelopment of the Early Learning Centre. Documentation to secure funds submitted 4 Oct 2019. Deed of Agreement signed and returned.
CBD Precinct Concept Master Plan (Lange Design and Loop Architecture)	Apr-20		<ul style="list-style-type: none"> Consultancy Agreement signed.



NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 17 AUGUST 2020

Strategic Plans By Location & Consultant	Start Date	Completion Date	Current Status
Ross			
Swimming Pool Master Plan (Loop Architecture)	Dec-15		<ul style="list-style-type: none"> • Draft Master Plan received May 2016: structural assessment approved August 2016 • Final plan received June 2017 • Final report to be presented to workshop September 2017 • Council resolved at October 2017 Meeting to undertake a survey of the use of the pool across the 2017-2018 swimming season. Pool usage data received May 2018. • Council resolved at June 2020 Meeting to develop a Swimming Pool Strategy. Meeting with potential consultant planned.
Village Green Master Plan (Lange Design, Loop Architecture)	Jun-16	Dec-16	<ul style="list-style-type: none"> • Master Plan accepted in principle at Council 12 December 2016 Meeting. • Jan 2017: cost estimate for design and documentation, tender process and project management received from JMG. • 17 Jan 2017: Council advised State Government has approved \$300,000 loan through the Northern Economic Stimulus Package for the implementation of the Master Plan. • Feb 2017: Application lodged with Building Better Regions Fund for \$237,660 to enable the Master Plan to be implemented in its entirety. Application unsuccessful. • Feb 2017: Lange Design and Loop Architecture contracted to manage the implementation of the master plan. Concept design presented to Council workshop on 8 May. Planning approval with conditions to be met passed at January 2018 Council Meeting. • March 2018: Lange Design submitted full project package for Village Green, ready for planning application to be prepared by Council officers. • Work progressing.
Western Junction			
Launceston Gateway Precinct Master Plan Freight Demand Analysis Report (SGS) Master Plan	Oct-15	May-16	<ul style="list-style-type: none"> • Council approved the preparation of a brief for the precinct master plan at the Sept 2016 Council Meeting. • Liberal election commitment of \$5.5million upgrade of Evandale Main Road between the Breadalbane roundabout and the airport, and \$1million for edge-widening and other works to improve safety along Evandale Main Road from the airport to Evandale.
TRANSlink Stormwater Upgrade Project			<ul style="list-style-type: none"> • Applications lodged with National Stronger Regions Fund 2015/ 2016: unsuccessful. • Application submitted Feb 2017 to the Building Better Regions Fund for \$2,741,402 (total project cost is \$5,482,805: council's contribution is \$1,525,623 and private investors \$1,215,780). Application unsuccessful. • Application submitted December 2017 for Round Two Building Better Regions Fund: notified July 2018 unsuccessful. • Purchase of parcel of land for stormwater detention purpose.
Municipal wide			
Integrated Priority Projects Plan (Luke Curtain, Jacobs)	Apr-20		<ul style="list-style-type: none"> • Consultancy Agreement signed. Background information being compiled for consultant.

16 STATE GOVERNMENT ELECTION COMMITMENTS 2018

Prepared by: *Lorraine Green, Project Officer*

CURRENT AS OF 3 AUGUST 2020

Election Commitment	Estimated Completion Date	Current Status
Ben Lomond		
Assisting to improve water supply to Ben Lomond Village and ski fields (\$60,000 commitment to Ben Lomond Committee)		Informal report May 2019 that the stakeholders are working to reach agreement with the way forward for this project.
Campbell Town		
Redevelopment of Cenotaph (\$70,000)	Completed	13 June 2018: signed grant deed returned with tax invoice for the funds. Progress reports submitted Dec 2018 and June 2019. Work completed: acquittal report submitted and accepted . Plaque to be erected.



NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 17 AUGUST 2020

Election Commitment	Estimated Completion Date	Current Status
Midlands Highway pedestrian underpass (\$1.5million)		Project listed in the State Government 2019 Budget. Infrastructure Minister reported Feb 2020 that the project required more complex considerations about disability access, underground utilities and the limitations of various designs.
Cressy		
Infrastructure upgrade at Cressy Swimming Pool (\$100,000)	30/11/2020	13 June 2018: signed grant deed returned with tax invoice for the funds. Dec 2018: first progress report submitted. Completion date extended to November 2020 in light of securing Australian Govt grant of \$400,000. Design Consultant to be engaged – November 2020 completion date anticipated.
Evandale		
Morven Park Recreation Ground Upgrades (\$158,000)	30/6/2020	Recipient information form submitted 16 July 2018. Grant deed signed Sept 2018. Election commitment first progress report submitted March 2019, second report submitted June 2019: third report submitted Sept 2019. Completion extension requested to December 2020.
Western Junction		
Duplication of road from Breadalbane roundabout to Airport roundabout (\$5.5million)		March 2018: Council wrote to State Growth to initiate participation in the design for the road duplication. Spring 2019: State Govt advises: design options have been identified and are currently under assessment. The preferred design will be presented to the wider community prior to preparation of the Development Application.

17 CAMPBELL TOWN MULTI-PURPOSE COMPLEX

Prepared by: Gail Eacher, Executive Assistant

Council received a letter of thanks from the President of the Campbell Town Tennis Club, John Chester. The following is an extract from his letter:

I am writing on behalf of the Campbell Town Tennis Club to thank you and the Northern Midlands Council for your support in construction of the Facilities at the War Memorial Oval. The development has been of great benefit for individual organizations and clubs involved along with the broader community.

Since the opening of the courts player participation numbers in tennis have increased which is very positive for the sport. "Men's Social Tennis" has really taken off with the courts being used up to three nights a week. "Junior Tennis" has gained plenty of traction as well, with great numbers pre COVID-19.

The Club held its Annual Mixed Doubles Tournament in February, which was a success with healthy numbers. There was a lot of positive feedback from participants about the new facilities.

The Tennis Club is very grateful and privileged to be associated with the new facilities.

Many thanks again and we look forward to working with you and your team at the Northern Midlands Council into the future.

DECISION

Cr Goss/Cr Adams

That Council

- i) receive the Information items; and
- ii) receive and note the content of the non-compliant petition listed as INFO 3.

Carried unanimously



NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 17 AUGUST 2020

267/20 POLICY: NORTHERN MIDLANDS COUNCIL LOGO USAGE

File: 15/013; 2/03/01/01
Responsible Officer: Des Jennings, General Manager
Report prepared by: Samantha Dhillon, People & Culture Business Partner

1 PURPOSE OF REPORT

The purpose of this report is to provide Council with the reviewed Northern Midlands Council Logo Usage Policy for their endorsement. Once endorsed, this will replace the Use of Northern Midlands Council Logo Policy (Min. No: 219/18), which forms part of the Council Policy Manual.

2 INTRODUCTION/BACKGROUND

The People & Culture Business Partner has reviewed this policy, so that it aligns with the Northern Midlands Council Style Guide. The Style Guide was completed as part of the Northern Midlands Council Branding Project in late 2019, early 2020 and has recently been implemented across the business. As such, this policy, and the associated form (Application/Guidelines for Use of the Northern Midlands Council Logo) needed to be updated so that the information is consistent.

A tracked changes version of the policy has been included (yellow marking the additions to the policy, and red text with a strikethrough marking what is proposed to be deleted), as well as a finished document for Councillors convenience. The major changes are:

- The content has been altered to reflect the information portrayed in the Northern Midlands Style Guide.
- The headings have been changed and moved around to ensure the policy content flows
- The inclusion of the high-resolution logo (the preferred logo to use) and the correct logo colours to avoid any future confusion

3 STRATEGIC PLAN 2017-2027

The Strategic Plan 2017-2027 provides the guidelines within which Council operates.

- Leaders with Impact
Core Strategies:
 - ♦ Lead – Councillors represent honesty and integrity
 - Practice open, accountable governance
 - Apply best practice, compliant governance
- Best Practice and Compliance
Core Strategies:
 - ♦ Council complies with all Government legislation
 - Amend governance regulations as per legislation
 - Update compliance policy and procedure as required
 - Train staff in all compliance policy changes
- Workforce Standards
Core Strategies:
 - ♦ People and Culture Framework generates Professionalism
 - The People and Culture Framework is best practice

4 POLICY IMPLICATIONS

It is imperative that Council protects its logo as it is our brand and an important piece of our intellectual property. By Council having a policy outlining the logo details and the usage of the logo, which is in accordance with the Northern Midlands Council Style Guide, this will ensure the same information consistent information is being portrayed for internal



NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 17 AUGUST 2020

and external use.

5 STATUTORY REQUIREMENTS

The following legislation is applicable to the revised policy:

- *Trade Marks Act 1995 (Cth)*
- *Trade Marks Regulations 1995 (Cth)*

6 FINANCIAL IMPLICATIONS

N/A

7 RISK ISSUES

If Council did not have guidelines in place pertaining to its logo and the use of the same, Council runs the risk of external stakeholders seeking permission to use the logo, not displaying the logo and its correct colours accurately. This would result in a misrepresentation of the Northern Midlands Council brand.

8 CONSULTATION WITH STATE GOVERNMENT

N/A

9 COMMUNITY CONSULTATION

N/A

10 OPTIONS FOR COUNCIL TO CONSIDER

N/A

11 OFFICER'S COMMENTS/CONCLUSION

The Northern Midlands Council logo is our brand, it is therefore essential that whenever it is displayed, the correct logo and correct colours are used. Accordingly, the updated Northern Midlands Council Logo Usage Policy and Application/Guidelines for Use of the Northern Midlands Council Logo provide a framework that is consistent with the Northern Midlands Council Style Guide.

12 ATTACHMENTS

- 12.1 Northern Midlands Council Logo Usage Policy (final version)
- 12.2 Application/Guidelines for Use of the Northern Midlands Council Logo (final version)
- 12.3 Northern Midlands Council Logo Usage Policy (tracked changes version)
- 12.4 Application/Guidelines for Use of the Northern Midlands Council Logo (tracked changes version)

RECOMMENDATION

That Council endorse the revised Northern Midlands Council Logo Usage Policy.

DECISION

Cr Calvert/Cr Goss

That Council endorse the revised Northern Midlands Council Logo Usage Policy.

Carried unanimously



NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 17 AUGUST 2020

268/20 TASWATER OPERATIONS INQUIRY

Responsible Officer: Maree Bricknell, Acting General Manager
Report prepared by: Maree Bricknell, Acting General Manager

1 PURPOSE OF REPORT

The purpose of this report is to provide background information and provide any feedback regarding the Legislative Council inquiry into TasWater Operations.

2 INTRODUCTION/BACKGROUND

During March 2020 TasWater wrote to Council Owners' Representatives with notification that it was closely monitoring developments associated with the rapidly evolving situation resulting from the COVID-19 pandemic. There had been broad implications to its normal budget and corporate planning activities as they endeavour to adjust in response to the pandemic impacts on employees, customers, suppliers and the wider community.

Under its Shareholders' Letter of Expectations, TasWater is committed to three key objectives:

- Maintaining dividends to Owner Councils in line with Corporate Plan expectations
- Delivering a capital program in the order of \$1.8 billion over the 10-year period to 30 June 2026
- Limiting annual price increases for regulated water and sewerage services to within the 3.5% cap from 1 July 2020 until 30 June 2025.

However, if the Board forms the view that an 'adverse development' has occurred – that is any circumstance or event beyond TasWater's reasonable control – which may impact its ability to meet the key objectives whilst maintaining the financial stability of the organisation, the corporation can seek additional funding support from the State Government.

The Board determined that COVID-19 pandemic constituted an 'adverse development', and accordingly notified the State Government.

On 24th March 2020 TasWater stated that whilst the TasWater Board endeavoured to maintain dividends in line with its Corporate Plan commitments to the maximum extent possible, there could be no guarantee that this will be sustainable.

On 26th March 2020 TasWater advised that the State Government announced measures to support the Tasmanian community including a 12-month freeze on regulated water and sewerage prices, effective 1 July 2020. The TasWater Board had also resolved to apply a 100 percent rebate on water and sewerage bills issued to small business between 1 April 2020 and 30 June 2020. TasWater was evaluating the collective financial impact of the above measures, along with customer hardship provisions to form a view of its financial position to appropriately inform any decision on future dividend payments.

TasWater subsequently met and advised that the Board decided not to pay dividends, for the second half of 2019/20 and all 2020/21 due to the COVID-19 pandemic being deemed as an 'adverse development'.

Dividends from TasWater had already been severely reduced, hitting some councils particularly hard. Northern Midlands Council dividends of \$702,000 in 2017/18 which was reduced by 33 percent to \$468,000 in 2018/19, reduced to \$234,000 in 2019/20, and to nil in 2020/21.

The legislative Council has established a Select Committee to make inquiry into TasWater Operations and submissions are due by 4th September 2020.

One of the terms of reference is: (5) the effect of TasWater's dividend policy on Local Government revenue.

LGAT will be making a submission given the compounding impact on local government of the freeze of TasWater Dividends to respond to COVID-19 with the freeze also on local government rates.

Feedback is sought as follows:

- 1) What impact has the non-payment of dividends in response to COVID-19 had on your council?
- 2) Was there sufficient engagement with Council owners in the lead up to the policy decision?
- 3) Do you support the approach taken by TasWater?
- 4) Outside of COVID-19 is the dividend policy/payment process sufficiently robust to support long-term financial planning?

Draft response points are provided in the Officer's Comment below and further feedback is welcomed.

3 STRATEGIC PLAN 2017-2027

The Strategic Plan 2017-2027 provides the guidelines within which Council operates.

- Lead –
 - Leaders with Impact
 - Core Strategies:
 - ♦ Communicate – Connect with the community
 - ♦ Lead – Councillors represent honestly with integrity
 - ♦ Manage – Management is efficient and responsive
 - Money Matters
 - Core Strategies:
 - ♦ Budgets are responsible yet innovative
 - ♦ Efficiency in resource sharing and Council reform
 - ♦ Improve community assets responsibly and sustainably
 - Progress –
 - Economic Development – Supporting Growth & Changes
 - ♦ New & expanded small business is valued
 - ♦ Support new businesses to grow capacity & service
 - ♦ Towns are enviable places to visit, live & work
 - ♦ Minimise industrial environment impact on amenity
 - ♦ Developers address climate change challenges
 - ♦ Maximise external funding opportunity

4 POLICY IMPLICATIONS

State, Local Government and TasWater collaborating to improve water and sewerage services for Tasmania is beneficial.

5 STATUTORY REQUIREMENTS

The statutory requirements are set out in TasWater's Constitution, Shareholders' Letter of Expectations as well as Legislation.

6 FINANCIAL IMPLICATIONS

Reduced or no payment of dividends under the provisions of TasWater's Letter of Expectations due to an 'adverse development' determination by its Board has a detrimental effect on revenue levels local government relies on to support services in the community.

7 RISK ISSUES

Long term planning for local government services are affected by the uncertainty of TasWater dividend revenue.



NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 17 AUGUST 2020

8 CONSULTATION WITH STATE GOVERNMENT

Council is supportive of the Legislative Council inquiry into TasWater operations.

9 COMMUNITY CONSULTATION

Not applicable.

10 OPTIONS FOR COUNCIL TO CONSIDER

Council may either provide or not provide feedback to LGAT for its submission to the Legislative Council inquiry.

11 OFFICER'S COMMENTS/CONCLUSION

Draft feedback points are provided as follows and further suggestions are sought:

- 1) What impact has the non-payment of dividends in response to COVID-19 had on your council?
 - *Significant immediate cashflow and budget implications representing equivalent to 5 percent of NMC general rate revenue per annum*
 - *Damaging long term planning implications*
 - *Financial sustainability uncertainty*
- 2) Was there sufficient engagement with Council owners in the lead up to the policy decision?
 - *Very low level of engagement with owners Councils*
 - *More engagement with State Government required to provide alternative revenue sources or expenditure savings*
- 3) Do you support the approach taken by TasWater?
 - *Councils were required to reduce expenditure and carry deficits to pay for their responses to the COVID-19 pandemic. TasWater similarly had an opportunity to reduce operating expenditure, or reduce capital works, or seek leave to have operating deficits for a short period to fund its responses to the pandemic*
 - *Council's forced to fund TasWater response to pandemic as well as its own*
 - *TasWater's other key objectives could have been reviewed such as delivering the capital program over a longer term than the planned 10-year period*
- 4) Outside of COVID-19 is the dividend policy / payment process sufficiently robust to support long-term financial planning?
 - *'Adverse development' determination by board needs additional criteria and owner consultation provisions*
 - *Grounds for Board decision not available to owner Council representatives*
 - *Provision to smooth dividend shocks may be considered*

12 ATTACHMENTS

- 12.1 TasWater letter dated 24th March 2020
- 12.2 TasWater letter dated 26th March 2020
- 12.3 TasWater letter dated 22nd June 2020
- 12.4 Legislative Council Select Committee Media Advisory 6 July 2020
- 12.5 Briefing for Owners 29th July 2020
- 12.6 TasWater Owners' Information Session 29th July 2020



NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 17 AUGUST 2020

RECOMMENDATION

That Council provide feedback to LGAT for a submission to the Legislative Council inquiry into TasWater Operations.

DECISION

Cr Goninon/Cr Adams

That the matter be discussed.

Carried unanimously

Cr Goss/Cr Polley

That Council

A) provide the following feedback to LGAT for a submission to the Legislative Council inquiry into TasWater Operations:

1) What impact has the non-payment of dividends in response to COVID-19 had on your council?

- Significant immediate cashflow and budget implications representing equivalent to 5 percent of NMC general rate revenue per annum
- Damaging long term planning implications
- Financial sustainability uncertainty

2) Was there sufficient engagement with Council owners in the lead up to the policy decision?

- Very low level of engagement with owners Councils
- More engagement with State Government required to provide alternative revenue sources or expenditure savings

3) Do you support the approach taken by TasWater?

- Councils were required to reduce expenditure and carry deficits to pay for their responses to the COVID-19 pandemic. TasWater similarly had an opportunity to reduce operating expenditure, or reduce capital works, or seek leave to have operating deficits for a short period to fund its responses to the pandemic
- Council's forced to fund TasWater response to pandemic as well as its own
- TasWater's other key objectives could have been reviewed such as delivering the capital program over a longer term than the planned 10-year period and at least a percentage of the dividends could then have been paid

4) Outside of COVID-19 is the dividend policy / payment process sufficiently robust to support long-term financial planning?

- 'Adverse development' determination by board needs additional criteria and owner consultation provisions
- Grounds for Board decision not available to owner Council representatives
- Provision to smooth dividend shocks may be considered

AND

B) request TasWater provide a breakdown of the increase in water rates charged to the community by TasWater since its inception.

Carried unanimously



NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 17 AUGUST 2020

269/20 MONTHLY REPORT: DEVELOPMENT SERVICES

Responsible Officer: Des Jennings, General Manager

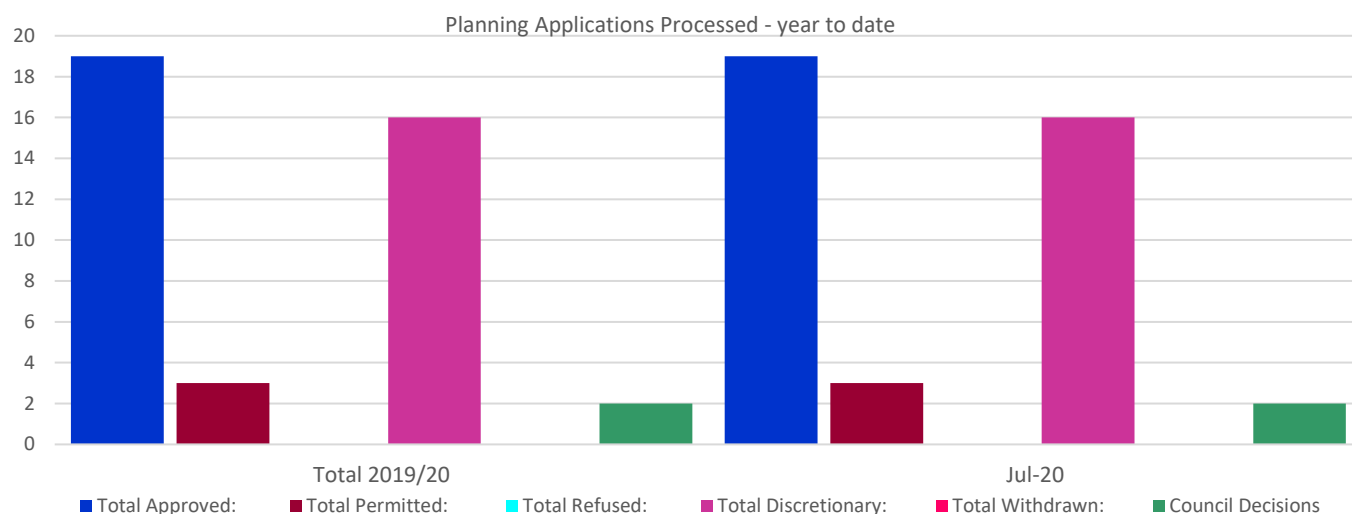
1 PURPOSE OF REPORT

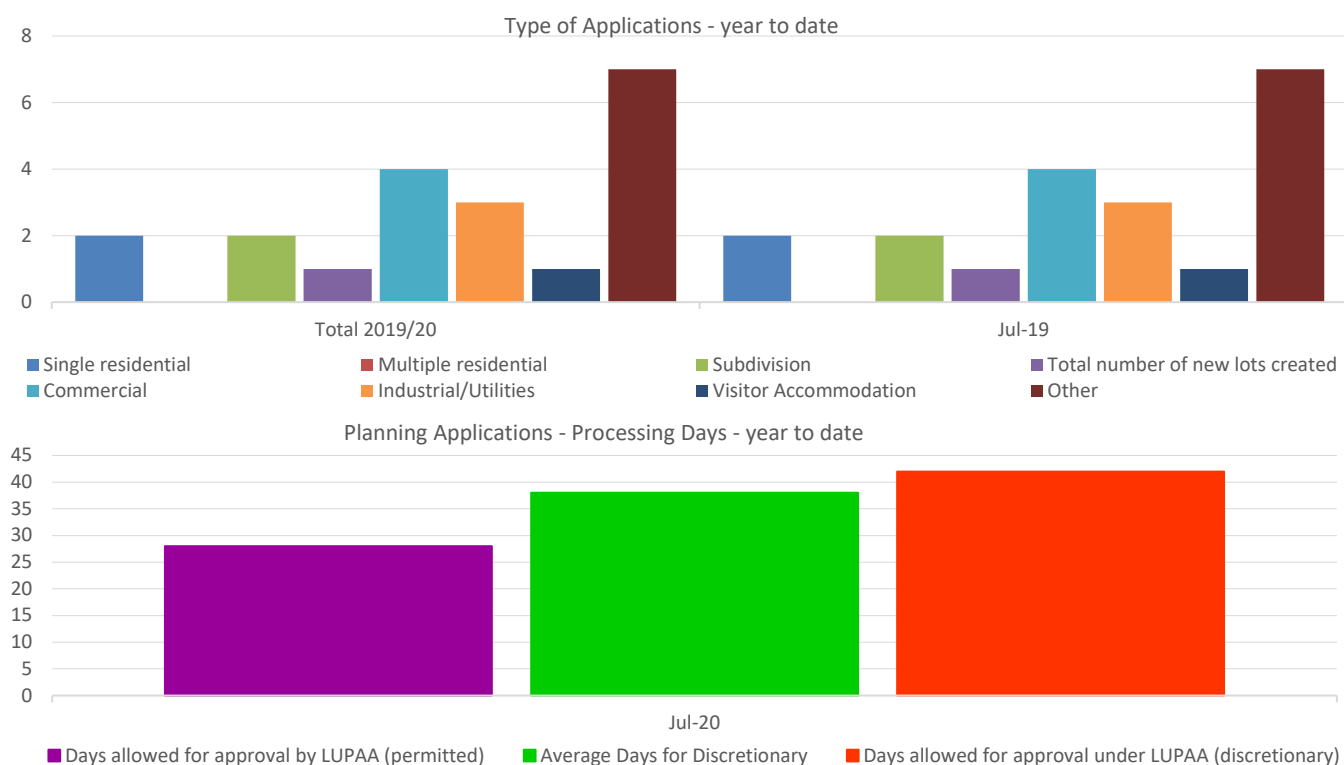
The purpose of this report is to present the Development Services activities as at the month end.

2 DEVELOPMENT SERVICES REPORTING

2.1 Planning Decisions

	Total YTD	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21
Number of valid applications	21	21											
Single residential	2	2											
Multiple residential	0	0											
Subdivision	2	2											
Total number of new lots created	1	1											
Commercial	4	4											
Industrial/Utilities	3	3											
Visitor Accommodation	1	1											
Total permitted	0	0											
Total discretionary	1	1											
Other	7	7											
Total number of applications approved	19	19											
Total Permitted	3	3											
Average Days for Permitted	25	25											
Days allowed for approval by LUPAA	28	28	28	28	28	28	28	28	28	28	28	28	28
Total Exempt under IPS	8	8											
Total Refused	0	0											
Total Discretionary	16	16											
Average Days for Discretionary	38	38											
Days allowed for approval under LUPAA	42	42	42	42	42	42	42	42	42	42	42	42	42
Total Withdrawn	0	0											
Council Decisions	2	2											
Appeals lodged by the Applicant	0	0											
Appeals lodged by third party	0	0											





Project	Details	Address	Applicant	No of LUPAA days	Perm / Disc / Exempt
DELEGATED DECISIONS					
PLN-18-073-01	Shed (ancillary to dwelling)	1420 Valleyfield Road, CAMPBELL TOWN Tasmania 7210	Andrew Muirhead	28	P
PLN-20-0141	replacement antenna on existing tower	7 Spencers Lane, Cressy TAS 7302	Decon Corporation Pty Ltd	25	P
PLN-20-0128	Boundary Adjustment	83 & 65-81 Fairtlough Street, Perth TAS 7300	Commercial Project Delivery	21	P
PLN-20-0095	2 lot subdivision, 1.8m high front fence of round timber posts and second hand corrugated iron, 8 x shipping containers, toilet block and 20m x 16m x 5m high carport/shed (Resource Development)	Tara, 831 Hobart Road, Breadalbane TAS 7258	Woolcott Surveys	42	D
PLN-20-0106	Develop and use shed for Resource Processing, fences, carpark & access (non-impervious surface), composting within 500m of sensitive uses (Environmental Impacts & Attenuation Code, Road & Railway Assets Code, Irrigation District)	94 Green Rises Road, Cressy TAS 7302	Mr Alexander Keach	42	D
PLN-20-0130	Outdoor dining space for bakery, remove front fence and hedge, new screening to side and rear of dining space, vary parking provisions	78 Main Street, Cressy TAS 7302	Katie Lamprey	41	D
PLN-20-0114	Install 2 split system reverse cycle air conditioning units (heritage listed place)	16 Blenheim Street, Avoca TAS 7213	Northern Midlands Council	28	D
PLN-20-0100	Tourist Information Signs (Heritage Precinct; Water Quality Code; Flood Prone Area)	Various Locations throughout Ross (4), ROSS TAS 7209	Northern Midlands Council	42	D
PLN-20-0111	Changeable letterboard sign (Heritage Precinct)	21 Marlborough Street, Longford TAS 7301	Northern Midlands Church of Christ	42	D

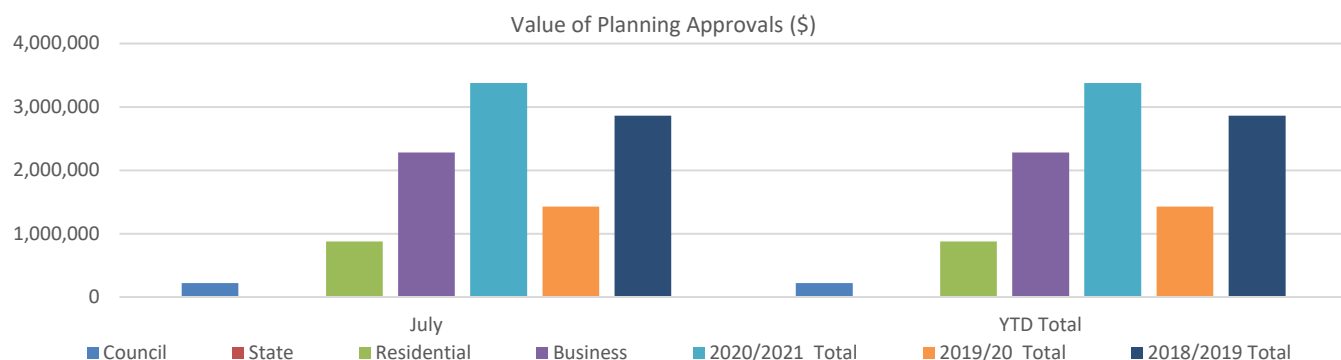


NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 17 AUGUST 2020

July 2020					No of LUPAA days	Perm / Disc / Exempt
Project	Details	Address	Applicant			
DELEGATED DECISIONS						
PLN-20-0116	Dwelling alterations & additions (within 1000m attenuation distance of quarry)	27 Devon Hills Road, Devon Hills TAS 7300	Churchill Architects		39	D
PLN-20-0122	Shed (7.5m x 9.5m) (heritage precinct)	55 Marlborough Street, Longford TAS 7301	Robert Dale & Bianca Dowde		37	D
PLN-20-0078	Pet Crematorium (vary setbacks) and dog boarding kennels (Road & Railway Assets Code, Scenic Management Code, Environmental Impacts & Attenuation Code)	880 Hobart Road, Breadalbane TAS 7258	Wilkin Design & Drafting		25	D
PLN-19-0219	Dwelling alterations and additions, new Bath House (vary rear setback)	1 Old Punt Road, Perth TAS 7300	Simon Chappell		39	D
PLN-20-0102	Dwelling (vary front and rear setbacks) & new access (Road & Railway Assets Code)	19 Cracraft Street, Longford TAS 7301	Wilson Homes		40	D
PLN-20-0118	2nd driveway crossover	1A Leopold Street, Evandale TAS 7212	David Harrison		38	D
PLN-20-0119	Garage (vary rear setback)	22-24 William Street, Perth TAS 7300	Nicholas Fitsialos		38	D
PLN-20-0121	Visitor Accommodation (non impervious access and parking)	Greenvale, 1381 Saundridge Road, Cressy TAS 7302	Rob & Eliza Tole		39	D
COUNCIL DECISIONS						
PLN-20-0091	Extension to Seccombe St (West) & raised safety platform (Road & Railway Assets Code)	Seccombe St Road Reserve, PERTH TAS 7300	Rebecca Green & Associates		31	C
PLN-20-0108	Addition to dwelling & new shed (combined floor area of outbuildings greater than 80m2)	6 Christine Avenue, Devon Hills TAS 7300	Engineering Plus		42	C
COUNCIL DECISIONS - REFUSAL						
RMPAT DECISIONS						
TPC DECISIONS						

2.2 Value of Planning Approvals

	2020/2021					2019/20	2018/2019
	Council	State	Residential	Business	Total	Total	Total
July	217,500	0	877,000	2,283,000	3,377,500	1,429,000	2,863,500
YTD Total	217,500	0	877,000	2,283,000	3,377,500	1,429,000	2,863,500
Annual Total						55,891,900	36,482,950



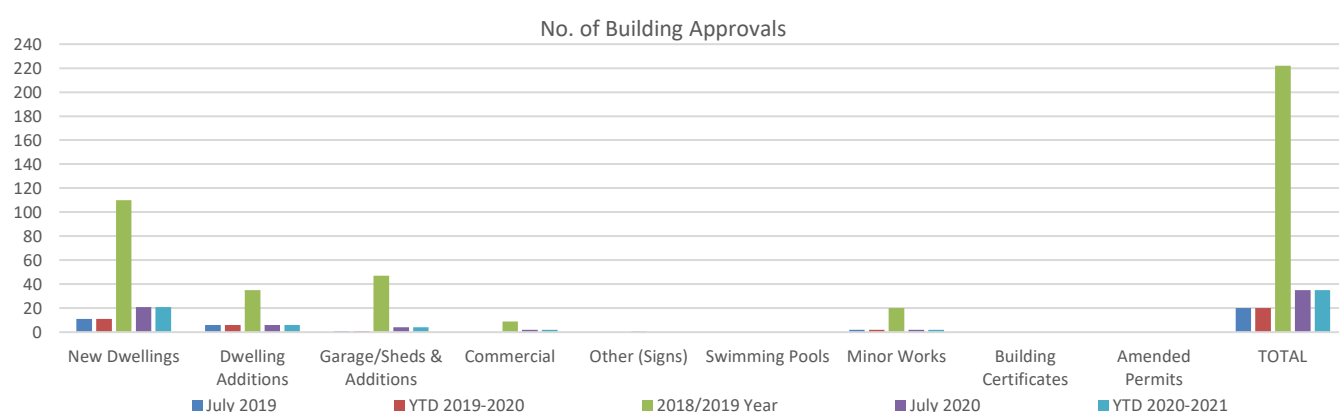
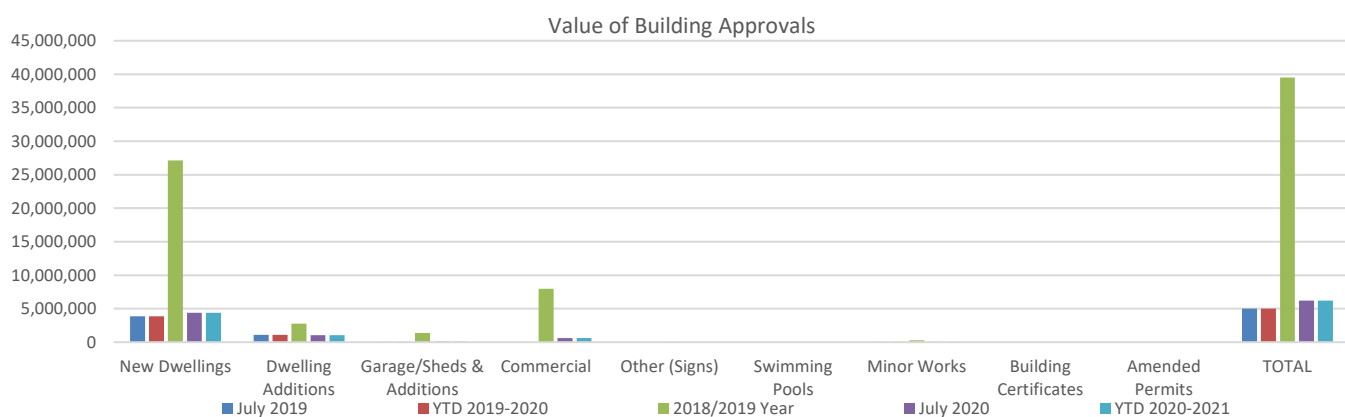
2.3 Matters Awaiting Decision by TPC & RMPAT

TPC		TASMANIAN PLANNING COMMISSION
TPS	Tasmanian Planning Scheme. The State Planning Provisions (SPPs) came into effect on 2/3/2017. They will have no practical effect until the Local Provisions Schedule (LPS) is in effect in a municipal area. Northern Midlands Council's Draft Local Provisions Schedule submitted to TPC 19/12/2019. Post lodgement meeting held 5/5/2020. The Commission has given until 10/7/2020 to provide a response to the matters raised at the meeting. Matters raised by the TPC and recommended response tabled at the 29/6/2020 Council meeting. Extension of time until 28/08/2020 for the provision of remaining responses to the post lodgement enquiries.	
02/2019	PLN-19-0070, 86 Burghley St Longford, rezone to General Residential and s43A application for 7 Lot Subdivision. Hearing held 13/12/2019. Additional information provided to TPC on 21/1/2020. TPC had flood report reviewed. TPC has advised that it considers it would be difficult to approve the amendment and permit in the absence of further site specific flood modelling being submitted and has given proponent until 4/8/2020 to provide further flood modelling, noting that the invitation to submit further flood modelling is not intended to indicate that the application will be approved if the modelling work is completed. Awaiting the TPC's decision.	
06/2019	PLN-19-0221, 74 Marlborough Street Longford, rezone part of site to General Residential, insert new clause for lot size, and s43A application for 6 lot subdivision. 1 representation received, considered at Council meeting 15/6/2020. Readvertised until 17 July 2020 to include in the exhibition documents: correct application documents, map coordinates for the proposed rezoning and instrument of certification with wording of new clause. The TPC has been advised that no representations were received.	
01/2020	PLN-20-0001, 41-43 Wellington St Longford, rezone to General Residential and s43A application for 3 lot subdivision. S39 Report sent to TPC 3 July 2020.	
02/2020	PLN-20-0049, 21 Napoleon St Perth, rezone to General Residential and s43A application for 2 lot subdivision. Advised TPC that no representations were received.	
03/2020	PLN20-0071, 2A Saundridge Rd Cressy Site specific amendment to allow for subdivision, in conjunction with s43A for 2 lot subdivision. Exhibition closes 12 th August 2020.	
RMPAT		RESOURCE MANAGEMENT AND PLANNING APPEAL TRIBUNAL
54-20P	PLN20-0024, 60 Malcombe St Longford Multiple Dwellings appeal against Council refusal. Preliminary conference held 17 July 2020. Mediation being undertaken.	
Decisions received		
TPC		
RMPAT		

2.4 Building Approvals

The following table provides a comparison of the number and total value of building works for 2018/2019 – 2019/2020:

	YEAR: 2019-2020				YEAR		YEAR: 2020-2021			
	July 2019		YTD 2019-2020		July 2019 - June 2020		July 2020		YTD 2020-2021	
	No.	Total Value	No.	Total Value	No.	Total Value	No.	Total Value	No.	Total Value
	\$		\$		\$		\$		\$	
New Dwellings	11	3,862,049	11	3,862,049	110	27,131,594	21	4,370,960	21	4,370,960
Dwelling Additions	6	1,110,251	6	1,110,251	35	2,757,001	6	1,046,650	6	1,046,650
Garage/Sheds & Additions	1	20,000	1	20,000	47	1,394,142	4	101,700	4	101,700
Commercial	0	0	0	0	9	7,952,000	2	630,000	2	630,000
Other (Signs)	0	0	0	0	1	5,000	0	0	0	0
Swimming Pools	0	0	0	0	0	0	0	0	0	0
Minor Works	2	10,200	2	10,200	20	287,983	2	35,000	2	35,000
Building Certificates	0	0	0	0	0	0	0	0	0	0
Amended Permits	0	0	0	0	0	0	0	0	0	0
TOTAL	20	5,002,500	20	5,002,500	222	39,527,720	35	6,184,310	35	6,184,310
Inspections										
Building	0		0		58		0		0	
Plumbing	39		39		282		20		20	



2.5 Planning and Building Compliance – Permit Review

There has been a spike in compliance issues this month. Generally, the response to complaints raised is positive with property owners working with Council to remedy the issue, whether it be by removing the works or applying for the appropriate permits.

Below are tables of inspections and action taken for the financial year.

Planning Permit Reviews	This Month	2019/2020	Total 2018/2019
Number of Inspections	1	44	47
Property owner not home or only recently started		1	
Complying with all conditions / signed off		21	28
Not complying with all conditions			1
Re-inspection required		17	6
Notice of Intention to Issue Enforcement Notice			
Enforcement Notices issued			
Enforcement Orders issued			
Infringement Notice			1
No Further Action Required	1	5	16

Building Permit Reviews	This Month	2019/2020	Total 2018/2019
Number of Inspections	5	30	42
Property owner not home or only recently started			
Complying with all conditions / signed off		5	3
Not complying with all conditions		1	
Re-inspection required	1	7	
Building Notices issued			
Building Orders issued			
No Further Action Required	4	16	34

Illegal Works - Building	This Month	2019/2020	Total 2018/2019
Number of Inspections	1	27	14
Commitment provided to submit required documentation		1	3
Re-inspection required		6	4
Building Notices issued		4	3
Building Orders issued		4	3
Emergency Order			
No Further Action Required	1	13	2
Illegal Works - Planning	This Month	2019/2020	Total 2018/2019
Number of Inspections	7	84	17
Commitment provided to submit required documentation		7	5
Re-inspection required	6	48	5
Enforcement Notices issued			3
Enforcement Orders Issued			
Notice of Intention to Issue Enforcement Notice issued		5	1
No Further Action Required	1	21	5

3 STRATEGIC PLAN 2017-2027

The Strategic Plan 2017-2027 provides the guidelines within which Council operates.

- Progress – Economic Health and Wealth – Grow and Prosper
 - Strategic Project Delivery – Build Capacity for a Healthy Wealthy Future
Core Strategies:
 - ♦ Strategic, sustainable, infrastructure is progressive
A Land Use and Development Strategy to direct growth
 - Economic Development – Supporting Growth and Change
Core Strategies:
 - ♦ Towns are enviable places to visit, live and work
- People – Culture and Society – A Vibrant Future that Respects the Past
 - Sense of Place – Sustain, Protect, Progress
Core Strategies:
 - ♦ Planning benchmarks achieve desirable development
 - ♦ Council nurtures and respects historical culture
 - ♦ Developments enhance existing cultural amenity
- Place – Nurture our Heritage Environment
 - Environment – Cherish and Sustain our Landscapes
Core Strategies:
 - ♦ Meet environmental challenges
 - History – Preserve and Protect our Built Heritage for Tomorrow
 - ♦ Our heritage villages and towns are high value assets
- Core Departmental Responsibilities
 - Planning and Development

4 STATUTORY REQUIREMENTS

4.1 *Land Use Planning & Approvals Act 1993*

The planning process is regulated by the *Land Use Planning & Approvals Act 1993*, section 43 of which requires Council to observe and enforce the observance of its planning scheme.

4.2 *Building Act 2016*

The *Building Act 2016* requires Council to enforce compliance with the Act.

5 RISK ISSUES

Lack of public awareness is a risk to Council. If people are not aware of requirements for planning, building and plumbing



NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 17 AUGUST 2020

approvals, this may result in work without approval. Council continues to promote requirements to ensure the public is aware of its responsibility when conducting development.

6 COMMUNITY CONSULTATION

Discretionary applications are placed on public notification in accordance with Section 57 of the *Land Use Planning & Approvals Act 1993*.

From time to time articles are placed in the Northern Midlands Courier and on Council's Facebook page, reminding the public of certain requirements.

7 OFFICER'S COMMENTS/CONCLUSION

There have been 2 commercial building approvals valued at \$630,000 for 2020/21 (year to date), there were no commercial building approvals for the same period last year, i.e. July 2019.

In total, there were 35 building approvals valued at \$6,184,310 (year to date) for 2020/2021, compared to 20 building approvals valued at \$5,002,500 (year to date) for 2019/20.

RECOMMENDATION

That the report be noted.

DECISION

Cr Polley/Cr Adams

That the matter be discussed.

Carried unanimously

Cr Polley/Cr Adams

That the report be noted.

Carried unanimously



NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 17 AUGUST 2020

271/20 MONTHLY FINANCIAL STATEMENT

File: Subject 24/023
 Responsible Officer: Maree Bricknell, Corporate Services Manager
 Report Prepared by: Maree Bricknell, Corporate Services Manager

1 PURPOSE OF REPORT

The purpose of this report is to present the monthly financial reports as at 31 July 2020.

2 INTRODUCTION/BACKGROUND

The Monthly Financial Summary for the period ended 31 July 2020 is circulated for information.

3 ALTERATIONS TO 2019-20 BUDGET

Following a budget review of income and expenditure items the following alterations/variances are highlighted and explained:

SUMMARY FINANCIAL REPORT

For Month Ending: 30-Jul-20 1

A. Operating Income and Expenditure						
	Budget	Year to Date Budget	Actual	(\$,000)	Target 100%	Comments
Rate Revenue	-\$11,236,820	-\$11,236,820	-\$11,626,020	\$389	103.5%	
Recurrent Grant Revenue	-\$4,293,307	-\$357,776	\$0	-\$358	0.0%	
Fees and Charges Revenue	-\$1,848,426	-\$154,036	-\$243,673	\$90	158.2%	
Interest Revenue	-\$675,507	-\$56,293	-\$84,039	\$28	149.3%	
Reimbursements Revenue	-\$63,880	-\$5,323	-\$7,007	\$2	131.6%	
Other Revenue	-\$968,444	-\$80,704	-\$37,872	-\$43	46.9%	
	-\$19,086,384	-\$11,890,951	-\$11,998,611	\$108	100.9%	
Employee costs	\$5,536,773	\$461,398	\$440,409	\$21	95.5%	
Material & Services Expenditure	\$5,248,743	\$437,395	\$399,594	\$38	91.4%	
Depreciation Expenditure	\$5,732,369	\$477,697	\$477,339	\$0	99.9%	
Government Levies & Charges	\$861,522	\$71,794	\$3,369	\$68	4.7%	
Councillors Expenditure	\$199,210	\$16,601	\$0	\$17	0.0%	
Interest on Borrowings	\$272,007	\$22,667	\$87,216	-\$65	384.8%	
Other Expenditure	\$1,712,984	\$142,749	\$606,311	-\$464	424.7%	Pension rebates for full year
Plant Expenditure Paid	\$524,700	\$43,725	\$81,199	-\$37	185.7%	
	\$20,088,308	\$1,674,026	\$2,095,437	-\$421	125.2%	
	\$1,001,924	-\$10,216,926	-\$9,903,174			
Gain on sale of Fixed Assets	\$0	\$0	\$0	\$0	0.0%	
Loss on Sale of Fixed Assets	\$602,390	\$50,199	\$0	\$50	0.0%	
Underlying (Surplus) / Deficit	\$1,604,314	-\$10,166,727	-\$9,903,174			
	-	-	-			
Capital Grant Revenue	-\$10,749,146	-\$895,762	-\$350,000	-\$546	39.1%	
Subdivider Contributions	-\$524,114	-\$43,676	0	-\$44	0.0%	
Capital Revenue	-\$11,273,260	-\$939,438	-\$350,000			
	-	-	-			

Budget Alteration Requests

- For Council authorisation by absolute majority

Budget Operating	Budget Capital	Actuals
---------------------	-------------------	---------

Capital works budget variances above 10% or \$10,000 are highlighted
 July

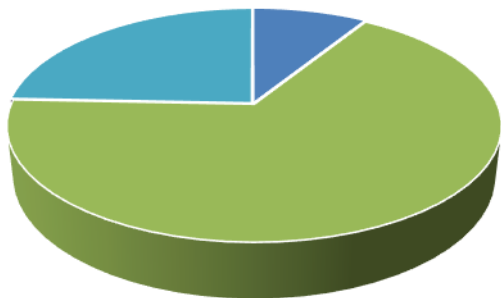


NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 17 AUGUST 2020

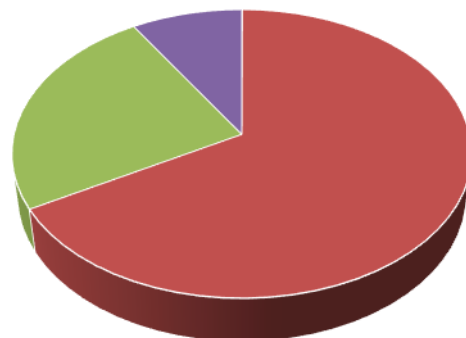
B. Balance Sheet Items

	Year to Date Actual	Monthly Change	Same time last year	Comments		
Cash & Cash Equivalents Balance						
- Opening Cash balance	\$16,905,170	\$16,905,170				
- Cash Inflow	\$1,426,896	\$1,426,896				
- Cash Payments	-\$1,825,700	-\$1,825,700				
- Closing Cash balance	\$16,506,367	\$16,506,367				
Account Breakdown						
- Trading Accounts	\$2,942,940					
- Investments	\$13,563,427					
	\$16,506,367					
Summary of Investments	Investment Date	Maturity Date	Interest Rate%	Purchase Price	Maturity Value	
Tasmanian Public Finance Corporation Call Account	1/07/2020	31/07/2020	0.25	\$5,387	\$5,389	
CBA Call Account	1/07/2020	31/07/2020	0.15	\$1,573	\$1,573	
Westpac	9/06/2020	31/07/2020	0.60	\$2,500,000	\$2,503,781	
Bank of Us	25/05/2020	31/07/2020	1.00	\$680,802	\$684,234	
Bank of Us	30/03/2020	31/07/2020	2.00	\$522,229	\$530,957	
My State Financial	25/05/2020	31/07/2020	1.20	\$3,303,434	\$3,343,076	
Westpac	6/07/2020	31/07/2020	3.37	\$5,500,000	\$5,869,684	
Westpac	29/06/2020	31/07/2020	3.30	\$1,050,000	\$1,153,950	
Total Investments				\$13,563,427	\$14,092,644	

Investments by Institution



Total Investments by Rating (Standard & Poor's)

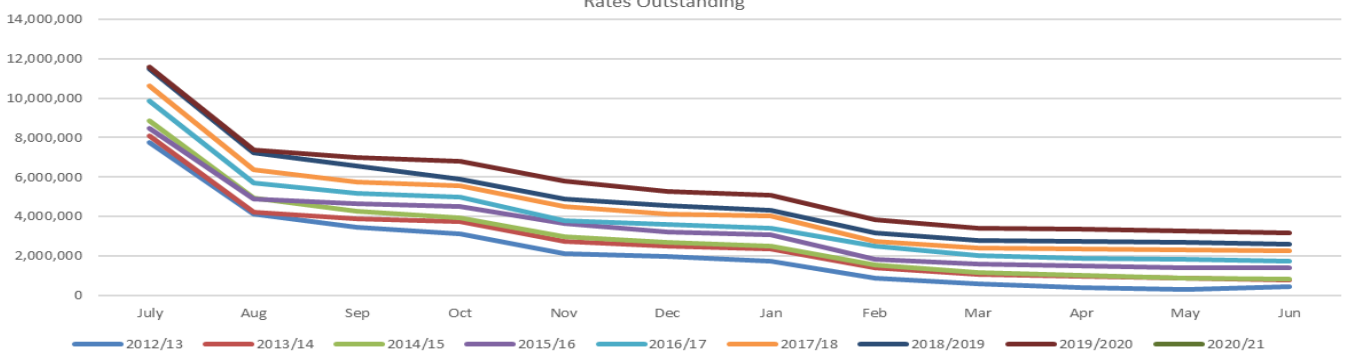


■ Bank of Us (B&E) ■ Tascorp ■ Westpac ■ CBA ■ MyState

■ AA+ ■ AA- ■ BBB ■ Unrated

Rate Debtors	2019/20	% to Raised	Same Time Last Year	% to Raised	
Balance b/fwd	\$2,612,926		\$2,245,313		
Rates Raised	\$10,934,477		\$10,542,415		
	\$13,547,403		\$12,787,728		
Rates collected	\$1,565,557	14.3%	\$917,744	8.7%	
Pension Rebates	\$444,267	4.1%	\$424,740	4.0%	
Discount & Remissions	\$14,267	0.1%	\$8,161	0.1%	
	\$2,024,092		\$1,350,645		
Rates Outstanding	\$11,599,781	106.1%	\$11,506,827	109.1%	
Advance Payments received	-\$76,470	0.7%	-\$69,744	0.7%	

Rates Outstanding





NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 17 AUGUST 2020

Trade Debtors			
Current balance	\$698,361		
- 30 Days	\$655,452		
- 60 Days	\$7,939		
- 90 Days	-\$7,315		
- More than 90 days	\$42,285		
Summary of Accounts more than 90 days:			
- Norfolk Plains Book sales		171	
- Hire/lease of facilities		4,726	
- Removal of fire hazards		7,100	
- Dog Registrations & Fines		17,003	
- Private Works		12,643	
- Regulatory Fees		641	
- Govt Reimbursements		-	

C. Capital Program

	Budget	Actual (\$,000)	Target 8%	Comments	
Renewal	\$11,293,402	\$150,600	1%		
New assets	\$9,542,194	\$52,913	1%		
Total	\$20,835,595	\$203,513	1%		
Major projects:					
- Longford Sports Centre stage 2 & carpark	\$890,000	\$12,031	1%		
- Campbell Town Rec Ground Site Works	\$166,500	\$2,890	2%		
- Evandale Rec Ground Amenities	\$866,205	\$343	0%		
- Cressy Rec Ground Amenities	\$837,855	\$2,886	0%		
- Cressy Pool Improvements	\$516,000	\$1,592	0%		
- Ross Caravan Park units	\$220,000	\$0	0%		
- Ross Village Green	\$400,000	\$362	0%		
- Sheepwash Creek development	\$715,000	\$44,895	6%		
- Barton Road reconstruction	\$535,000	\$0	0%		
- Macquarie Road reconstruction	\$370,000	\$0	0%		
- Bridge 1469 Storys Creek Road	208,000	\$48,035	23%		In progress
- Bridge 1813 Hop Valley Road	192,000	\$80,736	42%		In progress
- Bridge 1940 Cressy Road	200,000	\$0	0%		
- Bridge 4519 Verwood Road	112,035	\$71,638	64%		In progress

* Full year to date capital expenditure for 2019/20 provided as an attachment.

D. Financial Health Indicators

	Target	Actual	Variance	Trend	
Financial Ratios					
- Rate Revenue / Total Revenue	58.9%	96.9%	-38.0%	▾	
- Own Source Revenue / Total Revenue	78%	100%	-22.5%	▾	
Sustainability Ratio					
- Operating Surplus / Operating Revenue	-8.4%	82.5%	-90.9%	▾	
- Debt / Own Source Revenue	50.2%	61.8%	-11.7%	↔	
Efficiency Ratios					
- Receivables / Own Source Revenue	83.1%	95.9%	-12.8%	▾	
- Employee costs / Revenue	29.0%	3.7%	25.3%	▴	
- Renewal / Depreciation	197.0%	31.5%	165.5%	▴	
Unit Costs					
- Waste Collection per bin	\$10.53	\$1.14		↔	
- Employee costs per hour	\$46.14	\$29.09		▴	
- Rate Revenue per property	\$1,581.76	\$1,636.55		↔	
- IT per employee hour	\$3.30	\$2.71		▾	

E. Employee & WHS scorecard

	YTD	This Month	
Number of Employees	90	90	
New Employees	2	2	
Resignations	3	3	
Total hours worked	15139	15139	
Lost Time Injuries	0	0	
Lost Time Days	0	0	
Safety Incidents Reported	1	1	
Hazards Reported	11	11	
Risk Incidents Reported	1	1	
Insurance claims - Public Liability	0	0	
Insurance claims - Industrial	1	1	
Insurance claims - Motor Vehicle	3	3	
IT - Unplanned lost time	0	0	
Open W/Comp claims	1	1	

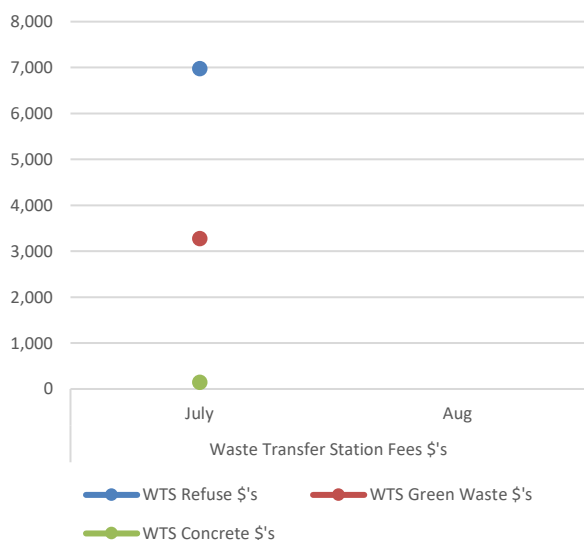


NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 17 AUGUST 2020

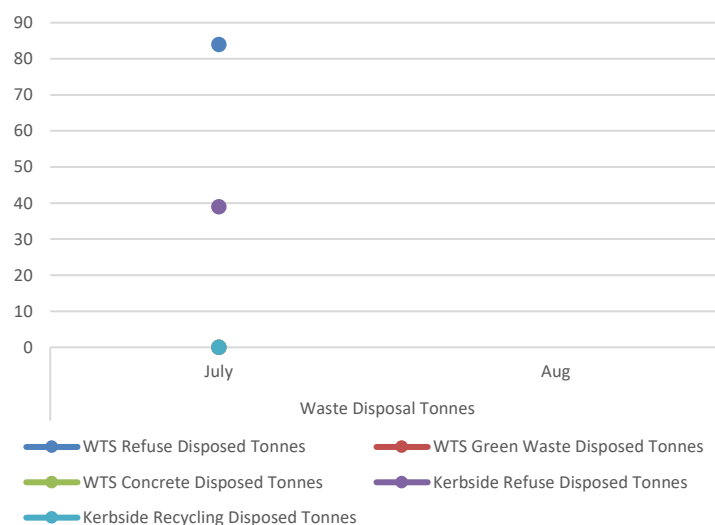
F. Waste Management

Waste Transfer Station	2018/19	2019/20	2020/21 Budget	2020/21	
Takings					
- Refuse	\$93,411	\$92,611	\$7,648	\$8,552	
- Green Waste	\$52,960	\$50,996	\$4,023	\$5,041	
- Concrete	\$2,376	\$1,551	\$126	\$256	
			\$0	\$25	
Total Takings	\$152,877	\$142,782	\$11,797	\$13,874	
Tonnes Disposed					
WTS Refuse Disposed Tonnes	1,325	1388	1954	0	
WTS Green Waste Disposed Tonnes	5200	5400	6015	0	
WTS Concrete Disposed Tonnes	0	0	0	0	
Kerbside Refuse Disposed Tonnes	2217	2326	1806	0	
Kerbside Recycling Disposed Tonnes	1051	1036	869	0	
Total Waste Tonnes Disposed	\$9,793	10150	10644	0	

Waste Transfer Station Fees \$'s 2020/21



Tonnes Waste Disposed 2020/21



4 OFFICER COMMENTS

Copies of the financial reports are also made available at the Council office.

5 ATTACHMENTS

5.1 Income & Expenditure Summary for period ending July 2020.

RECOMMENDATION

That Council receive and note the Monthly Financial Report for the period ending 31 July 2020.

DECISION

Cr Davis/Cr Goninon

That the matter be discussed.

Carried unanimously

Cr Davis/Cr Polley

That Council receive and note the Monthly Financial Report for the period ending 31 July 2020.

Carried unanimously



NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 17 AUGUST 2020

272/20 NOMENCLATURE: NEW ROAD NAME – ZIRCON PLACE PERTH

File: 34/007
Responsible Officer: Maree Bricknell, Corporate Services Manager
Report Prepared by: Natalie Horne, Administration Officer

1 PURPOSE OF REPORT

This report considers the naming of a new court created by a subdivision off Seccombe Street, Perth.

2 INTRODUCTION/BACKGROUND

A 37 lot subdivision has been developed off Seccombe and Fairtlough streets including 20 lots having access from a new cul de sac.

The developer was requested to submit three names for the new court in keeping with the surrounding street names. Names submitted were:

- 1 – Zircon Place
- 2 – Topaz Court
- 3 – Beryl Court

All names are gem stones in keeping with the gem names of surrounding courts. A search of the official placenames site indicated the name Zircon Place is not already taken; however, both Topaz and Beryl have already been used.

3 STRATEGIC PLAN 2017-2027

The Strategic Plan 2017-2027 provides the guidelines within which Council operates.

- Lead –
 - Leaders with Impact
Core Strategies:
 - ♦ Communicate – Connect with the community
 - ♦ Manage – Management is efficient and responsive
 - Best Business Practice & Compliance
Core Strategies:
 - ♦ Council complies with all Government legislation
 - ♦ Excellent standards of customer service
- People –
 - Sense of Place – Sustain, Protect, Progress
Core Strategies:
 - ♦ Council nurtures and respects historical culture

4 STATUTORY REQUIREMENTS

As this name is within a Town Boundary under section 20E of the Act, urban roads which are wholly contained within a proclaimed town boundary, Council has authority to assign the name.

5 FINANCIAL IMPLICATIONS

It is accepted that the developer is responsible for installing street name signage associated with the new road works.



NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 17 AUGUST 2020

6 RISK ISSUES

The Nomenclature Board's guiding principles for the assignment of place names state:

Existing road names should not be duplicated within adjoining municipalities and ideally within the state. More critically they should not be duplicated within adjoining localities or suburbs (as recently gazetted for addressing purposes). Even the re-arrangement of the generic or type from say "Court" to "Place" may still result in potential misinformation and confusion to the user.

7 OFFICER'S COMMENTS/CONCLUSION

Recommendation is to approve the name "Zircon Place" as it is in keeping with all the gem names in surrounding courts.

8 ATTACHMENTS

8.1 Location plan.

RECOMMENDATION

That Council agree to the new road name Zircon Place.

DECISION

Cr Davis/Cr Lambert

That Council agree to the new road name Zircon Place.

Carried unanimously



NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 17 AUGUST 2020

273/20 POLICY REVIEW: PRIVATE WORKS AND DRIVEWAY ENTRANCES

Responsible Officer: Leigh McCullagh, Works Manager

Report prepared by: Leigh McCullagh, Works Manager and Wayne Flett, Works Supervisor

1 PURPOSE OF REPORT

The purpose of this report is to seek Council's endorsement of the minor amendments to Council's Private Works and Driveway Entrances Policy.

2 INTRODUCTION/BACKGROUND

This policy has been updated and amended to

- clarify the standards to which driveway entrances are to be constructed;
- more accurately describe the desired outcomes and responsibilities of Council and property owners in relation to the construction of driveway entrances; and
- more accurately reflect the allocation of costs in relation to private works undertaken by Council.

Suggested

- additions to the policy are highlighted; and
- deletions are reflected by ~~striketrough~~ and highlight.

3 STRATEGIC PLAN 2017-2027

The Strategic Plan 2017-2027 provides the guidelines within which Council operates.

- Lead –
 - Leaders with Impact
Core Strategies:
 - ♦ Manage – Management is efficient and responsive
 - Best Business Practice & Compliance
Core Strategies:
 - ♦ Excellent standards of customer service

4 POLICY IMPLICATIONS

Regular review of Council's policies is important to ensure they remain current.

5 STATUTORY REQUIREMENTS

Not applicable.

6 FINANCIAL IMPLICATIONS

Not applicable.

7 RISK ISSUES

There is a risk if Council does not have a policy for driveway entrances that property owners could feel they were not being treated equally, or that standards are not uniform across the municipal area.



NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 17 AUGUST 2020

8 CONSULTATION WITH STATE GOVERNMENT

Not applicable.

9 COMMUNITY CONSULTATION

Not applicable.

10 OPTIONS FOR COUNCIL TO CONSIDER

Council can endorse or reject the amendments to the Policy.

11 OFFICER'S COMMENTS/CONCLUSION

The changes to the policy are required to reflect Council's current practices for many years, and will not have a large effect on the community.

12 ATTACHMENTS

12.1 Private Works and Driveway entrances Policy – marked up.

RECOMMENDATION

That Council endorse the amendments to the Private Works and Driveway entrances Policy.

DECISION

Cr Polley/ Cr Goninon

That the matter be discussed.

Carried unanimously

Cr Goss/Cr Adams

That Council endorse the amendments to the Private Works and Driveway entrances Policy.

Carried unanimously



NORTHERN MIDLANDS COUNCIL MINUTES – ORDINARY MEETING 17 AUGUST 2020

274/20 PUBLIC QUESTIONS & STATEMENTS

Due to COVID-19 the Council Meeting scheduled for Monday 17 August 2020 commencing at 5.00pm will take place electronically which unfortunately at this stage prevents public attendance.

Due to this situation the public will be unable to attend the meeting to ask questions during Public Question Time, to ensure questions can still be asked, questions can be submitted prior to the meeting and they will be read out at the meeting. **Questions must be received by no later than 12.00pm on Monday 17 August 2020.**

Questions can be emailed to council@nmc.tas.gov.au; or be mailed or hand delivered to the Council Chambers, 13 Smith Street, Longford.

A public recording of the meeting will be placed on Councils website as soon as practicable after the meeting.

1 PUBLIC QUESTIONS

No public questions were received.



NORTHERN MIDLANDS COUNCIL
MINUTES – ORDINARY MEETING
17 AUGUST 2020

275/20 ITEMS FOR THE CLOSED MEETING

DECISION

Cr Polley/Cr Goninon

That Council move into the “Closed Meeting” with the Acting General Manager, Works Manager, Projects Manager, Senior Planner and Executive Assistant.

Carried unanimously

276/20 INFORMATION OF A PERSONAL AND CONFIDENTIAL NATURE OR INFORMATION PROVIDED TO THE COUNCIL ON THE CONDITION IT IS KEPT CONFIDENTIAL

As per provisions of Section 15(2)(g) of the *Local Government (Meeting Procedures) Regulations 2015*.

Table of Contents

**277/20 CONFIRMATION OF CLOSED COUNCIL MINUTES:
ORDINARY & SPECIAL COUNCIL MEETINGS**

Confirmation of the Closed Council Minutes of Ordinary and Special Council Meetings, as per the provisions of Section 34(6) of the *Local Government (Meeting Procedures) Regulations 2015*.

278/20 APPLICATIONS BY COUNCILLORS FOR LEAVE OF ABSENCE

As per provisions of Section 15(2)(h) of the *Local Government (Meeting Procedures) Regulations 2015*.

279/20(1) PERSONNEL MATTERS

As per provisions of Section 15(2)(a) of the *Local Government (Meeting Procedures) Regulations 2015*.

279/20(2) INFORMATION OF A PERSONAL AND CONFIDENTIAL NATURE OR INFORMATION PROVIDED TO THE COUNCIL ON THE CONDITION IT IS KEPT CONFIDENTIAL

As per provisions of Section 15(2)(g) of the *Local Government (Meeting Procedures) Regulations 2015*.

Management Meetings

**279/20(3) MATTERS RELATING TO ACTUAL OR POSSIBLE LITIGATION TAKEN,
OR TO BE TAKEN, BY OR INVOLVING THE COUNCIL OR AN EMPLOYEE
OF THE COUNCIL**

As per provisions of Section 15(2)(i) of the *Local Government (Meeting Procedures) Regulations 2015*.

Correspondence Received

279/20(4) INFORMATION OF A PERSONAL AND CONFIDENTIAL NATURE OR INFORMATION PROVIDED TO THE COUNCIL ON THE CONDITION IT IS KEPT CONFIDENTIAL

As per provisions of Section 15(2)(g) of the *Local Government (Meeting Procedures) Regulations 2015*.

Action Items – Status Report

279/20(5) PROPOSALS FOR THE COUNCIL TO ACQUIRE LAND OR AN INTEREST IN LAND OR FOR THE DISPOSAL OF LAND

As per provisions of Section 15(2)(f) of the *Local Government (Meeting Procedures) Regulations 2015*.

Property Matters

279/20(6) PERSONNEL MATTERS

As per provisions of Section 15(2)(a) of the *Local Government (Meeting Procedures) Regulations 2015*.



NORTHERN MIDLANDS COUNCIL
MINUTES – ORDINARY MEETING
17 AUGUST 2020

280/20 CONTRACT 20/12 – MORVEN PARK RECREATION GROUND: CHANGEROOM
FACILITY UPGRADE

As per provisions of Section 15(2)(d) of the *Local Government (Meeting Procedures) Regulations 2015*.

DECISION

Cr Goss/Cr Adams

That the matter be discussed.

Carried unanimously

Cr Goss/Cr Adams

That Council

A) Accepts the following Tender

- i) Vos Construction; and
- ii) negotiates potential cost saves

B) in relation to this matter:

- i) considered whether any discussion, decision, report or document is kept confidential or released to the public; and
- ii) determined to release the decision to the public.

Carried unanimously

281/20 APPEAL AGAINST REFUSAL OF 6 MULTIPLE DWELLINGS:
60 MALCOMBE STREET, LONGFORD

As per provisions of Section 15(2)(g) of the *Local Government (Meeting Procedures) Regulations 2015*.

DECISION

Cr Goss/Cr Calvert

That Council

A) resolves to advise the appellant that Council would agree to resolve the appeal on the following terms:

- a permit is granted for the proposal.
- the plans showing the changes to car parking and landscaping be substituted for those originally applied for.
- each party bears its own cost of the appeal.

B) in relation to this matter:

- i) consider whether any discussion, decision, report or document is kept confidential or released to the public.
- ii) release the decision to the public.

Carried unanimously

282/20 RATES EXEMPTION – CHARITABLE PURPOSES

As per provisions of Section 15(2)(g) of the *Local Government (Meeting Procedures) Regulations 2015*.

DECISION

Cr Davis/Cr Goss

That the matter be discussed.

Carried

Voting for the Motion:

Mayor Knowles, Cr Calvert, Cr Davis, Cr Goss, Cr Lambert, Cr Polley

Voting against the Motion:

Cr Adams



NORTHERN MIDLANDS COUNCIL
MINUTES – ORDINARY MEETING
17 AUGUST 2020

Cr Goss/Cr Davis

That Council

- A) remit rates upon application to organisations with status of a registered charity (does not include not for profit organisations that are not charities); and
- B) in relation to the Information items:
 - i) considered whether any discussion, decision, report or document is kept confidential or released to the public.
 - ii) determined to release the decision to the public.

Carried

Voting for the Motion:

Mayor Knowles, Cr Calvert, Cr Davis, Cr Goss, Cr Lambert

Voting against the Motion:

Cr Adams, Cr Polley

283/20 SWIMMING POOL STRATEGY

As per provisions of Section 15(2)(d) of the *Local Government (Meeting Procedures) Regulations 2015*.

DECISION

Cr Polley/Cr Adams

That the matter be discussed.

Carried unanimously

Cr Goninon/Cr Polley

That Council

- A) approve the appointment of Watershed Solutions to develop stage one of the Swimming Pool Strategy: the development of the Swimming Pool Strategy across all three pools at the same time; and
- B) invite Watershed Solutions to a Council Workshop to review the outcomes and prepare a brief; and
- C) in relation to this matter:
 - i) considered whether any discussion, decision, report or document is kept confidential or released to the public; and
 - ii) determined to release the decision to the public.

Carried

Voting for the Motion:

Mayor Knowles, Cr Adams, Cr Calvert, Cr Goninon, Cr Goss, Cr Lambert, Cr Polley

Voting against the Motion:

Cr Davis

284/20 INFORMATION OF A PERSONAL AND CONFIDENTIAL NATURE OR INFORMATION PROVIDED TO THE COUNCIL ON THE CONDITION IT IS KEPT CONFIDENTIAL

As per provisions of Section 15(2)(g) of the *Local Government (Meeting Procedures) Regulations 2015*.

Stormwater issues

285/20 MATTERS RELATING TO ACTUAL OR POSSIBLE LITIGATION TAKEN, OR TO BE TAKEN, BY OR INVOLVING THE COUNCIL OR AN EMPLOYEE OF THE COUNCIL

As per provisions of Section 15(2)(i) of the *Local Government (Meeting Procedures) Regulations 2015*.

Rates matter



NORTHERN MIDLANDS COUNCIL
MINUTES – ORDINARY MEETING
17 AUGUST 2020

286/20 INFORMATION OF A PERSONAL AND CONFIDENTIAL NATURE OR INFORMATION PROVIDED TO THE COUNCIL ON THE CONDITION IT IS KEPT CONFIDENTIAL

As per provisions of Section 15(2)(g) of the Local Government (Meeting Procedures) Regulations 2015.
Regulatory Reform

287/20 LOCAL DISTRICT COMMITTEE MEMBERSHIP

As per provisions of Section 15(2)(g) of the Local Government (Meeting Procedures) Regulations 2015.

DECISION

Cr Davis/Cr Goninon

That the matter be discussed.

Carried unanimously

Cr Davis/Cr Adams

That Council

A) accept

- Candyce Hurren – Ross Local District Committee
- Russell MacKenzie – Perth Local District Committee.

until the conclusion of the 2018-2021 term.

B) in relation to this matter:

- considered whether any discussion, decision, report or document is kept confidential or released to the public; and
- determined to release the decision to the public.

Carried unanimously

DECISION

Cr Polley/Cr Davis

That Council move out of the closed meeting.

Carried unanimously

Mayor Knowles closed the meeting at 6.43pm.

MAYOR _____

DATE _____