



**NORTHERN
MIDLANDS
COUNCIL**

AGENDA

ORDINARY MEETING OF COUNCIL

MONDAY, 18 MAY 2020

**VIA ZOOM VIDEO CONFERENCING
PLATFORM**

Des Jennings
GENERAL MANAGER

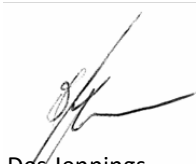
QUALIFIED PERSONS ADVICE

The *Local Government Act 1993* Section 65 provides as follows:

- (1) *A general manager must ensure that any advice, information or recommendation given to the council or a council committee is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation.*
- (2) *A council or council committee is not to decide on any matter which requires the advice of a qualified person without considering such advice unless –*
 - (a) *the general manager certifies, in writing –*
 - (i) *that such advice was obtained; and*
 - (ii) *that the general manager took the advice into account in providing general advice to the council or council committee; and*
 - (b) *a copy of that advice or, if the advice was given orally, a written transcript or summary of that advice is provided to the council or council committee with the general manager's certificate.*

I therefore certify that with respect to all advice, information or recommendation provided to the Council in or with this Agenda:

- i) the advice, information or recommendation is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation; and
- ii) where any advice is directly given by a person who does not have the required qualifications or experience, that person has obtained and taken into account in that person's general advice, the advice from an appropriately qualified or experienced person.



Des Jennings
GENERAL MANAGER

GUIDELINES FOR COUNCIL MEETINGS

PUBLIC QUESTIONS AND STATEMENTS

Due to COVID-19 the Council Meeting scheduled for Monday 18 May 2020 commencing at 5.00pm will take place electronically which unfortunately at this stage prevents public attendance.

Due to this situation the public will be unable to attend the meeting to ask questions during Public Question Time, to ensure questions can still be asked, questions can be submitted prior to the meeting and they will be read out at the meeting. Questions must be received by no later than 3.00pm on Monday 18 May 2020.

Questions can be emailed to gail.eacher@nmc.tas.gov.au; or be hand delivered and dropped in the mail box at the front of the Council Chambers 13 Smith Street, Longford, alternatively they can be mailed to the same address.

A public recording of the meeting will be placed on Councils website as soon as practicable after the meeting.

PETITIONS

In relation to the receipt of petitions, the provisions of the *Local Government Act 1993*, Part 6 - Petitions, polls and public meetings, S57 and S58, should be noted.

RECORDING OF COUNCIL MEETINGS

COVID-19 Disease Emergency (Miscellaneous Provisions) Act 2020 – Regulation 18 makes provision for councils to hold meetings via video conferencing platforms.

A copy of the recording of the meeting will be placed on Council's website as soon as practicable after the meeting, the Closed Council session of the meeting will be redacted.

Regulation 33 of the **Local Government (Meeting Procedures) Regulations 2015** provides for the audio recording of Council meetings.

The purpose of recording meetings of Council is to assist Council officers in the preparation of minutes of proceedings.

Council's Policy includes the following provisions:

- ◆ only applies to formal Council meetings (ordinary meetings, special meetings and Annual General meetings);
- ◆ does not apply to closed sessions of Council;
- ◆ does not apply to Committees of Council;
- ◆ The recording will not replace written minutes and a transcript of the recording will not be prepared;
- ◆ The recording may be used by Council staff to assist with the preparation of the minutes and by Council during a subsequent meeting within the period that the recording is retained;
- ◆ The official copy of the recording of a Council meeting is to be retained by Council for at least a period of 6 months from the date of a meeting and deleted after that period has expired;
- ◆ If requested, a recording of a Council meeting to be available to Councillors at no cost within 24 hours of the meeting;

Unless expressly stated otherwise, Northern Midlands Council claims copyright ownership of the content of recordings of Council meetings ("the Recordings").



NORTHERN MIDLANDS COUNCIL AGENDA – ORDINARY MEETING 18 MAY 2020

NOTICE IS HEREBY GIVEN THAT THE NEXT MEETING OF THE NORTHERN MIDLANDS COUNCIL WILL BE HELD ON MONDAY, 18 MAY 2020 AT 5.00PM VIA ZOOM VIDEO CONFERENCING PLATFORM IN ACCORDANCE WITH THE *COVID-19 DISEASE EMERGENCY (MISCELLANEOUS PROVISIONS) ACT 2020, SECTION 18* (AUTHORISATION FOR MEETINGS NOT TO BE HELD IN PERSON)


DES JENNINGS
GENERAL MANAGER

13 MAY 2020

4.00pm Councillor Workshop – closed to the public

GOV 1 ATTENDANCE

1 PRESENT

2 APOLOGIES

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GOV 3 ACKNOWLEDGEMENT OF COUNTRY

We acknowledge and pay our respects to the Tasmanian Aboriginal Community as the traditional and original owners, and continuing custodians of this land on which we gather today and acknowledge Elders – past, present and emerging.

GOV 4 DECLARATIONS OF ANY PECUNIARY INTEREST OF A COUNCILLOR OR CLOSE ASSOCIATE

Section 8 sub clause (7) of the *Local Government (Meeting Procedures) 2005* require that the Chairperson is to request Councillors to indicate whether they have, or are likely to have, a pecuniary interest in any item on the Agenda.



NORTHERN MIDLANDS COUNCIL AGENDA – ORDINARY MEETING 18 MAY 2020

GOV 5 CONFIRMATION OF MINUTES

1 OPEN COUNCIL: ORDINARY COUNCIL MEETING MINUTES

DECISION

Cr

That the Open Council Minutes of the Ordinary Meeting of the Northern Midlands Council held at the Council Chambers, Longford on Monday, 27 April 2020 be confirmed as a true record of proceedings.

2 CONFIRMATION OF MINUTES OF COMMITTEES

Attachments: Section 1 – Page 1

Minutes of meetings of the following Committees were circulated in the Attachments:

	Date	Committee	Meeting
i)	05/05/2020	Longford Local District Committee	Ordinary

DECISION

Cr

That the Minutes of the Meetings of the above Council Committees be received.

3 RECOMMENDATIONS OF SUB COMMITTEES

NOTE: *Matters already considered by Council at previous meetings have been incorporated into INFO 10: Officer's Action Items.*

LONGFORD LOCAL DISTRICT COMMITTEE

At the ordinary meeting of the Longford Local District Committee held on 6 May 2020 the following motion/s were recorded for Council's consideration:

Memorial Hall – Village Green Development

That Council be reminded of the work and funds put in by the community and ratepayers on developing a plan for the future of the Memorial Hall and that no decision be made without the advice of the Longford District Committee and the community.

Officer comment:

The proposed upgrade to the Memorial Hall will be included within the Longford Main Street Design Project which Council was successful in securing funding for in the last Federal Election. Community consultation will be a recommended action of this process.

Officer recommendation:

That the Committees request be noted.

DECISION

Cr

Memorial Hall – Village Green Development

That there be no further annexation of the village green grassed area.

Officer comment:

Any proposal in relation to future development at the Village Green would be subject to the development application process, as part of that process, any proposal would be advertised and public comment sought.

Officer recommendation:

That the Committees request be noted.



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DECISION

Cr

Sewage testing

That we request the Council to contact Tas Water to see if it is possible to have testing for COVID19 in the Longford Sewage works.

Officer comment:

The TasWater website includes a "Contact Us" facility, customers can contact TasWater direct with any queries or suggestions.

Officer recommendation:

That Council officers forward the request to TasWater.

DECISION

Cr

GOV 6 DATE OF NEXT COUNCIL MEETING: 29 JUNE 2020

Mayor Knowles advised that the next Ordinary Council Meeting would be held at the Northern Midlands Council Chambers at Longford at 5.00pm on Monday, 29 June 2020.



NORTHERN MIDLANDS COUNCIL AGENDA – ORDINARY MEETING 18 MAY 2020

INFO INFORMATION ITEMS

1 COUNCIL WORKSHOPS/MEETINGS HELD SINCE THE LAST ORDINARY MEETING

Responsible Officer: Des Jennings, General Manager

The General Manager advised that the following workshops/ meetings had been held.

Date Held	Purpose of Workshop
27/04/2020	Council Workshop Discussion: <ul style="list-style-type: none"> • Council Meeting Agenda items

2 MAYOR’S COMMUNICATIONS

Mayor’s Communications for the period 28 April 2020 to 18 May 2020 are as follows:

Date	Activity
28 April 2020	Attended TasWater teleconference meeting, Gipps Creek
4 May 2020	Attended teleconference meeting with Minister Shelton, Gipps Creek
6 May 2020	Attended NTDC teleconference meeting, Gipps Creek
6 May 2020	Attended teleconference meeting re Neighbourhood House funding, Gipps Creek
7 May 2020	Attended Tourism Northern Tasmania teleconference meeting, Gipps Creek
11 May 2020	Attended teleconference ABC TV interview, Gipps Creek
11 May 2020	Attended phone interview ABC Radio, Gipps Creek
12 May 2020	Attended teleconference ‘A Conversation for Regional Australia about COVID-19 Confirmation’, Gipps Creek
18 May 2020	Attended Council Workshop and Meeting via teleconference, Gipps Creek
Attended to administration matters, incl. correspondence, email, phone, media and mail inquiries.	

3 PETITIONS

1 PURPOSE OF REPORT

In accordance with the Vision, Mission and Values of Council as identified in the *Council’s Strategic Plan 2007-2017* and the *Local Government Act 1993, S57 – S60*, provision is made for Council to receive petitions tabled at the Council Meeting.

2 OFFICER’S COMMENT

In relation to the receipt of petitions, the following provisions of the *Local Government Act 1993, Part 6 - Petitions, polls and public meetings, S57 and S58*, should be noted:

Section 57. Petitions

[Section 57 Substituted by No. 8 of 2005, s. 46, Applied:01 Jul 2005]

- (1) A person may lodge a petition with a council by presenting it to a councillor or the general manager.
- (2) A person lodging a petition is to ensure that the petition contains –
 - (a) a clear and concise statement identifying the subject matter and the action requested; and
 - (b) in the case of a paper petition, a heading on each page indicating the subject matter; and
 - (c) in the case of a paper petition, a brief statement on each page of the subject matter and the action requested; and
 - (d) a statement specifying the number of signatories; and
 - (e) at the end of the petition –
 - (i) in the case of a paper petition, the full name, address and signature of the person lodging the petition; and
 - (ii) in the case of an electronic petition, the full name and address of the person lodging the petition and a statement by that person certifying that the statement of the subject matter and the action requested, as set out at the beginning of the petition, has not been changed.
- (3) In this section –
 - electronic petition** means a petition where the petition is created and circulated electronically and the signatories have added their details by electronic means;
 - paper petition** means a petition where the petition is created on paper which is then circulated and to which the signatories have added their details directly onto the paper;
 - petition** means a paper petition or electronic petition;
 - signatory** means –
 - (a) in the case of a paper petition, a person who has added his or her details to the paper petition and signed the petition; and
 - (b) in the case of an electronic petition, a person who has added his or her details to the electronic petition.



NORTHERN MIDLANDS COUNCIL AGENDA – ORDINARY MEETING 18 MAY 2020

3 PETITIONS RECEIVED

Nil.

4 CONFERENCES & SEMINARS: REPORT ON ATTENDANCE BY COUNCIL DELEGATES

1 PURPOSE OF REPORT

To provide an opportunity for Councillors and the General Manager to report on their attendance at recent conferences/seminars.

The Strategic Plan 2017-2027 provides the guidelines within which Council operates.

- Lead –
 - Leaders with Impact
Core Strategies:
 - ♦ Communicate – Connect with the community
 - ♦ Lead – Councillors represent honestly with integrity
 - ♦ Manage – Management is efficient and responsive
 - Best Business Practice & Compliance
Core Strategies:
 - ♦ Council complies with all Government legislation
 - ♦ Continuous improvement is embedded in staff culture

2 CONFERENCES AND SEMINARS

A schedule of attendance by Councillors at conferences and seminars is currently being compiled.

No reports relating to attendance at conferences and seminars has been received.

5 132 & 337 CERTIFICATES ISSUED

	No. of Certificates Issued 2019/2020 year												Total 2019/2020 YTD	Total 2018/2019
	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June		
132	96	50	68	100	74	72	97	98	69	49			773	934
337	48	25	29	49	43	33	37	38	44	42			388	462

6 ANIMAL CONTROL

Prepared by: *Martin Maddox, Accountant and
Tammi Axton, Animal Control Officer*

Item	Income/Issues 2018/2019		Income/Issues for April		Income/Issues 2019/2020	
	No.	\$	No.	\$	No.	\$
Dogs Registered	4,224	101,911	11	130	4,254	101,449
Dogs Impounded	77	4,771	3	196	39	3,703
Euthanized	7	-	-	-	1	-
Re-claimed	56	-	3	-	34	-
Re-homed/To RSPCA	14	-	-	-	4	-
New Kennel Licences	8	576	-	-	11	792
Renewed Kennel Licences	70	3,080	-	-	70	3,080
Infringement Notices (paid in full)	54	10,773	4	1,843	78	10,014
Legal Action	-	-	-	-	-	-
Livestock Impounded	-	-	-	-	-	-
TOTAL		121,112		2,169		119,038

Registration Audit of the Municipality:

Audit of Perth on hold due to COVID-19



NORTHERN MIDLANDS COUNCIL AGENDA – ORDINARY MEETING 18 MAY 2020

Kennel Licences

1 new kennel licence applied for in April

Microchips:

No microchips done in April

Infringements:

2 infringements issued.

Attacks:

1 minor attack on person with no injury – unable to locate dog

Impounded Dogs:

3 dog impounded – 3 reclaimed by owners.

7 HEALTH ISSUES

Prepared by: *Chris Wicks, Environmental Health Officer*

Immunisations

The *Public Health Act 1997* requires that Councils ‘A council must develop and implement an approved program for immunisation in its municipal area’. The following table will provide Council with details of the rate of immunisations provided through Schools. Monthly clinics are not offered by Council; however, parents are directed to their local General Practitioner who provides the service.

MONTH	2017/2018		2018/2019		2019/2020	
	Persons	Vaccination	Persons	Vaccination	Persons	Vaccination
July-September	82	82	64	99	72	42
October-December	39	31	41	41	46	31
January-March	39	38	-	-		
April-June	39	37	62	45		

Northern Midlands Medical Services provide the school immunisation program for the Northern Midlands Council.

Other Environmental Health Services

Determine acceptable and achievable levels of environmental and public health by ongoing monitoring, inspection, education and, where necessary, by applying corrective measures by mutual consent or application of legislation.

Ensure safe standards of food offered for sale are maintained.

Investigations/Inspections	2016/2017	2017/2018	2018/2019	2019/2020
Notifiable Diseases	4	4	5	1
Inspection of Food Premises	75	77	127	104

Notifiable Disease investigations are carried out by Council’s Environmental Health Officer at the request of the Department of Health. Investigations typically relate to cases of food borne illness. While some investigations are inconclusive others can be linked to other cases and outbreaks within Tasmania and across Australia. Under the Public Health Act 1997, investigations are confidential.

Food premises are due for inspection from 1 July each year. The number of inspections in the table above is the total number carried out since 1 July in each financial year.

Inspections are conducted according to a risk-based assessment and cover all aspects of food storage, handling and preparation. A total of 35 criteria are assessed for either compliance, non-compliance or serious non-compliance. Actions, including follow-up inspections, are taken according to the outcome of inspections.

NOTE: Department of Health has advised all EHOs to suspend food inspections unless absolutely unavoidable.



NORTHERN MIDLANDS COUNCIL AGENDA – ORDINARY MEETING 18 MAY 2020

8 CUSTOMER REQUEST RECEIPTS

Operational Area	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
Animal Control/Compliance	1	-	-	2	-	-	-	-	1	4		
Building & Planning	1	-	-	1	3	-	-	-	-	-		
Community Services	-	-	-	1	3	-	1	-	-	-		
Corporate Services	-	-	-	1	-	1	1	1	2	2		
Governance	-	1	-	-	-	-	1	-	2	-		
Waste	-	-	-	-	-	-	-	-	-	-		
Works	6	8	3	24	33	10	30	30	7	20		
General	-	-	-	-	-	-	-	-	18	-		

9 GIFTS & DONATIONS (UNDER SECTION 77 OF THE LGA)

Date	Recipient	Purpose	Amount \$
	Council wages and plant	Assistance to Campbell Town SES	\$323
	Council gifts and donations	Flowers and gifts	
19-Sep-18	Campbell Town District High School	Chaplaincy	\$1,500
19-Sep-18	Campbell Town District High School	Inspiring Positive Futures Program	\$8,000
23-Jul-19	Reptile Rescue	Reptile rescue	\$1,000
14-Oct-19	Campbell Town District High School	Donation - School Achievement Awards	\$150
14-Oct-19	Perth Primary School	Donation - School Achievement Awards	\$50
14-Oct-19	Evandale Primary School	Donation - School Achievement Awards	\$50
14-Oct-19	Longford Primary School	Donation - School Achievement Awards	\$50
14-Oct-19	Cressy District High School	Donation - School Achievement Awards	\$150
14-Oct-19	Perth Fire Brigade	Donation	\$100
14-Oct-19	Longford Fire Brigade	Donation	\$100
18-Dec-19	Launceston Arts Society	Donation - Eskleigh Art Award Exhibition	\$150
17-Dec-19	Cressy District High School	Inspiring Positive Futures Program	\$8,000
17-Dec-19	Longford Care-a-car Committee	Donation	\$1,000
18-Dec-19	Helping Hand Association	Donation	\$1,500
18-Mar-20	Perth Little Athletics Club	Donation - Trophy Presentation night	\$150
Planning/Building Applications Remitted			
18-Mar-20	Liffey Hall Management Committee	Planning Fees - Sign	\$134
2-Mar-20	Longford Legends Committee	Planning Fees - Signs Stokes Park	\$196
School & Bursary Programs			
14-Oct-19	Aladdin Addicoat	Bursary Program 2019 - instalment 2	\$1,000
23-Oct-19	Ruby Graham	Bursary Program 2019 - instalment 1	\$1,000
28-Oct-19	Eden Arrieta-Shadbolt	Bursary Program 2019 - instalment 2	\$1,000
18-Dec-19	Ruby Graham	Bursary Program 2019 - instalment 2	\$1,000
24-Dec-19	Adam Martin	Bursary Program 2019 - instalment 2	\$1,000
22-Jan-20	James Grey	Bursary Program 2019 - instalment 2	\$1,000
22-Jan-20	Hayden Smith	Bursary Program 2019 - instalment 1	\$1,000
22-Jan-20	Samantha Airey	Bursary Program 2019 - instalment 1	\$1,000
22-Jan-20	Charlotte Layton	Bursary Program 2019 - instalment 2	\$1,000
22-Jan-20	Chelsea Johnson	Bursary Program 2019 - instalment 2	\$1,000
11-Feb-20	Piper Bunton	Bursary Program 2019 - instalment 1	\$1,000
17-Feb-20	Lia Eacher	Bursary Program 2019 - instalment 2	\$1,000
24-Feb-20	Chanelle Woods	Bursary Program 2019 - instalment 1	\$1,000
25-Mar-20	Darian Richardson	Bursary Program 2019 - instalment 1	\$1,000
Sporting Achievements			
8-Jul-19	Lucy Johnston	Australian Interschools Equestrian Championships	\$100



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Date	Recipient	Purpose	Amount \$
8-Jul-19	Jock Johnston	Australian Interschools Equestrian Championships	\$100
8-Jul-19	Nick Smart	Australian U12 Boys AFL Football Championships	\$100
8-Jul-19	Sophie Cuthbertson-Cass	National Primary Athletics School Sports Competition	\$100
23-Jul-19	Hayden Scott	Junior World Darts Championships 2019 in Gibraltar	\$200
31-Jul-19	Katie Campbell	U12 Nth Tas Junior Soccer Assoc Oceania Cup NSW	\$100
31-Jul-19	Judy Gurr	Australian Senior Sides Bowls Championships	\$100
31-Jul-19	Celeste Nicholson	U12 Nth Tas Junior Soccer Assoc Oceania Cup NSW	\$100
31-Jul-19	Jonty Groves	Tasmanian School Sport Australia U12 Touch Football Team	\$100
31-Jul-19	Logan Groves	Tasmanian School Sport Australia U12 Touch Football Team	\$100
5-Aug-19	Narrinda Cawthen	Australian Indoor Bias Bowls Championships 2019	\$100
5-Aug-19	Ava Walker	U12 Girls School Sport Australia Touch Football Championships	\$100
22-Aug-19	Lucy Smith	NTJSA Girls Rep Team - Oceania Cup NSW	\$100
19-Sep-19	Jade McLennan	U15 Aust School Football carnival	\$100
23-Sep-19	Lachlan Colgrave	U13 State Soccer team	\$100
11-Mar-20	Lachlan Oliver	Jnr Track & Field Championships - Brisbane	\$100
TOTAL DONATIONS			\$38,303

10 ACTION ITEMS: COUNCIL MINUTES

Date	Min. Ref.	Details	Action Required	Officer	Current Status
17/02/2020	039/20	Recommendations of Sub Committees - Cressy Local District Committee	Bartholomew Park Sign - That Council officers investigate and design a new park sign and explanation plinth (providing background on the park name) to be located at the corner of Main and Church streets, Cressy near the trout sculpture, and it be brought back to the Committee for comment	Community & Development Manager	Officers progressing.
27/04/2020	106/20	Recommendations of Sub Committees -Perth Local District Committee	Murals, Artworks & 2021 Perth Bicentenary - (That Council include historic interpretation panels as part of the 'Way Finding Project' including but not limited to the original location of the Perth Train Station) - That the matter be investigated by Council officers, subject to funding being available.	Tourism Officer	
17/09/2018	258/18	Initiation of Draft Planning Scheme Amendment 04/2018 Include Flood Risk Mapping in the Planning Scheme for land along Sheepwash Creek from Arthur Street to Cemetery Road, Perth	That Council, acting as the Planning Authority, pursuant to section 34 of the former provisions of the Land Use Planning and Approvals Act 1993 resolve to initiate draft Planning Scheme Amendment 04/2018 to the Northern Midlands Interim Planning Scheme 2013 to include the flood risk mapping for land zoned General Residential and Future Residential, based on the mapping shown in the attachment, in the planning scheme maps.	Senior Planner	A flood map is to be incorporated by an amendment to the Planning Scheme. Brief being prepared for circulation to consultants.
17/02/2020	044/20	Proposed By-Law – Placement Of Shipping Containers	That: A) Council does not proceed with the Placement of Shipping Containers By-Law. B) The provisions of the current planning scheme be workshopped, and Council contact surrounding Councils and invite them to make a joint submission to amend the State Planning Provisions	Senior Planner	Listed on workshop agenda. Letters sent to surrounding councils.
16/03/2020	076/20	Request To Remove Hedge: 833 Hobart Road, Breadalbane	That Council agree to the deferral of consideration of: the request to remove the hedge in accordance with condition 5 of planning permit P16-311, until after the Councillors bus tour which is scheduled to be held on 21 April 2020.	Senior Planner	Report to Council. Video to be made available to Councillors.
16/03/2020	Deferred item	C&D 5 Footpath Trading	Deferred to future meeting subject of the provision of additional information and tracked changes	Animal Control	Report to future Council meeting.
22/07/2019	207/19	Policy – Bond Payment and Return	That the matter of bond payment consolidation be listed for discussion at a future workshop.	Community & Development Manager/Corporate Services Manager	Listed for workshop discussion.
27/04/2020	116/20	COVID-19 Pandemic: Community Recovery And Care Package	That the Council agree to support the Local Government COVID-19 Community Recovery Package with the Northern Midlands specific adjustments/provisions for delivery of assistance to our community to	Corporate Services Manager	Policy and website package developed.



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Date	Min. Ref.	Details	Action Required	Officer	Current Status
			both manage and recover from the impacts of the COVID-19 Pandemic: Local Government COVID-19 Community Recovery Package: ...		
27/04/2020	116/20	COVID-19 Pandemic: Community Recovery And Care Package	That the Council agree to support the Local Government COVID-19 Community Recovery Package with the Northern Midlands specific adjustments/provisions for delivery of assistance to our community to both manage and recover from the impacts of the COVID-19 Pandemic: In addition to the above it is suggested that Northern Midlands Council provide the following provisions:...	Corporate Services Manager	Policy and website package developed.
27/04/2020	118/20	Nomenclature: New Road Name – Eskleigh Road Perth	That Council agree to the assignment of the name Eskleigh Road to the road created as a result of the construction of the Perth Link Roads Project	Corporate Services Manager	Letter sent to Nomenclature Board, to be gazetted.
16/09/2019	280/19	Northern Midlands Youth Advisory Group	That the matter be deferred to a workshop, in order to consider the inclusion of youth across the municipality who are in attendance at other schools which may be outside of the municipal area (inclusive of logistics).	Youth Officer	Report to Council.
27/04/2020	109/20	Avoca Primary School	That Council defer a decision on this matter subject to further information being available, with a further report to Council	General Manager	In progress. Report to June Council meeting.
16/03/2020	Deferred item	C&D 4 Conara Park Proposal	Deferred to provide opportunity to explore additional options	General Manager	Report to Council.
16/03/2020	069/20	Future Expansion & Promotion Of Translink & The Municipality	That 1) the General Manager meet with the property owners to discuss opportunities to fund the completion of Translink Avenue and report back to Council.	General Manager	Report to Council.
16/03/2020	Deferred item	GOV8 Overhanging Trees/Hedges: Evandale	Deferred to provide opportunity for the community to attend	General Manager	No further action to be taken at this time. Report to be relisted in due course.
27/04/2020	108/20	INFO Items - Local District Committees	That Council authorise the Local District Committees to meet via technological means during the current COVID-19 Pandemic circumstances.	General Manager	Letter sent to Committees.
19/08/2019	238/19	Local District Committees: Review of Memorandum of Understanding	That the matter be deferred to a workshop	General Manager	Advice formally provided to Committees for comment.
10/12/2018	361/18	Municipal Swimming Pools	That a decision be deferred subject to further information being available.	General Manager	Report to Council.
27/04/2020	129/20	PQT - Council's cemetery audit and policy	PQT statement requesting review of policy	General Manager	Letter sent, statement to be considered at time of Policy review.
27/04/2020	110/20	Projects: Longford Sports Centre, Campbell Town WMO Toilets, Perth Toilet and BBQ amenities, footpaths and stormwater	That Council officers provide a further report including full costings and plans for the projects, budgetary consideration, a business plan in relation to funding the projects and possible sources of funding.	General Manager	Report to June Council meeting.
27/04/2020	113/20	South Longford Expansion: Project Brief	That Council a) endorse the South Longford Expansion: Project Brief (the brief to include other areas for expansion, including east Longford); and b) invite tenders from appropriately qualified and experienced consultants to produce the South Longford Expansion Strategy (inclusive of other areas identified); and c) receive a further report.	General Manager	Quotes to be sought.
27/04/2020	106/20	Recommendations of Sub Committees -Perth Local District Committee	Murals, Artworks & 2021 Perth Bicentenary - (Council to prioritise Grant seeking to obtain funding for the 2021 Bicentenary celebrations) - That Council seek grant funding as per the recommendation of the Committee	Exec Assistant	
27/04/2020	106/20	Recommendations of Sub Committees -Perth Local District Committee	Murals, Artworks & 2021 Perth Bicentenary (Council to consider taking a leadership role in coordinating the celebration, to be managed by Council to maximise marketing opportunities and exposure for the whole-of-municipality events) - That Council endorse the 24 June 2019 decision of Council	Exec Assistant	Perth LDC to be advised when meetings recommence.
21/10/2019	320/19	Street Libraries Project	ii) quotes be sought from the Mens Shed to build the street libraries and a report be presented to Council.	Exec Assistant	Quotes to be sought from Mens Sheds, when Men's Shed reopens.
16/09/2019	281/19	Northern Midlands Further Education Bursary Program Update	That i) Council maintain its number of bursaries for this cycle (5 bursaries); and ii) Council workshop the review of the criteria for the	Project Officer	Report to Council.



NORTHERN MIDLANDS COUNCIL AGENDA – ORDINARY MEETING 18 MAY 2020

Date	Min. Ref.	Details	Action Required	Officer	Current Status
			award of bursaries in the new cycle; and iii) a report be presented to Council following workshop discussion.		
19/11/2018	323/18	Tom Roberts Interpretation at Longford	That Council approve the proposal to develop a Tom Roberts Interpretation panel for erection in the grounds of Christ Church Longford and a short Tom Roberts' video, and consider funding these items in the mid-year budget review process.	Project Officer	Interpretation panel installed. Video production being negotiated.
21/10/2019	313/19	Confirmation of Minutes - Ross Local District Committee - 7.1 Macquarie River	The Ross Local District Committee requests that the Northern Midlands Council progress the dual naming of the Macquarie River to Tinamirakuna which includes community consultation and investigation. - That Council support the proposal and progress the request	Executive & Comms Officer	Information being sought to prepare appropriate community consultation. In progress.
27/04/2020	106/20	Recommendations of Sub Committees -Perth Local District Committee	Murals, Artworks & 2021 Perth Bicentenary (Council to consider advertising in the Country Courier and/or Examiner newspaper to alert the community of the 2021 Bicentenaries) - That the Sub Committee be advised that, on receipt of updates, the information provided can be considered for inclusion in the Council pages of the Northern Midlands Courier publication	Executive & Comms Officer / Executive Asst	Complete.
27/04/2020	112/20	Draft Land Use Planning And Approvals Amendment (Major Projects) Bill 2020	That Council advise the Planning Policy Unit that: Councils should be given 42 days to advise whether a project should be declared a major project under section 11 (3), 42 days to nominate a member of the Development Assessment Panel under section 60 V, and 42 days to provide comments as to what should be specified in the draft assessment guidelines under section 60ZJ.	Senior Planner	Letter sent.
20/01/2020	005/20	Recommendations of Sub Committees - Longford Local District Committee	Wellington/Marlborough Street intersection at Sticky Beaks - That i) Council Officers request that the Department of State Growth review the intersection; ii) Council endorse the actions taken by Council officers; and iii) Council receive a formal report in 2 months time.	Works Manager	In progress. Council's officers liaising with DSG. DSG to investigate. Report to future Council meeting.

LONG TERM ACTIONS

Date	Min. Ref.	Details	Action Required	Officer	Current Status
10/04/2017	120/17	Perth Structure Plan	That Council endorse the Perth Structure Plan and draft amendments to the planning scheme be prepared.	Senior Planner	Brief being prepared for circulation to consultants.
18/09/2017	293/17	Nomenclature – Naming of New Street: Effra Court, Perth (Off Edward Street)	That Council ii) develop guidelines for the naming of streets, with links to indigenous and old family names favoured.	Corporate Services Manager	Tas Place Naming Guidelines introduced list of local suggested names - listed for workshop.
17/09/2018	262/18	Nomenclature: Rescind Town Name "Lymington"; and Gazette Town Name "Nile"	That Council request assistance and proceed in proclaiming a new Town boundary of Nile.	Corporate Services Manager	Awaiting electoral office for procedure and process for elector poll.
8/12/2014	329/14	Economic Development	That Council facilitate meetings with the local businesses in each of the towns to explore business opportunities and other matters of interest.	General Manager	Community sessions held in June 2019 in Longford and Campbell Town. Report to Council meeting once finalised.
18/09/2017	279/17	Historical Records and Recognition: Service of Councillors	That Council, ...and ii) progress the following when the glass enclosed area at the front of the Council Chambers is nearing completion: Photograph/photographs of current Councillors – professional printing and framing; Archiving of historic photographs; Production of a photo book of historic photographs for display.	Exec Assistant	To be progressed.

Matters that are grey shaded have been finalised and will be deleted from these schedules

11 KEY ISSUES BEING CONSIDERED: MANAGERS' REPORTS

1. GOVERNANCE

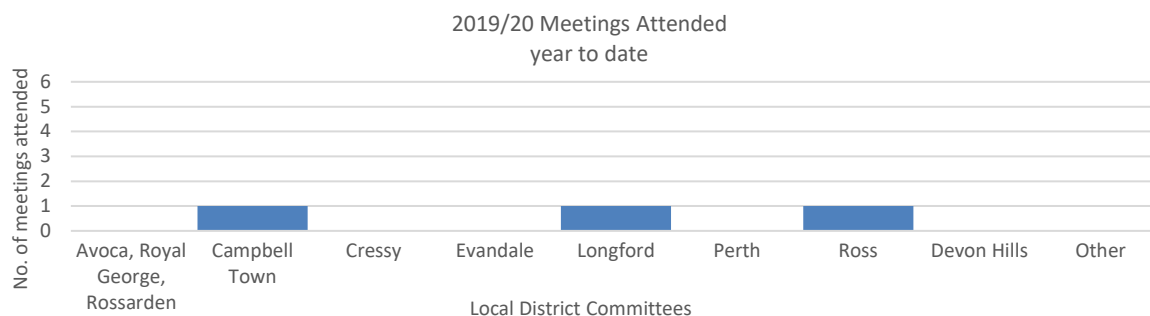
a. Meetings/Conferences

- Council meetings:
 - Ordinary Meeting 27 April
- Council Workshops:
 - 22 April



NORTHERN MIDLANDS COUNCIL AGENDA – ORDINARY MEETING 18 MAY 2020

- 27 April
- Staff Meetings (incl. Works and Child Care)
 - 1 April
 - 2 April
 - 7 April
 - 9 April
 - 21 April
 - 28 April
 - 29 April
- Community meetings:



- Meetings
Meetings were attended either via electronic means on line or via conference call
 - Attended LGAT meeting
 - Attended Regional General Manager’s meeting
 - Attended NTDC meeting
 - Attended meeting with Minister Shelton, Mayors and General Managers re Tasmania’s Local Government response to COVID-19
 - Attended TasWater’s Owners Representative information session
 - Met with property owners re TRANSlink proposal
 - Met with property owners re Stormwater proposal

b. Emergency Management: COVID-19: Pandemic and Infectious Disease Outbreak

- Business Continuity Planning
- Twice weekly updates with key personnel
- 1 April
 - Closure of at Lake Leake & Tooms Lake
- 2 April
 - Staff commenced rostered working from home/office arrangements
- Easter Break (extended)
 - Council’s administration offices closed from 5pm on Thursday, 9 April to 5pm on Friday, 17 April
- 16 April
 - Letter received from the Premier, encouraging all councils to consider their individual packages and provide support to their community as a matter of urgency; and advising that councils with payrolls less than \$5 million per annum that have been impacted by coronavirus will pay no payroll taxes for the entire 2019-20 year. Government has also frozen, waived or capped fees and charges for small businesses, which includes some councils.
 - The Tasmanian Government extended the \$50 million interest free loan scheme for Local Government to \$150 million. The program provides for loan interest rebates for three years to local government authorities to encourage investment in and employment of more Tasmanians to undertake upgrades, renovations and necessary maintenance to improve existing Local Government infrastructure.
- 20 April
 - The latest Premier, Health Minister, Director of Public Health Report on COVID-19 issues for the state of Tasmania was issued.
- 27 April – Council meeting
 - Council received COVID-19 situation report



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- Council agreed to support the Local Government COVID-19 Community Recovery Package

c. General Business:

- Health & Safety and Risk Management Review
- Legal issues, leases and agreement reviews
- Interim Planning Scheme matters
- Road Construction
- Engineering Services
- Drainage issues & TRANSLink stormwater
- Road and Traffic matters
- Resource Sharing
- Animal Control matters
- Buildings
- Tourism
- Management Agreements and Committee Administration
- Office improvements
- Media releases and news items
- Grant application administration and support letters
- Local District Committee project support
- Event management
- Emergency Management
- Strategic Plan
- Local Government Reform
- Citizenship ceremonies
- Newsletters
- General correspondence.

d. Human Resources

- Recruitment
 - Apprenticeship – Horticulture – Applications close 23 May 2020
 - Community & Development Manager – Put on hold till COVID-19 pandemic settles
- Emergency Management – COVID-19 Pandemic Planning – regular meetings and actions arising from these meetings
- Response to Australian Services Union (ASU) re Council's position and what we have done for employees as a result of COVID-19 pandemic
- Temporary hours variations for a few permanent staff members – initiated by the employees, not Council
- Corporate Voice and Organisational Branding Project – Implemented to staff
- Employee Satisfaction Survey – Questions complete. Need to populate Survey Monkey
- Family and Domestic Violence Policy – complete and with the General Manager for his review
- Reviewing Council Logo Policy, to ensure in line with branding project and implementation of the same
- WHS Training for all staff – Put on hold till COVID-19 pandemic settles
- General human resource matters – ongoing
- Performance management and disciplinary matters – as required
- Performance Appraisals – decision made to push back till later in 2020
- Employee learning and development – as required
- Development and implementation of new Human Resources Policies and Procedures – as required
- Continuous Improvement meeting – next meeting on 20 May 2020

e. Media and communications

- Preparation of Council pages in Northern Midlands Courier
- Preparation of articles for the LGAT newsletter and Local Government Focus Magazine
- Preparation of media releases, speeches and communications for website, newsletters and Facebook page

f. Council Volunteer committees and projects

- Attendance at Local District Committee meetings and provide secretarial support
- Liaising with Council's Management Committees



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- Maintaining Council's Volunteer Register
- Requesting bi-monthly risk checklists be completed by facility committees of management
- Liaising with booking officers regarding booking of Council facilities

g. NRM

- On-going facilitation of Mill Dam Action Group and partnership relationships.
- Customer Requests response, including but not limited to: Local District Committee's, weed complaint support requests.
- On-going collaboration with Department of Primary Industries Parks Water and Environment, with particular focus on biosecurity regarding reported weed infestations.

2. COMMUNITY & DEVELOPMENT

a. Animal Control

- Respond and investigate complaints in respect to dog management, including issuing notices and fines
- Respond and investigate reported dog attacks
- Conduct routine dog patrols within the municipality
- Review and renew kennel licenses within the municipality
- Conduct dog microchipping service
- Ongoing dog registration audit and follow up investigation where re-registration has not occurred
- Chairing Cat Management Working Group meetings (NRM North, surrounding Councils and other relevant groups)
- Taking complaints regarding cat management and other animal related issues, including livestock matters

b. Building/Plumbing

- Plumbing and building inspections and assessments, as required
- Permit authority assessments
- Meeting with developers to discuss requirements, as required
- Attendance at Consumer, Building & Occupation Services Permit authority forums
- Participation in Planning & Building Portal
- Ongoing review of Building for Bushfire Bulletins
- Plumbing Surveyor stands as Vice Chair of Tasmanian Plumbing Surveyors Association
- Working on closing off or extending building files (from year 2000-2016) prior to 30 June 2020
- Permit Authority training

c. Planning

- Local Provisions Schedules for incorporation into statewide Planning Scheme submitted to Tasmanian Planning Commission. Post lodgment meeting held 5/5/2020. The Commission has given until 10/7/2020 to provide a response to the matters raised at the meeting.
- Northern Midlands Land Use Strategy (endorsed, to be publicly advertised in conjunction with Local Provisions Schedule)
- Participation in Regional Planning Scheme issues
- Attendance at meeting regarding State Planning Portal development
- Consideration of proposed planning legislative amendments
- Ongoing review of procedures
- Preparation of Perth Amendments Brief
- Preparation of Longford Expansion Brief
- Response to enquiries and development opportunities
- Amendments to Interim Scheme
- Assessment of development proposals
- Liaison with appellants and RMPAT regarding Planning Appeals and attendance at Tribunal hearings for Planning Appeals
- Review of policies, by-laws and procedures
- Drafting Guidelines for Seasonal Worker Accommodation to be workshopped by Council
- Progressing contact with surrounding Councils regarding the regulation of shipping containers



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18 MAY 2020

d. Compliance

- Ongoing review of all outstanding and arising compliance issues
- Undertake scheduled inspections and inspections arising from complaints regarding overhanging trees, issuing reminders and notices and engaging contractors to complete works, where required
- Conduct inspections of Council's free overnight camping facilities, following up on complaints and feedback and sharing information about the permit requirements
- Reviewing Council's Display of Goods on Highway By-Law, On Street Dining By-Law, Freestanding Sign By-Law which expires in 2020 and working to consolidate into one by-law
- Conduct inspections on footpath trading, licensing and enforcement
- Inspection and issue of Fire Abatement notices (seasonal).

e. Environmental Health

- Monitoring air, noise and water quality as required
- Advising in respect to development applications, as required
- Investigating reported breaches of environmental health matters
- Issuing food business registrations and conducting inspections
- Responding to general enquiries from the public on health matters
- Issuing Place of Assembly licences for events, as required
- Investigating environmental incidents, as required
- Investigating notifiable diseases, as required
- Use of drone for capturing video of events, environmental monitoring and building development progress, as required
- Facilitation of School Immunisation Program.

f. Policy

- Review and update Council's Policy Manual as required
- Delegations register – review and update as required
- *Public Interest Disclosures Act* procedures
- Ongoing review of work programs and standard operating procedures
- Regular planning and building assessment unit meetings
- By-Law preparation

g. Events

- Liaising with various organisations and community groups regarding holding events within the Northern Midlands
- Postponed Northern Midlands Business and Volunteer Expo
- Reviewing and improving Council's Event Management Guide
- Participation in MAV Insurance forums relating to events.

h. Health & wellbeing

- Participating in the quarterly Northern Midlands Health Service Providers Forums
- Member of the Northern Region Sport and Recreation Committee
- Council's End Men's Violence Against Women Campaign.

i. Tourism

- Heritage Highway Tourism Region Association
 - Marketing activities, itineraries, newsletter and social media campaigns
 - Updating event directory
- Providing support and information for all Northern Midlands Visitor Centres and provision of information to Regional Tourism organisations and tourism operators
- Research and update of information signage, including information plaques in Campbell Town, various interpretation panels/signage opportunities throughout the municipality
- Northern Midlands Business Association
- Research and investigate various Tourism opportunities for the Northern Midlands
- Progressing wayfinding projects within Northern Midlands towns
- Progressing Perth Mural Project



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3. CORPORATE SERVICES

a. Customer Service

- Member of the National Local Government Customer Service Network.
- Member of the State Local Government Rating Network.
- Administer the Service Tasmania contract for customer services in Campbell Town.
- Customer Service Charter and Policy reviews and survey feedback review.
- Telephone system and on-hold messages administration.
- MGB maintenance and allocation.

b. Finance

- Issue and collection of Rates and Animal registration and sundry fees and charges.
- Municipal valuation maintenance and adjustments, and supplementary valuations.
- Street numbering, address allocation and road and street naming.
- Cash, electronic receipting, and direct debit system administration.
- Rate interest and penalty calculations and administration.
- Pension rebates claims and maintenance, classification for two rebate maximums, verification of Centrelink data.
- Sundry Debtors, and aging account review.
- Creditor payments and enquiries. ABN administration. Electronic Ordering and committals.
- Payroll, ETP calculations, payroll tax, child support, maternity leave, one touch payroll process, superannuation, salary sacrifice, Workplace Legislation changes, EB provisions, salary reviews, staff training, leave accrual adjustments, leave loading calculations, Councillor allowances and expenses, Workers Compensation claims and payments, Award adjustments, sundry HR and policy issues.
- Debt Collection and issue Debt summons. Manage Agency Debt Collection contracted services.
- Municipal Budget and adjustments, End of Year Financials, KPI return, Asset Management, Fleet Hire, Long Term Financial Planning, Audit and Annual Report.
- Related Party Disclosures.
- Grants Commission administration, sundry grant reporting and auditing.
- Committee financial management support and auditing.
- Stimulus loan funding applications, administration and repayment procedures.
- Property purchases, ownership issues, licences and leases, and aged care unit tenancy.
- Unclaimed monies register and Public Land Register.
- Records Management, archives, scanning and disposal process, new resident's information, council information policies and procedures.
- Banking & Investments, borrowings administration. Direct Debit, Ezidebit, BPay Billing etc. and setup alterations.
- Rate System issues, 2019/20 Rating and instalments, coding and maintenance.
- General Finance issues, Grant Funding issues, Tax issues including GST, PAYG, FBT, Fuel & Land Tax, ATO Creditor information.
- Cemetery management, onsite map display and website databases.
- Roads to Recovery work schedules, mapping, quarterly and annual reports.
- General accounting, correspondence and reports.
- Audit, Internal Audit & Audit committee procedures, processes and support.
- Waste Transfer Station Management issues, kerbside waste collection contract issues and special clean-up service.
- Tooms Lake & Lake Leake ownership transfers, caretaker support, licence fee review issues, and contract issues.
- Street lighting contract & aurora pole reporting and maintenance.
- Community events and Special Projects support/funding.
- Light Fleet Management.
- Master plan development assistance where required.
- General Office support and attendance of meetings, reports, emails & phone enquiries.

c. Risk Management

- COVID-19 Business Continuity
- Risk Management register.
- Safety management and reporting.
- Drug & alcohol testing administration - suspended.



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18 MAY 2020

- Contractor and volunteer management/induction/audits – new system being implemented.
- SDS Register and database.
- Plant risk assessments.
- Swimming pool risk management.
- Incident reporting.
- Emergency Management meetings, EM Plan reviews, Emergency Risk Register, Strategic Fire Plan meetings, Emergency desktop exercise and general administration issues.

d. Insurance

- Insurance renewals and policy maintenance.
- Claims maintenance and review.

e. Information Technology

- Server and desktop maintenance, and server upgrade.
- New computer setup and minor upgrades of other IT equipment.
- Open Office Software upgrades and enhancement requests, strategic upgrade planning.
- GIS maintenance and training.
- Disaster Recovery & IT backup maintenance.
- Council Website, and Town / Local District Committee website maintenance and upgrades.
- Livepro System setup and development
- Support Open Office Town Planning & Development system
- Cemetery and Convict Brick database developed and ongoing maintenance.
- Office telephone system maintenance & mobile phone plan review.
- Sundry database creation and maintenance.
- Mobile device applications implementation, and remote access logins.
- Building security systems maintenance.
- Microsoft software maintenance.
- Maintain photocopiers and printers.
- Advanced IT security implementation and training.
- WiFi network and hotspots & CCTV camera setup and maintenance.
- Fleet tracking.
- ECM maintenance & training.
- Delegations software maintenance.
- Audio system improvements in community facilities
- Tech One Information System – cloud hosting monitoring
- Sundry IT reports, audits and analysis.
- COVID-19 Working from home IT systems, Zoom setup, remote electronic payroll and accounts payable.

f. Childcare

- Childcare management and support.
- Childcare financial reporting, audit, budgets & fee schedule reconciliations.
- Additional Perth School After School Care service reference group.
- Cressy School After School Care service.
- Longford After School Care service.
- Review new funding model
- Administer capital funding projects to improve services
- COVID-19 Management, funding support issues, staffing support.

4. WORKS & INFRASTRUCTURE

a. Asset Management

- New asset information collection and verifications– ongoing.
- Programmed inspections of flood levee and associated infrastructure – ongoing.

b. Traffic Management

- Liaising with Department of State Growth to resolve traffic issues within municipality.



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- Traffic counts on roads throughout the municipality – ongoing.
- c. Development Work**
- 3 Lot Dixon Subdivision, Anstey Street, Longford has reached practical completion.
 - 9 Lot Youl Road Subdivision, Perth at practical completion.
 - 25 Lot Dixon Subdivision, Clarence Street, Perth has reached practical completion.
- d. Waste Management**
- Input into Regional Waste Management discussions – ongoing.
 - Input into discussions on the format of a statewide waste authority – ongoing.
 - Regular safety audits of all sites – ongoing.
- e. Tenders and Contracts**
- Tender for Sportsground Lighting – at practical completion.
 - Gipps Creek Road and Storys Creek Road practically complete.
- f. Flood levee**
- Programmed monthly/bi-monthly inspections of flood levee carried out by Works and Infrastructure staff.
- g. Engineering**
- Hydraulic modelling of stormwater system in Western Junction Industrial Area – ongoing.
 - Development of stormwater plans for all towns as required by the Urban Drainage Act 2013 – ongoing.
 - Input into heavy vehicles and bridge working group with Department of State Growth and other Councils – ongoing.
- h. Capital works**
- Paton Street, Longford reconstruction – practically complete.
 - Valleyfield Road – Practically complete.

12 RESOURCE SHARING SUMMARY: 01 JULY 2019 TO 30 JUNE 2020

Resource Sharing Summary 1/7/19 to 30/6/20 As at 30/4/20	Units Billed	Amount Billed GST Exclusive \$
Meander Valley Council		
Service Provided by NMC to MVC		
Street Sweeping Plant Operator Wages and Oncosts	250.50	13,659.58
Street Sweeper - Plant Hire Hours	227.00	19,386.56
Total Services Provided by NMC to Meander Valley Council		33,046.14
Service Provided by Meander Valley Council to NMC		
Wages and Oncosts		
Plumbing Inspector Services	495.70	37,015.27
Total Service Provided by MVC to NMC		37,015.27
Net Income Flow		- 3,969.13
Total Net		- 3,969.13
Private Works and Council Funded Works for External Organisations		
	Hours	
Economic & Community Development Department		
Northern Midlands Business Association		
Promotion Centre Expenditure - Tourism Officer	56.00	Not Charged to Association Funded from Council Budget A/c 519035
Works Department Private Works Carried Out	107.50	
	163.50	



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13 VANDALISM

Prepared by: Jonathan Galbraith; Engineering Officer

Incident	Location	Estimated Cost of Damages		
		April 2020	Total 2019/20	April 2019
None to report		\$ 0		
TOTAL COST VANDALISM		\$ 0	\$ 5,300	\$ 500

14 YOUTH PROGRAM UPDATE

Council's Youth Program has been suspended until such time as the state of emergency has been lifted and Council's normal operations are resumed.

15 STRATEGIC PLANS UPDATE

Prepared by: Lorraine Green, Project Officer

CURRENT AS OF 5 MAY 2020

Strategic Plans By Location & Consultant	Start Date	Completion Date	Current Status
Blessington			
Feasibility Study: Investment in Ben Lomond Skifield Northern Tasmania (TRC Tourism)	Jun-15		<ul style="list-style-type: none"> Ongoing collaboration with Parks and Wildlife Services and other key stakeholders to progress implementation of report recommendations. State Government budget included commitment of \$400,000 to upgrade the shuttle bus carpark below Jacob's Ladder. Project completed June 2019 Jan 2019: Nomination submitted for Ben Lomond to be the state's next iconic walk. Nomination unsuccessful.
Campbell Town			
War Memorial Oval Precinct Cenotaph redevelopment			<ul style="list-style-type: none"> Plans received Jan 2017 and state budget submission made for \$158,000 to fund the cenotaph precinct upgrade. Feb 2018: State liberal election commitment of \$70,000 towards the redevelopment of the cenotaph precinct. Final report due 31 Dec 2019. Work completed: acquittal report submitted. September 2017: Funding application submitted to TCF for \$55,000 towards the courts development: application successful. Grant deed executed and funds received. Request submitted March 2020 for extension to deadline to enable completion of court surrounds work – anticipated Sept/Oct 2020.. November 2017: Funding application submitted to Sport & Recreation Tas for \$80,000 to assist with the courts development: application successful. Acquittal report submitted December 2019.
Tennis/multi-purpose courts			
CBD Urban Design and Traffic Management Strategy (GHD) (Lange Design and Rare Innovations)	May-16		<ul style="list-style-type: none"> GHD contracted to prepare the strategy: final report accepted at November 2017 Council Meeting. Feb 2017: State Government budget submission made for matching funding for the implementation of the Main Street component of the urban design strategy Council secured \$1 million loan through the Northern Economic Stimulus package towards the implementation of the main street component of the strategy. 20.11.17; Lange Design and Rare Innovations Design contracted to prepare the design and construction tenders. Stage 1 concept plan received April 2018. June 2019: Landscape Works Technical Specification received. Request for funding through the Local Government Land Transport Infrastructure Program submitted April 2020.
Cressy			
Swimming Pool Master Plan (Loop Architecture)	Dec 15		<ul style="list-style-type: none"> Master Plan accepted at October 2017 Council meeting. Liberal election commitment of \$100,000 to upgrade the complex. Acquittal report due November 2020. Playground installation completed May 2019 externally funded by Tasmanian Community Fund and Stronger Communities Programme. Acquittal reports accepted. Plaque acknowledging funding partners to be installed. Nationals in Government funding commitment of \$400,000 made March 2019.



NORTHERN MIDLANDS COUNCIL AGENDA – ORDINARY MEETING 18 MAY 2020

Strategic Plans By Location & Consultant	Start Date	Completion Date	Current Status
			Funding agreement signed January 2020. Design Consultant to be engaged June 2020 – November 2020 completion date anticipated.
Recreation Ground Master Plan (Lange Design & Loop Architecture)	Feb-17		<ul style="list-style-type: none"> 17 Jan 2017: confirmation that the state govt has approved \$220,000 for the ground upgrade through the Northern Economic Stimulus Package. Feb 2017: Lange Design and Loop Architecture contracted to develop the master plan. Master Plan accepted at April 2018 Council Meeting. Levelling the Playing Field grant for inclusive changerooms (\$354,076) secured October 2019 (to be matched by Council funding). First report due 30.6.20. October 2019: assisted Cressy Cricket Club with funding application to Stronger Communities Programme for clubrooms upgrade: funding secured. Facility upgrade design brief nearing completion. Design work underway. Anticipate onsite works start in June 2020: completion December 2020.
Evandale			
Honeysuckle Banks			<ul style="list-style-type: none"> At May 2017 Council meeting, Council i) accepted in principle the Honeysuckle Banks Plan; ii) consider funding the minor works components of the plan in future Council budgets, and iii) request Council Officers to seek to secure external grants to assist with the implementation of the full plan.
Morven Park Master Plan (Lange Design) Clubhouse	Nov-16 April 18	April -18	<ul style="list-style-type: none"> Nov 2016 Lange Design contracted to develop master plan. Council accepted 2030 Master Plan at April 2018 Council Meeting. State Liberal election commitment of \$158,000 towards facilities' upgrades. Progress reports submitted Dec 2018, March 2019 and Sept 2019. Feb 2019: funding of 50% matching grant by Council (\$430,300) secured under Levelling the Playing Field State Government Grant Program. First progress report submitted 7 Oct 2019. Final report due 30 June 2020. Extension of completion date requested (to end December 2020) AFL Tas funding commitment of \$60,000 secured – to be paid upon project completion. Development Application advertised 8 April 2020: anticipate onsite works start June 2020: completion December 2020.
Longford			
Community Sports Centre Master Plan (RT & NJ Construction Services)	Feb-15	Jun-15	<ul style="list-style-type: none"> 17 Jan 2017: Council advised State Govt has approved \$1,000,000 for the centre upgrade through the Northern Economic Stimulus Package March 2018: Tender for new gym and amenities shed awarded to RT & NJ Construction Services. Work progressing within available funding.
CBD Urban Design Strategy (Lange Design and Loop Architecture)	May-16	Oct-17	<ul style="list-style-type: none"> December 2016: Draft Urban Design Strategy received. Strategy and Guidelines manual accepted at the October 2017 Council Meeting. Negotiations underway February 2018 with State Growth towards development of a deed regarding the future maintenance of the Illawarra Road roundabout. Nationals in Government funding commitment of \$4 million made in March 2019. Documentation to secure funds submitted 3 October 2019. Anticipate Deed of Agreement will be negotiated April/May 2020
Memorial Hall & Village Green Infrastructure			<ul style="list-style-type: none"> Sept 17: Philp Lighton Architects contracted to undertake the study of the Council Offices, Memorial Hall, Town Hall and Library facilities. Report received. March 19: Nationals in Govt commitment of \$4m to Longford Urban Design Project memorial hall redevelopment and village green infrastructure upgrade are components of the project. Application to secure the funding commitment submitted 3 October 2019. Anticipate Deed of Agreement will be negotiated April/May 2020.
Perth			
Community Centre Development Plan/Perth Early Learning Centre Redevelopment (Loop Architecture)	Oct-15		<ul style="list-style-type: none"> Application for upgrade and expansion of child care centre submitted for the Building Better Regions Fund. Outcome unsuccessful. March 2019: Nationals in Government funding commitment of \$2.6million for the redevelopment of the Early Learning Centre. Documentation to secure funds submitted 4 Oct 2019. Deed of Agreement being negotiated.
CBD Precinct Concept Master Plan (Lange Design and Loop Architecture)	Apr-20		<ul style="list-style-type: none"> Consultancy Agreement signed 3 April 2020.
Ross			
Swimming Pool Master Plan	Dec-15		<ul style="list-style-type: none"> Draft Master Plan received May 2016: structural assessment approved August 2016



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Strategic Plans By Location & Consultant	Start Date	Completion Date	Current Status
(Loop Architecture)			<ul style="list-style-type: none"> Final plan received June 2017 Final report to be presented to workshop September 2017 Council resolved at October 2017 Meeting to undertake a survey of the use of the pool across the 2017-2018 swimming season. Pool usage data received May 2018.
Village Green Master Plan (Lange Design, Loop Architecture)	Jun-16	Dec-16	<ul style="list-style-type: none"> Master Plan accepted in principle at Council 12 December 2016 Meeting. Jan 2017: cost estimate for design and documentation, tender process and project management received from JMG. 17 Jan 2017: Council advised State Government has approved \$300,000 loan through the Northern Economic Stimulus Package for the implementation of the Master Plan. Feb 2017: Application lodged with Building Better Regions Fund for \$237,660 to enable the Master Plan to be implemented in its entirety. Application unsuccessful. Feb 2017: Lange Design and Loop Architecture contracted to manage the implementation of the master plan. Concept design presented to Council workshop on 8 May. Planning approval with conditions to be met passed at January 2018 Council Meeting. March 2018: Lange Design submitted full project package for Village Green, ready for planning application to be prepared by Council officers. Work progressing.
Western Junction			
Launceston Gateway Precinct Master Plan Freight Demand Analysis Report (SGS) Master Plan	Oct-15	May-16	<ul style="list-style-type: none"> Council approved the preparation of a brief for the precinct master plan at the Sept 2016 Council Meeting. Liberal election commitment of \$5.5million upgrade of Evandale Main Road between the Breadalbane roundabout and the airport, and \$1million for edge-widening and other works to improve safety along Evandale Main Road from the airport to Evandale.
TRANSlink Stormwater Upgrade Project			<ul style="list-style-type: none"> Applications lodged with National Stronger Regions Fund 2015/ 2016: unsuccessful. Application submitted Feb 2017 to the Building Better Regions Fund for \$2,741,402 (total project cost is \$5,482,805: council's contribution is \$1,525,623 and private investors \$1,215,780). Application unsuccessful. Application submitted December 2017 for Round Two Building Better Regions Fund: notified July 2018 unsuccessful. Purchase of parcel of land for stormwater detention purpose.
Municipal wide			
Integrated Priority Projects Plan (Luke Curtain, Jacobs)	Apr-20		<ul style="list-style-type: none"> Consultancy Agreement being finalised.

16 STATE GOVERNMENT ELECTION COMMITMENTS 2018

Prepared by: *Lorraine Green, Project Officer*

CURRENT AS OF 5 MAY 2020

Election Commitment	Estimated Completion Date	Current Status
Ben Lomond		
Assisting to improve water supply to Ben Lomond Village and ski fields (\$60,000 commitment to Ben Lomond Committee)		Informal report May 2019 that the stakeholders are working to reach agreement with the way forward for this project.
Campbell Town		
Redevelopment of Cenotaph (\$70,000)	Completed	13 June 2018: signed grant deed returned with tax invoice for the funds. Progress reports submitted Dec 2018 and June 2019. Work completed: acquittal report submitted and accepted .
Midlands Highway pedestrian underpass (\$1.5million)		Project listed in the State Government 2019 Budget. Infrastructure Minister reported Feb 2020 that the project required more complex considerations about disability access, underground utilities and the limitations of various designs.



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Election Commitment	Estimated Completion Date	Current Status
Cressy		
Infrastructure upgrade at Cressy Swimming Pool (\$100,000)	30/11/2020	13 June 2018: signed grant deed returned with tax invoice for the funds. Dec 2018: first progress report submitted. Completion date extended to November 2020 in light of securing Australian Govt grant of \$400,000. Design Consultant to be engaged June 2020 – November 2020 completion date anticipated.
Evandale		
Morven Park Recreation Ground Upgrades (\$158,000)	30/6/2020	Recipient information form submitted 16 July 2018. Grant deed signed Sept 2018. Election commitment first progress report submitted March 2019, second report submitted June 2019: third report submitted Sept 2019. Completion extension requested to December 2020.
Western Junction		
Duplication of road from Breadalbane roundabout to Airport roundabout (\$5.5million)		March 2018: Council wrote to State Growth to initiate participation in the design for the road duplication. Spring 2019: State Govt advises: design options have been identified and are currently under assessment. The preferred design will be presented to the wider community prior to preparation of the Development Application.

17 TRANSFER OF OWNERSHIP OF PART OF TRAFALGAR LANE TO THE PROPERTY OWNER

Report prepared by: *Jonathan Galbraith, Engineering Officer*

Trafalgar Lane is a low-use gravel road off Evandale Main Road. It provides access to approximately ten properties.

The last section of the road provides access to only one property, 226 Trafalgar Lane. There is no turn around area at the end of the road and when grading and other maintenance works are carried out on the road Council vehicles are required to enter the property at 226 Trafalgar Lane to turn. Members of the public also sometimes turn in the property when they reach the end of the road.

The property owners have approached Council and offered to take over ownership and maintenance of the last 136m of the road leading to their property.

Council Officers have considered their request and agreed to accept their offer. It will allow maintenance vehicles to turn more easily when working on the road and will result in a cost saving for Council.

The *Local Government Highways Act* requires that if Council plans to close any part of a public road they must advertise the planned closure for a period of 28 days and seek approval from the Transport Commissioner in the Department of State Growth. Accordingly an advertisement has been prepared to be placed in the Examiner Newspaper and Council Officers have corresponded with the Transport Commissioner on this matter.

Any member of the public who wishes to appeal the decision to close the road may do so within 28 days of the proposed closure being advertised.

18 INEQUITY RESULTING FROM THE NEIGHBOURHOOD HOUSE FUNDING IN THE STATE'S PANDEMIC STIMULUS PACKAGE

Report prepared by: *Lorraine Green, Project Officer*

Just prior to Easter the Premier announced \$700,000 additional funding for the 35 Neighbourhood Houses in Tasmania; with \$20,000 allocated to each House. There are eleven Neighbourhood Houses in Northern Tasmania, spread across the following local government areas:

- Launceston: 4 houses – allocation \$80,000
- West Tamar: 2 houses – allocation \$40,000
- Break O' Day: 2 houses – allocation \$40,000
- Meander Valley: 1 houses – allocation \$20,000
- George Town: 1 house – allocation \$20,000
- Dorset: 1 house – allocation \$20,000



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Northern Midlands: 0 houses – allocation \$0

Flinders: 0 houses – allocation \$0

As a result, the Northern Midlands is doubly disadvantaged, as our communities do not have the support of Neighbourhood Houses in the first place, and now have missed out on additional funding due to this fact.

Northern Midlands' communities are facing the same challenges as all other Tasmanian communities as a result of the pandemic, compounded by the lack of primary health care services in the 'top end' of the municipal area, the closure of the Longford St Vincent de Paul store this week and the presence of close to 200 overseas Temporary Visa Holders berry pickers on farms around Longford and Cressy who are coming to the end of picking season and unable to return home. The level of anxiety amongst these workers is high due to their impending unemployment, and concern about their families back home.

Mayor Knowles has emailed the Minister for Communities seeking assistance to secure a \$40,000 grant to enable Council to collaborate with other stakeholders across the Northern Midlands to, as soon as possible, set up and operate 'pop-up' Neighbourhood Houses at Longford and Campbell Town. Mayor Knowles will be contacting the Minister as a follow-up to this email.

19 REQUEST TO AMEND THE REGIONAL LAND USE STRATEGY RIDGESIDE LANE, EVANDALE

Attachments: Section 1 – Page 5

Report prepared by: Paul Godier, Senior Planner

In accordance with Council's resolution of 16 March 2020, the request for amendment to the Northern Tasmania Regional Land Use Strategy by including the land at 98 Ridgeside Lane, 211 Logan Road and CT 101154/1 Logan Road, Evandale within the 'urban growth area' classification under the Strategy was submitted to the Minister for Planning, Hon Roger Jaensch MP, on 23 March 2020 along with all the documents that were in the 16 March 2020 agenda.

The Minister provided the attached response on 16 April 2020.

ATTACHMENTS

- 16 April 2020 correspondence

20 CORRESPONDENCE REGARDING THE DRAFT MAJOR PROJECTS BILL

Attachments: Section 1 – Page 7

Report prepared by: Paul Godier, Senior Planner

Council received the attached email from Planning Matters Alliance Tasmania, Tasmanian Conservation Trust Inc and Hobart Not Highrise Inc regarding the Draft Major Projects Bill.

Fact Sheets regarding the draft Major Projects Bill from the Planning Policy Unit are also attached for Council's information.

ATTACHMENTS

- Email from Planning Matters Alliance Tasmania, Tasmanian Conservation Trust Inc and Hobart Not Highrise Inc
- Fact Sheets

DECISION

Cr

[That the Information items be received.](#)



NORTHERN MIDLANDS COUNCIL AGENDA – ORDINARY MEETING 18 MAY 2020

GOV 7 NORTHERN MIDLANDS YOUTH VOICE FORUM

Responsible Officer: Des Jennings, General Manager

Report prepared by: Billie-Jo Lowe, Youth Officer

1 PURPOSE OF REPORT

The purpose of this report is to seek endorsement from Council to hold a Northern Midlands Youth Voice Forum.

2 INTRODUCTION/BACKGROUND

The Tasmanian Youth Government Association Youth Conference Report 2017 put forward a motion for Youth Advisory Groups to be developed across local government in Tasmania.

The purpose of the Northern Midlands Youth Voice Forum is to provide an avenue and voice for young people to inform Council on issues affecting youth.

The Youth Voice forum would be held once per year and be represented by 2 students from each of the Northern Midlands schools and 2 school leavers, seeking representatives from student representative councils. Each representative group will present to Council their views on challenges and solutions to issues affecting Northern Midlands Youth.

This matter was considered at the 16 September 2019 Council meeting, at which time the following was the decision of Council:

DECISION

Cr Goss/Cr Lambert

That the matter be deferred to a workshop, in order to consider the inclusion of youth across the municipality who are in attendance at other schools which may be outside of the municipal area (inclusive of logistics).

Carried unanimously

Due to a number of factors discussion in relation to this matter has not been progressed at a workshop level, accordingly this further report is now presented to Council for further consideration.

3 STRATEGIC PLAN 2017-2027

The Strategic Plan 2017-2027 provides the guidelines within which Council operates.

- Lead –
 - Leaders with ImpactCore Strategies:
 - ♦ Communicate – Connect with the community
- People –
 - Lifestyle – Strong, Vibrant, Safe and Connected CommunitiesCore Strategies:
 - ♦ Communicate – Communities speak & leaders listen
 - ♦ Participate – Communities engage in future planning
 - ♦ Connect – Improve sense of community ownership
 - ♦ Caring, Healthy, Safe Communities – Awareness, education & service

4 POLICY IMPLICATIONS

The Youth Policy objectives specific to the Northern Midlands Youth Voice Forum are:

- To ensure that young people's views and needs are considered in Council activities.
- To improve the capacity of communities to support young people.



NORTHERN MIDLANDS COUNCIL AGENDA – ORDINARY MEETING 18 MAY 2020

5 STATUTORY REQUIREMENTS

All adults involved in the Northern Midlands Youth Voice Forum will have a *Working With Vulnerable Persons Certificate* in accordance with:

- *Children's, Young Persons and their Families Act 1997*
- *Registration to Work with Vulnerable People Act 2013*

6 FINANCIAL IMPLICATIONS

The Youth Voice Forum will be held once per year in the Council chambers. The Youth Officer would arrange transport for all youth representatives.

7 RISK ISSUES

Permission will need to be obtained by signed parent consent forms for all Youth Forum representatives to attend the event. All adult staff or volunteers involved with the youth attendees will have a current Working with Vulnerable Persons Certificate.

8 CONSULTATION WITH STATE GOVERNMENT

N/A

9 COMMUNITY CONSULTATION

The proposed Youth Voice Forum provides an ideal opportunity to communicate with youth and report back on the outcome for Council's consideration.

10 OPTIONS FOR COUNCIL TO CONSIDER

Council may either agree or not agree to hold a Youth Voice Forum.

11 OFFICER'S COMMENTS/CONCLUSION

That Council consider endorsement of the Northern Midlands Youth Voice Forum.

It is proposed that the Youth Voice Forum will be structured as follows:

- Youth participants will present the views of their school/ sector to Councillors (approximately 15 minutes)
- Councillors will have opportunity to ask questions and respond to each presentation (approximately 20 minutes)
- Youth participants and Councillors to develop Action Items
- Youth Officer to ensure that Action Items are implemented
- Youth Officer to report on the progress of Action Items in Council agenda and annual report
- Youth Officer to promote information regarding the Youth Voice Forum to the community via social media and Council website

RECOMMENDATION

That Council endorse the progression of the Northern Midlands Youth Voice Forum.

DECISION

Cr



NORTHERN MIDLANDS COUNCIL AGENDA – ORDINARY MEETING 18 MAY 2020

GOV 8 COUNCIL'S ECONOMIC DEVELOPMENT FRAMEWORK

Attachments: Section 1 – Page 37

Responsible Officer: Des Jennings, General Manager

Report prepared by: Lorraine Green, Project Officer

1 PURPOSE OF REPORT

To:

- i) provide Council with the draft Northern Midlands Council Economic Development Framework
- ii) seek Council's adoption of the Northern Midlands Economic Development Framework
- iii) seek Council's approval of the proposed process for tracking progress with the implementation of the framework.

2 INTRODUCTION/BACKGROUND

Council's Economic Development Framework has been developed to articulate Council's role in ensuring sustainable economic growth in the Northern Midlands.

The first version of the framework was developed by Council's Economic Development Committee and the Northern Midlands Business Association (NMBA) was contracted to conduct business and community consultation sessions regarding the draft framework. In July 2019 NMBA submitted the report on the outcome of the consultation: 'Northern Midlands Draft Economic Development Framework: Business and Community Consultation Sessions Report.'

In light of the findings of the consultation, the format of the framework was streamlined and the framework's strategies were reworked to ensure they were realistic and that performance measures could be developed for each strategy. The revised format also ensured alignment between the Northern Regional Economic Development Plan and Council's Economic Development Framework.

It is proposed that Council Officers provide six monthly reports on progress with the implementation of the framework.

The revised version of the framework has been listed on the Council Workshop Agenda and has yet to be discussed at a Council Workshop. A request was made for discussion of the framework to be referred to a Council Meeting.

3 STRATEGIC PLAN 2017-2027

The Strategic Plan 2017-2027 provides the guidelines within which Council operates.

- Lead –
 - Leaders with Impact
Core Strategies:
 - ♦ Communicate – Connect with the community
 - ♦ Lead – Councillors represent honestly with integrity
 - ♦ Manage – Management is efficient and responsive
 - Money Matters
Core Strategies:
 - ♦ Budgets are responsible yet innovative
 - ♦ Improve community assets responsibly and sustainably
 - Best Business Practice & Compliance
Core Strategies:
 - ♦ Council complies with all Government legislation
 - ♦ Continuous improvement is embedded in staff culture
 - ♦ Effective and efficient marketing, communications & IT
 - ♦ Excellent standards of customer service



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- Progress –
 - Strategic Project Delivery – Build Capacity for a Healthy Wealthy Future
Core Strategies:
 - ♦ Strategic, sustainable, infrastructure is progressive
 - ♦ Proactive engagement drives new enterprise
 - ♦ Collaborative partnerships attract key industries
 - ♦ Attract healthy, wealth-producing business & industry
 - Economic Development – Supporting Growth & Changes
 - ♦ New & expanded small business is valued
 - ♦ Support new businesses to grow capacity & service
 - ♦ Towns are enviable places to visit, live & work
 - ♦ Minimise industrial environment impact on amenity
 - ♦ Developers address climate change challenges
 - ♦ Maximise external funding opportunity
 - Tourism Marketing & Communication
 - ♦ Tourism thrives under a recognised regional brand
 - ♦ Tourism partnerships build sense of place identity
 - Lifestyle – Strong, Vibrant, Safe and Connected Communities
Core Strategies:
 - ♦ Living well – Valued lifestyles in vibrant, eclectic towns
 - ♦ Communicate – Communities speak & leaders listen
 - ♦ Participate – Communities engage in future planning
 - ♦ Connect – Improve sense of community ownership
 - ♦ Caring, Healthy, Safe Communities – Awareness, education & service
- Place –
 - Environment – Cherish & Sustain our Landscapes
Core Strategies:
 - ♦ Cherish & sustain our landscapes
 - ♦ Meet environmental challenges
 - ♦ Eco-tourism strongly showcases our natural beauties

4 POLICY IMPLICATIONS

N/A

5 STATUTORY REQUIREMENTS

N/A

6 FINANCIAL IMPLICATIONS

Many of the framework's strategies can be implemented within current budgetary allocations. Some will require the securing of external funding and/or consideration in future Council budget deliberations.

7 RISK ISSUES

The adoption and implementation of Council's Economic Development Framework will minimise the risk of Council failing to effectively foster economic growth in the Northern Midlands.

8 CONSULTATION WITH STATE GOVERNMENT

N/A



NORTHERN MIDLANDS COUNCIL AGENDA – ORDINARY MEETING 18 MAY 2020

9 COMMUNITY CONSULTATION

Extensive community and business consultation underpinned the development of the framework and its strategies.

10 OPTIONS FOR COUNCIL TO CONSIDER

Council can either adopt or not adopt the economic development framework and the proposed process for tracking progress with the implementation of the framework.

11 OFFICER'S COMMENTS/CONCLUSION

The framework clearly articulates Council's role in ensuring sustainable economic growth in the Northern Midlands. The framework strategies are realistic and measurable.

12 ATTACHMENTS

- 12.1 Economic Development Framework Summary Document
- 12.2 Economic Development Framework Strategies Document

RECOMMENDATION

That Council adopt the Northern Midlands Council Economic Development Framework and request six monthly reports on progress with implementation of the Framework.

DECISION

Cr



NORTHERN MIDLANDS COUNCIL AGENDA – ORDINARY MEETING 18 MAY 2020

GOV 9 NORTHERN MIDLANDS FURTHER EDUCATION BURSARY PROGRAM: THE WAY FORWARD

Attachments: Section 1 – Page 47

Responsible Officer: Des Jennings, General Manager

Report prepared by: Lorraine Green, Project Officer

1 PURPOSE OF REPORT

To:

- i) Provide Council with an update on the current funding status of the Further Education Bursary Program;
- ii) Seek Council's advice as to the future direction of the Further Education Bursary Program.

2 INTRODUCTION/BACKGROUND

In 2014 Council introduced the Northern Midlands Further Education Bursary Program to provide students residing in the Northern Midlands with bursaries to foster confidence at the recognition of their educational potential, as well as funding to assist with the cost of their education for the two years post Year Ten. Council committed to award annually ten bursaries valued at \$1,000 over two years.

In 2016 Cape Hope Foundation collaborated with Council to expand the bursary program by a further three bursaries each year.

The bursary program was reviewed in 2017 and a number of changes were approved. These included increasing the value of the bursaries to \$2,000 over two years and delegating the awarding of the bursaries to the participating schools. Council and Cape Hope Foundation committed to funding nine bursaries each year at an annual cost to Council of \$10,000 and \$8,000 to Cape Hope Foundation. It was agreed bursary recipients would not be identified as discretely funded by either Council or Cape Hope Foundation: rather they would all be acknowledged as recipients of a Northern Midlands Further Education Bursary. In this collaborative spirit, the bursaries have been awarded at the presentation ceremonies by a Councillor and a Cape Hope Foundation representative.

The nine bursaries were allocated three each to Campbell Town and Cressy District High Schools, two to Kings Meadows High School and one to Prospect High School

In August 2019 Cape Hope Foundation advised Council that as a result of a change in the Foundation's focus on support programs for young people, the Foundation would no longer be participating in the Northern Midlands Bursary Program post 2020 (i.e. the Foundation would continue to fund the second instalment of the bursaries awarded in 2018, but not fund further bursaries).

An update report on the bursary program was provided to Council at the 16 September 2019 Council Meeting, with the following outcome:

DECISION

Cr Polley/Cr Goss

That the matter be discussed.

Carried unanimously

Cr Polley/Cr Brooks

That

- i) *Council maintain its number of bursaries for this cycle (5 bursaries); and*
- ii) *Council workshop the review of the criteria for the award of bursaries in the new cycle; and*
- iii) *a report be presented to Council following workshop discussion.*

Carried unanimously

Following this decision, the participating schools were advised that in 2019 five bursaries would be awarded: two each at Cressy and Campbell Town District High Schools and one at Kings Meadows High School. The letter to the schools is held as an Attachment to this report.

The review of the criteria for the awarding of the bursaries has been listed on the Council Workshop Agenda and has yet to be discussed at a Council Workshop. A request was made for the matter to be returned to Council to finalise the item.

The bursary recipients are required to provide a report on their educational achievements at the end of each year. The reports of the 2017 and 2018 bursary recipients is held as an Attachment in the Closed Council section.

3 STRATEGIC PLAN 2017-2027

The Strategic Plan 2017-2027 provides the guidelines within which Council operates.

- Lead –
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Core Strategies:
 - ♦ Communicate – Connect with the community
 - ♦ Lead – Councillors represent honestly with integrity
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Core Strategies:
 - ♦ Budgets are responsible yet innovative
 - Best Business Practice & Compliance
Core Strategies:
 - ♦ Council complies with all Government legislation
 - ♦ Excellent standards of customer service
- People –
 - Lifestyle – Strong, Vibrant, Safe and Connected Communities
Core Strategies:
 - ♦ Living well – Valued lifestyles in vibrant, eclectic towns
 - ♦ Communicate – Communities speak & leaders listen
 - ♦ Participate – Communities engage in future planning
 - ♦ Caring, Healthy, Safe Communities – Awareness, education & service

4 POLICY IMPLICATIONS

N/A

5 STATUTORY REQUIREMENTS

N/A

6 FINANCIAL IMPLICATIONS

The Council currently funds five bursaries at a cost of \$10,000 annually.

If Council chooses to increase the number of bursaries, Council will need to commit an additional \$2,000 annually to the bursary program for each additional bursary provided.



NORTHERN MIDLANDS COUNCIL AGENDA – ORDINARY MEETING 18 MAY 2020

7 RISK ISSUES

In August-September schools commence the selection process for the awarding of the wide range of bursaries offered each year to Year Ten students. Council needs to advise schools of the number of bursaries being allocated in 2020 by August in order to minimise the risk of unfunded bursaries being nominally allocated to students.

8 CONSULTATION WITH STATE GOVERNMENT

N/A

9 COMMUNITY CONSULTATION

No community consultation has been undertaken on this matter.

10 OPTIONS FOR COUNCIL TO CONSIDER

Council is to review the criteria for the awarding of the bursaries.

There are a number of other options for Council to consider including:

- Continuing to provide five bursaries each year with two each allocated to Cressy and Campbell Town District High Schools, and one to Kings Meadows
- Continuing to provide five bursaries each year and vary the allocation to the schools
- Increasing the number of bursaries provided each year and deciding the schools to receive these bursaries

11 OFFICER'S COMMENTS/CONCLUSION

The Northern Midlands Further Education Bursary Program demonstrates Council's commitment to assisting prepare Northern Midlands students to successfully navigate their post Year Ten educational pathway by nurturing within them the desire, motivation and opportunity to succeed.

The bursary program is highly valued by the schools and bursary recipients alike; with the feedback received from bursary recipients across the years confirming the program is fully achieving its desired goals.

12 ATTACHMENTS

- 12.1 Letter to the schools regarding the 2019 Northern Midlands Further Education Bursary Program
- 12.2 Reports of the 2017 and 2018 bursary recipients (held as an Attachment in the Closed Council section).

RECOMMENDATION

That the matter be discussed.

DECISION

Cr



NORTHERN MIDLANDS COUNCIL
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**GOV 10 NORTHERN MIDLANDS BUSINESS DIGITAL INNOVATION PROGRAM
PROPOSAL**

Attachments: Section 1 – Page 48

Responsible Officer: Des Jennings, General Manager

Report prepared by: Lorraine Green, Project Officer

1 PURPOSE OF REPORT

To:

- i) provide Council with further information on the Business Digital Innovation Program proposal
- ii) advise Council of other support services available to Tasmanian businesses to enable the businesses to develop their digital capacity
- iii) provide Council with another option that could be implemented to support local businesses during and post the pandemic.

2 INTRODUCTION/BACKGROUND

The Northern Midlands Business Association has provided Council with a briefing note on an option for enabling the digital empowerment of Northern Midlands businesses. The approach involves

“... providing any Northern Midlands businesses with a free ‘online shopfront’ on the major Shop Tasmania website for a period of six months, with a waiving of the usual fees.”

\$25,000 was requested to fund this venture.

Council considered this proposal at the April 2020 Council Meeting (min. ref. 116/20), with the following outcome:

Cr Goninon/Cr Polley

That a further report be tabled at a future council meeting in relation to

- *A further allocation of \$25,000 community grant program will be available to help support business innovation which would include a focus on the development of digital capability (i.e. on-line services) or anything that will help businesses implement a solution to help them keep doing business (up to \$1,000 per applicant).*

Carried

Voting for the Motion:

Mayor Knowles, Cr Adams, Cr Brooks, Cr Goninon, Cr Goss, Cr Lambert, Cr Polley

Voting against the Motion:

Cr Calvert, Cr Davis

Council Officers have researched the resources currently available to Tasmanian businesses wanting to either become active in digital marketing channels or to further enhance their online marketing presence.

The Officers also reviewed Shop Tasmania and provide the following advice with regard to the program. The Shop Tasmania website states the aim of the venture is to promote

“...Great deals and special offers from Tasmanian tourism providers, hotels, and much more. Great vouchers. Exclusive deals. Discount prices. Save money.”

It is a fledging website (shoptasmania.com.au) – for example, as of 4 May 2020 the site had seven accommodation listings, two attractions, two events, ten cafes and restaurants (and a number of other listing categories). The listings are in discount voucher format, many without images, and participating businesses are encouraged to update their listings with weekly specials. The site is not visually engaging.



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The major downside of Shop Tasmania as a place to promote Northern Midlands' businesses is that it is a website. Increasingly, people wanting to access information online google the product or service and location and link directly to listed businesses' website or Facebook page - for example googling 'northern midlands bakeries' brings up three local bakeries.

Businesses wanting to sustain a successful online marketing presence need to be proactive by creating and maintaining their own website and/or social media. Dr Bronwyn Eager, UTAS Entrepreneurship Educator and Researcher recently wrote in the Examiner in the article "Digital Ready, Set, Go for Small Businesses":

"A one-page website advising your customers how they can contact you and how they can purchase from you will get you started. You could also consider using Facebook or Instagram rather than a standalone website which will likely make it easier for your customers to find you online if they are searching for local businesses."

This article is held as an Attachment.

There are support services available from the Tasmanian Government to assist businesses to succeed online: including the Digital Ready for Business Program and via Business Tasmania.

The Premier recently announced that as part of the Tasmanian Government's stimulus package, the funding to the Digital Ready Program had been boosted by \$400,000 to help more businesses rapidly transition to online and digital models of commerce, promotion and customer engagement. The media release is held as an Attachment.

Business Tasmania – business.tas.gov.au - is an online Tasmanian Government resource for all small Tasmanian businesses. This user-friendly, easily navigated site provides an array of information including an excellent section on 'social media for business'. This section is held as an Attachment.

Business and Employment is another service that has provided a valuable service to Northern Midlands' businesses across the years. Business and Employment provides free and low-cost business support, referral services and workshops including specific services to assist with business marketing, and advice on how to access Government programs.

There are also a number of private marketing companies offering a range of digital marketing packages to small businesses. One company emailed Council this week – an extract from that email follows:

"Of course, we acknowledge that right now, most of you probably aren't thinking of spending more on marketing. Which is why we are offering free consultations before getting started with anything. Get in touch, have a chat, and we can talk about some ideas to adapt your business to get back out there."

It is further understood that the Shop Tasmania proposal request of \$25,000 will not be expended in the Northern Midlands.

On 7 May 2020, the State Government launched a new initiative, [buysomethingtasmanian](http://buysomethingtasmanian.com.au), which is a partnership between the State Government, Brand Tasmania and the Tasmanian Chamber of Commerce and Industry. Within two days many Tasmanian businesses, including a number of Northern Midlands businesses, have taken the opportunity to promote their products on this government-run website, at no cost to the businesses. The website is being promoted to Tasmanian consumers, nationally and internationally. The site is very user-friendly to navigate and visually highly appealing. Council Officers are promoting this marketing golden opportunity to local businesses.

If Council does want to allocate additional funds to support Northern Midlands businesses, and have the funds expended in the Northern Midlands, one option would be to build on the excellent 'Call a Local' campaign that is being promoted by the Northern Midlands Courier. This has been discussed with the Courier's editor, Alison Andrews, and the best way to build on the 'Call a Local' campaign identified was the inclusion of a lift-out section in a forthcoming edition of the Courier, with the lift-out section being a directory of the businesses in the Northern Midlands, interspersed with short



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interviews with some of the business owners to add human interest to the directory. Readers would be encouraged to keep the lift-out section for future reference. Additional copies of the lift-out section could be printed for distribution within the community. The reach of the campaign could be widened by the printing and distribution of free 'Call a Local' stickers for attachment to vehicles and shop windows. The directory could also be uploaded and be available online.

3 STRATEGIC PLAN 2017-2027

The Strategic Plan 2017-2027 provides the guidelines within which Council operates.

- Lead –
 - Leaders with Impact
Core Strategies:
 - ♦ Communicate – Connect with the community
 - ♦ Lead – Councillors represent honestly with integrity
 - ♦ Manage – Management is efficient and responsive
 - Money Matters
Core Strategies:
 - ♦ Budgets are responsible yet innovative
 - Best Business Practice & Compliance
Core Strategies:
 - ♦ Effective and efficient marketing, communications & IT
 - ♦ Excellent standards of customer service
- Progress –
 - Strategic Project Delivery – Build Capacity for a Healthy Wealthy Future
Core Strategies:
 - ♦ Proactive engagement drives new enterprise
 - ♦ Attract healthy, wealth-producing business & industry
 - Economic Development – Supporting Growth & Changes
 - ♦ New & expanded small business is valued
 - ♦ Support new businesses to grow capacity & service
 - ♦ Towns are enviable places to visit, live & work
 - ♦ Maximise external funding opportunity
 - Tourism Marketing & Communication
 - ♦ Tourism thrives under a recognised regional brand
 - ♦ Tourism partnerships build sense of place identity
- People –
 - Lifestyle – Strong, Vibrant, Safe and Connected Communities
Core Strategies:
 - ♦ Living well – Valued lifestyles in vibrant, eclectic towns
 - ♦ Communicate – Communities speak & leaders listen
 - ♦ Participate – Communities engage in future planning
 - ♦ Connect – Improve sense of community ownership
 - ♦ Caring, Healthy, Safe Communities – Awareness, education & service

4 POLICY IMPLICATIONS

N/A

5 STATUTORY REQUIREMENTS

N/A

6 FINANCIAL IMPLICATIONS

Council and/or NMBA can promote the Buy Something Tasmanian, Digital Ready for Business Program, Business Tasmania



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services, Business and Employment Services and private marketing companies to Northern Midlands businesses at minimal cost – distributing the information by email, Facebook, and mailout to businesses without an email address.

The cost of the proposal regarding building on the Northern Midlands Courier's 'Call a Local' campaign has been costed as a maximum of \$4,000.

7 RISK ISSUES

Failure to support local businesses during and post the COVID-19 pandemic runs the risk of businesses closing or being financially disadvantaged.

8 CONSULTATION WITH STATE GOVERNMENT

N/A

9 COMMUNITY CONSULTATION

There has been no community consultation to date on this matter.

10 OPTIONS FOR COUNCIL TO CONSIDER

There are a number of options for Council to consider including:

- i) Funding the Business Digital Innovation Capability Program proposed by NMBA at a cost of \$25,000
- ii) Actively promoting Buy Something Tasmanian, Digital Ready for Business Program, Business Tasmania services, Business and Employment Services and private marketing companies services to Northern Midlands businesses
- iii) Collaborating with the Northern Midlands Courier to build on the 'Call a Local' campaign by the production of a Northern Midlands business directory and accompanying promotional stickers.

11 OFFICER'S COMMENTS/CONCLUSION

Council has the opportunity to put in place strategies and initiatives to support the short to medium, and the longer term recovery of Northern Midlands' businesses. Taking such a proactive approach will assist to mitigate the economic and social impact of the COVID-19 pandemic in the Northern Midlands.

12 ATTACHMENTS

12.1 'Supporting Tassie Businesses Succeed Online': Premier's Media Release 11 April 2020

12.3 'Social Media for Business': www.business.gov.au

RECOMMENDATION

That Council

- i) actively promoting Buy Something Tasmanian, Digital Ready for Business Program, Business Tasmania services, Business and Employment Services and private marketing companies services to Northern Midlands businesses
- ii) collaborates with the Northern Midlands Courier to build on the 'Call a Local' campaign by the production of a Northern Midlands business directory and accompanying promotional stickers.

DECISION

Cr



NORTHERN MIDLANDS COUNCIL AGENDA – ORDINARY MEETING 18 MAY 2020

GOV 11 OPPORTUNITY TO PROMOTE THE NORTHERN MIDLANDS IN THE IF LOCATIONS GUIDE

Attachments: Section 1 – Page 55

Responsible Officer: Des Jennings, General Manager

Report prepared by: Lorraine Green, Project Officer

1 PURPOSE OF REPORT

To inform Council of the IF Locations Guide and to seek Council's response to the proposal that the Northern Midlands be promoted in the IF Locations Guide.

2 INTRODUCTION/BACKGROUND

Inside Film (IF) is Australia's largest and most trusted screen brand. Its suite of products include a leading screen magazine and production directory, websites, subscription newsletters, an app and numerous social media assets. IF showcases emerging talent, production locations and flags projects for investment.

Many metropolitan and regional centres are already enjoying the benefits of embracing the film and TV industry which brings money, jobs, tourists and cultural capital eg. Films like Picnic at Hanging Rock and Mad Max were filmed decades ago yet are still bringing benefits to Victoria's Hepburn Shire in terms of tourism and recognition.

The aim of the IF Locations Guide is to assist local authorities to partner with the screen sector both domestically and abroad to attract productions to the regions they represent.

Council has the opportunity to promote the Northern Midlands in the next edition of the IF Location Guide.

3 STRATEGIC PLAN 2017-2027

The Strategic Plan 2017-2027 provides the guidelines within which Council operates.

- Lead –
 - Leaders with Impact
Core Strategies:
 - ◆ Communicate – Connect with the community
 - ◆ Lead – Councillors represent honestly with integrity
 - ◆ Manage – Management is efficient and responsive
 - Money Matters
Core Strategies:
 - ◆ Budgets are responsible yet innovative
 - Best Business Practice & Compliance
Core Strategies:
 - ◆ Effective and efficient marketing, communications & IT
 - ◆ Excellent standards of customer service
- Progress –
 - Strategic Project Delivery – Build Capacity for a Healthy Wealthy Future
Core Strategies:
 - ◆ Proactive engagement drives new enterprise
 - ◆ Collaborative partnerships attract key industries
 - ◆ Attract healthy, wealth-producing business & industry
 - Economic Development – Supporting Growth & Changes
 - ◆ New & expanded small business is valued
 - ◆ Support new businesses to grow capacity & service



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- ◆ Towns are enviable places to visit, live & work
- ◆ Maximise external funding opportunity
- Tourism Marketing & Communication
 - ◆ Tourism thrives under a recognised regional brand
 - ◆ Tourism partnerships build sense of place identity
- People –
 - Sense of Place – Sustain, Protect, Progress
Core Strategies:
 - ◆ Planning benchmarks achieve desirable development
 - ◆ Council nurtures and respects historical culture
 - ◆ Developments enhance existing cultural amenity
 - Lifestyle – Strong, Vibrant, Safe and Connected Communities
Core Strategies:
 - ◆ Living well – Valued lifestyles in vibrant, eclectic towns
 - ◆ Communicate – Communities speak & leaders listen
 - ◆ Participate – Communities engage in future planning
 - ◆ Connect – Improve sense of community ownership
 - ◆ Caring, Healthy, Safe Communities – Awareness, education & service
- Place –
 - Environment – Cherish & Sustain our Landscapes
Core Strategies:
 - ◆ Cherish & sustain our landscapes
 - ◆ Eco-tourism strongly showcases our natural beauties
 - History – Preserve & Protect our Built Heritage for Tomorrow
Core Strategies:
 - ◆ Our heritage villages and towns are high value assets

4 POLICY IMPLICATIONS

N/A

5 STATUTORY REQUIREMENTS

N/A

6 FINANCIAL IMPLICATIONS

The cost of promoting the Northern Midlands in the IF Location Guide is \$3,000 GST exclusive and Council Officers time.

7 RISK ISSUES

TV and film companies may not be attracted to film in the Northern Midlands as a result of this promotional campaign.

8 CONSULTATION WITH STATE GOVERNMENT

There has been no consultation with the State Government.

9 COMMUNITY CONSULTATION

The community has not been consulted about this proposal.

10 OPTIONS FOR COUNCIL TO CONSIDER

Council can either choose to promote or not promote the Northern Midlands in the IF Location Guide.



NORTHERN MIDLANDS COUNCIL AGENDA – ORDINARY MEETING 18 MAY 2020

11 OFFICER'S COMMENTS/CONCLUSION

Attracting film and/or TV companies to film in the Northern Midlands would yield a major boost for our local economy as it struggles to recover from the impact of the pandemic.

12 ATTACHMENTS

The IF Locations Guide Media Kit

RECOMMENDATION

That Council will promote the Northern Midlands in the next edition of the IF Locations Guide at a cost of \$3,000 GST exclusive.

DECISION

Cr



NORTHERN MIDLANDS COUNCIL AGENDA – ORDINARY MEETING 18 MAY 2020

GOV 12 NORTHERN MIDLANDS BUSINESS ASSOCIATION PANDEMIC SUPPORT PACKAGE

Attachments: Section 1 – Page 62

Responsible Officer: Des Jennings, General Manager

Report prepared by: Lorraine Green, Project Officer

1 PURPOSE OF REPORT

To:

- i) provide Council with the Pandemic Support Package progress report from the Northern Midlands Business Association
- ii) provide Council with information on the COVID-19 Regional Chamber of Commerce Program
- iii) seek Council's advice as to the way forward with the Northern Midlands Business Association Pandemic Support Package.

2 INTRODUCTION/BACKGROUND

In March 2020 Council received a briefing note from the Northern Midlands Business Association (NMBA) seeking additional funding to enable the Association to extend the Executive Officer's hours of service provision in response to increased demand from local businesses for support, communication and information during the coronavirus crisis.

Council entered into a Consultancy Agreement with NMBA which committed Council to provide an additional \$7,000 for the period 1 April – 30 June 2020 to enable NMBA to implement the Pandemic Support Package. The key tasks NMBA committed to were:

- Provide at least weekly email bulletins that condense information received from all levels of government and agencies, and prioritises the information most relevant to Northern Midlands businesses
- Create and maintain the currency of a special coronavirus page on the NMBA website as a means of responding to enquiries and requests for support from Northern Midlands businesses
- Develop and implement a range of programs to support Northern Midlands businesses during the coronavirus pandemic
- Participate in weekly Ministerial teleconferences with the state's chambers of commerce to provide input to the development of initiatives and programs to support businesses during the coronavirus pandemic, and to provide advice on the progress of the initiatives and programs from the perspective of Northern Midlands businesses.

The Agreement required NMBA to provide a report on progress against each of the key tasks at the midway point of the project: 8 May 2020.

NMBA submitted the report on 8 May 2020. The report is held as an Attachment.

Two of the key tasks required of NMBA have not been implemented. Council Officers are only aware of one email bulletin going out to local businesses in the period 1 April – 8 May 2020 – versus the weekly commitment made in the Agreement. As of 11 May there is no reference on NMBA website to the pandemic or the Pandemic Support Package.

As part of the State's response to the pandemic, the Government introduced the COVID-19 Regional Chamber of Commerce Program (RCCP). Regional Chambers of Commerce were invited to apply for funds to assist with their work responding to the economic impact of COVID-19 on their members and region, and to lay the foundation for recovery.

On 10 May 2020 Sarah Courtney, Minister for Small Business, Hospitality and Events announced the Chambers of Commerce to receive RCCP funding; with the funds to be expended on activities including administration support, localised marketing campaigns, enhanced social media promotion, digital video conferencing and the development of



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regional recovery plans. The media release (held as an Attachment) states more than \$8,300 will be provided to 12 regional Chambers of Commerce.

3 STRATEGIC PLAN 2017-2027

The Strategic Plan 2017-2027 provides the guidelines within which Council operates.

- Lead –
 - Leaders with Impact
Core Strategies:
 - ♦ Communicate – Connect with the community
 - ♦ Lead – Councillors represent honestly with integrity
 - ♦ Manage – Management is efficient and responsive
 - Money Matters
Core Strategies:
 - ♦ Budgets are responsible yet innovative
 - Best Business Practice & Compliance
Core Strategies:
 - ♦ Council complies with all Government legislation
 - ♦ Effective and efficient marketing, communications & IT
 - ♦ Excellent standards of customer service
 - Workforce Standards
Core Strategies:
 - ♦ Emergency Management & Safety Plans work well
- Progress –
 - Strategic Project Delivery – Build Capacity for a Healthy Wealthy Future
Core Strategies:
 - ♦ Proactive engagement drives new enterprise
 - ♦ Collaborative partnerships attract key industries
 - ♦ Attract healthy, wealth-producing business & industry
 - Economic Development – Supporting Growth & Changes
 - ♦ New & expanded small business is valued
 - ♦ Support new businesses to grow capacity & service
 - ♦ Towns are enviable places to visit, live & work
 - ♦ Maximise external funding opportunity
 - Tourism Marketing & Communication
 - ♦ Tourism thrives under a recognised regional brand
- People –
 - Sense of Place – Sustain, Protect, Progress
Core Strategies:
 - ♦ Planning benchmarks achieve desirable development
 - Lifestyle – Strong, Vibrant, Safe and Connected Communities
Core Strategies:
 - ♦ Living well – Valued lifestyles in vibrant, eclectic towns
 - ♦ Communicate – Communities speak & leaders listen
 - ♦ Participate – Communities engage in future planning
 - ♦ Connect – Improve sense of community ownership
 - ♦ Caring, Healthy, Safe Communities – Awareness, education & service
 - Core Strategies:
 - ♦ Our heritage villages and towns are high value assets

4 POLICY IMPLICATIONS

N/A



NORTHERN MIDLANDS COUNCIL AGENDA – ORDINARY MEETING 18 MAY 2020

5 STATUTORY REQUIREMENTS

N/A

6 FINANCIAL IMPLICATIONS

Council committed \$7,000 to NMBA to implement the Northern Midlands Pandemic Support Package across 1 April – 30 June 2020. To date one payment of \$2,330 GST exclusive has been made.

7 RISK ISSUES

Failure to support local businesses during and post the pandemic runs the risk of businesses closing or being financially disadvantaged.

8 CONSULTATION WITH STATE GOVERNMENT

There has been no consultation with the State Government regarding the NMBA Pandemic Support Package.

9 COMMUNITY CONSULTATION

There has been no consultation with the community regarding the NMBA Pandemic Support Package.

10 OPTIONS FOR COUNCIL TO CONSIDER

Council can either continue or cease funding the NMBA Pandemic Support Package

11 OFFICER'S COMMENTS/CONCLUSION

In my role as Council's Social Recovery Coordinator I have been in regular contact with the recovery coordinators and the economic development managers/officers in councils across the state. We are supporting each other and implementing recovery initiatives as they emerge. In order to gain an understanding of the extent and nature of need for Northern Midlands businesses I have started calling businesses – commencing with eateries and accommodation businesses.

12 ATTACHMENTS

- 12.1 NMBA Pandemic Support Package progress report
- 12.2 Minister Courtney's Media Release re the RCCP

RECOMMENDATION

That Council **continue to fund** or **cease to fund** the NMBA Pandemic Support Package

DECISION

Cr



NORTHERN MIDLANDS COUNCIL AGENDA – ORDINARY MEETING 18 MAY 2020

GOV 13 MUNICIPAL SWIMMING POOLS

Attachments: Section 1 – Page 67

Responsible Officer: Des Jennings, General Manager

Report prepared by: Des Jennings, General Manager

1 PURPOSE OF REPORT

The report is presented to Council as the 10 December 2018 decision (minute number 361/18) requested the matter be deferred subject to further information being available.

2 INTRODUCTION/BACKGROUND

A copy of the report presented to Council at the 10 December 2018 meeting is attached.

Council has also sought a valuation of the Ross Swimming Pool site, which is also attached.

3 STRATEGIC PLAN 2017-2027

The Strategic Plan 2017-2027 provides the guidelines within which Council operates.

- Lead –
 - Leaders with Impact
Core Strategies:
 - ♦ Communicate – Connect with the community
 - ♦ Lead – Councillors represent honestly with integrity
 - ♦ Manage – Management is efficient and responsive
 - Money Matters
Core Strategies:
 - ♦ Budgets are responsible yet innovative
 - ♦ Improve community assets responsibly and sustainably
 - Best Business Practice & Compliance
Core Strategies:
 - ♦ Council complies with all Government legislation
- Progress –
 - Strategic Project Delivery – Build Capacity for a Healthy Wealthy Future
Core Strategies:
 - ♦ Strategic, sustainable, infrastructure is progressive
- People –
 - Sense of Place – Sustain, Protect, Progress
Core Strategies:
 - ♦ Public assets meet future lifestyle challenges
 - Lifestyle – Strong, Vibrant, Safe and Connected Communities
Core Strategies:
 - ♦ Living well – Valued lifestyles in vibrant, eclectic towns
 - ♦ Participate – Communities engage in future planning
 - ♦ Connect – Improve sense of community ownership
 - ♦ Caring, Healthy, Safe Communities – Awareness, education & service

4 POLICY IMPLICATIONS

The swimming pools are community pools and were mostly built with community funding.



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5 STATUTORY REQUIREMENTS

5.1 Work Health and Safety

- *Work Health and Safety Act 2012*
- *Work Health and Safety Regulations 2012*
- *Australian Standard AS1926.1 - Safety Barriers for Swimming Pools*

5.2 Planning & Building

- **Cressy**
 - **Planning** - Sport and recreation is permitted in the zone, a Permitted Planning Permit would be required. Depending on the final design and layout a discretionary permit may need to be applied for in place of the Permitted Permit.
- **Ross**
 - **Planning** – Discretionary Planning Permit would be required due to its location in a heritage precinct, but not limited to as other factors may bring discretion to the application.
- **Building & Plumbing** – Both Cressy and Ross pools would require Building permits. Ross pool would also need a Plumbing Permit due to the Amenities/Kiosk proposed upgrade.

6 FINANCIAL IMPLICATIONS

Actual operating costs in 2018/2019 totalled \$146,728.28, as follows:

	<i>Council funded:</i>	<i>Committee funded:</i>
• Campbell Town	\$50,281.79	\$4,653.47
• Cressy	\$54,373.39	\$2,377.76
• Ross	\$28,164.05	\$6,877.82

Budget and actual operating costs to date in 2019/2020:

	<i>Operating costs:</i>	<i>Capital:</i>	
• Campbell Town	\$44,340		
• Cressy	\$53,200	\$40,000	Solar blanket
		\$500,000	State and Federal Grant for improvements to kiosk, playground, etc.
• Ross	\$31,602	\$12,702	Fence repairs and thermal blanket (Council incurred 50% of cost of thermal blanket)

Costs associated with future improvements to Cressy and Ross swimming pools:

Cressy swimming pool master plan costs:

Water treatment	\$ 27,600	Complete
Entry signage	\$ 12,420	
Resurface existing carpark	\$ 55,062	
Pool surrounds	\$ 270,480	
New entry	\$ 96,600	
Shade structures	\$ 129,720	
Sun deck	\$ 29,808	
Playground	\$ 32,154	Complete
Internal screen	\$ 12,420	
Bus shelter	\$ 13,800	
Design fees allowance	\$ 68,000	
Total	\$ 748,064	
Completed works	\$ (59,754)	



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Costings (at 6 May 2016):	\$ 688,310
Allow estimated increase in costs to 30 June 2020	\$ 80,000
Estimated cost to complete balance of works	\$ 688,390

Ross:

Playground	\$ 117,300	
Water Treatment	\$ 27,600	Complete
Entry signage	\$ 12,420	
Extend existing carpark	\$ 6,624	
New Parking	\$ 62,100	
Amenities	\$ 426,365	
Pool surrounds	\$ 162,840	
Kiosk	\$ 44,160	
New entry	\$ 29,946	
Shade structures	\$ 27,600	
Paddlers pool	\$ 17,250	
Design fees allowance	\$ 95,000	
Total	\$ 1,029,205	
Completed works	\$ (27,600)	
Costings (at 6 May 2016):	\$ 1,001,605	
Allow estimated increase in costs to 30 June 2020	\$ 110,000	
Estimated cost to complete balance of works	\$ 1,111,605	

Based on the recent upgrades to Council's sports facilities Council Officers estimate that the cost to upgrade the amenities only (changerooms and toilet facilities), to Council's standard, would exceed \$550,000.

7 RISK ISSUES

The risks associated with the pools are:

- Cost associated with the future upgrade of each facility and the funding of same, source from general revenue or grants.
- The pools will continue to operate at a loss and without the substantial support of local volunteers the cost would be significantly increased.
- The reports prepared for both the Cressy and Ross pools have identified the need for significant improvements and a number relate to long-term Work Health and Safety matters that would need to be attended to if any major structural changes were made.
- Upgrade of only certain items of the proposed improvements for each pool could trigger other areas of work to be done in conjunction to comply with the National Construction Code. The two main areas are pool fencing and access and mobility standards.
- Community reaction to any major closure due to financial sustainability.

8 CONSULTATION WITH STATE GOVERNMENT

N/a.

9 COMMUNITY CONSULTATION

The community were consulted when preparing the master plan for each site. Any additional future action may be put out for community comment.



NORTHERN MIDLANDS COUNCIL AGENDA – ORDINARY MEETING 18 MAY 2020

10 OPTIONS FOR COUNCIL TO CONSIDER

- i) Review the long-term plan and Council's capacity to fully fund the recommended improvements to the pools.
- ii) Assess the viability of continuing with all pools.
- iii) Consideration to be given to closing one pool and maintaining two, improving the viability of the remaining two. It is recognised that the pools are a social service and would continue to cost more than they generate in income.

11 OFFICER'S COMMENTS/CONCLUSION

To assist with the discussion a description of the status in relation to each of the swimming pools is detailed below, along with works planned.

11.1 Cressy Swimming Pool

The Cressy Pool is located upon Main Street, which runs through the town centre and is within close proximity to the Bowls Club and Recreation Ground. The current facilities consist of a 25m pool, toddlers' pool, electric BBQ, shade area, contemporary changerooms (circa 2010) and kiosk.

Current use of the existing facilities is seasonal (Late November through to March) and generally consists of local patronage and school groups in addition to swimming club, lessons, program and private functions.

A younger children's playground comprising three play units and softfall was recently installed. This was funded through grants from the Tasmanian Community Fund and the Australian Government's Stronger Communities Program.

The State Government provided \$100,000 towards the implementation of the pool's master plan as a 2018 Election Commitment.

The Nationals in Government committed \$400,000 towards the implementation of the master plan prior to the 2019 election.

The funding agreements with the State and Australian Government have been signed.

Invitation to request for tender – Supply of Consultant Services has been issued, tender closes 27th May 2020 for the design of the redevelopment in 2 stages. The following items are included in stage 1 in accordance with the funding agreement:

- Pool rectification
- Paving and poolside concourse
- Perimeter fence
- Pool entry
- kiosk and storage facility upgrade
- Carpark reconfiguration and surfacing
- Associated landscaping

Stage 2 would consist of the following items to be complete the project when funding becomes available

- Pool Cover
- Shade structures
- Sundeck
- Seating
- Playground upgrades (completed)
- Internal screening
- Cosmetic upgrades to the pump room

Anticipated construction completion of Stage 1 is November 2020 for the opening of the pool season.



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11.2 Ross Swimming Pool

The existing Ross Pool is located within close proximity to the town centre and is reasonably accessible from Bridge and Church Streets. The current facilities were originally constructed by the residents of the Ross Municipality in conjunction with the Council of that time. It was subsequently opened in 1962.

Current use of the existing facilities is seasonal (December through to March) and generally consists of local patronage with some additional visitors attending from the local caravan park.

The pool amenities are in desperate need of upgrading. Based on the recent upgrades to Council's sports facilities it is estimated that the cost to upgrade of the amenities only (changerooms and toilet facilities), to Council's standard, would exceed \$550,000.

Due to the numbers using the site, a consideration may be to down size the amenities to reflect the actual usage. This option could be explored further if agreed.

Access to the site is limited: there is currently no access to the swimming pool for emergency services or council staff/ contractors, access was previously permitted by the adjoining church premises, but that access has now been terminated and the gate has been locked. Access for patrons is via a loose ironstone path, which is problematic, especially for those patrons who are disabled or those with limited mobility. The pathway also creates work health and safety concerns, with regard to slips/falls on the loose material, which if were to occur, Council could be held responsible and liable.

A new chlorinating system was installed in 2019, making chlorination a lot safer for users and Council staff managing the facility from an occupational health and safety perspective. The current filtration system comprises an open sand filter system, whilst being labour intensive and a lot more difficult to backwash, the system operates efficiently. If the upgrade of the facility be progressed, the installation of new sand filters would be required.

Upgrade of the filtration room would be required as this room is lined with asbestos, as noted in the onsite asbestos register.

The kiosk is in a poor state with upgrades required.

Power supply to the facility requires an upgrade, inclusive of the circuits in the main switchboard. Estimated cost of \$8,000 to \$10,000.

The pool is in good condition for its age, Council currently undertakes patching of the fibreglass each year, and every 7 to 10 years the pool requires more extensive fibreglassing, at a cost of \$8,000 to \$10,000.

The valuation sought by Council is attached.

The usage at the Ross Pool continues to be low and this has been a pattern over the past three to four years, having been observed by the Officer who looks after the pools and lifeguards each season. Some days, the pool may only attract one to three patrons of an afternoon. Lifeguards supervise the facility and patrons for up to five hours each day throughout the pool season, so this presents a big shortfall in terms of the cost of opening the pool, to the take up of patrons using the facility.

Ross Pool is also the most difficult pool to recruit lifeguards for each season. As there is minimal or no interest from local community members to become a Lifeguard, applicants are travelling to supervise this facility. A large proportion of lifeguard applicants reside in the Launceston area and do not want to travel to Ross, as it is too far.

11.3 Campbell Town Swimming Pool

The Campbell Town Pool is located on High Street, which runs through the town centre and is located within the Campbell Town Recreation Ground precinct. The pool is heated by solar and backed up by heat pumps, the current facilities consist of a 25m pool, toddlers' pool, shade area, contemporary changerrooms and kiosk.

Current use of the existing facilities is seasonal (Late November through to March) and generally consists of local



NORTHERN MIDLANDS COUNCIL AGENDA – ORDINARY MEETING 18 MAY 2020

patronage and school groups in addition to swimming club, lessons, program and private functions.

The swimming pool has benefited from the recent War Memorial Oval redevelopment, the swimming pool now utilises the change rooms and amenities of the new multipurpose building. The new development also included solar heating for the pool from the new roof space created. Last pool season was run entirely off the new solar heating system.

It should be noted that all pools are open for limited hours daily in season, usually around 3 hours each week day (during the school term) and for longer periods during school holidays, public holidays and on weekends, subject to staff availability and weather permitting.

12 ATTACHMENTS

12.1 10 December 2018 Council Meeting minute 361/18

12.2 *Ross Swimming Pool site valuation (Confidential – circulated as Closed Council attachment)*

12.3 *Ross Swimming Pool – building inspection report 6 May 2020 (Confidential – circulated as Closed Council attachment)*

RECOMMENDATION

A) That Council consult with the Ross community on the future of the Ross Swimming Pool.

OR

B) Management investigate a more economical solution to the upgrade of the Ross Swimming Pool amenities, and report back to Council.

DECISION

Cr



NORTHERN MIDLANDS COUNCIL AGENDA – ORDINARY MEETING 18 MAY 2020

C&D 1 MONTHLY REPORT: DEVELOPMENT SERVICES

Responsible Officer: Des Jennings, General Manager

1 PURPOSE OF REPORT

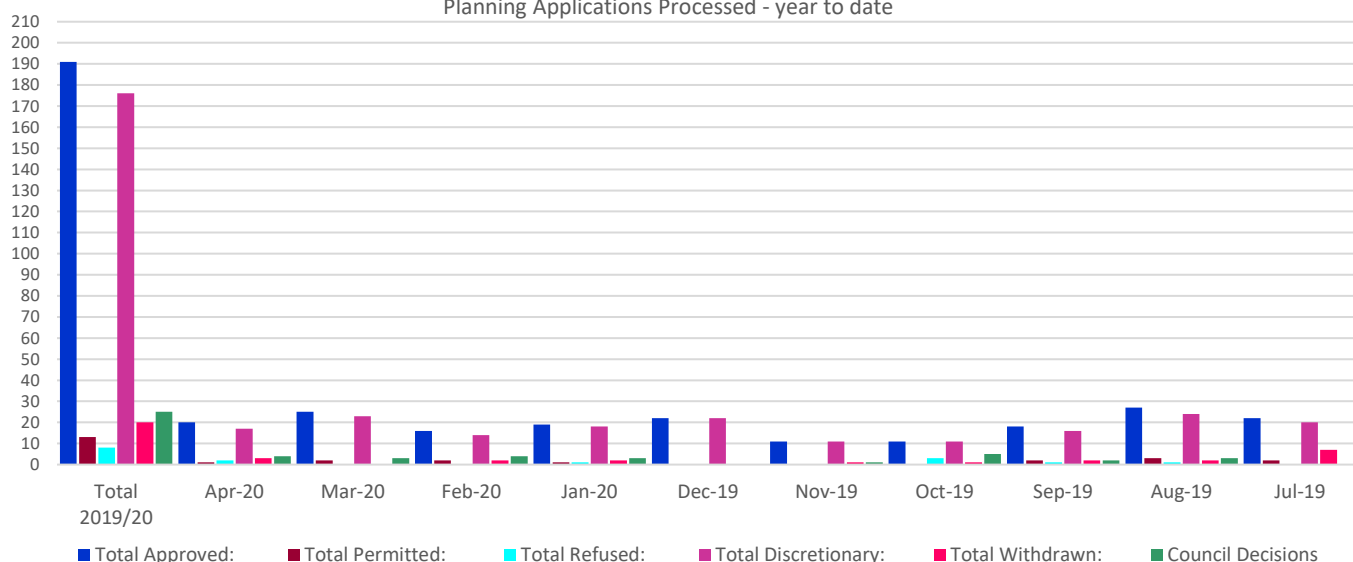
The purpose of this report is to present the Development Services activities as at the month end.

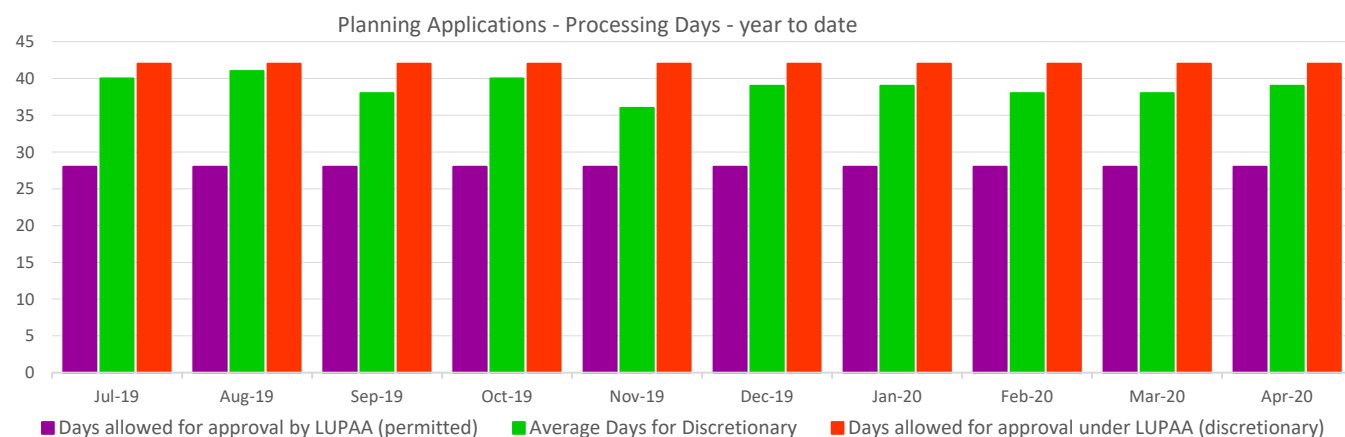
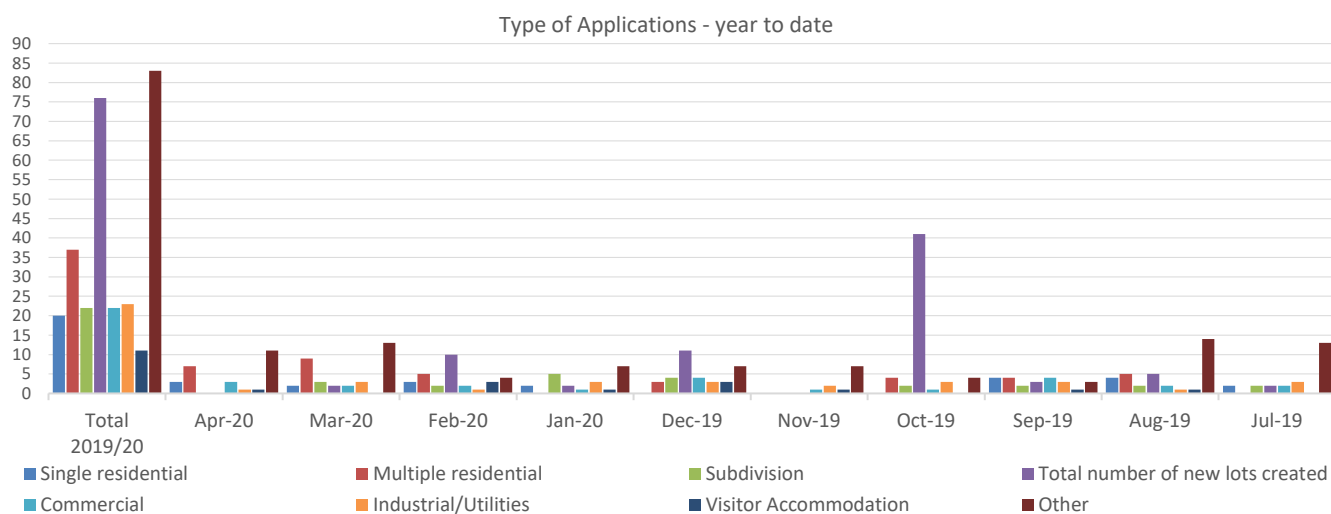
2 DEVELOPMENT SERVICES REPORTING

2.1 Planning Decisions

Planning decisions	Total 2019/20	Apr-20	Mar-20	Feb-20	Jan-20	Dec-19	Nov-19	Oct-19	Sep-19	Aug-19	Jul-19
Number of valid applications	145	11	14	16	12	11	18	11	11	18	23
Single residential	20	3	2	3	2	0	0	0	4	4	2
Multiple residential	37	7	9	5	0	3	0	4	4	5	0
Subdivision	22	0	3	2	5	4	0	2	2	2	2
Total number of new lots created	76	0	2	10	2	11	0	41	3	5	2
Commercial	22	3	2	2	1	4	1	1	4	2	2
Industrial/Utilities	23	1	3	1	3	3	2	3	3	1	3
Visitor Accommodation	11	1	0	3	1	3	1	0	1	1	0
Total permitted	1	0	0	1	0	0	0	0	0	0	0
Total discretionary	10	1	0	2	1	3	1	0	1	1	0
Other	83	11	13	4	7	7	7	4	3	14	13
Total Approved:	191	20	25	16	19	22	11	11	18	27	22
Total Permitted:	13	1	2	2	1	0	0	0	2	3	2
Average Days for Permitted		7	21	24	22	-	-	-	28	25	25
Days allowed for approval by LUPAA		28	28	28	28	28	28	28	28	28	28
Total Exempt under IPS:	51	12	4	2	6	2	9	5	0	4	7
Total Refused:	8	2	0	0	1	0	0	3	1	1	0
Total Discretionary:	176	17	23	14	18	22	11	11	16	24	20
Average Days for Discretionary:		39	38	38	39	39	36	40	38	41	40
Days allowed for approval under LUPAA:		42	42	42	42	42	42	42	42	42	42
Total Withdrawn:	20	3	0	2	2	0	1	1	2	2	7
Council Decisions	25	4	3	4	3	0	1	5	2	3	0
Appeals lodged by the Applicant	4	0	0	1	0	0	1	0	1	0	1
Appeals lodged by third party	1	0	0	0	0	0	1	0	0	0	0

Planning Applications Processed - year to date





April 2020						
Project	Details	Address	Applicant	No of LUPAA days	Perm / Disc	Exempt
DELEGATED DECISIONS						
PLN-20-0030	Shed (Resource Development) (vary side [NW] setback; within airport ANEF contours & Scenic Management Area)	Evandale Rd, WESTERN JUNCTION TAS 7212	Outside Concepts Building Launceston	42	D	
PLN-20-0061	Dwelling additions and alterations (ancillary to Resource Development)	1903 Cressy Road, Cressy TAS 7302	Ms Jo Woodbury	25	D	
PLN-20-0073	shed	106-116 Bridge Street, Campbell Town TAS 7210	Cyclad Buildings & Fencing	7	P	
PLN-20-0056	Multiple Dwellings x 7 (1 existing, 6 new, remove trees and part of hedge, demolish sheds) (heritage-listed property, vary parking location, within attenuation distance)	9 Howick Street, Longford TAS 7301	Wilkin Design	40	D	
PLN-20-0043	Carport (heritage listed property, flood prone area)	38 Tannery Road, Longford TAS 7301	Mark & Susan Jackson	42	D	
PLN-20-0046	Recognition plaques along Abel Tasman Ave/Stokes Park	Abel Tasman Avenue Road Reserve, Longford TAS 7301	Longford Legends, Committee of Northern Midlands Council	42	D	
PLN-20-0054	Mural & interpretation panel on wall facing Talisker Street (other sign) (Heritage Precinct)	65 Main Road, Perth TAS 7300	Northern Midlands Council	42	D	
PLN-20-0059	Ensuite addition to accommodation units at Ross Caravan Park (within 50m of watercourse; Heritage Precinct)	The Esplanade, Ross TAS 7209	David Denman & Associates	32	D	



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April 2020

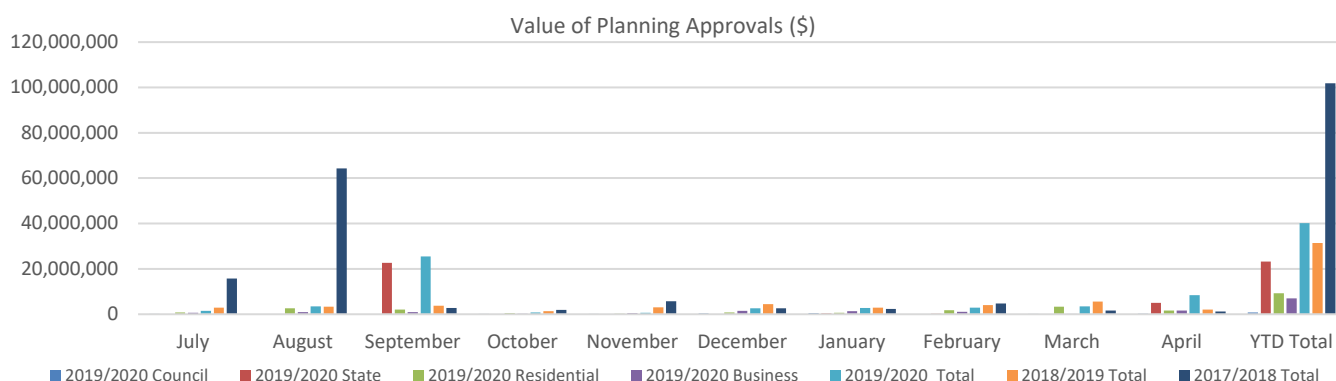
Project	Details	Address	Applicant	No of LUPAA days	Perm / Disc / Exempt
DELEGATED DECISIONS					
PLN-20-0010	Shipping container (Heritage Precinct, Heritage Listed Place)	118 Bridge Street, Campbell Town TAS 7210	Campbell Town District High School	34	D
PLN-20-0057	Relocate carport and construct ancillary dwelling (vary rear setback) (heritage precinct)	9 Murray Street, Evandale TAS 7212	Geoffrey & Jackie Divall	28	D
PLN-19-0248	Retain additional crossover (Road & Railway Assets Code)	19 Muirton Way, Perth TAS 7300	Mr Sebastian Jak	44	D
PLN-20-0040	Dwelling & shed (variation to setbacks in rural zone)	773 Delmont Road, Cressy TAS 7302	Laura Wycherley	42	D
PLN-20-0044	Shed, 12.6m x 7m x 4.18m high on proposed lot 1 (vary building envelope to southern side boundary and vary rear setback to proposed lot 2)	59 Catherine Street, Longford TAS 7301	Mr Benn Prouse & Ms Shayne Nichols	43	D
PLN-20-0048	Visitor accommodation (over 200m2 floor area)	4/9 Napoleon Street, Perth TAS 7300	Artem Filipovskiy	42	D
PLN-20-0060	Extension to shearing shed (vary setbacks in rural zone)	255 Logan Road, Evandale TAS 7212	Thomas Robert Graesser	42	D
PLN-20-0015	Shed (Vary rear setback; within 50m of Railway)	119 Fairtlough Street, Perth TAS 7300	Kylee Beeton	43	D
PLN-20-0047	Dwelling (scenic management area) & 8m x 16m shed (outbuilding larger than 80m2)	12 Sinclair Street, Perth TAS 7300	Prime Design	42	D
PLN-20-0053	Addition to dwelling (within attenuation of quarry)	13 Devon Hills Road, Devon Hills TAS 7300	Mr Paul Terrett	36	D
COUNCIL DECISIONS					
PLN-20-0038	Dwelling, retaining wall and fence (vary front, rear & side setbacks, site coverage, fence height & solid/void window ratio; within heritage precinct)	42 Marlborough Street, Longford TAS 7301	Urban Design Solutions	42	C
PLN-20-0026	Police station (emergency services) (vary front & side [S] setbacks, new access to Cressy Road, remove macrocarpa trees)	19 Peel Street, Longford TAS 7301	All Urban Planning Pty Ltd	42	C
COUNCIL DECISIONS - REFUSAL					
PLN-20-0002	6-lot subdivision & vegetation removal (vary frontage width diameter & access provisions; un-serviced area)	995 Bishopsbourne Road, Bishopsbourne TAS 7301	Sty° Pty Ltd	42	C
PLN-19-0192	Dwelling, access & adhesion of 3 titles (Flood Prone Area, vary setbacks, within Attenuation Distance to Abattoir)	Tannery Road, Longford TAS 7301	MJ Architecture	42	C
RMPAT DECISIONS					
118/19P (PLN19-0115)	Consent decision, Council to issue refusal notice	495 Nile Rd Nile	Mr Peter Homes		
TPC DECISIONS					
02/2019	Approved, Rezone from Community Purpose to General Residential	12 Pedder St Campbell Town	CPD Delivery		

2.2 Value of Planning Approvals

	2019/2020				Total	2018/2019	2017/2018
	Council	State	Residential	Business		Total	Total
July	30,500	0	721,500	677,000	1,429,000	2,863,500	15,790,718
August	0	0	2,595,000	908,000	3,503,000	3,369,300	64,268,900
September	0	22,600,000	1,999,000	858,550	25,457,550	3,704,400	2,749,945
October	20,900	0	491,000	206,000	717,900	1,282,500	1,922,200
November	2,000	0	180,000	466,500	648,500	3,079,000	5,671,000
December	295,000	0	827,000	1,514,000	2,636,000	4,499,500	2,660,300
January	490,000	370,000	668,700	1,302,000	2,830,700	2,965,400	2,293,255
February	0	200,000	1,716,000	1,000,000	2,916,000	4,090,500	4,787,200
March	108,000	0	3,261,000	56,000	3,425,000	5,537,000	1,637,850
April	277,750	5,024,000	1,567,000	1,584,000	8,452,750	2,110,350	1,232,500
YTD Total	838,400	23,170,000	9,198,200	6,932,050	40,138,650	31,391,100	101,781,368
Annual Total						36,482,950	108,049,468



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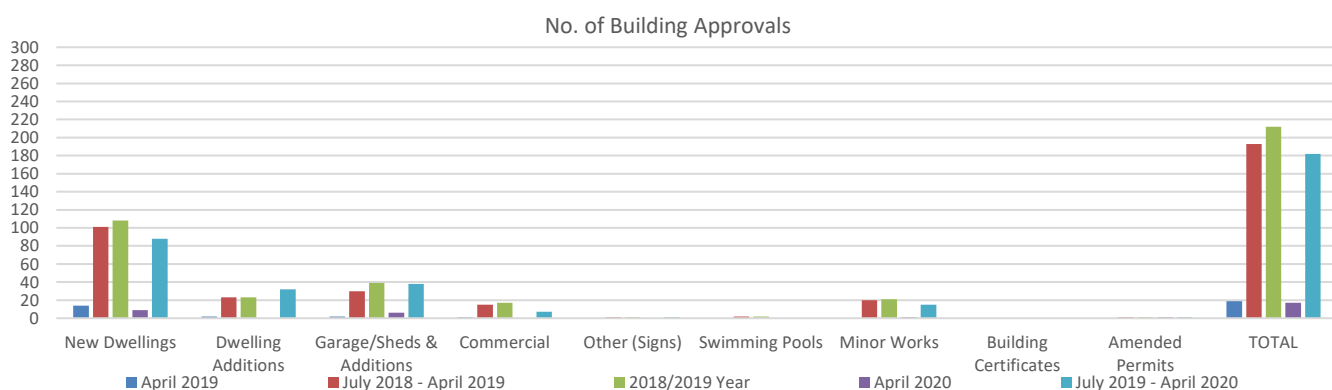
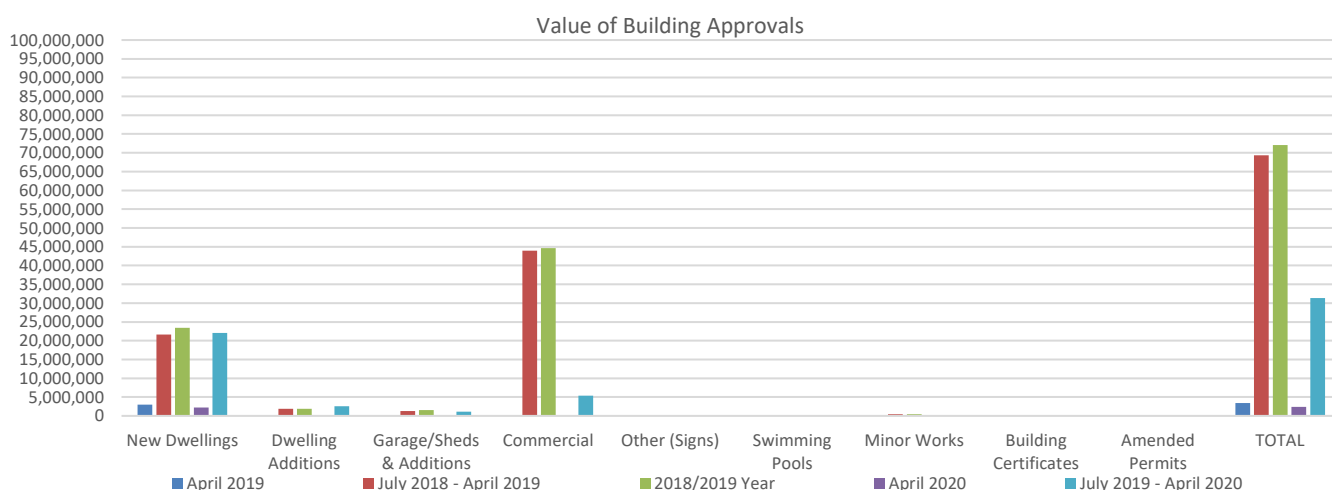
2.3 Matters Awaiting Decision by TPC & RMPAT

TPC TASMANIAN PLANNING COMMISSION	
TPS	Tasmanian Planning Scheme. The State Planning Provisions (SPPs) came into effect on 2/3/2017. They will have no practical effect until the Local Provisions Schedule (LPS) is in effect in a municipal area. Northern Midlands Council's Draft Local Provisions Schedule submitted to TPC 19/12/2019. Post lodgement meeting held 5/5/2020. The Commission has given until 10/7/2020 to provide a response to the matters raised at the meeting.
02/2019	PLN-19-0070, 86 Burghley St Longford, rezone to General Residential and s43A application for 7 Lot Subdivision. Hearing held 13/12/2019. Additional information provided to TPC on 21/1/2020. TPC had flood report reviewed. Council's response provided 30/4/2020. Proponent given until 4/8/2020 to respond to Council's response.
06/2019	PLN-19-0221, 74 Marlborough Street Longford, rezone part of site to General Residential, insert new clause for lot size, and s43A application for 6 lot subdivision. 1 representation received, to be considered at Council meeting 15/6/2020.
01/2020	PLN-20-0001, 41-43 Wellington St Longford, rezone to General Residential and s43A application for 3 lot subdivision. On public notification until 1/6/2020.
02/2020	PLN-20-0049, 21 Napoleon St Perth, rezone to General Residential and s43A application for 2 lot subdivision. On public notification until 1/6/2020.
RMPAT RESOURCE MANAGEMENT AND PLANNING APPEAL TRIBUNAL	
36-20P	PLN-20-0002, 995 Bishopsbourne Rd Bishopsbourne, 6 lot subdivision, appeal against Council's refusal. Preliminary conference set for 19/5/2020.
Decisions received	
TPC	-
RMPAT	
118-19P	PLN-19-0115, 495 Nile Road, Evandale, Visitor Accommodation. Consent agreement that the permit be set aside and replaced with a refusal.

2.4 Building Approvals

The following table provides a comparison of the number and total value of building works for 2018/2019 – 2019/2020:

	YEAR: 2018 - 2019				YEAR		YEAR: 2019 - 2020			
	April 2019		July 2018 - April 2019		July 2018 - June 2019		April 2020		July 2019 - April 2020	
	No.	Total Value	No.	Total Value	No.	Total Value	No.	Total Value	No.	Total Value
	\$		\$		\$		\$		\$	
New Dwellings	14	3,016,000	101	21,656,806	108	23,419,306	9	2,200,181	88	22,079,468
Dwelling Additions	2	200,000	23	1,846,538	23	1,846,538	0	0	32	2,547,001
Garage/Sheds & Additions	2	43,000	30	1,264,820	39	1,536,420	6	150,000	38	1,091,142
Commercial	1	150,000	15	43,932,414	17	44,672,414	0	0	7	5,420,000
Other (Signs)	0	0	1	10,000	1	10,000	0	0	1	5,000
Swimming Pools	0	0	2	98,000	2	98,000	0	0	0	0
Minor Works	0	0	20	474,864	21	479,264	1	5,800	15	225,457
Building Certificates	0	0	0	0	0	0	0	0	0	0
Amended Permits	0	0	1	35,000	1	35,000	1	0	1	0
TOTAL	19	3,409,000	193	69,318,442	212	72,096,942	17	2,355,981	182	31,368,068
Inspections										
Building	0		7		9		0		6	
Plumbing	18		259		317		25		240	



2.5 Planning and Building Compliance – Permit Review

There has been a spike in compliance issues this month. Generally, the response to complaints raised is positive with property owners working with Council to remedy the issue, whether it be by removing the works or applying for the appropriate permits.

Below are tables of inspections and action taken for the financial year.

Planning Permit Reviews	This Month	2019/2020	Total 2018/2019
Number of Inspections	4	43	47
Property owner not home or only recently started		1	
Complying with all conditions / signed off	1	21	28
Not complying with all conditions			1
Re-inspection required	3	17	6
Notice of Intention to Issue Enforcement Notice			
Enforcement Notices issued			
Enforcement Orders issued			
Infringement Notice			1
No Further Action Required		4	16
Building Permit Reviews	This Month	2019/2020	Total 2018/2019
Number of Inspections		21	42
Property owner not home or only recently started			
Complying with all conditions / signed off		5	3
Not complying with all conditions		1	
Re-inspection required		5	
Building Notices issued			
Building Orders issued			
No Further Action Required		9	34

Illegal Works - Building	This Month	2019/2020	Total 2018/2019
Number of Inspections	1	22	14
Commitment provided to submit required documentation		1	3
Re-inspection required		4	4
Building Notices issued		3	3
Building Orders issued		2	3
Emergency Order			
No Further Action Required	1	11	2
Illegal Works - Planning	This Month	2019/2020	Total 2018/2019
Number of Inspections	5	69	17
Commitment provided to submit required documentation		6	5
Re-inspection required	2	39	5
Enforcement Notices issued			3
Enforcement Orders Issued			
Notice of Intention to Issue Enforcement Notice issued		5	1
No Further Action Required	3	16	5

3 STRATEGIC PLAN 2017-2027

The Strategic Plan 2017-2027 provides the guidelines within which Council operates.

- Progress – Economic Health and Wealth – Grow and Prosper
 - Strategic Project Delivery – Build Capacity for a Healthy Wealthy Future
Core Strategies:
 - ♦ Strategic, sustainable, infrastructure is progressive
A Land Use and Development Strategy to direct growth
 - Economic Development – Supporting Growth and Change
Core Strategies:
 - ♦ Towns are enviable places to visit, live and work
- People – Culture and Society – A Vibrant Future that Respects the Past
 - Sense of Place – Sustain, Protect, Progress
Core Strategies:
 - ♦ Planning benchmarks achieve desirable development
 - ♦ Council nurtures and respects historical culture
 - ♦ Developments enhance existing cultural amenity
- Place – Nurture our Heritage Environment
 - Environment – Cherish and Sustain our Landscapes
Core Strategies:
 - ♦ Meet environmental challenges
 - History – Preserve and Protect our Built Heritage for Tomorrow
 - ♦ Our heritage villages and towns are high value assets
- Core Departmental Responsibilities
 - Planning and Development

4 STATUTORY REQUIREMENTS

4.1 *Land Use Planning & Approvals Act 1993*

The planning process is regulated by the *Land Use Planning & Approvals Act 1993*, section 43 of which requires Council to observe and enforce the observance of its planning scheme.

4.2 *Building Act 2016*

The *Building Act 2016* requires Council to enforce compliance with the Act.

5 RISK ISSUES

Lack of public awareness is a risk to Council. If people are not aware of requirements for planning, building and plumbing



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approvals, this may result in work without approval. Council continues to promote requirements to ensure the public is aware of its responsibility when conducting development.

6 COMMUNITY CONSULTATION

Discretionary applications are placed on public notification in accordance with Section 57 of the *Land Use Planning & Approvals Act 1993*.

From time to time articles are placed in the Northern Midlands Courier and on Council's Facebook page, reminding the public of certain requirements.

7 OFFICER'S COMMENTS/CONCLUSION

To date there have been 7 commercial building approvals valued at \$5,420,000 for 2019/2020 (year to date), compared to 15 commercial building approvals valued at \$43,932,414 (year to date) for 2018/2019.

In total, there were 182 building approvals valued at \$31,368,068 (year to date) for 2019/2020, compared to 193 building approvals valued at \$69,318,442 (year to date) for 2018/2019.

RECOMMENDATION

That the report be noted.

DECISION

Cr

C&D 2 REQUEST TO REMOVE HEDGE: 833 HOBART ROAD, BREADALBANE

Attachments: Section 1 – Page 72

File: P16-311
Responsible Officer: Des Jennings, General Manager
Report prepared by: Paul Godier, Senior Planner

1 PURPOSE OF REPORT

This report asks Council to agree to a request to remove a hedge to allow the private access road to Mt Oriel and Raeburn Quarries to be widened.

2 INTRODUCTION/BACKGROUND

Dr Richard Barnes, on behalf of Mt Oriel Breadalbane Pty Ltd, has requested that approval be granted for the removal of the hedge along the southern boundary of the quarry footprint.

Planning permit P16-311 contains a condition which states:

The hedge along the southern boundary of the quarry footprint must be retained for the duration of the quarry life to assist with the screening of quarry operations and retention of rural views, unless prior approval of the General Manager has been granted for its removal.

Dr Barnes advises that the access road services two quarries on the Mt Oriel property as well as the adjacent Raeburn Quarry.

Dr Barnes requests approval for the hedge to be removed so the road can be repaired, widened, and appropriately surfaced to make the road safe for all users.

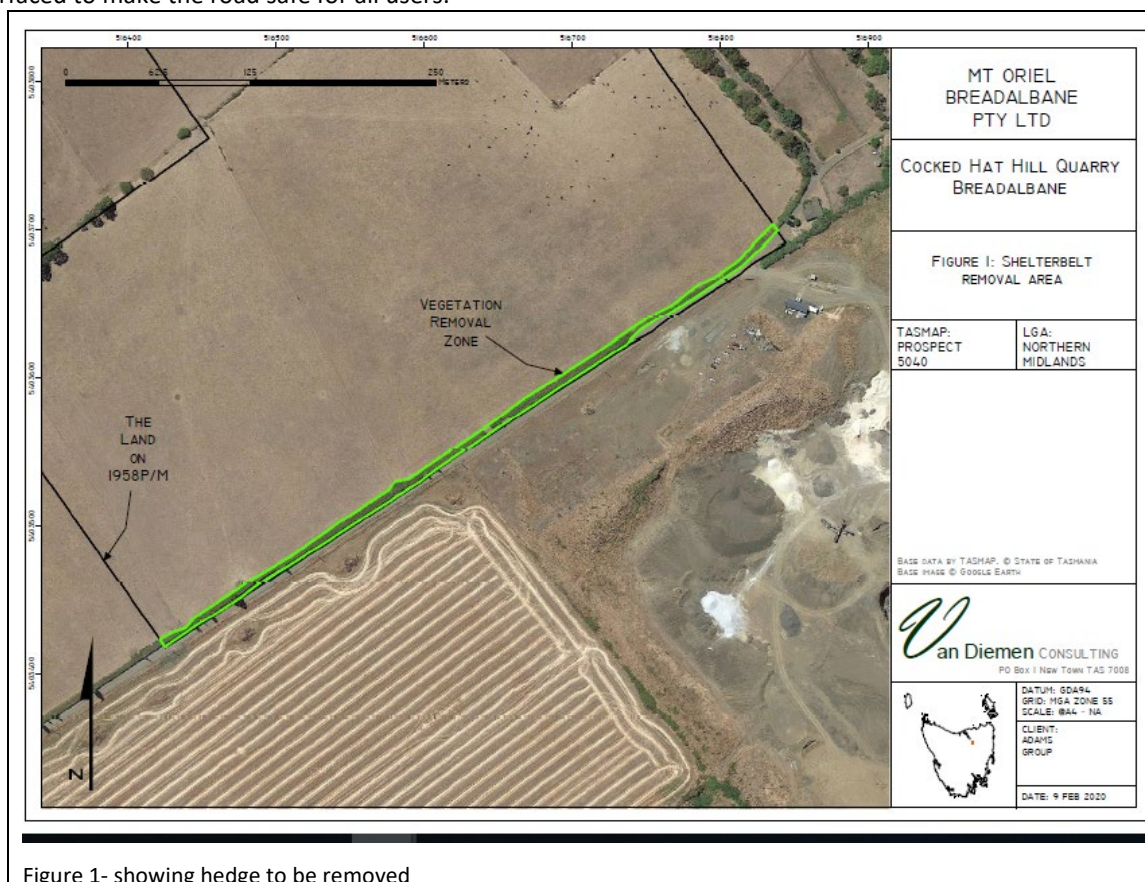


Figure 1- showing hedge to be removed



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3 STRATEGIC PLAN 2017-2027

The Strategic Plan 2017-2027 provides the guidelines within which Council operates.

- Lead –
 - Leaders with Impact
Core Strategies:
 - ♦ Communicate – Connect with the community
 - ♦ Lead – Councillors represent honestly with integrity
 - ♦ Manage – Management is efficient and responsive
- People –
 - Sense of Place – Sustain, Protect, Progress
Core Strategies:
 - ♦ Developments enhance existing cultural amenity
- Place –
 - Environment – Cherish & Sustain our Landscapes
Core Strategies:
 - ♦ Cherish & sustain our landscapes

4 POLICY IMPLICATIONS

There are no policy implications.

5 STATUTORY REQUIREMENTS

The planning permit was issued under section 57 of the *Land Use Planning & Approvals Act 1993*.

6 FINANCIAL IMPLICATIONS

There are no financial implications.

7 RISK ISSUES

No risk issues are identified.

8 CONSULTATION WITH STATE GOVERNMENT

Not required for this matter.

9 COMMUNITY CONSULTATION

The original application was publicly notified in August 2017. Representations were received from:

- Jen Welch (obo Stornoway), Raeburn Road.
- John Miedecke, Hobart

Mr Miedecke's representation included concern over visual impact of the quarry.

10 OPTIONS FOR COUNCIL TO CONSIDER

Agree to removal of the hedge, or not agree to removal of the hedge.

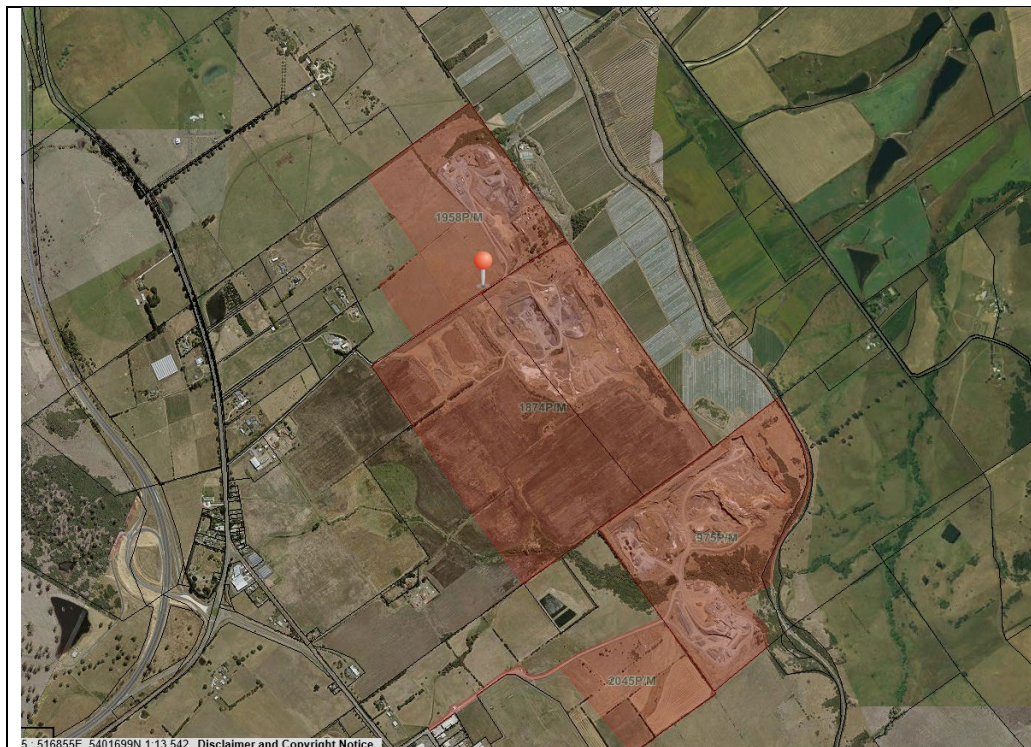
11 OFFICER'S COMMENTS/CONCLUSION

The request was considered at the March 2020 Council meeting where the following was resolved:

That Council agree to the deferral of consideration of the request to remove the hedge in accordance with condition 5 of planning permit P16-311, until after the Councillors bus tour which is scheduled to be held on 21 April 2020.

Because the bus tour has not been held, a video of the hedge will be provided to Councillors.

The photos below show that the landscape is a mixture quarries among rural views. It is considered that the hedge does little to screen the quarry site and its removal will not change the view of quarries within a rural landscape.



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Figure 2 – aerial photo of area – subject site is mining lease 1958P/M, pin indicates access road/hedge location (Source: The LIST)

12 ATTACHMENTS

12.1 Request from Dr Barnes

RECOMMENDATION

That Council agree to removal of the hedge in accordance with condition 5 of planning permit P16-311.

DECISION

Cr



NORTHERN MIDLANDS COUNCIL AGENDA – ORDINARY MEETING 18 MAY 2020

C&D 3 CONARA PARK PROPOSAL

Attachments: Section 1 – Page 82

Responsible Officer: Des Jennings, General Manager

Report prepared by: Des Jennings, General Manager

1 PURPOSE OF REPORT

Council at its meeting on 16 March 2020 deferred agenda item C&D 4: Conara Park Proposal.

The recommendation at that meeting was:

That Council:

- a) does not proceed with the proposed park on the corner of Panec Street and Conara Road; and*
- b) advises the Department of State Growth:
 - i) it does not agree to the removal of the existing playground;*
 - ii) it does not agree to the decommissioning of the existing park site.**

The recommendation was not formally adopted, Council deferred the matter and sought additional advice on options.

The purpose of this report is to identify additional opportunities for Council's consideration with regard to the provision of a playground.

2 INTRODUCTION/BACKGROUND

In summary, from the report on 16 March 2020, it was evident that the majority of those who returned the survey wish to retain the existing park area and would object to the decommissioning of the current Conara Park site.

Further, the officer's comments/conclusion from the previous report were:

Based on the feedback received in the community survey it is recommended:

- *Council does not proceed with the proposed park on the corner of Panec Street and Conara Road;*
- *Council advises the Department of State Growth:
 - *It does not agree to the removal of the existing playground; and*
 - *It does not agree to the decommissioning of the existing park site.**

Council may wish to reconsider the original proposal of the Department of State Growth to upgrade the existing park area and have that land transferred to Council to maintain.

Accordingly, further contact has been made with State Growth to explore the potential scenario that the Department of State Growth maintains the site, Council accepts ownership/control of the total or portion of the land in question for community purposes.

3 STRATEGIC PLAN 2017-2027

The Strategic Plan 2017-2027 provides the guidelines within which Council operates.

- Lead –
 - Leaders with Impact
Core Strategies:
 - ◆ Communicate – Connect with the community
 - Money Matters
Core Strategies:



NORTHERN MIDLANDS COUNCIL AGENDA – ORDINARY MEETING 18 MAY 2020

- ♦ Improve community assets responsibly and sustainably
- Progress –
 - Economic Development – Supporting Growth & Changes
 - ♦ Towns are enviable places to visit, live & work
 - Tourism Marketing & Communication
 - ♦ Tourism thrives under a recognised regional brand
 - ♦ Tourism partnerships build sense of place identity
- People –
 - Sense of Place – Sustain, Protect, Progress
Core Strategies:
 - ♦ Developments enhance existing cultural amenity
 - ♦ Public assets meet future lifestyle challenges
 - Lifestyle – Strong, Vibrant, Safe and Connected Communities
Core Strategies:
 - ♦ Living well – Valued lifestyles in vibrant, eclectic towns
 - ♦ Connect – Improve sense of community ownership

4 POLICY IMPLICATIONS

Not applicable.

5 STATUTORY REQUIREMENTS

Not applicable.

6 FINANCIAL IMPLICATIONS

Indicative costing has been prepared to develop the Conara Park site to the value of \$170,000.

Indicative cost to maintain the existing playground and surrounding land \$3,000 per annum.

Indicative cost to upgrade existing playground and amenities is yet to be determined.

A budget allocation has not been set for the development of the park site, and would need to be programmed through the 2020/21 budget process.

7 RISK ISSUES

The majority of survey responses are not supportive of the new park. There is a risk to Council if it proceeds with the new park it is acting against community will.

The majority of survey responses are supportive of retaining the existing park area. If Council agrees to the Department of State Growth decommissioning the existing park area there is a risk it is acting against community will.

8 CONSULTATION WITH STATE GOVERNMENT

Council has been working with the Department of State Growth throughout the process.

9 COMMUNITY CONSULTATION

Community consultation occurred through the community survey.



NORTHERN MIDLANDS COUNCIL AGENDA – ORDINARY MEETING 18 MAY 2020

10 OPTIONS FOR COUNCIL TO CONSIDER

To proceed with the proposed park on the corner of Panec Street and Conara Road, or not.

To accept Council ownership or control of the current State Growth site for community purposes.

To advise the Department of State Growth if it objects to the decommissioning of the existing park site in Conara, or not.

11 OFFICER'S COMMENTS/CONCLUSION

As requested by Council, contact has been made with the Department of State Growth regarding the future of the land where the current playground is located.

It is understood that State Growth will be decommissioning the playground and removing access to the area.

Attached is a site plan, the total area in question is 13.7Ha.

The current playground is sited well within the reserve area with significant car parking.

If Council was to accept the site a number of scenarios exist:

- Relocate the playground to the road perimeter
- Create a car park adjacent to the existing road
- Remove the playground and car park access to prevent overnight camping
- Use the large site and an off-set area for tree planting, with a long-term landscaping and tree planting program for the area.

Direction is sought from Council.

12 ATTACHMENTS

- Panec Street proposal – site plan
- Current site plan
- Aerial photograph of the site
- 12 May 2020 email from Department of State Growth

RECOMMENDATION

That Council:

- a) **Option 1:** does not proceed with the proposed park on the corner of Panec Street and Conara Road; and
- b) **Option 2:** advises the Department of State Growth:
 - i) it does not agree to the removal of the existing playground;
 - ii) it does not agree to the decommissioning of the existing park site.
- c) **Option 3:** accept the ownership or control of the State Growth land for community purposes.

DECISION

Cr



NORTHERN MIDLANDS COUNCIL AGENDA – ORDINARY MEETING 18 MAY 2020

CORP 1 MONTHLY FINANCIAL STATEMENT

Attachments: Section 1 – Page 89

File: *Subject 24/023*
 Responsible Officer: *Maree Bricknell, Corporate Services Manager*
 Report Prepared by: *Maree Bricknell, Corporate Services Manager*

1 PURPOSE OF REPORT

The purpose of this report is to present the monthly financial reports as at 30 April 2020.

2 INTRODUCTION/BACKGROUND

The Monthly Financial Summary for the period ended 30 April 2020 is circulated for information.

3 ALTERATIONS TO 2019-20 BUDGET

Following a budget review of income and expenditure items the following alterations/variances are highlighted and explained:

SUMMARY FINANCIAL REPORT

For Month Ending: 30-Apr-20 10

A. Operating Income and Expenditure						
	Budget	Year to Date Budget	Actual	(\$,000)	Target 100%	Comments
Rate Revenue	-\$11,311,634	-\$11,311,634	-\$11,345,662	\$34	100.3%	
Recurrent Grant Revenue	-\$4,318,501	-\$3,598,751	-\$2,577,696	-\$1,021	71.6%	Advanced grants to come
Fees and Charges Revenue	-\$1,991,837	-\$1,659,864	-\$1,796,300	\$136	108.2%	
Interest Revenue	-\$904,007	-\$753,340	-\$818,347	\$65	108.6%	
Reimbursements Revenue	-\$74,681	-\$62,234	-\$76,418	\$14	122.8%	
Other Revenue	-\$1,492,710	-\$1,243,925	-\$881,253	-\$363	70.8%	TasWater dividends to come
	-\$20,093,370	-\$18,629,748	-\$17,495,676	-\$1,134	93.9%	
Employee costs	\$5,701,031	\$4,750,859	\$4,365,066	\$386	91.9%	
Material & Services Expenditure	\$5,168,753	\$4,307,294	\$3,937,393	\$370	91.4%	
Depreciation Expenditure	\$5,458,770	\$4,548,975	\$4,548,938	\$0	100.0%	
Government Levies & Charges	\$851,614	\$709,678	\$664,253	\$45	93.6%	
Councillors Expenditure	\$204,330	\$170,275	\$167,312	\$3	98.3%	
Interest on Borrowings	\$272,007	\$226,673	\$254,000	-\$27	112.1%	
Other Expenditure	\$1,316,100	\$1,096,750	\$846,268	\$250	77.2%	Pension rebates for full year
Plant Expenditure Paid	\$519,210	\$432,675	\$494,828	-\$62	114.4%	
	\$19,491,815	\$16,243,179	\$15,278,058	\$965	94.1%	
	-\$601,555	-\$2,386,569	-\$2,217,618			
Gain on sale of Fixed Assets	\$0	\$0	\$0	\$0	0.0%	
Loss on Sale of Fixed Assets	\$566,317	\$0	\$0	\$0	0.0%	
Underlying (Surplus) / Deficit	-\$35,238	-\$2,386,569	-\$2,217,618			1*
	-	-	-			
Capital Grant Revenue	-\$2,778,383	-\$2,315,319	-\$1,515,267	-\$800	65.4%	
Subdivider Contributions	-\$640,962	\$0	-\$97,215	\$97		
Capital Revenue	-\$3,419,345	-\$2,315,319	-\$1,612,482			
	-	-	-			

Budget Alteration Requests

- For Council authorisation by absolute majority

	Budget	Budget	Actuals
	Operating	Capital	

Capital works budget variances above 10% or \$10,000 are highlighted

Apr .

Mar ..

Asphalt Footpath replacements	750000	-\$50,000	
Lfd - Rec Ground landscaping / sealing		\$50,000	



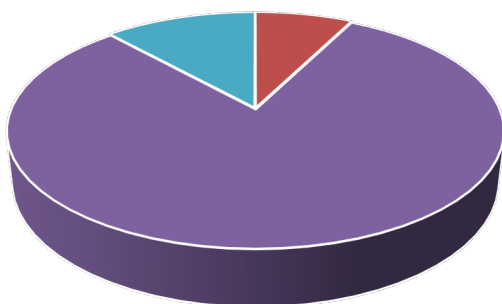
NORTHERN MIDLANDS COUNCIL AGENDA – ORDINARY MEETING 18 MAY 2020

Feb
January

B. Balance Sheet Items

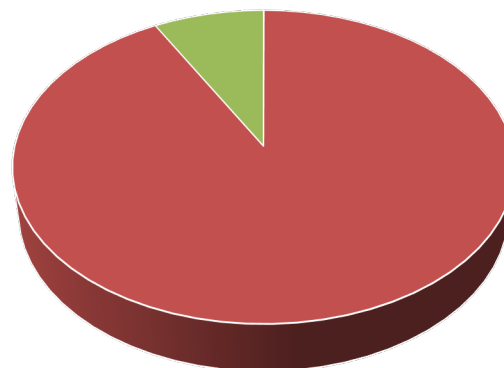
	Year to Date Actual	Monthly Change	Same time last year	Comments		
Cash & Cash Equivalents Balance						
- Opening Cash balance	\$16,539,074	\$19,576,706				
- Cash Inflow	\$18,351,087	\$458,992				
- Cash Payments	-\$16,653,070	-\$1,798,608				
- Closing Cash balance	\$18,237,090	\$18,237,090				
	-	-				
Account Breakdown						
- Trading Accounts	\$1,018,882					
- Investments	\$17,218,209					
	\$18,237,090					
	-					
Summary of Investments	Investment Date	Maturity Date	Interest Rate%	Purchase Price	Maturity Value	
Tasmanian Public Finance Corporation Call Account	1/04/2020	30/04/2020	0.25	\$5,384	\$5,385	
CBA Call Account	22/04/2020	30/04/2020	0.15	\$1,870,972	\$1,871,033	
Westpac	3/02/2020	5/05/2020	1.38	\$500,000	\$501,739	
Westpac	20/02/2020	22/05/2020	1.44	\$800,000	\$802,904	
My State Financial	25/12/2019	25/05/2020	2.00	\$1,292,668	\$1,303,434	
Bank of Us (B&E)	24/01/2020	25/05/2020	1.70	\$676,956	\$680,802	
Westpac	10/03/2020	9/06/2020	1.09	\$2,500,000	\$2,506,794	
Westpac	15/04/2020	15/07/2020	1.51	\$2,500,000	\$2,509,412	
Bank of Us	30/03/2020	29/01/2021	2.00	\$522,229	\$530,957	
Westpac	6/04/2020	4/07/2022	3.37	\$5,500,000	\$5,915,895	
Westpac	30/03/2020	29/06/2023	3.30	\$1,050,000	\$1,162,589	
Total Investments				\$17,218,209	\$17,790,944	

Investments by Institution



■ ANZ ■ Bank of Us (B&E) ■ Tascorp ■ Westpac ■ CBA

Total Investments by Rating (Standard & Poor's)

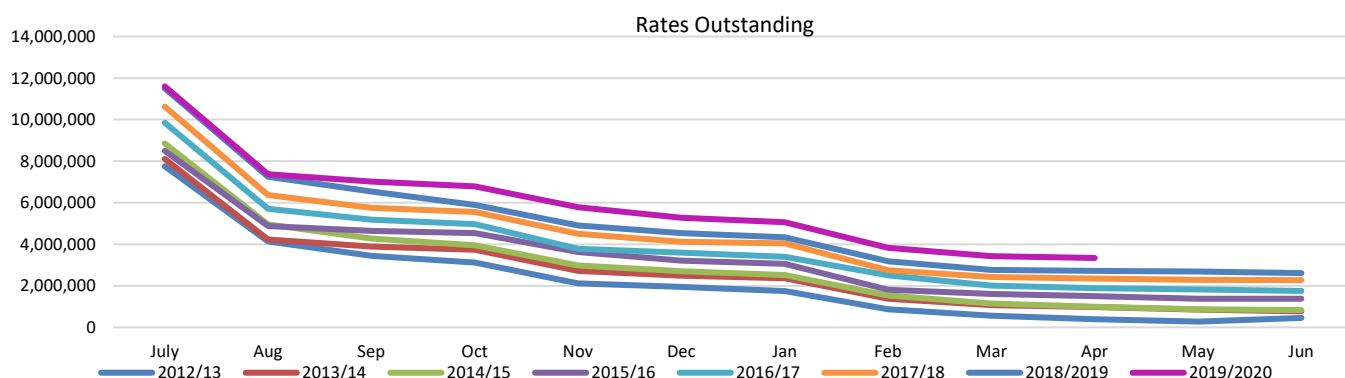


■ AA+ ■ AA- ■ BBB

Rate Debtors	2019/20		Last Year Same Time		
		% to Raised		% to Raised	
Balance b/fwd	\$2,275,315		\$2,245,313		
Rates Raised	\$11,550,467		\$10,781,628		
	\$13,825,783		\$13,026,941		
Rates collected	\$10,277,694	89.0%	\$10,034,272	93.1%	
Pension Rebates	\$457,503	4.0%	\$449,781	4.2%	
Discount & Remissions	\$41,015	0.4%	\$99,449	1.0%	
	\$10,776,213		\$10,583,503		
Rates Outstanding	\$3,339,444	28.9%	\$2,722,210	25.2%	
Advance Payments received	-\$289,762	2.5%	-\$278,772	2.6%	



NORTHERN MIDLANDS COUNCIL AGENDA – ORDINARY MEETING 18 MAY 2020



Trade Debtors

Current balance	\$352,177		
- 30 Days	\$295,827		
- 60 Days	\$3,616		
- 90 Days	\$3,274		
- More than 90 days	\$49,460		
Summary of Accounts more than 90 days:	-		
- Norfolk Plains Book sales	171		Paid by outlet as sold
- Hire/lease of facilities	72		
- Removal of fire hazards	7,212		
- Dog Registrations & Fines	15,322		Send to Fines Enforcement where possible
- Private Works	18,058		
- Regulatory Fees	641		
- Govt Reimbursements	8,128		

C. Capital Program

	Budget	Actual (\$,000)	Target 83%	Comments
Renewal	\$12,811,098	\$8,381,434	65%	
New assets	\$7,970,922	\$3,517,491	44%	
Total	\$20,782,020	\$11,898,925	57%	
Major projects:				
- Campbell Town Rec Ground	\$4,002,292	\$3,896,720incl c/fwds	97%	Substantially complete
- Longford Sports Centre Extension	\$1,276,255	\$1,185,944incl c/fwds	93%	Substantially complete
- Campbell Town Main Street Improvements	\$1,000,000	\$125,741incl c/fwds	13%	Design stage
- Sheepwash Creek development	\$998,500	\$223,098incl c/fwds	22%	In progress
- Evandale Rec Ground Amenities	\$962,043	\$57,989	6%	Design stage
- Office extension/upgrades	\$744,168	\$336,867incl c/fwds	45%	In progress
- Cressy Rec Ground Amenities	\$720,950	\$13,249	2%	Design stage
- Saundridge Road reconstruction	\$588,542	\$416,435	71%	Complete
- Valleyfield Road reconstruction	\$200,000	\$233,150	117%	Substantially complete
- Bridge Replacements				
- Bridge 2057 Gipps Crk Road, Unnamed Crk	184,832	\$133,271	72%	Design & Construct
- Bridge 4000 Storys Crk Road, Tasmania Crk	153,445	\$106,380	69%	Design & Construct
- Bridge 5028 Old Coach Road,	136,723	\$141,681	104%	Commenced
- Bridge 2150 Snow Hill Road	125,000	\$116,902	94%	Commenced

* Full year to date capital expenditure for 2019/20 provided as an attachment.

D. Financial Health Indicators

	Target	Actual	Variance	Trend	
Financial Ratios					
- Rate Revenue / Total Revenue	56.3%	64.8%	-8.6%	↘	
- Own Source Revenue / Total Revenue	79%	85%	-6.8%	↘	
Sustainability Ratio					
- Operating Surplus / Operating Revenue	0.2%	12.7%	-12.5%	↘	
- Debt / Own Source Revenue	47.0%	49.7%	-2.7%	↔	
Efficiency Ratios					
- Receivables / Own Source Revenue	23.4%	18.2%	5.2%	↘	
- Employee costs / Revenue	28.4%	24.9%	3.4%	↗	
- Renewal / Depreciation	234.7%	184.3%	50.4%	↗	
Unit Costs					



NORTHERN MIDLANDS COUNCIL AGENDA – ORDINARY MEETING 18 MAY 2020

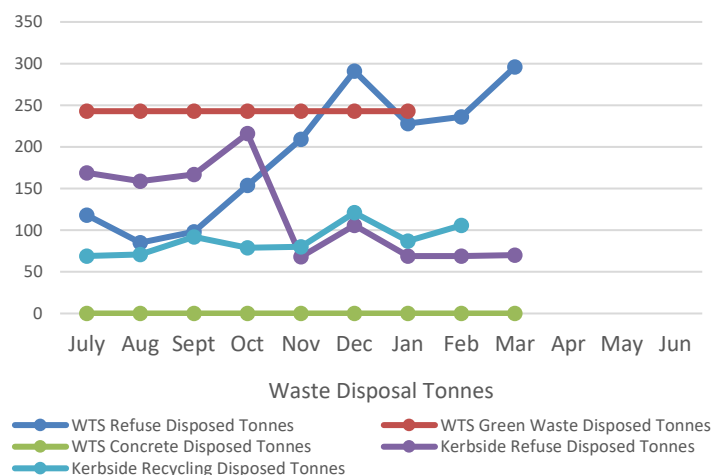
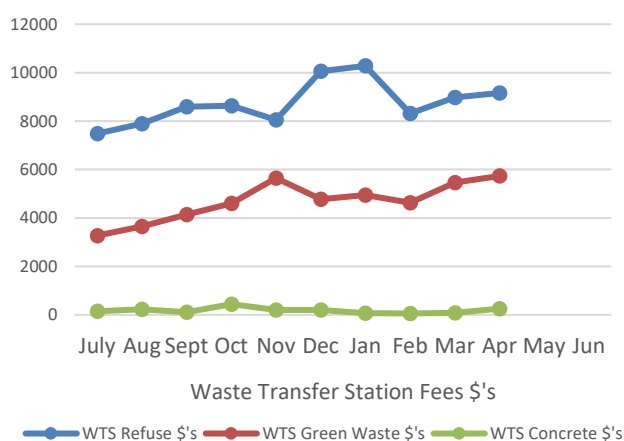
- Waste Collection per bin	\$10.53	\$11.11	↔	
- Employee costs per hour	\$47.51	\$38.37	↗	
- Rate Revenue per property	\$1,592.29	\$1,597.08	↔	
- IT per employee hour	\$3.30	\$2.86	↘	

E. Employee & WHS scorecard

	YTD	This Month	
Number of Employees	92	92	
New Employees	28	0	
Resignations	21	8	
Total hours worked	113760	10308	
Lost Time Injuries	0	0	
Lost Time Days	0	0	
Safety Incidents Reported	22	0	
Hazards Reported	80	4	
Risk Incidents Reported	1	0	
Insurance claims - Public Liability	0	0	
Insurance claims - Industrial	0	0	
Insurance claims - Motor Vehicle	1	0	
IT - Unplanned lost time	1	0	
Open W/Comp claims	1	0	

F. Waste Management

Waste Transfer Station	2017/18	2018/19	2019/20	
			Budget	2019/20
			Year to	
			Date	
Takings				
- Refuse	\$96,262	\$93,411	\$77,176	\$87,446
- Green Waste	\$55,282	\$52,960	\$42,497	\$46,889
- Concrete	\$1,333	\$2,376	\$1,293	\$1,796
Total Takings	\$143,942	\$152,877	\$118,985	\$136,131
Tonnes Disposed				
WTS Refuse Disposed Tonnes	1510	1325	1243	1715
WTS Green Waste Disposed Tonnes	4123	5200	4424	1700
WTS Concrete Disposed Tonnes	0	0	0	0
Kerbside Refuse Disposed Tonnes	2201	2217	1610	1093
Kerbside Recycling Disposed Tonnes	1037	1051	805	705
Total Waste Tonnes Disposed	8871	9793	8081	5213



4 OFFICER COMMENTS

Copies of the financial reports are also made available at the Council office.

5 ATTACHMENTS

- 5.1 Income & Expenditure Summary for period ending April 2020.
- 5.2 Capital Works Report to end April 2020.



NORTHERN MIDLANDS COUNCIL
AGENDA – ORDINARY MEETING
18 MAY 2020

RECOMMENDATION

That Council

- i) receive and note the Monthly Financial Report for the period ending 30 April 2020.
- ii) authorise budget allocation changes listed in 3 above.

DECISION

Cr



NORTHERN MIDLANDS COUNCIL AGENDA – ORDINARY MEETING 18 MAY 2020

WORKS 1 PERTH LINK ROADS: ILLAWARRA ROAD ACCESS

Responsible Officer: Leigh McCullagh, Works Manager
Report prepared by: Jonathan Galbraith, Engineering Officer

1 PURPOSE OF REPORT

The purpose of this report is to consider a request from Cr Janet Lambert for a link road to be constructed from the new Perth Link Road to Drummond Street.

2 INTRODUCTION/BACKGROUND

Due to the construction of the new Perth Link Road direct access to Drummond Street and the western area of Perth is no longer available. This has led to increased travel times for some properties in this area.

This matter was discussed by Council at a number of meetings during the design and approval process for the new highway.

Some community members expressed concern to Council, with regard to the lack of direct access to Perth from Illawarra Road.

Subsequently Council resolved:

Cr Goninon/Cr Lambert

That Council write to the State Government and the Leader of the Opposition to request that consideration be given to the continuation of Illawarra Road direct into Perth (i.e. that the existing road be maintained) at the western entrance and that the Mayor prepare a media release in relation thereto.

Carried unanimously

StateRoads held an additional information session on 17 May 2017.

A Council Workshop was held on 13 June 2017 at which Shane Gregory, General Manager of StateRoads, along with Ted Ross, Project Director Midland Highway, StateRoads, presented on the outcome of the information session and responded to questions from Councillors.

This matter was further considered at the 26 June 2017 Council meeting (Min. Ref. 196/17), at which time the following was the decision of Council:

Cr Calvert/Cr Lambert

That the matter be discussed.

Carried unanimously

Cr Calvert/Cr Goss

That Council not support a request to StateRoads to include an additional single access into West Perth from Illawarra Road.

Carried

Voting for the motion:

Mayor Downie, Cr Goss, Cr Calvert, Cr Gordon, Cr Knowles, Cr Polley

Voting against the motion:

Cr Goninon, Cr Lambert

Cr Goninon/Cr Lambert

That Council pursue a 2-way road (access and egress) at Illawarra Road with the Department.

Lost

Voting for the motion:

Cr Goninon, Cr Knowles, Cr Lambert, Cr Polley

Voting against the motion:

Mayor Downie, Cr Goss, Cr Calvert, Cr Gordon

Minister Hidding subsequently wrote to Council requesting that the additional advice, as detailed in a letter dated 6 July 2017, be placed before Council for consideration. The minister stated:



NORTHERN MIDLANDS COUNCIL AGENDA – ORDINARY MEETING 18 MAY 2020

- Provision of all movement access will require significant redesign.
- New public consultation.
- Agreement from the Federal Government for more funds to be brought forward.
- This will see the contract being let in 2018, missing a full construction season resulting in commencement in 2019/2020.

At the Council meeting on 17 July 2017 the following decision was made by Council.

Cr Goninon/Cr Goss

That Council receive the correspondence from the Hon. M.T. (Rene) Hidding MP, Minister for Infrastructure, and that the current Development Application proceed.

Carried unanimously

3 STRATEGIC PLAN 2017-2027

The Strategic Plan 2017-2027 provides the guidelines within which Council operates.

- Lead –
 - Leaders with ImpactCore Strategies:
 - ♦ Lead – Councillors represent honestly with integrity

4 POLICY IMPLICATIONS

N/a.

5 STATUTORY REQUIREMENTS

N/a.

6 FINANCIAL IMPLICATIONS

The cost of constructing a new access now that road works are practically complete is unknown but would be a very significant amount. The road was constructed from Federal funds and it is unlikely that further funding would be available for these works.

7 RISK ISSUES

The identified risks may include:

- Community reaction to the decision to support or not support the inclusion of an Illawarra Road access in and out of Perth.

It was noted in the report submitted to Council on 17 July 2017 that the Community summary document provided by the Department of State Growth identified 68% of respondents not wanting local access at the Illawarra Road interchange, and 32% in favour of local access at the Illawarra Road interchange into west Perth.

8 CONSULTATION WITH STATE GOVERNMENT

The Department of StateRoads has previously presented to Council on the Perth Link Road project.

Council was represented by the Mayor and Councillors at the second presentation in Perth along with the General Manager.

Councillors Lambert and Adams attended the first presentation.

9 COMMUNITY CONSULTATION

Council sought the additional public presentation in Perth on 17 May 2017 by StateRoads.

The presentation was well attended with approximately 130 community members in attendance.

Further public comment was invited as part of the development application process for the works.

10 OPTIONS FOR COUNCIL TO CONSIDER

Council has made a decision on this matter, not to support the access, Council may review this, but the design of the newly completed road would require significant works to be carried out for an access to Illawarra Road to be constructed.

11 OFFICER'S COMMENTS/CONCLUSION

The comments below were made by Officers of the Department of State Growth and provided with the letter from the Hon. M.T. (Rene) Hidding MP on 6 July 2017.

“... a design proposal providing access and egress to Drummond Street is an unsustainable proposal due to:

- *Access to Drummond Street off the high speed, free flowing alignment will be into the nearby very low speed environment of Drummond Street/Youl Road, characterized by a tight radius left-hand-curve and three-way intersection at the rail level crossing. Concerns about the existing road geometry and location of the rail crossing have previously been raised with me by members of Council.*
- *Egress from Drummond Street would require the exit lane to cross over both the North and South bound lanes on the Midland Highway and Illawarra Road.*
- *Due to geometric design requirements this egress cannot simply be added in at ground level as the bike path has been.*
- *To maintain an efficient interchange layout the exit lane would require another, higher level in the interchange (around 10m higher) with far greater cost, visual presence and higher vehicle noise.*
- *The design will require the acquisition of more private property.”*

With the roadworks now practically complete it would be even more difficult than previously expressed to provide an access to west Perth and Drummond Street. The cost of providing an access would be significant and probably not achievable due to the layout of the new road.



RECOMMENDATION

That the report be noted.

DECISION

Cr



NORTHERN MIDLANDS COUNCIL AGENDA – ORDINARY MEETING 18 MAY 2020

PUBLIC QUESTIONS & STATEMENTS

Due to COVID-19 the Council Meeting scheduled for Monday 18 May 2020 commencing at 5.00pm will take place electronically which unfortunately at this stage prevents public attendance.

Due to this situation the public will be unable to attend the meeting to ask questions during Public Question Time, to ensure questions can still be asked, questions can be submitted prior to the meeting and they will be read out at the meeting. Questions must be received by no later than 3.00pm on Monday 18 May 2020.

Questions can be emailed to gail.eacher@nmc.tas.gov.au; or be hand delivered and dropped in the mail box at the front of the Council Chambers 13 Smith Street, Longford, alternatively they can be mailed to the same address.

A public recording of the meeting will be placed on Councils website as soon as practicable after the meeting.

1 PUBLIC QUESTIONS

COUNCIL ACTING AS A PLANNING AUTHORITY

Section 25 (1) of the Local Government (meeting procedures) Regulations require that if a Council intends to act at a meeting as a Planning Authority under the *Land Use Planning and Approvals Act 1993*, the Chairperson is to advise the meeting accordingly.

2 STATEMENTS

No items included in the Council Meeting Agenda for decision by the Planning Authority.



NORTHERN MIDLANDS COUNCIL
AGENDA – ORDINARY MEETING
18 MAY 2020

CON ITEMS FOR THE CLOSED MEETING

DECISION

Cr

That Council move into the “Closed Meeting” with the General Manager, Corporate Services Manager, Works Manager and Executive Assistant.

CON 1 INFORMATION OF A PERSONAL AND CONFIDENTIAL NATURE OR INFORMATION PROVIDED TO THE COUNCIL ON THE CONDITION IT IS KEPT CONFIDENTIAL

As per provisions of Section 15(2)(g) of the *Local Government (Meeting Procedures) Regulations 2015*.
Table of Contents

CON 2 CONFIRMATION OF CLOSED COUNCIL MINUTES: ORDINARY & SPECIAL COUNCIL MEETINGS

Confirmation of the Closed Council Minutes of Ordinary and Special Council Meetings, as per the provisions of Section 34(6) of the *Local Government (Meeting Procedures) Regulations 2015*.

CON 3 APPLICATIONS BY COUNCILLORS FOR LEAVE OF ABSENCE

As per provisions of Section 15(2)(h) of the *Local Government (Meeting Procedures) Regulations 2015*.

CON 4(1) PERSONNEL MATTERS

As per provisions of Section 15(2)(a) of the *Local Government (Meeting Procedures) Regulations 2015*.

CON 4(2) INFORMATION OF A PERSONAL AND CONFIDENTIAL NATURE OR INFORMATION PROVIDED TO THE COUNCIL ON THE CONDITION IT IS KEPT CONFIDENTIAL

As per provisions of Section 15(2)(g) of the *Local Government (Meeting Procedures) Regulations 2015*.
Management Meetings

CON 4(3) MATTERS RELATING TO ACTUAL OR POSSIBLE LITIGATION TAKEN, OR TO BE TAKEN, BY OR INVOLVING THE COUNCIL OR AN EMPLOYEE OF THE COUNCIL

As per provisions of Section 15(2)(i) of the *Local Government (Meeting Procedures) Regulations 2015*.
Correspondence Received

CON 4(4) INFORMATION OF A PERSONAL AND CONFIDENTIAL NATURE OR INFORMATION PROVIDED TO THE COUNCIL ON THE CONDITION IT IS KEPT CONFIDENTIAL

As per provisions of Section 15(2)(g) of the *Local Government (Meeting Procedures) Regulations 2015*.
Action Items – Status Report

CON 4(5) PROPOSALS FOR THE COUNCIL TO ACQUIRE LAND OR AN INTEREST IN LAND OR FOR THE DISPOSAL OF LAND

As per provisions of Section 15(2)(f) of the *Local Government (Meeting Procedures) Regulations 2015*.
Land issues



NORTHERN MIDLANDS COUNCIL AGENDA – ORDINARY MEETING 18 MAY 2020

CON 4(6) INFORMATION OF A PERSONAL AND CONFIDENTIAL NATURE OR INFORMATION PROVIDED TO THE COUNCIL ON THE CONDITION IT IS KEPT CONFIDENTIAL

As per provisions of Section 15(2)(g) of the *Local Government (Meeting Procedures) Regulations 2015*.

GOV 9: Northern Midlands Further Education Bursary Program: The Way Forward (Confidential Attachments)

CON 4(7) INFORMATION OF A PERSONAL AND CONFIDENTIAL NATURE OR INFORMATION PROVIDED TO THE COUNCIL ON THE CONDITION IT IS KEPT CONFIDENTIAL

As per provisions of Section 15(2)(g) of the *Local Government (Meeting Procedures) Regulations 2015*.

GOV 13: Municipal Swimming Pools (Confidential Attachments)

CON 5 PROPOSALS FOR THE COUNCIL TO ACQUIRE LAND OR AN INTEREST IN LAND OR FOR THE DISPOSAL OF LAND

As per provisions of Section 15(2)(f) of the *Local Government (Meeting Procedures) Regulations 2015*.

Lease proposal

CON 6 CONTRACTS, AND TENDERS, FOR THE SUPPLY OF GOODS AND SERVICES AND THEIR TERMS, CONDITIONS, APPROVAL AND RENEWAL

As per provisions of Section 15(2)(d) of the *Local Government (Meeting Procedures) Regulations 2015*.

Bridge Tenders

CON 7 INFORMATION OF A PERSONAL AND CONFIDENTIAL NATURE OR INFORMATION PROVIDED TO THE COUNCIL ON THE CONDITION IT IS KEPT CONFIDENTIAL

As per provisions of Section 15(2)(g) of the *Local Government (Meeting Procedures) Regulations 2015*.

TRANSlink Proposal

DECISION

Cr

That Council move out of the closed meeting.

Mayor Knowles closed the meeting at