

MINUTES

MEETING OF THE CAMPBELL TOWN DISTRICT FORUM HELD IN THE UPSTAIRS MEETING ROOM AT THE TOWN HALL, CAMPBELL TOWN ON TUESDAY, 6 JUNE 2017 COMMENCING AT 9:33AM

1 PRESENT

Mrs Jill Clarke (Chairperson), Mr John Ashman, Mrs Judith Lyne, Mr Michael Roach, Mrs Jill Davis, Mrs Debbie Thomas, Ms Sally Hills, Mr Owen Diefenbach, Mr Rob Rakich

2 IN ATTENDANCE

Councillor Leisa Gordon, Leigh McCullagh (Works Manager), Georgina Brown (Executive & Communications Officer, Mrs Kerin Smith-Harvey (Guest), Mr Kenneth Dewsberry (Guest)

3 APOLOGIES

Mr Bevis Perkins ESM

4 DECLARATION OF ANY PECUNIARY INTEREST BY A MEMBER OF A SPECIAL COMMITTEE OF COUNCIL.

In accordance with the provisions of the *Local Government Act 1993*, a member of a Special Committee must not participate in any discussion or vote on any matter in respect to which the member:

- a) has an interest; or
- b) is aware or ought to be aware that a close associate has an interest.

A member has an interest in a matter if the matter was decided in a particular manner, receive or have an expectation of receiving or likely to receive a pecuniary benefit or pecuniary detriment.

Nil declared

5 CONFIRMATION OF MINUTES

Mr John Ashman/Mrs Judith Lyne

The minutes of the meeting of the Campbell Town District Forum held on **Tuesday, 2 May 2017** be confirmed as a true and correct record of proceedings.

Carried unanimously

6 GUEST DISCUSSION

Mr Dewsberry addressed the Forum regarding matters relating to his private property.

Mr Dewsberry left the meeting at 9:47am

7 BUSINESS ARISING FROM THE MINUTES

7.1 Campbell Town CBD Urban Design Strategy

At Council's meeting, held 15 May 2017 is was decided:

That Council accept in principle the Campbell Town Urban Design and Traffic Management Strategy and release the Strategy for public comment once the required editing changes have been made.

Carried unanimously

Information to be provided regarding public consultation when available.

Miss Brown confirmed GHD have updated the strategy based on suggestions made by Councillors in Council's May meeting.

7.2 Campbell Town Oval Redevelopment

Awaiting development application submission from Philp Lighton. The final plans submitted to Council to be circulated to the Forum.

The Forum will receive notice of the development application, as per the current process.

7.3 Motions to Council

7.3.1 Motion (15/05/2017): *The Campbell Town District Forum request Council expedite the selection and installation of steps at the Campbell Town swimming pool by the start of the 2017 swimming season.*

Update:

Council decided at its meeting held 15 May 2017 to investigate the recommendation made by the Campbell Town District Forum.

Council Officers are coordinating a resolution for installation of steps with the Pool Committee.

Council Officers have sourced a local provider to fabricate a set of steps for the Campbell Town swimming pool. General discussion was held in respect to the location and dimensions of the steps.

Mrs Davis advised the Pool Committee will discuss Council's suggestion this week.

7.3.2 Motion (15/05/2017): *The Campbell Town District Forum support Blackburn Park to remain as a free, overnight camping site. The Forum generally support the proposal received from CMCA for a separate overnight camping location in Campbell Town. King Street Oval has been identified as an alternative site.*

Update:

Council noted the above recommendation by the Campbell Town District Forum at its meeting held 15 May 2017.

CMCA have been advised of the above recommendation. The Forum's position will be taken into consideration in Council's review of its Overnight Camping – Self Contained Vehicles policy.

It was mentioned the King Street oval site must remain open for public access. The proposal for a CMCA member-only park would section part of the ground off to public access.

Action

[Miss Brown to confirm access regulation of King Street oval.](#)

7.4 Engineering Heritage Recognition

Council have provided an image of the existing signage at Valentine Park to Engineers Australia to assist with the design of the interpretation panel.

An award ceremony is to be held Thursday, 9 November 2017, at the Red Bridge. The Governor is expected to attend.

Additional information regarding the event will be provided to the Forum.

7.5 Website

Council is redeveloping its website. The township sites will receive a fresh design as part of the project.

The Forum to notify Council of incorrect information published on the existing site.

The concept design of the township sites to be shared at the Forum's next meeting, if available.

7.6 Campbell Town Plaques

Campbell Town Plaque Audit provided to the Forum as an information item. Forum members to notify Council Officers of any errors in content.

The Campbell Town Urban Design Strategy is to include a style guide for signage. This will ensure continuity across the town.

8 NEW BUSINESS

8.1 2017 State Budget

It was noted the State Government have allocated \$3 million of its 2017/2018 budget toward a new ambulance station at Campbell Town.

8.2 LINC in Campbell Town

Mr Roach has made an enquiry to LINC Tasmania to consider the Book Cellar as a venue to facilitate an adult literacy program in Campbell Town. It was reported LINC Tasmania support the concept and have provided a poster to attract adult tutors and local demand for program.

Councillor Gordon suggested placing an information item in the Campbell Town School newsletter to increase awareness in the community.

Action

[Miss Brown to provide detail on current adult literacy services available to Campbell Town residents.](#)

8.3 Campbell Town Show

The Campbell Town Show was held 2 – 3 June 2017. It was noted attendance was higher than previous years.

The Forum thanked Mr McCullagh and Council staff for ensuring Campbell Town was tidy in the lead up to the event.

8.4 Campbell Town Cemetery

It was reported there is limited space in the Campbell Town cemetery. Mr Diefenbach advised the Church is currently investigating options to acquire additional land.

Members of the Forum are to direct questions and comments to Mr Diefenbach or Mrs Davis.

8.5 Conara Park

It was reported that residents of Conara are considering erecting a sign to warn visitors to the walkway, opposite the Conara park, of falling limbs.

Action

[Miss Brown to follow up on previous request to State Growth to clear the walkway.](#)

8.6 Customer Requests

Various customer requests were raised. The Forum are aware of how to report these issues to Council.

8.7 Council Mail Box at Town Hall

An enquiry was made with regard to whether the mail box service will remain in place at Service Tasmania.

Miss Brown confirmed the service will continue.

8.8 Council Works in Campbell Town

Mr McCullagh reported the following updates to the Forum:

- Valentine Park Toilet Block upgrade is to commence in approximately two months;
- Council staff will manage upcoming projects;
- State Growth are patching the Red Bridge from damage caused by a car.

9 CLOSURE

Chairperson closed meeting at 10:35am.

Next meeting to be held on **4 July 2017** at the Town Hall, upstairs meeting room.