

MINUTES

MEETING OF THE CAMPBELL TOWN DISTRICT FORUM HELD IN THE UPSTAIRS MEETING ROOM AT THE TOWN HALL, CAMPBELL TOWN ON TUESDAY, 7 FEBRUARY 2017 COMMENCING AT 9:30AM

1 PRESENT

Mrs Jill Clarke (Chairperson), Mr Bevis Perkins ESM, Mr John Ashman, Ms Sally Hills, Mr Rob Rakich, Mrs Jill Davis, Mrs Debbie Thomas (9:32am), Mr Michael Roach (9:32am)

2 IN ATTENDANCE

Cr Leisa Gordon, Mrs Amanda Bond (Regulatory & Community Services Manager), Miss Georgina Brown (Executive & Communications Officer), Mrs Kerin Smith-Harvey (Guest)

3 APOLOGIES

Mrs Judith Lyne, Mr Owen Diefenbach

4 DECLARATION OF ANY PECUNIARY INTEREST BY A MEMBER OF A SPECIAL COMMITTEE OF COUNCIL.

In accordance with the provisions of the *Local Government Act 1993*, a member of a Special Committee must not participate in any discussion or vote on any matter in respect to which the member:

- a) has an interest; or
- b) is aware or ought to be aware that a close associate has an interest.

A member has an interest in a matter if the matter was decided in a particular manner, receive or have an expectation of receiving or likely to receive a pecuniary benefit or pecuniary detriment.

Nil Declared

5 CONFIRMATION OF MINUTES

Mr Bevis Perkins/Ms Sally Hills

The minutes of the meeting of the Campbell Town District Forum held on **Tuesday, 6 December 2016** be confirmed as a true and correct record of proceedings with the inclusion of Campbell Town Netball Club listed as a stakeholder in item 6.1

Carried unanimously

6 BUSINESS ARISING FROM THE MINUTES

6.1 Conara Park / CT Public toilets

The Department of State Growth have announced an \$80,000 contribution toward the public toilet upgrade at Valentine Park, Campbell Town. Council officers are liaising with the Department of State Growth regarding Conara and the issues there.

Forum pleased with the State Government's contribution toward toilet upgrade for Valentine Park.

Concern raised in regard to public urination and ensuring visitors to the Conara park feel safe.

6.2 Campbell Town CBD Urban Design Strategy

Awaiting draft master plan and costings.

6.3 Campbell Town War Memorial Oval

Philp Lighton architects facilitated a stakeholder feedback session on 31 January 2017.

Several members of the Campbell Town District Forum attended the meeting where a draft plan was presented. The following items were raised:

- Playground area to be included in draft plan;
- Viewing windows to be sliding and half way with bench seating installed in front of window;
- Football club to donate money towards project;
- Existing scoreboard be restored into a storage structure for the football equipment;
- Sections of the canteen to be allocated to each club for storage;
- Concern was raised in regard to the proximity of the new toilet facilities to the swimming pool. It was suggested the existing pool toilets be restored into a storage structure once the new facility is complete;
- Community to be made aware of the funding shortfall.

Ms Sally Hills/Mr Michael Roach

The Campbell Town District Forum strongly support the regional concept for the Campbell Town Oval Development.

Carried unanimously

7 MATTERS IN PROGRESS

7.1 Campbell Town CMCA Member only RV Park

Mr Don Mackrill of CMCA was due to present, however will be an apology. Committee to discuss a time to meet with Mr Mackrill.

The Forum discussed the free overnight camping site located at Blackburn Park and potential site at King Street oval.

Action

A report will be presented at February/March 2017 Council meeting regarding all overnight rest areas in the municipality.

8 NEW BUSINESS

8.1 Strategic plan

Council adopted 2017-2027 Plan at December 2016 Council meeting.

8.2 Annual report

Council adopted 2015-16 annual report at December 2016 Council meeting.

8.3 Northern Midlands Council Australia Day Event

Mrs Bond shared the event had received positive feedback from councillors and the public.

8.4 Draft shipping container by-law

Council has requested feedback from all Local District Committees on a draft shipping container by-law which proposes to regulate the placement of shipping containers across the municipality.

The Forum have observed the placement of shipping containers has increased within the township. Concern was raised regarding the process to manage removal of existing shipping containers under the proposed by-law.

Action

[Miss Brown to notify Council's Development Services department of the Forum's feedback.](#)

8.5 Animal Management Plan

An enquiry was made regarding the status of the Animal Management Plan.

Action

[Mrs Bond to follow up and provide update at next meeting.](#)

8.6 Off leash area for dogs

A site has been identified as a potential off leash dog park. The owners of the land support this concept.

Action

Mrs Bond to follow up and provide update at next meeting.

8.7 Customer requests

Various customer request forms were raised and submitted including:

- Shade cloth at Lions Park;
- Dog sign at Valentine Park;
- Weeds growing on footpaths;
- Installation of a park bench at Commonwealth Bank;
- Overhanging trees;
- Sweeping of pine needles.

8.8 Spray trucks

Spray trucks have been observed filling their water tanks at local dump point locations. Travelling caravans have left and on various occasions, spotted using private residences' water source to replenish their water supply.

Action

Miss Brown to advise Council's Works Supervisor.

8.9 Campbell Town Museum signs

The Campbell Town Museum have requested signs be installed at the Red Bridge to indicate museum's location.

Action

Miss Brown follow up.

8.10 Rubbish

Concern was raised in regard to the catchment of plastic and rubbish by the Elizabeth River drainage grate, above the Red Bridge.

Action

Miss Brown to submit request to Council Works Department regarding management of issue.

8.11 Information sign, Cleveland

It has been requested the information signs, located at the northern and southern entrance into Cleveland be removed as there is no longer accommodation or café in operation.

Action

Mrs Bond and Miss Brown to follow up.

8.12 East coast junction

Concern was raised in respect to the overtaking lane at the east coast junction.

Action

Mrs Bond and Miss Brown to raise with State Growth.

8.13 2017 Christmas lights

Mrs Lyne request the Forum to consider Christmas lighting for 2017. It was suggested to include Christmas lighting in the Forum's 2017/2018 budget request to Council.

8.14 Budget requests

The Northern Midlands Council will begin reviewing the 2017/2018 budget in March 2017. Mrs Bond requested the Forum to consider which strategic projects they would like to see included in Council's budget.

Action

The Campbell Town District Forum to meet at 9am Tuesday, 7 March 2017 to prioritise items and share at the proceeding meeting.

9 CLOSURE

Chairperson closed meeting at 10:29 am.

Next meeting to be held on **7 March 2017** at the Town Hall, upstairs meeting room at 9:30am.