



**NORTHERN
MIDLANDS
COUNCIL**

AGENDA

Annual General Meeting of Council

Monday, 14 December 2015

**Des Jennings
General Manager**

RECORDING OF COUNCIL MEETINGS

Regulation 33 of the *Local Government (Meeting Procedures) Regulations 2015* provides for the audio recording of Council meetings.

The purpose of recording meetings of Council is to assist Council officers in the preparation of minutes of proceedings.

The provision of recording of Council meetings in this policy:

- ◆ only applies to formal Council meetings (ordinary meetings, special meetings and Annual General meetings);
- ◆ does not apply to closed sessions of Council;
- ◆ does not apply to Committees of Council;
- ◆ The recording will not replace written minutes and a transcript of the recording will not be prepared;
- ◆ The recording may be used by Council staff to assist with the preparation of the minutes and by Council during a subsequent meeting within the period that the recording is retained;
- ◆ The official copy of the recording of a Council meeting is to be retained by Council for at least a period of 6 months from the date of a meeting and deleted after that period has expired.
- ◆ If requested, a recording of a Council meeting to be available to Councillors at no cost within 24 hours of the meeting.
- ◆ Notices advising that
 - the proceedings of the meeting are to be audio recorded; and
 - the detail relating to the recording of meetings by members of the publicare to be on display at each meeting.

A member of the public may only use an audio recorder, or any other recording and/or transmitting device, to record the proceedings of a meeting of Council with the written permission of the General Manager for the express purpose proposed. The Northern Midlands Council reserves the right to revoke such permission at any time.

Unless expressly stated otherwise, Northern Midlands Council claims copyright ownership of the content of recordings of Council meetings ("the Recordings").

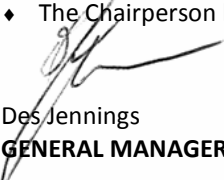
The Recordings may not upload, display, print and/or reproduced without the written permission of the General Manager for the express purpose proposed.

The Northern Midlands Council reserves the right to revoke such permission at any time. Apart from uses permitted under the *Copyright Act 1968*, all other rights are reserved.

Any request for authorisation, including authorisation for the use of recordings, should be directed to the General Manager, 13 Smith Street, Longford TAS 7301

MEETING CONDUCT

- ◆ People attending Council Meetings are expected to behave in an appropriate manner.
- ◆ The following is not acceptable:
 - Offensive or inappropriate behaviour
 - Personal insults
 - Verbal abuse
- ◆ In the case of any inappropriate outburst or derogatory behaviour, an apology from the offending party or parties will be requested. Anyone at the meeting, if they feel offended in any way by any such behaviour specified above, should immediately bring the behaviour to the notice of the Chairperson by the way of a point of order.
- ◆ The Chairperson has the right to evict from a meeting any person who is not behaving to an appropriate standard.


Des Jennings
GENERAL MANAGER

AGENDA – ANNUAL GENERAL MEETING

14 DECEMBER 2015



NOTICE is hereby given that the Annual General Meeting of the Northern Midlands Council will be held at the Council Chambers, Longford at 5.00 pm on Monday, 14 December 2015, prior to the Ordinary meeting of Council.


Des Jennings
General Manager

9 December 2015

GOV 1 ATTENDANCE

1 PRESENT

2 APOLOGIES

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GOV 3 WELCOME AND INTRODUCTION

A welcome and opening address by Mayor Downie.

AGENDA – ANNUAL GENERAL MEETING

14 DECEMBER 2015



GOV 4 CONFIRMATION OF MINUTES

Attachments: Section 1 – Page 1

DECISION

Cr

That the Minutes of the Annual General Meeting of the Northern Midlands Council held at the Council Chambers, Longford on Monday 8 December 2014 be confirmed as a true record of proceedings.

GOV 5 ANNUAL REPORT 2014/2015

A copy of the Annual Report for the 2014/2015 financial year was circulated by the General Manager.

DECISION

Cr

That the Annual Report of the Northern Midlands Council for the 2014/15 financial year be received.

GOV 6 PUBLIC SUBMISSIONS ANNUAL REPORT 2014/2015

The notice of the Annual General Meeting was advertised in the Examiner Newspaper on Saturday, 21 November and 28 November 2015. The community were invited to submit comments on the Annual Report for discussion at the Annual General Meeting.

GOV 7 QUESTIONS ON NOTICE

No questions on notice have been received.

GOV 8 QUESTIONS NOT ON NOTICE

Questions not on notice welcomed by Mayor Downie, to be conducted in accordance with the following guidelines:

- A person seeking to ask a question must firstly identify himself or herself by stating their name and the town they reside in.
- If more than one person wishes to ask a question, the Mayor is to determine the order in which those questions are asked
- Questions must be directed to the Mayor (Chair) who shall answer or direct the question to the appropriate Councillor or Council Officer. A question will be answered if the information is known otherwise taken on notice and responded to in writing as soon as possible.
- A person is entitled to ask no more than 2 questions on any specific subject. If a person has up to two questions on several subjects, the Mayor may defer those questions until other questions have been asked and refer back to that person only if time permits.
- Each speaker is limited to a maximum of 3 minutes.

AGENDA – ANNUAL GENERAL MEETING

14 DECEMBER 2015



GOV 9

CLOSURE

Mayor Downie closed the meeting at



**NORTHERN
MIDLANDS
COUNCIL**

ATTACHMENTS

Annual General Meeting of Council

Monday, 14 December 2015

**Des Jennings
General Manager**



**NORTHERN
MIDLANDS
COUNCIL**

MINUTES

Annual General Meeting of Council

Monday, 8 December 2014

MINUTES – ANNUAL GENERAL MEETING

8 DECEMBER 2014



MINUTES OF THE ANNUAL GENERAL MEETING OF THE NORTHERN MIDLANDS COUNCIL
HELD AT THE COUNCIL CHAMBERS, LONGFORD AT 5.00PM ON MONDAY, 8 DECEMBER 2014

303/14 ATTENDANCE

1 PRESENT

Mayor Downie, Deputy Mayor Goss, Cr Adams, Cr Goninon, Cr Gordon, Cr Knowles, Cr Lambert, Cr Polley, Mr Jennings – General Manager, Miss Bricknell – Corporate Services Manager, Mr Chellis – Works & Infrastructure Manager, Mr Payton – Planning & Development Manager, Miss Green – Economic & Community Development Manager, Mr Godier – Senior Planner, Mr Eaton – Engineer, Miss Mason – Executive Officer, Mrs Eacher – Executive Assistant

2 APOLOGIES

Cr Calvert

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MINUTES – ANNUAL GENERAL MEETING

8 DECEMBER 2014



305/14 WELCOME AND INTRODUCTION

Mayor Downie welcomed attendees and provided an opening address and overview of the achievements during the year.

306/14 CONFIRMATION OF MINUTES

DECISION

Cr Knowles/Cr Lambert

That the Minutes of the Annual General Meeting of the Northern Midlands Council held at the Council Chambers, Longford on Monday 9 December 2013 be confirmed as a true record of proceedings.

Carried unanimously

307/14 ANNUAL REPORT 2013/2014

The Annual Report for the 2013/2014 financial year was circulated by the General Manager.

DECISION

Cr Goninon/Cr Polley

That the Annual Report of the Northern Midlands Council for the 2013/2014 financial year be received.

Carried unanimously

308/14 PUBLIC SUBMISSIONS ANNUAL REPORT 2013/2014

The notice of the Annual General Meeting was advertised in the Examiner Newspaper on Saturday, 22 November and 29 November 2014. The community were invited to submit comments on the Annual Report for discussion at the Annual General Meeting.

No submissions were received.

309/14 QUESTIONS ON NOTICE

No questions on notice were received.

MINUTES – ANNUAL GENERAL MEETING

8 DECEMBER 2014



310/14 MOTIONS ON NOTICE

No motions on notice were received.

311/14 QUESTIONS WITHOUT NOTICE

Mayor Downie advised that questions without notice would be welcome and that the following rules applied:

- Each speaker to state their name and address
- Questions to be addressed to the Chair
- Responses may be by Mayor, Councillors or Officers

(If verbal reply cannot be supplied, the question will be taken on notice and written reply provided as soon as possible.)

Annual Financial Statements: Pg 37 Item 11. Trade & Other Receivables

Mr M Salhani, Perth

Mr Salhani spoke to the following question which he tabled:

My question concerns the statement made on page 37 of the financial report for 2013-2014 indicating there is a substantial outstanding debtor of NMC and yet council has made no provision in the accounts for this item.

It is common knowledge all though not confirmed officially by council that:

- *this item is disputed by the debtor i.e. Launceston Airport operator/owners and that to-date council has failed to recover the debt.*
- *this item/debt is also incurred in this financial year accounts and will in the next financial year accounts an also possibly with no prospect of recovery.*
- *this item/debt will have a significant impact on council's future operating cash flows.*

Will council confirm the amount outstanding in the annual report, what legal or other action has it taken to recover the debt and what is the status of future obligations of Launceston Airport in respect of this item? ...

Mayor Downie advised that Council was unable to confirm the amount outstanding, what legal or other action had been taken to recover the debt and the future obligations of the debtor in respect of the item queried.

Mr Salhani advised therefore that he would present a Motion without Notice.

MINUTES – ANNUAL GENERAL MEETING

8 DECEMBER 2014



312/14 MOTIONS WITHOUT NOTICE

Mayor Downie advised that motions without notice would be welcome and that the following rules applied:

- Each speaker to state their name and address
- A motion must be seconded
- Any motion brought to the Annual General Meeting will be considered at the next ordinary meeting of the Council.

Annual Financial Statements: Pg 37 Item 11. Trade & Other Receivables

Mr M Salhani, Perth

Mr Salhani tabled the following motion:

DECISION

Mr Salhani/Cr Goninon

1. That Northern Midlands Council makes adequate provision to the accounts for the financial year 2013/2014 for this debt and that the notes to the accounts be amended for this debt;
2. That council does an assessment of the impact on council's budget for the 2014/2015 financial year if this item increases and is not paid by the debtor;
3. That the certificates of compliance signed by the General Manager of Northern Midlands Council, Mr Des Jennings, and the Auditor General of Tasmanian Audit Office, Mr H M Blake, be updated to reflect the 1st motion.

Mayor Downie advised that the motion would be considered at the next ordinary meeting of Council to be held on Monday, 19 January 2015.

313/14 CLOSURE

Mayor Downie closed the meeting at 5.17pm.

MAYOR _____

DATE _____