



**NORTHERN
MIDLANDS
COUNCIL**

AGENDA

Ordinary Meeting of Council

Monday, 25 June 2018

**Des Jennings
General Manager**

QUALIFIED PERSONS ADVICE

The *Local Government Act 1993* provides (in part) as follows:

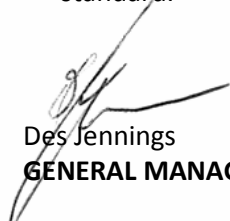
- ♦ A General Manager must ensure that any advice, information or recommendation given to the Council is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation.
- ♦ A Council is not to decide on any matter which requires the advice of a qualified person without considering such advice unless the General Manager certifies in writing such advice was obtained and taken into account in providing general advice to the Council.

I therefore certify that with respect to all advice, information or recommendation provided to the Council in or with this Agenda:

- i) the advice, information or recommendation is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation; and
- ii) where any advice is directly given by a person who does not have the required qualifications or experience, that person has obtained and taken into account in that person's general advice, the advice from an appropriately qualified or experienced person.

MEETING CONDUCT

- ♦ People attending Council Meetings are expected to behave in an appropriate manner.
- ♦ The following is not acceptable:
 - Offensive or inappropriate behaviour
 - Personal insults
 - Verbal abuse
- ♦ In the case of any inappropriate outburst or derogatory behaviour, an apology from the offending party or parties will be requested. Anyone at the meeting, if they feel offended in any way by any such behaviour specified above, should immediately bring the behaviour to the notice of the Chairperson by the way of a point of order.
- ♦ The Chairperson has the right to evict from a meeting any person who is not behaving to an appropriate standard.



Des Jennings
GENERAL MANAGER

GUIDELINES FOR COUNCIL MEETINGS

PUBLIC QUESTIONS AND STATEMENTS

PUBLIC QUESTION TIME:

Regulation 31 of the *Local Government (Meeting Procedures) Regulations 2015* makes provision for Public Question Time during a Council meeting.

Public question time is to commence immediately after the meal break at approximately 6:45pm and is to be conducted in accordance with the following guidelines:

- ♦ At each Council Meeting up to 20 minutes, or such longer period as Council may determine by resolution at that meeting, is to be provided for persons at the meeting to ask questions.
- ♦ A person seeking to ask a question must firstly identify himself or herself by stating their name and the town they reside in.
- ♦ If more than one person wishes to ask a question, the Mayor is to determine the order in which those questions are asked
- ♦ Questions must be directed to the Mayor who shall answer or direct the question to the appropriate Councillor or Council Officer. A question will be answered if the information is known otherwise taken on notice and responded to in writing within 10 working days. Questions should preferably be in writing and provided to the General Manager 7 days prior to the Council Meeting.
- ♦ A person is entitled to ask no more than 2 questions on any specific subject. If a person has up to two questions on several subjects, the Mayor may defer those questions until other questions have been asked and refer back to that person only if time permits.
- ♦ Each speaker is limited to a maximum of 3 minutes.

REPRESENTATIONS ON PLANNING ITEMS

A maximum of 4 persons per item (2 for and 2 against) will be permitted to address Council on a planning item. After the representation has been made, Councillors are permitted to ask questions of the party who made the representation.

Each speaker is limited to a maximum of 3 minutes.

PETITIONS

In relation to the receipt of petitions, the provisions of the *Local Government Act 1993*, Part 6 - Petitions, polls and public meetings, S57 and S58, should be noted.

RECORDING OF COUNCIL MEETINGS

Regulation 33 of the *Local Government (Meeting Procedures) Regulations 2015* provides for the audio recording of Council meetings.

The purpose of recording meetings of Council is to assist Council officers in the preparation of minutes of proceedings.

The provision of recording of Council meetings in this policy:

- ♦ only applies to formal Council meetings (ordinary meetings, special meetings and Annual General meetings);
- ♦ does not apply to closed sessions of Council;
- ♦ does not apply to Committees of Council;
- ♦ The recording will not replace written minutes and a transcript of the recording will not be prepared;
- ♦ The recording may be used by Council staff to assist with the preparation of the minutes and by Council during a subsequent meeting within the period that the recording is retained;
- ♦ The official copy of the recording of a Council meeting is to be retained by Council for at least a period of 6 months from the date of a meeting and deleted after that period has expired.
- ♦ If requested, a recording of a Council meeting to be available to Councillors at no cost within 24 hours of the meeting.
- ♦ Notices advising that
 - the proceedings of the meeting are to be audio recorded; and
 - the detail relating to the recording of meetings by members of the publicare to be on display at each meeting.

A member of the public may only use an audio recorder, or any other recording and/or transmitting device, to record the proceedings of a meeting of Council with the written permission of the General Manager for the express purpose proposed. The Northern Midlands Council reserves the right to revoke such permission at any time.

Unless expressly stated otherwise, Northern Midlands Council claims copyright ownership of the content of recordings of Council meetings ("the Recordings").

The Recordings may not upload, display, print and/or reproduced without the written permission of the General Manager for the express purpose proposed.

The Northern Midlands Council reserves the right to revoke such permission at any time. Apart from uses permitted under the *Copyright Act 1968*, all other rights are reserved.

Any request for authorisation, including authorisation for the use of recordings, should be directed to the General Manager, 13 Smith Street, Longford TAS 7301.

AGENDA – ORDINARY MEETING

25 JUNE 2018



NOTICE is hereby given that the next meeting of the Northern Midlands Council will be held at the Council Chambers, Longford on Monday, 25 June 2018 at 5.00pm.

[Signature]
Des Jennings
General Manager

20 June 2018

4.00pm **Councillor Workshop – closed to the public**

GOV 1 ATTENDANCE

1 PRESENT

In Attendance:

2 APOLOGIES

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GOV 3 DECLARATIONS OF ANY PECUNIARY INTEREST OF A COUNCILLOR OR CLOSE ASSOCIATE

Section 8 sub clause (7) of the *Local Government (Meeting Procedures) 2005* require that the Chairperson is to request Councillors to indicate whether they have, or are likely to have a pecuniary interest in any item on the Agenda.

GOV 4 CONFIRMATION OF MINUTES

1 OPEN COUNCIL – ORDINARY COUNCIL MEETING MINUTES – 21 May 2018

DECISION

Cr

That the Open Council Minutes of the Ordinary Meeting of the Northern Midlands Council held at the Council Chambers, Longford on Monday, 21 May 2018 be confirmed as a true record of proceedings.

2 CONFIRMATION OF MINUTES OF COMMITTEES

Attachments: Section 1 – Page 1

Minutes of meetings of the following Committees were circulated in the Attachments:

	Date	Committee	Meeting
i)	06/02/2018	Liffey Hall Management Committee	Ordinary

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	Date	Committee	Meeting
ii)	21/03/2018	Longford Local District Committee	Ordinary
iii)	08/04/2018	Devon Hills Neighbourhood Watch and Residents Committee	Ordinary
iv)	10/04/2018	Liffey Hall Management Committee	Ordinary
v)	11/04/2018	Ross Community Sports Club Inc.	AGM
vi)	11/04/2018	Ross Community Sports Club Inc.	Ordinary
vii)	02/05/2018	Longford Local District Committee	Ordinary
viii)	11/05/2018	Morven Park Management & Development Association Inc.	AGM
ix)	11/05/2018	Morven Park Management & Development Association Inc.	Ordinary
x)	30/05/2018	Cressy Local District Committee	Ordinary
xi)	05/06/2018	Campbell Town District Forum	Ordinary

DECISION

Cr

That the Minutes of the Meetings of the above Council Committees be received.

3 RECOMMENDATIONS OF SUB COMMITTEES

NOTE: Matters already considered by Council at previous meetings have been incorporated into INFO 10: Officer's Action Items.

Cressy Local District Committee

At the ordinary meeting of the Cressy Local District Committee held on 30 May 2018 the following motions were put:

1. **6.4 Park Naming**

That the Cressy Park be formally named as Bartholomew Park.

Carried

Voting for the motion:

Mrs Maurita Taylor, Mr Jason Cox, Mr Andrew Turnham, Mrs Helen Williams, Mr Daniel Rowbottom

Voting against the motion:

Mrs Helen Howard, Mr Peter Goss

2. **7.7 Anglican Church**

That Council provide a letter to the Anglican Diocese of Tasmania referencing the proposed sale of the Anglican Church properties at Cressy, requesting the decision to be withdrawn.

Carried unanimously

Officer's Comments:

1. **6.4 Park Naming** - That the Cressy Park be formally named as Bartholomew Park.

In order to progress, a Council report is required to be prepared for consideration, and subsequent referred to the Nomenclature Board should Council support the naming of Cressy Park.

2. **7.7 Anglican Church** - That Council provide a letter to the Anglican Diocese of Tasmania referencing the proposed sale of the Anglican Church properties at Cressy, requesting the decision to be withdrawn.

Matter for Council discussion, report included in Agenda (item GOV 6)

Officer's Recommendation:

1. **6.4 Park Naming** - That the Cressy Park be formally named as Bartholomew Park.

Council report to be prepared for consideration and referral to Nomenclature Board

2. **7.7 Anglican Church** - That Council provide a letter to the Anglican Diocese of Tasmania referencing the proposed sale of the Anglican Church properties at Cressy, requesting the decision to be withdrawn.

That the Committees request be considered in conjunction with the Council Report included in the Agenda (item GOV 6).

DECISION

Cr

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GOV 5 DATE OF NEXT COUNCIL MEETING
16 JULY 2018

Mayor Downie advised that the next Ordinary Council Meeting would be held at the Northern Midlands Council Chambers at Longford at 5.00pm on Monday, 16 July 2018.

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INFO INFORMATION ITEMS

1 COUNCIL WORKSHOPS/MEETINGS HELD SINCE THE LAST ORDINARY MEETING

Responsible Officer: Des Jennings, General Manager

The General Manager advised that the following workshops/ meetings had been held.

Date Held	Purpose of Workshop
04/06/2018	Council Workshop Discussion: 2018/19 Budget Presentation
25/06/2018	Council Workshop Discussion: Council Meeting Agenda items

2 MAYOR'S COMMUNICATIONS

Mayor's Communications for the period 22 May 2018 to 25 June 2018 are as follows:

Date	Activity
24 May 2018	Attended Bills Radio in City Park, Launceston
25 May 2018	Attended meeting with Traders In Purple, Longford
29 May 2018	Attended 20 Year Celebration, Launceston Airport
4 June 2018	Attended Council workshop, Longford
5 June 2018	Attended Campbell Town District Forum meeting, Campbell Town
5 June 2018	Attended presentation by Traders In Purple, Longford
6 June 2018	Attended meeting with Minister for the Environment and Energy, Gowrie Park
7 June 2018	Attended meeting RE Lake Leake with Tasmanian Irrigation, Launceston Airport
13 June 2018	Attended meeting RE the proposed sale of Churches by the Anglican Diocese, Cressy
18 – 20 June 2018	Attended ALGA Conference, Canberra
21 June 2018	Attended Elizabeth Macquarie Irrigation Trust meeting, Campbell Town
22 June 2018	Attended briefing with the Treasurer and representatives from TasWater RE Taswater MOU, Hobart
25 June 2018	Attended Council Workshop and Meeting, Longford
Attended to email, phone, media and mail inquiries.	

3 PETITIONS

1 PURPOSE OF REPORT

In accordance with the Vision, Mission and Values of Council as identified in the *Council's Strategic Plan 2007-2017* and the *Local Government Act 1993*, S57 – S60, provision is made for Council to receive petitions tabled at the Council Meeting.

2 OFFICER'S COMMENT

In relation to the receipt of petitions, the following provisions of the *Local Government Act 1993*, Part 6 - Petitions, polls and public meetings, S57 and S58, should be noted:

Section 57. Petitions

- (1) A person may lodge a petition with a council by presenting it to a councillor or the general manager.
- (2) A person lodging a petition is to ensure that the petition contains –
 - (a) a clear and concise statement identifying the subject matter; and
 - (b) a heading on each page indicating the subject matter; and
 - (c) a brief statement on each page of the subject matter and the action requested; and
 - (d) a statement specifying the number of signatories; and
 - (e) the full printed name, address and signature of the person lodging the petition at the end of the petition.

58. Tabling petition

- (1) A councillor who has been presented with a petition is to –
 - (a) table the petition at the next ordinary meeting of the council; or
 - (b) forward it to the general manager within 7 days after receiving it.
- (2) A general manager who has been presented with a petition or receives a petition under subsection (1)(b) is to table the petition at the next ordinary meeting of the council.
- (3) A petition is not to be tabled if –
 - (a) it does not comply with section 57; or
 - (b) it is defamatory; or
 - (c) any action it proposes is unlawful.

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(4) The general manager is to advise the lodger of a petition that is not tabled the reason for not tabling it within 21 days after lodgement.

3 Petitions Received

Nil.

4 CONFERENCES & SEMINARS: REPORT ON ATTENDANCE BY COUNCIL DELEGATES

1 PURPOSE OF REPORT

To provide an opportunity for Councillors and the General Manager to report on their attendance at recent conferences/seminars.

The Strategic Plan 2017-2027 provides the guidelines within which Council operates.

- Lead –
 - Leaders with Impact
 - Core Strategies:
 - ♦ Communicate – Connect with the community
 - ♦ Lead – Councillors represent honestly with integrity
 - ♦ Manage – Management is efficient and responsive
 - Best Business Practice & Compliance
 - Core Strategies:
 - ♦ Council complies with all Government legislation
 - ♦ Continuous improvement is embedded in staff culture

2 CONFERENCES AND SEMINARS

No reports received.

5 132 & 337 CERTIFICATES ISSUED

	No. of Certificates Issued 2017/2018 year												Total	Total
	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Total	2016/2017
132	103	70	67	73	65	75	51	92	70	78	76		820	752
337	29	47	32	30	48	44	24	29	37	27	54		401	388

6 ANIMAL CONTROL

Prepared by: Martin Maddox, Accountant and Amanda Bond, Community and Development Manager

Item	Income/Issues 2016/2017		Income/Issues for May 2018		Income/Issues 2017/2018	
	No.	\$	No.	\$	No.	\$
Dogs Registered	3,673	88,802	27	379	4,232	105,742
Dogs Impounded	72	5,423	6	687	73	4,900
Euthanized	3	-	-	-	2	-
Re-claimed	63	-	4	-	61	-
Re-homed/To RSPCA	6	-	2	-	10	-
New Kennel Licences	5	345	1	70	12	840
Renewed Kennel Licences	65	2,772	2	(86)	64	2,752
Infringement Notices (paid in full)	77	13,203	5	766	73	11,985
Legal Action	1	3,500	-	-	-	-
Livestock Impounded	2	673	-	-	3	159
TOTAL		114,718		1,816		126,378

Registration Audit of the Municipality – Dog audit will recommence in July for all rural areas

Attacks – 0 attacks in May

Microchipping – 2 dogs were microchipped in May;

Impounded dog – 6 dogs were impounded in May.

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7 HEALTH ISSUES

Immunisations

The *Public Health Act 1997* requires that Councils offer immunisations against a number of diseases. The following table will provide Council with details of the rate of immunisations provided through Schools. Monthly clinics are not offered by Council; however, parents are directed to their local General Practitioner who provides the service.

MONTH	2015/2016		2016/2017		2017/2018	
	Persons	Vaccination	Persons	Vaccination	Persons	Vaccination
July-September	31	31	43	49	82	82
October-December			46	52	-	-
January-March	-	-	-	-	-	-
April-June	-	-	16	45		

Immunisations are provided by the Longford Surgery during 2017 and have included Meningococcal.

Other Environmental Health Services

Determine acceptable and achievable levels of environmental and public health by ongoing monitoring, inspection, education and, where necessary, by applying corrective measures by mutual consent or application of legislation.

Ensure safe standards of food offered for sale are maintained.

Investigations/Inspections	2014/2015	2015/16	2016/17	2017/18
Notifiable Diseases	2	5	4	4
Inspection of Food Premises	118	154	75	76

Notifiable Disease investigations are carried out by the Department of Health and Human Services, with only significant outbreaks directed to Council to assist with investigations. However, due to the prompt and thorough investigating by Council Environmental Health Officers, the Department now directs more cases for Council to investigate.

Food premises are due for inspection from 1 July each year. The number of inspections in the table above is the total number carried out since 1 July 2017. 10 inspections were undertaken in August.

8 CUSTOMER REQUEST RECEIPTS

Operational Area	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
Animal Control	-	-	1	1	-	-	-	-	1	-	-	
Building & Planning	-	-	-	1	3	3	3	-	1	2	2	
Community Services	-	-	-	-	-	-	-	-	-	-	-	
Corporate Services	2	-	1	-	1	1	-	1	1	-	1	
Governance	-	-	-	-	-	1	-	-	-	1	-	
Waste	-	-	-	-	-	-	-	-	-	-	-	
Works (North)	13	5	14	14	13	9	18	15	27	15	19	
Works (South)	3	-	-	-	-	-	-	-	3	-	1	

9 GIFTS & DONATIONS (UNDER SECTION 77 OF THE LGA)

Date	Recipient	Purpose	Amount
	Council wages and plant	Assistance to Campbell Town SES	\$247
	Council gifts and donations	Flowers and gifts	\$30
15-Aug-17	Campbell Town District High School	Chaplaincy	\$1,500
15-Aug-17	Campbell Town District High School	Inspiring Positive Futures Program	\$8,000
15-Aug-17	Cressy District High School	Inspiring Positive Futures Program	\$8,000
10-Oct-17	Campbell Town District High School	Donation - School Achievement Awards	\$103
10-Oct-17	Perth Primary School	Donation - School Achievement Awards	\$36
10-Oct-17	Evandale Primary School	Donation - School Achievement Awards	\$33
10-Oct-17	Longford Primary School	Donation - School Achievement Awards	\$36
10-Oct-17	Cressy District High School	Donation - School Achievement Awards	\$103
10-Oct-17	Avoca Primary School	Donation - School Achievement Awards	\$36
10-Oct-17	Perth Fire Brigade	Donation	\$50
10-Oct-17	Longford Fire Brigade	Donation	\$100
17-Oct-17	Helping Hand Associated	Donation	\$1,040

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Date	Recipient	Purpose	Amount
17-Oct-17	Longford Care-a-car	Donation	\$1,040
School Bursary Program			
15-Aug-17	Lucy Carr	Bursary Program 2017	\$500
22-Nov-17	Thomas Hartam-Bayles	Bursary Program 2018 - refund	(\$500)
17-Jan-18	Lachlan Nation	Bursary program 2017 - instalment 2	\$500
17-Jan-18	Brittney Johnson	Bursary program 2017 - instalment 2	\$500
17-Jan-18	Saige Venn-Evans	Bursary program 2017 - instalment 2	\$500
17-Jan-18	Jessica Bartels	Bursary Program 2018 - instalment 1	\$1,000
22-Jan-18	Jake Brown	Bursary program 2017 - instalment 2	\$500
22-Jan-18	Alex Davis	Bursary program 2017 - instalment 2	\$500
22-Jan-18	Madeleine Berry	Bursary Program 2018 - instalment 1	\$1,000
22-Jan-18	Bella Smith	Bursary Program 2018 - instalment 1	\$1,000
21-Feb-18	Holly Pears	Bursary program 2017 - instalment 2	\$500
14-Feb-18	Luke Welsh	Bursary Program 2018 - instalment 1	\$1,000
14-Feb-18	Braydon Pavia	Bursary Program 2018 - instalment 1	\$1,000
20-Feb-18	Harrison Johnston	Bursary program 2017 - instalment 2	\$500
14-Feb-18	Blake George	Bursary Program 2018 - instalment 1	\$1,000
20-Feb-18	Alexander King-Grey	Bursary program 2017 - instalment 2	\$500
26-Feb-18	Alan McDonald	Bursary program 2017 - instalment 2	\$500
7-Mar-18	Gabriella Franklin	Bursary Program 2018 - instalment 1	\$1,000
17-Apr-18	Lucy Carr	Bursary program 2017 - instalment 2	\$500
17-Apr-18	Abigail Maynard	Bursary program 2017 - instalment 2	\$500
17-Apr-18	Sophie Harding	Bursary Program 2018 - instalment 1	\$1,000
Sporting/Academic Achievements			
10-Oct-17	Harry Heathcote	Metal Minds Robotics Team - Tech Challenge at Macq Uni	\$55
6-Dec-18	Sophie Parkin	2017 National All Schools Track & Field	\$62
6-Dec-18	L Eldershaw	U18 National Cricket Carnival	\$62
19-Mar-18	Lia Eacher	F1 Challenge National Finals	\$62
23-May-18	Mr Ryan Whitely	U15 State Football Team	\$66
6-Jun-18	Evandale Primary School	Donation – Football & Netball Uniforms	\$100
TOTAL DONATIONS			\$34,260

10 ACTION ITEMS: COUNCIL MINUTES

Date	Min. Ref.	Details	Action Required	Officer	Current Status	Expected Date of Completion
20/11/2017	359/17	Airservices Australia: Flight Paths Review – Tasmanian Airports	2) That Council conduct workshops with local stakeholders regarding youth services.	General Manager	Letter sent, awaiting a response.	
20/11/2017	360/17	ANZ Longford Branch Closure	3) That Council consider resource sharing with other Councils regarding Youth Services.	General Manager	Invitation sent.	
21/05/2018	128/18	Conara Park	That Council seek quotes for the development of a concept plan for the Panec Street site.	General Manager	Quote being sought.	
16/10/2017	312/17	Cressy Swimming Pool Master Plan & Ross Swimming Pool Master Plan	That Council: 1) accept the Cressy Swimming Pool Master Plan and that further investigation be carried out into the integrity of the pool structure with a report back to Council. 2) consider funding components of the Master Plan in forthcoming Council budgets, and request Council officers to seek to secure external grants to assist with the implementation of the Master Plan.	General Manager	Matter to be actioned. Report to be prepared.	
16/10/2017	312/17	Cressy Swimming Pool Master Plan & Ross Swimming Pool Master Plan	3) a survey of the use of the Ross Swimming Pool be undertaken during the 2017/2018 swimming season with a report back to Council.	General Manager	Matter in progress.	
8/12/2014	329/14	Economic Development	That Council facilitate meetings with the local businesses in each of the towns to explore business opportunities and other matters of interest.	General Manager	To be progressed as an element of the development of the Economic Development Strategy.	
18/09/2017	278/17	Local Government Reform: Northern	That Council: A) i) Receive the Northern Tasmanian Councils – Shared Services Study Report prepared by KPMG. ii) Support the establishment of governance	General Manager	Minister Gutwein advised that Council has received the	

AGENDA – ORDINARY MEETING

25 JUNE 2018



Date	Min. Ref.	Details	Action Required	Officer	Current Status	Expected Date of Completion
		Region Shared Services	arrangements to progress the outcomes of the Report. iii) Participate in activities to identify, plan and implement opportunities to undertake shared initiatives at a whole-of-region or sub-regional level. B) at this time, take no further action regarding minute no. 125/15. C) set up a committee of Council (councillors) to progress shared services options for the Northern Midlands.		study. GM to report to Council on progress. Expressions of Interest sought for the role of Project Manager, Shared Services Implementation Project. NOA Group engaged. Workshops arranged with Senior Managers of participating councils.	
16/04/2018	85/18	Morven Park: Proposed Change Room Funding Applications	That Council: i) support the application to seek funding for the redevelopment of Morven Park function centre and changerooms as per Option 5 (Stage 1); and ii) seek external funding for the redevelopment of changerooms at Morven Park, Cressy and Longford.	General Manager	Funding application being prepared.	
21/05/2018	112/18	Motion to Local Government Association of Tasmania (LGAT) General Meeting: Management of Waste	That Local Government Association of Tasmania lobby the government to ask that the Anglican Church not insist that communities meet the strict criteria in regards to stopping the sale of important community assets.	General Manager	Motion to be prepared. See further report to Council included in Agenda.	
16/04/2018	86/18	Street Tree Planting: Smith Street, Longford	That 1) Development Approval be sought for the proposal to plant trees in the middle of Smith Street, Longford; and	General Manager	Development Application to be lodged once plan is prepared.	
16/04/2018	86/18	Street Tree Planting: Smith Street, Longford	2) an allocation of funds for the planting of the street trees be incorporated in the draft 2018/2019 Budget for Council's deliberation.	General Manager	Allocation incorporated into the draft 2018/2019 budget.	
21/05/2018	113/18	Water and Sewerage Reform: Tasmanian Government and TasWater	That 1) Council support, in principle, the State Government becoming a shareholder in TasWater. 2) Council give further consideration to the matter upon receipt of additional information from TasWater. 3) a Special Meeting of Council be held, if necessary, to discuss the proposal and to make a determination. 4) That further Information on future pricing over the next 10 years be provided to Council.	General Manager	Awaiting further information.	
16/04/2018	90/18	Affordable Housing	That the matter be listed for discussion at the next available Council workshop.	Exec Assistant	Listed for future Council Workshop.	
29/01/2018	14/18	Main Street Trees Programme	v) the reports be presented to the Local District Committees, followed by discussion at a future Council Workshop.	Exec Assistant	Report and attachments tabled at meetings. Listed for future Council workshop.	
19/02/2018	34/18	Recommendations Of Sub Committees - Perth Local District Committee - Perth Bicentenary 2021	That the appointment of a Special Committee to coordinate the 2021 Perth Bicentenary celebrations be discussed at a future Council workshop, prior to a Council report being prepared.	Exec Assistant	Special Committee discussions to be undertaken by PLDC, prior to report to Council.	
16/04/2018	96/18	Food, Greenwaste And Organics Recycling Survey (FOGO)	That Council ... 2) publish an article - advising of the results of the survey in the Northern Midlands Courier and on the Council website and Facebook page; - on the correct way for households to undertake waste and recycle processing; and - requesting the public to report illegal dumping of waste (including photographs, when reporting). ...	Engineering Officer	Complete.	
21/05/2018	132/18	Old MidInd Highway - Perth to Breadalbane (Devon Hills): shared path (cycle and pedestrian)	That council request the Department of State Growth paint the shared path green as per the photo in the report and the guide posts be removed.	Works Manager	General Manager to discuss further with DSG at time of hand-over of Midland Highway Stage 1.	

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Date	Min. Ref.	Details	Action Required	Officer	Current Status	Expected Date of Completion
21/05/2018	134/18	Proposal to provide 'Kerbside collection' of waste for properties at Rossarden, Kalangadoo and Lake Leake	That Council introduce a kerbside waste only collection service to Rossarden, Kalangadoo residents and at the Lake Leake shack area.	Works Manager	Awaiting bin delivery.	
21/05/2018	109/18	Recommendations Of Sub Committees - Perth Local District Committee – Planting of Trees	That Council amend the condition to reflect that trees be planted by the developer of the subdivision prior to handover to Council at the end of the 12-month maintenance period.	Works Manager		
18/09/2017	291/17	State Roads Maintenance	That Council meet with StateRoads i) to initiate discussion on the possibility of Council taking-up emergency maintenance works on State road infrastructure. And ii) to ascertain the possibility of Council providing road and other maintenance services on a contract basis in the future.	Works Manager	Council pursuing with State Growth.	
21/05/2018	133/18	Update: status of recycling	That Council continue to monitor the issues associated with the cost of recycling and actively promote opportunities for recycling locally.	Works Manager	Ongoing.	
20/11/2017	350/17	Confirmation of Minutes - Economic Development Committee	1) That a NBN representative be invited to a Council workshop to provide an update report on the rollout of the NBN across the Northern Midlands. 2) That Council undertake another traffic count on Evandale Main Road, at an appropriate time so that the data can be compared to prior data recorded.	Project Officer	NBN representative met with Council staff 30/1/2018 and listed to attend a future Council workshop. Traffic count undertaken in December 2017.	
20/11/2017	355/17	Coronation Park Dog Exercise Area Upgrade Proposal	That Council approve the expenditure of \$5,000 from the Community Special Projects 2017/2018 budget to be combined with the \$3,000 grant from Keep Australia Pet Friendly, for the development of a dog agility play area in Coronation Park dog exercise area.	Project Officer	Grant received, equipment being produced.	
15/05/2017	149/17	Council's Social Recovery Plan	That Council adopt the Northern Midlands Social Recovery Plan and undertake a community education campaign to get the message about the Plan and its operation out widely across the Northern Midlands.	Project Officer	Community education campaign commenced with article in media.	
15/05/2017	153/17	Longford Village Greens Playground Redevelopment: Stage Three	That Council, with regards to Stage Three of the Longford Village Green playground: i) Approves the replacement of the liberty swing with one of the alternative swing sets (with Model B being the preferred option if Australian Standards can be met); and ii) Approves an application being made to the Tasmanian Community Fund for cash assistance with the implementation of Stage Three of the playground development. iii) Assist Mrs Bell to seek additional funding, possibly through the disability sector, toward the cost of the disability swing.	Project Officer	Funding application submitted to TCF 28/3/2018 - successful. Variety Tasmania application submitted - unsuccessful.	
11/12/2017	395/17	National Heritage Listing for The Ross Bridge	That Council i) allocate \$1,600 to fund the preparation of a nomination of the Ross Bridge for National Heritage Listing; and ii) actively seek discussions with the State Government regarding flood plans for the Ross Bridge.	Project Officer	National Heritage Listing nomination submitted 26/2/2018. Outcome awaited.	
20/11/2017	354/17	Northern Midlands Council Economic Development Strategy	That Council: i) accept in principle the draft economic development strategy; ii) approve the proposed way forward with the development and finalisation of the economic development strategy; iii) approve the development of a brief for a project aiming to identify potential TRANSLink developers and to raise awareness of the TRANSLink precinct.	Project Officer	TRANSLink Liaison Officer position filled. Project underway.	
21/05/2018	115/18	Northern Midlands Youth Services	3) That Council consider resource sharing with other Councils regarding Youth Services.	Project Officer	Awaiting outcome of Youth Survey.	
16/04/2018	83/18	Recreation Ground Master Plans: Morven Park and Cressy	That Council: i) Accept the Morven Park and Cressy Recreation Grounds' 2030 Master Plans; ii) Consider funding the components of the Master Plans in forthcoming Council budgets, and request Council Officers to seek to secure external grants to assist with the implementation of the Master Plans.	Project Officer	Applications being prepared for grants through 'Levelling the Playing Field' program for upgrading Morven	

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Date	Min. Ref.	Details	Action Required	Officer	Current Status	Expected Date of Completion
					Park, Longford & Campbell Town Recreation Ground changerooms to become female friendly.	
21/05/2018	115/18	Northern Midlands Youth Services	2) That Council conduct workshops with local stakeholders regarding youth services.	Executive & Communications Officer	In progress.	
16/04/2018	92/18	Policy: Placement Of Shipping Containers	That Council adopt the Placement of Shipping Containers Policy.	Executive & Communications Officer	Complete.	
16/04/2018	94/18	Proposed Shelter For The Ross Cannon	That Council allocate \$10,000 for research into the design concept of a shelter for the Ross Cannon in the 2018/19 municipal budget.	Executive & Communications Officer	To be progressed in the 2018/19 financial year.	
21/05/2018	109/18	Recommendations Of Sub Committee - Campbell Town District Forum – Tourism	That Council progress the upgrade in line with the recommendation listed in the Campbell Town Urban Design and Traffic Management Strategy as funds become available	Executive & Communications Officer	Complete.	
16/04/2018	80/18	Recommendations Of Sub Committees - Ross Local District Committee – Agenda publication	That agendas for Council committee meetings be issued in accordance with the Local Government (Meeting Procedures) Regulations 2015 and not be published online.	Executive & Communications Officer	Complete.	
21/05/2018	109/18	Recommendations Of Sub Committee - Campbell Town District Forum – Tourism	That Council progress the upgrade in line with the recommendation listed in the Campbell Town Urban Design and Traffic Management Strategy as funds become available	Executive & Communications Officer	Complete.	
21/05/2018 3431:38	125/18	Request to plant Lone Pine - Ross Village Green	That Council approve the planting of the Lone Pine in the Ross Village Green, in accordance with the Development Plan for the site.	Executive & Communications Officer	Complete.	
21/05/2018	131/18	Nomenclature: Naming of road (previously part of Midland Highway)	That Council assign 'Gibbett Hill Road' and that the Nomenclature Board be advised of the new name within 40 days.	Corporate Services Manager	Report to Council.	
21/05/2018	115/18	Northern Midlands Youth Services	1) That Council retain its annual budget of \$72,000 for the 2018-19 financial year, and reconsider the services it provides upon receipt of the Northern Midlands Council Youth Services Survey results.	Corporate Services Manager	Included in budget deliberations.	
21/05/2018	115/18	Northern Midlands Youth Services	That Council include consideration of funding for a part time youth officer in the 2018/19 Council budget.	Corporate Services Manager	Included in budget deliberations.	
21/05/2018	124/18	Sponsorship request: International Farm Management Association Congress 2019	That Council consider in its budget purchase of a \$5,000 bronze sponsorship package or the officers second recommendation.	Corporate Services Manager	Referred to Special Events funding Round 2.	
16/04/2018	93/18	Draft By-Law: Placement Of Shipping Containers	a) In accordance with section 156 of the Local Government Act 1993, Council resolves that it intends to make the proposed Placement of Shipping Containers By-Law to regulate the placement of shipping containers in the Northern Midlands municipality; and b) Council endorse the attached Regulatory Impact Statement.	Senior Planner	Copy of Bylaw and RIS sent to Director awaiting response.	
11/12/2017	398/17	Perth Riverbank Open Space Strategy	That Council officers prepare a draft brief and seek an estimate of cost for consideration in the 2018/19 budget.	Senior Planner	Brief prepared. Cost estimates to be sort.	30/06/2018
21/05/2018	109/18	Recommendations Of Sub Committees - Perth Local District Committee – Planting of Trees	That Council amend the condition to reflect that trees be planted by the developer of the subdivision prior to handover to Council at the end of the 12-month maintenance period.	Senior Planner		
10/04/2017	120/17	Perth Structure Plan	That Council endorse the Perth Structure Plan and draft amendments to the planning scheme be prepared.	Senior Planner	Meetings held with TasWater and landowners. Awaiting finalisation	

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Date	Min. Ref.	Details	Action Required	Officer	Current Status	Expected Date of Completion
					of Perth link road alignment.	
21/05/2018	127/18	Dog Signage and Declared Areas	That Council endorse the proposed declared areas and, in accordance with section 24 of the Dog Control Act 2000, authorise Council Officers to notify, by public notice, the following areas. That Avoca also be considered.	Animal Control Officer	Report to Council.	
16/10/2017	309/17	Confirmation of Minutes - Cressy Local District Committee	That a fee offer be sought to develop a streetscape plan for Cressy and be listed for future budget consideration.	Corporate Services Manager	Fee offer received. Requested to be listed for 2018/19 budget deliberations.	
21/05/2018	129/18	Land Use and Development Strategy	That Council endorse the Zone and Code Recommendations Report for public consultation with the direction detailed in the report.	Senior Planner		

LONG TERM ACTIONS

Date	Min. Ref.	Details	Action Required	Officer	Current Status	Expected Date of Completion
20/04/2015	105/15	Northern Midlands Towns Entrance Statements	That Council authorises officers to investigate the cost to design and implement entrance statements for: a) Avoca ; b) Campbell Town; c) Cressy ; d) Evandale; e) Longford; f) Perth; g) Ross ; and list within the draft 2015/2016 budget for consideration	General Manager	Outstanding town entrance statements for future budget consideration, Evandale 2018/19.	
18/09/2017	279/17	Historical Records and Recognition: Service of Councillors	That Council, ...and ii) progress the following when the glass enclosed area at the front of the Council Chambers is nearing completion: Photograph/photographs of current Councillors – professional printing and framing; Archiving of historic photographs; Production of a photo book of historic photographs for display. iii) invite Northern Midlands inaugural Mayor, Kenneth von Bibra, to unveil the honour board.	Exec Assistant	To be progressed.	Currently on hold.
29/01/2018	14/18	Main Street Trees Programme	iv) on completion of the Campbell Town Streetscape Design and endorsement thereof, minor amendments be made to the Campbell Town Main Street tree plantings, as required.	Works Manager		
18/09/2017	293/17	Nomenclature – Naming of New Street: Effra Court, Perth (Off Edward Street)	That Council ii) develop guidelines for the naming of streets, with links to indigenous and old family names favoured.	Corporate Services Manager	Tas Place Naming Guidelines introduced list of local suggested names to be workshopped.	

Matters that are grey shaded have been finalised and will be deleted from these schedules

11 KEY ISSUES BEING CONSIDERED: MANAGERS' REPORTS

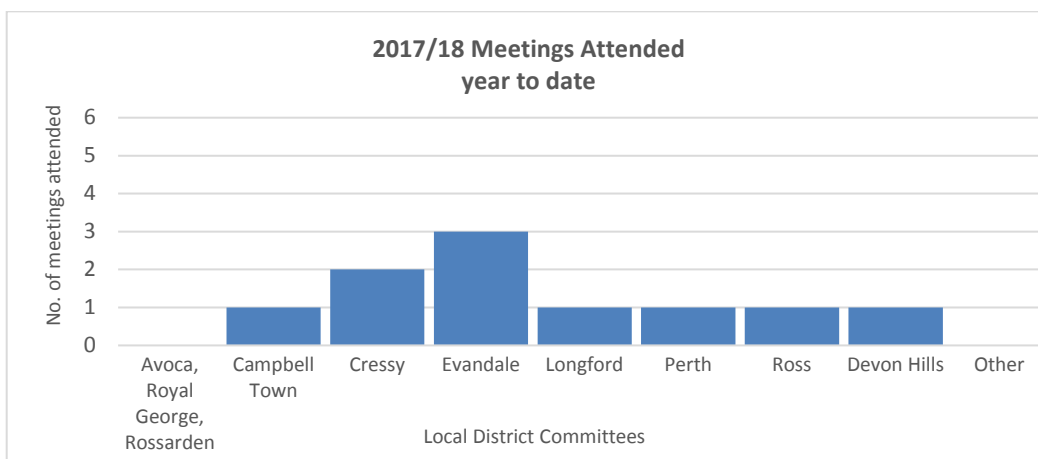
1. GOVERNANCE

a. Governance – Meetings/Conferences

- Council meetings:
 - Ordinary meeting 21 May
- Council Workshops:
 - 7 May
- Executive Management Team:
 - 9 May
 - 23 May
- Staff Meeting
 - 1 May
 - 15 May
 - 29 May
- Community meetings:
 - Evandale Advisory Committee – 5 June

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- Other Meetings:
 - Meetings with developers - Cardno/Traders in Purple
 - Attended teleconference with Alex Tay DPAC re Northern Midlands Council Long-term Financial Plans
 - Met with ratepayers
 - Attended meeting re Campbell Town Main Street Design
 - Helping Hand Meeting
 - Attended Citizenship Ceremony
 - Attended NTDC Members Meeting
 - Attended TasWater General Meeting
 - Met re Resource Sharing - Legal Advice Brief
 - Met with Northern General Managers
 - Met with Department of Justice re Tasmanian Planning & Building Portal
 - Met with Department of State Growth re Perth Link Roads
 - Attended LGAT General Meeting
 - Met with Council's banking service provider
 - Attended Ben Lomond stakeholders meeting
 - Met with Lange Design re various projects
 - Attended Launceston Airport 20 Years Celebration
 - Attended Community Aviation Consultation Group meeting

b. General Business:

- Health & Safety and Risk Management Review
- Legal issues, leases and agreement reviews
- Interim Planning Scheme matters
- Road Construction
- Engineering Services
- Drainage issues & TRANSlink stormwater
- Road and Traffic matters
- Resource Sharing
- Animal Control matters
- Buildings
- Tourism
- Recruitment
 - Municipal Worker – Leading Hand commenced on 14 May 2018
 - Part-time Early Childcare Educators x2. The two successful candidates have now commenced employment
 - Recruitment will commence shortly for a Building Apprentice and a Horticulture Apprentice to commence in the new financial year
- All position descriptions have now been updated across the organisation to ensure consistency
- Performance appraisals are being returned. To date, all the Community and Development appraisals have been completed, part of Governance and almost all of the Works department are also completed. The aim is for all of these to be finished and returned by the end of June 2018
- Council have engaged 2 x external Building resources on fixed term contractor agreements to assist in the

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Building and Maintenance team with the various capital works currently underway and coming up

- Historical casual cleaning contracts and position descriptions have been updated to ensure organisational consistency and sent to casual staff for acceptance and signature. At the time of writing, the last of these has now been returned to Council
- General human resource matters and management of the same
- Performance management and disciplinary matters progressed as needed and required
- Employee learning and development continues
- Ongoing development and implementation of Human Resources Policies and Procedures
- Management Agreements and Committee Administration
- Office improvements
- Media releases and news items
- Grant application administration and support letters
- Local District Committee project support
- Event management
- Emergency Management
- Strategic Plan
- Local Government Reform
- Newsletters
- General correspondence.

c. NRM

- On-going facilitation of Mill Dam Action Group and partnership relationships.
- Customer Requests response, including but not limited to: Local District Committee's, weed complaint support requests.
- On-going collaboration with Department of Primary Industries Parks Water and Environment, with particular focus on bio-security regarding reported weed infestations.

2. COMMUNITY & DEVELOPMENT

a. Animal Control

- Respond and investigate complaints in respect to dog management, including issuing notices and fines, declaration of dangerous dogs, and attendance of Court hearings in respect to disputed dog matters
- Conduct routine dog patrols within the municipality
- Review and renew kennel licences within the municipality
- Review of all declared areas within the municipality and report to Council
- Conduct dog microchipping service
- Progressing municipal wide dog registration audit
- Taking complaints regarding cat management and other animal related issues, including livestock matters

b. Building/Plumbing

- Plumbing and building inspections and assessments, as required
- Permit authority assessments
- Enquiries regarding Temporary Occupancy permits

c. Planning

- Participation in the Launceston Gateway Precinct Master Plan project working group
- Participation in Regional Planning Scheme issues
- Attendance at State Planning Provisions hearings
- Attendance at forums regarding State Planning Portal development
- Consideration of Planning Directives
- Consideration of proposed planning legislative amendments
- Ongoing review of procedures
- Management of Perth Structure Plan project
- Preparation of Perth Recreation Strategy brief
- Northern Midlands Land Use Strategy
- Response to enquiries and development opportunities
- Amendments to interim scheme
- Assessment of development proposals

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- Liaison with appellants and RMPAT regarding Planning Appeals
- Attending Launceston Airport Wildlife Hazard Committee meeting

d. Compliance

- Ongoing review of all outstanding and arising compliance issues
- Undertake scheduled inspections and inspections arising from complaints regarding overhanging trees, issuing reminders and notices and engaging contractors to complete works, where required
- Conduct inspections of Council's free overnight camping facilities, noting new permit system is now live, following up on complaints and feedback and sharing information about the permit requirements
- Audit of On Street Dining within the municipality

e. Environmental Health

- Monitoring air, noise and water quality as required
- Advising in respect to development applications, as required
- Investigating reported breaches of environmental health matters
- Issuing food licences and conducting inspections
- Responding to general enquiries from the public on health matters
- Issuing Place of Assembly licences for events, as required
- Preparation of immunisation requirements for 2018
- Investigating environmental incidents, as required
- Investigating notifiable diseases, as required
- Use of drone for investigations as required, finalising licence requirements

f. Policy

- Review and update Council's Policy Manual as required
- Delegations register
- Public Interest Disclosures Act Procedures
- Ongoing review of work programs and standard operating procedures
- Regular planning and building assessment unit meetings
- By-Law preparation

g. Media and communications

- Preparation of monthly double page spread Council pages in Northern Midlands Courier
- Preparation of weekly Council advert in Your Region, Examiner
- Preparation of articles for the LGAT newsletter and Local Government Focus Magazine
- Preparation of media releases, speeches and communications for website, newsletters and Facebook page

h. Events

- Liaising with various organisations and community groups regarding holding events within the Northern Midlands
- Advertising events through Council's web and social media publications
- Citizenship ceremonies

i. Council Volunteer committees and projects

- Attendance at Local District Committee meetings and provide secretarial support
- Liaising with Council's Management Committees
- Maintaining Council's Volunteer Register
- Requesting bi-monthly risk checklists be completed by facility committees of management
- Liaising with booking officers regarding booking of Council facilities

j. Health & wellbeing

- Participating in the quarterly Northern Midlands Health Service Providers Forums
- Member of the Northern Region Sport and Recreation Committee
- Submitted application for Parks and Leisure Australia, Victoria/Tasmania Awards for playspace, for Longford Village Green playground
- Progressing Council's End Men's Violence Against Women Campaign

k. Tourism

- Heritage Highway Tourism Region Association

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- Marketing activities, itineraries, newsletter and social media campaigns
- Updating event directory
- Providing support and information for all Northern Midlands Visitor Centres and provision of information to Regional Tourism organisations and tourism operators
- Research and update of information signage, including the “Big Log” and information plaques in Campbell Town
- Attendance at Destination Action Plan workshops for region
- Northern Midlands Business Association
 - Coordinating Northern Midlands Visitor & Information Centre

3. CORPORATE SERVICES

a. Customer Service

- Member of the National Local Government Customer Service Network.
- Member of the State Local Government Rating Network.
- Administer the Service Tasmania contract for customer services in Campbell Town.
- Customer Service Charter and Policy reviews and survey feedback review.
- Telephone system and on-hold messages administration.

b. Finance

- Issue and collection of Rates and Animal registration and sundry fees and charges.
- Municipal revaluation 2019 tender process, valuation maintenance and adjustments, and supplementary valuations.
- Street numbering, address allocation and road and street naming.
- Cash, electronic receipting, and direct debit system administration.
- Rate interest and penalty calculations and administration.
- Pension rebates claims and maintenance, classification for two rebate maximums, verification of Centrelink data.
- Sundry Debtors, and aging account review.
- Creditor payments and enquiries. ABN administration. Electronic Ordering and committals.
- Payroll, ETP calculations, payroll tax, child support, maternity leave, PAYG & annual summaries, superannuation, salary sacrifice, Workplace Legislation changes, EB provisions, salary reviews, staff training, leave accrual adjustments, leave loading calculations, Councillor allowances and expenses, Workers Compensation claims and payments, Award adjustments, sundry HR and policy issues.
- Debt Collection and issue Debt summons. Agency Debt Collection services.
- Municipal Budget and adjustments, End of Year Financials, KPI return, Asset Management, Fleet Hire, Long Term Financial Planning, Audit and Annual Report. Related Party Disclosure.
- Grants Commission administration, sundry grant reporting and auditing. Committee financial management support and auditing.
- Stimulus loan funding applications, administration and repayment procedures.
- Property ownership, licences and leases, and aged care unit tenancy.
- Unclaimed monies register and Public Land Register.
- Records Management, archives, scanning and disposal process, new resident’s information, council information policies and procedures.
- Banking & Investments, borrowings administration. Direct Debit, Ezidebit, BPay Billing etc. and setup alterations.
- Rate System issues, 2017/18 Rating and Budget issues, General Finance, ABS Data Collection, and Grant Funding issues, Tax issues including GST, PAYG, FBT, Fuel & Land Tax, ATO Creditor information and Northern Finance committee.
- Cemetery management, onsite map display and website databases.
- Roads to Recovery work schedules, mapping, quarterly and annual reports.
- General accounting, correspondence and reports.
- Audit & Audit committee procedures, processes and support.
- Waste Transfer Station Management issues, kerbside waste collection contract issues and special clean-up service.
- Tooms Lake & Lake Leake ownership transfers, caretaker support, licence fee review issues, and contract issues.
- Street lighting contract & aurora pole reporting and maintenance.

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- Community events and Special Projects support/funding.
- Light Fleet Management.
- LG Benchmarking Project.
- Master plan development assistance where required.
- General Office support and attendance of meetings, reports, emails & phone enquiries.

c. Risk Management

- Risk Management register review.
- Safety management and reporting.
- Drug & alcohol testing administration.
- Contractor and volunteer management/induction/audits.
- SDS Register and database.
- Plant risk assessments.
- Swimming pool risk management.
- Emergency Management meetings, EM Plan reviews, Emergency Risk Register, Strategic Fire Plan meetings, Emergency desktop exercise and general administration issues.

d. Insurance

- Insurance renewals and policy maintenance.
- Claims maintenance and review.

e. Information Technology

- Server and desktop maintenance, and server upgrade.
- New computer setup and minor upgrades of other IT equipment.
- Open Office Software upgrades and enhancement requests.
- GIS maintenance and training.
- Disaster Recovery & IT backup maintenance.
- New Council Website, and Town / Local District Committee website maintenance and upgrades.
- Infonet system maintenance – new Office 365 ‘Out & About’ system to replace in/out board.
- Support new Open Office Town Planning replacement implementation process.
- New Cemetery and Convict Brick database developed and ongoing maintenance.
- Office telephone system maintenance & mobile phone plan review.
- Sundry database creation and maintenance – Outgoing Mail Register developed.
- Mobile device applications implementation, and remote access logins.
- Building security systems maintenance.
- Microsoft software maintenance.
- Maintain photocopiers and printers.
- Advanced IT security implementation and training.
- WiFi network and hotspots.
- Fleet tracking.
- ECM maintenance & training.
- Delegations software implementation.
- Audio system improvements in community facilities
- Sundry IT reports and analysis.

f. Childcare

- Childcare management and support.
- Childcare financial reporting, audit, budgets & fee schedule reconciliations.
- Additional Perth School After School Care service reference group.
- Setup Cressy School After School Care service for 2018.
- Investigation of Longford After School Care service in near future.
- Review and apply for funding for replacement of BBF funding in 2018/19.

4. WORKS & INFRASTRUCTURE

a. Asset Management

- New asset information collection and verifications– ongoing.
- Programmed inspections of flood levee and associated infrastructure – ongoing.

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b. Traffic Management

- Liaising with Department of State Growth to resolve traffic issues within municipality.
- Traffic counts on roads throughout the municipality – ongoing.

c. Development Work

- 4 Lot Pegasus subdivision Ross at practical completion.
- Stage 2 of Hollejett subdivision (3 lots) in Edward Street, Perth has reached practical completion.
- Stage 3 of Hollejett subdivision (15 lots) off Edward Street, Perth at practical completion.
- 4 Lot Unathi subdivision has reached final completion.
- 7 lot Dixon subdivision, Pultney Street, Longford at practical completion.
- Stage one and two of 21 lot Shervan subdivision in Seccombe Street subdivision at practical completion.
- 3 Lot Shervan subdivision in Mulgrave Street at Practical completion.

d. Waste Management

- Input into Regional Waste Management discussions – ongoing.
- Regular safety audits of all sites – ongoing.

e. Tenders and Contracts

- Construction of new bridge on Woolmers Lane in progress.
- Tender for Campbell Town Main Street Urban Design and Traffic Management in progress.
- Tender for construction of new building at Longford sports centre – awarded, works to commence on site within next month.
- Tender for sportsground lighting – lights and poles are on order, works on footings and underground cables have commenced.
- Tender for emptying front lift and skip bins has been awarded. New tenderer to commence operations on July 1, 2018.

f. Flood levee

- Programmed monthly/bi-monthly inspections of flood levee carried out by Works and Infrastructure staff.

g. Engineering

- Hydraulic modelling of stormwater system in Western Junction Industrial Area – ongoing.
- Development of stormwater plans for all towns as required by the Urban Drainage Act 2013 – ongoing.
- Input into heavy vehicles and bridge working group with Department of State Growth and other Councils – ongoing.

h. Capital works

- Council Chambers Car Park – practically complete.

12 RESOURCE SHARING SUMMARY – 01 JULY 2017 to 30 JUNE 2018

Prepared by: *Martin Maddox, Accountant/Executive Officer*

Resource Sharing Summary 1/7/17 to 30/6/18 As at 31/5/18		Amount Billed GST Exclusive \$
Meander Valley Council		
Service Provided by NMC to MVC		
Street Sweeper - Plant Hire Hours		17,329.62
Total Services Provided by NMC to Meander Valley Council		17,329.62
Service Provided by Meander Valley Council to NMC		
Wages and Oncosts		
Plumbing Inspector Services		51,916.10
Building Permit Authority Services		3,447.11
Total Service Provided by MVC to NMC		55,363.21
Net Income Flow		- 38,033.59

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Private Works and Council Funded Works for External Organisations

Economic & Community Development Department

Northern Midlands Business Association

Promotion Centre Expenditure

- Tourism Officer

Not Charged to Association Funded
from Council Budget A/c 519035

Works Department Private Works Carried Out

13 VANDALISM

Prepared by: Jonathan Galbraith; Engineering Officer

Incident	Location	Estimated Cost of Damages		
		April 2018	Total 2017/18	May 2017
Skate park gate damaged	Longford	500		
Graffiti at Perth river toilets	Perth	400		
TOTAL COST VANDALISM		\$ 900	\$ 28,100	\$ 2,100

14 YOUTH PROGRAM UPDATE: MAY 2018

Prepared by: Lucie Copas, Executive & Communications Officer

Council contracts Longford and Launceston PCYCs to provide youth programs in Evandale, Perth and Longford.

An update was not received regarding the Longford PCYC sessions in time for the preparation of the Agenda.

The Perth and Evandale sessions run by the PCYC in April were as follows:

Perth – 3rd = 18, 10th = 19, 17th = 14, 24th = 13 and 31st = 14 - TOTAL = 78 (5 sessions)

All of the sessions went ahead and although late in the month some behavioural issues had to be dealt with, the turnouts increased in number and the popularity is growing further.

Evandale – 4th = 17, 11th = 0 (Not held – No one turned up due to poor weather, even though indoor alternative was promoted), 18th = 30+ and 25th = 21 - TOTAL = 72 (3 session)

Aside from the second session that did not take place, and the winter weather, consistently good attendances were reflected during the month for the remaining sessions.

Council Officers distributed the Northern Midlands Council Youth Survey to all schools within the municipality and also provided an online survey which is available on Council's Facebook page. So far, a decent number of surveys have been sent back from Cressy District High School and Campbell Town District High School with mixed responses and suggestions.

General comment on Facebook has been provided regarding the survey and it has been suggested that Council work directly with school students or engage a qualified Officer to provide these services.

15 STRATEGIC PLANS UPDATE

Prepared by: Lorraine Green, Project Officer

STRATEGIC PLANS SPREADSHEET

CURRENT AS OF 13 JUNE 2018

Strategic Plans By Location & Consultant	Start Date	Completion Date	Current Status
	(contract signed)	(report accepted by Council)	
Blessington			
Feasibility Study: Investment in Ben Lomond Skifield Northern Tasmania (TRC Tourism)	Jun-15	Nov-15	- Ongoing collaboration with Parks and Wildlife Services and other key stakeholders to progress implementation of report recommendations. - Potential private investor showing interest in late 2016 - Ben Lomond Committee received \$60,000 election commitment to assist with improving the water supply of the ski fields

AGENDA – ORDINARY MEETING

25 JUNE 2018



Strategic Plans By Location & Consultant	Start Date	Completion Date	Current Status
Campbell Town			
War Memorial Oval Precinct			
a) Development Plan (Jeff McClintock)	Apr-14	Dec-14	- Development Plan submitted to Council Sept 2014. - Council requested assessment of the viability of the Multi-Function Centre
b) Financial & Economic Analysis Report (Strategy 42 South)	Jun-15	Dec-15	- Appendix to the report requested: resultant 'Indicative Financial Analysis of Multi-Functional Centre' discussed at Feb 2016 Council Workshop. - National Stronger Regions Fund application lodged Mar 2016 seeking \$750,000 towards Multi-Function Centre.
c) Management of Redevelopment (Philp Lighton Architects)	Jun-15	Dec-15	- Election commitment by federal Liberal Govt to fund Multi-Function Centre \$750,000. Advice received Sept 16 that election commitment would be funded through the Community Development Programme. Funding agreement signed February 2017. - Oct 16: Council engaged Philip Lighton Architects to undertake the detailed design work for the precinct: draft concepts received Dec 2016. Reviewed by Stakeholder Group and presented at February Council workshop. - Oct 2016: request to Guy Barnett MP for advice re opportunities to access state govt funding for the redevelopment. - Oct 2016: application lodged with Sport and Recreation Tas for \$80,000 towards oval improvements: outcome unsuccessful. - Nov 2016: Council contracted JMG to design and document the new oval lighting. 17 Jan 2017: Northern Economic Stimulus package funding secured to upgrade oval lighting. Work commenced May 2018. - Dec 2016: Request to Philp Lighton Architects for a layout plan & concept sketches for improvements around the cenotaph & a display area in entrance to the Multi-Function Centre. Plans received Jan 2017 and state budget submission made for \$158,000 to fund the cenotaph precinct upgrade. - Feb 2017 Council resolved to proceed with the regional size facility. Draft plans received March 2017 -signed off by GM - Development Application P17-126 received on 8 May 2017. - September 2017: Funding application submitted to TCF for \$55,000 towards the development of a tennis court and a multi-purpose court at the Oval precinct. Notified 28 November that application was successful. Grant deed executed. - AFL Business Case for oval improvements prepared: seeking \$150,000 from AFL. Funding secured February 2018. - November 2017: Funding application submitted to Sport & Recreation Tas for \$80,000 to assist with the courts development. Notified January 2018 the funding has been secured. Grant deed executed. - Feb 2018: State liberal election commitment of \$70,000 towards the redevelopment of the cenotaph precinct. Grant deed being finalised. - Application being prepared for Levelling the Playing Field Grant Program – to be submitted by 21 June 2018.
d) Multi-Functional Centre (Vos Group)	Feb-18		- Tenders for the multi-function centre closed 12 October: discussed at 30 October 2017 Workshop. Vos Group tender accepted at February 2018 Council Meeting. . - Feb 2018: variation to Community Development Programme Funding Agreement signed – extending completion date from June 2018 to June 2019. 18 April 2018: work on oval lighting upgrade underway. 27 April 2018: Phil Lighton provided planning drawings for centre and courts ready to be lodged for planning approval and advertising by Council.

AGENDA – ORDINARY MEETING

25 JUNE 2018



Strategic Plans By Location & Consultant	Start Date	Completion Date	Current Status
CBD Urban Design and Traffic Management Strategy (GHD) (Lange Design and Rare Innovations)	May-16	Nov-17	- GHD presented to Council 28 Nov 2016 Workshop on outcome of community consultation: discussed changes required to draft strategy: draft master plan due 6 April 2017 - Feb 2017: State Government budget submission made for matching funding for the implementation of the Main Street component of the urban design strategy - Strategy adopted for consultation purposes at May 2017 meeting. Public consultation session held 13 September 2017 - Final report accepted at November 2017 Council Meeting. - Council secured \$1 million loan through the Northern Economic Stimulus package towards the implementation of the main street component of the strategy. 20.11.17; Lange Design and Rare Innovations Design contracted to prepare the design and construction tenders. - Stage 1 concept plan received April 2018. - State Liberal election commitment of \$1.9million for Midland Highway underpass near War Memorial Oval precinct. - Main Street Tree Planting Report received Feb 2018.
Cressy			
Swimming Pool Master Plan (Loop Architecture)	Dec 15	Oct 17	- Draft Master Plan received May 2016: structural assessment approved Aug 2016 - Final plan received June 2017 - Final report accepted at October 2017 Council meeting. Report requested on the integrity of the pool structure. - Liberal election commitment of \$100,000 to upgrade the pool, playground and shading. Grant deed being finalised.
Recreational Ground Master Plan (Lange Design)	Feb-17	April 18	- Quotes for development of the Master Plan received from Lange Design and JMG. On Council Feb 2017 Meeting agenda - closed council. 17 Jan 2017: confirmation that the state govt has approved \$220,000 for the ground upgrade through the Northern Economic Stimulus Package. - Feb 2017: Lange Design and Loop Architecture contracted to develop the master plan. - Draft Master Plan accepted at October 2017 Council Meeting – released for public comment. - Council accepted the 2030 Master Plan at April 2018 Council Meeting. - April 2018: option study for change rooms and club facilities being undertaken by D Denman & Associates.
Evandale			
Honeysuckle Banks			
a) Master Plan (Jeff McClintock)	Oct-15	-	Draft master plan released for community consultation Jan 16: discussed at council workshop & need for the plan to be reviewed in light of frequent flooding of the reserve.
b) Review of Master Plan (Lange Design)	Oct-16	May-17	- Draft plan received: presented at Feb 2017 Council Workshop: Lange Design requested to revise the plan. Revised plan received 9 March 2017. - At May 2017 Council meeting, Council - accepted in principle the Honeysuckle Banks Plan; - consider funding the minor works components of the plan in future Council budgets, and - request Council Officers to seek to secure external grants to assist with the implementation of the full plan.
Morven Park Master Plan (Lange Design)	Nov-16	Oct-17	- Work underway 17 Jan 2017: Northern Economic Stimulus Package funding secured for the oval lighting upgrade. Work underway June 2018. - March 2017 assisted with application for solar panels on clubrooms - Draft Master plan accepted at October 2017 Council Meeting – released for public comment.

AGENDA – ORDINARY MEETING

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Strategic Plans By Location & Consultant	Start Date	Completion Date	Current Status
			- State Liberal election commitment of \$33,000 for cricket pitch upgrade; \$158,000 towards grounds upgrade and \$30,000 for new electronic scoreboard. Paperwork submitted on behalf of the Football Club 23 April to activate the \$30,000 payment. - Council accepted 2030 Master Plan at April 2018 Council Meeting. - Application being prepared for Levelling the Playing Field Grant – to be submitted by 21 June 2018.
Longford			
Community Sports Centre Master Plan (RT & NJ Construction Services)	Feb-15	Jun-15	- June 2016: application requesting \$504,722 GST excl. lodged with State Government Regional Revival Program including a business plan. Advised Sept 2016 application was unsuccessful. 17 Jan 2017: Council advised State Govt has approved \$1,000,000 for the centre upgrade through the Northern Economic Stimulus Package - Planning permit issued 22 December 2017. - March 2018: Tender for new gym and amenities shed awarded to RT & NJ Construction Services. Work underway.
Visitor Appeal Study (Bill Fox and Associates)	Jan-15	Jun-15	Recommendations implemented include the establishment of a local business & tourism group, development of a destination playground, upgrading of lighting & displays at Visitor Information Centre at JJs, and development of a Place Activation Plan
Place Activation Plan (Village Well) (Accompanying Traffic Issues report by MR Cagney)	Sep-15	Jan-16	Recommendations implemented include establishment of an Activation Team to lead the change, and employment of a Project Champion 1 day/week Feb-Sept 2016 to assist the Activation Team with development of Longford brand logo, Longford tourist tear-off map and street beautification
CBD Urban Design Strategy (Lange Design and Loop Architecture)	May-16	Oct-17	- Site Investigation Report completed October 2016. - Community Information Gathering Workshop held 7 December 2016. Draft Urban Design Strategy received. - Parklet design & plans approved June 2017. - Draft Urban Design Strategy adopted May, for further consultation. - Draft urban design guidelines developed. - Community consultation session held 6 September 2017 - Strategy and Guidelines manual accepted at the October 2017 Council Meeting. - Negotiations underway February 2018 with State Growth towards development of a deed regarding the future maintenance of the Illawarra Road roundabout.

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Strategic Plans By Location & Consultant	Start Date	Completion Date	Current Status
Recreation Ground Master Plan (Lange Design)	Dec-15	Nov-16	17 Jan 2017: Council advised State Govt has approved \$550,000 for the Ground Amenities Upgrade through the Northern Economic Stimulus Package. Tenders close 15 March 2017 . - Nov 16: Council contracted JMG to design and document new oval lighting. 17 Jan 2017 Northern Economic Stimulus Package funding secured to fund the oval lighting upgrade. - Draft Master Plan submitted Nov 2016; discussed at Council's 6 Feb 2017 Workshop. - Draft Master Plan submitted to August 2017 Council meeting. - Council resolved at June 2017 Council meeting to make application under the SGALGCP for upfront loan funding of an additional \$550,000 to complete Stage 1 of the Recreation Ground redevelopment. - Application submitted November 2017 to Sport and Recreation Tas for \$80,000 towards the redevelopment. Advised January 2018 that the funding has been secured. - Planning permit issued 17 November 2017. - State Liberal election commitment of \$10,000 for Cricket Club storage shed, \$30,000 for cricket nets, \$30,000 for new electronic scoreboard and \$20,000 for Little Athletics equipment. Letter of permission provided for Football and Cricket Clubs - Application being prepared for Levelling the Playing Field Grant – to be submitted by 21 June 2018.
Village Green			- Jan 2017: costings & plans developed for Village Green Upgrade including new BBQ shelter, picnic furniture & stage 2 of play space. - March 2017 Council submitted an application to the state govt Community Infrastructure Fund for 50% of the cost of the Village Green Upgrade. Application not successful. - At May 2017 Council meeting, Council resolved, with regards to Stage Three of the Longford Village Green playground: i) Approves the replacement of the liberty swing with one of the alternative swing sets (with Model B being the preferred option if Australian Standards can be met); and ii) Approves an application being made to the Tasmanian Community Fund for cash assistance with the implementation of Stage Three of the playground development. iii) Assist Mrs Bell to seek additional funding, possibly through the disability sector, toward the cost of the disability swing. - Report to October 2017 Council Meeting advising the Liberty Swing is the only model that meets Australian Standards for use in a public playground. - Stage 2 new play units installation completed and launched 8 December 2017. - Stage 3: Funding application submitted to Tasmanian Community Fund; outcome anticipated June 2018. - Funding application for \$10,000 to Variety Tas. submitted April 2018: outcome unsuccessful.
Woolmers Bridge (VEC Civil)			- Jan 2017: Lange Design contracted to develop landscape concept plan and landscape construction documents. - Application submitted for the Bridge Renewal Program for \$1,415,000. Advised October 2017 application was successful. . 12 tonne load limit placed on structure on 6 June. - Funding agreement with Bridge Renewal Program finalised October 2017. - Design and construct tenders closed 8 November 2017. Council accepted the tender of VEC Civil at the November 2017 Council Meeting. - Work commencing 24 January 2018: due for completion 30 June 2018 – weather permitting.

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Strategic Plans By Location & Consultant	Start Date	Completion Date	Current Status
			Funding deed with State Growth finalised February 2018. Monthly progress reports being submitted.
Facilities Assessment Study (Philp Lighton Architects)	Sept-17		- Sept 17: Philp Lighton Architects contracted to undertake the study of the Council Offices, Memorial Hall, Town Hall and Library facilities. Study underway October 2017 and presentation made to November 2017 Council Workshop. - Community engagement process finalised. To be promoted on Council website and facebook, Examiner and Northern Midlands Courier – deadline 18 July 2018.
Perth			
Recreation Ground Master Plan (Lange Design)	Jul-15	Oct-16	- External funding sources being pursued. 17 Jan 2017: Northern Economic Stimulus Package funding secured for the oval lighting upgrade
Community Centre Development Plan, (Loop Architecture) addressing collective & shared functions with adjacent Primary School & Recreation Ground	Oct-15		- Briefing notes from key stakeholder sessions received 25 Feb 2016 - Draft concept plans submitted to Council - Draft concepts to be directed to future workshop - May 2018: costings being reviewed
Town Structure Plan (GHD)			- Community feedback on draft plan closed 18 November 2016. Two design strategy options submitted. - Perth Structure Plan adopted by Council on 10 April 2017. - Session for Perth business owners/managers held 15 August 2017. - Council endorsed the Plan at the 10 April 2017 Council Meeting. - Final report to November 2017 Council meeting. - Perth Prospectus prepared January 2018.
Sheepwash Creek Open Space Plan (Lange Design, GHD)			- Contract with NRM North signed December 2016 to access funds through National Landcare Program Investment in Tamar River Recovery Plan - Dec 2016: West Perth Flood Mitigation Working Group established - Draft concept plans received from GHD Woodhead - Lange Design requested to prepare Water Sensitive Urban Design (WSUD) for the open space on eastern side of subdivision. - Work completed and interpretation signage installed.
Ross			
Swimming Pool Master Plan (Loop Architecture)	Dec-15		- Draft Master Plan received May 2016: structural assessment approved August 2016 - Final plan received June 2017 - Final report to be presented to workshop September 2017 - Council resolved at October 2017 Meeting to undertake a survey of the use of the pool across the 2017-2018 swimming season.
Village Green Master Plan (Lange Design, Loop Architecture)	Jun-16	Dec-16	- Master Plan accepted in principle at Council 12 December 2016 Meeting. - Jan 2017: cost estimate for design and documentation, tender process and project management received from JMG. 17 Jan 2017: Council advised State Government has approved \$300,000 loan through the Northern Economic Stimulus Package for the implementation of the Master Plan. - Feb 2017: Application lodged with Building Better Regions Fund for \$237,660 to enable the Master Plan to be implemented in its entirety. Application unsuccessful. - Feb 2017: Lange Design and Loop Architecture contracted to manage the implementation of the master plan - Concept design presented to Council workshop on 8 May. - Planning application advertised: closed 28 November 2017. - Planning approval with conditions to be met passed at January 2018 Council Meeting.

AGENDA – ORDINARY MEETING

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Strategic Plans By Location & Consultant	Start Date	Completion Date	Current Status
			March 2018: Lange Design submitted full project package for Village Green, ready for planning application to be prepared by Council officers.
Western Junction			
Launceston Gateway Precinct Master Plan Freight Demand Analysis Report (SGS) Master Plan	Oct-15	May-16	- Council approved the preparation of a brief for the precinct master plan at the Sept 2016 Council Meeting. - Liberal election commitment of \$5.5million upgrade of Evandale Main Road between the Breadalbane roundabout and the airport, and \$1million for edge-widening and other works to improve safety along Evandale Main Road from the airport to Evandale. - March 2018: Council seeking meeting with Dept of State Growth to discuss planning for the Evandale Main Road upgrade, Breadalbane roundabout to Airport roundabout.
Translink Stormwater Upgrade Project			- Applications lodged with National Stronger Regions Fund 2015 & 2016: unsuccessful. - Application submitted Feb 2017 to the Building Better Regions Fund for \$2,741,402 (total project cost is \$5,482,805: council's contribution is \$1,525,623 and the Woolstons \$1,215,780). Application unsuccessful. - Application submitted December 2017 for Round Two Building Better Regions Fund: outcome awaited – anticipated mid-2018

16 NORTHERN MIDLANDS EVENTS – CURRENT & UPCOMING

Prepared by: *Fiona Dewar, Tourism Officer*

Councillors have requested a list of current and upcoming events in the Northern Midlands be listed in the Council Agenda on a monthly basis.

The following list of current and upcoming events has been compiled from information obtained from a variety of sources, including: contact with event organisers; social media; publications; word of mouth; and general knowledge.

The directory is updated on a weekly basis.

A more comprehensive directory of events for the Heritage Highway region is issued each Thursday and is distributed to the five visitor centres in the Northern Midlands; the Tourism Visitor Information Network's 'Yellow i' centres around the state; the Heritage Highway Tourism Region Association board members and social media writer; Tourism Northern Tasmania; Destination Southern Tasmania; a number of event organisers; the Northern Midlands Courier; and individuals as requested. Each month the directory is distributed to several hundred tourism operators in the Heritage Highway region for sharing with their visitors.

This event directory has a large reach. To add an event to this directory, event organisers can contact Council's Tourism Officer Fiona.Dewar@nmc.tas.gov.au, or 6397 7303.

Date	Village / Town	Event	About the event	NMC Supp
June				
Until 8 July	Ross 36 Church St	Exhibition: Scott Wilmot Bennett - Daylights	Exhibition runs until 8 July Wednesday to Sunday 10am -4pm. Venue: Thistle Gallery, Ross	
Until end August	Perth 16087 Midland Hwy	Exhibition: Winter Art Collection	The Launceston Arts Society's Winter Art Collection is on show daily from 10am - 3pm during winter. All welcome. Free to enter.	
27-Jun-18	Symmons Plains Midland Hwy	Defensive Driving Course	Full day at Symmons Plains. Learn how to apply advanced driving and observation skills. Day includes theory and practical. Use your own car and learn how to respond in an emergency.	
30 June 2018 Last Saturday each month	Longford 78 Wellington St	Market	Plenty of bargains, BBQ, plants, books, cakes, chocolate wheel, raffles, so come in and enjoy a family friendly market, rain hail or shine we are happening. \$15 per space. Free entry.	
July				
1 July 2018 Every Sunday	Evandale Falls Park, Logan Rd	Evandale Market	A popular country market of treasures, fresh products, and more. Indoor and outdoor areas. 8am - 2pm. Over 100 stalls	
7 July 2018	Cressy "Syde" 1926 Cressy Rd	Kelpies in Action: Working Dog Training Day	Book early to avoid missing out on this popular event. 8.30am for 9am start, till 4.30pm. Morning and afternoon tea provided. BYO lunch. BBQ	

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			facilities available. \$100 per person & dog. Extra dog \$25, spectator \$25.	
7 July 2018	Campbell Town 55 High St	Mexican Night	Mexican night at the Hall at The Church. Visit the facebook page for the scrumptious menu. 6pm - 11pm. Bookings essential	
7 July 2018	Symmons Plains Midland Hwy	Track Day	Join Performance Driving Australia at Symmons Plains Raceway for a full track day in your own car. First time drivers will complete a few laps with our trainers before heading out to enjoy the track. PDA trainers will be available all day to provide coaching and tips. The day is based around safety and enjoying your car.	
7 July 2018	Symmons Plains Midland Hwy	Skid Pan \$60	Skid Pan Fun! Drive your car on the Symmons Plains skid pan - fun, safe, sideways! Sessions 12pm - 5pm. Details available on the Facebook event page.	
7 July 2018	Symmons Plains Midland Hwy	Race Experience Driving	Race Experience Driving - Ford Fiesta. Ever wanted to experience driving a real race car? Jump in the drivers seat of the PDA ford Fiesta race car for laps at Symmons Plains. You will have an experienced driver/trainer beside you to give you some pointers and encourage you to get the most from your experience. 9am - 5pm.	
7 July 2018 1st Sat each month	Longford 2 William St	Art Group	The Old Sunday School Art Group comes together on the 1st Saturday each month. New participants are most welcome. The group encourages, develops, and fosters the love of art, providing a meeting place for artists, and those wishing to learn how to draw and paint. Guidance for beginners. BYO materials. BYO lunch. \$5 per person. 10.30am-3pm.	
8 July 2018 Every Sunday	Evandale Falls Park, Logan Rd	Evandale Market	A popular country market of treasures, fresh products, and more. Indoor and outdoor areas. 8am - 2pm. Over 100 stalls	
15 July 2018 Every Sunday	Evandale Falls Park, Logan Rd	Evandale Market	A popular country market of treasures, fresh products, and more. Indoor and outdoor areas. 8am - 2pm. Over 100 stalls	
14 July 2018 2nd & 4th Sat each month	Epping Forest Midland Hwy	Market	Browse stalls for local produce, homemade cakes, books, jewellery, plants, bric-a-brac. Epping Forest Hall. 8am - 2pm.	
15 July 2018	Campbell Town 55 High St	High Tea	Traditional High Tea, 12 noon and 3pm. \$29 adult, \$19 children (4 - 12 years), under 3, free. Booking please, no walk-ins. All made fresh on the premises. See the facebook event page for menu.	
15 July 2018 3rd Sunday each month	Ross Church St	Market	A country market in an historic village. Find local handicrafts, produce and other delicious treats. From 9am.	
18 July 2018	Longford	Jazz Concert	Come to a Jazz filled evening! The Longford Jazz Club will hold their next concert for 2018 at the Longford Parish Hall from 7.30 - 9.30 pm. Cost \$10.00. Music presented by a 6 piece band, plus guest vocalists.	
22 July 2018 Every Sunday	Evandale Falls Park, Logan Rd	Evandale Market	A popular country market of treasures, fresh products, and more. Indoor and outdoor areas. 8am - 2pm. Over 100 stalls	
28 July 2018 2nd & 4th Sat each month	Epping Forest Midland Hwy	Market	Browse stalls for local produce, homemade cakes, books, jewellery, plants, bric-a-brac. Epping Forest Hall. 8am - 2pm.	
28 July 2018 Last Saturday each month	Longford 78 Wellington St	Market	Plenty of bargains, BBQ, plants, books, cakes, chocolate wheel, raffles, so come in and enjoy a family friendly market, rain hail or shine we are happening. \$15 per space. Free entry.	
29 July 2018 Last Sun each month	Campbell Town Town Hall, High St	Campbell Town Hall Market	Bargain hunters delight, bric-a-brac, cakes, plants, clothes and more	
28 July 2018	Campbell Town 55 High St	Christmas in July	Christmas in July at the Hall at The Church. Visit the facebook page for the scrumptious menu. 12pm. Bookings essential	
29 July 2018 Last Sunday each month	Campbell Town 55 High St	Christmas in July Lunch	Christmas in July at the Hall at The Church. Visit the facebook page for the scrumptious menu. 6pm - 11pm. Bookings essential	
29 July 2018 Every Sunday	Evandale Falls Park, Logan Rd	Evandale Market	A popular country market of treasures, fresh products, and more. Indoor and outdoor areas. 8am - 2pm. Over 100 stalls	
August				
4 Aug 2018 1st Sat each month	Longford 2 William St	Art Group	The Old Sunday School Art Group comes together on the 1st Saturday each month. New participants are most welcome. The group encourages, develops, and fosters the love of art, providing a meeting place for artists, and those wishing to learn how to draw and paint. Guidance for beginners. BYO materials. BYO lunch. \$5 per person. 10.30am-3pm.	
5 Aug 2018 Every Sunday	Evandale Falls Park, Logan Rd	Evandale Market	A popular country market of treasures, fresh products, and more. Indoor and outdoor areas. 8am - 2pm. Over 100 stalls	
11 Aug 2018 2nd & 4th Sat each month	Epping Forest Midland Hwy	Market	Browse stalls for local produce, homemade cakes, books, jewellery, plants, bric-a-brac. Epping Forest Hall. 8am - 2pm.	

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12 Aug 2018 2nd Sunday each month	Tunbridge Main St	Market	Country Market. Tunbridge Hall, 9am - 3pm.	
12 Aug 2018	Oatlands Mill Lane	Learn a Heritage Trade	Come and Try Sessions! Every fortnight, 1-5pm. Have a go at learning a heritage trade at Callington Mill Blacksmith's Forge. Numbers limited. Book early.	
12 Aug 2018	Symmons Plains Midland Hwy	Light Car Club of Tasmania	LCCT Club Day at Symmons Plains Raceway, 9am - 6pm.	
12 Aug 2018 Every Sunday	Evandale Falls Park, Logan Rd	Evandale Market	A popular country market of treasures, fresh products, and more. Indoor and outdoor areas. 8am - 2pm. Over 100 stalls	
15 Aug 2018	Longford	Jazz Concert	Come to a Jazz filled evening! The Longford Jazz Club will hold their next concert for 2018 at the Longford Parish Hall from 7.30 - 9.30 pm. Cost \$10.00. Music presented by a 6 piece band, plus guest vocalists.	
18 Aug 2018	Symmons Plains Midland Hwy	MSCT Motokhana Round 4	Round 4 of the 2018 MSCT Motorkhana Series, 8am - 4.30pm.	
19 Aug 2018 3rd Sunday each month	Ross Church St	Market	A country market in an historic village. Find local handicrafts, produce and other delicious treats. From 9am.	
19 Aug 2018 Every Sunday	Evandale Falls Park, Logan Rd	Evandale Market	A popular country market of treasures, fresh products, and more. Indoor and outdoor areas. 8am - 2pm. Over 100 stalls	
25 Aug 2018 2nd & 4th Sat each month	Epping Forest Midland Hwy	Market	Browse stalls for local produce, homemade cakes, books, jewellery, plants, bric-a-brac. Epping Forest Hall. 8am - 2pm.	
25 Aug 2018 Last Saturday each month	Longford 78 Wellington St	Market	RSL Longford Market. A mix of Farmers Market, produce, gifts, crafts and car book sale for trash & treasure. 9am - 1pm.	
26 Aug 2018 Last Sunday each month	Campbell Town 55 High St	Sunday Afternoon High Tea	Sunday Afternoon High Tea at the Hall at The Church. Sittings at 12pm & 1.30pm. Traditional High Tea \$29 per person, includes: unlimited tea/coffee, fresh scones, jam & cream, petite sweets, delicious finger sandwiches. Children under 12, \$15, includes: juice, fairy bread, scones, jam & cream, petite sweets. Numbers limited, bookings essential.	
26 Aug 2018 Last Sun each month	Campbell Town Town Hall, High St	Campbell Town Hall Market	Bargain hunters delight, bric-a-brac, cakes, plants, clothes and more	
26 Aug 2018 Every Sunday	Evandale Falls Park, Logan Rd	Evandale Market	A popular country market of treasures, fresh products, and more. Indoor and outdoor areas. 8am - 2pm. Over 100 stalls	

17 NORTHERN TASMANIAN REGIONAL WASTE MANAGEMENT GROUP

Attachments: Section 1 – Page 36

Provided by: *Jonathan Galbraith, Engineering Officer*

The Northern Tasmanian Regional Waste Management Group met on May 14. Topics discussed at the meeting included:

- Polystyrene recycling
- Paint recycling
- Opportunities for soft plastic recycling to be further investigated
- “Waste not awards” – Awards to encourage recycling and re-use

A copy of the group’s quarterly newsletter is included.

Attachments:

- NTRWMG quarterly newsletter

DECISION

Cr

That the Information items be received.

AGENDA – ORDINARY MEETING

25 JUNE 2018



GOV 6 ANGLICAN CHURCH: SALE OF CHURCHES AND CEMETERIES

Attachments: Section 1 – Page 38

Responsible Officer: Des Jennings, General Manager

Report prepared by: Des Jennings, General Manager

1 PURPOSE OF REPORT

Councillors have been receiving community feedback on the Anglican Church proposal to sell a number of churches and cemeteries throughout the state. Mayor David Downie and Deputy Mayor Richard Goss request that the matter be listed on the Council agenda.

2 INTRODUCTION/BACKGROUND

The Anglican Diocese of Tasmania propose the sale of a number of local churches and cemeteries throughout the state as a means of raising funds to pay for redress for victims of abuse.

The Local Government Association of Tasmania wrote (copy attached) to the Anglican Diocese of Tasmania on behalf of its member Council in May expressing the concerns of a number of Tasmanian communities about the sale of their churches and cemeteries.

A response was received from the Registrar/General Manager of the Anglican Diocese of Tasmania (copy attached).

Council at its meeting on the 21 of May 2018 minute reference number 112/18 formally resolved that:

“That Local Government Association of Tasmania lobby the government to ask that the Anglican Church not insist that communities meet the strict criteria in regards to stopping the sale of important community assets.”

Further, the Cressy Local District Committee resolved at its meeting on the 30 of May 2018:

“That Council provide a letter to the Anglican Diocese of Tasmania referencing the proposed sale of the Anglican Church properties at Cressy, requesting the decision to be withdrawn.”

The minute of the same meeting also specified that “the Anglican Church has indicated they are going to sell the Cressy Anglican Church and properties in Cressy. Funds to be applied to redress (victims of abuse) and diocese. There is an estimated \$1million worth of assets in Cressy that will be removed from the community.

3 STRATEGIC PLAN 2017-2027

The Strategic Plan 2017-2027 provides the guidelines within which Council operates.

- Lead –
 - Leaders with Impact
- Core Strategies:
 - ♦ Communicate – Connect with the community
 - ♦ Lead – Councillors represent honestly with integrity

4 POLICY IMPLICATIONS

N/a

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5 STATUTORY REQUIREMENTS

N/a

6 FINANCIAL IMPLICATIONS

No financial implications have been identified.

7 RISK ISSUES

Council fails to represent community concerns.

8 CONSULTATION WITH STATE GOVERNMENT

N/a

9 COMMUNITY CONSULTATION

No requirement on Council's behalf to consult the community, Councillors are receiving community feedback on the proposal.

10 OPTIONS FOR COUNCIL TO CONSIDER

Council may support the views of the community or take no action.

11 OFFICER'S COMMENTS/CONCLUSION

A number of the aspects of debate are clearly identified in the Local Government Association of Tasmania correspondence detailing the concerns being expressed in a number of communities:

- The disproportionate impact in rural communities where no alternative place of worship within a reasonable distance
- The cultural and heritage value of some of the proposed sites
- The lack of genuine engagement to date
- That all the funding was to be used for redress and the perception of a cash grab
- Future lack of access to cemeteries for families

Direction is sought from Council on this matter.

12 ATTACHMENTS

12.1 LGAT letter to the Anglican Diocese

12.2 Response received from the Anglican Diocese

RECOMMENDATION

Referred for discussion and direction.

DECISION

Cr

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GOV 7 THE KANAMALUKA/TAMAR ESTUARY RIVER HEALTH PLAN

Attachments: Section 1 – Page 40

Responsible Officer: Des Jennings, General Manager

Report prepared by: Des Jennings, General Manager

1 PURPOSE OF REPORT

The purpose of this report is for Council to endorse The Tamar Estuary River Health Plan (Plan)

2 INTRODUCTION/BACKGROUND

On 20 April 2017 the Federal Government, State Government and City of Launceston signed the Launceston City Deal. The purpose of the City deal was to help position Launceston 'as one of Australia's most liveable and innovative regional cities'.

One of the key commitments in the Launceston City Deal was:

Taking action for a healthier waterway: Better governance and planning to improve the health of the Tamar Estuary

To meet this commitment, the Tasmanian Government established a Tamar Estuary Management Taskforce (Taskforce) to oversee the development of a River Health Action Plan. Taskforce membership included representation from each local government organisation in the Tamar catchment. Mayor Craig Perkins represented Meander Valley Council.

The Taskforce established the following terms of reference. The Plan should include:

- recommendations for priority government investments and policy actions
- preferred options for mitigating the effect on the Tamar Estuary of the combined sewerage and stormwater system
- arrangements for the long-term oversight and ongoing governance of the health of the Tamar Estuary and its catchments
- measurable targets and accountability for meeting them over the life of the City Deal and the longer term.

In setting the terms of reference the Taskforce also determined that the priority for the Plan would be to identify initiatives to improve public health measures of water quality in the section of The Kanamaluka/Tamar Estuary between Launceston and Legana.

Plan was developed through 2017 and released in February 2018.

The recommendations of the Plan include three key actions:

- undertake work in the upstream catchment areas to improve management of riparian vegetation and dairy effluent
- upgrade and improve the function of existing infrastructure servicing the combined sewerage system in Launceston
- determine appropriate governance arrangements for ongoing management of The Kanamaluka/Tamar Estuary

A copy of the Plan is attached.

On 7 May 2018 the Chair of TEMT, Mr Allan Garcia, wrote to Meander Valley Council, confirming that Federal

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and State Government had committed funding to the projects and initiatives set out in the Plan. In his letter the Chair also sought formal Council endorsement of the Plan, stating:

... endorsement would build momentum behind the implementation and, with similar support sought from TasWater and the other councils in the Estuary catchment, would provide a unified validation of the expected benefits.

3 STRATEGIC PLAN 2017-2027

The Strategic Plan 2017 – 2027 provides the guidelines with which Council operates. The following section from the Strategic Plan has relevance to this matter:

- Lead –
 - Leaders with Impact
 - Core Strategies:
 - ♦ Lead – Councillors represent honestly with integrity
- Place –
 - Environment – Cherish & Sustain our Landscapes
 - Core Strategies:
 - ♦ Cherish & sustain our landscapes
 - ♦ Meet environmental challenges

4 POLICY IMPLICATIONS

N/A

5 STATUTORY REQUIREMENTS

N/A

6 FINANCIAL IMPLICATIONS

N/A

7 RISK ISSUES

No risks have been identified.

8 CONSULTATION WITH STATE GOVERNMENT

The Plan has been developed in association with the State Government.

The Launceston Flood Authority was a member of the taskforce as were NRM north.

TasWater was part of the Combined System Overflow Working Group formed to provide expert input into the Plan.

9 COMMUNITY CONSULTATION

Public consultation was undertaken between 16 September 2017 and 20 October 2017.

10 OPTIONS FOR COUNCIL TO CONSIDER

Council may either agree to endorse or not to endorse the plan.

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11 OFFICER'S COMMENTS/CONCLUSION

The appointment and subsequent work produced by the Taskforce has resulted in a number of encouraging outcomes, including:

- A collaborative, cross agency approach that has built on existing research and knowledge to create a shared purpose
- Agreement, prioritisation, and direction on the most effective actions to improve river health
- The attraction of significant State and Federal funding to implement the Plan
- A commitment to ongoing management of The Kanamaluka/Tamar Estuary

The Plan reflects the solutions developed by the respective working groups. The working groups have recommended actions that respond to the terms of reference and overall purpose of the project. The recommendations in the plan are grounded in technical knowledge, quantifiable data and ongoing research. They provide an achievable and measurable framework for improving river health.

For these reasons it is recommended the Council resolves to endorse the Tamar Estuary River Health Plan.

12 ATTACHMENTS

12.1 Letter from Allan Garcia, Chair of the Tamar Estuary Management Taskforce

12.2 Tamar Estuary River Health Action Plan

RECOMMENDATION

It is recommended that Council resolve to:

- i) endorse the Tamar Estuary River Health Plan
- ii) write to the Chair of the Tamar Estuary Management Taskforce relaying the decision of Council.

DECISION

Cr

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GOV 8 REPORT INTO COUNCILLOR ALLOWANCES

Attachments: Section 1 – Page 100

Responsible Officer: Des Jennings, General Manager

Report prepared by: Des Jennings, General Manager

1 PURPOSE OF REPORT

The purpose of this report is to consider the recommendations from the Board of Inquiry into the annual allowance paid to Councillors in Tasmania.

2 INTRODUCTION/BACKGROUND

Council at its meeting on the 29th of January, 2018 considered the Tasmanian Industrial Commission's Issue Paper and resolved that the General Manager prepare a response for approval and submission.

A copy of the correspondence is attached.

The Tasmanian Industrial Commission (TIC) has now completed its review and provided the attached report.

The TIC has concluded that the current level of Councillor allowance is financially sustainable and acceptable, and is recommending only minor changes to the existing allowance regime.

Written submission from both Councils and individual Councillors on the TIC's findings and recommendations are sought by no later than Friday, 6th of July 2018.

3 STRATEGIC PLAN 2017-2027

The Strategic Plan 2017-2027 provides the guidelines within which Council operates.

- Lead –
 - Best Business Practice & Compliance
- Core Strategies:
 - ♦ Council complies with all Government legislation

4 POLICY IMPLICATIONS

The Local Government Act 1993 is the core legislation binding Council's. It is important for Council to have input to proposed amendments.

5 STATUTORY REQUIREMENTS

In June 2017 the Minister for Local Government appointed members of the Tasmanian Industrial Commission (TIC) as a board of Inquiry under section 215 of the Local Government Act 1993 (the Act) to review the annual allowance paid to Councillors in Tasmania.

6 FINANCIAL IMPLICATIONS

No financial implications have been identified at this time.

7 RISK ISSUES

If Council does not provide its input, changes may be made to the Legislation which is contrary to the interest of Council and the community.

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8 CONSULTATION WITH STATE GOVERNMENT

The Tasmanian Industrial Commission (TIC) sought input to the Issues Paper with respect to Councillor Allowances and called for submission early in 2018.

The TIC has now invited written submissions from both Councils and individual Councillors on the TIC's findings and recommendations by no later than Friday 6 July 2018.

9 COMMUNITY CONSULTATION

N/a

10 OPTIONS FOR COUNCIL TO CONSIDER

Council is to consider whether it wishes to provide comment or not.

11 OFFICER'S COMMENTS/CONCLUSION

For Council Information is a copy of Local Government Association of Tasmania's original submission to TIC's Issues Paper.

In summary the TIC recommendations are highlighted in the "Report into Councillor Allowance" dated April 2018 include;

- The wage price index continues to be applied to base allowances, adjusted annually;
- No additional individual allowances be provided in recognition of individual councillors' experience, skills or training, with a suggestion that councils make available an annual budget allocation to undertake identified training;
- A 'higher duties allowance' be paid to the Deputy Mayor where the Deputy Mayor is required to act in the role of mayor for more than four consecutive weeks;
- An independent review be conducted into the methodology for calculating base councillor allowances, including the categorisation of councils (eg on the basis of geographic size, population, councillor numbers).

Council direction is sought on this matter.

12 ATTACHMENTS

- 12.1 Correspondence from Northern Midlands Council to the TIC
- 12.2 Report into Councillor Allowances – TIC
- 12.3 Correspondence from LGAT to TIC

RECOMMENDATION 1

That matter is referred for Council consideration and direction.

DECISION

Cr

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C&D 1 MONTHLY REPORT: DEVELOPMENT SERVICES

Responsible Officer: Trent Atkinson, Community & Development Supervisor

1 PURPOSE OF REPORT

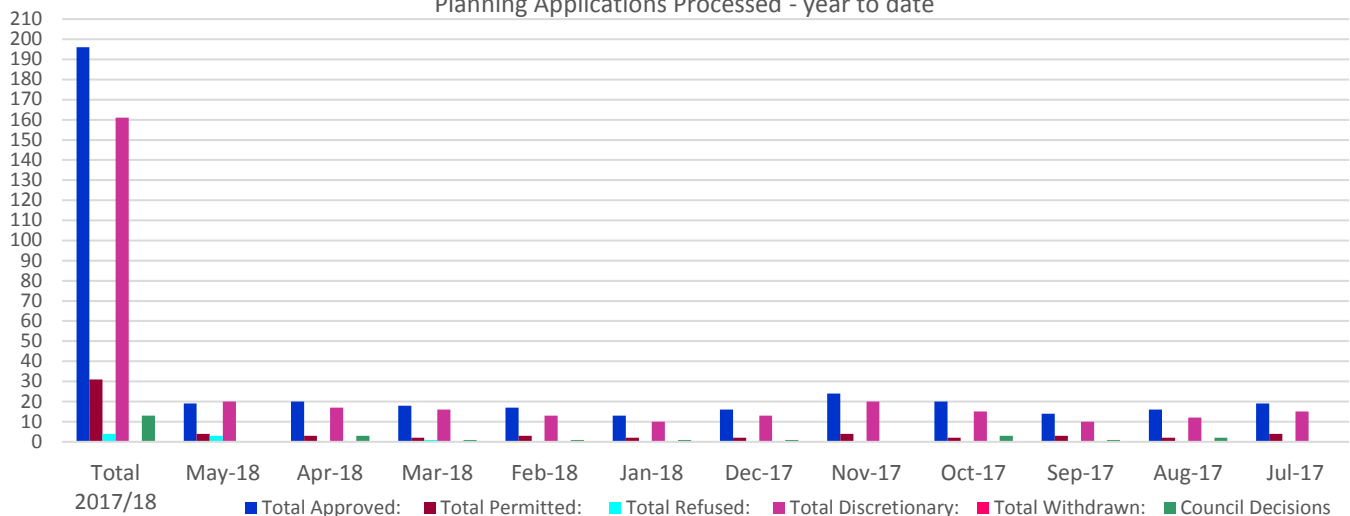
The purpose of this report is to present the Development Services activities as at the month end.

2 DEVELOPMENT SERVICES REPORTING

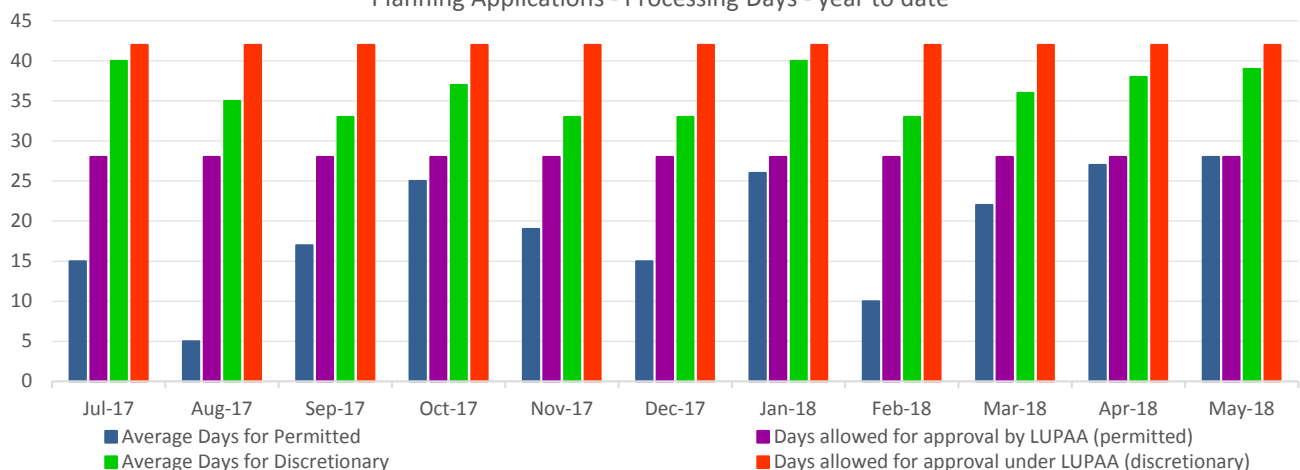
2.1 Planning Decisions

	Total	May 18	Apr 18	Mar 18	Feb 18	Jan 18	Dec 17	Nov 17	Oct 17	Sep 17	Aug 17	Jul 17
Total Approved	196	19	20	18	17	13	16	24	20	14	16	19
Total Permitted	31	4	3	2	3	2	2	4	2	3	2	4
Average Days for Permitted		28	27	22	10	26	15	19	25	17	5	15
Days allowed for approval by LUPAA		28	28	28	28	28	28	28	28	28	28	28
Total Exempt under IPS	0	0	0	0	0	0	0	0	0	0	0	0
Total Refused	4	3	0	1	0		0	0		0	0	0
Total Discretionary	161	20	17	16	13	10	13	20	15	10	12	15
Average Days for Discretionary		39	38	36	33	40	33	33	37	33	35	40
Days allowed for approval under LUPAA		42	42	42	42	42	42	42	42	42	42	42
Total Withdrawn	0		0	0	0	0	0	0	0	0	0	0
Council Decisions	13		3	1	1	1	1	0	3	1	2	0

Planning Applications Processed - year to date



Planning Applications - Processing Days - year to date



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May 2018

Project	Details	Address	Applicant	No of LUPAA days	Perm / Disc / Exempt
DELEGATED DECISIONS					
P17-079	Sports centre & carpark extensions (vary building height & opening hours), removal of gum trees & signage	8 Burghley Street, LONGFORD	Northern Midlands Council	14	Amendment
P17-126	Replace grandstand with club rooms, amenities & function space, relocate grandstand roof to create shelter shed adjacent to pool, carpark, retaining wall, tree removal & cenotaph refurbishment	57 High Street, CAMPBELL TOWN	Philp Lighton Architects	41	Amendment
P17-164	Cattery, kennel & pet crematorium extensions, dwelling & new sign (within ANEF contours & attenuation distance)	805 Hobart Road, BREADALBANE	Wilkin Design & Drafting	42	Amendment
P17-218	Campbell Town Oval Lighting Upgrade (vary height to 25m; adjacent to General Residential zone)	57 High Street, CAMPBELL TOWN	Northern Midlands Council	34	Amendment
P17-221	Morven Park Lighting Upgrade (vary height to 25m and adjacent to General Residential zone - Heritage Precinct)	1-3 Barclay Street, EVANDALE	Northern Midlands Council	34	Amendment
P17-324-01	Re-subdivision of two lots (boundary adjustment)	7 & 7a Jetson Court, CRESSY	Metier Planning & Development	41	D
P17-324-02	dwelling on proposed lot 1 (vary building & privacy setbacks to current boundaries)	7 & 7a Jetson Court, CRESSY	Metier Planning & Development	41	D
P18-021	Re-subdivision of 3 rural lots	986 Auburn Road, ROSS	Cohen & Associates Pty Ltd (obo Richard Bennett Pty Ltd)	42	D
P18-033	2 Lot Re-subdivision (within attenuation area and vary setbacks)	408 Relbia Road, RELBIA	Surveying and Alignment Services	37	D
P18-046	Multiple dwelling x 1	31 Cambock Lane, EVANDALE	Design to Live	43	D
P18-048	Dwelling additions, pool house & swimming pool	36 Devon Hills Road, DEVON HILLS	Urban Design Solutions	28	P
P18-050	Dwelling additions/alterations (retrospective) (vary setbacks in Rural Resource Zone; within 50m of category 1 road; irrigation district)	12841 Midland Highway, CLEVELAND	P Bishop	38	D
P18-061	Remove unapproved western window and reinstate with bricks (heritage listed place, heritage precinct)	15 High Street, ROSS	S Booker	41	D
P18-062	2-lot subdivision (heritage precinct)	26 Macquarie Road, EVANDALE	Cohen and Associates	45	D
P18-068	Removal of Hawthorn Hedge	3 Union Street, LONGFORD	Northern Midlands Council	41	D
P18-074	2 Lot Subdivision with ROW to lot 1	58 Anstey Street, LONGFORD	Cohen and Associates Pty Ltd	39	D
P18-077	2-lot subdivision	14 Cromwell Street, PERTH	DJ McCulloch Surveying	28	P
P18-078	Realignment of intersection & installation of pedestrian islands (heritage precinct)	Road reserve intersection of Fairtlough, Frederick and Main Rd, PERTH	Northern Midlands Council	42	D
P18-083	Boundary adjustment to remove portion of existing lot 2 & add to existing lot 1	48 Hobhouse Street & 94 Marlborough Street, LONGFORD	Duxford Pty Ltd	28	P
P18-084	Removal of underground fuel storage tanks (heritage precinct, potentially contaminated land)	100 Main Street, PERTH	United Petroleum Pty Ltd	41	D
P18-088	Dwelling & garage (vary setbacks in rural resource zone; irrigation district)	7 Leake Street, CLEVELAND	L Loveit	41	D
P18-089	Carport & replacement of pergola (heritage-listed place)	62 Main Road, PERTH	J Cox	42	D
P18-090	3-lot subdivision	3 Spencers Lane, CRESSY	6ty Degrees Pty Ltd	41	P
P18-096	Dwelling (vary height & setback to Rural Resource Zone), conversion of existing dwelling to ancillary dwelling including retrospective carport & deck additions (within Scenic Management Area), conversion of unapproved dwelling to outbuilding including retrospective addition & native vegetation removal for bushfire hazard management	235 Pateena Road, LONGFORD	J Stebbings	44	D

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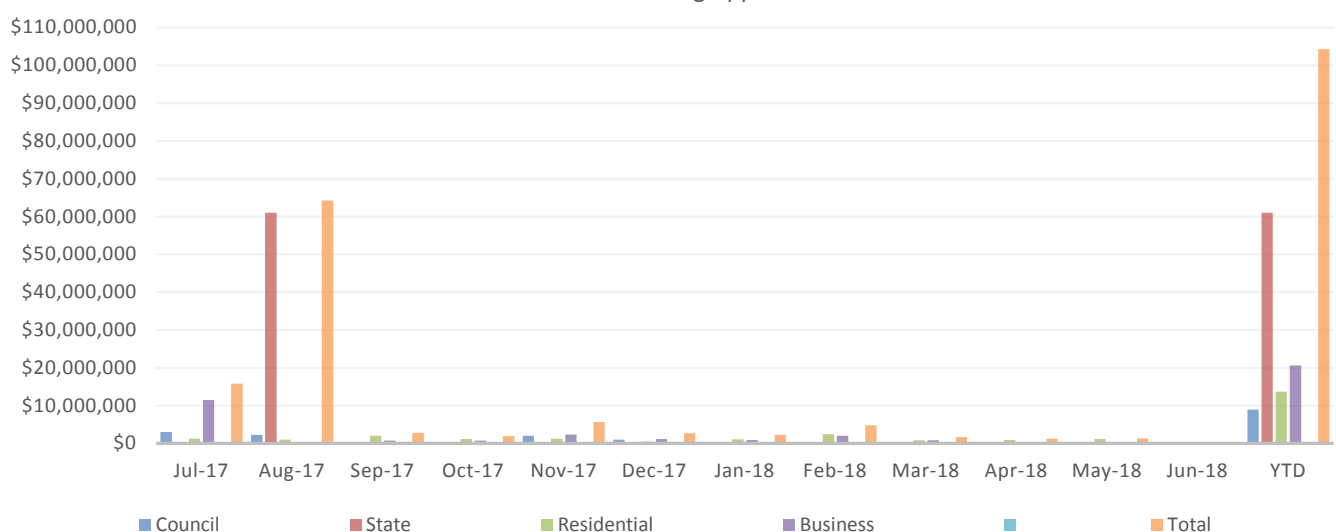


COUNCIL DECISIONS					
COUNCIL DECISIONS - REFUSAL					
P17-312	24-hour service station (vehicle fuel sales & service); food services & signage (vary operating hours, noise levels, external lighting & landscaping; within 50m of & access to category 1 road)	171-183 High Street, CAMPBELL TOWN	Emma Riley and Associates	42	R
P18-037	Develop & use two multiple dwellings (Local Historic Heritage Code, Heritage Precincts Specific Area Plan) (variation to requirement for impervious all weather sealed access & carpark)	10 Russell Street, EVANDALE	Design to Live	42	R
P18-094	Side (w) 2.1m fence in heritage precinct	21a Smith Street, LONGFORD	K Van Nieuwkerk	42	R
RMPAT DECISIONS					
TPC DECISIONS					

2.2 Value of Planning Approvals

	Council	State	Residential	Business	Total
Jul-17	3,016,000	0	1,281,500	11,493,218	15,790,718
Aug-17	2,250,000	61,000,000	1,017,000	1,900	64,268,900
Sep-17	10,000	0	1,989,945	750,000	2,749,945
Oct-17	0	0	1,172,200	750,000	1,922,200
Nov-17	2,040,000	0	1,281,000	2,350,000	5,671,000
Dec-17	1,000,000	0	502,300	1,158,000	2,660,300
Jan-18	300,000	0	1,064,900	928,355	2,293,255
Feb-18	300,000	0	2,474,000	2,013,200	4,787,200
Mar-18	10,000	0	797,850	830,000	1,637,850
Apr-18	0	0	922,100	310,400	1,232,500
May-18	60,350	0	1,191,750	60,000	1,312,100
YTD	8,986,350	61,000,000	13,694,545	20,645,073	104,325,968

Value of Planning Approvals



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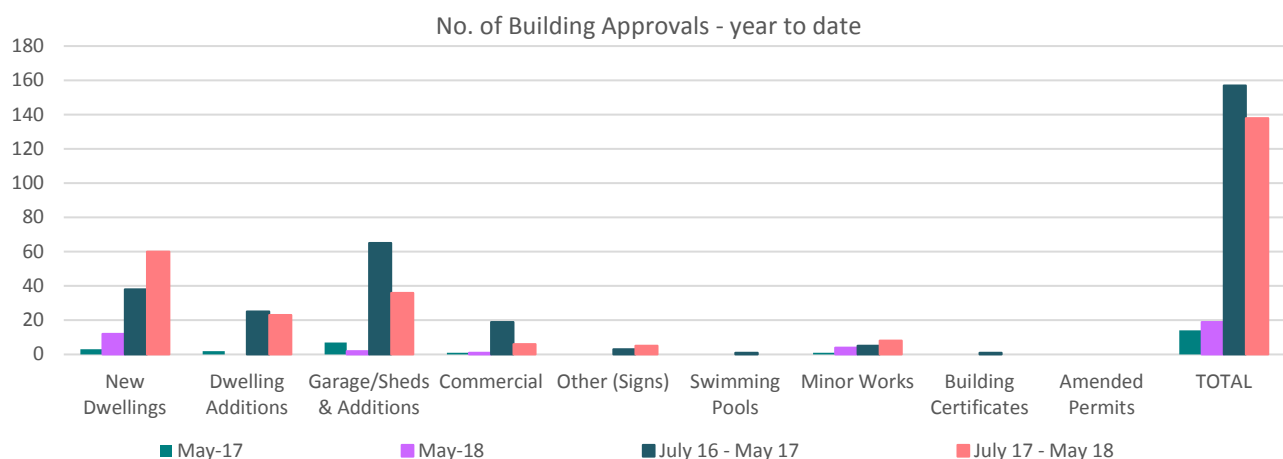
2.3 Matters Awaiting Decision by TPC & RMPAT

TPC	TASMANIAN PLANNING COMMISSION
	Draft Planning Directive No. 6 – Exemption and Standards for Visitor Accommodation in Planning Scheme. Presented to hearing 23/11/17. TPC to advise of decision.
TPS	Tasmanian Planning Scheme – State Planning Provisions (SPPs). The SPPs came into effect on 2/3/2017 as part of the Tasmanian Planning Scheme. They will have no practical effect until Local Provisions Schedule (LPS) is in effect in a municipal area.
01/18 P18-034	121 High Street Campbell Town – s39 Report sent to TPC
RMPAT	RESOURCE MANAGEMENT AND PLANNING APPEAL TRIBUNAL
22/17P (P16-077)	Tyre Storage & Shredding, 437 Woolmers Lane, Longford – Tyre Recycle Tasmania Pty Ltd vs Northern Midlands Council & EPA. Hearing adjourned to a date to be set by the Tribunal from February 2018.
P18-037	10 Russell St, preliminary Hearing 15.06.18
P17-164	805 Hobart Road Breadalbane: Amendment to Discretionary Permit appealed, awaiting more information from RMPAT
Decisions received	
TPC	
RMPAT	

2.4 Building Approvals

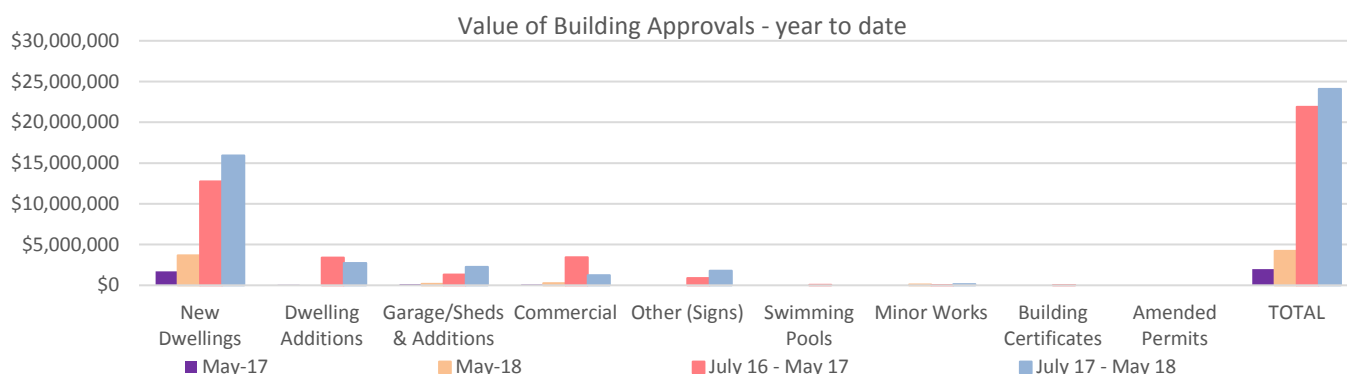
The following table provides a comparison of the number and total value of building works for 2016/17 - 2017/18:

	YEAR: 2016 - 2017				YEAR: 2017 - 2018			
	May-17		July 16 - May 17		May-18		July 17 - May 18	
	No.	Total Value	No.	Total Value	No.	Total Value	No.	Total Value
		\$		\$		\$		\$
New Dwellings	3	1,702,000	38	12,759,810	12	3,678,363	60	15,941,547
Dwelling Additions	2	51,000	25	3,396,832			23	2,738,318
Garage/Sheds & Additions	7	124,000	65	1,335,523	2	183,000	36	2,243,250
Commercial	1	90,000	19	3,457,346	1	250,000	6	1,222,500
Other (Signs)			3	876,978			5	1,803,890
Swimming Pools			1	46,800				0
Minor Works	1	9,163	5	29,363	4	97,665	8	134,115
Building Certificates			1	5,000				0
Amended Permits			0	0				0
TOTAL	14	1,976,163	157	21,907,652	19	4,209,028	138	24,083,620
Inspections								
Building	15		235		2		26	
Plumbing	15		190		23		212	



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Councillors have requested a comparison of Northern Midlands Council approval with State approvals. Review of the Australian Bureau of Statistics website shows the following data, to 30 June 2016.

Description	2011	2012	2013	2014	2015	2016
Private sector houses (no.)	2 183	1 699	1 485	1 800	2 403	1 966
Private sector dwellings excluding houses (no.)	701	394	367	336	456	441
Total private sector dwelling units (no.)	2 884	2 093	1 852	2 136	2 859	2 407
Total dwelling units (no.)	3 124	2 126	1 897	2 184	2 872	2 416
Value of private sector houses (\$m)	635	546	438	514	660	613
Value of private sector dwellings excluding houses (\$m)	117	62	63	52	80	75
Total value of private sector dwelling units (\$m)	752	608	500	565	739	688
Value of residential building (\$m)	810	614	536	596	770	719
Value of non-residential building (\$m)	461	539	458	690	479	557
Value of total building (\$m)	1 271	1 153	994	1 286	1 248	1 276

2.5 Planning and Building Compliance – Permit Review

Officers are continually monitoring works throughout the municipality and works are generally in accordance with permits in place.

Officers are pleased with the amount of enquires seeking council advice and direction into the process of performing works to their property's

Below is a table of inspections and action taken since the commencement of the Building & Compliance Officer on 23 August 2017.

Planning permit reviews

	This Month	2017/2018
Number of Inspections	1	38
Property owner not home or only recently started		
Complying with all conditions / signed off		5
Not complying with all conditions	1	1
Re-inspection required	1	16
Enforcement Notices issued		
Enforcement Orders issued		
Infringement Notice		1
No Further Action Required		16

Building permit reviews

	This Month	2017/2018
Number of Inspections	1	43
Property owner not home or only recently started		3
Complying with all conditions / signed off		
Not complying with all conditions		
Re-inspection required	1	7
Building Notices issued		
Building Orders issued		
No Further Action Required		23

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Illegal works - Building

	This Month	2017/2018
Number of Inspections	1	40
Commitment provided to submit required documentation	1	7
Re-inspection required		13
Building Notices issued		4
Building Orders issued		1
No Further Action Required		16

Illegal works - Planning

	This Month	2017/2018
Number of Inspections	1	43
Commitment provided to submit required documentation	1	9
Re-inspection required		18
Enforcement Notices issued		1
Enforcement Orders Issued		
Notice of Intention to Issue Enforcement Notice issued		1
No Further Action Required		15

3 STRATEGIC PLAN 2007/2017

The Strategic Plan 2017-2027 provides the guidelines within which Council operates.

- Progress – Economic Health and Wealth – Grow and Prosper
 - Strategic Project Delivery – Build Capacity for a Healthy Wealthy Future
Core Strategies:
 - ♦ Strategic, sustainable, infrastructure is progressive
A Land Use and Development Strategy to direct growth
 - Economic Development – Supporting Growth and Change
Core Strategies:
 - ♦ Towns are enviable places to visit, live and work
- People – Culture and Society – A Vibrant Future that Respects the Past
 - Sense of Place – Sustain, Protect, Progress
Core Strategies:
 - ♦ Planning benchmarks achieve desirable development
 - ♦ Council nurtures and respects historical culture
 - ♦ Developments enhance existing cultural amenity
- Place – Nurture our Heritage Environment
 - Environment – Cherish and Sustain our Landscapes
Core Strategies:
 - ♦ Meet environmental challenges
 - History – Preserve and Protect our Built Heritage for Tomorrow
 - ♦ Our heritage villages and towns are high value assets
- Core Departmental Responsibilities
 - Planning and Development

4 STATUTORY REQUIREMENTS

4.1 Land Use Planning & Approvals Act 1993

The planning process is regulated by the *Land Use Planning & Approvals Act 1993*, section 43 of which requires Council to observe and enforce the observance of its planning scheme.

4.2 Building Act 2016

The *Building Act 2016* requires Council to enforce compliance with the Act.

5 RISK ISSUES

Overall Council currently has a good reputation throughout the development community and people are aware of the need for building approvals. Inconsistent decision making would place this reputation at risk.

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Council strives to ensure that the planning scheme meets expectations of community. Ongoing changes driven by the State despite public exhibition may not always further this aim.

6 COMMUNITY CONSULTATION

Discretionary applications are placed on public notification in accordance with Section 57 of the *Land Use Planning & Approvals Act 1993*.

7 OFFICER'S COMMENTS/CONCLUSION

Planning approval timelines for processing of discretionary applications is 39 days (38 days last month) (42 days allowed by LUPAA).

There were 138 building approvals valued at \$24,083,620 (year to date) for 2017/2018, compared to 157 building approvals valued at \$21,907,652 (year to date) for 2016/2017.

RECOMMENDATION

That the report be noted.

DECISION

Cr

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C&D 2 DOG SIGNAGE, DECLARED AREAS AND PROPOSED OFF LEAD AREAS

Attachments: Section 1 – Page 162

Responsible Officer: Des Jennings, General Manager
Report prepared by: Tammi Axton, Animal Control Officer

1 PURPOSE OF REPORT

The purpose of this report is to seek Council's endorsement of off lead declared areas at the Ross Community Sports Ground, Picnic Area at Avoca and Blackburn Park, Campbell Town, and to seek Council's endorsement of restricted on lead area at Pioneer Park Evandale, restricted on lead area at Horse Trail 140 Perth Mill Road and 64A Devon Hills Road and restricted no dogs allowed area at the War Memorial Perth.

2 INTRODUCTION/BACKGROUND

A report was presented to Council's May meeting at which time Council endorsed the following areas to become declared areas in accordance with the *Dog Control Act 2000*. Minute ref 127/18:

DECISION

Cr Polley/Cr Goss

That Council discuss this matter.

Carried unanimously

Cr Polley/Cr Gordon

That Council endorse the proposed declared areas and, in accordance with section 24 of the Dog Control Act 2000, authorise Council Officers to notify, by public notice, the following areas:

Longford

Restricted areas - on lead

- Boat ramp grassed area – this area is often used by families to picnic, it is suggested the area be an on lead area given the shared use.*
- Mill Dam - Complaints of dogs chasing the sheep in the Mill Dam Reserve this area is owned by JBS Swift and there are often sheep grazing in the area. It is appropriate dogs be on lead at all times given the shared use with livestock.*
- Cairns Park - this is a shared use park, it is suggested the area be on lead given the shared use.*
- Victoria Square (Village Green) – this area is a family park with open playground. It is recommended dogs be on lead at all times given the shared use.*

Exercise areas - off lead

- Coronation Park.*
- Fenced area next to carpark at boat ramp.*

Perth

Restricted areas - on lead

- William Street Reserve – complaints have been received by Council regarding sheep being chased on the reserve. It is recommended the area be declared on lead given the shared use.*

Exercise areas - off lead

- Fenced section between Mulgrave Street and Arthur Street.*

Cressy

Exercise-Areas - off lead

- Designated area Stock Route.*

Campbell Town

Restricted areas - on lead

- Blackburn Park – Blackburn Park is an overnight rest area for Self-Contained Vehicles. Many people travel with dogs; therefore it is suggested Blackburn Park be an on lead area.*

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- *Valentine Park – Many people pass through who travel with a dog. Campbell Town is used as a regular rest stop. This area is close to the road and has an open playground so dogs need to be restrained by a lead.*

Evandale

Exercise areas - off lead

- *Honeysuckle Banks.*
- *Saddlers Reserve fenced area.*

Restricted areas - no dogs allowed Saturday and Sunday

- *Falls Park – Falls Park is an overnight rest area for Self-Contained Vehicles, Monday to Friday. Many people travel with dogs, therefore it is suggested Falls Park be an on lead area on Monday to Friday, however, no dogs allowed on Saturday and Sunday given it is a busy area on Saturdays and Sundays with vehicles and pedestrians due to the Evandale Market.*

All used Recreation Grounds

Restricted area- On lead at all times and no dogs allowed on playing field

- *Longford*
- *Perth*
- *Cressy*
- *Bishopsbourne*
- *Evandale*
- *Campbell Town*

Council has received complaints of dogs being run on Recreation Grounds and dog excrement being left on the ground. Given a sports ground is used for sporting activities, it is recommended there be no dogs allowed on the playing field for public health reasons.

That Avoca also be considered.

Voting for the motion:

Cr Knowles, Mayor Downie, Cr Polley, Cr Adams, Cr Goss, Cr Calvert, Cr Lambert, Cr Gordon

Voting against the motion:

Cr Goninon

Carried

A declared exercise area is an area where a dog may be exercised subject to any specific conditions.

A restricted area is an area where dogs, other than guide dogs or hearing dogs are restricted from entering during specific hours, days or seasons unless on a lead, or, the area is restricted at all times.

Before council resolves to make a declaration under the *Dog Control Act 2000* in relation to an area, it is to notify, by public notice, the details of the area, any conditions relating to the use of that area, and in the case of a restricted area or prohibited area, the reasons for the declaration.

Council is to invite submissions from the public and consider any submissions before making a decision to declare an area.

Following the decision from the May Council meeting it came to Officers attention that some additional areas should also be declared. These are:

Perth

Restricted area- No dogs allowed

- War Memorial (Main Street) – already signposted.

Campbell Town

Exercise areas - off lead

- Open area to the north of Blackburn Park, Campbell Town.

This area is leased by Council from Crown Land until 2021.

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The area is next to the river on the northern side of Blackburn Park and is not used for any particular purpose. The area is divided off from Blackburn park with a ditch and shrubbery. There is a road joining the two areas.

Campbell Town does not currently have an off lead area.

Evandale

Restricted areas - on lead

- Pioneer Park – already signposted

Ross

Exercise areas - off lead

- Ross Community Sports Ground

Ross do not have an off lead area and the sports ground is central for all residents.

The sports ground is rarely used by sporting clubs and the proposed area is off to the North East of the playing field.

Avoca

Exercise areas - off lead

- Picnic Area Storys Creek Road Avoca

This area is next to the St Pauls River Seating and dog poo bags are already at the site. Avoca does not currently have an off lead area.

Devon Hills/ Western Junction

Restricted areas - on lead

- Horse Trail 140 Perth Mill Road and 64A Devon Hills Road – already signposted

3 STRATEGIC PLAN 2017-2027

The Strategic Plan 2017-2027 provides the guidelines within which Council operates.

- Lead –
 - Best Business Practice & ComplianceCore Strategies:
 - ♦ Council complies with all Government legislation
- Progress –
 - Economic Development – Supporting Growth & Changes
 - ♦ Towns are enviable places to visit, live & work
 - ♦ Maximise external funding opportunity
- People –
 - Sense of Place – Sustain, Protect, ProgressCore Strategies:
 - ♦ Council nurtures and respects historical culture
 - ♦ Developments enhance existing cultural amenity
 - ♦ Public assets meet future lifestyle challenges
 - Lifestyle – Strong, Vibrant, Safe and Connected CommunitiesCore Strategies:
 - ♦ Living well – Valued lifestyles in vibrant, eclectic towns
 - ♦ Communicate – Communities speak & leaders listen
 - ♦ Participate – Communities engage in future planning
 - ♦ Connect – Improve sense of community ownership
 - ♦ Caring, Healthy, Safe Communities – Awareness, education & service
- Place –
 - Environment – Cherish & Sustain our LandscapesCore Strategies:
 - ♦ Cherish & sustain our landscapes
 - ♦ Meet environmental challenges

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4 POLICY IMPLICATIONS

Council has in place its Dog Management Policy, which is a legislative requirement in accordance with section 7 of the *Dog Control Act 2000*.

5 STATUTORY REQUIREMENTS

Dog Control Act 2000:

20. Exercise areas

A council may declare an area to be an area where dogs may be exercised subject to any specified conditions.

21. Training areas

A council may declare an area to be an area where dogs may be trained subject to any specified conditions.

22. Prohibited areas

(1) A council may declare an area containing sensitive habitat for native wildlife to be an area where dogs are prohibited from entering.

(2) A person must not take a dog that is not a guide dog or a hearing dog into a prohibited area.

Penalty: Fine not exceeding 10 penalty units.

23. Restricted areas

(1) A council may declare an area to be an area where dogs, other than guide dogs or hearing dogs, are restricted from entering –

(a) during specified hours, days or seasons; or

(b) during specified hours, days or seasons unless they are on a lead; or

(c) at all times.

(2) A person must not take a dog that is not a guide dog or a hearing dog into a restricted area otherwise than in accordance with the declaration.

Penalty: Fine not exceeding 5 penalty units.

24. Public notice of intention to declare areas

Before a council resolves to make a declaration under this Division in relation to an area, it is to –

(a) notify, by public notice, the details of –

(i) the area; and

(ii) any condition relating to the use of that area; and

(iii) in the case of a restricted area or prohibited area, the reasons for the declaration; and

(b) invite submissions to be lodged within 15 working days after the notice is published; and

(c) consider any submissions lodged.

25. Date and period of declaration

A council, by public notice, is to notify –

(a) the date on which a declaration under this Division takes effect, being a date at least 20 working days after a notice under section 24 is published; and

(b) the period during which the declaration remains in force.

26. Review of declaration

(1) A declaration under this Division is to be reviewed at least once every 5 years.

(2) In reviewing a declaration, a council is to take the actions referred to in section 24.

27. Signs

A council is to erect and maintain signs sufficient to identify any exercise area, training area, prohibited area or restricted area.

28. Prohibited public areas

(1) A person must not take a dog into –

(a) any grounds of a school, preschool, kindergarten, creche or other place for the reception of children without the permission of a person in charge of the place; or

(b) any shopping centre or any shop; or

(c) the grounds of a public swimming pool; or

(d) any playing area of a sportsground on which sport is being played; or

(e) any area within 10 metres of a children's playground.

Penalty: Fine not exceeding 5 penalty units.

(2) This section does not apply to –

(a) a guide dog that is accompanying a wholly or partially blind person or is in training for that purpose; or

(b) a hearing dog that is accompanying a wholly or partially deaf person or is in training for that purpose; or

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- (c) a pet shop; or
- (d) the premises of a veterinary surgeon; or
- (e) a pet-grooming shop; or
- (f) any other premises related to the care and management of dogs.

Council must notify by public notice of its intention to declare areas, invite submissions and consider any submissions lodged before declaring an area, in accordance with section 24(a), (b) and (c) of the *Dog Control Act 2000*.

6 FINANCIAL IMPLICATIONS

The cost of the public notice in the Examiner, new signage and dog poo bag dispensers, is estimated to be \$2,500.

7 RISK ISSUES

It is a requirement of the *Dog Control Act 2000* that Council must review declared areas every 5 years. Council officers have identified that it is timely to review all of Council's declared areas. It is important to review these on a regular basis to ensure that the requirements are current and meet the needs of the community. There is a risk, if regular reviews are not conducted, Council may have inappropriately declared areas within the municipality.

8 CONSULTATION WITH STATE GOVERNMENT

N/A

9 COMMUNITY CONSULTATION

Council is to invite submissions from the public and consider any submissions received once the proposed declared areas are advertised.

10 OPTIONS FOR COUNCIL TO CONSIDER

Council may endorse the suggested areas or take no further action.

It is recommended by Officers that Council declare recommended off lead exercise areas due to Ross, Campbell Town and Avoca communities not having areas to exercise dogs off lead. Council have received feedback from the community requesting off lead areas in Campbell Town, Ross and Avoca.

The areas identified at the Perth War Memorial, Horse Trail, Devon Hills/Western Junction and Pioneer Park, Evandale only came to Officers attention following the May report to Council and it is recommended they are included in the endorsed areas for completeness of this process.

ATTACHMENTS

12.1 Location plans

RECOMMENDATION

That Council endorse the following areas:

Perth

Restricted area – No dogs allowed

- War Memorial -55A Main Road, Perth - due to the area being a fenced war memorial

Campbell Town

Exercise areas - off lead

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- Open area to the north of Blackburn Park, 2-6 Franklin Street, Campbell Town.

Evandale

Restricted areas - on lead

- Pioneer Park -- 1 Russell Street, Evandale – given the shared use with pedestrians and/or other animals.

Ross

Exercise areas - off lead

- Ross Community Sports Ground - 38 Badajos Street Ross

Avoca

Exercise areas - off lead -

- Picnic Area - Storys Creek Road Avoca

Devon Hills/ Western Junction

Restricted areas - on lead

- Horse Trail 140 Perth Mill Road and 64A Devon Hills Road - given the shared use with pedestrians and/or other animals.

In addition to those endorsed at its meeting of 21 May 2018 Minute Reference 127/18, and, in accordance with section 24 of the *Dog Control Act 2000*, authorise Council Officers to notify, by public notice the areas, and condition relating to the use of that area, and the reasons for declaring the area.

DECISION

Cr

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C&D 3 FESTIVAL OF SMALL HALLS 2019

Responsible Officer: Des Jennings, General Manager

Report prepared by: Amanda Bond, Community & Development Manager

1 PURPOSE OF REPORT

The purpose of this report is for Council to consider the opportunity of hosting the Festival of Small Halls again in 2019.

2 INTRODUCTION/BACKGROUND

In the first week of January 2018, the Longford Town Hall hosted the Festival of Small Halls for the second time which again proved to be successful with strong community support and positive feedback.

The Festival of Small Halls is a unique regional touring concept, working with community groups and regional councils across Australia to take some of the best international and national music into rural and remote areas of Australia. The 2018 tour visited 19 locations throughout Tasmania.

The Festival of Small Halls Summer Tour is presented by Woodfordia Inc in partnership with the Cygnet Folk Festival and the Illawarra Folk Festival.

The following locations in Longford have been suggested as possible venues to host the Festival of Small Halls event for 2019.

- Longford Town Hall
- Longford Memorial Hall

The Northern Midlands Council has been approached by the organisers of Woodfordia and have asked us to commit to another tour in 2019.

3 STRATEGIC PLAN 2017-2027

The Strategic Plan 2017-2027 provides the guidelines within which Council operates.

- Progress –
 - Tourism Marketing & Communication
 - ♦ Tourism thrives under a recognised regional brand
 - ♦ Tourism partnerships build sense of place identity
- People –
 - Sense of Place – Sustain, Protect, Progress

Core Strategies:

 - ♦ Planning benchmarks achieve desirable development
 - ♦ Council nurtures and respects historical culture
 - ♦ Developments enhance existing cultural amenity
 - ♦ Public assets meet future lifestyle challenges

4 POLICY IMPLICATIONS

N/a

5 STATUTORY REQUIREMENTS

N/a

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6 FINANCIAL IMPLICATIONS

The cost of hosting the Festival of Small Halls event to Council in 2018 was \$1,276.0 including GST.

7 RISK ISSUES

The event is underwritten by Woodfordia for \$3,000 which states Council is required to pay the costs less ticket sales. Ticket sales for 2018 were a total of \$1,840.

8 CONSULTATION WITH STATE GOVERNMENT

N/a

9 COMMUNITY CONSULTATION

N/a

10 OPTIONS FOR COUNCIL TO CONSIDER

N/a

11 OFFICER'S COMMENTS/CONCLUSION

This event has been hosted in Longford for 2 years now and each year it has been well received by the wider community of Longford. The first year it was held in late January and tickets sales were high, this included online presale and door sales on the night. This year it was held in the first week of January and while there were decent ticket sales, the event did not sell as well as the previous year. Both events were held at the Longford Town Hall.

Hosting an event in the first week of January does not guarantee a successful outcome due to the close proximity of the event to the Christmas/ New Year holiday break. It is suggested that we request a later date in January to host the event to encourage higher ticket sales and further community support.

12 ATTACHMENTS

N/a

RECOMMENDATION

That Council agree to/ not agree to endorse the event for 2019 and request/ not request Council Officers to liaise with the organisers to negotiate a later date.

DECISION

Cr

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CORP 1 MONTHLY FINANCIAL STATEMENT

Attachments: Section 1 – Page 165

File: Subject 24/023
 Responsible Officer: Maree Bricknell, Corporate Services Manager
 Report Prepared by: Maree Bricknell, Corporate Services Manager

1 PURPOSE OF REPORT

The purpose of this report is to present the monthly financial reports as at 31 May 2018.

2 INTRODUCTION/BACKGROUND

The Corporate Services Manager circulated a copy of the Monthly Financial Summary for the period ended 31 May 2018.

3 ALTERATIONS TO 2017-18 BUDGET

Following a budget review of income and expenditure items the following alterations/variances are highlighted and explained:

SUMMARY FINANCIAL REPORT

For Month Ending: 31-May-18 11

A. Operating Income and Expenditure						
	Budget	Year to Date Budget	Actual	(\$,000)	Target 100%	Comments
Rate Revenue	-\$10,217,520	-\$10,217,520	-\$10,083,904	-\$134	98.7%	
Recurrent Grant Revenue	-\$4,138,350	-\$3,793,488	-\$2,406,202	-\$1,387	63.4%	
Fees and Charges Revenue	-\$1,545,400	-\$1,416,617	-\$1,473,386	\$57	104.0%	
Interest Revenue	-\$709,430	-\$650,311	-\$577,375	-\$73	88.8%	
Reimbursements Revenue	-\$47,434	-\$43,481	-\$133,746	\$90	307.6%	
Other Revenue	\$34,143	\$31,298	\$485,596	-\$454	1551.5%	
	-\$16,623,991	-\$16,090,118	-\$14,189,017	-\$1,901	88.2%	
Employee costs	\$3,382,964	\$3,101,050	\$2,690,980	\$410	86.8%	
Material & Services Expenditure	\$4,765,855	\$4,368,700	\$3,892,881	\$476	89.1%	
Depreciation Expenditure	\$5,327,756	\$4,883,776	\$4,883,736	\$0	100.0%	
Government Levies & Charges	\$707,512	\$648,553	\$575,320	\$73	88.7%	
Councillors Expenditure	\$192,960	\$176,880	\$158,497	\$18	89.6%	
Interest on Borrowings	\$0	\$0	\$129,499	-\$129		
Other Expenditure	\$1,216,199	\$1,114,849	\$783,900	\$331	70.3%	
Plant Expenditure Paid	\$493,570	\$452,439	\$436,623	\$16	96.5%	
	\$16,086,816	\$14,746,248	\$13,551,436	\$1,195	91.9%	
	-\$537,175	-\$1,343,870	-\$637,581			
Gain on sale of Fixed Assets	\$0	\$0	-\$94,070	\$94	0.0%	
Loss on Sale of Fixed Assets	\$456,524	\$418,480	\$137,955	\$281	33.0%	
Underlying (Surplus) / Deficit	-\$80,651	-\$925,390	-\$593,696			1
	-		-			
Capital Grant Revenue	-\$2,769,856	-\$2,539,035	-\$2,208,825	-\$330	87.0%	
Subdivider Contributions	-\$433,000	-\$396,917	0	-\$397	0.0%	
Capital Revenue	-\$3,202,856	-\$2,935,951	-\$2,208,825			
	-		-			

Budget Alteration Requests

- For Council authorisation by absolute majority

	Operating Budget		
Town - Depot Improvements	720201	-\$14,000	Defer budget to 2018/19
Town - High Street Streetscape Design	750544	-\$80,000	Defer budget to 2018/19
Town - Town Hall Improvements	707925	-\$45,000	Defer budget to 2018/19
Town - War Memorial Amenities Upgrade	707805	-\$380,000	Defer budget to 2018/19

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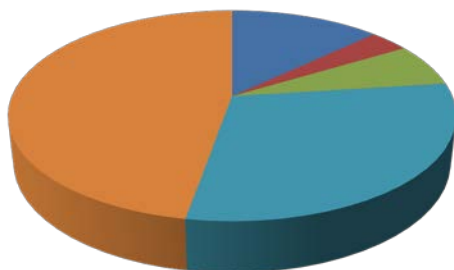
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Evan - Hartnoll Place Reserve Stormwater	788611	-\$10,000	Defer budget to 2018/19
Evan - High St Stormwater	788612	-\$35,000	Defer budget to 2018/19
Evan - Morvan Park Solar system	707993	-\$10,000	Defer budget to 2018/19
Evan - Stormwater detention	788601	-\$535,000	Defer budget to 2018/19
Evan - Town Hall Improvements	707928	-\$20,000	Defer budget to 2018/19
LED Street Lighting	752000	-\$166,000	Defer budget to 2018/19
Lfd - Council Chamber switchboard upgrade	720115	-\$25,000	Defer budget to 2018/19
Lfd - Depot Improvements	720200	-\$20,000	Defer budget to 2018/19
Lfd - Rec Ground Grandstand Improvements	707962	-\$20,000	Defer budget to 2018/19
Lfd - Recreation Ground dual way access	708008	-\$95,000	Defer budget to 2018/19
Lfd - Sports Centre Extension	707990	-\$250,000	Defer budget to 2018/19
Lfd - Stokes Park Improvements	707789	-\$20,000	Defer budget to 2018/19
Lfd - Woolmers Bridge replacement	741130	-\$1,500,000	Defer budget to 2018/19
Pth - Community Centre Meeting Room	707975	-\$15,000	Defer budget to 2018/19
Recreation Ground Lighting	707800	-\$700,000	Defer budget to 2018/19
Ross - Town Square development	707972	-\$235,000	Defer budget to 2018/19
		-\$4,175,000	

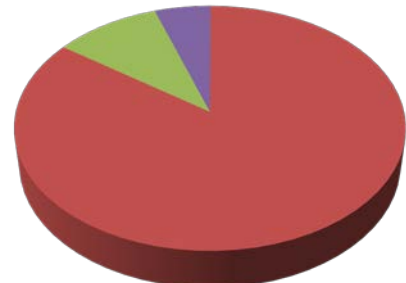
B. Balance Sheet Items					
	Year to Date Actual		Monthly Change		Same time last year
Cash & Cash Equivalents Balance					
- Opening Cash balance	\$12,385,146		\$18,588,824		
- Cash Inflow	\$23,447,890		\$1,610,580		
- Cash Payments	-\$17,173,734		-\$1,540,102		
- Closing Cash balance	\$18,659,302		\$18,659,302		
	-		-		
Account Breakdown					
- Trading Accounts	\$465,523				
- Investments	\$18,193,779				
	\$18,659,302				
	-				
Summary of Investments	Investment Date	Maturity Date	Interest Rate%	Purchase Price	Maturity Value
CBA Call Account	29/05/2018	31/05/2018	1.40	\$1,428,723	\$1,428,832
Tasmanian Public Finance Corporation Call Account	1/05/2018	31/05/2018	1.50	\$5,260	\$5,266
CBA	11/12/2017	12/06/2018	2.34	\$1,000,000	\$1,011,732
Bass & Equitable	14/11/2017	14/06/2018	2.35	\$1,365,147	\$1,383,780
CBA	21/02/2018	21/06/2018	2.29	\$1,000,000	\$1,007,529
CBA	13/03/2018	13/07/2018	2.42	\$1,500,000	\$1,512,133
ANZ	4/04/2018	2/08/2018	2.52	\$1,000,000	\$1,008,285
CBA	12/02/2018	13/08/2018	2.36	\$1,000,000	\$1,011,768
CBA	4/05/2018	7/11/2018	2.52	\$1,000,000	\$1,012,911
CBA	8/12/2017	8/12/2018	2.05	\$1,025,153	\$1,046,169
CBA	25/12/2017	25/12/2018	2.70	\$1,223,229	\$1,256,256
ANZ	24/05/2018	24/01/2019	2.75	\$646,268	\$658,197
My State Financial	30/05/2018	30/01/2019	2.75	\$500,000	\$509,229
Westpac	4/07/2017	4/07/2022	3.37	\$5,500,000	\$6,427,258
Total Investments			0.00	\$18,193,779	\$19,279,346

Investments by Institution



■ ANZ ■ Bank of Us (B&E) ■ MyState ■ Tascorp ■ Westpac ■ CBA

Total Investments by Rating (Standard & Poor's)



■ AA+ ■ AA- ■ Unrated ■ BBB

Rate Debtors	2017/18	% to Raised	Same Time Last Year	% to Raised
Balance b/fwd	\$1,742,445		\$1,365,785	
Rates Raised	\$10,285,651		\$9,779,905	
	\$12,028,096		\$11,145,690	
Rates collected	\$9,545,540	92.8%	\$9,105,277	93.1%

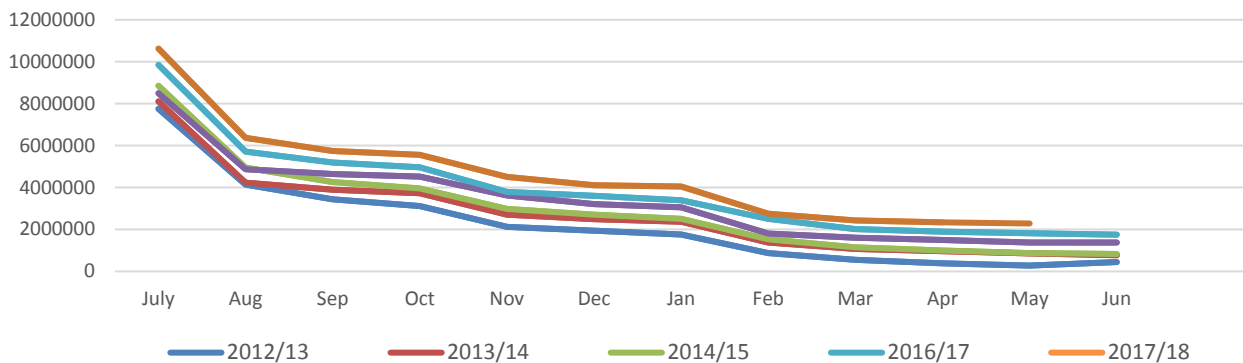
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Pension Rebates	\$445,572	4.3%	\$427,306	4.4%	
Discount & Remissions	\$26,988	0.5%	\$16,624	0.4%	
	\$10,018,101		\$9,549,206		
Rates Outstanding	\$2,285,418	22.2%	\$1,823,843	18.6%	
Advance Payments received	-\$275,423	2.7%	-\$227,359	2.3%	

Rates Outstanding



Trade Debtors				
Current balance	\$312,773			
- 30 Days		\$266,337		
- 60 Days		\$662		
- 90 Days		\$761		
- More than 90 days		\$45,013		
Summary of Accounts more than 90 days:				
- Norfolk Plains Book sales		711		Paid by outlet as sold
- Hire/lease of facilities		461		
- Removal of fire hazards		7,586		
- Dog Registrations & Fines		34,315		Sent to Fines Enforcement
- Private Works		986		
- Regulatory Fees		956		

C. Capital Program				
	Budget	Actual (\$,000)	Target 92%	Comments
Renewal	\$6,918,015	\$4,379,945	63%	
New assets	\$6,348,406	\$3,487,478	55%	
Total	\$13,266,420	\$7,867,424	59%	
Major projects:				
- Woolmers Bridge Replacement	\$2,830,000	\$1,176,347	42%	Commenced Jan 2018
- Campbell Town Recreation Ground Complex	\$2,778,570	\$224,767	8%	Tender stage
- Rossarden Road Bridge Replacement	\$220,770	\$184,858	84%	Complete
- Royal George Bridge Replacement	\$240,790	\$219,141	91%	Complete
- Barton Road Reconstruction	\$610,000	\$414,500	68%	Complete
- Longford Rec Ground Redevelopment	\$1,100,000	\$87,233	8%	BA stage
- Public Toilet Replacements	\$600,000	\$754,998	126%	Build & renovation complete
- Ross Village Green Development	\$300,000	\$363,101	121%	Commenced Feb 2018
- Longford Sports Centre Extension	\$1,000,000	\$221,231	22%	Commencement of works
- Recreation Lighting	\$1,040,000	\$282,802	27%	Commencement of works

* Full year to date capital expenditure for 2017/18 provided as an attachment.

D. Financial Health Indicators				
	Target	Actual	Variance	Trend
Financial Ratios				
- Rate Revenue / Total Revenue	61.5%	71.1%	-9.6%	↑
- Own Source Revenue / Total Revenue	75%	83%	-7.9%	↘
Sustainability Ratio				
- Operating Surplus / Operating Revenue	0.5%	4.2%	-3.7%	↘
- Debt / Own Source Revenue	59.4%	63.0%	-3.5%	↔
Efficiency Ratios				
- Receivables / Own Source Revenue	20.8%	15.5%	5.3%	↘
- Employee costs / Revenue	20.3%	19.0%	1.4%	↗
- Renewal / Depreciation	129.8%	89.7%	40.2%	↗
Unit Costs				
- Waste Collection per bin	\$9.97	\$10.88		↔
- Employee costs per hour	\$28.19	\$24.08		↗
- Rate Revenue per property	\$1,463.62	\$1,444.48		↔
- IT per employee hour	\$3.17	\$2.61		↘

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E. Employee & WHS scorecard

	YTD	This Month
Number of Employees	82	82
New Employees	17	2
Resignations	19	0
Total hours worked	111771.5	9103
Lost Time Injuries	2	0
Lost Time Days	7	0
Safety Incidents Reported	14	3
Hazards Reported	14	1
Risk Incidents Reported	5	1
Insurance claims - Public Liability	0	0
Insurance claims - Industrial	0	0
Insurance claims - Motor Vehicle	3	1
IT - Unplanned lost time	0	0
Open W/Comp claims	5	2

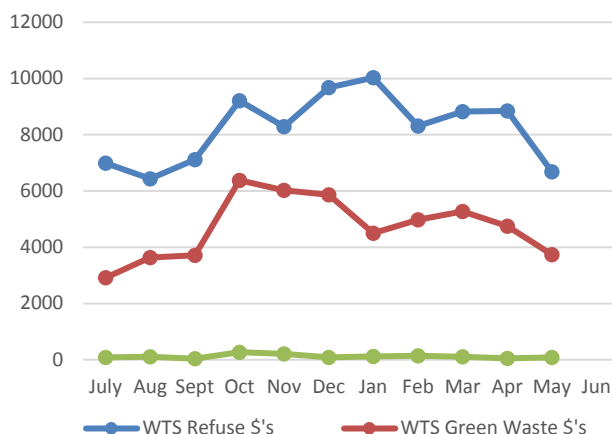


F. Waste Management

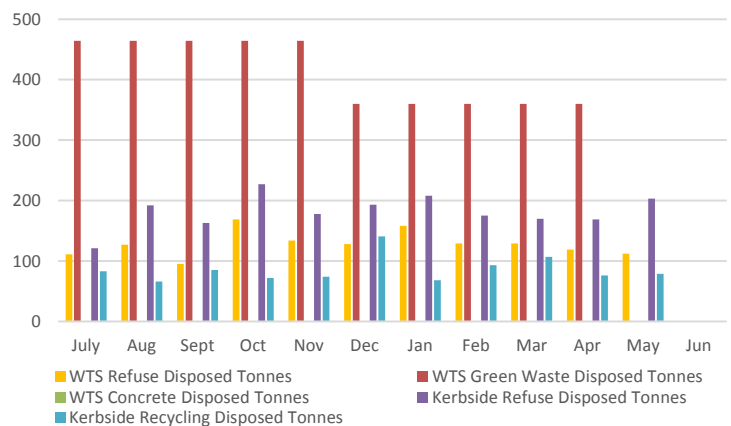
Waste Transfer Station	2016/17	2017/18 Budget Year to Date	2017/18
Takings			
- Refuse			\$90,405
- Green Waste			\$51,765
- Concrete			\$1,279
Total Takings	\$143,942	\$125,285	\$143,449
Tonnes Disposed			
WTS Refuse Disposed Tonnes	1787	1574	1411
WTS Green Waste Disposed Tonnes	2500	3328	4123
WTS Concrete Disposed Tonnes	0	0	0
Kerbside Refuse Disposed Tonnes	2340	2107	1999
Kerbside Recycling Disposed Tonnes	1101	1067	944
Total Waste Tonnes Disposed	7728	8077	8477



Waste Transfer Station Fees 2017/18



Tonnes Waste Disposed



4 OFFICERS COMMENTS

Council has undertaken an annual review of the currency and accuracy of asset registers and valuation adjustments have been assessed and undertaken on the following basis:

Asset	Valuation	Last	Valuation Adjustments	Next Scheduled
Category	Methodology	Revaluation		Revaluation
Land	Fair Value	2013/14	Indexed based on Land Tax adjustment factors	2019/20
Land Under Roads	Fair Value	2013/14	No adjustment	2019/20
Buildings	Fair Value	2015/16	Revalued by Murray Bugg Independent Valuer	2021/22
Roads Infrastructure	Fair Value	2014/15	Revalued by Moloney Asset Management condition assessment Indexation adjustment based on application of a Road & Bridge Construction Index Factor obtained from the ABS 1/7/2017	2020/21
Bridges	Fair Value	2014/15	Indexation adjustment based on application of a Road & Bridge Construction Index Factor obtained from the ABS 1/7/2017	2018/19
Stormwater & Drainage	Fair Value	2016/17	Indexation adjustment based on application of a Road & Bridge Construction Index Factor obtained from the ABS 1/7/2017	2022/23

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Asset Category	Valuation Methodology	Last Revaluation	Valuation Adjustments	Next Scheduled Revaluation
Flood Levee Infrastructure	Cost		No revaluation required	
Furniture Equip. & Computers	Cost		No revaluation required	
Fleet	Cost		No revaluation required	
Plant	Cost		No revaluation required	
Heritage Assets	Cost		No revaluation required	

Copies of the financial reports are also made available at the Council office.

5 ATTACHMENTS

- 5.1 Income & Expenditure Summary for period ending May 2018.
- 5.2 Capital Works Report to end May 2018.

RECOMMENDATION

That Council

- i) receive and note the Monthly Financial Report for the period ending 31 May 2018.
- ii) authorise budget alterations as detailed in section 3A above, and
- iii) endorse the valuation schedule as detailed in section 4 above.

DECISION

Cr

AGENDA – ORDINARY MEETING

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CORP 2 MUNICIPAL BUDGET

Attachments: Section 3 – Page 1

File: Subject 24/023
Prepared by: Maree Bricknell, Corporate Services Manager

1 PURPOSE OF REPORT

The purpose of this report is for Council to present the Municipal Budget for the financial period from 1 July 2018 to 30 June 2019 to the community.

2 INTRODUCTION/BACKGROUND

2.1 BUDGET

It is proposed to increase general rate revenue by 3.42 percent in the 2018/19. The general rate revenue increase is the projected Local Government annual projected cost indexation factor of 2.42 percent plus a 1.0 percent increase above inflation as detailed in Council's Long Term Financial Plan. This increase is largely in line with expected expenditure increases to allow Council to maintain existing service levels, fund a small number of new initiatives, continue to allocate funds to renew municipal infrastructure, and aim to achieve a small underlying operating surplus result.

Base financial assumptions used in the 2018/19 Budget calculations are in accordance with principles adopted by Council in February 2018 and the Long Term Financial Plan adopted in May 2017 (reviewed with 2018 figures).

The assumptions included:

- 2.42 percent allowance for cost adjustments on operational expenditure
- contract payments increased as per agreement provisions
- interest on investments calculated at 2.5 percent
- Indexation of base and other annual grant funding of 1.5 percent
- fees & charges increased with inflation or to market levels
- service levels closely maintained at 2017/18 standard with emphasis on innovation and efficiency
- minimization of asset renewal shortfalls
- new operating revenues and expenses arising from new capital projects included.

This year a number of external influences were taken into consideration due to their significant impact to the service level of Council during the budget period, including:

- Federal election/budget opportunities for external funding
- Reduction in Roads to Recovery grant funding - balance funds only from 5 year program
- Reduction in TasWater forecasted distributions level
- Bank Interest rates
- EBA wage increase levels
- Changes in Childcare government funding model
- Resource Sharing arrangements
- Development trends in area (incl Perth Road Bypass implications)
- Debtor's ability to pay.

In 2018/19 budgeted operating revenue is \$19.8 million and budgeted operating expenditure is \$18.0 million which results in an operating surplus of \$1.8 million, or an underlying surplus of only \$5,426

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after eliminating capital grants and developer contributions.

Included in the operating expenditure is \$5.4 million depreciation which represents approximated 30% of operating expenditure. Due to a large capital works program Council will reduce cash holdings during 2018/19 by approximately \$8.4 million (after receipt of \$6.57m loan under the Accelerated Local Government Capital (*stimulus*) Program).

Operating Statement	Budget	
Underlying Surplus/(Deficit) Calculation	2018/19	%
Revenue		
Rates & Charges	10,748,672	54.2
Grants & Subsidies	5,385,139	27.1
Fees & Charges	1,743,731	8.8
Interest	865,292	4.3
TasWater Distributions	468,000	2.4
Reimbursements	51,609	0.3
Other	582,186	2.9
	19,844,629	
Expenditure		
Employee Costs	5,258,747	29.1
Materials & Services	5,311,497	29.4
Government Levies & Charges	773,062	4.3
Depreciation	5,400,473	29.9
Interest on Borrowings	235,992	1.3
Other Expenditure	1,082,084	6.0
	18,061,855	
Operating Surplus (Deficit)	1,782,774	
Adjustments :		
Less Capital Grants	(1,253,521)	
Less Subdivisions & contributed assets	(523,827)	
Less Debtors Raised Not Paid		
Underlying Surplus/(Deficit)	5,426	

In addition to recurring base grants, Council expect special purpose grant funds during 2018/19 for Roads to Recovery \$427,521, Stronger Communities Bridge Program funding \$800,000, Child Care services \$177,605, Heavy Vehicle registrations \$75,992, and Pension Rate rebates \$459,719.

The proposed budget for 2018/19 includes a small number of new initiatives including:

- Special Strategic Projects \$100,000
- 2018 Council Election \$30,000
- Revaluation of properties \$174,000
- Corporate Records cloud storage \$35,000
- Youth Program extension \$55,000
- Tourism Special Projects \$10,000
- Roadside Signage Audit \$5,000
- New Childcare Package funding model
- Kerbside Waste Collection for Rossarden, Kalangadoo and Lake Leake areas \$30,000.

Council's financial position has been strong due to the substantial level of cash reserves held and the maintained level of asset renewal funding over the last 10 year period. Council expects to hold approximately \$16.6 million cash as at 30 June 2018 which is forecast to decrease by \$8.4 at the end of the year with completion of all programmed capital works (Capital Works Program now totalling \$16.3m with carry forward projects added).

The majority of the cash reserve funds are committed to specific projects including road and bridge

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programs, plant replacement, building maintenance, contractual commitments and employee entitlements.

Under the State Government Accelerated Local Government Capital Program, Council will borrow \$6.57m over a five year term (interest free) to bring forward some major capital works projects during 2018/19.

A 2018/19 Fees and Charges Schedule has been reviewed, the main changes this year being:

- Increased cemetery fees by 10%,
- Tooms Lake and Lake Leake shack site leases increased by 3.42% plus kerbside waste,
- residential unit rentals by CPI adjustment,
- increased fees for land information certificates as prescribed,
- update of facility hire with committee recommendations,
- other corporate fees increased by 2.42%.

Council's estimated Employee wages have been increased by 2.0 percent but is subject to provisions of the Workplace Bargaining Agreement. In dollar terms, wages have increased by \$36,000 above the cost of indexation compared to last year due to a slight increase in staff numbers over the last twelve month period.

Council has built into its budget during 2018/19 resource sharing services with:

- Meander Valley Council for the supply of Plumbing Inspector Services,
- Meander Valley Council for the provision of Street Sweeping Services,
- Launceston City Council for supply of Waste Disposal Services.

Council has set a large capital works budget of \$16.3 million including the following programs for 2018/19:

• Road Program of	\$	3,752,000
• Footpath Program of	\$	254,000
• Bridge Replacement of	\$	764,000
• Stormwater Program of	\$	1,000,000
• Community Building Improvements of	\$	6,885,170
• Recreation Improvements	\$	2,733,379
• Fleet Replacement Program (net cost of)	\$	505,000
• Plant & Equipment (incl. new recycle bins)	\$	323,300
• Information Technology & other equipment	\$	145,000

Management Committee Grants amount to \$62,407, Special Community Grants to \$51,012, Special Event Grants to \$55,000 and other Donations are allocated to community groups for \$34,520 in 2018/19.

Ratepayers are encouraged to obtain Council's 2018/19 Annual Plan which outlines specific projects, capital works and other tasks/targets to be achieved over the next twelve months.

2.2 RATES

Total rate revenue in 2018/19 is estimated at \$10,748,672 which represents 54.2 percent of Council's total revenue, including a General Rate revenue increase of approximately \$400,000 from last year's including expected rate base development.

All properties within the Northern Midlands area were revalued in 2013. Bi-annual Adjustment Factors were applied to that revaluation on 1 July 2015 and 1 July 2017, but there is no adjustment for the current year.

Council will continue to use Differential Rating for different land use categories to raise the same amount of revenue as the previous year within each land use category (plus indexation and development). Minimum rates have been increased by 3.42 percent for occupied land and 10 percent for unoccupied land. Minimum rates now apply to approximately 13.4 percent of all rateable

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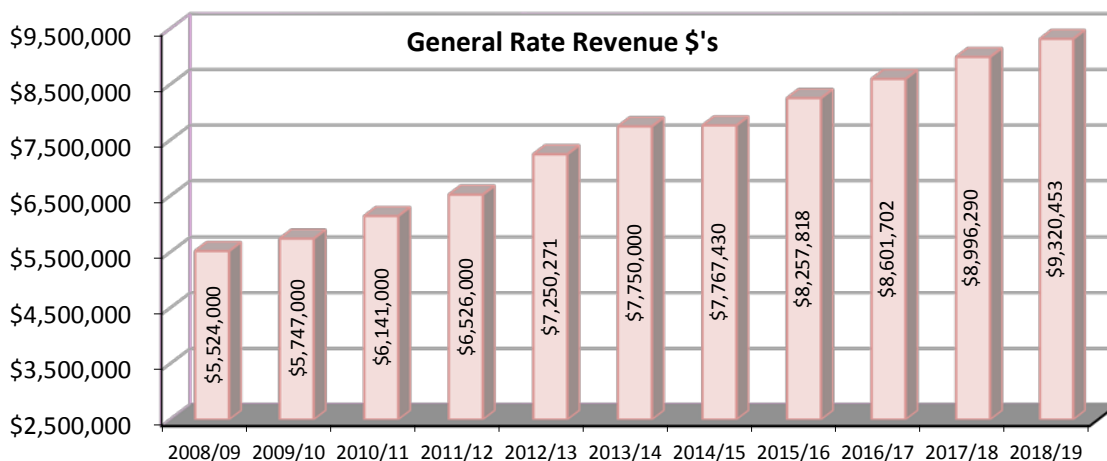
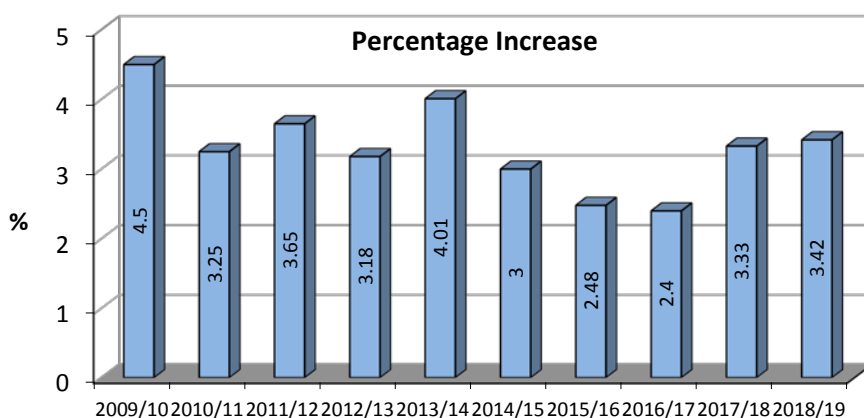
properties.

As at 1 July 2018 Assessed Annual Value is expected to amount to \$147,660,666 which represents a change of \$616,314 attributable to development and revaluation adjustments factors over the last twelve months.

Under the differential rating system the following general revaluation rates are raised in the individual land use categories, and demonstrating the movements in the share of the rates between the land use categories.

Land Use Code (LUC)	No. of Properties	Rates 2018-19	LUC %	Rates 2017-18	LUC %	Inc/Dec \$ %	Inc/Dec %
Commercial	253	1,000,018	10.7%	965,965	10.8%	3.5%	0.0%
Industrial	161	1,203,665	12.9%	1,164,224	12.9%	3.4%	0.0%
Rural	876	2,196,732	23.6%	2,119,046	23.6%	3.7%	0.0%
Low Density Residential	372	445,283	4.8%	431,246	4.8%	3.3%	0.0%
Public Purpose	108	156,590	1.7%	150,675	1.7%	3.9%	0.0%
Quarry	4	22,643	0.2%	21,899	0.2%	3.4%	0.0%
Residential	4,262	3,673,515	39.4%	3,546,550	39.4%	3.6%	0.0%
Rural Residential	420	454,710	4.9%	435,146	4.8%	4.5%	0.0%
Sport	40	29,462	0.3%	28,552	0.3%	3.2%	0.0%
Vacant	502	137,835	1.5%	132,987	1.5%	3.6%	0.0%
	6,998	9,320,453	100%	8,996,290	100%	3.6%	0.0%

In order to meet wage growth, maintain service levels, retain a robust capital works program, and strive to a balanced operating result, the general rate revenue is recommended to increase by 3.42 percent in 2018/19 raising a total rate of \$9,397,975 during the year.



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The following rates will apply for 2018/19:

- 10.44 cents in the \$AAV for land used for industrial purposes
- 10.44 cents in the \$AAV for non used (vacant) land zoned industrial
- 9.10 cents in the \$AAV for land used for public purpose
- 8.29 cents in the \$AAV for land used for commercial purposes
- 8.46 cents in the \$AAV for land used for quarries and mining
- 7.05 cents in the \$AAV for land used for residential purposes
- 6.68 cents in the \$AAV for land zoned low density residential
- 6.68 cents in the \$AAV for land zoned primary production used for residential purposes
- 7.05 cents in the \$AAV for land used for sport and recreation
- 4.80 cents in the \$AAV for other non used (vacant) land
- 4.44 cents in the \$AAV for land used for primary production.

It is recommended that in 2018/19 the minimum rates be increased by 3.42 percent or \$16 to \$473 for land used for residential, commercial and industrial/quarry/ mining purposes, and increase by 10 percent or \$25 to \$272 for land used for rural, vacant, public purpose and sport and recreation purposes.

The State Fire Commission has increased the State Fire Levy to be collected by \$31,589 to \$585,041 which represents a 5.71 percent increase from last year. The minimum charge will increase by \$1 to \$40 in 2018/19, but to raise the remainder of funds the rate in \$AAV for the Volunteer Districts of Cressy, Campbell Town, Longford, Perth and Evandale will need to be adjusted from 0.388 cents to 0.4116 cents, and in all other general areas from 0.36 cents to 0.3752 cents.

In 2018/19 the recommended cost of the

- 140 litre waste and 240 litre recycling collection service will increase \$2 to \$110, and
- 240 litre waste and 240 litre recycling collection service will increase \$4 to \$163.

An additional waste collection service will again be provided between Christmas and New Year to all properties receiving the kerbside collection service.

The waste management charge for Rossarden, Lake Leake and Kalangadoo areas and no longer apply as these areas will be included in the kerbside collection service area.

The On-site Disposal System charge will remain unchanged at \$621.

A Lake River Water Levy of \$200 per kilometre of river frontage was levied in 2016/17 but will not be levied again in 2018/19.

The following table shows examples of overall rate bills compared to last year:

Category/Location	Average Property Value \$	Rates 2017-18 \$	Rates 2018-19 \$	Increase \$	Increase %
Longford	\$264,000	\$1,029	\$1,065	\$35	3.4%
Perth	\$308,000	\$1,104	\$1,143	\$38	3.5%
Evandale	\$269,500	\$1,092	\$1,130	\$38	3.5%
Campbell Town	\$148,500	\$760	\$785	\$24	3.2%
Cressy	\$209,000	\$880	\$910	\$30	3.4%
Devon Hills	\$385,000	\$1,160	\$1,200	\$40	3.5%
Ross	\$192,500	\$803	\$829	\$26	3.2%
Avoca	\$148,500	\$675	\$696	\$21	3.2%
Conara	\$104,500	\$604	\$623	\$19	3.1%
Epping	\$137,500	\$604	\$623	\$19	3.1%
Vacant Land	\$286,000	\$530	\$548	\$18	3.4%
Vacant Land	\$130,000	\$286	\$312	\$26	9.0%
Low Density Residential	\$451,000	\$1,340	\$1,387	\$47	3.5%

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Category/Location	Average Property Value \$	Rates 2017-18 \$	Rates 2018-19 \$	Increase \$	Increase %
Residential in Rural Zone	\$687,500	\$1,986	\$2,056	\$70	3.5%
Rossarden	\$66,000	\$548	\$623	\$75	13.6%
Rural					3.5%
Commercial					3.2%
Industrial					2.9%
GENERAL RATE INCREASE		3.42%			

Council has retained a percentage early payment discount to encourage up-front rate payments for cash flow advantages of 1.0 percent.

A three (3) instalment payment system is again offered in 2018/19.

A daily interest of 0.0205 percent (7.5% p.a.) will be imposed on all overdue Rate Instalments, and a penalty of 5 percent will also be imposed on all outstanding amounts as at 1 April 2019.

During 2018/19 ratepayers have the option to pay Rates & Charges via Bpay, Bpay View, CBA, Australia Post, Service Tasmania at Campbell Town, Direct Debit and at Council Chambers at Longford. Ratepayers are encouraged to register for Rate bills to be forwarded by email, and Rate bill reminders sent by SMS.

3 STRATEGIC/OPERATIONAL PLAN

The Strategic Plan states that Council will provide practical, viable, sustainable financial management policies and procedures.

4 POLICY IMPLICATIONS

The Budget is drafted in accordance with base and financial parameters adopted by Council.

5 STATUTORY REQUIREMENTS

The 2018/19 Municipal Budget prepared in accordance with Section 82 of the Local Government Act 1993 was submitted for adoption by absolute majority prior to 31 August 2018.

Under Section 90 of the Local Government Act 1993 Council may make one general rate on all rateable land in its municipal area, based on value of land, and a minimum or fixed component may apply. Although Council can only make one general rate under Section 107 of the LGA it can vary the rate by use or non-use, locality, planning zone, or any other prescribed factor.

6 FINANCIAL IMPLICATIONS

As detailed above.

7 CONSULTATION WITH STATE GOVERNMENT

There is some requirement to consult with the State Grants Commission, the State Fire Service and the Department of Treasury and Finance in relation to revenue and expenditure that has impact on Council's budget.

8 COMMUNITY CONSULTATION

There is community input into the budget process of drafting the budget via councillors, local district committees, and direct input from members of the public.

AGENDA – ORDINARY MEETING

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9 OPTIONS

Council has the option to change components of the budget as required, and also an opportunity each month to review its budget and add/delete items.

10 OFFICERS COMMENTS

Section 82 (7) of the LGA requires the General Manager to report any budget adjustment and an explanation of the adjustment at the first ordinary meeting of the council following the adjustment.

11 ATTACHMENTS

- 11.1 The 2018/19 Budget Summary, Budget Report including Capital Works Program, Rates Report, Rates & Charges Policy and Fees & Charges Schedule are included as a separate attachment.
- 11.2 2018-2019 Annual Plan.

RECOMMENDATION 1

- A. That Council receive and discuss the 2018/2019 Annual Budget; 2018/2019 Annual Plan; Rates & Charges Policy, Budget Summary Report and the Fees and Charges Schedule.
- B. That Council approve and adopt the 2018/2019 Annual Plan pursuant to Section 71 of the Local Government Act 1993.
- C. That Council approve and adopt the 2018/2019 Rates & Charges Policy pursuant to Section 86B of the Local Government Act 1993.
- D. That Council:
 - i) approve and adopt the 2018/2019 revenue and expenditure estimates pursuant to Section 82 of the Local Government Act 1993.
 - ii) make rates and charges for the period 1 July 2018 to 30 June 2019 pursuant to the provisions of the Local Government Act 1993 in accordance with the following resolutions:
 - 1. General Rate**
 - a) That pursuant to Section 90 of the Local Government Act 1993 Council makes the following general rate on all rateable land (excluding land which is exempt pursuant to the provision of Section 87) within the municipal area of Northern Midlands for the period commencing 1 July 2018 and ending on 30 June 2019, namely a rate of 10.44 cents in the dollar on the assessed annual value of the land.
 - b) Pursuant to Section 107, by reason of the use or predominant use of any land, the non-use of any land or land being within a planning zone, Council by absolute majority declares that the general rate shall be varied as follows:
 - i) Land used for primary production purposes the general rate is varied to 4.44 cents in the dollar on the assessed annual value of the land;
 - ii) Land zoned as “residential low density and rural living zones” under the Northern Midlands Interim Planning Scheme 2013 the general rate is varied to 6.68 cents in the dollar on the assessed annual value of the land;
 - iii) Land used for sport and recreation purposes the general rate is varied to 7.05 cents in the dollar on the assessed annual value of the land;
 - iv) Land used for residential purposes (not being land within subparagraphs (ii) or (viii)) the general rate is varied to 7.05 cents in the dollar on the assessed annual value of the land;
 - v) Land used for quarries or mining purposes the general rate is varied to 8.46 cents in the dollar on the assessed annual value of the land;
 - vi) Land used for commercial purposes the general rate is varied to 8.29 cents in the dollar

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- on the assessed annual value of the land;
 - vii) Land used for public purposes the general rate is varied to 9.10 cents in the dollar on the assessed annual value of the land;
 - viii) Land used for residential purposes (not being land within subparagraphs (ii) or (iv)) and zoned in the Rural Resource zone under the Northern Midlands Interim Planning Scheme 2013 the general rate is varied to 6.68 cents in the dollar on the assessed annual value of the land;
 - ix) Land which is vacant the general rate is varied to 4.80 cents in the dollar on the assessed annual value of the land;
 - x) Land which is vacant and which is zoned industrial under the Northern Midlands Interim Planning Scheme 2013 the general rate is varied to 10.44 cents in the dollar on the assessed annual value of the land.
- c) That pursuant to Section 90(4) of the Local Government Act 1993 Council sets a minimum amount payable in respect of the general rate of \$473.
- d) Pursuant to section 107 Council declares by absolute majority the minimum amount is varied to \$272 by reference to land use as follows:
- i) Land used for public purposes;
 - ii) Land used for sport and recreation facilities;
 - iii) Land used for primary production;
 - iv) Land used for quarries or mining;
 - v) Vacant land which is not used for any purpose.

2. Service Rates and Services Charges

That pursuant to Sections 93A, 94 and 95 of the Local Government Act 1993, Council makes the following service rates and service charges on all rateable land within the municipal area of Northern Midlands (including land which is otherwise exempt from rates pursuant to Section 87 but excluding land owned by the Crown to which Council does not supply the following services) for the period on the 1 July 2018 and ending on the 30 day of June 2019 namely:

1. Service Charge Waste Management

- 1.1 A service charge for waste management (garbage removal) in respect of all land to which Council makes available a garbage removal service of:
- i) \$110 for one 140 litre mobile garbage bin and 240 litre mobile recycling bin
 - ii) \$163 for one 240 litre mobile garbage bin and one 240 litre mobile recycling bin; and
 - iii) \$82 for each additional recycle bin.

2. Fire Service Contribution

- 2.1 Pursuant to section 93A of the Local Government Act 1993 Council makes the following service rates in respect of the Fire Service Contributions it must collect under the Fire Service Act 1979 for the rateable parcels of land within the municipal area as follows;
- a) Cressy, Campbell Town, Longford, Perth & Evandale Volunteer Brigade rating district 0.4116 cents in the dollar of assessed annual value of such land;
 - b) for general land 0.3752 cents in the dollar of assessed annual value of such land.
- 2.2 Pursuant to section 93(3) Council sets a minimum amount payable in respect of the service rate for fire protection of \$40.

3. Separate Land

For the purposes of these resolutions the rates and charges shall apply for each parcel of land which is shown as being separately valued in the valuation list prepared under the Valuation of Land Act 2001.

4. Payment

Pursuant to Section 124 of the Act, Council:

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- a) permits all ratepayers to pay rates by instalments instead of by one payment, if ratepayers so elect
- b) determines that if all rates are paid by one payment, then the date by which the rates are due to be paid shall be 30 September 2018
- c) decides that where rates are payable by instalments, then they shall be paid by three instalments of approximately equal amounts and determines that the dates by which such instalments are to be paid shall be as follows:
 - i) the first instalment on or before 31 August 2018
 - ii) the second instalment on or before 30 November 2018
 - iii) the third instalment on or before 28 February 2019

5. Discount for Early Payment

Pursuant to Section 130 of the Act, Council offers to all ratepayers who pay the whole of the rates specified in the rates notice in one payment on or before 31 August 2018, a discount of 1.0% upon the current rates and charges.

6. Penalty & Interest

That pursuant to Section 128 of the Act, if any rate or instalment is not paid on or before the date it falls due then:

- a) there is payable a penalty of 5% of the unpaid rate or instalment imposed from 1 April 2019; and
- b) there is payable a daily interest charge of 0.0205% in respect of the unpaid rate or instalment for the period during which it is unpaid.

7. Adjusted Values

That for the purposes of each of these resolutions, any reference to assessed annual value includes a reference to that value as adjusted pursuant to Section 89 of the Local Government Act 1993.

8. Words Used

Words and expressions used both in these resolutions and in the Local Government Act 1993 or the Fire Service Act 1979 have in these resolutions the same respective meanings as they have in those Acts.

- E. That Council approve and adopt special project assistance funding.
- F. That Council approve and adopt special event funding.
- G. That Council pursuant to Section 205 of the Local Government Act 1993;
 - i) Imposes fees and charges as specified in the Fees and Charges Schedule 2018/2019; and
 - ii) In addition to any other fee, charge, rate or service charge, Council imposes a \$621 charge for the service of bio-cycle sewer disposal systems for the period 1 July 2018 to 30 June 2019.
 - iii) Each of the fees and charges referred to in these resolutions are payable within 30 days of receipt by the person who is liable to pay rates in respect of the land to which the fees and charges relate, of a notice of those fees and charges from the Council.
 - iv) If any fee or charge is not paid to Council on the date that it is due for payment then interest is payable at a rate of 7.50% from the due date of payment until the date of payment.

DECISION

Cr

AGENDA – ORDINARY MEETING

25 JUNE 2018



CORP 3 NOMENCLATURE: NAMING OF ROAD (PREVIOUSLY PART OF MIDLAND HIGHWAY)

Attachments: Section 1 – Page 172

File: 34/007
Responsible Officer: Maree Bricknell, Corporate Services Manager
Report prepared by: Natalie Horne, Records Management Officer

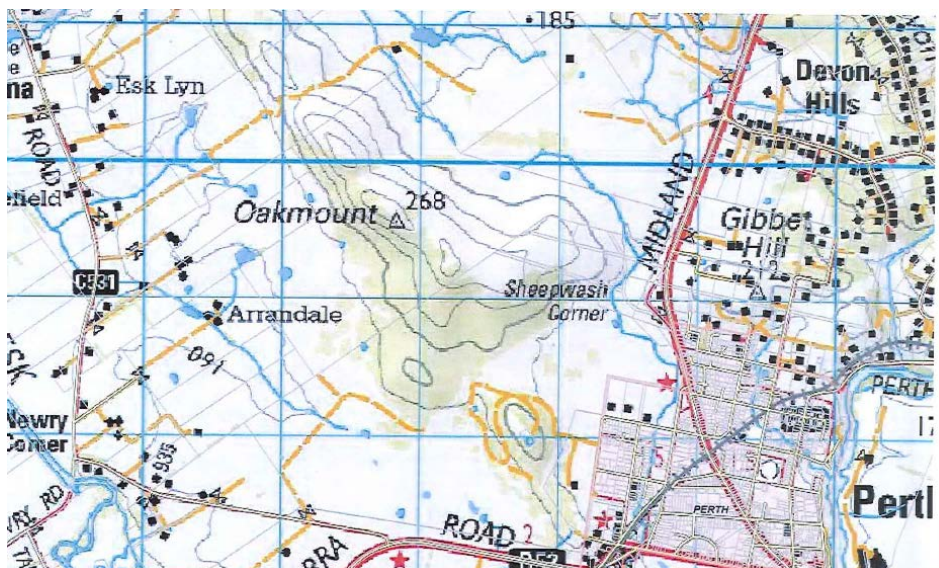
1 PURPOSE OF REPORT

This report considers the naming of a new road created by the new Bass Highway bypass at Perth (near Devon Hills).

2 INTRODUCTION/BACKGROUND

The new Midland Highway section to bypass Devon Hills and the Breadalbane roundabout has been complete which has left six properties with incorrect addresses as they no longer front onto the Midland Highway.

In consultation with the Nomenclature Board it was recommended that, 'Oakmount View Road' be assigned. Oakmount is the name of the area to the west of the road.



At the Council Meeting on 21 May 2018 the following was resolved:

That Council assign 'Tom Roberts Road'.

An amendment was put forward

That Council assign 'Gibbet Hill Road' and that the Nomenclature Board be advised of the new name within 40 days.

An email was sent to the Nomenclature Board advising Councils request to name the road 'Gibbet Hill Road'. An email from the Devon Hills Residents Committee was also forwarded in support of Gibbet Hill Road. However, the nomenclature board has advised that this would not be approved due to 'Gibbet Hill Rise' already being off the unnamed road. Note item 13 in the Rules for Place names in Tasmania'.

13 Duplication of place-names

- (i) *The duplication of place-names in Tasmania must not occur.*
- (ii) *For the purpose of sub-rule (i) duplication includes place-names that are homonymous.*
Note Homonym words are names that sound the same but are spelt differently, for example, McArther and MacArther or McDonald and MacDonald.

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Some further suggested road names were put forward:

Tom Roberts Road:

Refer Point 14 – Commemorative place-names

- (iii) 14.3-Assignment of the name of a deceased person to a place requires that the person being commemorated should:
 - (iv) (a) have direct and long-term association with the location; or
 - (v) (b) have made a significant contribution to the area
- (vi) 14.7 – Written permission of the family is required for the assignment of a place-name for commemorative purposes where the proponent is not an immediate relative.

McKay Road – after John McKay last man gibbeted at Perth:

Response not likely as there are several roads/streets named McKay in Tasmania (including one in Launceston).

Execution Road or Hangedman Road or Hangmans Road:

In keeping with the theme of gibbeting – status available.

3 STRATEGIC PLAN 2017-2027

The Strategic Plan 2017-2027 provides the guidelines within which Council operates.

- Lead –
 - Leaders with Impact
Core Strategies:
 - ♦ Manage – Management is efficient and responsive
 - Best Business Practice & Compliance
Core Strategies:
 - ♦ Council complies with all Government legislation
 - ♦ Excellent standards of customer service

4 POLICY IMPLICATIONS

The Tasmanian Place Naming Guidelines from the DPIPWE is used to suggest new road names to Council, with the preference to local heritage and ancestry.

5 STATUTORY REQUIREMENTS

Under the *Survey Coordination Act 1944*, urban roads which are wholly contained within a proclaimed town boundary, Council has authority to assign the names. If Council agrees to assign a name for the road then the Council is to advise the Nomenclature Board Secretary within forty days of assigning the name and advise property owners.

6 FINANCIAL IMPLICATIONS

It is proposed that Council be responsible for installing street name signage associated with renaming this road.

7 RISK ISSUES

The DPIPWE guiding principles for the assignment of place names state:

Existing road names should not be duplicated within adjoining municipalities and ideally within the state. More critically they should not be duplicated within adjoining localities or suburbs (as recently gazetted for addressing purposes). Even the re-arrangement of the generic or type from say "Court" to

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"Place" may still result in potential misinformation and confusion to the user.

8 CONSULTATION WITH STATE GOVERNMENT

If Council agrees to assign a name for the road then the Council is to advise the Nomenclature Board Secretary within forty days of assigning the name.

9 COMMUNITY CONSULTATION

Under the Tasmanian Place Naming Guidelines renaming a road is within town boundary is at Council discretion

10 OPTIONS FOR COUNCIL TO CONSIDER

Council can agree / not agree to assign a name as suggested.

11 OFFICER'S COMMENTS/CONCLUSION

Current name options available include:

- 'Oakmount View Road' as previously recommended,
- 'Oakmount Road'
- 'Execution Road'
- 'Hangedman Road'
- 'Hangmans Road'
- Survey the residents of Gibbet Hill Rise (6) to see if they would be in agreement to rename that road leaving the name 'Gibbet Hill' available to rename the former highway section.

12 ATTACHMENTS

12.1 Location Plan.

RECOMMENDATION

That Council assign '..... Road' and that the Nomenclature Board be advised of the new name within 40 days.

DECISION

Cr

AGENDA – ORDINARY MEETING

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CORP 4 BUSINESS CONTINUITY PLAN

Attachments: Section 1 – Page 175

Responsible Officer: Maree Bricknell, Corporate Services Manager

Report Prepared by: Maree Bricknell, Corporate Services Manager

1 PURPOSE OF REPORT

The purpose of this report is to present the review of the Northern Midlands Council Business Continuity Plan for approval.

2 INTRODUCTION/BACKGROUND

The Northern Midlands Council Business Continuity Plan was adopted by Council at the 31 March 2014 (min. ref. 21/14) meeting.

The objective of the Business Continuity Plan is to provide guidance to Northern Midlands Council management for the restoration of Council services during and after an emergency disruption. Where appropriate, this Business Continuity Plan should be activated in conjunction with the organisation's Municipal Emergency Management Plan.

The major goals of this plan are the following:

- To minimize interruptions to the normal operations.
- To limit the extent of disruption and damage.
- To minimize the economic impact of the interruption.
- To establish alternative means of operation in advance.
- To train personnel with emergency procedures.
- To provide for rapid restoration of service.

3 STRATEGIC/OPERATIONAL PLAN

The Strategic Plan 2017-2027 provides the guidelines within which Council operates.

- Lead –
 - Leaders with Impact
Core Strategies:
 - ♦ Communicate – Connect with the community
 - ♦ Manage – Management is efficient and responsive
 - Best Business Practice & Compliance
Core Strategies:
 - ♦ Council complies with all Government legislation
 - ♦ Excellent standards of customer service
 - Workforce Standards
Core Strategies:
 - ♦ Workplace Health & Safety is fully compliant
 - ♦ Emergency Management & Safety Plans work well

4 POLICY IMPLICATIONS

At Municipal level council has a central role in coordinating and facilitating a range of emergency management activities for all hazards, as well as resourcing specific council responsibilities.

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5 STATUTORY REQUIREMENTS

In Tasmania powers and authorities for emergency management are provided in the *Emergency Management Act 2006*. Supporting responsibilities for council functions and powers are specified in the *Local Government Act 1993* and the accompanying *Local Government (Building and Miscellaneous Provisions) Act 1993* including:

- a) Providing for the health, safety and welfare of the community
- b) Representing and promoting the interests of the community
- c) Providing for the peace, order and good government of the municipal area.

6 FINANCIAL IMPLICATIONS

The initial setup financial costs associated with the Business Continuity Plan will be funded from normal departmental budgets.

7 RISK MANAGEMENT

Council has identified within the plan a number of disaster and or emergency scenarios where Councils services will be reduced, limited and in some cases ceased for a period of time.

8 CONSULTATION WITH STATE GOVERNMENT

A copy of the approved plan will be forwarded to the Regional State Emergency Management Committee.

9 COMMUNITY CONSULTATION

There has been no community consultation on the plan.

10 OFFICERS COMMENTS

The Business Continuity Plan and its attachments require regular review.

11 ATTACHMENT

11.1 Business Continuity Plan (Version 5)

RECOMMENDATION

That Council adopt the reviewed Northern Midlands Business Continuity Plan version 5.

DECISION

Cr

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WORKS 1 SEALING OF TASMAN STREET, ROSS

Responsible Officer: Leigh McCullagh, Works Manager

Report prepared by: Leigh McCullagh, Works Manager

1 PURPOSE OF REPORT

Council received a complaint in relation to the dust produced on Tasman Street, Ross on the eastern end of Waterloo Street.

2 INTRODUCTION/BACKGROUND

This section of road services four properties, one being a farm called "Kendon". The "Kendon" farming practices are accessed via Story Gulley Road, off the Boulevards. The complainant's property and an additional two private residents are located on this street.

Sealing this section of road to alleviate the dust issue would require the construction of 180m of road because sealing a shorter would make it difficult to achieve maintenance grading, due to there being no suitable turning area for the grader.

15 Waterloo Street was built in 2005 beside an existing gravel road. A traffic counter was installed on Waterloo Street on 21st May 2018, recording an average of 6 vehicles per day, this is an extremely low traffic volume.



3 STRATEGIC PLAN 2017-2027

The Strategic Plan 2017-2027 provides the guidelines within which Council operates.

- Lead –
 - Leaders with Impact
 - Core Strategies:
 - ♦ Manage – Management is efficient and responsive
 - Money Matters
 - Core Strategies:
 - ♦ Budgets are responsible yet innovative

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4 POLICY IMPLICATIONS

Sealing this section of road would set a precedent for sealing other gravel roads.

5 STATUTORY REQUIREMENTS

N/A

6 FINANCIAL IMPLICATIONS

The cost to reconstruct this section of road is approximately \$27,621 with a 4.5m seal.

7 RISK ISSUES

There are no dangers with this section of road.

8 CONSULTATION WITH STATE GOVERNMENT

N/A

9 COMMUNITY CONSULTATION

N/A

10 OPTIONS FOR COUNCIL TO CONSIDER

The options for Council to consider include:

- Leave the road as gravel and continue to maintain as required
- Construct and seal the 180m of road.

11 OFFICER'S COMMENTS/CONCLUSION

The significant cost involved to upgrade the road is not considered justified. The road has one of the lowest vehicle counts of any road in the municipality and is in a low speed environment. The majority of vehicles recorded in the traffic count were travelling at well below 40km.

If this road was sealed it would set a precedent for other low traffic volume unsealed roads with higher speeds or which serve more dwellings.

12 ATTACHMENTS

N/A

RECOMMENDATION

That Council

- retain the road as gravel and continue to maintain as required,

OR

- not set a precedent by sealing Tasman Street, ask the resident for a 50/50 share of costs to upgrade the road and seal.

DECISION

Cr

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WORKS 2 LONGFORD CENOTAPH ROSE GARDEN UPGRADE PROPOSAL

Attachments: Section 1 – Page 204

File: 16/052
Responsible Officer: Leigh McCullagh, Works Manager
Report prepared by: Jonathan Galbraith, Engineering Officer

1 PURPOSE OF REPORT

To consider a proposal from the Northern Midlands RSL Sub Branch to upgrade the rose garden at the Longford Cenotaph.

2 INTRODUCTION/BACKGROUND

Council Officer recently met with Ms Bjorg Martin of the Northern Midlands RSL Sub Branch to discuss a proposal to upgrade the rose garden. Ms Martin has provided Council with a plan which involves planting new roses, creating a small paved area and installation of a seat.

3 STRATEGIC PLAN 2017-2027

The Strategic Plan 2017-2027 provides the guidelines within which Council operates. The following sections from the plan have relevance to this matter.

- People –
 - Sense of Place – Sustain, Protect, Progress
Core Strategies:
 - ♦ Planning benchmarks achieve desirable development
 - ♦ Council nurtures and respects historical culture
 - ♦ Developments enhance existing cultural amenity
 - ♦ Public assets meet future lifestyle challenges
 - Lifestyle – Strong, Vibrant, Safe and Connected Communities
Core Strategies:
 - ♦ Living well – Valued lifestyles in vibrant, eclectic towns
 - ♦ Communicate – Communities speak & leaders listen
 - ♦ Participate – Communities engage in future planning
 - ♦ Connect – Improve sense of community ownership
 - ♦ Caring, Healthy, Safe Communities – Awareness, education & service
- Place –
 - Environment – Cherish & Sustain our Landscapes
Core Strategies:
 - ♦ Cherish & sustain our landscapes
 - ♦ Meet environmental challenges
 - ♦ Eco-tourism strongly showcases our natural beauties

5 STATUTORY REQUIREMENTS

N/A

6 FINANCIAL IMPLICATIONS

The cost of this project is estimated at \$15,000 which includes the following

- 10 x standard roses and other plants for landscaping
- Seat
- Signage

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- Exposed aggregate concrete around seat
- Low wall around garden

7 RISK ISSUES

N/A

8 CONSULTATION WITH STATE GOVERNMENT

N/A

9 COMMUNITY CONSULTATION

Council officers have met with Ms Bjorg Martin of the Northern Midlands RSL Sub Branch to discuss this proposal.

10 OPTIONS FOR COUNCIL TO CONSIDER

- i) Consider allocating \$15,000 in a future budget
- ii) Continue to maintain the existing garden and not carry out the upgrade works

11 OFFICER'S COMMENTS/CONCLUSION

The proposed works will be an improvement to the area and provide a place for people to sit and reflect. Some changes may need to be made to the plan in Consultation with the Northern Midlands RSL Sub Branch for ease of maintenance.

12 ATTACHMENTS

12.1 Concept plan provided by Northern Midlands RSL Sub Branch.

RECOMMENDATION 1

That Council consider allocating \$15,000 for these works in a future budget.

DECISION

Cr

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WORKS 3 ON-STREET PARKING: HUDSON FYSH DRIVE, WESTERN JUNCTION / TRANSLINK

Attachments: Section 1 – Page 207

File: 202250.1.
Responsible Officer: Leigh McCullagh, Works Manager
Report prepared by: Jonathan Galbraith, Engineering Officer

1 PURPOSE OF REPORT

The purpose of this report is for Council to consider concerns raised by the operator of the Launceston Drive Park Fly Carpark at 2 Hudson Fysh Drive regarding on street parking.

2 INTRODUCTION/BACKGROUND

The carpark management have contacted Council several times since the carpark commenced operation raising concerns about the possible impact on-street parking in Hudson Fysh Drive may have on their business.

Their concerns have been considered by Council officers on a number of occasions and it has been noted that much of the street frontage outside the carpark on both sides of Hudson Fysh Drive is already a no parking zone. Directly outside the carpark there is a no parking zone between the carpark entrance and Evandale Main Road and a no parking zone also extends 25m beyond the access to the west. On the southern side of the road opposite the entire length of the carpark frontage is a no parking zone. The opinion of the Council officers who reviewed previous requests was that a sufficient area had already been designated as a no parking zone and that on street parking should be provided for those who wished to use it.

On 7 May 2018 a further letter was received from the Carpark management requesting Council consider changes to on-street parking outside the carpark based on safety grounds and the potential impact on their business. The letter raised two concerns:

- i) Carpark management suggested that the sight distance at the access did not meet the Sight distance required in E4.7.4 of the planning scheme.
- ii) It was claimed that vehicles often park illegally in the no standing area whilst waiting for flights and Council should designate a section of the current “no parking zone” as a one-hour parking zone to allow vehicles to wait for flights.

3 STRATEGIC PLAN 2017-2027

The Strategic Plan 2017-2027 provides the guidelines within which Council operates.

The following sections of the plan are relevant to this report:

- Progress –
 - Strategic Project Delivery – Build Capacity for a Healthy Wealthy Future
Core Strategies:
 - ♦ Strategic, sustainable, infrastructure is progressive
 - ♦ Proactive engagement drives new enterprise
 - ♦ Collaborative partnerships attract key industries
 - ♦ Attract healthy, wealth-producing business & industry
 - Economic Development – Supporting Growth & Changes
 - ♦ New & expanded small business is valued
 - ♦ Support new businesses to grow capacity & service
 - ♦ Towns are enviable places to visit, live & work
 - ♦ Minimise industrial environment impact on amenity

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- ♦ Developers address climate change challenges
- ♦ Maximise external funding opportunity

4 POLICY IMPLICATIONS

N/a

5 STATUTORY REQUIREMENTS

N/a

6 FINANCIAL IMPLICATIONS

N/a

7 RISK ISSUES

This site is close to Evandale Main Road and the airport and large numbers of heavy vehicles use Hudson Fysh Drive to access industrial properties in the area. It is important that parking is not allowed in areas that may limit site distance or create access issues for heavy vehicles.

8 CONSULTATION WITH STATE GOVERNMENT

N/A

9 COMMUNITY CONSULTATION

N/a

10 OPTIONS FOR COUNCIL TO CONSIDER

- i) No change to current parking arrangements.
- ii) Provide a 1-hour parking area closer to Evandale Main Road and prohibit long term parking within 80m of the carpark access as requested by the Carpark operator

11 OFFICER'S COMMENTS/CONCLUSION

The site has been inspected by Council Officers and the concerns regarding compliance with the planning scheme have been reviewed. Parking has been allowed in this area now for a number of years and Council has not previously received any traffic or parking safety concerns from members of the public. It is noted that an enquiry with the Department of State Growth has shown that there are no accidents recorded in the State accident database for this location.

Request for a 1-hour parking zone for airport pick-ups

This request would involve changing part of the area that is currently a no parking zone to a 1 hour parking zone. This area has previously been designated as a no parking zone due to its close proximity to Evandale Main Road and also to provide for easy access for heavy vehicles and longer vehicles that use this road to access the industrial area. If vehicles are parked in the no parking zone they are parked illegally and should be reported to police. Vehicles would only need to travel a very short distance, at the most a further hundred metres up the road, to find on street parking where they can wait to pick up passengers from the airport. For this reason it is recommended to Council that the current no parking zone on the southern side of Hudson Fysh Drive, opposite the Launceston Drive Park Fly Carpark, remains unchanged.

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Request for long term parking to be prohibited within 80m of the Carpark access

As part of the development application for the Carpark (development application number P15-331) a traffic impact assessment (TIA) was carried out on behalf of the applicant by Midson Traffic Pty Ltd. The TIA provided assessed the proposed development against requirements of the Planning Scheme. Two key findings of the TIA were as follows;

- The surrounding road transport network is capable of absorbing the relatively small estimated traffic generation of the proposed development without any loss of transport efficiency or road safety.
- There is sufficient available Safe Intersection Sight Distance for the 85th percentile speed past the site's access to comply with the Acceptable Solution, E4.7.4 of the Planning Scheme.

A no parking zone was already in place at the time of the planning application and the only significant change since the time of application is that the on-street parking was previously designated as 2-hour parking.

Council officers requested engineering advice on this matter from the Director Infrastructure Services at Meander Valley Council, and a copy of the letter received from the Carpark management and the Midson Traffic TIA was provided to Meander Valley Council for information and reference. Advice received indicates that extending the length of the no parking zone on the western side of the Carpark entrance is difficult to justify on traffic engineering grounds alone, due to the prior TIA indicating compliance with SISD solutions, and a lack of accident crash data to suggest there are issues with road safety or driver behaviour.

Based on the above, it is recommended to Council that the current parking arrangements on the northern side of Hudson Fysh Drive remain unchanged.

12 ATTACHMENTS

- 12.1 Letter from Launceston Drive Park Fly, 7 May 2018
- 12.2 Traffic Impact Assessment, December 2015, Keith Midson
- 12.3 Location Plan

RECOMMENDATION

That no changes are made to the current on-street parking arrangements in Hudson Fysh Drive.

DECISION

Cr

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PUBLIC QUESTIONS & STATEMENTS

Regulation 31 of the *Local Government (Meeting Procedures) Regulations 2015* relates to the provision of Public Question Time during a Council meeting. Regulation 31(7) of the Regulations stipulates that “a Council is to determine any other procedures to be followed in respect of public question time at an ordinary council meeting.”

Public question time is to commence immediately after the meal break at approximately 6:45pm and is to be conducted in accordance with the following guidelines:

- At each Council Meeting up to 20 minutes, or such longer period as Council may determine by resolution at that meeting, is to be provided for persons at the meeting to ask questions.
- A person seeking to ask a question must firstly identify himself or herself by stating their name and the town they reside in.
- If more than one person wishes to ask a question, the Mayor is to determine the order in which those questions are asked
- Questions must be directed to the Mayor who shall answer or direct the question to the appropriate Councillor or Council Officer. A question will be answered if the information is known otherwise taken on notice and responded to in writing within 10 working days. Questions should preferably be in writing and provided to the General Manager 7 days prior to the Council Meeting.
- A person is entitled to ask no more than 2 questions on any specific subject. If a person has up to two questions on several subjects, the Mayor may defer those questions until other questions have been asked and refer back to that person only if time permits.
- Each speaker is limited to a maximum of 3 minutes.

1 PUBLIC QUESTIONS

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COUNCIL ACTING AS A PLANNING AUTHORITY

Section 25 (1) of the Local Government (meeting procedures) Regulations require that if a Council intends to act at a meeting as a Planning Authority under the *Land Use Planning and Approvals Act 1993*, the Chairperson is to advise the meeting accordingly.

DECISION

Cr

That the Council intends to act as a Planning Authority under the *Land Use Planning and Approvals Act 1993* for Agenda item PLAN 1.

2 STATEMENTS

PLAN 1 DRAFT PLANNING SCHEME AMENDMENT 2/2018 & P18-086: 176 HIGH STREET CAMPBELL TOWN

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PLAN 1 DRAFT PLANNING SCHEME AMENDMENT 2/2018 & PLANNING APPLICATION P18-086: 176 HIGH STREET CAMPBELL TOWN

Attachments: Section 1 – Page 230

File: 302300.05
Responsible Officer: Trent Atkinson, Community & Development Supervisor
Report prepared by: Paul Godier, Senior Planner

1 INTRODUCTION

This report recommends that Council:

- Initiate a draft amendment to make Emergency Services a Discretionary use in the General Residential zone at 176 High Street, Campbell Town; and
- Approve a planning permit to develop and use the land for an ambulance station.



^ Subject site from High Street

2 BACKGROUND

Applicant:
Architects Designhaus Pty Ltd

Zone:
General Residential

Proposal:
Make Emergency Services a Discretionary use in the General Residential zone at 176 High Street, Campbell Town

Critical Date:
Decision whether to initiate and certify the draft amendment and approve the draft permit must be made by 11 July 2018.

Planning Instrument: Northern Midlands Interim Planning Scheme 2013

Owner:
Department of Health and Human Services

Codes:
Carparking and Sustainable Transport Code;
Road and Railway Assets Code.

Existing Use:
Unused

Recommendation:
Initiate and certify the draft amendment and approve planning permit.

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Preliminary Discussion

Council officers have discussed the proposed amendment with the applicant.

3 STATUTORY REQUIREMENTS

The *Land Use Planning & Approvals Act 1993* contains the following provisions:

Section 33 (1) – A person may request planning authority to initiate an amendment of a planning scheme administered by it.

Section 43A (1) - A person who requests a planning authority to amend a planning scheme may also request the planning authority to consider an application for a permit which would not be allowed if the planning scheme were not amended as requested.

Section 33 (2B) - Before making a decision as to whether or not to initiate an amendment of the planning scheme, the planning authority must consider –

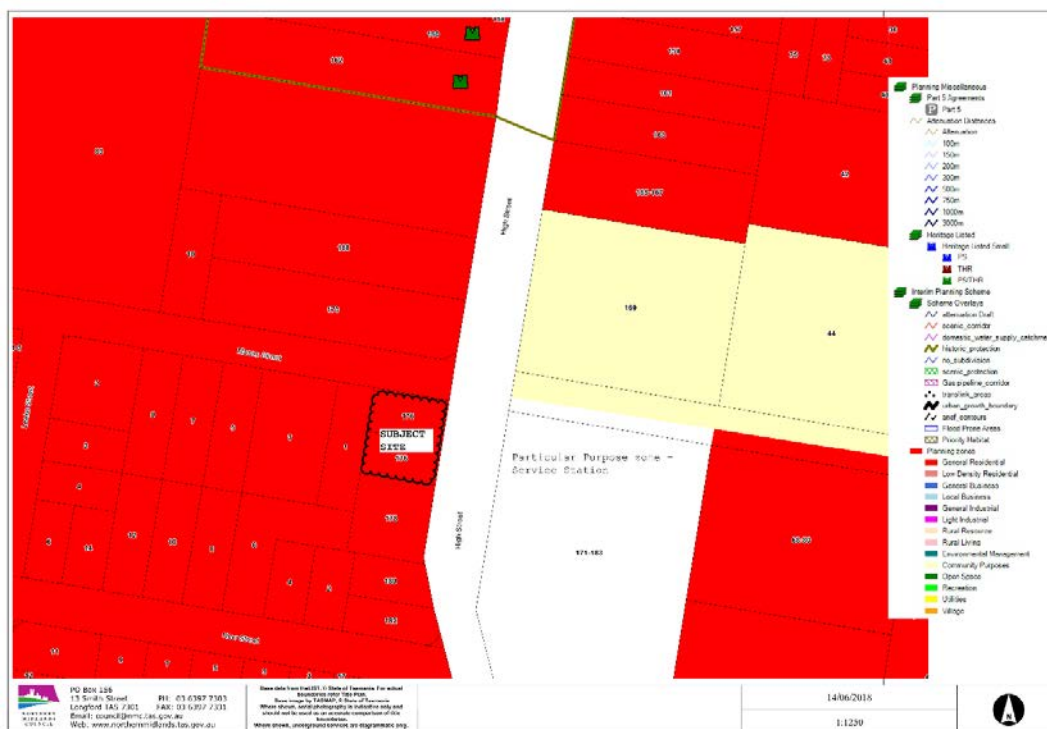
- (a) whether the requested amendment is consistent with the requirements of [section 32](#); and
- (ab) any representation made under [section 30I](#), and any statements in any report under [section 30I](#) as to the merit of a representation, that may be relevant to the amendment; and
- (b) any advice referred to in [section 65 of the Local Government Act 1993](#) received by it.

Comment:

- (a) Part 7 of this report finds that the draft amendment is consistent with section 32 of the Act.
- (ab) There are no representations under section 30I relevant to the draft amendment.
- (b) This report provides advice in relation to section 65 of the Local Government Act 1993 (advice of qualified persons).

4 PROPOSAL

4.1 Zone



^ Zone map - General Residential

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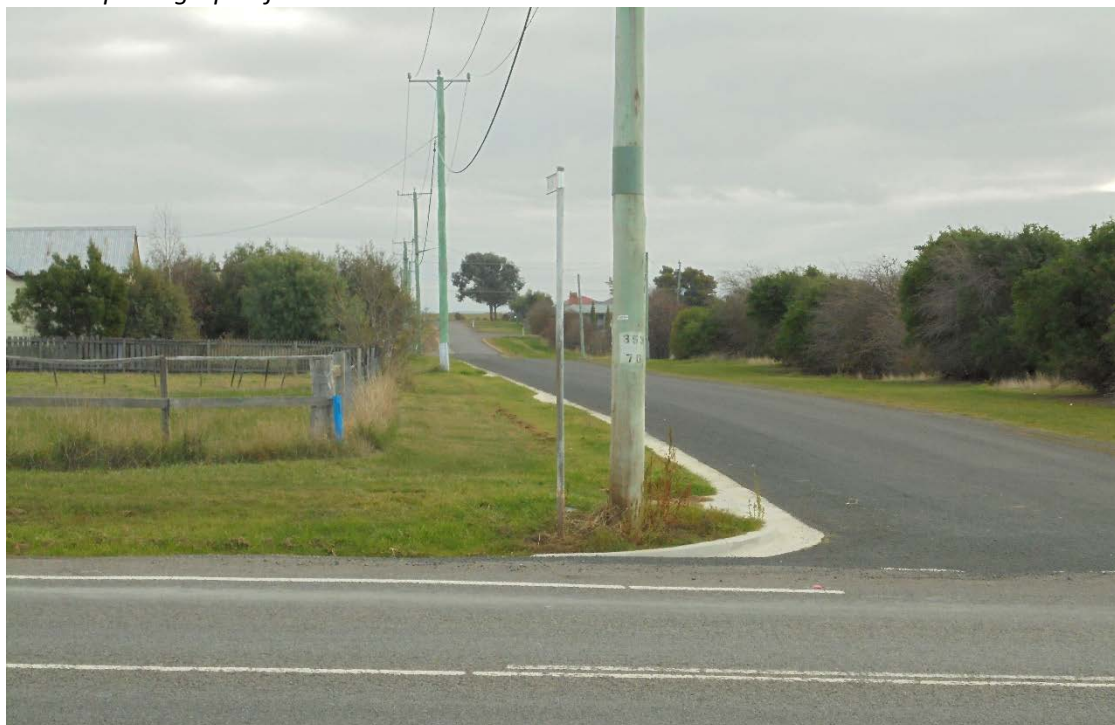
The land is zoned General Residential.

4.2 Subject site and locality

The author of this report carried out a site visit on the 26th February 2018. The site is vacant. It adjoins a single dwelling to the south, vacant residential zoned land to the west, and is opposite vacant residential zoned land over Mason St to the north and opposite vacant land zoned and approved for a service station over High Street to the east.



^ Aerial photograph of area



^ Subject site from High Street, looking down Mason Street

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^ Subject site from Mason Street

4.3 Permit/site history

- 26/10/2012 – Planning Permit P12-186 for an ambulance station. An extension of time for the development to commence was granted until 26/10/2016.

4.4 Proposed Amendment

It is proposed to make Emergency Services a Discretionary use in the General Residential zone on 176 High Street, Campbell Town.

4.5 Reason for Proposed Amendment

The land is zoned General Residential where Emergency Services is a prohibited use.

Options are:

- Rezone the site to Community Purposes where Emergency Service is a Permitted use.
- Keep the General Residential zone of the land and make Emergency Services an allowable use on 176 High Street.

4.6 Public Exhibition

Public Exhibition of the draft amendment and permit occurs after it has been certified, as per section 38 of the *Land Use Planning and Approvals Act 1993*:

- (1) *After giving to the Commission a copy of a draft amendment of a planning scheme and the instrument certifying that the amendment meets the requirements specified in [section 32](#), the planning authority must –*
 - (a) *cause a copy of the draft amendment to be placed on public exhibition for a period of 28 days or a longer period agreed to by the planning authority and the Commission; and*
 - (b) *advertise, as prescribed, the exhibition of the draft amendment.*

5 FINANCIAL IMPLICATIONS TO COUNCIL

There are no financial implications to council.

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6 OPTIONS

- Initiate the amendment;
- Initiate the amendment with changes; or
- Don't initiate the amendment.

7 DISCUSSION

7.1 ASSESSMENT FOR CONSISTENCY WITH SECTION 32 OF THE LAND USE PLANNING & APPROVALS ACT 1993

Section 32 of the Land Use Planning & Approvals Act 1993 requires that an amendment of a planning scheme—

Must, as far as practicable, avoid the potential for land use conflicts with use and development permissible under the planning scheme applying to the adjacent area.

Comment: Retaining the General Residential zone and making Emergency Services a Discretionary use is expected to avoid, as far as practical, potential land use conflicts with the surrounding residential uses, more so than rezoning the land to Community Purposes, where a number of uses potentially incompatible with residential uses are Permitted.

Must be consistent with the Regional Land Use Strategy and any mandatory provisions ([section 300](#)).

Comment: The Northern Regional Land Use Strategy classifies Campbell Town as a Major District Centre.

District Centres are described as being significant regional settlement areas where residents of and visitors to the region can access a wide range of services, education and employment opportunities, although employment is strongly related to surrounding productive resources. Important centres to surrounding sub-region.

The draft amendment is consistent with the RLUS and is not inconsistent with mandatory provisions.

Must have regard to the impact that the use and development permissible under the amendment will have on the use and development of the region as an entity in environmental, economic and social terms.

Comment: The amendment seeks to make Emergency Services a Discretionary use in the General Residential zone, on 176 High Street, Campbell Town. This use is expected to have a neutral impact in environmental terms and a positive impact in economic and social terms.

Must be consistent with the overarching requirements for planning schemes [sections 20(2), (3), (4), (5), (6), (7), (8), and (9)]:

(2) A planning scheme may—

(aa) make any provision which relates to the use, development, protection or conservation of any land in the area; and

(a) set out policies and specific objectives; and

(b) regulate or prohibit the use or development of any land; and

(c) designate land as being reserved for public purposes; and

(d)

(e) set out requirements for the provision of public utility services to land; and

(f) require specified things to be done to the satisfaction of the Commission, relevant agency or planning authority; and

(g) apply, adopt or incorporate any document which relates to the use, development or protection of land; and

(h) provide that any use or development of land is conditional on an agreement being entered into under Part 5; and

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- (ha) set out provisions relating to the implementation in stages of uses or developments; and*
- (i) provide for any other matter which this Act refers to as being included in a planning scheme; and*
- (j) provide for an application to be made to a planning authority to bring an existing use of land that does not conform to the scheme into conformity, or greater conformity, with the scheme.*

Comment: The proposal is consistent with these requirements.

- (3) Subject to subsections (4), (5) and (6), nothing in any planning scheme is to be taken (including by virtue of requiring a permit to be obtained) to–*
 - (a) prevent the continuance of the use of any land, upon which buildings or works are not erected, for the purposes for which it was being lawfully used before the coming into operation of the scheme; or*
 - (b) prevent the use of any building which was erected before that coming into operation for any purpose for which it was lawfully being used immediately before that coming into operation, or the maintenance or repair of such a building; or*
 - (c) prevent the use of any works constructed before that coming into operation for any purpose for which they were being lawfully used immediately before that coming into operation; or*
 - (d) prevent the use of any building or works for any purpose for which it was being lawfully erected or carried out immediately before that coming into operation; or*
 - (e) require the removal or alteration of any lawfully constructed buildings or works; or*
 - (f) prevent a development, which was lawfully commenced but not completed before the coming into operation of the scheme, from being completed within–*
 - (i) 3 years of that coming into operation; or*
 - (ii) any lesser or greater period specified in respect of the completion of that development under the terms of a permit or special permit granted before the coming into operation of the scheme.*

Comment: The proposal is consistent with these requirements.

- (4) Subsections (3) and (3A) do not apply to a use of land–*
 - (a) which has stopped for a continuous period of 2 years; or*
 - (b) which has stopped for 2 or more periods which together total 2 years in any period of 3 years; or*
 - (c) in the case of a use which is seasonal in nature, if the use does not take place for 2 years in succession.*

Comment: The proposal is consistent with these requirements.

- (5) Subsection (3) does not apply to the extension or transfer from one part of a parcel of land to another of a use previously confined to the first-mentioned part of that parcel of land.*

Comment: The proposal is consistent with these requirements.

- (6) Subsections (3) and (3A) do not apply where a use of any land, building or work is substantially intensified.*

Comment: The proposal is consistent with these requirements.

- (7) Nothing in any planning scheme or special planning order affects –*
 - (a) forestry operations conducted on land declared as a private timber reserve under the Forest Practices Act 1985; or*
 - (b) the undertaking of mineral exploration in accordance with a mining lease, an exploration licence, or retention licence, issued under the Mineral Resources Development Act 1995, provided that any mineral exploration carried out is consistent with the standards specified in the Mineral Exploration Code of Practice; or*
 - (c) fishing; or*
 - (d) marine farming in State waters.*

Comment: The proposal is consistent with these requirements.

- (8) The coming into operation of a planning scheme or a special planning order does not legitimize a use or development which was illegal under a planning scheme or a special planning order in force immediately before that coming into operation.*

Comment: The proposal is consistent with these requirements.

- (9) A planning scheme may require a use to which subsection (3) applies to comply with a code of practice approved or ratified by Parliament under an Act.*

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Comment: The proposal is consistent with these requirements.

Must seek to further the objectives in Schedule 1 of the Act

Part 1 – The objectives of the resource management and planning system of Tasmania are –

(a) to promote the sustainable development of natural and physical resources and the maintenance of ecological processes and genetic diversity.

Comment: The draft amendment is consistent with this objective.

(b) to provide for the fair, orderly and sustainable use and development of air, land and water.

Comment: This proposal will allow the use of a vacant site for an ambulance station. It is considered that the draft amendment is consistent with this objective.

(c) to encourage public involvement in resource management and planning.

Comment: If initiated, the draft amendment will be placed on public exhibition, providing an opportunity for public involvement.

(d) to facilitate economic development in accordance with the objectives set out in [paragraphs \(a\), \(b\) and \(c\)](#).

Comment: The draft amendment is consistent with this objective.

(e) to promote the sharing of responsibility for resource management and planning between the different spheres of Government, the community and industry in the State.

Comment: Advice has been provided from TasWater. If certified, the proposal will be referred to the Department of State Growth and sent to the Tasmanian Planning Commission.

Part 2 – The objectives of the planning process established by the Act are, in support of the objectives set out in Part 1 of the Schedule –

(a) to require sound strategic planning and co-ordinated action by State and local government.

Comment: The Northern Regional Land Use Strategy includes Campbell Town as a Major District Centre. Council's Settlement Strategy with regard to Campbell Town is to reinforce and encourage growth within the existing settlement pattern for commercial, residential, industrial and community development. The proposal is consistent with these strategies.

(b) to establish a system of planning instruments to be the principal way of setting objectives, policies and controls for the use, development and protection of land.

Comment: The Northern Midlands Interim Planning Scheme 2013 is the planning instrument that applies to the subject land.

(c) to ensure that the effects on the environment are considered and provide for explicit consideration of social and economic effects when decisions are made about the use and development of land.

Comment: The draft amendment is consistent with this objective.

(d) to require land use and development planning and policy to be easily integrated with environmental, social, economic, conservation and resource management policies at State, regional and municipal levels.

Comment: The draft amendment is consistent with this objective.

(e) to provide for the consolidation of approvals for land use or development and related matters, and to co-ordinate planning approvals with related approvals.

Comment: The draft amendment is consistent with this objective.

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(f) to secure a pleasant, efficient and safe working, living and recreational environment for all Tasmanians and visitors to Tasmania.

Comment: The draft amendment is consistent with this objective.

(g) to conserve those buildings, areas or other places which are of scientific, aesthetic, architectural or historical interest, or otherwise of special cultural value.

Comment: The draft amendment is consistent with this objective.

(h) to protect public infrastructure and other assets and enable the orderly provision and co-ordination of public utilities and other facilities for the benefit of the community.

Comment: The draft amendment is consistent with this objective.

(i) to provide a planning framework which fully considers land capability.

Comment: The draft amendment is consistent with this objective.

Must be in accordance with State Policies.

State Policy for the Protection of Agricultural Land – the site is within the developed urban area of Campbell Town.

Water Quality Management State Policy – the site is developed with a building connected to the stormwater system.

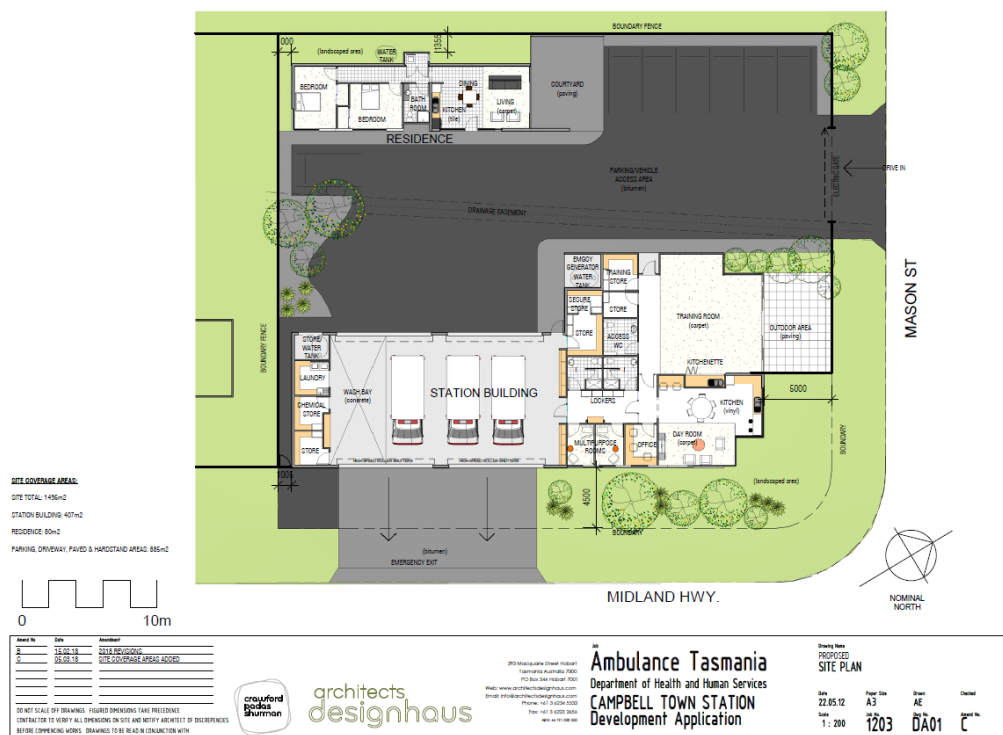
State Coastal Policy - There is no coastal land within the municipal area of the Northern Midlands.

National Environmental Protection Measures – None relevant.

7.2 ASSESSMENT OF PLANNING APPLICATION

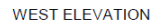
Proposal

It is proposed to develop and use and ambulance station and associated residence.



^ Site plan

**NORTHERN
MIDLANDS
COUNCIL**



Prayer Size	Drawn	Checked
A3	AE	
Join No.	Shrg No.	Amount No.
1203	DA04	B

EAST ELEVATION

Drawing Name
**Purposed
 ELEVATIONS**

Date
22.05.12

Paper Size
A3

Drawn
AE

Scale
1 : 100

Job No.
1203

Check No.
DA

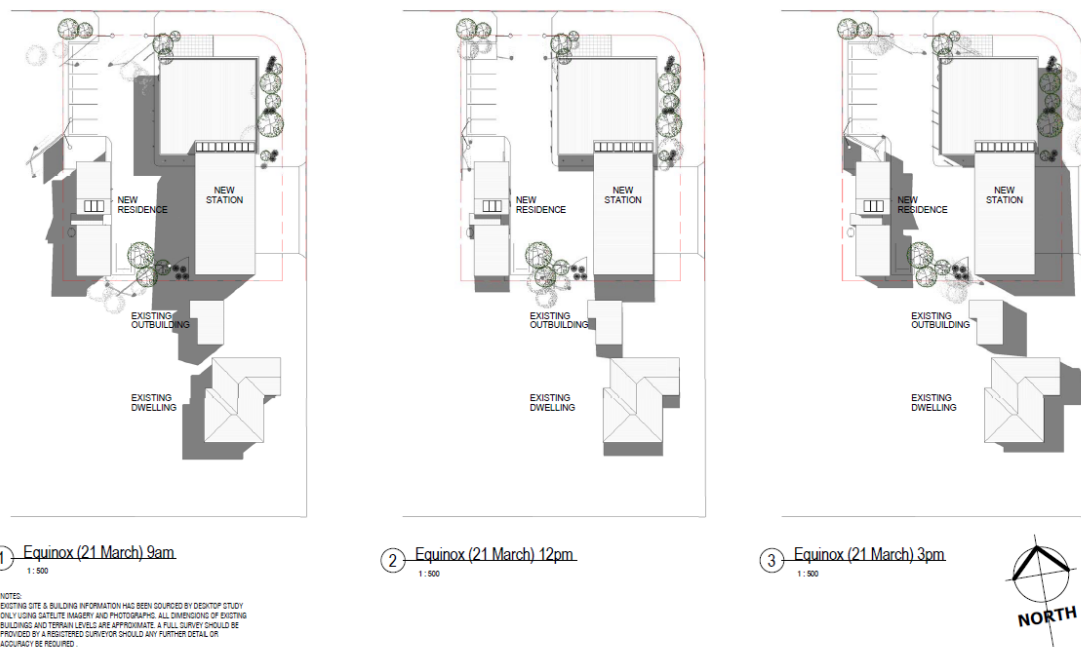
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^ Shadow diagrams



^ Shadow diagrams

Planning Scheme Provisions

8.2 Categorising Use or Development

8.2.1 Each proposed use or development must be categorised into one of the use classes in Table 8.2.

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- 8.2.2 *A use or development that is directly associated with and a subservient part of another use on the same site must be categorised into the same use class as that other use.*
- 8.2.3 *If a use or development fits a description of more than one use class, the use class most specifically describing the use applies.*
- 8.2.4 *If a use or development does not readily fit any use class, it must be categorised into the most similar use class.*
- 8.2.5 *If more than one use or development is proposed, each use that is not directly associated with and subservient to another use on the same site must be individually categorised into a use class.*

Table 8.2 includes the following use classes:

Use Class	Description
Emergency services	use of land for police, fire, ambulance and other emergency services including storage and deployment of emergency vehicles and equipment. Examples include ambulance station, fire station and police station.
Residential	use of land for self-contained or shared living accommodation. Examples include an ancillary dwelling, boarding house, communal residence, home-based business, hostel, residential aged care home, residential college, respite centre, retirement village and single or multiple dwellings.

The proposed ambulance station is in the use class Emergency Services. The proposed residence on site is directly associated with and subservient to the ambulance station, and is therefore categorised as Emergency Services.

Clause 4.1.3 defines dwelling as meaning “a building, or part of a building, used as a self-contained residence and which includes food preparation facilities, a bath or shower, laundry facilities, a toilet and sink, and any outbuilding and works normally forming part of a dwelling.

The residence is therefore not within the use class of Residential, but is a dwelling within the use class of Emergency Services.

10 General Residential Zone

10.1 Zone Purpose

10.1.1 Zone Purpose Statements

- 10.1.1.1 *To provide for residential use or development that accommodates a range of dwelling types at suburban densities, where full infrastructure services are available or can be provided.*
- 10.1.1.2 *To provide for compatible non-residential uses that primarily serve the local community.*
- 10.1.1.3 *Non-residential uses are not to be at a level that distorts the primacy of residential uses within the zones, or adversely affect residential amenity through noise, activity outside of business hours traffic generation and movement or other off site impacts.*
- 10.1.1.4 *To encourage residential development that respects the neighbourhood character and provides a high standard of residential amenity.*

Comment: The proposal is consistent with the zone purpose statement 10.1.1.2.

10.1.2 Local Area Objectives

- To consolidate growth within the existing urban land use framework of the towns and villages.*
- To manage development in the General residential zone as part of or context to the Heritage Precincts in the towns and villages.*
- To ensure developments within street reservations contribute positively to the Heritage Precincts in each settlement.*

Comment: The proposal is consistent with the local area objectives.

10.1.3 Desired Future Character Statements

- There are no desired future character statements*

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10.2 Use Table (as per draft amendment)

No Permit Required	
Use Class	Qualification
Residential	If a single dwelling
Natural and cultural values management	
Passive recreation	
Permitted	
Use Class	Qualification
Residential	If a caretakers dwelling or home-based business If for multiple dwellings, except on CT 152543/1
Utilities	If for minor utilities
Discretionary	
Use Class	Qualification
Business and professional services	If a medical centre
Educational and occasional care	
Emergency Services	If on CT 76398/4 & 5 (176 High Street, Campbell Town)
Food services	If a cafe or takeaway food premises If a Restaurant on the land described in CT 3040/81 (114 Marlborough Street, Longford)
General retail and hire	If for a local shop If a hairdressing salon and the sale of clothing and accessories only on the land described in CT 110036/1 (4 Nile Road, Evandale)
Community meeting & entertainment	If not a cinema or function centre
Recycling and waste disposal	If on CT 135864/3
Residential	If a boarding house, communal residence, hostel, residential aged care facility, retirement village If on CT 152534/1 retirement village only
Resource development	If on CT 135864/3
Vehicle parking	If on CT 135864/3 and directly associated with the Evandale market
Visitor accommodation	
Utilities	If not for minor utilities
Prohibited	
All other uses	

10.3 Use Standards

10.3.1 Amenity

Objective	
To ensure that non-residential uses do not cause an unreasonable loss of amenity to adjoining and nearby residential uses.	
Acceptable Solutions	Performance Criteria
A1 If for permitted or no permit required uses.	P1 The use must not cause or be likely to cause an environmental nuisance through emissions including noise and traffic movement, smoke, odour, dust and illumination.
A2 Commercial vehicles for discretionary uses must only operate between 7.00am and 7.00pm Monday to Friday and 8.00am to 6.00pm Saturday and Sunday.	P2 Commercial vehicle movements for discretionary uses must not unreasonably impact on the amenity of occupants of adjoining and nearby dwellings.
A3 If for permitted or no permit required uses.	P3 External lighting must demonstrate that: a) floodlighting or security lights used on the site will not unreasonably impact on the amenity of adjoining land; and b) all direct light will be contained within the boundaries of the site.

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10.3.2 Residential Character – Discretionary Uses

Objective To ensure that discretionary uses support: a) the visual character of the area; and b) the local area objectives, if any.	
Acceptable Solutions	Performance Criteria
A1 Commercial vehicles for discretionary uses must be parked within the boundary of the property.	P1 No performance criteria.
A2 Goods or material storage for discretionary uses must not be stored outside in locations visible from adjacent properties, the road or public land.	P2 No performance criteria.
A3 Waste material storage for discretionary uses must: a) not be visible from the road to which the lot has frontage; and b) use self-contained receptacles designed to ensure waste does not escape to the environment.	P3 No performance criteria.

10.4 Development Standards

10.4.1 Residential density for multiple dwellings

N/A – not a multiple dwelling

10.4.2 Setbacks and building envelope for all dwellings

Objective: To control the siting and scale of dwellings to: (a) provide reasonably consistent separation between dwellings on adjacent sites and a dwelling and its frontage; and (b) assist in the attenuation of traffic noise or any other detrimental impacts from roads with high traffic volumes; and (c) provide consistency in the apparent scale, bulk, massing and proportion of dwellings; and (d) provide separation between dwellings on adjacent sites to provide reasonable opportunity for daylight and sunlight to enter habitable rooms and private open space.	
Acceptable Solutions	Performance Criteria
A1 Unless within a building area, a dwelling, excluding protrusions (such as eaves, steps, porches, and awnings) that extend not more than 0.6m into the frontage setback, must have a setback from a frontage that is: (a) if the frontage is a primary frontage, at least 4.5m, or, if the setback from the primary frontage is less than 4.5 m, not less than the setback, from the primary frontage, of any existing dwelling on the site; or (b) if the frontage is not a primary frontage, at least 3m, or, if the setback from the frontage is less than 3 m, not less than the setback, from a frontage that is not a primary frontage, of any existing dwelling on the site; or (c) if for a vacant site with existing dwellings on adjoining sites on the same street, not more than the greater, or less than the lesser, setback for the equivalent frontage of the dwellings on the adjoining sites on the same street; or (d) if the development is on land that abuts a road specified in Table 10.4.2, at least that specified for the road.	P1 A dwelling must: (a) have a setback from a frontage that is compatible with the existing dwellings in the street, taking into account any topographical constraints; and (b) if abutting a road identified in Table 10.4.2, include additional design elements that assist in attenuating traffic noise or any other detrimental impacts associated with proximity to the road.

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	Complies – the dwelling is more than 4.5m from the frontage.		N/A
A2	A garage or carport must have a setback from a primary frontage of at least: (a) 5.5m, or alternatively 1m behind the façade of the dwelling; or (b) the same as the dwelling façade, if a portion of the dwelling gross floor area is located above the garage or carport; or (c) 1m, if the natural ground level slopes up or down at a gradient steeper than 1 in 5 for a distance of 10m from the frontage.	P2	A garage or carport must have a setback from a primary frontage that is compatible with the existing garages or carports in the street, taking into account any topographical constraints.
	N/A – no garage or carport		N/A – no garage or carport
A3	A dwelling, excluding outbuildings with a building height of not more than 2.4m and protrusions (such as eaves, steps, porches, and awnings) that extend not more than 0.6m horizontally beyond the building envelope, must: (a) be contained within a building envelope (refer to Diagrams 10.4.2A, 10.4.2B, 10.4.2C and 10.4.2D) determined by: (i) a distance equal to the frontage setback or, for an internal lot, a distance of 4.5m from the rear boundary of a lot with an adjoining frontage; and (ii) projecting a line at an angle of 45 degrees from the horizontal at a height of 3m above natural ground level at the side boundaries and a distance of 4m from the rear boundary to a building height of not more than 8.5m above natural ground level; and (b) only have a setback within 1.5m of a side boundary if the dwelling: (i) does not extend beyond an existing building built on or within 0.2m of the boundary of the adjoining lot; or (ii) does not exceed a total length of 9m or one-third the length of the side boundary (whichever is the lesser).	P3	The siting and scale of a dwelling must: (a) not cause unreasonable loss of amenity by: (i) reduction in sunlight to a habitable room (other than a bedroom) of a dwelling on an adjoining lot; or (ii) overshadowing the private open space of a dwelling on an adjoining lot; or (iii) overshadowing of an adjoining vacant lot; or (iv) visual impacts caused by the apparent scale, bulk or proportions of the dwelling when viewed from an adjoining lot; and (b) provide separation between dwellings on adjoining lots that is compatible with that prevailing in the surrounding area.
	Does not comply – dwelling to be 1.355m from rear boundary.		Complies. The dwelling is single storey and adjoins a vacant lot to the rear.

10.4.3 Site coverage and private open space for all dwellings

Objective:	To provide: (a) for outdoor recreation and the operational needs of the residents; and (b) opportunities for the planting of gardens and landscaping; and (c) private open space that is integrated with the living areas of the dwelling; and (d) private open space that has access to sunlight.		
Acceptable Solutions		Performance Criteria	
A1	Dwellings must have: (a) a site coverage of not more than 50% (excluding eaves up to 0.6m); and (b) for multiple dwellings, a total area of private open space of not less than 60m² associated with	P1	Dwellings must have: (a) private open space that is of a size and dimensions that are appropriate for the size of the

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	each dwelling, unless the dwelling has a finished floor level that is entirely more than 1.8m above the finished ground level (excluding a garage, carport or entry foyer); and (c) a site area of which at least 25% of the site area is free from impervious surfaces.	dwelling and is able to accommodate: (i) outdoor recreational space consistent with the projected requirements of the occupants and, for multiple dwellings, take into account any communal open space provided for this purpose within the development; and (ii) operational needs, such as clothes drying and storage; and (b) reasonable space for the planting of gardens and landscaping.
	Complies.	N/A
A2	A dwelling must have an area of private open space that: (a) is in one location and is at least: (i) 24m²; or (ii) 12m², if the dwelling is a multiple dwelling with a finished floor level that is entirely more than 1.8m above the finished ground level (excluding a garage, carport or entry foyer); and (b) has a minimum horizontal dimension of: (i) 4m; or (ii) 2m, if the dwelling is a multiple dwelling with a finished floor level that is entirely more than 1.8m above the finished ground level(excluding a garage, carport or entry foyer); and (c) is directly accessible from, and adjacent to, a habitable room (other than a bedroom); and (d) is not located to the south, south-east or south-west of the dwelling, unless the area receives at least 3 hours of sunlight to 50% of the area between 9.00am and 3.00pm on the 21st June; and (e) is located between the dwelling and the frontage, only if the frontage is orientated between 30 degrees west of north and 30 degrees east of north, excluding any dwelling located behind another on the same site; and (f) has a gradient not steeper than 1 in 10; and (g) is not used for vehicle access or parking.	P2 A dwelling must have private open space that: (a) includes an area that is capable of serving as an extension of the dwelling for outdoor relaxation, dining, entertaining and children's play and that is: (i) conveniently located in relation to a living area of the dwelling; and (ii) orientated to take advantage of sunlight.
	Complies – 25m ² courtyard to north of the dwelling, adjacent to living room.	N/A

10.4.4 Sunlight and overshadowing for all dwellings

Objective:	To provide: (a) the opportunity for sunlight to enter habitable rooms (other than bedrooms) of dwellings; and
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(b) separation between dwellings on the same site to provide reasonable opportunity for daylight and sunlight to enter habitable rooms and private open space.	
Acceptable Solutions	Performance Criteria
A1 A dwelling must have at least one habitable room (other than a bedroom) in which there is a window that faces between 30 degrees west of north and 30 degrees east of north (see Diagram 10.4.4A).	P1 A dwelling must be sited and designed so as to allow sunlight to enter at least one habitable room (other than a bedroom).
Complies	N/A

10.4.5 Width of openings for garages and carports for all dwellings

Objective: To reduce the potential for garage or carport openings to dominate the primary frontage.

Acceptable Solutions	Performance Criteria
A1 A garage or carport within 12m of a primary frontage (whether the garage or carport is free-standing or part of the dwelling) must have a total width of openings facing the primary frontage of not more than 6m or half the width of the frontage (whichever is the lesser).	P1 A garage or carport must be designed to minimise the width of its openings that are visible from the street, so as to reduce the potential for the openings of a garage or carport to dominate the primary frontage.
N/A – no garage or carport	N/A – no garage or carport

10.4.6 Privacy for all dwellings

Objective: To provide reasonable opportunity for privacy for dwellings.

Acceptable Solutions	Performance Criteria
A1 A balcony, deck, roof terrace, parking space, or carport (whether freestanding or part of the dwelling), that has a finished surface or floor level more than 1m above natural ground level must have a permanently fixed screen to a height of at least 1.7m above the finished surface or floor level, with a uniform transparency of no more than 25%, along the sides facing a: (a) side boundary, unless the balcony, deck, roof terrace, parking space, or carport has a setback of at least 3m from the side boundary; and (b) rear boundary, unless the balcony, deck, roof terrace, parking space, or carport has a setback of at least 4m from the rear boundary; and (c) dwelling on the same site, unless the balcony, deck, roof terrace, parking space, or carport is at least 6m: (i) from a window or glazed door, to a habitable room of the other dwelling on the same site; or (ii) from a balcony, deck, roof terrace or the private open space, of the other dwelling on the same site.	P1 A balcony, deck, roof terrace, parking space or carport (whether freestanding or part of the dwelling) that has a finished surface or floor level more than 1m above natural ground level, must be screened, or otherwise designed, to minimise overlooking of: (a) a dwelling on an adjoining lot or its private open space; or (b) another dwelling on the same site or its private open space; or (c) an adjoining vacant residential lot.
N/A	N/A
A2 A window or glazed door, to a habitable room, of a dwelling, that has a floor level more than 1 m above the natural ground level, must be in accordance with (a), unless it is in accordance with (b): (a) The window or glazed door: (i) is to have a setback of at least 3 m from a side boundary; and	P2 A window or glazed door, to a habitable room of dwelling, that has a floor level more than 1 m above the natural ground level, must be screened, or otherwise located or designed, to minimise direct views to:

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	(ii) is to have a setback of at least 4m from a rear boundary; and (iii) if the dwelling is a multiple dwelling, is to be at least 6m from a window or glazed door, to a habitable room, of another dwelling on the same site; and (iv) if the dwelling is a multiple dwelling, is to be at least 6m from the private open space of another dwelling on the same site. (b) The window or glazed door: (i) is to be offset, in the horizontal plane, at least 1.5 m from the edge of a window or glazed door, to a habitable room of another dwelling; or (ii) is to have a sill height of at least 1.7 m above the floor level or has fixed obscure glazing extending to a height of at least 1.7m above the floor level; or (ii) is to have a permanently fixed external screen for the full length of the window or glazed door, to a height of at least 1.7 m above floor level, with a uniform transparency of not more than 25%.	(a) window or glazed door, to a habitable room of another dwelling; and (b) the private open space of another dwelling; and (c) an adjoining vacant residential lot.
	N/A	N/A
A3	A shared driveway or parking space (excluding a parking space allocated to that dwelling) must be separated from a window, or glazed door, to a habitable room of a multiple dwelling by a horizontal distance of at least: (a) 2.5m; or (b) 1m if: (i) it is separated by a screen of at least 1.7m in height; or (ii) the window, or glazed door, to a habitable room has a sill height of at least 1.7m above the shared driveway or parking space, or has fixed obscure glazing extending to a height of at least 1.7 m above the floor level.	P3 A shared driveway or parking space (excluding a parking space allocated to that dwelling), must be screened, or otherwise located or designed, to minimise detrimental impacts of vehicle noise or vehicle light intrusion to a habitable room of a multiple dwelling.
	N/A	N/A

10.4.7 *Frontage fences for all dwellings*

Objective:	To control the height and transparency of frontage fences to: (a) provide adequate privacy and security for residents; and (b) allow the potential for mutual passive surveillance between the road and the dwelling; and (c) provide reasonably consistent height and transparency.	
Acceptable Solutions		Performance Criteria
A1	A fence (including a free-standing wall) within 4.5m of a frontage must have a height above natural ground level of not more than: (a) 1.2m if the fence is solid; or	P1 A fence (including a free-standing wall) within 4.5m of a frontage must: (a) provide for the security and privacy of residents, while allowing for mutual passive

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(b) 1.8m, if any part of the fence that is within 4.5m of a primary frontage has openings above a height of 1.2m which provide a uniform transparency of not less than 30% (excluding any posts or uprights).	surveillance between the road and the dwelling; and (b) be compatible with the height and transparency of fences in the street, taking into account the: (i) topography of the site; and (ii) traffic volumes on the adjoining road.
Comment: Condition required	N/A

10.4.8 *Waste storage for multiple dwellings*
N/A – not a multiple dwelling

10.4.9 *Storage for multiple dwellings*
N/A – not a multiple dwelling

10.4.10 *Common Property for multiple dwellings*
N/A – not a multiple dwelling

10.4.11 *Outbuildings and Ancillary Structures for the Residential Use Class other than a single dwelling*
N/A – in the Emergency Services use class, not in the Residential Use Class

10.4.12 *Site Services for multiple dwellings*
N/A – not a multiple dwelling

10.4.13 *Clauses 10.4.13.1 – 10.4.13.9 only apply to development within the Residential Use Class which is not a dwelling.*
N/A – not in the Residential Use Class

10.4.14 *Non Residential Development*

Objective

To ensure that all non-residential development undertaken in the Residential Zone is sympathetic to the form and scale of residential development and does not affect the amenity of nearby residential properties.

Acceptable Solutions	Performance Criteria
A1 If for permitted or no permit required uses.	P1 Development must be designed to protect the amenity of surrounding residential uses and must have regard to: a) the setback of the building to the boundaries to prevent unreasonable impacts on the amenity, solar access and privacy of habitable room windows and private open space of adjoining dwellings; and b) the setback of the building to a road frontage and if the distance is appropriate to the location and the character of the area, the efficient use of the site, the safe and efficient use of the road and the amenity of residents; and: c) the height of development having regard to: i) the effect of the slope of the site on the height of the building; and ii) the relationship between the proposed building height and the height of existing adjacent buildings; and iii) the visual impact of the building when viewed from the road and from adjoining properties; and iv) the degree of overshadowing and overlooking of adjoining properties; and d) the level and effectiveness of physical screening by fences or vegetation; and e) the location and impacts of traffic circulation and parking and the need to locate parking away from residential boundaries; and f) the location and impacts of illumination of the site; and g) passive surveillance of the site; and h) landscaping to integrate development with the streetscape.
Does not comply – Discretionary use.	See comments below.

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Development must be designed to protect the amenity of surrounding residential uses and must have regard to:

- *the setback of the building to the boundaries to prevent unreasonable impacts on the amenity, solar access and privacy of habitable room windows and private open space of adjoining dwellings;*

Comment: Shadow diagrams show that the setback of the buildings to the boundaries prevent unreasonable impacts of solar access of habitable room windows and private open space of adjoining dwellings. The adjoining dwellings are at sufficient distance that the setback of the proposed buildings prevent unreasonable impacts on the amenity and privacy of habitable room windows and private open space of adjoining dwellings.

- *the setback of the building to a road frontage and if the distance is appropriate to the location and the character of the area, the efficient use of the site, the safe and efficient use of the road and the amenity of residents;*

Comment: The proposed setback of 4.5m from the Midland Highway boundary and 5m from the Mason Street boundary are considered to be appropriate to the location and the character of the area, the efficient use of the site, the safe and efficient use of the road and the amenity of residents.

- *the height of development having regard to:*
 - o *the effect of the slope of the site on the height of the building; and*
 - o *the relationship between the proposed building height and the height of existing adjacent and buildings; and*
 - o *the visual impact of the building when viewed from the road and from adjoining properties; and*
 - o *the degree of overshadowing and overlooking of adjoining properties; and*

Comment: The proposed height is 5.35m, the land is virtually level. The height is greater than the adjacent house however will not unreasonably impact on the amenity, solar access and privacy of habitable room windows and private open space that dwelling. The proposed height is not considered to have an adverse visual impact when viewed from the road and adjoining properties.

- *the level and effectiveness of physical screening by fences or vegetation; and*

Comment: Landscaping is proposed but will not have much effect in proving screening of the building.

- *the location and impacts of traffic circulation and parking and the need to locate parking away from residential boundaries;*

Comment: Parking is proposed adjacent to a vacant residential property.

- *the location and impacts of illumination of the site;*

Comment: The proposal does not specify external lighting. A condition on the permit is required.

- *passive surveillance of the site; and*

Comment: The development has been designed to allow for passive surveillance of the site.

- *landscaping to integrate development with the streetscape*

10.4.15 *Subdivision*
N/A – not subdivision

CODES		
E1.0	BUSHFIRE PRONE AREAS CODE	N/a
E2.0	POTENTIALLY CONTAMINATED LAND	N/a
E3.0	LANDSLIP CODE	N/a
E4.0	ROAD AND RAILWAY ASSETS CODE	N/a
E.5.0	FLOOD PRONE AREAS CODE	N/a
E6.0	CAR PARKING AND SUSTAINABLE TRANSPORT CODE	Complies – see code assessment below
E7.0	SCENIC MANAGEMENT CODE	N/a
E8.0	BIODIVERSITY CODE	N/a
E9.0	WATER QUALITY CODE	N/a

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E10.0 RECREATION AND OPEN SPACE CODE	N/a
E11.0 ENVIRONMENTAL IMPACTS & ATTENUATION CODE	N/a
E12.0 AIRPORTS IMPACT MANAGEMENT CODE	N/a
E13.0 LOCAL HISTORIC HERITAGE CODE	Signage
E14.0 COASTAL CODE	N/a
E15.0 SIGNS CODE	Complies – condition required.

ASSESSMENT AGAINST E4.0 ROAD AND RAILWAY ASSETS CODE

E4.1 Purpose of Code

E4.1.1 *The purpose of this provision is to:*

- a) ensure that use or development on or adjacent to a road or railway will not compromise the safety and efficiency of the road or rail network; and
- b) maintain opportunities for future development of road and rail infrastructure; and
- c) reduce amenity conflicts between roads and railways and other use or development.

E4.2 Application of Code

E4.2.1 *This code applies to use or development of land that:*

- a) requires a new access, junction or level crossing; or
- b) intensifies the use of an existing access, junction or level crossing; or
- c) involves a sensitive use, a building, works or subdivision on or within 50 metres of a railway or land shown in this planning scheme as:
 - i) a future road or railway; or
 - ii) a category 1 or 2 road where such road is subject to a speed limit of more than 60 kilometres per hour.

E4.3. Definition of Terms

E4.3.1 *In this code, unless the contrary intention appears:*

Category 1 – Trunk Road	means as defined in <i>Tasmania State Road Hierarchy (DIER, 2007)</i>
Category 2 – Regional Freight Route	means as defined in <i>Tasmania State Road Hierarchy (DIER, 2007)</i>
Category 3 – Regional Access Road	means as defined in <i>Tasmania State Road Hierarchy (DIER, 2007)</i>
Category 4 – Feeder Road	means as defined in <i>Tasmania State Road Hierarchy (DIER, 2007)</i>
Category 5 – Other Road	means as defined in <i>Tasmania State Road Hierarchy (DIER, 2007)</i>
Future road or railway	means a future road or railway shown on the plans of this planning scheme.
Junction	means an intersection of two or more roads at a common level, including intersections of on and off ramps and grade-separated roads.
Limited access road	means a road proclaimed as limited access under Section 52A of the <i>Roads and Jetties Act 1935</i> .

E4.4 Use or development exempt from this Code

E4.4.1 *There are no exemptions from this Code.*

E4.5 Requirements for a Traffic Impact Assessment (TIA)

E4.5.1 *A TIA is required to demonstrate compliance with performance criteria.*

E4.5.2 A TIA for roads must be undertaken in accordance with *Traffic Impact Assessment Guidelines*, Department of Infrastructure, Energy and Resources September 2007. Australian Guidelines and Australian Standards are to be used as the basis for any required road or junction design.

E4.5.3 A TIA must be accompanied by written advice as to the adequacy of the TIA from the:

- a) road authority in respect of a road; and
- b) rail authority in respect of a railway.

E4.5.4 The Council must consider the written advice of the relevant authority when assessing an application which relies on performance criteria to meet an applicable standard

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E4.6 Use Standards

E4.6.1 Use and road or rail infrastructure

Objective To ensure that the safety and efficiency of road and rail infrastructure is not reduced by the creation of new accesses and junctions or increased use of existing accesses and junctions.	
Acceptable Solutions	Performance Criteria
A1 Sensitive use on or within 50m of a category 1 or 2 road, in an area subject to a speed limit of more than 60km/h, a railway or future road or railway must not result in an increase to the annual average daily traffic (AADT) movements to or from the site by more than 10%.	P1 Sensitive use on or within 50m of a category 1 or 2 road, in an area subject to a speed limit of more than 60km/h, a railway or future road or railway must demonstrate that the safe and efficient operation of the infrastructure will not be detrimentally affected.
N/A – not a sensitive use.	N/A
A2 For roads with a speed limit of 60km/h or less the use must not generate more than a total of 40 vehicle entry and exit movements per day	P2 For roads with a speed limit of 60km/h or less, the level of use, number, location, layout and design of accesses and junctions must maintain an acceptable level of safety for all road users, including pedestrians and cyclists.
Complies – Less Than 40 vehicle entry and exit movements per day.	N/A
A3 For roads with a speed limit of more than 60km/h the use must not increase the annual average daily traffic (AADT) movements at the existing access or junction by more than 10%.	P3 For limited access roads and roads with a speed limit of more than 60km/h: a) access to a category 1 road or limited access road must only be via an existing access or junction or the use or development must provide a significant social and economic benefit to the State or region; and b) any increase in use of an existing access or junction or development of a new access or junction to a limited access road or a category 1, 2 or 3 road must be for a use that is dependent on the site for its unique resources, characteristics or locational attributes and an alternate site or access to a category 4 or 5 road is not practicable; and c) an access or junction which is increased in use or is a new access or junction must be designed and located to maintain an adequate level of safety and efficiency for all road users.
N/A – speed limit of 60km/h	N/A

E4.7 Development Standards

E4.7.1 Development on and adjacent to Existing and Future Arterial Roads and Railways

Objective To ensure that development on or adjacent to category 1 or 2 roads (outside 60km/h), railways and future roads and railways is managed to: a) ensure the safe and efficient operation of roads and railways; and b) allow for future road and rail widening, realignment and upgrading; and c) avoid undesirable interaction between roads and railways and other use or development.	
Acceptable Solutions	Performance Criteria
A1 The following must be at least 50m from a railway, a future road or railway, and a category 1 or 2 road in an area subject to a speed limit of more than 60km/h:	P1 Development including buildings, road works, earthworks, landscaping works and level crossings on or within 50m of a category 1 or 2 road, in an area subject to a speed limit of more than 60km/h, a railway or future road or railway must be sited, designed and landscaped to: a) maintain or improve the safety and efficiency of the road or railway or future road or railway, including line of sight from trains; and

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a) new road works, buildings, additions and extensions, earthworks and landscaping works; and b) building areas on new lots; and c) outdoor sitting, entertainment and children's play areas	b) mitigate significant transport-related environmental impacts, including noise, air pollution and vibrations in accordance with a report from a suitably qualified person; and c) ensure that additions or extensions of buildings will not reduce the existing setback to the road, railway or future road or railway; and d) ensure that temporary buildings and works are removed at the applicant's expense within three years or as otherwise agreed by the road or rail authority.
N/A	N/A

E4.7.2 Management of Road Accesses and Junctions

Objective To ensure that the safety and efficiency of roads is not reduced by the creation of new accesses and junctions or increased use of existing accesses and junctions.	
Acceptable Solutions	Performance Criteria
A1 For roads with a speed limit of 60km/h or less the development must include only one access providing both entry and exit, or two accesses providing separate entry and exit.	P1 For roads with a speed limit of 60km/h or less, the number, location, layout and design of accesses and junctions must maintain an acceptable level of safety for all road users, including pedestrians and cyclists.
Complies.	N/A
A2 For roads with a speed limit of more than 60km/h the development must not include a new access or junction.	P2 For limited access roads and roads with a speed limit of more than 60km/h: a) access to a category 1 road or limited access road must only be via an existing access or junction or the development must provide a significant social and economic benefit to the State or region; and b) any increase in use of an existing access or junction or development of a new access or junction to a limited access road or a category 1, 2 or 3 road must be dependent on the site for its unique resources, characteristics or locational attributes and an alternate site or access to a category 4 or 5 road is not practicable; and c) an access or junction which is increased in use or is a new access or junction must be designed and located to maintain an adequate level of safety and efficiency for all road users.
N/A	N/A

E4.7.3 Management of Rail Level Crossings

Objective To ensure that the safety and the efficiency of a railway is not unreasonably reduced by access across the railway.	
Acceptable Solutions	Performance Criteria
A1 Where land has access across a railway: a) development does not include a level crossing; or b) development does not result in a material change onto an existing level crossing.	P1 Where land has access across a railway: a) the number, location, layout and design of level crossings maintain or improve the safety and efficiency of the railway; and b) the proposal is dependent upon the site due to unique resources, characteristics or location attributes and the use or development will have social and economic benefits that are of State or regional significance; or c) it is uneconomic to relocate an existing use to a site that does not require a level crossing; and d) an alternative access or junction is not practicable.
N/A	N/A

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E4.7.4 Sight Distance at Accesses, Junctions and Level Crossings

Objective To ensure that use and development involving or adjacent to accesses, junctions and level crossings allows sufficient sight distance between vehicles and between vehicles and trains to enable safe movement of traffic.	
Acceptable Solutions	Performance Criteria
A1 Sight distances at a) an access or junction must comply with the Safe Intersection Sight Distance shown in Table E4.7.4; and b) rail level crossings must comply with <i>AS1742.7 Manual of uniform traffic control devices - Railway crossings</i> , Standards Association of Australia; or c) If the access is a temporary access, the written consent of the relevant authority has been obtained.	P1 The design, layout and location of an access, junction or rail level crossing must provide adequate sight distances to ensure the safe movement of vehicles.
Complies	N/A

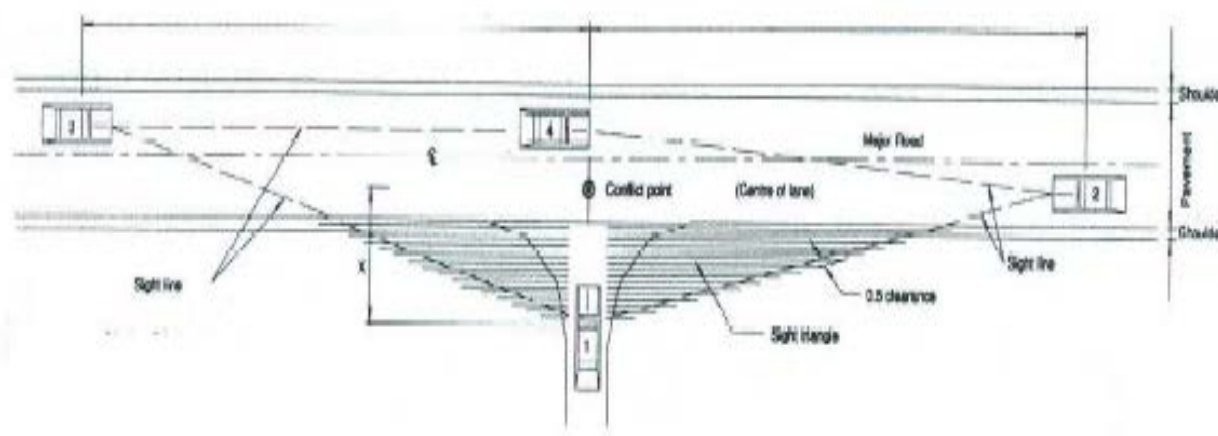


Figure E4.7.4 Sight Lines for Accesses and Junctions

X is the distance of the driver from the conflict point.

For category 1, 2 and 3 roads X = 7m minimum and for other roads X = 5m minimum.

Table E4.7.4 Safe Intersection Sight Distance (SISD)

Vehicle Speed km/h	Safe Intersection Sight Distance (SISD) metres, for speed limit of:	
	60 km/h or less	Greater than 60 km/h
50	80	90
60	105	115
70	130	140
80	165	175
90		210
100		250
110		290

Notes:

- (a) Vehicle speed is the actual or recorded speed of traffic passing along the road and is the speed at or below which 85% of passing vehicles travel.
- (b) For safe intersection sight distance (SISD):
 - (i) All sight lines (driver to object vehicle) are to be between points 1.2 metres above the road and access surface at the respective vehicle positions with a clearance to any sight obstruction of 0.5 metres to the side and below, and 2.0 metres above all sight lines;
 - (ii) These sight line requirements are to be maintained over the full sight triangle for vehicles at any point between positions 1, 2 and 3 in Figure E4.7.4 and the access junction;

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- (iii) A driver at position 1 must have sight lines to see cars at any point between the access and positions 3 and 2 in Figure E4.7.4;
- (iv) A driver at any point between position 3 and the access must have sight lines to see a car at position 4; and
- (v) A driver at position 4 must have sight lines to see a car at any point between position 2 and the access.

ASSESSMENT AGAINST E6.0 CAR PARKING & SUSTAINABLE TRANSPORT CODE

E6.6 Use Standards

E6.6.1 Car Parking Numbers

Objective: To ensure that an appropriate level of car parking is provided to service use.

Acceptable Solutions	Performance Criteria
A1 The number of car parking spaces must not be less than the requirements of: a) Table E6.1; or b) a parking precinct plan contained in Table E6.6: Precinct Parking Plans (except for dwellings in the General Residential Zone).	P1 The number of car parking spaces provided must have regard to: a) the provisions of any relevant location specific car parking plan; and b) the availability of public car parking spaces within reasonable walking distance; and c) any reduction in demand due to sharing of spaces by multiple uses either because of variations in peak demand or by efficiencies gained by consolidation; and d) the availability and frequency of public transport within reasonable walking distance of the site; and e) site constraints such as existing buildings, slope, drainage, vegetation and landscaping; and f) the availability, accessibility and safety of on-road parking, having regard to the nature of the roads, traffic management and other uses in the vicinity; and g) an empirical assessment of the car parking demand; and h) the effect on streetscape, amenity and vehicle, pedestrian and cycle safety and convenience; and i) the recommendations of a traffic impact assessment prepared for the proposal; and j) any heritage values of the site; and k) for residential buildings and multiple dwellings, whether parking is adequate to meet the needs of the residents having regard to: i) the size of the dwelling and the number of bedrooms; and ii) the pattern of parking in the locality; and iii) any existing structure on the land.
Comment: The scheme does not provide a required number of parking spaces for Emergency Services. It is proposed to provide 6 spaces.	N/a

Table E6.1: Parking Space Requirements

Use	Parking Requirement	
	Vehicle	Bicycle
Emergency Services		

E6.6.2 Bicycle Parking Numbers

Objective: To encourage cycling as a mode of transport within areas subject to urban speed zones by ensuring safe, secure and convenient parking for bicycles.

Acceptable Solutions	Performance Criteria
A1.1 Permanently accessible bicycle parking or storage spaces must be provided either on	P1 Permanently accessible bicycle parking or storage spaces must be provided having regard to the:

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the site or within 50m of the site in accordance with the requirements of Table E6.1; or A1.2 The number of spaces must be in accordance with a parking precinct plan contained in Table E6.6: Precinct Parking Plans.	a) likely number and type of users of the site and their opportunities and likely preference for bicycle travel; and b) location of the site and the distance a cyclist would need to travel to reach the site; and c) availability and accessibility of existing and planned parking facilities for bicycles in the vicinity.
Comment: Complies. The scheme does not provide a required number of bicycle parking spaces.	N/A

E6.6.3 Taxi Spaces

Objective: To ensure that access for taxis is provided to meet the needs of the use.	
Acceptable Solutions	Performance Criteria
A1 One dedicated taxi drop-off and pickup space must be provided for every 50 car spaces required by Table E6.1 or part thereof (except for dwellings in the General Residential Zone).	P1 No performance criteria.
Comment: No taxi drop-off or pickup spaces are required.	N/a

E6.6.4 Motorcycle Parking (as amended)

Objective: To ensure that motorcycle parking is provided to meet the needs of the use.	
Acceptable Solutions	Performance Criteria
A1 One motorbike parking space must be provided for each 20 car spaces required by Table E6.1 or part thereof.	P1 No performance criteria.
Comment: No motorbike parking spaces are required.	N/a

E6.7 Development Standards

E6.7.1 Construction of Car Parking Spaces and Access Strips

Objective: To ensure that car parking spaces and access strips are constructed to an appropriate standard.	
Acceptable Solutions	Performance Criteria
A1 All car parking, access strips manoeuvring and circulation spaces must be: a) formed to an adequate level and drained; and b) except for a single dwelling, provided with an impervious all weather seal; and c) except for a single dwelling, line marked or provided with other clear physical means to delineate car spaces.	P1 All car parking, access strips manoeuvring and circulation spaces must be readily identifiable and constructed to ensure that they are useable in all weather conditions.
Comment: Complies. The parking and access are to be bitumen.	N/a

E6.7.2 Design and Layout of Car Parking

Objective: To ensure that car parking and manoeuvring space are designed and laid out to an appropriate standard.	
Acceptable Solutions	Performance Criteria
A1.1 Where providing for 4 or more spaces, parking areas (other than for parking located in garages and carports for dwellings in the General Residential Zone) must be located behind the building line; and A1.2 Within the General residential zone, provision for turning must not be located within the front setback for residential buildings or multiple dwellings.	P1 The location of car parking and manoeuvring spaces must not be detrimental to the streetscape or the amenity of the surrounding areas, having regard to: a) the layout of the site and the location of existing buildings; and b) views into the site from the road and adjoining public spaces; and c) the ability to access the site and the rear of buildings; and d) the layout of car parking in the vicinity; and e) the level of landscaping proposed for the car parking.
Comment: Complies	N/a
A2.1 Car parking and manoeuvring space must: a) have a gradient of 10% or less; and	P2 Car parking and manoeuvring space must: a) be convenient, safe and efficient to use having regard to matters such as slope, dimensions, layout and the expected number and type of vehicles; and

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b)	where providing for more than 4 cars, provide for vehicles to enter and exit the site in a forward direction; and	b)	provide adequate space to turn within the site unless reversing from the site would not adversely affect the safety and convenience of users and passing traffic.
c)	have a width of vehicular access no less than prescribed in Table E6.2 and Table E6.3, and		
A2.2	The layout of car spaces and access ways must be designed in accordance with <i>Australian Standards AS 2890.1 - 2004 Parking Facilities, Part 1: Off Road Car Parking.</i>		
Comment: Complies		N/a	

Table E6.2: Access Widths for Vehicles

Number of parking spaces served	Access width (see note 1)	Passing bay (2.0m wide by 5.0m long plus entry and exit tapers) (see note 2)
1 to 5	3.0m	Every 30m

E6.7.3 Car Parking Access, Safety and Security

Objective: To ensure adequate access, safety and security for car parking and for deliveries.

Acceptable Solutions		Performance Criteria	
A1	Car parking areas with greater than 20 parking spaces must be:	P1	Car parking areas with greater than 20 parking spaces must provide for adequate security and safety for users of the site, having regard to the:
a)	secured and lit so that unauthorised persons cannot enter or;	a)	levels of activity within the vicinity; and
b)	visible from buildings on or adjacent to the site during the times when parking occurs.	b)	opportunities for passive surveillance for users of adjacent building and public spaces adjoining the site.
Comment: N/a – less than 20 spaces.		N/a	

E6.7.4 Parking for Persons with a Disability

Objective: To ensure adequate parking for persons with a disability.

Acceptable Solutions		Performance Criteria	
A1	All spaces designated for use by persons with a disability must be located closest to the main entry point to the building.	P1	The location and design of parking spaces considers the needs of disabled persons, having regard to:
		(a)	the topography of the site;
		(b)	the location and type of relevant facilities on the site or in the vicinity;
		(c)	the suitability of access pathways from parking spaces, and
		(d)	applicable Australian Standards.
Comment: N/a - No spaces are to be designated for use by persons with a disability. For this class of building, with less than 5 car parking spaces, the National Construction Code does not require any parking spaces to be designated for use by persons with a disability.		N/a	
A2	Accessible car parking spaces for use by persons with disabilities must be designed and constructed in accordance with AS/NZ2890.6 – 2009 Parking facilities – Off-street parking for people with disabilities.	P2	The number of parking spaces provided is appropriate for the needs of disabled persons, having regard to:
		(a)	characteristics of the populations to be served;
		(b)	their means of transport to and from the site; and
		(c)	applicable Australian Standards.
Comment: N/a - No spaces are to be designated for use by persons with a disability.		N/a	

E6.7.6 Loading and Unloading of Vehicles, Drop-off and Pickup

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Objective: To ensure adequate access for people and goods delivery and collection and to prevent loss of amenity and adverse impacts on traffic flows.

Acceptable Solutions	Performance Criteria
A1 For retail, commercial, industrial, service industry or warehouse or storage uses: a) at least one loading bay must be provided in accordance with Table E6.4; and b) loading and bus bays and access strips must be designed in accordance with <i>Australian Standard AS/NZS 2890.3 2002</i> for the type of vehicles that will use the site.	P1 For retail, commercial, industrial, service industry or warehouse or storage uses adequate space must be provided for loading and unloading the type of vehicles associated with delivering and collecting people and goods where these are expected on a regular basis.
Comment: N/A	Comment: N/A

E6.8 Provisions for Sustainable Transport

E6.8.1 *Bicycle End of Trip Facilities*
Not used in this planning scheme

E6.8.2 *Bicycle Parking Access, Safety and Security*

Objective: To ensure that parking and storage facilities for bicycles are safe, secure and convenient.	
Acceptable Solutions	Performance Criteria
A1.1 Bicycle parking spaces for customers and visitors must: a) be accessible from a road, footpath or cycle track; and b) include a rail or hoop to lock a bicycle to that meets <i>Australian Standard AS 2890.3 1993</i>; and c) be located within 50m of and visible or signposted from the entrance to the activity they serve; and d) be available and adequately lit in accordance with <i>Australian Standard AS/NZS 1158 2005 Lighting Category C2</i> during the times they will be used; and A1.2 Parking space for residents' and employees' bicycles must be under cover and capable of being secured by lock or bicycle lock.	P1 Bicycle parking spaces must be safe, secure, convenient and located where they will encourage use.
N/a – The proposal relies on the performance criteria to provide no bicycle parking.	N/a
A2 Bicycle parking spaces must have: a) minimum dimensions of: i) 1.7m in length; and ii) 1.2m in height; and iii) 0.7m in width at the handlebars; and b) unobstructed access with a width of at least 2m and a gradient of no more 5% from a public area where cycling is allowed.	P2 Bicycle parking spaces and access must be of dimensions that provide for their convenient, safe and efficient use.
N/a – No bicycle parking is being provided.	N/a

E6.8.5 *Pedestrian Walkways*

Objective: To ensure pedestrian safety is considered in development	
Acceptable Solution	Performance Criteria
A1 Pedestrian access must be provided for in accordance with Table E6.5.	P1 Safe pedestrian access must be provided within car park and between the entrances to buildings and the road.
Comment: 6 carparking spaces - no separate access required.	N/a

Table E6.5: Pedestrian Access

Number of Parking Spaces Required	Pedestrian Facility
1–10	No separate access required (i.e. pedestrians may share the driveway). [Note (a) applies].

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11 or more	A 1m wide footpath separated from the driveway and parking aisles except at crossing points. [Notes (a) and (b) apply].
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Notes

- a) In parking areas containing spaces allocated for disabled persons, a footpath having a minimum width of 1.5m and a gradient not exceeding 1 in 14 is required from those spaces to the principal building.
- b) Separation is deemed to be achieved by:
 - i) a horizontal distance of 2.5m between the edge of the driveway and the footpath; or
 - ii) protective devices such as bollards, guard rails or planters between the driveway and the footpath; and
 - iii) signs and line marking at points where pedestrians are intended to cross driveways or parking aisles.

SPECIFIC AREA PLANS		
F1.0	TRANSLINK SPECIFIC AREA PLAN	N/a
F2.0	HERITAGE PRECINCTS SPECIFIC AREA PLAN	N/a

8 ATTACHMENTS

- A Application
- B Request for Additional Information
- C Referral Responses

RECOMMENDATION

- A That pursuant to section 34(1)(a), former provisions, of the *Land Use Planning Act 1993*, the Planning Authority agree to initiate draft amendment 03/2018 to the Northern Midlands Interim Planning Scheme 2013 as follows:

- Amend Clause 10.2 Use Table by placing the following in the Discretionary category:

Discretionary	
Use Class	Qualification
Emergency Services	If on CT 76398/4 & 5 (176 High Street, Campbell Town)

- B That pursuant to section 35(1), former provisions, of the *Land Use Planning and Approvals Act 1993*, the Planning Authority resolve to certify draft amendment 03/2018 to the Northern Midlands Interim Planning Scheme 2013 as meeting the requirements specified in Section 32, former provisions.
- C That pursuant to section 38, former provisions, of the *Land Use Planning and Approvals Act 1993*, the planning authority places the draft amendment on public exhibition for 28 days.
- D That, pursuant to section 43F (1), former provisions, of the *Land Use Planning and Approvals Act 1993*, the Planning Authority, resolve to grant planning permit P18-086, to develop and use the land at 176 High Street, Campbell Town, for Emergency Services (Ambulance Station), in accordance with application P18-086, and subject to the following conditions:

1 LAYOUT NOT ALTERED

- P1 Proposed Site Plan (Dwg No. DA01 Amend No. C, 22.05.12)
- P2 Proposed Floor Plan (Dwg No. DA02 Amend No. B, 22.05.12)
- P3 Proposed Floor Plan (Dwg No. DA03 Amend No. B, 22.05.12)
- P4 Proposed Elevations (Dwg No. DA04 Amend No. B, 22.05.12)
- P5 Proposed Elevations (Dwg No. DA05 Amend No. B, 22.05.12)
- P6 Proposed Elevations (Dwg No. DA06 Amend No. B, 22.05.12)

2 COUNCIL'S WORKS DEPARTMENT CONDITIONS

2.1 Access

- A concrete driveway crossover and hotmix sealed apron must be constructed from the edge of High Street and Mason Street to the property boundary in accordance with the endorsed plans and Council standards.
- Access works must not commence until an application for vehicular crossing has been approved by Council.

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2.2 Works in Council road reserve

- Works must not be undertaken within the public road reserve, including crossovers, driveways or kerb and guttering, without prior approval for the works by the Works Manager.
- Twenty-four (24) hours notice must be given to the Works Department to inspect works within road reserve, and before placement of concrete or seal. Failure to do so may result in rejection of the vehicular access or other works and its reconstruction.

Note: Council is responsible for all of Mason Street and also for naturestrips on High Street.

2.3 Works in State road reserve

- The developer must obtain a permit from the Department State Growth for any works to be undertaken within the State Road reservation, including any works necessary in relation to access construction, stormwater drainage and/or traffic management control and devices from the proposal.
- Application requirements and forms can be found at transport.tas.gov.au/road/permits, applications must be submitted at least twenty eight (28) days prior to any scheduled works. In accordance with the Roads and Jetties Act 1935, works must not be commenced within the State Road reservation until a permit has been issued.

2.4 Pollutants

- The developer/property owner must ensure that pollutants such as mud, silt or chemicals are not released from the site.
- Prior to the commencement of the development authorised by this permit the developer/property owner must install all necessary silt fences and cut-off drains to prevent soil, gravel and other debris from escaping the site. Material or debris must not be transported onto the road reserve (including the naturestrip, footpath and road pavement). Any material that is deposited on the road reserve must be removed by the developer/property owner. Should Council be required to clean or carry out works on any of their infrastructure as a result of pollutants being released from the site the cost of these works may be charged to the developer/property owner.

2.5 Naturestrips

Any new naturestrips, or areas of naturestrip that are disturbed during construction, must be topped with 100mm of good quality topsoil and sown with grass. Grass must be established and free of weeds prior to Council accepting the development.

3 TASWATER CONDITIONS

Sewer and water services shall be provided in accordance with TasWater's Submission to Planning Authority Notice (reference number TWDA 2018/00542-NMC).

4 LIGHTING

Outdoor lighting must be designed, baffled and located to prevent any adverse effect on adjoining land.

DECISION

Cr

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COUNCIL ACTING AS A PLANNING AUTHORITY – CESSATION

RECOMMENDATION

That the Council cease to act as a Planning Authority under the *Land Use Planning and Approvals Act 1993*, for the remainder of the meeting.

DECISION

Cr

That the Council cease to act as a Planning Authority under the *Land Use Planning and Approvals Act 1993*, for the remainder of the meeting.

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CON – ITEMS FOR THE CLOSED MEETING

DECISION

Cr

That Council move into the “Closed Meeting” with the General Manager, Corporate Services Manager, Community & Development Manager, Works Manager and Executive Assistant.

CON 1 INFORMATION OF A PERSONAL AND CONFIDENTIAL NATURE OR INFORMATION PROVIDED TO THE COUNCIL ON THE CONDITION IT IS KEPT CONFIDENTIAL

As per provisions of Section 15(2)(g) of the *Local Government (Meeting Procedures) Regulations 2015*.
Table of Contents

CON 2 CONFIRMATION OF CLOSED COUNCIL MINUTES: ORDINARY COUNCIL MEETING

Confirmation of the Closed Council Minutes of the Ordinary Council Meeting of 19 March 2018, as per the provisions of Section 34(6) of the *Local Government (Meeting Procedures) Regulations 2015*.

CON 3 APPLICATIONS BY COUNCILLORS FOR LEAVE OF ABSENCE

As per provisions of Section 15(2)(h) of the *Local Government (Meeting Procedures) Regulations 2015*.

CON 4 (1) PERSONNEL MATTERS

As per provisions of Section 15(2)(a) of the *Local Government (Meeting Procedures) Regulations 2015*.

CON 4 (2) INFORMATION OF A PERSONAL AND CONFIDENTIAL NATURE OR INFORMATION PROVIDED TO THE COUNCIL ON THE CONDITION IT IS KEPT CONFIDENTIAL

As per provisions of Section 15(2)(g) of the *Local Government (Meeting Procedures) Regulations 2015*.
Management Meetings

CON 4 (3) MATTERS RELATING TO ACTUAL OR POSSIBLE LITIGATION TAKEN, OR TO BE TAKEN, BY OR INVOLVING THE COUNCIL OR AN EMPLOYEE OF THE COUNCIL

As per provisions of Section 15(2)(i) of the *Local Government (Meeting Procedures) Regulations 2015*.
Correspondence Received

CON 4 (4) INFORMATION OF A PERSONAL AND CONFIDENTIAL NATURE OR INFORMATION PROVIDED TO THE COUNCIL ON THE CONDITION IT IS KEPT CONFIDENTIAL

As per provisions of Section 15(2)(g) of the *Local Government (Meeting Procedures) Regulations 2015*.
Action Items – Status Report

CON 4 (5) PROPOSALS FOR THE COUNCIL TO ACQUIRE LAND OR AN INTEREST IN LAND OR FOR THE DISPOSAL OF LAND

As per provisions of Section 15(2)(f) of the *Local Government (Meeting Procedures) Regulations 2015*.
Land Issues

CON 4 (6) INFORMATION OF A PERSONAL AND CONFIDENTIAL NATURE OR INFORMATION PROVIDED TO THE COUNCIL ON THE CONDITION IT IS KEPT CONFIDENTIAL

As per provisions of Section 15(2)(g) of the *Local Government (Meeting Procedures) Regulations 2015*.

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Rates matter

CON 5 INFORMATION OF A PERSONAL AND CONFIDENTIAL NATURE OR INFORMATION PROVIDED TO THE COUNCIL ON THE CONDITION IT IS KEPT CONFIDENTIAL

As per provisions of Section 15(2)(g) of the *Local Government (Meeting Procedures) Regulations 2015*.

Complaint

CON 6 PROPOSALS FOR THE COUNCIL TO ACQUIRE LAND OR AN INTEREST IN LAND OR FOR THE DISPOSAL OF LAND

As per provisions of Section 15(2)(f) of the *Local Government (Meeting Procedures) Regulations 2015*.

Property Matter

CON 7 PROPOSALS FOR THE COUNCIL TO ACQUIRE LAND OR AN INTEREST IN LAND OR FOR THE DISPOSAL OF LAND

As per provisions of Section 15(2)(f) of the *Local Government (Meeting Procedures) Regulations 2015*.

Property Matter

CON 8 INFORMATION OF A PERSONAL AND CONFIDENTIAL NATURE OR INFORMATION PROVIDED TO THE COUNCIL ON THE CONDITION IT IS KEPT CONFIDENTIAL

As per provisions of Section 15(2)(g) of the *Local Government (Meeting Procedures) Regulations 2015*.

Local District Committee Membership

DECISION

Cr

That Council move out of the closed meeting.

Mayor Downie closed the meeting at