



**NORTHERN
MIDLANDS
COUNCIL**

AGENDA

Ordinary Meeting of Council

Monday, 20 March 2017

**Des Jennings
General Manager**

QUALIFIED PERSONS ADVICE

The *Local Government Act 1993* provides (in part) as follows:

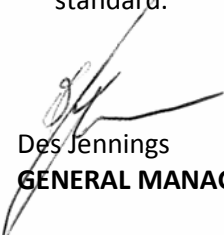
- ♦ A General Manager must ensure that any advice, information or recommendation given to the Council is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation.
- ♦ A Council is not to decide on any matter which requires the advice of a qualified person without considering such advice unless the General Manager certifies in writing such advice was obtained and taken into account in providing general advice to the Council.

I therefore certify that with respect to all advice, information or recommendation provided to the Council in or with this Agenda:

- i) the advice, information or recommendation is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation; and
- ii) where any advice is directly given by a person who does not have the required qualifications or experience, that person has obtained and taken into account in that person's general advice, the advice from an appropriately qualified or experienced person.

MEETING CONDUCT

- ♦ People attending Council Meetings are expected to behave in an appropriate manner.
- ♦ The following is not acceptable:
 - Offensive or inappropriate behaviour
 - Personal insults
 - Verbal abuse
- ♦ In the case of any inappropriate outburst or derogatory behaviour, an apology from the offending party or parties will be requested. Anyone at the meeting, if they feel offended in any way by any such behaviour specified above, should immediately bring the behaviour to the notice of the Chairperson by the way of a point of order.
- ♦ The Chairperson has the right to evict from a meeting any person who is not behaving to an appropriate standard.


Des Jennings
GENERAL MANAGER

GUIDELINES FOR COUNCIL MEETINGS

PUBLIC QUESTIONS AND STATEMENTS

PUBLIC QUESTION TIME:

Regulation 31 of the *Local Government (Meeting Procedures) Regulations 2015* makes provision for Public Question Time during a Council meeting.

Public question time is to commence immediately after the meal break at approximately 6:45pm and is to be conducted in accordance with the following guidelines:

- ♦ At each Council Meeting up to 20 minutes, or such longer period as Council may determine by resolution at that meeting, is to be provided for persons at the meeting to ask questions.
- ♦ A person seeking to ask a question must firstly identify himself or herself by stating their name and the town they reside in.
- ♦ If more than one person wishes to ask a question, the Mayor is to determine the order in which those questions are asked
- ♦ Questions must be directed to the Mayor who shall answer or direct the question to the appropriate Councillor or Council Officer. A question will be answered if the information is known otherwise taken on notice and responded to in writing within 10 working days. Questions should preferably be in writing and provided to the General Manager 7 days prior to the Council Meeting.
- ♦ A person is entitled to ask no more than 2 questions on any specific subject. If a person has up to two questions on several subjects, the Mayor may defer those questions until other questions have been asked and refer back to that person only if time permits.
- ♦ Each speaker is limited to a maximum of 3 minutes.

REPRESENTATIONS ON PLANNING ITEMS

A maximum of 4 persons per item (2 for and 2 against) will be permitted to address Council on a planning item. After the representation has been made, Councillors are permitted to ask questions of the party who made the representation.

Each speaker is limited to a maximum of 3 minutes.

PETITIONS

In relation to the receipt of petitions, the provisions of the *Local Government Act 1993*, Part 6 - Petitions, polls and public meetings, S57 and S58, should be noted.

RECORDING OF COUNCIL MEETINGS

Regulation 33 of the *Local Government (Meeting Procedures) Regulations 2015* provides for the audio recording of Council meetings.

The purpose of recording meetings of Council is to assist Council officers in the preparation of minutes of proceedings.

The provision of recording of Council meetings in this policy:

- ♦ only applies to formal Council meetings (ordinary meetings, special meetings and Annual General meetings);
- ♦ does not apply to closed sessions of Council;
- ♦ does not apply to Committees of Council;
- ♦ The recording will not replace written minutes and a transcript of the recording will not be prepared;
- ♦ The recording may be used by Council staff to assist with the preparation of the minutes and by Council during a subsequent meeting within the period that the recording is retained;
- ♦ The official copy of the recording of a Council meeting is to be retained by Council for at least a period of 6 months from the date of a meeting and deleted after that period has expired.
- ♦ If requested, a recording of a Council meeting to be available to Councillors at no cost within 24 hours of the meeting.
- ♦ Notices advising that
 - the proceedings of the meeting are to be audio recorded; and
 - the detail relating to the recording of meetings by members of the publicare to be on display at each meeting.

A member of the public may only use an audio recorder, or any other recording and/or transmitting device, to record the proceedings of a meeting of Council with the written permission of the General Manager for the express purpose proposed. The Northern Midlands Council reserves the right to revoke such permission at any time.

Unless expressly stated otherwise, Northern Midlands Council claims copyright ownership of the content of recordings of Council meetings ("the Recordings").

The Recordings may not upload, display, print and/or reproduced without the written permission of the General Manager for the express purpose proposed.

The Northern Midlands Council reserves the right to revoke such permission at any time. Apart from uses permitted under the *Copyright Act 1968*, all other rights are reserved.

Any request for authorisation, including authorisation for the use of recordings, should be directed to the General Manager, 13 Smith Street, Longford TAS 7301.

AGENDA – ORDINARY MEETING

20 MARCH 2017



NOTICE is hereby given that the next meeting of the Northern Midlands Council will be held at the Council Chambers, Longford on Monday, 20 March 2017 at 5.00pm.

[Signature]
Des Jennings
General Manager

15 March 2017

4.00pm Councillor Workshop – closed to the public

GOV 1 ATTENDANCE

1 PRESENT

In Attendance:

2 APOLOGIES

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GOV 3 DECLARATIONS OF ANY PECUNIARY INTEREST OF A COUNCILLOR OR CLOSE ASSOCIATE

Section 8 sub clause (7) of the *Local Government (Meeting Procedures) 2005* require that the Chairperson is to request Councillors to indicate whether they have, or are likely to have a pecuniary interest in any item on the Agenda.

GOV 4 CONFIRMATION OF MINUTES

1 ORDINARY COUNCIL MEETING – 20 FEBRUARY 2017

DECISION

Cr

[The Minutes of the Ordinary Meeting of the Northern Midlands Council held at the Council](#)

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20 MARCH 2017



Chambers, Longford on Monday, 20 February 2017, inclusive of the following amendment:

Minute Reference 67/17:

Insert the word “cyclone” between the words “boundary” and “fence” at 2(a) of the decision

be confirmed as a true record of proceedings.

2 CONFIRMATION OF MINUTES OF COMMITTEES

Attachments: Section 1 – Page 1

Minutes of meetings of the following Committees were circulated in the Attachments:

	Date	Committee	Meeting
i)	18/10/2016	Avoca Museum and Information Centre	Ordinary
ii)	01/02/2017	Ross Local District Committee	Ordinary
iii)	06/02/2017	Northern Midlands Economic Development Committee	Ordinary
iv)	07/02/2017	Evandale Community Centre & Memorial Hall Management Committee	Ordinary
v)	07/02/2017	Evandale Advisory Committee	Ordinary
vi)	08/02/2017	Morven Park Management & Development Association Inc.	Ordinary
vii)	14/02/2017	Mill Dam Committee	Ordinary
viii)	14/02/2017	Devon Hills Residents Committee	Ordinary
ix)	28/02/2017	Devon Hills Residents Committee	Ordinary
x)	07/03/2017	Campbell Town District Forum	Ordinary
xi)	07/03/2017	Evandale Community Centre & Memorial Hall Management Committee	Ordinary
xii)	07/03/2017	Evandale Advisory Committee	Ordinary
xiii)	08/03/2017	Longford Local District Committee	Ordinary

DECISION

Cr

That the Minutes of the Meetings of the above Council Committees be received.

3 RECOMMENDATIONS OF SUB COMMITTEES

That Council note the following recommendation/s of Committees:

Meeting Date	Committee	Recommendation
01/02/2017	Ross Local District Committee	- The Ross Local District Committee request the Northern Midlands Council accept the Heritage Street and Direction Signs for Ross as proposed - That Council consider including provisions to remove non-compliant containers. - The Ross Local District Committee does not support the proposed sale of land between 41 and 45 Bridge Street, Ross. - The Ross Local District Committee request the Northern Midlands Council investigate installation of a weir at Badojos Street to assist with draining river. - The Ross Local District Committee ask that the Northern Midlands Council take immediate action to stop the spread of noxious weeds, e.g. Paterson’s curse, African dox, and other weeds such as cotton thistle and variegated thistle. Also that the State Government be urged to put on enough staff so that the above can be put into practice. Note, all year round action is essential to make sure that control is actually undertaken. The present system in the municipality is basically useless. Other municipalities are realising that action is long overdue. - The Ross Local District Committee request the Northern Midlands Council to consider fortnightly collection of green waste bins in 2017/2018 budget.

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Meeting Date	Committee	Recommendation
06/02/2017	Northern Midlands Economic Development Committee	That the Economic Development Committee be endorsed to manage the development of a <i>Translink Precinct Product Profile</i> that: - articulates landowners/developers plans for their land/buildings; - captures the real estate agents perspectives on why property is/isn't selling/being develop; - identifies economic development activities for Council to undertake (eg. increasing staff's knowledge of Translink, planning infrastructure), and; - identifies opportunities for collaborative promotion of the precinct's development opportunities.
08/02/2017	Longford Local District Committee	That the resolution to Council be amended to change one word, to replace "plan" with "review".

In the attached minutes of sub committees, no new recommendations have been noted as being for Council's consideration.

NOTE: *Matters already considered by Council at previous meetings have been incorporated into INFO 15: Officer's Action Items.*

DECISION

Cr

That Council **note and investigate** the following recommendation/s of the **Ross Local District Committee:**

- The Ross Local District Committee request the Northern Midlands Council accept the Heritage Street and Direction Signs for Ross as proposed*
- That Council consider including provisions to remove non-compliant containers.*
- The Ross Local District Committee does not support the proposed sale of land between 41 and 45 Bridge Street, Ross.*
- The Ross Local District Committee request the Northern Midlands Council investigate installation of a weir at Badojos Street to assist with draining river.*
- The Ross Local District Committee ask that the Northern Midlands Council take immediate action to stop the spread of noxious weeds, e.g. Paterson's curse, African dox, and other weeds such as cotton thistle and variegated thistle. Also that the State Government be urged to put on enough staff so that the above can be put into practice.*
Note, all year round action is essential to make sure that control is actually undertaken.
The present system in the municipality is basically useless.
Other municipalities are realising that action is long overdue.
- The Ross Local District Committee request the Northern Midlands Council to consider fortnightly collection of green waste bins in 2017/2018 budget.*

Cr

That Council **note and investigate** the following recommendation/s of the **Northern Midlands Economic Development Committee:**

That the Economic Development Committee be endorsed to manage the development of a Translink Precinct Product Profile that:

- articulates landowners/developers plans for their land/buildings;*
- captures the real estate agents perspectives on why property is/isn't selling/being develop;*
- identifies economic development activities for Council to undertake (eg. increasing staff's knowledge of Translink, planning infrastructure), and;*
- identifies opportunities for collaborative promotion of the precinct's development opportunities.*

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Cr

That Council **note** the following recommendation/s of the **Longford Local District Committee**, in relation to following Council minute 45/17 of 20 February 2017:

That Council

- i) Receive the report;
- ii) Engage with JBS Swift and the Parks and Wildlife Service to collaborate with the undertaking of a plan of the Mill Dam which takes into consideration that the area is flood prone and local knowledge
- iii) Engage a consultant to review Council's strategy; to assist with the consolidation of Council's position on all Council Public River Reserve lands on-going management and function into the future.

That the resolution to Council be amended to change one word, to replace "plan" with "review".

GOV 5 DATE OF NEXT COUNCIL MEETING
10 APRIL 2017

Mayor Downie advised that the next Ordinary Council Meeting would be held at the Northern Midlands Council Chambers at Longford at 5.00pm on Monday, 10 April 2017.

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INFO INFORMATION ITEMS

1 COUNCIL WORKSHOPS/MEETINGS HELD SINCE THE LAST ORDINARY MEETING

Responsible Officer: Des Jennings, General Manager

The General Manager advised that the following workshops/ meetings had been held.

Date Held	Purpose of Workshop
06/03/2017	Council Workshop Presentations: - Northern Midlands Council Website Upgrade - Longford Strategic Plan - Perth Link Roads - Cape Hope Foundation - Northern Tasmania Development Corporation
20/03/2017	Council Workshop discussion of Council Meeting Agenda items.

2 MAYOR'S COMMUNICATIONS

Mayor's Communications for the period 21 February 2017 to 20 March 2017 are as follows:

Date	Activity
23 February 2017	Attended TasWater Owners Representatives Quarterly Briefing, Launceston
24 February 2017	Attended meeting with Minister Peter Gutwein, Treasurer re TasWater, Hobart
27 February 2017	Attended General Management Committee teleconference re TasWater
28 February 2017	Attended Bicentennial Celebrations Launch, Woolmers Estate, Longford
1 March 2017	Attended Ross Local District Committee meeting, Ross
2 March 2017	Attended Elizabeth Macquarie Irrigation Trust meeting, Campbell Town
3 March 2017	Attended PolliePedal Launch, Cressy
3 March 2017	Attended Legislative Council Redistribution Proposal Tribunal Hearing, Launceston
5 March 2017	Attended State Government announcement re Perth Link Roads, Perth
6 March 2017	Attended Council Workshop, Longford
8 March 2017	Attended Longford Local District Committee meeting, Longford
9 March 2017	Attended Glover Art Prize dinner, Launceston
10 March 2017	Attended opening of Optimo Awnings, Longford
10 March 2017	Attended Glover Art Prize Cocktail party, Evandale
20 March 2017	Attended Council meeting and workshop, Longford
Attended to numerous email, phone, media and mail inquiries.	

3 PETITION

1 PURPOSE OF REPORT

In accordance with the Vision, Mission and Values of Council as identified in the *Council's Strategic Plan 2007-2017* and the *Local Government Act 1993*, S57 – S60, provision is made for Council to receive petitions tabled at the Council Meeting.

2 OFFICER'S COMMENT

In relation to the receipt of petitions, the following provisions of the *Local Government Act 1993*, Part 6 - Petitions, polls and public meetings, S57 and S58, should be noted:

Section 57. Petitions

- (1) A person may lodge a petition with a council by presenting it to a councillor or the general manager.
- (2) A person lodging a petition is to ensure that the petition contains –
 - (a) a clear and concise statement identifying the subject matter; and
 - (b) a heading on each page indicating the subject matter; and
 - (c) a brief statement on each page of the subject matter and the action requested; and
 - (d) a statement specifying the number of signatories; and
 - (e) the full printed name, address and signature of the person lodging the petition at the end of the petition.

58. Tabling petition

- (1) A councillor who has been presented with a petition is to –

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- (a) table the petition at the next ordinary meeting of the council; or
- (b) forward it to the general manager within 7 days after receiving it.
- (2) A general manager who has been presented with a petition or receives a petition under subsection (1)(b) is to table the petition at the next ordinary meeting of the council.
- (3) A petition is not to be tabled if –
 - (a) it does not comply with section 57; or
 - (b) it is defamatory; or
 - (c) any action it proposes is unlawful.
- (4) The general manager is to advise the lodger of a petition that is not tabled the reason for not tabling it within 21 days after lodgement.

3 Petitions Received

Nil.

4 CONFERENCES & SEMINARS: REPORT ON ATTENDANCE BY COUNCIL DELEGATES

1 PURPOSE OF REPORT

To provide an opportunity for Councillors and the General Manager to report on their attendance at recent conferences/seminars.

In accordance with Council's Strategic Plan 2007-2017 (2012/13 Revision), Part 1 – Governance, the core functions are:

- Support Council with governance advice and effective leadership, review and implement organisational values through day to day operations, effective communication, community consultation and advocacy, issues identification, strategic and corporate planning, annual reports, public and private resource sharing, induction of elected members, provision of legal advice, human resources management and liaise with representative bodies.
- Support Council with sound financial advice and management, and generate funds without burdening the community. Rates administration, budgeting and reporting, debt collection, taxation, asset registers and depreciation, receipts and payments, wages and salaries, loans and investments, records management, information technology, and customer service.

2 CONFERENCES AND SEMINARS

Nil

5 132 & 337 CERTIFICATES ISSUED

	No. of Certificates Issued 2016/2017 year												Total
	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Total
132	77	48	77	62	69	46	51	64					494
337	31	33	40	34	28	24	27	28					245
													662
													360

6 ANIMAL CONTROL

Item	Income/Issues 2015/2016		Income/Issues for February 2017		Income/Issues 2016/2017	
	No.	\$	No.	\$	No.	\$
Dogs Registered	3,773	92,210	23	785	3,557	85,899
Dogs Impounded	76	5,460	3	125	43	3,508
Euthanized	7	-	-	-	3	-
Re-claimed	60	-	2	-	35	-
Re-homed/To RSPCA	9	-	1	-	5	-
New Kennel Licences	12	816	-	-	2	138
Renewed Kennel Licences	60	2,460	-	-	65	2,772
Infringement Notices (paid in full)	53	9,776	5	782	52	8,392
Legal Action	-	-	1	3,500	1	3,500
Livestock Impounded	2	130	-	-	1	281
TOTAL		110,852		5,192		104,490

7 HEALTH ISSUES

Immunisations

The *Public Health Act 1997* requires that Councils offer immunisations against a number of diseases. The following table

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will provide Council with details of the rate of immunisations provided through Schools. Monthly clinics are not offered by Council; however, parents are directed to their local General Practitioner who provides the service.

MONTH	2014/2015		2015/2016		2016/2017	
	Persons	Vaccination	Persons	Vaccination	Persons	Vaccination
July-September	65	68	31	31	43	49
October-December	66	68			46-	52-
January-March	-	-	-	-	-	-
April-June	85	163			*	*

Some previous data for 2015 – 2016 is not included as Launceston City Council were delivering the immunisation program during that period.

*The total number of vaccinations increases because there are several vaccinations given to each student.

The National Immunisation Program Schedule recommends that two vaccinations be provided in the school based program in 2017, including Human Papillomavirus (HPV) and diphtheria, tetanus and acellular pertussis (whooping cough) (dTpa).

Immunisations will be undertaken by the Longford Surgery during 2017.

Other Environmental Health Services

Determine acceptable and achievable levels of environmental and public health by ongoing monitoring, inspection, education and, where necessary, by applying corrective measures by mutual consent or application of legislation.

Ensure safe standards of food offered for sale are maintained.

Investigations/Inspections	2013/2014	2014/2015	2015/16	2016/17
Notifiable Diseases	6	2	5	2-
Inspection of Food Premises	126	118	154	57

Notifiable Disease investigations have been carried out by the Department of Health and Human Services from Hobart, with only significant outbreaks directed to Council to assist with investigations. However, due to the prompt and thorough investigating by Council Environmental Health Officers, the Department now directs more cases for Council to investigate.

Food premises are due for inspection from 1 July each year.

8 CUSTOMER REQUEST RECEIPTS

Operational Area	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
Animal Control	5	-	-	-	-	-	-	-				
Building & Planning	3	1	1	-	2	7	12	2				
Community Services	-	-	-	-	-	-	-	-				
Corporate Services	-	1	-	-	1	-	-	-				
Governance	-	-	-	-	1	-	-	-				
Waste	1	-	-	-	-	-	-	-				
Works (North)	42	33	27	33	29	12	9	27				
Works (South)	1	4	9	3	2	7	-	2				

9 GIFTS & DONATIONS (UNDER SECTION 77 OF THE LGA)

Date	Recipient	Purpose	Amount
	Council wages and plant	Assistance to Campbell Town SES	\$91
31-Aug-16	George Town RSL Sub Branch Inc	Wreath - Vietnam Veterans Day	\$55
16-Aug-16	S Dhillon	Contractor Long Service Gift Voucher	\$100
12-Sep-16	Fluers Flowers	Flowers - Passing of Marie Barnes	\$50
19-Oct-16	Campbell Town District High School	Chaplaincy	\$1,500
19-Oct-16	Campbell Town District High School	Inspiring Positive Futures Program	\$8,000
18-Oct-16	Campbell Town District High School	Donation - School Achievement Awards	\$90
18-Oct-16	Perth Primary School	Donation - School Achievement Awards	\$30
18-Oct-16	Evandale Primary School	Donation - School Achievement Awards	\$30
18-Oct-16	Longford Primary School	Donation - School Achievement Awards	\$27

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Date	Recipient	Purpose	Amount
18-Oct-16	Cressy District High School	Donation - School Achievement Awards	\$90
18-Oct-16	Avoca Primary School	Donation - School Achievement Awards	\$30
18-Oct-16	Perth Fire Brigade	Donation	\$50
18-Oct-16	Longford Fire Brigade	Donation	\$100
23-Nov-16	Longford Cricket Club	Donation - Longford -v- Cressy Cup 2016	\$120
13-Dec-16	Cressy District High School	Inspiring Positive Futures Program	\$8,000
17-Jan-17	Helping Hand Associated	Donation	\$1,000
17-Jan-17	Longford Care-a-car	Donation	\$1,000
Planning/Building Applications Remitted			
5-Aug-16	Christ Church Longford	Planning / Building Application fees - removal of trees	\$340
19-Sep-16	Avoca Tourist Centre	Planning Application fees - public wifi	\$340
18-Oct-16	Evandale Community Centre Management Ctee	Planning Application fees - solar panels	\$340
5-Jan-17	Longford Mens Shed	Planning Application fees - carpark	\$463
Sporting/Academic Achievements			
16-Aug-16	Mrs Julie Zaporozec	Australian Indoor Bias Bowls Competition	\$60
16-Aug-16	Mr Simon Zaporozec	Australian Indoor Bias Bowls Competition	\$60
16-Aug-16	Mr Kara Zaporozec	Australian Indoor Bias Bowls Competition	\$60
16-Aug-16	Mrs Helen Farrow	Australian Indoor Bias Bowls Competition	\$60
16-Aug-16	Miss Remi Smith	U14 Tasmanian Girls Basketball Team	\$60
18-Oct-16	Mr Harry Heathcote	Metal Minds Robotics Team - Tech Challenge at Macq Uni	\$60
18-Oct-16	Mr Jonathan Heathcote	Metal Minds Robotics Team - Tech Challenge at Macq Uni	\$60
18-Oct-16	Mr Alex Mountney	Metal Minds Robotics Team - Tech Challenge at Macq Uni	\$60
23-Nov-16	Mr Mitchell Shadbolt	2017 AEBF Junior Nationals in Darwin	\$60
23-Nov-16	Miss Kysha Hill	U18 Australian All School Athletics Championships	\$60
6-Dec-16	Miss Sophie Parkin	National Cricket Carnival	\$60
School Bursary Program			
30-Jan-17	Alex Davis	Bursary Program 2017	\$500
30-Jan-17	Jake Brown	Bursary Program 2017	\$500
30-Jan-17	Saige Venn-Evans	Bursary Program 2017	\$500
11-Jan-17	Lachlan Nation	Bursary Program 2017	\$500
15-Feb-17	Holy Pears	Bursary Program 2017	\$500
15-Feb-17	Alexander King-Grey	Bursary Program 2017	\$500
15-Feb-17	Brittney Johnson	Bursary Program 2017	\$500
TOTAL DONATIONS			\$26,006

10 ACTION ITEMS: COUNCIL MINUTES

Date	Min. Ref.	Details	Action Required	Officer	Current Status	Expected Date of Completion
20/02/2017	43/17	Campbell Town War Memorial Oval Multi-Function Centre Design	That 2. a management committee, representative of the various user groups, be established	Regulatory & Community Services Manager	Awaiting information.	
21/11/2016	313/16	CMCA RV Park Project	1. That Council supports, in principle, the proposal for a CMCA RV Park in Blackburn Park, Campbell Town, subject to: a) completion of community consultation for the proposal; b) completion of consultation with the Ross Motel & Caravan Park and the Longford Caravan Park for their input; c) the preparation of a business case in support of the proposal. 2. That Council consider additional locations at a future workshop.	Regulatory & Community Services Manager	R&CSM contacted CMCA to discuss way forward.	
18/01/2016	07/16	Honeysuckle Banks Masterplan	That Council: i) Accept in principle, the draft Honeysuckle Banks masterplan; and ii) Release the draft Honeysuckle Banks masterplan for community consultation.	Regulatory & Community Services Manager	Amended plan received.	
20/02/2017	34/17	Information Items (18) 2017 Emirates Melbourne Cup Tour	That Council make application for Longford to be included in the 2017 Melbourne Cup Tour	Regulatory & Community Services Manager	In progress.	
20/02/2017	49/17	Policy Review: Overhanging Trees Policy	That Council endorse the amendments to the Overhanging Trees Policy, with the inclusion of an amendment for the provision for discretion to be	Regulatory & Community Services	Complete.	

AGENDA – ORDINARY MEETING

20 MARCH 2017



Date	Min. Ref.	Details	Action Required	Officer	Current Status	Expected Date of Completion
			allowed for historic hedges and trees, on application by the property owner, and report to Council	Manager		
20/02/2017	48/17	Policy Review: Overnight Camping – Self Contained Vehicles Policy	That Council: 1. endorse the following locations as free overnight stay areas for self-contained vehicles: Bishopsbourne Recreation Ground, Cressy Recreation Ground, Falls Park, Evandale, Wardlaw Park, Campbell Town - subject to the issuing of appropriate permits for all areas, if not already in place. 2. officers review the current Overnight Camping – Self Contained Vehicles Policy by referring to the Local Government Decision Making Guide and commencing at step 3: discuss preferred approach with existing private caravan park owners in, or near, the municipality and other key stakeholders.	Regulatory & Community Services Manager	Plannign applications advertised. Stakeholder letter drafted, to be sent.	
20/02/2017	50/17	Proposed Purchase Of Drone	Council approve the budget allocation for the shared program for the 2017 – 2018 budget to cover training, licensing and operator certificate on the basis of a joint sharing agreement, insurance and policy with the George Town Council.	Regulatory & Community Services Manager	R&CSM to meet with representative from George Town Council.	
12/12/2016	353/16	Ross Town Square Master Plan	That Council: i) Accept in principle the Ross Town Square Master Plan; ii) Adopt the Parkland Style Design (Option One) for the site; iii) Endorse the name 'Village Green' for the site; iv) Have prepared detailed documentation of construction and tendering purposes; v) Consider funding components of the Master Plan in forthcoming Council budgets, and request Council Officers to seek to secure external grants to assist with the implementation of the Master Plan	Regulatory & Community Services Manager	Lange Design & Loop Architectre appointed. To be funded from State Govt. stimulus package. Grant funding application submitted.	
8/12/2014	329/14	Economic Development	That Council facilitate meetings with the local businesses in each of the towns to explore business opportunities and other matters of interest.	General Manager	To be progressed as an element of the development of the Economic Development Strategy.	
23/01/2017	06/17	Information Items	That Council write to the Department of State Growth to advise of the issues relating to the Conara park and to seek a solution.	General Manager	Letter sent, attended on-site meeting 7/2/17.	
19/09/2016	263/16	Launceston Gateway Precinct Master Plan: Demand Analysis	That 1) a brief be prepared for the preparation of the Launceston Gateway Precinct Master Plan; and 2) external funding sources for the project be identified.	General Manager	Project incorporated with the Municipal Wide Land Use Strategy.	
18/04/2016	106/16	Proposed Natural Gas Main Extension To Translink Industrial Precinct	That a fee offer be sought for the preparation of a business case to support the natural gas main extension to Translink Industrial Precinct and reported to Council.	General Manager	Matter in progress.	
20/02/2017	36/17	Seasonal Worker Incentives	write to the Government noting that Tasmanians should not be disadvantaged and that the allowance for distance of work from home should be reduced to 30 to 40km's	General Manager	Letter sent.	
20/02/2017	37/17	Tasmanian Electoral Boundaries Changes	That Council i) formally respond to the Initial Redistribution Proposal; and ii) invite The Hon. Greg Hall MLC and The Hon. Tania Rattray MLC to the next Council workshop to make a presentation.	General Manager	Letter sent.	
20/02/2017	38/17	Taswater: Consultation Issues Paper For Price And Service Plan 3	That Council endorse the response to the Consultation Issues Paper – Price and Service Plan 3	General Manager	Letter sent.	
20/02/2017	47/17	Northern Midlands Council: Annual Australia Day Event	Adopt the proposed schedule of venues for the Northern Midlands Council Australia Day event for years 2018, 2019, 2020, 2021 and Expand the Australia Day program to include family entertainment and additional activities to be held on Australia Day in collaboration with the local community	Executive & Communications Officer	Noted.	
20/02/2017	56/17	Policy Review: Landscaping Requirements For	That Council endorse the amendments to the Landscaping Requirements for Development Proposals Policy.	Executive & Communications Officer	Complete.	

AGENDA – ORDINARY MEETING

20 MARCH 2017



Date	Min. Ref.	Details	Action Required	Officer	Current Status	Expected Date of Completion
		Development Proposal Policy				
20/02/2017	57/17	Policy Review: Fireworks Policy	That Council i) endorse the amended Fireworks Policy; and	Executive & Communications Officer	Complete.	
20/02/2017	55/17	Policy Review: Solar Panels Policy	That Council endorse the amendments to the Solar Panels Policy.	Executive & Communications Officer	Complete.	
20/02/2017	54/17	Policy Review: Wind Turbines Policy	That Council endorse the amended Wind Turbines Policy.	Executive & Communications Officer	Complete.	
19/09/2016	244/16	Confirmation Of Minutes - Ross Local District Committee	That Council note and investigate the following recommendation/s of the Ross Local District Committee: That Council investigate the installation of a broken white line on Roseneath Road from the highway to the 50km/sign, and on Chiswick Road, from the highway to the 50km/hr sign with the installation of a two-way sign (arrow up/arrow down) at the 50km/hr signs.	Engineering Officer	Traffic count conducted 3/2 - 16/2/17.	
21/11/2016	326/16	Guardrail At Illawarra Road / Bishopsbourne Road Intersection	Council address their concerns to State Growth by way of letter, requesting the extension of guardrail at Bishopsbourne Road intersection be considered of significant importance to Northern Midlands Council.	Works Manager	Meeting to be arranged.	
21/11/2016	325/16	Longford Caravan Park & Carins Park Fence	That council approves the suggested design and engagement of appropriate contractors to undertake the fence replacement work and installation of the Hawthorn hedge – temporary type fencing (6m span of 2 panels in a gate type arrangement).	Works Manager	In progress, contractor engaged to plant hedge (to commence March/April).	
17/10/2016	280/16	Recommendations Of Sub Committees - Campbell Town District Forum	That Council note and investigate the following recommendation/s of the Campbell Town District Forum: That Council review the cleaning schedule of the Campbell Town toilets given the high volume of usage, with the view to increase the daily cleaning.	Works Manager	Cleaning regime review in progress.	
12/12/2016	351/16	Ross Toilet Block Facility At Town Hall	That Council authorise officers to progress with the replacement of the Ross public amenities.	Works Manager	In progress.	
20/02/2017	43/17	Campbell Town War Memorial Oval Multi-Function Centre Design	That 1. Council adopts the Multi-Function Centre (Option Two) design as the replacement facility for the Campbell Town War Memorial Oval Precinct Clubrooms;	Project Officer	Consultant advised.	
19/09/2016	244/16	Confirmation Of Minutes - Northern Midlands Economic Development Committee	That Council note and investigate the following recommendation/s of the Northern Midlands Economic Development Committee: 1. That a Tas Motor Sports representative be invited to present at a forthcoming Council Workshop and our committee members be invited to join the workshop for this presentation. 2. That Council prepare an information sheet that provides rural businesses wanting to provide accommodation for itinerant workers with an understanding of the planning requirements/ regulations involved. ...	Project Officer	1. Representative to be invited to future Council Workshop. 2. Noted that this issue may be addressed by a LGAT/ DPWP taskforce - to be monitored.	
27/06/2016	156/16	Funding Application for the implementation of the Northern Midlands Community Sports Centre Master Plan	That Council allocate \$504,723 to the Major Upgrade of the Northern Midlands Sports Centre project, subject to securing a Regional Revival Fund Grant Project grant of \$504,722.	Project Officer	Council advised in January 2017 that the State Govt has approved \$1M for the centre upgrade though the Northern Economic Stimulus Package.	
21/11/2016	312/16	Longford Recreation Ground 2030 Masterplan	That the matter be discussed at a future Council Workshop.	Project Officer	Reviewed at 6/2/17 Council workshop, further work awaited from consultant.	
20/02/2017	51/17	Proposed Longford Village Green Infrastructure Upgrade	That Council endorse an application to the State Government Community Infrastructure Fund for \$106,530.50 for the Longford Village Green Upgrade Project, and allocate \$106,530.50 in the 2017/2018 Council Budget to the Village Green	Project Officer	Funding application being prepared for submission by 31/3/17.	

AGENDA – ORDINARY MEETING

20 MARCH 2017



Date	Min. Ref.	Details	Action Required	Officer	Current Status	Expected Date of Completion
			Upgrade Project.			
20/02/2017	32/17	Recommendation of Sub Committee - Campbell Town District Forum	The Campbell Town District Forum strongly support the regional concept for the Campbell Town Oval Development	Project Officer	Noted.	
23/01/2017	08/17	Monthly Financial Statements	note the 2017-2027 Long Term Financial Plan for discussion at the February Council meeting.	Corporate Services Manager	Report to April Council meeting.	30/04/2017
20/02/2017	45/17	Mill Dam Reserve, Longford	That Council ii) Engage with JBS Swift and the Parks and Wildlife Service to collaborate with the undertaking of a plan of the Mill Dam which takes into consideration that the area is flood prone and local knowledge	NRM Officer		
20/02/2017	45/17	Mill Dam Reserve, Longford	That Council iii) Engage a consultant to review Council's strategy; to assist with the consolidation of Council's position on all Council Public River Reserve lands on-going management and function into the future.	NRM Officer		
20/02/2017	46/17	Weed Management & Biosecurity: Future Directions	That Council: a) Affirm and investigate improvements to current weed management processes in response to customer requests. b) Investigate expanding engagement with weed management within the Municipal area by: - Cost benefit analysis, - Participating in the up-coming rounds of consultation for the Biosecurity Legislation. c) Seek Council's approval to engage with DPIPW further with the Biosecurity: Future Directions consultation processes. d) Prepare a motion to LGAT, asking LGAT to lobby the State Government for a more coordinated approach to weed management so that DPIPW does not need to duplicate work done by Councils, and that all relevant agencies collaborate to map weeds across Tasmania and develop an action plan that can be implemented whenever weed infestations are reported by the community.	NRM Officer	Report to March Council meeting re LGAT Motion.	
23/01/2017	11/17	Application to Purchase Road Reserve Trafalgar Street, Ross	That the matter be deferred to be considered following consultation with the Ross Local District Committee.	Senior Planner		
20/02/2017	58/17	Land Use And Development Brief	That council endorse the brief and call for tenders in accordance with Council's Code of Tendering and Procurement.	Senior Planner		
15/08/2016	229/16	Making Of By-Law: Placement Of Shipping Containers By-Law	That Council undertake initial consultation on the Draft Placement of Shipping Containers By-Law with key stakeholders and that a report be brought to a future meeting of Council.	Senior Planner	Initial consultation with Local District Committees - February.	1/03/2017
19/09/2016	266/16	Perth Structure Plan	That the draft plan, including options 1 and 3, be endorsed for public exhibition, following discussions with the affected landowners.	Senior Planner	GHD presented to 23/1/2017 Council workshop. Report to April Council meeting.	30/04/2017
20/02/2017	57/17	Policy Review: Fireworks Policy	ii) officers write to Workplace Standards seeking 14 days notice be provided to Council with information regarding permits granted.	Senior Planner		
15/08/2016	231/16	Trucks Parking On Residential Properties	That Council officers identify land which is currently owned by Council that may be appropriate for designated areas of off-street parking of heavy vehicles in Northern Midlands towns.	Senior Planner	Report to Council Meeting - March.	31/03/2017
15/08/2016	231/16	Trucks Parking On Residential Properties	That Council seek a remedy to the parking, on a consistent basis, of more than one commercial vehicle on residential property.	Senior Planner	Legal advice received. Report to March Council meeting.	31/03/2017
20/02/2017	35/17	Policy Review: Work Health & Safety Policy	That Council adopt the amended Work Health & Safety Policy	People & Culture Business Partner	Complete.	
15/08/2016	230/16	Making Of By-Law: Animal Management By-Law	That Council undertake initial consultation on the Draft Animal Management By-Law with key stakeholders and that a report be brought to a future meeting of Council.	Animal Control Officer	Report to March Council meeting.	31/03/2017

AGENDA – ORDINARY MEETING

20 MARCH 2017



LONG TERM ACTIONS

Date	Min. Ref.	Details	Action Required	Officer	Current Status	Expected Date of Completion
21/09/2015	249/15	Tom Roberts: Proposed Interpretation and Grave Upkeep	That Council: i) endorse the proposal for Tom Robert's interpretation at Longford and/or Christ Church Illawarra, and ii) enter into negotiations with Christ Church with regard to the upkeep of Tom Robert's grave.	Regulatory & Community Services Manager	Seeking approval of design from descendants. Budget to be determined.	
18/05/2015	125/15	Glenorchy City Council Re: Council Reform	That Council defer any action on this request from Glenorchy City Council awaiting the outcome of current benchmarking project with neighbouring councils.	General Manager	Benchmarking project to be completed. Project expected to be finalised by June 2017.	
16/03/2015	63/15	Longford Horse Association	Approves expenditure of a maximum of \$2,000 from the Economic Development Committee budget to fund a consultant to review the proposed Longford Horse Trail to identify opportunities and restraints; and report back to Council.	General Manager	To be addressed as part of the Longford CBD Urban Design Plan.	
20/04/2015	105/15	Northern Midlands Towns Entrance Statements	That Council authorises officers to investigate the cost to design and implement entrance statements for: a) Avoca; b) Campbell Town; c) Cressy; d) Evandale; e) Longford; f) Perth; g) Ross; and list within the draft 2015/2016 budget for consideration	General Manager	Ross - complete. Avoca design work commenced.	
19/09/2016	244/16	Confirmation Of Minutes - Perth Local District Committee	That Council note and investigate the following recommendation/s of the Perth Local District Committee: Footbridge at William Street Reserve: That Council reconsider the proposed design of the footbridge at William Street Reserve in light of the new information.	Works Manager	Estimate of costs awaited. To be listed for consideration in the 2017/2018 budget.	
23/01/2017	09/17	Street Trees Programme	That Council i) continue to undertake the planting of street trees as outlined in this report; ii) undertake a survey and provide report on the existing services and available space to plant trees in accordance with the tree planting strategy (as listed in this report) for the main streets of Northern Midlands townships; and iii) engage a landscape architect or suitably qualified person to develop a Stage 1 Main Street Tree Program for the municipality.	Works Manager		

Matters that are grey shaded have been finalised and will be deleted from these schedules

11 KEY ISSUES BEING CONSIDERED: MANAGERS' REPORTS

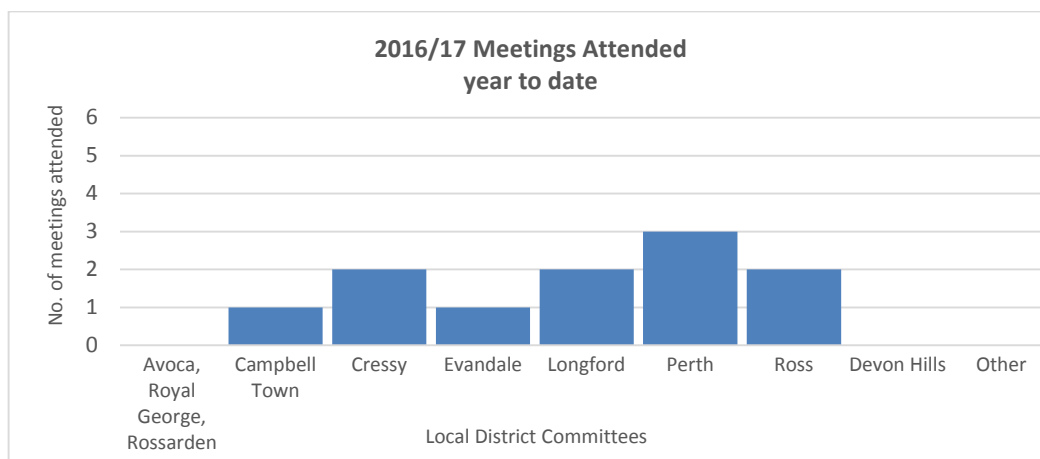
1. GOVERNANCE

a. Governance – Meetings/Conferences

- Council meetings:
 - Ordinary meeting 20 February
- Council Workshop:
 - 6 February
- Executive Management Team:
 - 1 February
- Staff Meeting
 - 7 February
 - 21 February
- Community meetings:
 - Cressy Local District Committee
 - Longford Local District Committee
 - Ross Local District Committee

AGENDA – ORDINARY MEETING

20 MARCH 2017



- **Other Meetings:**

- Attended meeting re stormwater management, Perth
- Met with ratepayer
- Met with Tourism Northern Tasmania
- Met with ratepayer re planning and compliance matters
- Attended Local Government General Manager's breakfast meeting
- Attended Bicentennial celebrations at Woolmers Estate
- Met with Alex Tay Director of Local Government
- Met with Northern councils re Benchmarking project
- Attended meeting re Village Green Lighting
- Met with Ray Foley National Trust
- Attended meeting re Lean and Continuous Improvement
- Attended outdoor staff toolbox meeting
- Attended meeting re Ross Village Green
- Attended meeting re Sheepwash Creek, Perth
- Attended meeting re Campbell Town Multi-function Centre
- Met with proponent re TRANSLink development proposal

- **b. General Business:**

- Health & Safety and Risk Management Review
- NBN Rollout
- Sub Regional Alliance
- Legal issues, leases and agreement reviews
- Interim Planning Scheme matters
- Road Construction
- Engineering Services
- Drainage issues & TRANSLink stormwater
- Road and Traffic matters
- Resource Sharing
- Animal Control matters
- Buildings
- Tourism
- NRM North
- Recruitment, staff separations, general staff matters
- Childcare matters
- Management Agreements and Committee Administration
- Office improvements
- Media releases and news items
- Grant application administration and support letters
- Local District Committee project support
- Event management
- Emergency Management

AGENDA – ORDINARY MEETING

20 MARCH 2017



- Strategic Plan
- Local Government Reform
- Newsletters
- General correspondence.

c. NRM

- Continuation of delivery of NRM Facilitator Network Partnership with NRM North.
 - Partnership Facilitator role key performance indicators include; but not limited to:
 - o Attendance and participation at Team and Unit meetings (% of at minimum)
 - o NRM North Yearbook article development
 - o Community awareness and capacity - supervised show exhibitions, field days, workshops.
 - o Community engagement and activity support (application support, species site advice, ordering, completion reporting. Etc.) of devolved grant submissions for landholders and community groups such as:
 - ♦ NRM North on ground works
 - ♦ Tas Landcare Fund
 - ♦ TEER River Bank Erosion Grant.
 - ♦ Agricultural Landscape Rehabilitation Scheme
- On-going facilitation of Mill Dam Action Group and partnership relationships.
 - Coordination of Mill Dam bank stabilisation project follow up and maintenance.
 - Maintain relationship with JBS Swift
- Working with Southern Midlands Council regarding flooding concerns at Blackman River
- Customer Requests response, including but not limited to: Local District Committee's, Grant application support requests, weed complaint support requests,
- Community Engagement with supervised exhibition at Longford and Campbell Town Shows.
- On-going participation support with local Landcare groups as requested and where required – Perth/ Evandale, Nile, Rossarden.
- On-going collaboration with Department of Primary Industries Parks Water and Environment, with particular focus on Bio-security regarding reported weed infestations.
- Assistance to EHO, by undertaking Recreational Water Sampling for the 2016/17 season, data entry and Annual Recreational Water Report development.
- Participation with Development application assessment process (via referrals) as part of the Planning and Development team.
- Continuation of relationship with TAS TAFE Horticulture Certificate II & III.
- Council Host Officer for Round 4 Northern Midlands Council hosted Green Army Team.
- Council representative to Tamar Estuary and Esk River (TEER) Scientific Technical Committee (STC).
- Assist with landholder revegetation materials and tools distribution.

2. REGULATORY & COMMUNITY SERVICES

a. Animal Control/Compliance

- Respond and investigate complaints in respect to dog management, including issuing notices and fines, declaration of dangerous dogs, and where required attend Court hearings in respect to disputed dog matters
- Conduct routine dog patrols within the municipality
- Review and renew kennel licences within the municipality
- Conduct dog microchipping service
- Progress preparation of Animal Management By-Law
- Respond and investigate complaints in respect to fire abatement, including inspections, issuing reminders and notices, engaging contractors to complete works, where required
- Undertake continuing audit of planning permits
- Undertake regular inspections of overhanging trees and issue Abatement Notices where required
- Conduct inspections of Council's free overnight camping facilities
- Undertaking review of Council's Overnight Camping, Overhanging Trees and Footpath Trading policies

b. Community Services

- Tourism
 - Heritage Highway Tourism Region Association

AGENDA – ORDINARY MEETING

20 MARCH 2017



- o Assisting with website upgrade, marketing activities, itineraries, newsletter and social media campaigns
 - o Updating event directory
 - o Image library photo shoot
- Providing support and information for all Northern Midlands Visitor Centres and provision of information to Regional Tourism organisations and tourism operators
- Working with Campbell Town Museum & Information Centre on development of Campbell Town brochure (complete)
- Northern Midlands Business Association
 - Coordinating Northern Midlands Visitor & Information Centre: planning underway to refresh the visitor centre appearance and functionality – improving user experience for both visitors and volunteers
- Media and communications
 - Preparation of monthly double page spread Council pages in Country Courier
 - Preparation of weekly Council advert in Your Region, Examiner
 - Preparation of media releases, speeches and communications for website, newsletters and Facebook page
- Events
 - Liaising with various organisations and community groups regarding holding events within the Northern Midlands
 - Advertising events through Council's web and social media publications
 - Liaising with organisers of the CMCA Solos rally in Campbell Town in February, collating information and brochures and attended rallies in Campbell Town and Pontville for promotional purposes
 - Investigating submission of tender to participate in the 2017 Emirates Melbourne Cup Tour, and seeking local support
- War Memorials
 - Funding application submitted to contribute to refurbishment of BL 15lb Mark I No. 788 Field Gun, Ross
 - Progressing development of information brochures to commemorate Sergeant Lewis McGee VC
- Council Volunteer committees
 - Attendance at Local District Committee meetings and provide secretarial support
 - Liaising with Council's Management Committees
 - Maintaining Council's Volunteer Register
 - Requesting bi-monthly risk checklists be completed by facility committees of management
 - Liaising with booking officers regarding booking of Council facilities
- Citizenship ceremonies
- Emergency Management
 - Updating Council's Social Recovery Plan
- Health & wellbeing
 - Participating in the quarterly Northern Midlands Health Service Providers Forums
 - Liaising with UTAS regarding a Rural Clinical Placement in the Northern Midlands in 2017
 - Member of the Northern Region Sport and Recreation Committee
 - Participation in submission to Parks & Leisure Tasmanian State Conference in conjunction with Meander Valley Council and West Tamar Council
 - Review of Council's Disability Access Policy and Action Plan
- Special projects & funding
 - Submitted applications to Building Better Regions Funding Stream for Ross Village Green development and TRANSLink Stormwater upgrade
 - Working with consultants to progress various master plans and community developments

c. Environmental Health

- Monitoring air, noise and water quality as required
- Advising in respect to development applications, as required
- Investigating reported breaches of environmental health matters
- Issuing food licences and conducting inspections
- Responding to general enquiries from the public on health matters
- Issuing Place of Assembly licences for events, as required

AGENDA – ORDINARY MEETING

20 MARCH 2017



- Engaged local medical practice to undertake school immunisations in 2017
- Investigating environmental incidents, as required
- Investigating notifiable diseases, as required

d. Regulatory

- Review and update of Council's Policy Manual
- Delegations register review
- Legislative Audit review

3. CORPORATE SERVICES

a. Customer Service

- Member of the National Local Government Customer Service Network.
- Service Tasmania contract for customer services in Campbell Town.
- Policy reviews and feedback review.

b. Finance

- Rates and dog licence issue & collection, valuation maintenance and adjustments, supplementary valuations, street numbering, electronic receipting & direct debit systems, interest and penalty.
- Pension rebates claims and maintenance, classification for two rebate maximums, verification of data.
- Sundry Debtors, and aging account review.
- Creditor payments and enquiries. Electronic Ordering and committals.
- Payroll, ETP calculations, payroll tax, child support, maternity leave, PAYG & annual summaries, superannuation, salary sacrifice, Workplace Legislation changes, EB provisions, salary reviews, staff training, leave accrual adjustments, leave loading calculations, Councillor allowances and expenses, Workers Compensation claims and payments, Award adjustments, sundry HR and policy issues.
- Debt Collection services, and Debt summons/warrants.
- Budget adjustments, End of Year Financials, KPI return, Asset Management, Fleet Hire, Long Term Financial Planning, Audit and Annual Report.
- Grants Commission information, sundry grant reporting and auditing. Committee financial management support and auditing.
- Stimulus loan funding applications and administration.
- Property ownership, licences and leases, property committee, aged care unit tenancy, unclaimed monies register, Public Land Register, and sports centre management support.
- Records Management, archives, new resident's information, council information policies and procedures.
- Banking & Investments, Direct Debit, Ezidebit, BPay Billing etc. and setup alterations.
- Rate System issues, 2016/17 Rating and Budget issues, General Finance, ABS Data Collection, and Grant Funding issues, Tax issues including GST, PAYG, FBT, Fuel & Land Tax, and Northern Finance committee.
- Cemetery management, onsite map display and website databases.
- Roads to Recovery work schedules, mapping, Annual Report and quarterly reports.
- Childcare financial reporting, audit, budgets & fee schedule reconciliations. Service support and account issues. Additional Perth School After School Care service setup. Review lowering of school age implications on service.
- General accounting, customer service, feedback survey, correspondence and reports.
- Audit & Audit committee procedures, processes and support.
- Waste Transfer Station Management issues, Kerbside waste collection contract issues and special clean-up service.
- General Office support and attendance of meetings, reports, emails & phone enquiries.
- Tooms Lake & Lake Leake ownership transfers, caretaker support, licence fee review issues, and contract issues.
- Street lighting contract & aurora pole reporting and maintenance.
- Community events and Special Projects support/funding.
- Light Fleet Management.
- LG Benchmarking Project.

c. Risk Management

- Risk Management register review.
- safety management and reporting

AGENDA – ORDINARY MEETING

20 MARCH 2017



- drug & alcohol testing administration
- contractor and volunteer management/induction/audits
- SDS Register and database
- Plant risk assessments
- Swimming pool risk management
- Recreation ground risk audit
- Emergency Management meetings, EM Plan reviews, Emergency Risk Register, Strategic Fire Plan meetings, Emergency desktop exercise and general administration issues.

c. Insurance

- Insurance renewals and policy maintenance.
- Risk Register review and audits.
- Nil Workers Compensation claim/s.

d. Information Technology

- Server and desktop maintenance.
- New computer setup and minor upgrades of other IT equipment.
- Open Office Software upgrades and enhancement requests.
- GIS maintenance and training.
- Disaster Recovery & IT backup maintenance.
- Council Web Site, Town and Local District Committee site maintenance, NMBA website and HH App maintenance.
- Infonet system maintenance.
- ApproveTas maintenance.
- Cemetery database maintenance.
- Office telephone system & Mobile phone plan review.
- Sundry database creation and maintenance.
- Mobile device applications implementation, and remote access logins.
- Building security systems maintenance.
- Microsoft software maintenance.
- Maintain photocopiers and printers.
- Advanced IT security implementation and training.
- WiFi network and hotspots.
- Fleet tracking.
- ECM maintenance & training.
- Office renovation arrangements and setup.

4. DEVELOPMENT SERVICES

a. Policy

- Ongoing review of policies.
- Ongoing review of work programs and standard operating procedures.
- Regular planning and building assessment unit meetings.
- Participation in the Economic Development Committee.
- Pursue development of tyre recycling facility.
- Participation in Launceston Gateway Project – Demand Analysis.
- Pursue preparation of Land Use and Development Strategy.
- Perth Structure Plan.
- By-Law preparation.

b. Building.

- Follow up of illegal building works continues
- Plumbing and building inspections and assessments continue
- Commencement of New Building Act 2016 and Building Regulations 2016
- Update of workflows to ensure compliance with new legislation.
- The recruitment for the Admin Officer – Development Services is now complete and the successful incumbent will commence on 14 March 2017.

AGENDA – ORDINARY MEETING

20 MARCH 2017



c. Planning

- Participation in the Launceston Gateway Precinct Master Plan project working group.
- Participation in Regional Planning Scheme issues.
- Attendance at State Planning Provisions hearings.
- Consideration of Planning Directives.
- Consideration of proposed planning legislative amendments.
- Ongoing review of procedures.
- Management of Perth Structure Plan project.
- NMC Land Use Strategy.
- Response to enquiries and development opportunities.
- Amendments to interim scheme.
- Assessment of development proposals.
- Liaison with appellants and RMPAT regarding Planning Appeals.

d. Compliance

- Permit conditions – Structured review of compliance with planning permit conditions – ongoing.
- Building audit - ongoing.
- Service of Building and Planning Notices.
- Prosecution for illegal buildings and works ongoing as required.
- Signage.

5. WORKS & INFRASTRUCTURE

a. Asset Management

- New asset information collection and verifications– ongoing.
- Programmed inspections of flood levee and associated infrastructure – ongoing.

b. Traffic Management

- Liaising with Department of State Growth to resolve traffic issues within municipality.
- Traffic counts on roads throughout the municipality – ongoing.

c. Development Work

- 4 Lot Pegasus subdivision Ross at practical completion.
- Stage 2 of Hollejett subdivision (3 lots) in Edward Street, Perth has reached practical completion.
- 5 lot Chugg subdivision in Malcombe Street, Longford has reached practical completion.
- 4 Lot Unathi subdivision at practical completion

d. Waste Management

- Input into Regional Waste Management discussions – ongoing.
- Regular safety audits of all sites - ongoing

e. Tenders and Contracts

- Tenders called for Bridge 1300, Rossarden Road and Bridge 3725 McShane Road

f. Flood levee

- Programmed monthly/ bi-monthly inspections of flood levee carried out by Works and Infrastructure staff.

g. Engineering

- Input into Northern Regional Infrastructure group – ongoing.
- Hydraulic modelling of stormwater system in Western Junction Industrial Area – ongoing.
- Development of stormwater plans for all towns as required by the *Urban Drainage Act 2013* – ongoing.

h. Capital works

- Powranna Road Reconstruction
- Bridge Street – Campbell Town – Construction of Kerb & Channel.
- Leake / Torlesse Street – Campbell Town - Construction of Kerb & Channel.

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12 RESOURCE SHARING SUMMARY FROM 01 JULY 2016

Attachments: Section 1 – Page 48

Prepared by: Martin Maddox, Accountant/Executive Officer

Resource sharing summary for the period 1 July 2016 to 30 June 2017 was circulated in the Attachments.

13 VANDALISM

Prepared by: Jonathan Galbraith; Engineering Officer

Incident	Location	Estimated Cost of Damages		
		February 2017	Jun 2016 – Feb 2017	February 2017
Break-in at Pool, roller door damaged	Cressy	\$ 800		
TOTAL COST VANDALISM		\$ 800	\$ 12,590	\$ 0

14 YOUTH PROGRAMME UPDATE: MARCH 2017

Prepared by: Amanda Bond, Regulatory & Community Services Manager

Council contracts Longford and Launceston PCYC's to provide youth programs, and National Joblink to provide youth mentoring programs, during school terms.

Youth mentoring programs at Campbell Town District High School and Cressy District High School began for 2017 with the commencement of the school term. Two new project officers have been appointed to provide these programs in 2017. Officer to meet with new project officers on 16 March 2017.

15 STRATEGIC PLANS UPDATE

Prepared by: Lorraine Green, Project Officer

Current as of 14 March 2017.

STRATEGIC PLANS BY LOCATION & CONSULTANTS

	START DATE (contract signed)	COMPLETION DATE (report accepted by Council)	CURRENT STATUS
Blessington			
Feasibility Study: Investment in Ben Lomond Skifield Northern Tasmania (TRC Tourism)	Jun-15	Nov-15	a) Ongoing collaboration with Parks and Wildlife Services and other key stakeholders to progress implementation of report recommendations b) Potential private investor showing interest
Campbell Town			
War Memorial Oval Precinct			
a) Development Plan (Jeff McClintock)	Apr-14	Dec-14	Council requested assessment of the viability of the Multi-Function Centre
b) Financial & Economic Analysis Report (Strategy 42 South)	Jun-15	Dec-15	a) Appendix to the report requested: resultant 'Indicative Financial Analysis of Multi-Function Centre' discussed at Feb 2016 Council Workshop b) National Stronger Regions Fund application lodged Mar 2016 seeking \$750,000 towards Multi-Function Centre c) Election commitment by Liberal Govt to fund Multi-Function Centre \$750,000. Advice received Sept 16 that election commitment would be funded through the Community Development Programme. Advised 9 Jan 2017 that Federal Minister has signed the release of the funds. Draft funding agreement reviewed and returned 18 Jan 2017. d) Oct 16: Council engaged Philip Lighton Architects to undertake the detailed design work for the precinct: draft concepts received Dec 2016. Reviewed by Stakeholder Group and presented at February Council workshop. On agenda for Feb 2017 Council Meeting. e) Oct 2016: request to Guy Barnett MP for advice re opportunities to access state govt funding

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f) Oct 2016: application lodged with Sport and Recreation Tas for \$80,000 towards oval improvements: outcome unsuccessful
 g) 17 Jan 2017: Council advised state govt has approved \$1,000,000 for the Multi-Function centre through the Northern Economic Stimulus Package
 h) Nov 2016: Council contracted JMG to design and document the new oval lighting. 17 Jan 2017: Northern Economic Stimulus package funding secured to upgrade oval lighting
 i) Dec 2016: Request to Philp Lighton Architects for a layout plan & concept sketches for improvements around the cenotaph & a display area in entrance to the Multi-Function Centre. Plans received Jan 2017 and state budget submission made for \$158,000 to fund the cenotaph precinct upgrade
 j) Feb 2017 Council resolved to proceed with the regional size facility

CBD Urban Design and Traffic Management Strategy May-16

GHD presented to Council 28 Nov 2016 Workshop on outcome of community consultation: discussed changes required to draft strategy: draft master plan awaited Feb 2017: State Government budget submission made for matching funding for the implementation of the Main Street component of the urban design strategy

Cressy

Swimming Pool Master Plan Dec 15?
 (Loop Architecture)

Draft Master Plan received May 2016: structural assessment approved Aug 2016

Recreational Ground Master Plan (Lange Design)

Quotes for development of the Master Plan received from Lange Design and JMG. On Council Feb 2017 Meeting agenda - closed council
 17 Jan 2017: confirmation that the state govt has approved \$220,000 for the ground upgrade through the Northern Economic Stimulus Package
 Feb 2017: Lange Design and Loop Architecture contracted to develop the master plan. Anticipated completion date mid April 2017

Evandale

Honeysuckle Banks

a) Master Plan (Jeff McClintock) Oct-15

Draft master plan released for community consultation Jan 16: discussed at council workshop & need for the plan to be reviewed in light of frequent flooding of the reserve.

b) Review of Master Plan (Lange Design) Oct-16

Draft plan received: presented at Feb 2017 Council Workshop: Lange Design requested to revise the plan. Revised plan received 9 March 2017

Morven Park Master Plan Nov-16
 (Lange Design)

work underway
 17 Jan 2017: Northern Economic Stimulus Package funding secured for the oval lighting upgrade
 Anticipated completion date for the master plan: mid April 2017

Longford

Community Sports Centre Master Plan Feb-15 Jun-15

a) June 2016: application requesting \$504,722 GST excl. lodged with State Government Regional Revival Program including a business plan. Advised Sept 2016 application was unsuccessful
 b) 17 Jan 2017: Council advised State Govt has approved \$1,000,000 for the centre upgrade through the Northern Economic Stimulus Package

Visitor Appeal Study Jan-15 Jun-15
 (Bill Fox and Associates)

Recommendations implemented include the establishment of a local business & tourism group, development of a destination playground, upgrading of lighting & displays at Visitor Information Centre at JJs, and development of a Place Activation Plan

Place Activation Plan Sep-15 Jan-16

Recommendations implemented include establishment of an

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(Village Well)			Activation Team to lead the change, and employment of a Project Champion 1 day/week Feb-Sept 2016 to assist the Activation Team with development of Longford brand logo, longford tourist tear-off map and street beautification
(Accompanying Traffic Issues report by MRCagney)			
CBD Urban Design Strategy	May-16		Site Investigation Report completed October 2016. Community Information Gathering Workshop held 7 December 2016. Draft Urban Design Strategy being prepared.
(Lange Design and Loop Architecture)			Parklet design & plans being progressed
			Anticipated completion date: end of April 2017
Recreation Ground Master Plan (Lange Design)	Dec-15	Nov-16	External funding sources being pursued. 17 Jan 2017: Council advised State Govt has approved \$550,000 for the Ground Amenities Upgrade through the Northern Economic Stimulus Package. Tenders close 15 March 2017 Nov 16: Council contracted JMG to design and document new oval lighting. 17 Jan 2017 Northern Economic Stimulus Package funding secured to fund the oval lighting upgrade Draft Master Plan submitted Nov 2016; Item on agenda of Council's 6 Feb 2017 Workshop
Village Green			Jan 2017: costings & plans being developed for Village Green Upgrade including new BBQ shelter, picnic furniture & stage 2 of play space. Feb 2017 Council resolved to endorse an application to the state govt Community Infrastructure Fund for 50% of the cost of stage 2 of the playground and to allocated 50% (\$106,530.50) in the 2107/18 budget
Woolmers Bridge			Jan 2017: Lange Design contracted to develop landscape concept plan and landscape construction documents
Perth			
Recreation Ground Master Plan (Lange Design)	Jul-15	Oct-16	External funding sources being pursued 17 Jan 2017: Northern Economic Stimulus Package funding secured for the oval lighting upgrade
Community Centre Development Plan, addressing collective & shared functions with adjacent Primary School & Recreation Ground (Loop Architecture)	Oct-15		Briefing notes from key stakeholder sessions received 25 Feb 2016 Draft concept plans submitted to Council.
Town Structure Plan (GHD)			Community feedback on draft plan closed 18 November 2016. Two design strategy options submitted.
Sheepwash Creek Open Space Plan (Lange Design, GHD Woodhead)			Contract with NRM North signed December 2016 to access funds through National Landcare Program Investment in Tamar River Recovery Plan Dec 2016: West Perth Flood Mitigation Working Group established Draft concept plans received from GHD Woodhead Lange Design requested to prepare Water Sensitive Urban Design (WSUD) for the open space on eastern side of subdivision
Ross			
Swimming Pool Master Plan (Loop Architecture)	Dec 15?		Draft Master Plan received May 2016: structural assessment approved August 2016
Village Green Master Plan	Jun-16	Dec-16	Council accepted Master Plan in principle at 12 December 2016 Council Meeting. 13 Jan 2017: cost estimate for design and documentation, tender process and project management received from JMG

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17 Jan 2017: Council advised State Govt has approved \$300,000 for the implementation of the Master Plan through the Northern Economic Stimulus package
Feb 2017: Application lodged with the Building Better Regions Fund for \$237,660 to enable the master plan to be implemented in its entirety. Outcome anticipated July 2017
Feb 2017: Lange Design and Loop Architecture contracted to manage the implementation of the master plan

Western Junction

Launceston Gateway Precinct Master Plan	Oct-15	May-16	Council approved the preparation of a brief for the precinct master plan at the Sept 2016 Council Meeting
Freight Demand Analysis Report (SGS) Master Plan			
Translink Stormwater Upgrade Project			Applications lodged with National Stronger Regions Fund 2015 & 2016: unsuccessful Application submitted Feb 2017 to the Building Better Regions Fund for \$2,741,402 (total project cost is \$5,482,805: council's contribution is \$1,525,623 and the Woolstons \$1,215,780)

16 ANIMAL CONTROL UPDATE

Prepared by: Tammi Axton, Animal Control Officer

Kennel Licences – Inspections are now taking place for Kennel licences to ensure that all dogs are registered and there are not more dogs than specified on the licence.

Registration Audit of the Municipality – A registration audit will commence in April 2017. This will be conducted with the help of a relief Animal Control Officer

Microchipping – Councils Animal Control Officer has microchipped 7 dogs so far and is also following up on dogs that do not have microchips.

Dangerous Dogs- inspections are being conducted in conjunction with kennel licence inspections to ensure that declared dangerous dogs are being housed in the correct manner.

17 HERITAGE HIGHWAY TOURISM REGION ASSOCIATION BUSINESS PLAN 2016/2017

Attachments: Section 1 – Page 49

Prepared by: Lorraine Green, Project Officer

The Board of the Heritage Highway Tourism Region Association has submitted to Council the Association's 2016/2107 Business and Marketing Plan (held as an Attachment).

18 CYCLING STRATEGIES UPDATE

Attachments: Section 1 – Page 52

Prepared by: Lorraine Green, Project Officer

There are two key cycling strategies currently being developed/implemented in the state that are applicable to the Northern Midlands.

The draft *Tasmania's Cycle Tourism Strategic Action Plan to 2020* was released by the Department of State Growth in September 2016 for public comment with the closing date for comment being February 2017. This Action Plan is being developed to support both the T21 Visitor Economy Strategy Priorities of generating more demand for travel to Tasmania, investing in high quality visitor infrastructure and building capability, capacity and community to support the visitor economy, and the Events Strategy 2015-2020 objective of making Tasmania one of the world's greatest event destinations. The draft Priority Areas and Actions are held as an Attachment.

The Cycling Strategy for Northern Tasmania was released by Tourism Northern Tasmania in January 2016. The aim of the strategy is to build on the region's emerging cycling activities and recent investment in cycling infrastructure to encourage further participation by local residents and attract more cycling visitors, events and investment to the region. The strategy's Action Plan is held as an Attachment.

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DECISION

Cr

That the Information items be received.

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GOV 6 LOCAL GOVERNMENT ASSOCIATION OF TASMANIA (LGAT) – MOTIONS FOR THE GENERAL MEETING: 7 APRIL 2017

Responsible Officer: Des Jennings, General Manager
Report prepared by: Gail Eacher, Executive Assistant

1 PURPOSE OF REPORT

The Local Government Association of Tasmania (LGAT) has called for motions to be considered at the General Meeting to be held on 7 April 2017.

2 INTRODUCTION/BACKGROUND

Councils have been invited to submit motions on matters connected with the objectives of the Association or of common concern to members for inclusion in the Agenda of the General Meeting by Tuesday, **21 March 2017**.

At the 20 February 2017 Council meeting (min. ref. 46/17), Council made the following decision in relation to Weed Management and Biosecurity:

Cr Knowles/Cr Polley

That Council:

- a) *Affirm and investigate improvements to current weed management processes in response to customer requests.*
- b) *Investigate expanding engagement with weed management within the Municipal area by:*
 - *Cost benefit analysis,*
 - *Participating in the up-coming rounds of consultation for the Biosecurity Legislation.*
- c) *Seek Council's approval to engage with DPIPW further with the Biosecurity: Future Directions consultation processes.*
- d) *Prepare a motion to LGAT, asking LGAT to lobby the State Government for a more coordinated approach to weed management so that DPIPW does not need to duplicate work done by Councils, and that all relevant agencies collaborate to map weeds across Tasmania and develop an action plan that can be implemented whenever weed infestations are reported by the community.*

Carried unanimously

3 STRATEGIC PLAN

The Strategic Plan 2017-2027 provides the guidelines within which Council operates.

- Place –
 - Environment – Cherish & Sustain our Landscapes
- Core Strategies:
- ♦ Cherish & sustain our landscapes
 - ♦ Meet environmental challenges

4 OPTIONS FOR COUNCIL TO CONSIDER

Council may wish to consider further motions to be submitted for inclusion in the Agenda of the General Meeting.

5 OFFICER'S COMMENTS

As per the Council decision of 20 February 2017 (min. ref. 46/17), that Council submit the following motion for inclusion in the LGAT General Meeting discussions:

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i) **Weed Management and Biosecurity**

That LGAT lobby the State Government for a more coordinated approach to weed management so that DPIPWWE does not need to duplicate work done by Councils, and that all relevant agencies collaborate to map weeds across Tasmania and develop an action plan that can be implemented whenever weed infestations are reported by the community.

That Council give consideration to other motions for consideration at the 7 April 2017 meeting.

Councils are invited to submit motions on matters connected with the objectives of the Association or of common concern to members for inclusion in the Agenda of the General Meeting by Tuesday, 21 March 2017.

RECOMMENDATION 1

That Council discuss this matter.

RECOMMENDATION 2

That

- i) Council receive the report,
- ii) submit the motion on Weed Management and Biosecurity to LGAT for consideration at the 7 April 2017 general meeting.

DECISION

Cr

Cr

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GOV 7 AUSTRALIAN MAYORAL AVIATION COUNCIL (AMAC): 2017 ANNUAL CONFERENCE

Attachments: Section 1 – Page 64

Responsible Officer: Des Jennings, General Manager

Report prepared by: Des Jennings, General Manager

1 PURPOSE OF REPORT

To advise of the Australian Mayoral Aviation Council (AMAC) 2017 Annual conference to be held from 3 to 5 May 2017 and to confirm attendance by Council representatives.

2 INTRODUCTION/BACKGROUND

The Northern Midlands Council is a member of the Australian Mayoral Aviation Council (AMAC).

AMAC's primary objective is to ensure that all reasonable measures are taken by relevant authorities to minimise the deleterious effect of aircraft and airport operations on local communities.

Council would also be aware of the continuing support provided by AMAC to Council throughout its ongoing pursuit of the ex-gratia rates owed to Council by the Launceston Airport.

3 STRATEGIC PLAN 2017-2027

The Strategic Plan 2017-2027 provides the guidelines within which Council operates.

- Lead –
 - Leaders with Impact
- Core Strategies:
- ♦ Lead – Councillors represent honestly with integrity
- Represent the concerns of the community.

4 POLICY IMPLICATIONS

N/a

5 STATUTORY REQUIREMENTS

N/a

6 FINANCIAL IMPLICATIONS

The 2017 budget allocation for Training, Conferences and Seminars for Councillors is \$17,150. An amount of \$9,302 has been expended to end February, with \$7,848 of the allocation still being available.

The cost of full registration for the AMAC Annual Conference is \$1,694 plus accommodation \$239 per night and airfares from approximately \$400.

7 RISK ISSUES

The risks that have been identified, include:

- Northern Midlands Council's non-attendance will result in the interests of the Northern Midlands community not being represented. These interests include:

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- The consistent failure of the Australian Pacific Airport Corporation (Launceston Airport) to contribute their fair share of ex-gratia rates, as determined by their lease with the Commonwealth and the Tasmanian State Valuer-General.

It is worth noting that the Australian Pacific Airport Corporation (Launceston Airport) operates as a private commercial business; under a lease agreement with the Department of Infrastructure and Regional Development and receives the benefit of Government subsidy on those parts of their operations unrelated to public service.

- That no action is taken by the Federal Government over the ACCC's recent report that identifies the outrageous profit margin established by a number of the airports throughout Australia that are on Commonwealth Land, the communities land.

8 CONSULTATION WITH STATE GOVERNMENT

N/a

9 COMMUNITY CONSULTATION

N/a

10 OPTIONS FOR COUNCIL TO CONSIDER

To agree/not agree to be represented at the AMAC 2017 Annual Conference.

11 OFFICER'S COMMENTS/CONCLUSION

It is important for Council to have a representative/s at the AMAC Conference to maintain collaborative relationships with other councils throughout Australia that are facing very similar issues to those which Northern Midlands Council faces.

Northern Midlands representative/s will network with like-minded individuals that are seeking to represent their communities and better understand the specific issues faced by the many councils throughout Australia that have airports within their municipality.

The focus of the discussions particularly associated with the payment of the outstanding ex-gratia rates would be to continue with a collaborative approach to achieve the desired outcomes.

12 ATTACHMENTS

12.1 Conference program, overview and registration.

RECOMMENDATION 1

That the matter be discussed.

RECOMMENDATION 2

That Cr and Cr attend the Australian Mayoral Aviation Council 2017 Annual Conference.

DECISION

Cr

Cr

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GOV 8 AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (ALGA): 2017 NATIONAL GENERAL ASSEMBLY OF LOCAL GOVERNMENT CALL FOR MOTIONS

Attachments: Section 1 – Page 71

Responsible Officer: Des Jennings, General Manager

Report prepared by: Amanda Bond, Regulatory & Community Services Manager

1 PURPOSE OF REPORT

The purpose of this report is to determine any notices of motion to be submitted to the 2017 National General Assembly of Local Government.

2 INTRODUCTION/BACKGROUND

Each year, the Australian Local Government Association (ALGA) writes to Councils inviting them to participate in that year's National General Assembly (NGA) by submitting a notice of motion.

This year, the ALGA Board is calling for motions under the theme of "Building Tomorrow's Communities". The NGA will focus debate on motions that address how councils can work in partnership with the Australian Government in particular to meet the current and future needs of local communities.

Attached to this report is a discussion paper prepared by the ALGA Secretariat to assist Council's in preparation of motions.

In order to be eligible, motions must meet the following criteria:

- be relevant to the work of local government nationally;
- be consistent with the themes of NGA;
- complement or build on the policy objectives of your state and territory local government association;
- be from a council which is a financial member of their state or territory local government association;
- propose a clear action and outcome; and
- not be advanced on behalf of external third parties that may seek to use the NGA to apply pressure to Board members or to gain national political exposure for positions that are not directly relevant to the work or, or in the national interests of, local government.

3 STRATEGIC PLAN 2017-2027

The Strategic Plan 2017-2027 provides the guidelines within which Council operates.

- Lead –
 - Leaders with ImpactCore Strategies:
 - ♦ Lead – Councillors represent honestly with integrity
- People –
 - Sense of Place – Sustain, Protect, Progress
 - Lifestyle – Strong, Vibrant, Safe and Connected Communities
- Place –
 - Environment – Cherish & Sustain our Landscapes

4 POLICY IMPLICATIONS

N/A

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5 STATUTORY REQUIREMENTS

N/A

6 FINANCIAL IMPLICATIONS

There is no fee to submit a motion.

Historically, Council has sent two elected members and the General Manager to the NGA Conference. Council each year allocates a budget for elected members to attend conferences and professional development.

There is \$7,848 remaining in the 2016/2017 budget allocation.

7 RISK ISSUES

N/A

8 CONSULTATION WITH STATE GOVERNMENT

N/A

9 COMMUNITY CONSULTATION

N/A

10 OPTIONS FOR COUNCIL TO CONSIDER

Council is to consider whether or not there are any motions it wishes to submit for the 2017 National General Assembly of Local Government conference.

11 OFFICER'S COMMENTS/CONCLUSION

The report provides the necessary background to the conference. Advise on Council's nominated representatives is sought along with notion of motions.

12 ATTACHMENTS

12.1 Correspondence dated 17 February 2017 enclosing Call for Motions Discussion Paper

RECOMMENDATION 1

That Council discuss this matter.

RECOMMENDATION 2

That Council

i) note the report; and authorise the attendance of

- ...
- ...

at the 2017 National General Assembly of Local Government to be held in Canberra from 18 to 21 June 2017.

ii) submit the following motions for consideration at the ALGA conference:

- ...

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DECISION

Cr

Cr

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GOV 9 LONGFORD STRATEGIC PLAN

Attachments: Section 1 – Page 81

Responsible Officer: Des Jennings, General Manager

Report prepared by: Amanda Bond, Regulatory & Community Services Manager

1 PURPOSE OF REPORT

The purpose of this report is to seek Council's position with regard to the Longford Strategic Plan as presented by Mr Michael Salhani.

2 INTRODUCTION/BACKGROUND

In September 2016, Mr Michael Salhani presented to Council a document prepared by him titled "Longford Strategic Plan" (LSP). The LSP was provided to Councillors as an Information Item in the Council Agenda for the 17 October 2017 meeting. Due to a prolonged absence by Mr Salhani, he was invited to attend a Council workshop on 6 March 2017 to present the LSP to Councillors.

Councillors have requested a report be presented to consider the LSP.

At page 19 the LSP contains a Table of Strategic Recommendations. Of those recommendations Mr Salhani, during his presentation to the Council workshop has identified the following as high priority:

- Development of a new vision for the use of Mill Dam based on a Nature Conservancy approach similar to the Tamar Island Wetland Reserve and for the preservation of native Flora and Fauna.
- The establishment of the Longford Horse Trail excluding Mill Dam reserve.
- Improve and adopt the "Open Spaces Objectives 1-2" recommendations made in the Pitt & Sherry 2012 report on Longford.
- Encourage more intensive use and development of light industrial and industrial zoned land in North Longford by making the two suggested rezoning amendments.
- The community and council collaborating on strategies 6-9 for the development of new tourism initiatives in Longford.
- Upgrade the terms of reference for the commissioned 'Urban Design Strategy' report to a complete Outline Development Plan for Longford and to include those recommendations stated in section 5B 1-3 of this report and those cited in the Pitt & Sherry 2012 report.
- Expansion and protection of the Heritage Zone as per the 4 action items in the report.
- Improvement of vehicular traffic in and out of Browns supermarket.
- The elimination of illegal parking and trucks and trailers in and around Longford by establishing a user pay truck parking facility in South Longford on Council owned land as per the recommendation 6.1B.
- Develop a feasibility study for a new multipurpose community, cultural education centre in Longford.

Mr Salhani proposes the following motion to Council:

1. That Council receives the Longford Strategic Plan report.
2. That Council upgrades its current strategic vision document on Longford to include the main recommendations as stated herein and made in the Longford Strategic Plan report.

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Each strategy from the table of recommendations from the LSP is copied below, with a comment on each.

Strategy	Officer comment	Recommended Action
1. Establish a different objective (non NRM) for Mill Dam Reserve that sees the establishment of this area as a nature conservancy for only local flora and fauna species.	Council, at its meeting of 20 February 2017 passed the following resolution: Cr Goninon/Cr Calvert That Council i) Receive the report; ii) Engage with JBS Swift and the Parks and Wildlife Service to collaborate with the undertaking of a plan of the Mill Dam which takes into consideration that the area is flood prone and local knowledge iii) Engage a consultant to review Council's strategy; to assist with the consolidation of Council's position on all Council Public River Reserve lands on-going management and function into the future. Carried unanimously	Council has already commenced action for the future of the Mill Dam reserve, therefore it is recommended the comments from the LSP be taken into consideration through that process.
2. Establish the Longford Horse trail	Council at its meeting of 16 March 2015 passed the following resolution: Cr Polley/Cr Knowles That Council: i) Accepts the Longford Horse Association Report; and ii) Approves expenditure of a maximum of \$2,000 from the Economic Development Committee budget to fund a consultant to review the proposed Longford Horse Trail to identify opportunities and restraints; and report back to Council. Carried unanimously	Currently in progress is the preparation of the Longford Main Street Urban Design Strategy. It is recommended once that is completed, more comprehensive investigation can be made into the proposal of a Longford Horse Trail.
3. Improve the amenity of the community and recreational open spaces in south Longford.	Council is presently undertaking a number of master plans and developments in Longford, including: • Upgrade of the Longford Recreation Ground; • Upgrade of the Longford Sports Centre; • Development of the Longford Main Street, Urban Design Strategy	It is recommended once these projects are complete, consideration be given to the need to expand/develop the existing open spaces in south Longford.
4. Encourage more intensive use & development of light industrial zoned land in north Longford	Council at its meeting of 20 February 2017 Council decided to tender for the development of a municipal wide Land Use Strategy. In addition to this, the State Government is due to introduce a Statewide Planning Scheme in future. Thus, amending the current planning scheme (a lengthy process) is not likely to result in any long term benefit due to the pending changes.	It is recommended that no action be taken, however, the suggestion be taken into consideration with the preparation of the Municipal Wide Land Use Strategy.
5. NBN	The NBN has commenced being installed in Longford, lobbying for Fibre to the Home is probably too late as infrastructure has already been installed.	No action be taken.
6. Longford motor racing circuit historical markers		It is suggested the Longford Local District Committee list this as a priority project for Council to consider in the 2017/2018 Annual Budget.
7. Promotion of Longford Motor	Does not identify any action required by Council.	N/A

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Strategy	Officer comment	Recommended Action
racing history as a tourism activity. 8. Longford lookout	The Longford Local District Committee has also indicated interest in having a viewing area available for people to view the river during periods of flooding.	This suggestion has been included in the Longford Urban Design Strategy. It is recommended no action be taken until this strategy is complete.
9. History Centre	Council is open to discussion with individuals or organisations regarding the housing of the Norfolk Plains History collection back in Longford. It is noted the collection is in the control of the National Trust.	It is recommended no action be taken, however, should Council be approached for assistance in providing a suitable location for the collection, for example, in an existing hall or building owned by Council, this could be considered at that point.
10. Develop and Outline Development Plan for Longford	It is proposed in the LSP that Council “update the terms of reference for the commissioned ‘Urban Design Strategy’. The Urban Design Strategy is due to be delivered within the coming months. Amending the brief now would only further delay the provision of a plan and halt action within the town.	No action be taken.
11. Expansion & protection of the Heritage Zone	Council at its meeting of 20 February 2017 Council decided to tender for the development of a municipal wide Land Use Strategy.	It is recommended that no action be taken, however, the suggestion be taken into consideration with the preparation of the Municipal Wide Land Use Strategy.
12. Pursue the opportunity for local government reform	Council is presently engaged in the Northern Council’s Benchmarking Strategy.	It is recommended rather than undertaking additional studies, Council implement actions as they arise out of the Benchmarking Strategy.
13. Improvement of vehicular traffic flow in Browns	Members of the Longford Local District Committee and Council officers have met to discuss this issue on numerous occasions. Preliminary drawings and costings have been prepared.	No action be taken at this stage.
14. Illegal parking of trucks and tandem trailers in and around residential streets in Longford		A report is being presented to the 20 March 2017 Council meeting regarding this issue.
15. New multipurpose community, cultural and education centre	Council is presently undertaking a number of master plans and developments in Longford, including: • Upgrade of the Longford Recreation Ground; • Upgrade of the Longford Sports Centre; It is noted Council has not received direct requests from any of the community organisations referred for such a space.	It is recommended that should Council consider this appropriate, the request be reconsidered once the Recreation Ground and Sports Centre facilities have been upgraded.

3 STRATEGIC PLAN 2017-2027

The Strategic Plan 2017-2027 provides the guidelines within which Council operates.

- Lead –
 - Leaders with Impact

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- Core Strategies:
 - ♦ Communicate – Connect with the community
 - ♦ Lead – Councillors represent honestly with integrity
 - ♦ Manage – Management is efficient and responsive
- Money Matters
 - Core Strategies:
 - ♦ Efficiency in resource sharing and Council reform
 - ♦ Improve community assets responsibly and sustainably
- Progress –
 - Strategic Project Delivery – Build Capacity for a Healthy Wealthy Future
 - Core Strategies:
 - ♦ Strategic, sustainable, infrastructure is progressive
 - ♦ Proactive engagement drives new enterprise
 - ♦ Collaborative partnerships attract key industries
 - ♦ Attract healthy, wealth-producing business & industry
 - Economic Development – Supporting Growth & Changes
 - ♦ New & expanded small business is valued
 - ♦ Support new businesses to grow capacity & service
 - ♦ Towns are enviable places to visit, live & work
 - ♦ Minimise industrial environment impact on amenity
 - ♦ Developers address climate change challenges
 - ♦ Maximise external funding opportunity
 - Tourism Marketing & Communication
 - ♦ Tourism thrives under a recognised regional brand
 - ♦ Tourism partnerships build sense of place identity
- People –
 - Sense of Place – Sustain, Protect, Progress
 - Core Strategies:
 - ♦ Planning benchmarks achieve desirable development
 - ♦ Council nurtures and respects historical culture
 - ♦ Developments enhance existing cultural amenity
 - ♦ Public assets meet future lifestyle challenges
 - Lifestyle – Strong, Vibrant, Safe and Connected Communities
 - Core Strategies:
 - ♦ Living well – Valued lifestyles in vibrant, eclectic towns
 - ♦ Communicate – Communities speak & leaders listen
 - ♦ Participate – Communities engage in future planning
 - ♦ Connect – Improve sense of community ownership
 - ♦ Caring, Healthy, Safe Communities – Awareness, education & service
- Place –
 - Environment – Cherish & Sustain our Landscapes
 - Core Strategies:
 - ♦ Cherish & sustain our landscapes
 - ♦ Meet environmental challenges
 - ♦ Eco-tourism strongly showcases our natural beauties
 - History – Preserve & Protect our Built Heritage for Tomorrow
 - Core Strategies:
 - ♦ Our heritage villages and towns are high value assets

4 POLICY IMPLICATIONS

N/A

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5 STATUTORY REQUIREMENTS

N/A

6 FINANCIAL IMPLICATIONS

Mr Salhani has identified indicative costs for each recommendation in the report. However, if Council were to pursue any recommendations they would need to be costed and budgeted for.

7 RISK ISSUES

There are no identified risks.

8 CONSULTATION WITH STATE GOVERNMENT

There has been no consultation with State Government.

9 COMMUNITY CONSULTATION

It is understood Mr Salhani prepared this report at the request of the Longford Local District Committee and the Longford Business & Tourism Association. The report does not identify any other community consultation which occurred during its preparation, however, page 22 states: *"...it is important that LB&T and LDC take an active role in presenting this report to the community to seek their input and support."*

10 OPTIONS FOR COUNCIL TO CONSIDER

The options for Council to consider are to receive the report and determine what action to take regarding the recommendations.

11 OFFICER'S COMMENTS/CONCLUSION

There is a lot of work underway in Longford seeking to improve the town. In particular, Council is working at upgrading major facilities and also, improving the overall amenity of the town by undertaking the Urban Design Strategy. The majority of the recommendations in the LSP are already being addressed or considered in one way or another by Council.

12 ATTACHMENTS

- 12.1 Longford Strategic Plan
- 12.2 Pitt & Sherry Report 2012

RECOMMENDATION 1

Council discuss this matter.

RECOMMENDATION 2

Council receive the report and adopt the officer recommendations as outlined in the table above.

DECISION

Cr

Cr

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GOV 10 RESOURCE SHARING

Attachments: Section 1 – Page 48

Responsible Officer: Des Jennings, General Manager

Report prepared by: Des Jennings, General Manager

1 PURPOSE OF REPORT

Councillor Ian Goninon has asked that the matter relating to the current resource sharing arrangements that exist between Northern Midlands Council and other councils be listed for discussion.

2 INTRODUCTION/BACKGROUND

The matter is listed for discussion, with a suggestion that Council needs to have in place a process to ramp up resource sharing before the benchmarking process has been completed.

Council is party to the Northern Councils Resource Sharing project, inclusive of Break O'Day, Dorset, Flinders, George Town, Launceston, Meander Valley and West Tamar councils.

This project is well underway with completion expected prior to the end of June 2017.

A number of particularly backroom common services have been identified for investigation and this is in process.

3 STRATEGIC PLAN 2017-2027

The Strategic Plan 2017-2027 provides the guidelines within which Council operates.

- Lead –
 - Leaders with Impact
Core Strategies:
 - ♦ Manage – Management is efficient and responsive
 - Enable Council and staff to deliver quality service
 - Money Matters
Core Strategies:
 - ♦ Efficiency in resource sharing and Council reform

4 POLICY IMPLICATIONS

There are no policy implications.

5 STATUTORY REQUIREMENTS

5.1 Local Government Act 1993

6 FINANCIAL IMPLICATIONS

The financial implications are detailed in the attached schedule.

This schedule does not take into account the following:

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- Northern Midlands Council shares the contracted Environmental Health Officer position, who independently contracts to Northern Midlands and George Town councils.
- The Development Services Department has been reduced by 1.3 officers. This may change further within the next 18 months when the need to engage a casual Building Surveyor will be removed.
- During peak workloads, Council contracts out the Development Application report process.
- Changes to the management structure in the Works & Infrastructure Department has realised a saving, that is expected to see an increase of one to the original workforce.

7 RISK ISSUES

The risks that have been identified include:

- The Northern Midlands Council fails to meet one of its core strategies within its Strategic Plan 2017-2027, being that of ongoing efficiency in resource sharing and Council reform.
- Failing to achieve a positive fiscal impact by maintaining current resourcing program and expanding of same.
- Failing to continue to strive for continuous improvement and best practice for customer service.

8 CONSULTATION WITH STATE GOVERNMENT

The Minister for Local Government is represented on the Northern Councils Resource Sharing Study, Steering Committee.

9 COMMUNITY CONSULTATION

Community consultation would be integral in determining an outcome from the service review and benchmarking project. Outcomes from this project will be utilised to inform future strategic discussion with the community.

10 OPTIONS FOR COUNCIL TO CONSIDER

The options for Council to consider, include:

- i) not to accept the recommendations
- ii) to accept the recommendation with or without amendment.

11 OFFICER'S COMMENTS/CONCLUSION

It is recommended that the potential opportunity from the enterprise wide services review and benchmarking project is the delivery of a strategic collaboration arrangement that utilises resources likely to meet the long-term needs of the community.

The benchmarking project is the first step towards Council considering the appropriateness of entering into collaborative arrangements with an agreed long-term strategic relationship and a shared common future that is mutually beneficial.

The outcome of this project will determine the future direction in regard to shared services with participating councils and/or facilitating identification of other possible partner councils.

The opportunity for the Northern Midlands Council to participate in resource sharing is a step forward and would enable top talent, who are appropriately qualified and experienced, to work across a few different Council platforms. This could only be viewed as a positive for any council involved.

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Notwithstanding the above, Council officers continue to review the day to day operations and staffing. During 2016 minor restructuring took place and at the time of resignations, roles and responsibilities are reviewed to ensure the efficient and effective use of Council's resources going forward.

12 ATTACHMENTS

12.1 Resource Sharing schedule (Attachment to INFO 12).

RECOMMENDATION 1

That the matter be discussed.

RECOMMENDATION 2

That the report be noted.

DECISION

Cr

Cr

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R&CS 1 LONGFORD VILLAGE GREEN INFRASTRUCTURE UPGRADE

Attachments: Section 1 – Page 148

File: 16/052
Responsible Officer: Amanda Bond, Regulatory and Community Services Manager
Report prepared by: Lorraine Green, Project Officer

1 PURPOSE OF REPORT

To:

- i) provide Council with playground designer/installer Ultimate Play's response to the Council decision made at the 20 February 2017 Council Meeting with regard to Stage Two of the Longford Playground Development on the Village Green;
- ii) make a recommendation for progressing stage two of the playground development in the most cost effective manner.

2 INTRODUCTION/BACKGROUND

One of the major findings of the Longford Visitor Appeal Study undertaken by Bill Fox and Associates in 2015, was that the town needed new experiences/products to attract more visitors to the town, hold visitors longer and thus increase the town's tourism dollar yield. In accordance with this finding, one of the key recommendations of the Longford Visitor Appeal Study was:

"create a family fun park/playground that is different, quite special and provides a quality experience that encourages repeat visits and positive word of mouth to promote it."

At the 22 June 2015 Council Meeting, Council resolved:

DECISION

Cr Polley/Cr Lambert

That:

- a) Council authorises management to progress the preparation of a concept plan for the play space in consultation with stakeholders.*
- b) Council authorises Council officers to arrange a public forum to collate the ideas of the community for the project, prepare a brief and submit to play space developers.*
- c) Allocate a budget of \$10,000.*

Carried unanimously

Ultimate Play, Launceston-based Playground installers, developed preliminary concepts for a new playground on Longford's Village Green for Council/community consideration.

Given Council's goal was to develop a destination playground that would attract families from across the state and tourists, Ultimate Play recommended the installation of a Kompan Icon Play Space: 'the electronic playground of the future which, by combining the joys of outdoor play with the immersion of video games, brings together two central elements of children's modern need for play'. Ultimate Play advised this play space would be suitable for all ages and abilities including persons reliant on wheelchairs for mobility.

At Council's August 17th, 2015, meeting, in closed Council, council considered this proposal and made the following decision available to the public:

DECISION

Cr Knowles/Cr Polley

That Council endorse the playgrounds proposal prepared by Ultimate Play and commit to funding at least \$116,579 of the cost of the playgrounds.

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Carried

Voting for the motion:

Acting Mayor Goss, Cr Polley, Cr Calvert, Cr Gordon, Cr Lambert, Cr Knowles, Cr Goninon

Voting against the motion:

Cr Adams

Council Officers subsequently made application to the 2015-2016 Tourism Funding Program and the Tasmanian Community Fund for funding for the project. These funding programs are highly competitive and Council did not secure funding from either program.

At the January 2016 Council Meeting, Council resolved:

DECISION

Cr Polley/Cr Knowles

That Council approves an initial allocation of \$250,000 for Stage 1 of the Kompan Icon Play Space and Contemporary Playground to be installed on Longford Village Green, with the balance of the allocation to be considered as part of the 2016/17 budget deliberations.

AMENDMENT

Cr Goninon/Cr Gordon

That Council allocate \$250,000 for Stage 1 of the Kompan Icon Play Space and Contemporary Playground to be installed on Longford Village Green in 2016/17 and the balance of the allocation to be considered as part of the 2017/18 budget deliberations.

Carried

Voting for the Amendment:

Cr Goss, Cr Calvert, Cr Goninon, Cr Gordon, Cr Knowles, Cr Lambert, Cr Polley

Voting against the Amendment:

Mayor Downie, Cr Adams

Ultimate Play was contracted to install Stage One of the new playground in the first half of the 2016/2017 financial year.

The new playground was launched Friday 9 December 2016. The playground was warmly welcomed by people of all ages at the launch event, and has been constantly well-utilised by locals and visitors to the town since the launch. The Icon play units usage data for January and February 2017 is held as an Attachment.

The new playground has met the recommendation made in the Visitor Appeal Study Report, in that it has: *"...created a family fun park/playground that is different, quite special and provides a quality experience that encourages repeat visits and positive word of mouth to promote it."*

At the 20 February 2017 Council Meeting, Council considered a request for funding for the Longford Village Green Upgrade project that includes stage two of the playground development, comprising the installation of a further three play equipment units:

- 1) the fourth Kompan Icon Play Space electronic unit: 'Swirl'. Swirl is the most interactive and dynamic of the electronic units and is about rotation, climbing and gaming for players of all levels and abilities;
- 2) a Multi-Spinner Carousel for use by younger children of all abilities;
- 3) a Double Tower Ultimate unit that provides children from age two years and upwards with opportunities to climb on a ladder, pole and/or netting structures to reach towers with slides available for return to the ground.

Council also considered whether to apply to the first funding round of the State Government's Community Infrastructure Fund for 50% of the cost of the Village Green Upgrade project.

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Council resolved:

Cr Polley/Cr Knowles

That Council endorse an application to the State Government Community Infrastructure Fund for \$106,530.50 for the Longford Village Green Upgrade Project, and allocate \$106,530.50 in the 2017/2018 Council Budget to the Village Green Upgrade Project.

Carried unanimously

Information on the three play units in stage two of the playground development and the stage two plan are held as Attachments. The plan shows that the Swirl play unit will have a footprint close to 10m x 10m, the Double Tower 10m x 5m and the Multi-Spinner Carousel 7m x 7m.

When Mr Peter Davey, Director Ultimate Play, was informed of Council's decision, he advised Kompan provided the quote for stage two of the playground on discounted 2016 prices, and the discounted prices are available for a maximum period of 60 days from the date of the quotation (7 February 2017). After this 60-day period which expires 8 April 2017, the 2017 pricing increases will take effect and a revised quotation will need to be issued to Council. He also advised that the Double Tower unit was in stock now at a discounted price of \$22,995 and would be sold to the first organisation placing an order. When advised of this the General Manager approved the purchase of the Double Tower unit with funds from the 2016/2017 Playground equipment budget allocation.

3 STRATEGIC PLAN 2007/2017

The Strategic Plan 2017/2027 provides the guidelines within which Council operates. The following strategic outcomes and core strategies have relevance to this issue:

- Manage – Management is efficient and responsive
 - Drive projects that deliver a progressive local future
- Caring, healthy, safe communities – awareness, education and service
 - All abilities sport and exercise facilities available
 - Cater for community members with disabilities

4 FINANCIAL IMPLICATIONS

4.1 Playground stage two

The current Ultimate Play quote for purchase and installation of Stage Two of the playground development, comprising total site preparation, additional softfall and the three play units (Swirl, the Multi-Spinner Carousel and the Double Tower Ultimate unit) totals \$145,353 (GST exclusive). Kompan has provided this quote on discounted 2016 prices and the discounted prices are available for a maximum period of 60 days from the date of the quotation (7 February 2017). After this 60 day period, the 2017 pricing increases will take effect and a revised quotation will need to be issued to Council.

The current quoted price for the Swirl play unit is \$59,134.50. Mr Davey advises Kompan's 2017/18 price for the Swirl unit has been preliminary set as \$88,750. He understands the price increase is primarily due to the small number of Swirl units produced each year at the factory in Denmark: with small production runs incurring higher costs per unit compared to high volume production runs.

The current quoted price for the Multi-Spinner Carousel is \$10,310.50. Mr Davey advises Kompan's 2017/18 price for the carousel has been preliminary set as \$10,829.

Mr Davey stated that Ultimate Play will honour the quoted price for the installation of stage two of the playground and the softfall (\$52,913) until Council knows the outcome of the funding application to the State Government.

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4.2 BBQ shelter

David Denman Associates has designed a larger, contemporary BBQ shelter for the Village Green at an all inclusive cost (shelter, BBQ units and picnic furniture) of \$67,708 GST exclusive.

5 RISK ISSUES

Delaying the implementation of this project impedes Council's goal of Longford becoming a tourist destination, and prevents the accrual of the economic and social benefits for Longford associated with the project.

Delaying the purchase of the Swirl and Multi-Spinner Carousel until 2017/18 will incur an anticipated additional cost of \$30,134 for the Longford Village Green Upgrade Project.

6 COMMUNITY CONSULTATION

Community consultation with regard to the Kompan Icon Play Space and Playground undertaken in August 2015 indicated an overwhelming level of support for the project. Since Stage One of the playground upgrade was opened, the number of locals and visitors of all ages using the playground has increased markedly and the feedback received has been overwhelmingly positive.

7 OPTIONS FOR COUNCIL TO CONSIDER

Council's options include:

- i) Placing the order for the Swirl and Carousel play units for stage two of the playground development by 8 April 2017, thus avoiding the anticipated additional cost of \$30,134 associated with delaying the purchase until 2017/18;
- ii) Seeking a revised quote for stage two of the playground development in August 2017 when the outcome of the Community Infrastructure Fund application is known and Council has determined the budget available for implementation, or partial implementation, of stage two of the playground development.

8 OFFICERS COMMENTS/CONCLUSION

The installation of Stage 1 of the Kompan Icon Play Space and Contemporary Playground on Longford Village Green has attracted significant numbers of visitors to Longford and is holding these visitors in the town for longer periods, thus increasing the opportunity for local businesses to benefit economically from this increased visitation.

The Village Green Upgrade Project that includes implementation of Stage Two of the playground development will attract further visitors to Longford, thus further increasing the opportunity for local businesses to benefit economically.

To minimise the cost of stage two of the playground development, it is recommended that Council place the order for the Swirl and Multi-Spinner Carousel prior to 8 April 2017 at a total cost of \$69,445. It is proposed this funding be sourced from capital works approved in the 2016/17 Council budget that can be deferred to the 2017/18 Council budget deliberations.

Best case scenario is that Council secures the Community Infrastructure Fund Grant and only has to allocate \$14,090.50 in the 2017/2018 budget for the Village Green Upgrade project. Worst case scenario is that Council doesn't secure the grant and has to meet the entire remaining cost of the Village Green Upgrade project: \$120,621. If this is the case, Council could decide to fund stage two of the playground in 2017/2018 at a cost of \$52,913, and the BBQ shelter (\$67,708) in the 2018/2019 budget.

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9. ATTACHMENTS

- 9.1 Playground Stage Two Plan
- 9.2 Playground Stage Two Play Units
- 9.3 Icon Play Units Usage Data: January and February 2017

RECOMMENDATION 1

That the matter be discussed.

RECOMMENDATION 2

That Council:

- i) authorise the immediate purchase of the Swirl and Carousel play units for stage two of the Longford playground development at a total cost of \$69,445;
- ii) apply to the State Government Community Infrastructure Fund for \$106,530.50 towards the cost of the Longford Village Green Upgrade Project.

DECISION

Cr

Cr

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R&CS 2 COUNCILLOR ATTENDANCE AT ANZAC DAY SERVICES

File: 09/005

Responsible Officer: Amanda Bond, Regulatory and Community Services manager

Report prepared by: Georgina Brown, Executive and Communications Officer

1 PURPOSE OF REPORT

The purpose of this report is to provide Council with the 2017 ANZAC Day schedule of services being held across the municipality, and to determine Councillor representation for each township.

2 INTRODUCTION/BACKGROUND

Observed on the 25 April each year, ANZAC Day is a national day of remembrance which honors the members of the Australian and New Zealand Army Corps who fought at Gallipoli in World War One, and broadly commemorates all Australians and New Zealanders who served and died in all wars, conflicts, and peacekeeping operations.

The following ANZAC Day services will be held Tuesday, 25 April 2017:

Location	Organising Committee	Service time	
Campbell Town Cenotaph	Campbell Town ANZAC Committee	6:00am	*11:00am
Evandale Cenotaph	Evandale History Society	6:00am	*11:00am
Longford Cenotaph	Longford RSL	6:00am	*11:00am
Ross Cenotaph	Ross RSL	6:00am	*11:00am

Cressy Cenotaph	Northern Midlands RSL	*9:00am
Perth Cenotaph	Northern Midlands RSL	*9:00am
Bishopsbourne Cenotaph	Bishopsbourne Community Centre	*9:00am
Avoca Cenotaph	Northern Midlands RSL	*9:00am

*Denotes ceremony where wreath is laid by Council.

Please note the Northern Midlands RSL Sub Branch coordinated guard presence at all ANZAC Day services (except Ross).

The Northern Midlands Council will again provide traffic management for each ceremony.

3 STRATEGIC PLAN 2007/2017

The Strategic Plan 2007/2017 provides the guidelines within which Council operates. The following goals have relevance to this issue:

- Lead –
 - Leaders with Impact
- Core Strategies:
 - ♦ Communicate – Connect with the community

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4 POLICY IMPLICATIONS

N/A

5 STATUTORY REQUIREMENTS

Road closures must be completed in accordance with legislative and Australian standard requirements.

6 FINANCIAL IMPLICATIONS

Each year, the Northern Midlands Council fund the traffic management for the ANZAC Day Services across the municipality. Council's Engineering Officer has engaged Paneltec to complete all traffic management for \$15,890 (GST inclusive). In 2016 the ANZAC Day traffic management cost \$16,852 (GST inclusive).

7 RISK ISSUES

A risk is presented when implementing a road closure. Engagement of qualified traffic management operators to implement traffic management is required to mitigate the risk.

8 CONSULTATION WITH STATE GOVERNMENT

N/A

9 COMMUNITY CONSULTATION

N/A

10 OPTIONS FOR COUNCIL TO CONSIDER

Council to consider which ceremonies will be attended, ensuring each township has Councillor representation.

11 OFFICER'S COMMENTS/CONCLUSION

Mayor Downie has been invited to and has accepted the invitation to give an address at the Ross 11am service.

12 ATTACHMENTS

N/A

RECOMMENDATION 1

That

- i) Council receive the report.
- ii) Councillors to nominate which ceremony they will attend:

Councillor	Location
Mayor David Downie	Ross
Deputy Mayor Richard Goss	
Cr Janet Lambert	
Cr Andrew Calvert	
Cr Dick Adams	

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Councillor	Location
Cr Ian Goninon	
Cr Leisa Gordon	
Cr Mary Knowles	
Cr Michael Polley	

DECISION

Cr

Cr

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R&CS 3 DRAFT ANIMAL MANAGEMENT BY-LAW

Attachments: Section 1 – Page 151

Responsible Officer: Amanda Bond, Regulatory & Community Services Manager
Report prepared by: Tammi Axton, Animal Control Officer

1 PURPOSE OF REPORT

The purpose of this report is to discuss the need for making a by-law to regulate and provide guidance for the keeping of animals, and to discuss comments made by key stakeholders within the municipal area of the Northern Midlands.

2 INTRODUCTION/BACKGROUND

Council receives numerous complaints relating to animals causing a nuisance either in the manner in which they are controlled or in the manner in which they are housed. Many complaints received from the community relate to certain types of animals which are generally not suited to an urban environment due to the close proximity of residences and denser population, such as roosters, horses, pigs etc.

The proposed introduction of this by-law is to provide some guidance and regulation with regard to where such animals can be kept, what measures might be taken to minimise the impact on neighbours, the introduction of a licence/permit for keeping certain animals in urban areas, and penalties for offences and non-compliance.

The making of a by-law is not a simple process and is regulated by the Local Government Act 1993. Attached are the six Good Practice Guidelines, provided by the Local Government Division of the Department of Premier and Cabinet, to assist in the making of by-laws.

The following steps in the by-law process are identified in Guideline 2:

- 1) Consider the need for regulation, in the context of existing regulation, and with regard to the alternatives to making a by-law.
- 2) Prepare a draft by-law.
- 3) Undertake initial consultation on the by-law with key stakeholders. This may include inviting comments or submissions and holding meetings or workshops.;
- 4) Adjust the by-law to reflect comments received during the initial consultation process.
- 5) Council passes a formal resolution (by an absolute majority) of its intention to make a by-law. This can occur at any stage in the process up to this point. However, at this point the by-law consultation draft should be finalized and the council may wish to see it.
- 6) Council prepares a draft Regulatory Impact Statement (RIS) if required.
- 7) The RIS and by-law are referred to the Director of Local Government for consideration.
- 8) If satisfied that the RIS meets all statutory requirements, the Director will issue a certificate of approval to the council.
- 9) Council gives notice of the proposed by-law and carries out its public consultation.
- 10) Notice of the proposed by-law is advertised in print media.
- 11) Copies of the RIS and by-law are to be made available for public inspection/purchase, and displayed on the council's website, as required under Section 158 of the Act.
- 12) Submissions are invited from the community and key stakeholders. Section 159 of the Act requires that all submissions are to be considered by the council.
- 13) If required, alterations to the draft by-law are to be made only by an absolute majority. If the alteration substantially changes the purpose of the proposed by-law, or its effect on the public, the council will

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provide public notice.

- 14) Council makes the by-law under its common seal.
- 15) The by-law is certified by a legal practitioner and the general manager of the council.
- 16) The by-law must be published in the *Tasmanian Government Gazette* within 21 days of being made by the council and be titled with reference to the municipal area, subject matter and the year in which it is made.
- 17) The general manager of the council is to make the by-law available and should put it on the council's website.
- 18) The by-law is submitted to the Subordinate Legislation Committee as required within seven working days of publication in the Gazette.
- 19) The by-law is tabled in parliament within 10 sitting days of publication in the Gazette, as required under Section 47 of the *Acts Interpretation Act 1931*.
- 20) Council sends the Director of Local Government a sealed copy of the by-law, the certifications under Section 162 of the Act and a statement explaining:
 - The purpose and effect of the by-law
 - The outcomes of public consultations in respect of the by-law

A by-law cannot:

- a) Apply retrospectively;
- b) Shift the burden of proof unless specifically provided for in an Act;
- c) Be contrary to law, or conflict with a planning scheme in the municipal area;
- d) Restrict competition or have a significant impact on business, unless the outcome is justified in the public interest;
- e) Exempt a person from prosecution for nuisance under common law;
- f) Exempt a council from any liability; or
- g) Permit rates, charges, fees or fines to be set, altered or substituted other than by amending the by-law.

To date the following steps have been taken.

- a) Draft by-law prepared.
- b) Draft by-law presented to Council at its meeting of 15th August 2016. The decision of Council on that date, minute reference 230/16 was:

Cr Polley/Cr Knowles

That Council undertake initial consultation on the Draft Animal Management By-Law with key stakeholders and that a report be brought to a future meeting of Council.

Carried unanimously

- c) Subsequent to the August 2016 Council meeting, Council officers circulated the draft by-law to the following stakeholders:
 - Council's Local District Committees
 - RSPCA
 - Tasmanian Racing Commission
 - Agricultural Show Council
 - Farmers and Graziers Association
 - Australian Veterinary Association (Tasmanian Division)
 - Australian National Pigeon Association
 - Tasmanian Beekeepers Association
 - Poultry Club of Tasmania Inc
 - Equestrians Tasmania
 - Pony Club Association of Tasmania
 - Department of Primary Industry, Parks, Water and Environment
- d) The feedback received from the stakeholders has been collated and is shown in the attached table.
- e) The draft by-law has been amended to reflect the comments and feedback received.

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Council officers are now presenting the revised draft by-law to Council. If Council agrees with the by-law as drafted it must pass a formal resolution **by absolute majority** of its intention to make the by-law.

3 STRATEGIC PLAN 2017-2027

The Strategic Plan 2017-2027 provides the guidelines within which Council operates.

- Lead –
 - Leaders with Impact
Core Strategies:
 - ♦ Communicate – Connect with the community
 - ♦ Lead – Councillors represent honestly with integrity
 - ♦ Manage – Management is efficient and responsive
 - Best Business Practice & Compliance
Core Strategies:
 - ♦ Council complies with all Government legislation
- People –
 - Lifestyle – Strong, Vibrant, Safe and Connected Communities
Core Strategies:
 - ♦ Living well – Valued lifestyles in vibrant, eclectic towns
 - ♦ Communicate – Communities speak & leaders listen
 - ♦ Participate – Communities engage in future planning
 - ♦ Connect – Improve sense of community ownership
 - ♦ Caring, Healthy, Safe Communities – Awareness, education & service

4 POLICY IMPLICATIONS

Council does not currently have a formal policy dealing with the keeping of animals in urban areas, nor is this considered to be a matter that can be resolved by policy rather than regulation.

5 STATUTORY REQUIREMENTS

The introduction of a by-law is regulated by the *Local Government Act 1993*.

6 FINANCIAL IMPLICATIONS

A by-law to regulate Animal Management will require an increased input of staff hours.

The cost to council is estimated to be an additional \$15,000 - \$25,000 per year.

7 RISK ISSUES

Council is receiving complaints regarding animal housing in urban areas. There is a risk if Council does not take action it will result in community backlash.

The Northern Midlands is a rural municipality. There is a risk that by enforcing a stringent by-law, as drafted, it will be considered as too onerous on residents of a rural area, where the keeping of animals such as chickens and sheep is common practice in all Northern Midlands towns.

Many residents use animals such as sheep to keep long grass down on urban vacant blocks. There is a risk of an increase in fire hazards if this practice becomes prohibited through the implementation of the Animal Management By-Law.

There is a risk Council is creating a regulation for issues which can be controlled through other means and

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legislation, for example: environmental health for noise and odour.

8 CONSULTATION WITH STATE GOVERNMENT

Not applicable at this time. Referral to the Director of Local Government and tabling in Parliament are stipulated in the Act. This will occur if Council passes a formal resolution of its intention to make a by-law.

9 COMMUNITY CONSULTATION

The Act recommends early consultation with stakeholder groups and requires formal consultation once certified by the Director of Local Government.

Stakeholder consultation has taken place and the by-law adjusted to reflect the comments received.

10 OPTIONS FOR COUNCIL TO CONSIDER

Council may:

- Endorse the proposed draft by-law as attached; or
- Require the removal or addition of matters to the attached by-law; or
- Elect not to pursue the by-law; or
- Opt to make a less restricting by-law.

11 OFFICER'S COMMENTS/CONCLUSION

As detailed above, the preparation of a by-law is not a simple process.

In considering the need for a by-law, Council should have regard to the number of complaints received regarding animals in urban areas and the impact the keeping of animals has on neighbours.

Complaints received include; keeping of pigs in back yards, keeping of chickens next to boundary fences, sheep getting through fences and onto neighbouring property, horses being kept in small back yards, beehives being kept near boundary fences, keeping of stallions and fencing requirements. These are to name a few that have been raised with Animal Control in recent months.

The only solution which enables Council the power to enforce against practices is the introduction of a by-law prohibiting the acts.

In considering the making of a by-law of this nature Council should consider the following:

- Regulate the keeping of animals in urban areas throughout the Northern Midlands but would exempt farm land and larger low density areas;
- Require the issue of a licence/permit for keeping certain types of animals;
- Require licences to be renewed annually;
- Provide for applications to be on a prescribed form;
- Provide the ability to refuse the issue of a licence based on size of property, number of animals to be kept and the way in which animals are to be housed;
- Establish penalties for offences.

The draft Animal Management By-Law attached takes into account the above issues.

12 ATTACHMENTS

12.1 Amended Draft Animal Management By-Law to reflect the comments received by stakeholders.

12.2 Table of comments made by Key stakeholders.

AGENDA – ORDINARY MEETING

20 MARCH 2017



RECOMMENDATION 1

That Council discuss the matter.

RECOMMENDATION 2

A) In accordance with s.156 of the *Local Government Act 1993* Council intends to make the proposed Animal Management By-Law No. 1 of 2017 to regulate the keeping of animals in urban areas within the Northern Midlands municipality.

or

B) Council refer this matter to a workshop for further discussion.

DECISION

Cr

Cr

AGENDA – ORDINARY MEETING

20 MARCH 2017



CORP 1 MONTHLY FINANCIAL STATEMENT

Attachments: Section 1 – Page 170

File: Subject 24/023
 Responsible Officer: Maree Bricknell, Corporate Services Manager
 Report Prepared by: Maree Bricknell, Corporate Services Manager

1 PURPOSE OF REPORT

The purpose of this report is to present the monthly financial reports as at 28 February 2017.

2 INTRODUCTION/BACKGROUND

The Corporate Services Manager circulated a copy of the Monthly Financial Summary for the period ended 28 February 2017.

3 ALTERATIONS TO 2016-17 BUDGET

Following a budget review of income and expenditure items the following alterations/variances are highlighted and explained: -

SUMMARY FINANCIAL REPORT

For Month Ending: 28-Feb-17 8

A. Operating Income and Expenditure

	Budget	Year to Date Budget	Actual	(\$,000)	Target 100%	Comments
Rate Revenue	-\$9,872,545	-\$9,872,545	-\$9,640,027	-\$233	97.6%	
Recurrent Grant Revenue	-\$4,387,909	-\$2,925,273	-\$3,223,867	\$299	110.2%	
Fees and Charges Revenue	-\$1,506,300	-\$1,004,200	-\$1,065,059	\$61	106.1%	
Interest Revenue	-\$405,842	-\$270,561	-\$170,268	-\$100	62.9%	Accrued revenue adjustment included
Reimbursements Revenue	-\$81,867	-\$54,578	-\$50,034	-\$5	91.7%	
Other Revenue	-\$1,659,834	-\$1,106,556	-\$374,592	-\$732	33.9%	
	-\$17,914,297	-\$15,233,713	-\$14,523,847	-\$710	95.3%	
Employee costs	\$5,176,338	\$3,450,892	\$3,523,261	-\$72	102.1%	
Material & Services Expenditure	\$4,501,543	\$3,001,029	\$3,601,488	-\$600	120.0%	
Depreciation Expenditure	\$5,327,234	\$3,551,489	\$3,551,354	\$0	100.0%	
Government Levies & Charges	\$662,419	\$441,613	\$354,086	\$88	80.2%	
Councillors Expenditure	\$190,097	\$126,731	\$107,820	\$19	85.1%	
Other Expenditure	\$1,271,412	\$980,426	\$662,777	\$318	67.6%	
Plant Expenditure Paid	\$482,895	\$321,930	\$380,034	-\$58	118.0%	
	\$17,611,938	\$11,874,110	\$12,180,820	-\$307	102.6%	
	-\$302,359	-\$3,359,603	-\$2,343,027			
Gain on sale of Fixed Assets	\$0	\$0	\$0	\$0	0.0%	
Loss on Sale of Fixed Assets	\$300,000	\$200,000	\$51,392	\$149	25.7%	
Underlying (Surplus) / Deficit	-\$2,359 \$0	-\$3,159,603	-\$2,291,635 \$0			
Capital Grant Revenue	-\$2,291,976	-\$1,527,984	-\$737,301	-\$791	48.3%	
Subdivider Contributions	-\$430,000	-\$286,667	0	-\$287	0.0%	
Capital Revenue	-\$2,721,976	-\$1,814,651	-\$737,301			
	-		-			
Budget Alteration Requests						
- For Council authorisation by absolute majority						
	Operating	Capital				
Roads project b/fwd from 2017/18 due to works unable to be completed during 2016/17						
Powranna Road reconstruction from Chn 14.010 to Chn 15.020						
		\$285,000				

AGENDA – ORDINARY MEETING

20 MARCH 2017

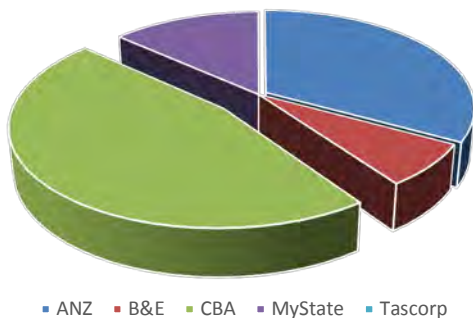


B. Balance Sheet Items

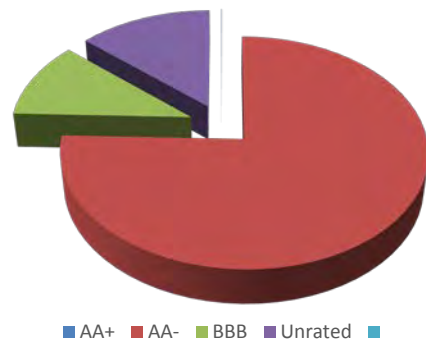
	Year to Date Actual	Monthly Change	Same time last year	Comments
Cash & Cash Equivalents Balance				
- Opening Cash balance	\$10,346,134	\$12,021,055		
- Cash Inflow	\$14,363,792	\$2,166,159		
- Cash Payments	-\$12,057,760	-\$1,535,048		
- Closing Cash balance	\$12,652,166	\$12,652,166		
Account Breakdown				
- Trading Accounts	\$1,452,639			
- Investments	\$11,199,526			
	\$12,652,166			

Summary of Investments	Investment Date	Maturity Date	Interest Rate%	Purchase Price	Maturity Value
Tasmanian Public Finance Corporation Call Account	1/02/2017	28/02/2017	1.50	\$5,163	\$5,168
CBA Call Account	18/01/2017	31/01/2017	1.40	\$513,381	\$513,637
CBA	2/11/2016	2/03/2017	2.56	\$1,000,000	\$1,008,416
ANZ	2/10/2016	2/04/2017	2.60	\$1,557,144	\$1,577,332
CBA	14/12/2016	13/04/2017	2.52	\$1,500,000	\$1,512,427
ANZ	14/05/2016	14/05/2017	2.70	\$1,313,367	\$1,348,828
Bass & Equitable	23/11/2016	24/05/2017	2.70	\$621,220	\$629,584
CBA	30/11/2016	29/05/2017	2.58	\$1,500,000	\$1,519,085
ANZ	8/12/2016	8/06/2017	2.60	\$1,000,000	\$1,012,964
CBA	13/02/2017	13/06/2017	2.43	\$1,000,000	\$1,007,989
My State Financial	25/12/2016	25/12/2017	2.85	\$1,189,250	\$1,223,144
Total Investments	0/01/1900	0/01/1900	0.00	\$11,199,526	\$11,358,576

Investments by Institution

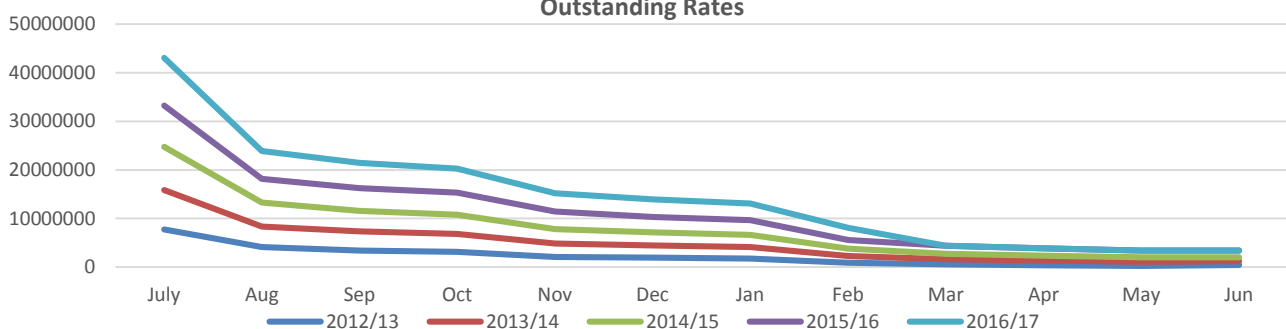


Total Investments by Rating (Standard & Poor's)



Rate Debtors	2016/17	% to Raised	Same Time Last Year	% to Raised
Balance b/fwd	\$1,365,785		\$1,017,753	
Rates Raised	\$9,711,847		\$9,350,043	
	\$11,077,632		\$10,367,797	
Rates collected	\$8,268,253	85.1%	\$8,256,255	88.3%
Pension Rebates	\$428,426	4.4%	\$409,927	4.4%
Discount & Remissions	\$30,614	0.4%	\$47,795	0.5%
	\$8,727,293		\$8,713,978	
Rates Outstanding	\$2,499,598	25.7%	\$1,810,495	19.4%
Advance Payments received	-\$149,259	1.5%	-\$156,676	1.7%

Outstanding Rates



AGENDA – ORDINARY MEETING

20 MARCH 2017



Trade Debtors

Current balance	\$103,304		
- 30 Days	\$52,867		
- 60 Days	-\$12,085		
- 90 Days	\$2,908		
- More than 90 days	\$59,615		
Summary of Accounts more than 90 days:	-	0	
- Norfolk Plains Book sales		1,004	
- Hire/lease of facilities		11,256	
- Removal of fire hazards		2,791	
- Dog Registrations & Fines		29,246	
- Sales		2,000	
- Grants		13,266	
- Private Works		50	

Paid by outlet as sold
 Sent to Fines Enforcement
 Arrangement to pay
 Pension Grants

C. Capital Program

	Budget	Actual (\$,000)	Target 67%	Comments
Renewal	\$7,862,711	\$2,661,656	34%	
New assets	\$4,345,525	\$1,397,900	32%	
Total	\$12,208,236	\$4,059,557	33%	
Major projects:				
- Lake River Bridge Replacement	\$1,430,000	\$1,660,429	116%	Complete
- Campbell Town Recreation Ground Complex	\$1,500,000	\$1,784	0%	Design tender assessment stage
- Rossarden Bridge Replacement	\$300,000	\$0	0%	Tender March
- Nile Road reconstruction	\$264,000	\$146,131	55%	Commenced
- Woolmers Lane reconstruction	\$510,000	\$299,850	59%	Substantially complete
- Longford Playspace Equipment	\$253,000	\$253,522	100%	Complete
- Longford Boat Ramp jetty replacement	\$140,000	\$69,188	49%	Complete paid 50%

D. Financial Health Indicators

	Target	Actual	Variance	Trend	
Financial Ratios					
- Rate Revenue / Total Revenue	55.1%	60.1%	-5.0%	↑	
- Own Source Revenue / Total Revenue	76%	77.8%	-2.3%	↓	
Sustainability Ratio					
- Operating Surplus / Operating Revenue	0.0%	15.8%	-15.8%	↓	
- Debt / Own Source Revenue	0.0%	0.0%	0.0%	↔	
Efficiency Ratios					
- Receivables / Own Source Revenue	19.2%	23.0%	-3.8%	↓	
- Employee costs / Revenue	28.9%	24.3%	4.6%	↗	
- Renewal / Depreciation	147.6%	74.9%	72.6%	↗	
Unit Costs					
- Waste Collection per bin	\$10.58	\$11.30		↔	
- Employee costs per hour	\$43.14	\$38.69		↗	
- Rate Revenue per property	\$1,414.00	\$1,390.98		↔	
- IT per employee hour	\$3.17	\$2.10		↓	

E. Employee & WHS scorecard

	YTD	This Month	
Number of Employees	71.9	0	
New Employees	23	1	
Resignations	4	0	
Total hours worked	91062.43	9867.67	
Lost Time Injuries	2	0	
Lost Time Days	5	0	
Safety Incidents Reported	16	6	
Hazards Reported	9	1	
Risk Incidents Reported	8	1	
Insurance claims - Public Liability	2	0	
Insurance claims - Industrial	0	0	
Insurance claims - Motor Vehicle	4	0	
IT - Unplanned lost time	0	0	
Open W/Comp claims	9	0	

4 OFFICERS COMMENTS

Copies of the financial reports are also made available at the Council office.

AGENDA – ORDINARY MEETING

20 MARCH 2017



5 ATTACHMENTS

- 5.1 Income & Expenditure Summary for period ending February 2017.
- 5.2 Capital Works Report to end February 2017.

RECOMMENDATION

That Council

- i) receive and note the Monthly Financial Report for the period ending 28 February 2017.
- ii) authorise budget alterations as detailed in section 3.

DECISION

Cr

AGENDA – ORDINARY MEETING

20 MARCH 2017



CORP 2 2017/2018 MUNICIPAL BUDGET

File: Subject 24/029
Responsible Officer: Maree Bricknell, Corporate Services Manager
Report prepared by: Maree Bricknell, Corporate Services Manager

1 PURPOSE OF REPORT

The purpose of this report is for Council to set the parameters for the 2017-2018 Municipal Budget.

2 INTRODUCTION/BACKGROUND

The 2017-2018 Budget process is conducted mostly in accordance with Council's previously adopted procedure in an endeavour to finalise the process during June 2017:

- Issue a memo in March to Councillors and staff to list projects/ capital works for consideration and costing
- Place the Budget on Local District Committee agendas
- Conduct a Councillor Bus Tour during April (scheduled on Wednesday 26th April)
- List all major or new works/projects that have been considered by Council for consideration in the Budget process
- Set Budget parameters prior to drafting Budget
- Draft Budget having regard to:
 - i) Strategic Plan
 - ii) Budget parameters
 - iii) Local District Committee requests
 - iv) Long Term Capital Works programs
 - v) Departmental management and operational requirements
- Hold Council workshop/s to consider and review draft budget and review rating methodology
- Present a revised draft Budget to Council meeting for adoption
- Levy rates and charges in July.

With the Audit legislation requiring Annual Financial Statements to be completed by 15th August, it is suggested that Council move through the budget process with an aim to finalise/ adopt at the June meeting, this will allow financial staff to prepare and meet timelines for the end of year financial statements.

It is common practice each year for Council to undertake a Municipal Bus Tour to inspect projects that have been identified for inclusion in the forthcoming budget and also to meet with Local District Committee representatives to discuss their issues of priority. It was resolved that the Bus Tour be held on Wednesday 26th April 2017, and for Councillors that cannot attend photos of capital works items listed be provided. An itinerary for the proposed Council Bus Tour will be prepared and circulated prior to the tour.

AGENDA – ORDINARY MEETING

20 MARCH 2017



Proposed budget timetable is as follows:

20 March 2017	Council Meeting	Set budget parameters
03 April 2017	Workshop	LTFP & Capital Works Budget
26 April 2017	Bus Tour	
1 May 2017	Workshop	Draft Budget
22 May 2017	Workshop (optional)	Draft Budget 2
5 June 2017	Workshop	Draft Budget 3
26 June 2017	Council Meeting	Adopt Budget
Mid-July 2017		Issue Annual Plan
Mid-July 2017		Issue Rates

3 STRATEGIC PLAN 2007/2017

The Strategic Plan 2017-2027 provides the guidelines within which Council operates.

- Lead –
 - Money Matters
- Core Strategies:
- Budgets are responsible yet innovative
 - Efficiency in resource sharing and Council reform
 - Improve community assets responsibly and sustainably

4 POLICY IMPLICATIONS

Rating methods and financial policies will be considered during the Budget deliberations.

5 STATUTORY REQUIREMENTS

Council must adopt a Budget by absolute majority in accordance with section 82 of the *Local Government Act 1993*, prior to 31 August and not more than one month before the start of the financial year.

6 FINANCIAL IMPLICATIONS

Careful consideration must be taken to enable Council to have sufficient funds to maintain assets and meet commitments for the 2017-2018 financial period.

Some outside influences this year that need to also be considered include:

- State election/budget opportunities for external funding
- Freeze on indexation of Government Financial Assistance Grants lifted
- Reduction in Roads to Recovery grant funding
- TasWater forecasted distributions level
- Bank Interest rates
- EBA wage increase levels
- Changes in operations for Building/Planning legislation
- Resource Sharing arrangements
- Development trends in area (incl Perth Road Bypass implications)
- Debtors ability to pay.

7 RISK ISSUES

Council must adopt its budget to enable annual planning to commence and rates and charges to be levied for the 2017-2018 financial period.

AGENDA – ORDINARY MEETING

20 MARCH 2017



8 CONSULTATION WITH STATE GOVERNMENT

Representatives of Council attended the annual Grants Commission Hearing to put forward submissions for Government Grant funding during 2017-18.

9 COMMUNITY CONSULTATION

Council meet with Local District Committees to discuss priority budget projects listed by the committees. There is also direct input into the formation of the Budget from ratepayers, and indirect input via councillors and departmental managers.

10 OPTIONS FOR COUNCIL TO CONSIDER

The following budget parameters are suggested for the 2017-18 Budget for Council consideration, review and endorsement (note December annual movement of CPI was 1.3 percent).

- a) Ongoing operational expenditure to be funded by annual rate income where possible.
- b) Government grants to be expended in the specific areas for which the grants are received (i.e. untied road grants spent on roads) for capital or special projects. Untied Financial Assistance grants to be expended on capital or special projects if possible.
- c) New services to be funded from new rates raised.
- d) User pays principle to be used where possible.
- e) Cash reserves to be quarantined or committed to specific planned projects. Stimulus loan repayments to be allocated on an annual basis.
- f) Wages to be indexed with Enterprise Bargaining Agreement, and other General Operating expenses be indexed by the LGAT calculated Local Government cost index for 2017 of 1.5% (1.87% last year).
- g) Contract payments increased as per agreement provisions.
- h) Interest on investments calculated at 2.5 percent.
- i) 1.5% percent increase in financial assistance grant funding.
- j) State stimulus loan funding, at nil interest rate, being only borrowings from external sources for capital or operating expenditure, unless funded from new rates raised for new assets.
- k) Minimise any Annual Asset Renewal shortfall.
- l) General rate increases be modelled on a relationship to the LGAT calculated Local Government cost index of 1.5% (was 1.87% last year) for the Budget period, plus any percentage determined in the LTFP for long term sustainability and for Asset Management renewal funding if required.

RECOMMENDATION 1

That Council discuss the matter.

RECOMMENDATION 2

That Council adhere to its previously adopted Budget process as detailed above, and endorse the following 2017-18 Draft Budget parameters

- a) Ongoing operational expenditure to be funded by annual rate income where possible.
- b) Government grants to be expended in the specific areas for which the grants are received (i.e. untied road grants spent on roads) for capital or special projects. Untied Financial Assistance grants to be expended on capital or special projects if possible.
- c) New services to be funded from new rates raised.
- d) User pays principle to be used where possible.
- e) Cash reserves to be quarantined or committed to specific planned projects. State stimulus loan repayments to be allocated on an annual basis.
- f) Wages to be indexed with Enterprise Bargaining Agreement, and other General Operating expenses be indexed by the LGAT calculated Local Government cost index for 2017 of 1.5% (1.87% last year).
- g) Contract payments increased as per agreement provisions.

AGENDA – ORDINARY MEETING

20 MARCH 2017



- h) Interest on investments calculated at 2.5 percent.
- i) 1.5% percent increase in financial assistance grant funding.
- j) State stimulus loan funding, at nil interest rate, being only borrowings from external sources for capital or operating expenditure, unless funded from new rates raised for new assets.
- k) Minimise any Annual Asset Renewal shortfall.
- l) General rate increases be modelled on a relationship to the LGAT calculated Local Government cost index of 1.5% (was 1.87% last year) for the Budget period, plus
 - any percentage determined in the LTFP for long term sustainability and
 - for Asset Management renewal funding, if required.

DECISION

Cr

Cr

AGENDA – ORDINARY MEETING

20 MARCH 2017



CORP 3 POLICY REVIEW – INVESTMENT OF COUNCIL FUNDS POLICY

Attachments: Section 1 – Page 178

File: 44/001/001
Responsible Officer: Maree Bricknell, Corporate Services Manager
Report prepared by: Maree Bricknell, Corporate Services Manager

1 PURPOSE OF REPORT

The purpose of this report is to seek Council approval to review and amend the Investment of Council Funds policy.

2 INTRODUCTION/BACKGROUND

The objective of this policy is to ensure that the best possible rate of return is achieved from the investment of surplus Council funds whilst, at the same time, ensuring the security of those funds.

It is considered that an amendment be made to allow further exposure to local community banks, as well as the four major banks by amending paragraph 3.3:

3.3 Council may support investments in local community banks/financial institutions with up to an amount of 33.3% of investment funds, limited to 10% of investment funds held per institution at any one time for fixed term deposits.

The review of this policy was discussed and the above alteration endorsed at the last Audit Committee Meeting.

3 STRATEGIC PLAN

The Strategic Plan 2017-2027 provides the guidelines within which Council operates.

- Lead –
 - Leaders with Impact
Core Strategies:
 - ♦ Manage – Management is efficient and responsive
 - Money Matters
Core Strategies:
 - ♦ Improve community assets responsibly and sustainably

4 POLICY IMPLICATIONS

Regular review of Policies is important to ensure they remain current and correspond with any legislative / operational changes.

5 STATUTORY REQUIREMENTS

Not applicable.

6 FINANCIAL IMPLICATIONS

There is potential to obtain higher returns with a mix of investment options.

AGENDA – ORDINARY MEETING

20 MARCH 2017



7 RISK ISSUES

Community banks are lower APRA rated financial institutions for fixed term deposits.

8 CONSULTATION WITH STATE GOVERNMENT

Not applicable.

9 COMMUNITY CONSULTATION

Council has historically supported the four big banks plus local banking institutions such as MyState, B&E for fixed deposits, and the local branch of the Commonwealth Bank for daily business banking.

10 OPTIONS FOR COUNCIL TO CONSIDER

Council can accept or not accept the amendment to the Investment Policy.

11 OFFICER'S COMMENTS/CONCLUSION

A report of Term Deposit funds held is provided to Council each month.

12 ATTACHMENTS

12.1 Investment of Council Funds Policy

RECOMMENDATION 1

That Council discuss the matter.

RECOMMENDATION 2

That Council adopt the amendments to the Investment of Council Funds Policy.

DECISION

Cr

Cr

AGENDA – ORDINARY MEETING

20 MARCH 2017



CORP 4 STATE GOVERNMENT TAKING CONTROL OF TASWATER

Attachments: Section 1 – Page 180

Responsible Officer: Maree Bricknell, Manager – Corporate Services

Report prepared by: Maree Bricknell, Manager – Corporate Services

1 PURPOSE OF REPORT

The purpose of this report is to present information to Council in respect to the State Government taking control of TasWater.

2 INTRODUCTION/BACKGROUND

At a meeting with local government representatives in Hobart on Friday 24th February 2017 the State Government announced that it would be taking control over TasWater from 1st July 2018.

The Treasurer, Hon Peter Gutwein MP stated

“The State Government has decided that the best way to resolve Tasmania’s inadequate water and sewerage infrastructure is to assume ownership and control over TasWater.

This will facilitate a faster solution to the problem and resolve the long term underinvestment that has led to the current unsatisfactory situation.”

The State Government has decided to intervene as it considers unacceptable that:

- Tasmania’s brand for having a clean and safe environment is at risk because water and sewerage systems are not up to standard,
- despite substantial structural reform, TasWater continues to face significant challenges in meeting environmental, public health, dam safety and water regulations under Council stewardship,
- 25 towns remain on boil water or do not consume alerts, and only one of Tasmania’s 78 level two sewerage plants is 100 percent compliant with EPA discharge to water limits.

The state government have promised that under its control there will be lower water prices, no need for Council rate increases, water and sewerage problems fixed sooner with its greater capacity to financially contribute (10 year Capital Works program complete over a 5 year period), there be no change for TasWater employees, and no privatisation of TasWater in the future.

Further background information from the State Government for its decision to take control of TasWater is explained in the attachments to this report, copies of which have been previously circulated by LGAT.

The Treasurer has been invited to attend the LGAT General Meeting on the 7th April to discuss the matter further after parties have had time to consider all details of the proposal.

3 STRATEGIC PLAN 2017-2027

The Strategic Plan 2017-2027 provides the guidelines within which Council operates.

- Lead –
 - Leaders with Impact
- Core Strategies:
- ♦ Communicate – Connect with the community
 - ♦ Lead – Councillors represent honestly with integrity

AGENDA – ORDINARY MEETING

20 MARCH 2017



- ♦ Manage – Management is efficient and responsive
- Money Matters
 - Core Strategies:
 - ♦ Budgets are responsible yet innovative
 - ♦ Efficiency in resource sharing and Council reform
 - ♦ Improve community assets responsibly and sustainably
- Economic Development – Supporting Growth & Changes
 - ♦ New & expanded small business is valued
 - ♦ Support new businesses to grow capacity & service
 - ♦ Towns are enviable places to visit, live & work
 - ♦ Minimise industrial environment impact on amenity
 - ♦ Developers address climate change challenges
 - ♦ Maximise external funding opportunity

4 POLICY IMPLICATIONS

State and Local Government Consultation Partnership Agreements seem not to have been followed in this take-over proposal.

5 STATUTORY REQUIREMENTS

The State Government intends to establish a new government business to provide water and sewerage services in Tasmania, through legislation to be introduced in the 2017 Spring session of Parliament and for the new business to commence operations on 1 July 2018.

The legislation for the take-over of TasWater would contain explicit provisions to prevent the future privatisation of TasWater.

6 FINANCIAL IMPLICATIONS

The State Government has advised that the current price determination for water and sewerage will be extended to 30 June 2019 with the price increase set at 2.75% for customers on the target tariff. Future target price increases to be within 2.75% to 3.5% range.

The State Government would legislate to provide Councils with payments of \$20 million per annum for 2018-19 and continue over a seven-year period (up until 2024-25), to provide Councils with the same returns as announced by TasWater last year. After this period Councils to receive one half of any returns from the entity in perpetuity.

Northern Midlands Council has assets worth some \$39.6m invested into the TasWater business, and it receives 2.52 percent or \$756,000 of the total annual TasWater distributions per annum.

A previous decision by TasWater will see a reduction of distributions to Tasmanian Councils from \$30m to \$20m in 2018-19 which is estimated to result in a revenue reduction for this council of \$252,000 per annum (or 2.4% of general rate revenue).

Under the State Government proposal after the initial seven-year period Council distributions could reduce by a further 50% to \$10m (equivalent to another 2.4% of general rate revenue).

7 RISK ISSUES

The aim of all parties is to minimise the health risk to the community with the delivery of quality water and sewer infrastructure and services at affordable prices.

AGENDA – ORDINARY MEETING

20 MARCH 2017



8 CONSULTATION WITH STATE GOVERNMENT

The only consultation was initially at a meeting called by the Treasurer in late February, but has been followed by several media releases since that time from the Government, LGAT and TasWater.

9 COMMUNITY CONSULTATION

Public media releases have been issued to community news outlets.

10 OPTIONS FOR COUNCIL TO CONSIDER

Council is considering the detail of the State Government proposal before forming an opinion.

11 OFFICER'S COMMENTS/CONCLUSION

Further information will be circulated to Councillors as received from the State Government, TasWater and LGAT for consideration.

12 ATTACHMENTS

- 12.1 State Government Brief - Taking Control of TasWater – March 2017
- 12.2 LGAT Media Releases
- 12.3 TasWater Media Release

RECOMMENDATION 1

That Council discuss the matter.

RECOMMENDATION 2

That Council note the report and refer the matter for further consideration at the next workshop and meeting.

DECISION

Cr

Cr

AGENDA – ORDINARY MEETING

20 MARCH 2017



DEV 1 MONTHLY REPORT: DEVELOPMENT SERVICES

Responsible Officer: Des Jennings – General Manager

1 PURPOSE OF REPORT

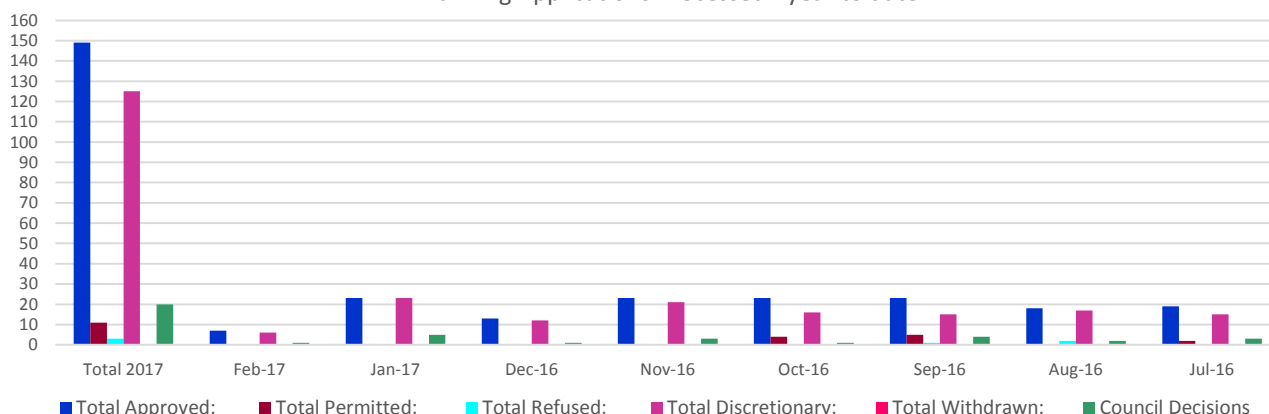
The purpose of this report is to present the Development Services activities as at 31 December 2016.

2 DEVELOPMENT SERVICES REPORTING

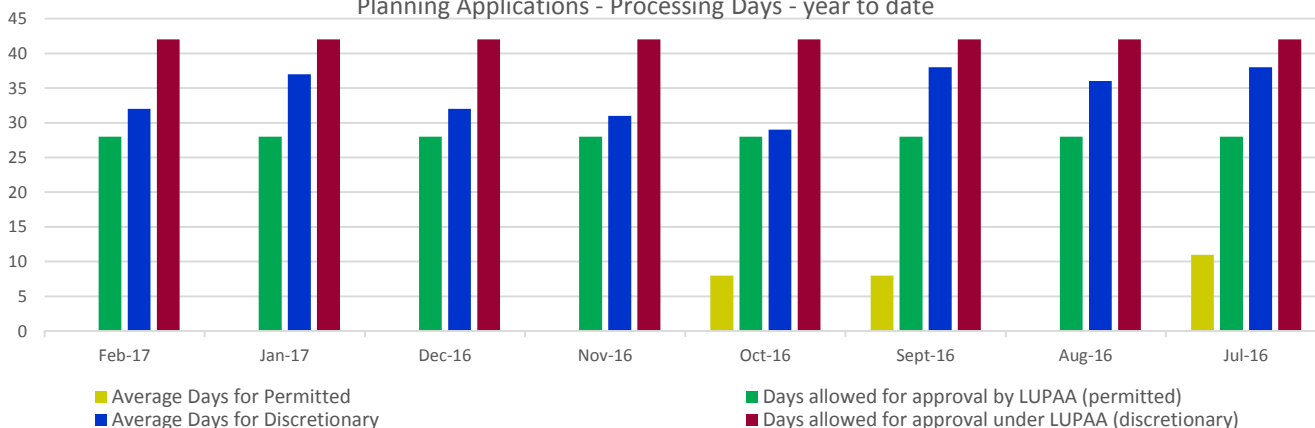
2.1 Planning Decisions

	Total 2017	Feb 17	Jan- 17	Dec- 16	Nov- 16	Oct- 16	Sept- 16	Aug- 16	Jul- 16
Total Approved:	149	7	23	13	23	23	23	18	19
Total Permitted:	11	0	0	0	0	4	5	0	2
Average Days for Permitted			0	0	0	8	8	-	11
Days allowed for approval by LUPAA		28	28	28	28	28	28	28	28
Total Exempt under IPS:	12	0	0	1	2	3	3	1	2
Total Refused:	3	0	0	0	0	0	1	2	0
Total Discretionary:	125	6	23	12	21	16	15	17	15
Average Days for Discretionary:		32	37	32	31	29	38	36	38
Days allowed for approval under LUPAA:		42	42	42	42	42	42	42	42
Total Withdrawn:	0	0	0	0	0	0	0	0	0
Council Decisions:	20	1	5	1	3	1	4	2	3

Planning Applications Processed - year to date



Planning Applications - Processing Days - year to date



AGENDA – ORDINARY MEETING

20 MARCH 2017



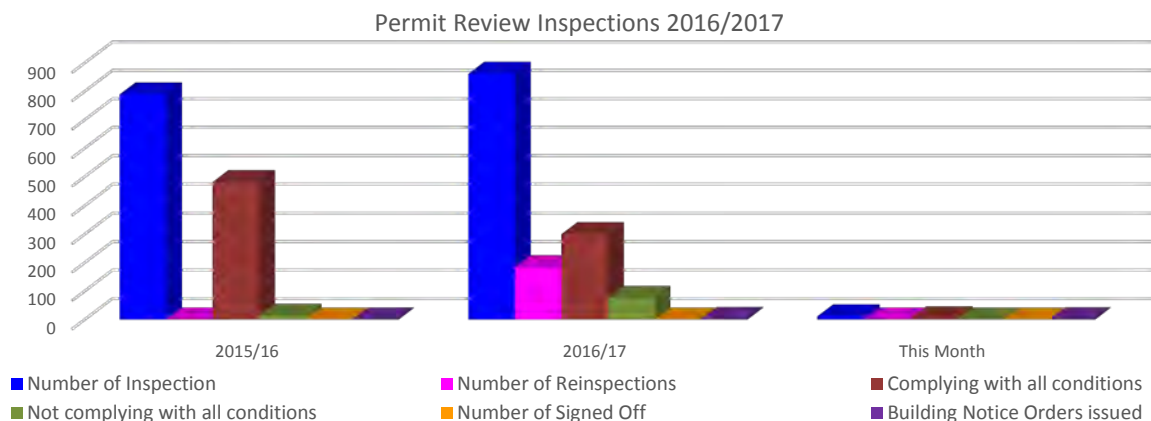
February 2017

Project	Details	Address	Applicant	No of LUPAA days	Perm / Disc / Exempt
DELEGATED DECISIONS					
P17-005	Extend existing carpark	74 Marlborough Street, LONGFORD	Longford Mens Shed	34	D
P17-015	Demolish Existing Shed, Construct New Shed, vary secondary frontage setback to Highway	4 Acacia Court, PERTH	Luke & Coralie Miller	29	D
P17-017	Covered deck (vary setbacks) - heritage precinct	2 High Street, ROSS	TMK Design Solutions	34	D
P17-023	7 Lot subdivision including excision of existing house and demolition of sheds	31-35 Pultney Street, LONGFORD	C Dixon	25	D
COUNCIL DECISIONS					
P16-235	Dwelling (vary building envelope - height, private open space requirement & privacy for all dwellings)	13 Minerva Drive, PERTH	Honed Architecture & Design	42	D
COUNCIL DECISIONS - REFUSAL					
-	-	-	-	-	-
RMPAT DECISIONS					
P16-245	Resubdivision between 3 lots -	8 & 4A Seccombe Street, PERTH	Andy Hamilton and Associates Pty Ltd	42	D
TPC DECISIONS					
P15-331	Draft Amendment 07/15 - Carpark (vary landscaping setbacks from Evandale Main Road and Hudson Fysh Drive boundaries, and vary disabled parking provisions)	2 Hudson Fysh Drive, WESTERN JUNCTION	Heathydan Pty Ltd		D

2.2 Planning Compliance – Permit Review

Permit Reviews Undertaken

	2015/2016	This Month	2016/2017
Number of Inspections	789	11	862
Property owner not home or only recently started (Recheck in three months)	295	7	302
Complying with all conditions / signed off	481	4	300
Not complying with all conditions	13		76
Reinspections			184
Building Notice Orders issued		1	2



2.3 Matters Awaiting Decision by TPC & RMPAT

TPC	Tasmanian Planning Commission
IPS	Northern Midlands Interim Planning Scheme 2013 – effective date 1.6.13. Draft report from Commission Panel assessing the interim scheme is available on iPlan website. Range of matters considered by the Panel to be potential urgent amendments considered by Council in December 2016. TPC advised of Council's support of the potential urgent amendments in December 2016.
TPS	Tasmanian Planning Scheme – State Planning Provisions (SPP). The SPPs come into effect on 2 March 2017 as part of the Tasmanian Planning Scheme. They will have no practical effect until Local Provisions Schedule (LPS) is in effect in a municipal area.

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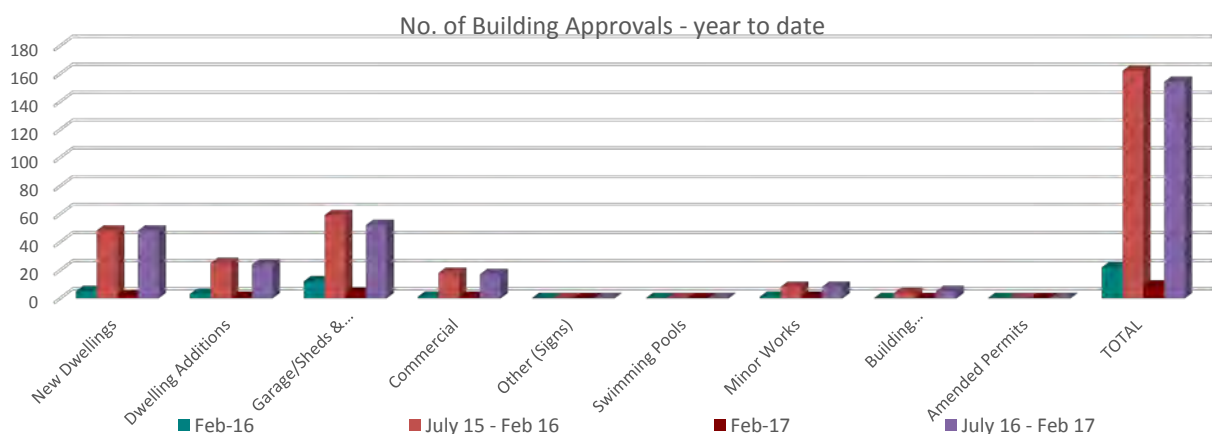
01/16	Site-specific Planning Scheme Amendment 01/16 & 24-hour service station. TPC reconvened hearing held 25.01.17. TPC's preliminary consideration of issues available on iPlan website.
RMPAT Resource Management & Planning Appeals Tribunal	
22/17P	P16-077 - Appeal against conditions - Tyre Storage and Shredding, Directions Hearing held 17/2/17. Hearing set for 9-11 May 2017.
Decisions received	
TPC	
07/15	Draft Amendment & Planning Permit P15-331 - 2 Hudson Fysh Drive, Western Junction – Carpark (variations to development standards). Approved, effective 23 Feb 2017. Permit Issued.
RMPAT	
12/17S	P16-245 – 3 lot boundary adjustment. Consent agreement – developer contributed to the extension and sealing of Seccombe Street to the new accesses.

2.4 Building Approvals

The following table provides a comparison of the number and total value of building works for 2015/16 and 2016/17.

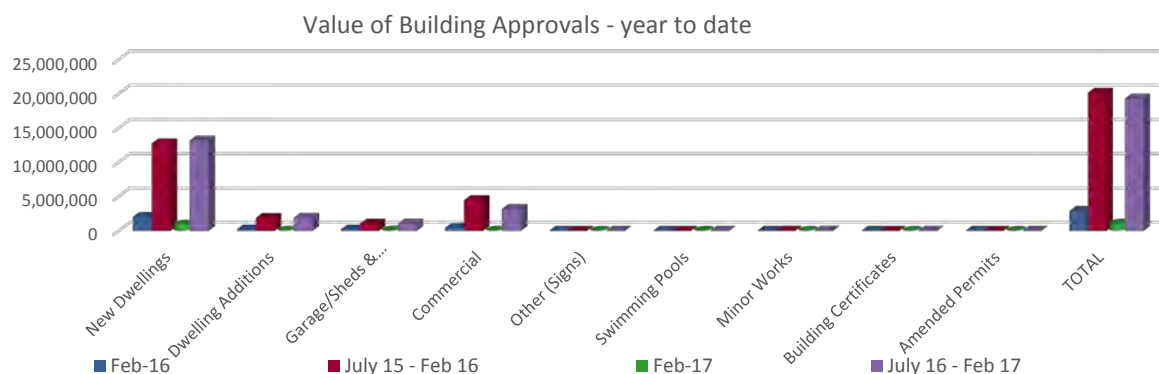
	YEAR - 2015 - 2016				YEAR - 2016 - 2017			
	Feb-16		July 15 - Feb 16		Feb-17		July 16 - Feb 17	
	No.	Total Value	No.	Total Value	No.	Total Value	No.	Total Value
		\$		\$		\$		\$
New Dwellings	5	2,021,515	48	12,738,452	2	920,000	48	13,147,904
Dwelling Additions	3	211,349	25	1,875,349	1	45,000	24	1,897,000
Garage/Sheds & Additions	12	210,430	59	1,043,991	4	52,000	52	1,034,860
Commercial	1	440,000	18	4,458,133	1	30,000	17	3,175,123
Other (Signs)								
Swimming Pools								
Minor Works	1	1,800	8	23,219	1	4,200	8	25,619
Building Certificates			4	10,060			5	15,060
Amended Permits								
TOTAL	22	2,885,094	162	20,149,204	9	1,051,200	154	19,295,566
Inspections								
Building					22		44	
Plumbing					12		46	

The above figures do not include Building Approvals processed under Resource Sharing Agreements.



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3 STRATEGIC PLAN 2007/2017

The Strategic Plan 2017-2027 provides the guidelines within which Council operates.

- Progress – Economic Health and Wealth – Grow and Prosper
 - Strategic Project Delivery – Build Capacity for a Healthy Wealthy Future
 - Core Strategies:
 - ♦ Strategic, sustainable, infrastructure is progressive
 - A Land Use and Development Strategy to direct growth*
 - Economic Development – Supporting Growth and Change
 - Core Strategies:
 - ♦ Towns are enviable places to visit, live and work
- People – Culture and Society – A Vibrant Future that Respects the Past
 - Sense of Place – Sustain, Protect, Progress
 - Core Strategies:
 - ♦ Planning benchmarks achieve desirable development
 - ♦ Council nurtures and respects historical culture
 - ♦ Developments enhance existing cultural amenity
- Place – Nurture our Heritage Environment
 - Environment – Cherish and Sustain our Landscapes
 - Core Strategies:
 - ♦ Meet environmental challenges
 - History – Preserve and Protect our Built Heritage for Tomorrow
 - ♦ Our heritage villages and towns are high value assets
- Core Departmental Responsibilities
 - Planning and Development

4 STATUTORY REQUIREMENTS

4.1 Land Use Planning & Approvals Act 1993

The planning process is regulated by the Land Use Planning & Approvals Act 1993, section 43 of which requires Council to observe and enforce the observance of its planning scheme.

4.2 Building Act 2016

The *Building Act 2016* requires Council to enforce compliance with the Act.

5 RISK ISSUES

Overall Council currently has a good reputation throughout the development community and that people are aware of the need for building approvals. Inconsistent decision making would place this reputation at risk.

Council strives to ensure that the planning scheme meets expectations of community. Ongoing changes

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driven by the State despite public exhibition may not always further this aim.

6 COMMUNITY CONSULTATION

Discretionary applications are placed on public notification in accordance with Section 57 of the *Land Use Planning & Approvals Act 1993*.

7 OFFICER'S COMMENTS/CONCLUSION

Planning approval timelines for processing of applications have decreased to 32 days (37 days last month) (42 days allowed by LUPAA).

Permit reviews are on track with last year, with 862 being inspected to date, compared to 789 in the previous year.

There have been 154 building approvals for the period July 2016 to February 2017 at a value of \$19,295,566 compared to 162 approvals at a value of \$20,149,204 for the period July 2015 to February 2016.

RECOMMENDATION

That the report be noted.

DECISION

Cr

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DEV 2 TRUCK PARKING – RESIDENTIAL AREAS

File: 17/014
Responsible Officer: Des Jennings, General Manager
Report prepared by: Paul Godier, Senior Planner

1 PURPOSE OF REPORT

This report provides Council with information regarding the parking of trucks in residential areas.

2 INTRODUCTION/BACKGROUND

Council has requested that a remedy be sought to the parking, on a consistent basis, of more than once commercial vehicle on a residential property (Min. Ref. 231/16).

Legal advice was sought as follows:

Council is seeking a remedy to the parking, on a consistent basis, of more than one commercial vehicle on a residential property. The concern is largely to do with trucks. We understand that a truck driver is entitled to park their truck at home as one would any other commercial vehicle. However, some truck drivers seem to have a number of trucks kept at their place, which Council seeks to discourage on amenity grounds.

The legal advice has been circulated to Councillors.

3 STRATEGIC PLAN 2017/2027

The Strategic Plan 2017-2027 provides the guidelines within which Council operates.

- Lead –
 - Leaders with Impact
 - People –
 - Lifestyle – Strong, Vibrant, Safe and Connected Communities
- Core Strategies:
- ♦ Communicate – Communities speak & leaders listen

4 POLICY IMPLICATIONS

There are no policy implications.

5 STATUTORY REQUIREMENTS

5.1 Land Use Planning & Approvals Act 1993

Section 51 - A person must not commence any use or development where a permit is required without such permit.

5.2 Local Government Act 1993

Section 199 - nuisance includes anything that –

- (a) *causes, or is likely to cause, danger or harm to the health, safety or welfare of the public; or*
- (b) *causes, or is likely to cause, a risk to public health; or*
- (c) *gives rise to unreasonable or excessive levels of noise or pollution; or*
- (d) *is, or is likely to be, a fire risk; or*
- (e) *constitutes an unsightly article or rubbish.*

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Section 200 - Abatement notices

- (1) *If a council is satisfied that a nuisance exists, the general manager must serve a notice on any person whose act or default contributes to or causes the nuisance.*

6 FINANCIAL IMPLICATIONS

No financial implications are identified.

7 RISK ISSUES

No risk issues are identified.

8 CONSULTATION WITH STATE GOVERNMENT

Consultation with State Government is not considered necessary.

9 COMMUNITY CONSULTATION

Community consultation has not been undertaken.

10 OPTIONS FOR COUNCIL TO CONSIDER

Council can consider the following options:

- If it appears that trucks are being parked on a residential property for a commercial use, gather evidence to establish that a use prohibited under the planning scheme is being undertaken, and refer the matter to council's solicitor.
- If trucks are being parked on a residential property but it does not appear to be for a commercial use, consider whether they may be causing a nuisance and decide whether to issue an abatement notice under s.200 of the *Local Government Act 1993*.

11 OFFICER'S COMMENTS/CONCLUSION

The issue of truck parking in residential areas needs to be assessed on a case by case basis to determine whether either of the following remedies can be applied:

- Gather evidence to establish that a use prohibited by the planning scheme is being undertaken, and if so refer the matter to council's solicitor for enforcement action under the *Land Use Planning & Approvals Act 1993*.
- Consider whether the trucks are causing a nuisance and if so issue an abatement notice under s.200 of the *Local Government Act 1993*.

RECOMMENDATION 1

That the matter be discussed.

DECISION

Cr

Cr

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DEV 3 TRUCK PARKING – COUNCIL LAND

Attachments: Section 1 – Page 200

File: 17/014
Responsible Officer: Des Jennings, General Manager
Report prepared by: Paul Godier, Senior Planner

1 PURPOSE OF REPORT

This report provides Council with information regarding Council owned land that may be appropriate for off-street parking of heavy vehicles.

2 INTRODUCTION/BACKGROUND

Council has requested that land be identified which is currently owned by Council that may be appropriate for designated areas of off-street parking of heavy vehicles in Northern Midlands towns (Min. Ref. 231/16).

3 STRATEGIC PLAN 2007/2017

The Strategic Plan 2017-2027 provides the guidelines within which Council operates.

- Lead –
 - Leaders with Impact
 - People –
 - Lifestyle – Strong, Vibrant, Safe and Connected Communities
- Core Strategies:
- ♦ Communicate – Communities speak & leaders listen

4 POLICY IMPLICATIONS

There are no policy implications.

5 STATUTORY REQUIREMENTS

5.1 Northern Midlands Interim Planning Scheme 2013

Vehicle Parking – use of land for the parking of motor vehicles.

6 FINANCIAL IMPLICATIONS

Currently no financial implications.

7 RISK ISSUES

Currently no risk issues.

8 CONSULTATION WITH STATE GOVERNMENT

Consultation with State Government is not required.

9 COMMUNITY CONSULTATION

If Council decides on a site for truck parking, community consultation should be undertaken either before or

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during the planning application process.

10 OPTIONS FOR COUNCIL TO CONSIDER

Council can consider whether the identified sites are suitable for truck parking, and whether it wants to pursue the development of truck parking on these sites.

11 OFFICER'S COMMENTS/CONCLUSION

Council owned land was reviewed for suitability for truck parking in terms of useable area and suitable location.

Potentially suitable sites were found surrounding the Campbell Town waste transfer station (approx. 1ha), and to the north of the Longford waste transfer station (approx. 1.8ha). Both sites are on the town's outskirts and have sufficient area for truck parking.

Both sites are zoned Utilities. Truck parking is defined in the planning scheme as Vehicle Parking – use of land for the parking of motor vehicles, which is prohibited in the Utilities zone.

If Council were to pursue truck parking at these sites it would need to apply to amend the planning scheme to allow truck parking.

12 ATTACHMENTS

12.1 Maps showing the two Waste Transfer Station sites.

RECOMMENDATION 1

That the matter be discussed.

DECISION

Cr

Cr

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DEV 4 APPLICATION TO PURCHASE ROAD RESERVE: TRAFALGAR STREET, ROSS

File: 17/011
Responsible Officer: Des Jennings, General Manager
Report prepared by: Paul Godier, Senior Planner

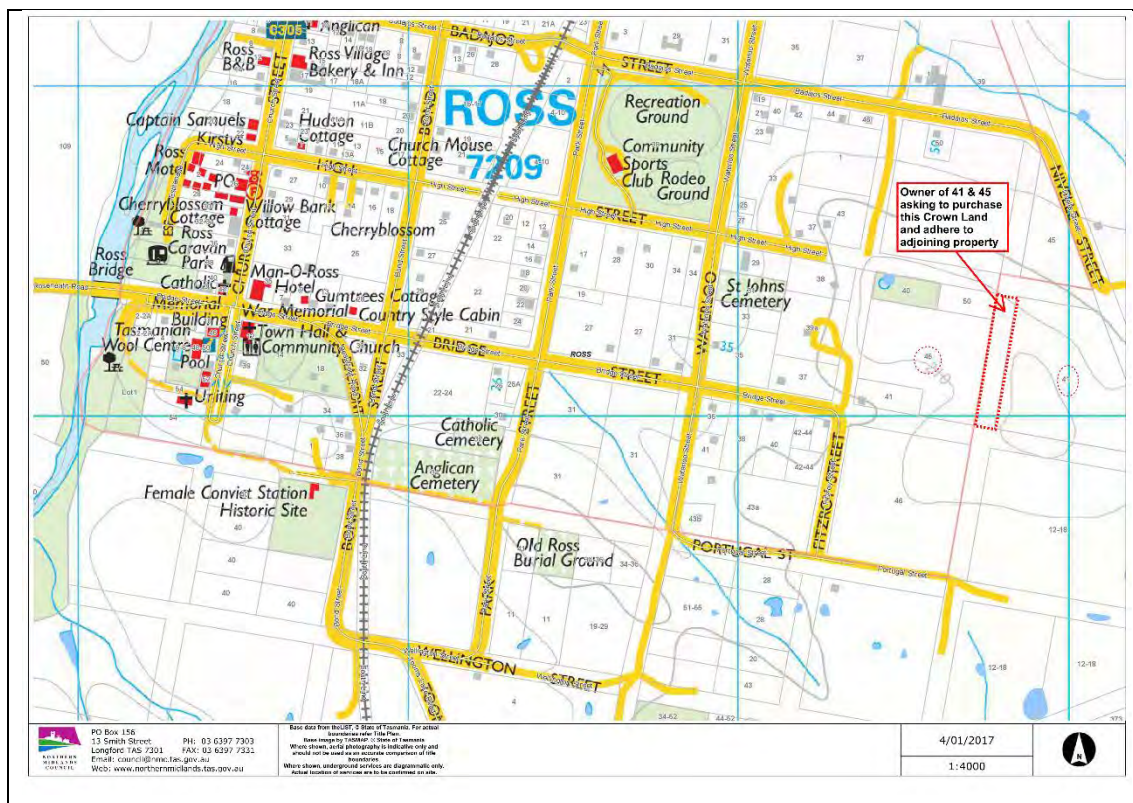
1 PURPOSE OF REPORT

This report seeks Council's view on an application to purchase a road reserve in Ross.

2 INTRODUCTION/BACKGROUND

The Department of Primary Industries, Parks, Water & Environment is investigating an application to purchase Crown land between 41 and 45 Bridge Street, Ross, indicated below.

This matter was first considered by Council at its January meeting, where input from the Ross Local District Committee was requested.



3 STRATEGIC PLAN 2017-2027

The requested purchase of Crown land does not conflict with Council's Strategic Plan 2017-2027.

4 POLICY IMPLICATIONS

There are no policy implications identified.

5 STATUTORY REQUIREMENTS

5.1 Crown Lands Act 1976

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The sale of Crown land is provided for in Part III of the *Crown Lands Act 1976*.

6 FINANCIAL IMPLICATIONS

No financial implications to Council are identified.

7 RISK ISSUES

No risk issues to Council are identified.

8 CONSULTATION WITH STATE GOVERNMENT

The State Government has requested Council's comments on the request to purchase from a local government and planning perspective.

9 COMMUNITY CONSULTATION

Crown Land Services request for Council's view on the application to purchase allows for community consultation.

The matter was considered at the Ross Local District Committee meeting of 1 February 2017 where the Committee suggested alternative options, such as lease or licence of the area.

10 OPTIONS FOR COUNCIL TO CONSIDER

Council can advise the Department of Primary Industries, Parks, Water & Environment that it supports recommending to the Minister that:

- The land be sold to the applicant, on the condition that it be adhered to the adjoining title; or
- The land not be sold to the applicant, stating reasons why.

11 OFFICER'S COMMENTS/CONCLUSION

The land does not appear needed for a future road, or for access to other properties, and is adjacent to the applicant's property. Sale of the land would allow it to be incorporated into that property and maintained with it.

The Ross Local District Committee has suggested alternative options, such as a lease or licence of the area.

The Crown Land Services website states:

***Leases** authorise the exclusive occupation of Crown land for a fixed-term and specified purpose. Generally, leases are issued where longer-term or commercial activities are proposed. Examples include marinas, community halls, caravan parks and sporting facilities.*

***Licences** are agreements that authorise the use or occupation of Crown land for a specified purpose. Licences, unlike leases, do not confer exclusive possession and are often issued for shared use of Crown land, such as shared access over Reserved Roads. Other example purposes include apiary (bee keeping), grazing, and private slipways and jetties.*

As such, if Council does not support the sale of the land, a lease would be more suitable in this instance than a licence.

12 ATTACHMENTS

N/A

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RECOMMENDATION 1

That the matter be discussed.

RECOMMENDATION 2

- a) That Council advise the Department of Primary Industries, Parks, Water & Environment that it supports a recommendation of the sale of the Crown land on the condition that it is adhered to the adjoining title; **OR**
- b) That Council advise the Department of Primary Industries, Parks, Water & Environment that it does not support a recommendation of the sale of the Crown land on the grounds that a lease over the land would be preferable.

DECISION

Cr

Cr

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DEV 5 POLICY REVIEW: NON-CONFORMING SIGNS POLICY

Attachments: Section 1 – Page 202

File: 44/001
Responsible Officer: Des Jennings, General Manager
Report prepared by: Paul Godier, Senior Planner

1 PURPOSE OF REPORT

The purpose of this report is to review Council's policy on Non-Conforming Signs.

2 INTRODUCTION/BACKGROUND

Council's Policy on Non-Conforming Signs was last reviewed in 2012 and is due for review.

3 STRATEGIC PLAN 2017-2027

The Strategic Plan 2017-2027 provides the guidelines within which Council operates. The policy is within the Development Services departmental responsibility.

- Lead –
 - Leaders with Impact
Core Strategies:
 - ♦ Communicate – Connect with the community
 - Best Business Practice & Compliance
Core Strategies:
 - ♦ Council complies with all Government legislation

4 POLICY IMPLICATIONS

This report recommends amendments to the policy as a result of changes to the relevant legislation.

5 STATUTORY REQUIREMENTS

5.1 Land Use Planning & Approvals Act 1993

- Section 48A – Notice to Remove Signs
- Section 65A – Infringement Notices
- Section 65B and 65C – Enforcement Notices

6 FINANCIAL IMPLICATIONS

Removal of non-conforming signs is provided for within existing budget allocations.

7 RISK ISSUES

Potential risk issues with removing signs – the policy requires two people to remove signs.

8 CONSULTATION WITH STATE GOVERNMENT

Not considered necessary for this matter.

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9 COMMUNITY CONSULTATION

Not considered necessary for this matter.

10 OPTIONS FOR COUNCIL TO CONSIDER

Council can amend the policy as recommended, or move alternative amendments.

11 OFFICER'S COMMENTS/CONCLUSION

The policy requires amendment as a result of legislation changes which have removed the ability for Council to undertake section 64 proceedings through the Resource Management and Planning Appeal Tribunal, and replaced it with the ability to issue infringement notices (fines) and enforcement notices.

12 ATTACHMENTS

12.1 Amended Policy

RECOMMENDATION 1

That the matter be discussed.

RECOMMENDATION 2

That Council endorse the amended policy.

DECISION

Cr

Cr

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PUBLIC QUESTIONS & STATEMENTS

Regulation 31 of the *Local Government (Meeting Procedures) Regulations 2015* relates to the provision of Public Question Time during a Council meeting. Regulation 31(7) of the Regulations stipulates that “a Council is to determine any other procedures to be followed in respect of public question time at an ordinary council meeting.”

Public question time is to commence immediately after the meal break at approximately 6:45pm and is to be conducted in accordance with the following guidelines:

- At each Council Meeting up to 20 minutes, or such longer period as Council may determine by resolution at that meeting, is to be provided for persons at the meeting to ask questions.
- A person seeking to ask a question must firstly identify himself or herself by stating their name and the town they reside in.
- If more than one person wishes to ask a question, the Mayor is to determine the order in which those questions are asked
- Questions must be directed to the Mayor who shall answer or direct the question to the appropriate Councillor or Council Officer. A question will be answered if the information is known otherwise taken on notice and responded to in writing within 10 working days. Questions should preferably be in writing and provided to the General Manager 7 days prior to the Council Meeting.
- A person is entitled to ask no more than 2 questions on any specific subject. If a person has up to two questions on several subjects, the Mayor may defer those questions until other questions have been asked and refer back to that person only if time permits.
- Each speaker is limited to a maximum of 3 minutes.

1 PUBLIC QUESTIONS

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CON – ITEMS FOR THE CLOSED MEETING

DECISION

Cr

That Council move into the “Closed Meeting” with the General Manager, Corporate Services Manager, Regulatory & Community Development Manager, Works Manager and Executive Assistant.

CON 1 INFORMATION OF A PERSONAL AND CONFIDENTIAL NATURE OR INFORMATION PROVIDED TO THE COUNCIL ON THE CONDITION IT IS KEPT CONFIDENTIAL

As per provisions of Section 15(2)(g) of the *Local Government (Meeting Procedures) Regulations 2015*.
Table of Contents

CON 2 APPLICATIONS BY COUNCILLORS FOR LEAVE OF ABSENCE

As per provisions of Section 15(2)(h) of the *Local Government (Meeting Procedures) Regulations 2015*.

CON 3 (1) PERSONNEL MATTERS

As per provisions of Section 15(2)(a) of the *Local Government (Meeting Procedures) Regulations 2015*.

CON 3 (2) INFORMATION OF A PERSONAL AND CONFIDENTIAL NATURE OR INFORMATION PROVIDED TO THE COUNCIL ON THE CONDITION IT IS KEPT CONFIDENTIAL

As per provisions of Section 15(2)(g) of the *Local Government (Meeting Procedures) Regulations 2015*.
Management Meetings

CON 3 (3) MATTERS RELATING TO ACTUAL OR POSSIBLE LITIGATION TAKEN, OR TO BE TAKEN, BY OR INVOLVING THE COUNCIL OR AN EMPLOYEE OF THE COUNCIL

As per provisions of Section 15(2)(i) of the *Local Government (Meeting Procedures) Regulations 2015*.
Correspondence Received

CON 3 (4) INFORMATION OF A PERSONAL AND CONFIDENTIAL NATURE OR INFORMATION PROVIDED TO THE COUNCIL ON THE CONDITION IT IS KEPT CONFIDENTIAL

As per provisions of Section 15(2)(g) of the *Local Government (Meeting Procedures) Regulations 2015*.
Action Items – Status Report

CON 3 (5) INFORMATION OF A PERSONAL AND CONFIDENTIAL NATURE OR INFORMATION PROVIDED TO THE COUNCIL ON THE CONDITION IT IS KEPT CONFIDENTIAL

As per provisions of Section 15(2)(g) of the *Local Government (Meeting Procedures) Regulations 2015*.
Compliance

CON 3(6) PROPOSALS FOR THE COUNCIL TO ACQUIRE LAND OR AN INTEREST IN LAND OR FOR THE DISPOSAL OF LAND

As per provisions of Section 15(2)(f) of the *Local Government (Meeting Procedures) Regulations 2015*.
Land/Property Review

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CON 3 (7) INFORMATION OF A PERSONAL AND CONFIDENTIAL NATURE OR INFORMATION PROVIDED TO THE COUNCIL ON THE CONDITION IT IS KEPT CONFIDENTIAL

As per provisions of Section 15(2)(g) of the *Local Government (Meeting Procedures) Regulations 2015*.
Bill Amendment

CON 4 PROPOSALS FOR THE COUNCIL TO ACQUIRE LAND OR AN INTEREST IN LAND OR FOR THE DISPOSAL OF LAND

As per provisions of Section 15(2)(f) of the *Local Government (Meeting Procedures) Regulations 2015*.
Property Matter

CON 5 MATTERS RELATING TO ACTUAL OR POSSIBLE LITIGATION TAKEN, OR TO BE TAKEN, BY OR INVOLVING THE COUNCIL OR AN EMPLOYEE OF THE COUNCIL

As per provisions of Section 15(2)(i) of the *Local Government (Meeting Procedures) Regulations 2015*.
Macquarie Road

CON 6 PROPOSALS FOR THE COUNCIL TO ACQUIRE LAND OR AN INTEREST IN LAND OR FOR THE DISPOSAL OF LAND

As per provisions of Section 15(2)(f) of the *Local Government (Meeting Procedures) Regulations 2015*.
Stormwater Management TRANSlink

CON 7 CONTRACTS, AND TENDERS FOR THE SUPPLY OF GOODS AND SERVICES AND THEIR TERMS, CONDITIONS, APPROVAL AND RENEWAL

As per provisions of Section 15(2)(d) of the *Local Government (Meeting Procedures) Regulations 2015*.
Plant Replacement Fleet 51

CON 8 CONTRACTS, AND TENDERS FOR THE SUPPLY OF GOODS AND SERVICES AND THEIR TERMS, CONDITIONS, APPROVAL AND RENEWAL

As per provisions of Section 15(2)(d) of the *Local Government (Meeting Procedures) Regulations 2015*.
Plant Replacement Fleet 32

DECISION

Cr

That Council move out of the closed meeting.

Mayor Downie closed the meeting at