CON 4(2)(i)

>
> Devon Hills Community Group Meeting
>
> 8 December 2015
>
> Attendees:
> Jamie Buckby, Lisa Lucas, Jim Stewart, Graeme Gliddon, Margaret
> Webster, Cheryl & Phil Canning, Doug Charlton, Lyn Lichon
>
> Apologies- Christine White, Garry Stebbings, Janet Lambert
>
> Confirmation of Previous minutes- Moved as correct - Margaret Webster,
> Seconded - Cheryl Canning
>
> Declaration of any Pecuniary Interest by a member of a special committee of Council.
>
> In accordance with the Local Government Act 1993, Part 5, S48A-S56, a member of a Special Committee must not participate in any discussion or vote on any matters in respect to which the member:
> 1- has an interest; or
> 2- is aware or ought to be aware that a close associate has an
> interest
>
> A member has an interest in a matter if the matter was decided in a particular manner, receive or have an expectation of receiving or likely to receive a pecuniary benefit or pecuniary detriment.
>
> It should be noted that any person declaring an interest is required to notify the General Manager, in writing, of the details of any interest declared within 7 days of the declaration.
>
> NIL declared
>
> Business Arising-
>
> 1- Follow up with Aurora and Tas Water- Des Jennings (GM for NMC) in
> attendance and his input sought. Issue is with Fire Hydrants not being accessible or operational due to covers and grates being overgrown with weeds etc.
> Action - Des Jennings to follow up and advise.
>
> 2- Risk assessment-
> First Aid kit- supplied by Lisa and Jamie and now in place in filing cabinet in meeting room at the Shed. Only now need to purchase First Aid sign to affix to cabinet.
> Action - Sheena to buy sign from St Johns Ambulance and arrange to affix.
>
> 3- Glass removal-
> Large pieces of glass from broken picture frame in the meeting room needs to be removed as it is causing an injury hazard.

> Action- Des Jennings to arrange Council removal. 1-2
>
> 4 - Memorandum of Understanding
> Agreement between the NMC and The Devon Hills Community Group around the management of the Fire Shed. Discussion on the little change in the document from that which has operated in the past. Some inclusions were felt to be for the betterment of all such as the Risk checklist, Hire agreements and Volunteer forms.
> Given the above a Vote was taken on signing and returning the MOA to NMC a.
> 1 Committee member against 10 for.
> Motion- Passed, Agreement signed by President and handed to Doug Jennings to return it to NMC.
> Action- Doug to provide a signed copy back to Jamie Buckby (President) for our records.
>
> Chairpersons report
> 1st Meeting chaired tonight and background and Chairmans report of new President published in the latest NewsLetter. This update to be a regular item in the newsletter.
>
> The committee discussed the current advertising by local businesses in the bi monthly newsletter which is currently free of charge. It was felt that most of those advertising were not actively engaged in the Devon Hills Community broadly. In line with other NHW and Community Groups newsletter advertising it was proposed to charge a small fee for advertising on a per annum basis. An amount of $20 per year ($5 per newsletter) was considered reasonable.
>
> Moved that we charge $20 for the year for local residents advertising their business.
> Moved by Jamie Buckby
> Seconded by Graeme
> Action:- the Treasurer will contact those currently advertising and offer new arrangement.
>
> Treasurers report
> Presented $1573.11 less Chq for NHW insurance $25 to be deducted
> Payment to Jacks Bus for $220 in relation to the Halloween night bus
> hire was agreed to by the committee- moved by Lisa Lucas Seconded by Cheryl Canning Cheque for stall holder proceeds from garage sale $80 yet to be deducted.
> Closing Balance $1328.11
> Lisa moved that the Treasurers report be accepted Seconded by Cheryl
> Canning
>
> The Commonwealth Bank will need to have minuted the following to enable Lisa Lucas as Treasurer to sign on the account, make EFT payments etc on Online Banking and change the Treasurers address to Lisa's address as new Treasurer.
> The elected Treasurer. Lisa Lucas, is approved by the Committee to be a signature on the account of Devon Hills Community Group, to conduct Online Banking as required and change the Treasurer address for the Group.
> Moved by Phil Canning
> Seconded by Sheena Harris
>
> Presentation of Garage Sale proceeds
> Presentation made to Friends of Northern Hospice Foundation for proceeds of Garage Sale $80.
> Thank you speech made by the representatives from the Foundation. They thoroughly enjoyed the opportunity and made an amount of $700 from their stall on the day which they were very pleased with.
>
> Query around Maple tree pot plants donated by Doug Charlton and whether they had been sold or not and monies donated to the Devon Hills Community Group.
> All plants are with Phil Canning (2 of which Phil purchased).
>
> Halloween event update
> Very successful, enjoyed by all who involved.
> Current coordinators have stepped down after 2 successful events.
> New coordinator to be appointed in June meeting

>
> Pigeon Group
> President spoke to the pigeon group
> Explained the hire agreement that would need to be put in place for continued use of the Fire Shed.
> The pigeon season opens in Jan/ Feb and closes in June. Used on a
> weekly basis Jamie moved that we give them to the end of January to provide a signed agreement and a copy of insurance of their insurance as required by NMC under the Hall hire agreement.
> Hire Fee for the Pigeon club to be $50 per year.
> Moved by Jamie Bucky, Seconded by Sheena Harris Suggestion made that
> local residents and Devon Hills Committee events be free Hire Moved
> by Phil Canning, Seconded by Graeme Gliddon Fee for non Devon Hills
> residents casual hire per day or half day $10 Moved Phil Canning,
> Seconded Lisa Lucas All other Hirers to be $50 (even if only 1 day)
> Moved Lisa Lucas, Seconded Sheena Harris
>
> No alcohol to be consumed onsite under the Hire Agreement. Clause in the Agreement to be amended.
> Action- Sheena to edit alcohol clause and charges table with Amanda
> Mason and provide to Jamie for getting signed by pigeon club
>
>
> Garage sale report- Janet not in attendance and article in latest newsletter with wrap up of the event.
> Date for another garage sale in March discussed. Janet happy to coordinate both events.
> Next Garage sale to be 12 March
> Moved by Phil Canning
> Seconded by Lisa Lucas
>
> Security Cameras
> These were installed around 2 years ago due to vandalism issues in the area.
> They have again recently been removed/ stolen and we need to seek advise on funding to replace..
> Local Grants from NMC may be an option.
> Action- Lisa Lucas to organise quote to replace. Committee agreed that placing them higher up to lessen the likelihood of loss in the future was to be included in the quote.
>
> Lolly run by Perth Fire Shed
> This is to be held on Sunday 20 December. Discussion regarding amount
> to be given to Perth F. for Lolly run as a donation. It was agreed to
> donate $60 Moved Graeme Gliddon Seconded by Jamie Buckby Action - Lisa
> to provide cheque for $60 to Perth Fire a Brigade.
>
> Calendar
> Outlined in last newsletter and confirmed by the Committee as
> follows:-
> 20 December- Perth Fire a brigade Lolly Run
> 9 February 2016- Next meeting of NHW a and Devon Hills Community group
> 8 March 2016- international Women's Day at the Fire Shed- details to
> be discussed/advised
> 12 March 2016- Community Garage Sale
> April 2016- National Youth week- to be discussed/advised
>
> General-
> Des Jennings (General Manager NMC a) was invited to update the
> Committee on Council matters relevant:-
>
> Perth structure plan underway in conjunction with the bypass including how Perth can grow out to the new bypass. A Consultant to be appointed after discussion at next Council meeting. School growth plan in line with

community growth. Child care facility growth. Recreation and walkways around water courses etc. Community feedback to be sought.
>
> Airport outstanding rates matter raised and discussed.
>
> Gary Stebbings- has been unwell in hospital and now home recuperating. Lisa has sent get well card on behalf of the Community Group.
> Thank you Lisa.
>
> Doug Charlton who is a long standing member of the Devon Hills Community and a long serving member of the Devon Hills Community group from its early days shared a number of items that he considered important for the Community Group to consider and persue.
>
> - A Flag pole for the Community
> - Underground drainage- Christine Ave to Summit Drive area
> - tidy up of entry to Devon Hills including removal of signs
> supporting various causes
> - Fire Hazard- tops of trees - Eucalyptus oil in trees
> - emergency Escape Facilities for the community
>
> The Committee thanked Doug for his input and will further discuss the merit behind these ideas at future meetings.
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> Meeting closed 9:50pm
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CON 4(2)(ii)

NORTHERN MIDLANDS ECONOMIC DEVELOPMENT COMMITTEE MEETING HELD MONDAY MARCH 7th 2016 IN THE COUNCIL CHAMBERS LONGFORD STARTING AT 1PM

MINUTES

1. **Present:** Des Jennings, Cr Mary Knowles, Kevin Turner, Russell Fyfe, Duncan Payton, Michael Geeves, Cr Ian Goninon
   In attendance: Cr Dick Adams, Lorraine Green
   Apologies: Robert Keam
2. **Welcome and overview of the role of the economic development committee by General Manager**
3. **Appointment of Committee Chair:**
   It was resolved to appoint K Turner to the Chair position.
4. **Vacant sector representative positions.**
   D Payton to approach Petuna and Burlington Berries re the agricultural rep.
   R Fyfe to approach Budget re the tourism rep.
5. **Review of the priority initiatives of the 2014-2015 committee**
   The framework below was worked through and reviewed.

PRIORITY INITIATIVES	STATUS as of March 7 2016	THE WAY FORWARD
1.The Translink Precinct	L Green reported the State Growth officer managing the project has met with council staff to discuss the prospectus. It was noted this committee would have input into the development of the prospectus.	It was noted State Growth reports the prospectus is due for completion by the end of April 2016. It was agreed other opportunities to promote the precinct need to be pursued, including search engine optimisation. I Goninon reported NMBA is developing a database of city-based businesses to target for possible relocation to the precinct. D Jennings to discuss with GM LCC the Greater Launceston Plan recommendation re releasing commercially zoned areas for residential development.
1.1.Translink stormwater infrastructure upgrade		Noted that this project is being submitted by Council for the third round of the National Stronger Regions Funding Program. Outcome will be known July 2016. Noted that a business case for bringing gas to Translink will be going to Council in forthcoming months.
2.Powranna/ Burlington Road		
2.1.Council develop site development plans for the two precincts, seek to	Noted that Council adopted the Northern Midlands Rural Processing Centre Report, prepared by SGS Economic and Planning at the February 2015 Meeting.	It was agreed to hold a workshop for the businesses in the rural processing centre (as per the recommendation of the SGS report) that will raise/discuss issues

secure funding for the sealing of Burlington Road & attract new businesses to the precincts	Noted that Council wrote to Minister for Primary Industries and Water, and local landowners, in mid-2015, seeking consideration of including parcels of their land in the Rural Processing Centre precinct – nil favourable response.	including energy liability and itinerant workers' accommodation (the issue of demountable units was noted).
3.Support existing NM businesses/ economic drivers		
3.1. Development Officer	R Harrison spoke of the crucial role the Meander Valley Development Officer is playing in attracting developers to the MVC area.	Noted that the recommendation made to Council at the October 2015 meeting has been noted and will be investigated: *'That Council undertake a cost-benefit analysis of the Meander Valley Council Development Officer position and investigate the option of resource sharing the officer position (or having a Northern Midlands Council officer serve an apprenticeship with the Development Officer').* General discussion as to whether the position can be replicated in the Northern Midlands and/or should be considered as a resource sharing option.
4.Heritage Tourism		
4.1.Longford Visitor Appeal Study/Longford Activation Plan	.	Noted that a Project Champion has been employed to drive the implementation of the recommendations of the Longford Activation Plan.
4.2.Proposed Open Door program for privately owned heritage properties.	Noted that Council made a submission re the proposed Open Door Program for private heritage listed properties on behalf of the ED Committee to the Legislative Council Inquiry into Built Heritage Tourism	Noted the Legislative Inquiry into Built Heritage Tourism report has been released. Floated that Council collaborate with Tourism Northern Tasmania to develop a business case for the proposed Open Doors Program
4.3.Celebrating Longford's motor racing history		Noted the Longford Visitor Appeal Study report recommends *'given Longford's fame as a motor racing destination, one option for the future use of the Memorial Hall could be as a museum where that rich motor racing history could be on display'.* Floated Council and/or NMEDC to meet with Board member(s) of Tas Sport to discuss future plans/vision for Symmons Plains
4.4. Leveraging off the Woolmers- Brickendon World Heritage Listing	Noted that one of the recommendations in the Longford Visitor Appeal Study is: *'that business, community and the Estates work collaboratively to explore their shared narrative and how it can be connected in an engaging and innovative way.'*	Noted this issue is being addressed via a number of avenues including the Longford Placemaking Strategy, the TNT Infrastructure Audit and the NMC Economic Development Strategy.

5.Northern Midlands Economic Development and Tourism Strategy		
5.1. Strategy Development	Noted that at the February 16th 2015 Council Meeting, Council passed motion: "That Council obtain costings to conduct an Economic Development and Tourism Strategy in 2015/16 budget deliberations"	D Jennings advised preference is to develop the strategy internally. Process and resource issues need to be addressed.
5.2. Business databases		Recommendation made to Council at the October 2105 meeting: *'That NMEDC funds be allocated to the development of business databases by towns/precincts including street address, mailing address, email and business descriptor'* . Noted that the databases are being progressively developed.
5.3. Land use strategies		Noted that the first draft of a brief for the Council's Land Use and Development Strategy will go to Council within the next two months.
6.Other		
6.1.Waste Management	Duncan Payton reported at the November 24th 2014 meeting that three developers have shown interest in establishing tyre recycling facilities – no firm proposals yet from any of the developers. Discussion at the February 2nd 2015 meeting as to whether any tyre recycling facility can be commercially viable i.e. is a private solution viable? Recommendation to Council in February 2105 - : that the Committee advises Council this the tyre recycling facility is a waste and environmental issue and on that basis Council should approach the state government. D Jennings reported at the March 3rd 2015 meeting that he has discussed the issue with the State Growth Coordinator General, Senator Abetz and Eric Hutchinson, and is continuing to progress the matter Jim Hole, Manager Eldan Recycling (worldwide suppliers of recycling equipment) presented to the May 5th 2015 meeting on the company's tyre recycling equipment.	D Jennings emphasised that the tyres are stored on private property and any visitors must have the property owner's permission to enter his property. Noted that the Committee supports the application for a tyre recycling facility in the Northern Midlands. Noted that recommendation made to Council at the October 2015 meeting has been noted and will be investigated : *'That Council continue to seek solutions for the recycling of the 75% of the tyre stockpile that the proposed tyre recycling facility will not address.'* This was noted as an ongoing issue and that the committee will take a 'watching brief.'
6.2.Council Priority Projects	**1. Ben Lomond Feasibility Study** Noted TRC Tourism has been contracted to undertake this study: report due October 2015. **2. Powranna Truck Wash Facility**	Noted that study report has been accepted in-principle by Council and work is progressing towards implementing study recommendations. It was noted this project is being submitted for round 3 of the National Stronger Region Fund Grants Program.

6.3.Economic Development budget	Noted Council has allocated $25,000 in the 2015/16 budget for projects/initiatives recommended by the committee and endorsed by Council	
6.4.Equestrian opportunities	M Salhani met with Sandra Butorac,new President Equestrian Tasmania, to explore opportunities for more state events in the Northern Midlands. M Salhani and L Green met with Michael Morris, Longford Equine Centre. Also met at showgrounds with Sandra Butorac, Susan Elliot (Northern Tas Quarter Horse Association) and Sallee Cauchi (Longford Show Society). Chair reported 35-40 people, representing 35-40 clubs, attended the July 29th meeting re the establishment of the Longford Equestrian Association. A number of people expressed interest in assisting with the establishment of the Association.	Noted that the work undertaken by the former Chair, Michael Salhani, has succeeded in the establishment of the Longford Equestrian Association. Noted that at the March 16th 2015 Council meeting, Council approved an allocation of up to $2,000 for review of the proposed horse trails. Noted that this concept will be included in the proposed Longford Urban Design Plan. Noted as a completed project.
6.5. Beacon Foundation Northern Midlands Business Partnership Group	L Green reported at the August 2015 meeting on this proposed new support for the Inspiring Futures (formerly 'No Dole') programs at Campbell Town and Cressy District High Schools, and invited members to the group Establishment Event being held August 27th Noon-2pm at Council	L Green reported the inaugural meeting of the Business Partnership Group was held October 15 2015 and was well attended and elicited many offers by local businesses to serve on the NM Business Partnership Group. The next meeting was to be held in February 2016 but due to staff changes in key positions in the two District Schools, this meeting has been postponed until second term.
6.6. Committee's Industry Sector Reps	The four industry sector reps were appointed in November 2013 for a two year term. The Committee's terms of reference state: **1. Committee Members** **1.1. Recruitment** Council will advertise for expressions of interest (including a request for the submission of a summary of the candidate's skills and relevant networks eg. memberships of other organisations/boards) for the Industry Sector Representative position (Primary Industry, Commercial sector, Industrial sector, Tourism sector). Industry Sector Representatives are appointed for a two year period and can submit a new expression of interest at the end of each two year period.	Noted that Mr R Fyfe renominated for the Industry Sector position and Mr R Keam nominated for the Commercial Sector position. As recorded under item 4 at the commencement of the meeting, Mr D Payton and Mr R Fyfe will approach potential nominees for the other two sector positions.

6. Setting priority initiatives for the 2016-2017 committee

For discussion at the next committee meeting.

Next Meeting: Date to be advised

Information Items:

NBN Rollout

Completed Projects:

Business healthy checks

Pending projects

Perth Bypass

Panshanger Road/ Woolmers Lane precinct (noted will be addressed in Land Use and Development Strategy).

Big Cow Plan for the Midlands

MINUTES

CON 4(2)(iii)

MEETING OF THE CRESSY LOCAL DISTRICT COMMITTEE HELD AT THE CRESSY MEMORIAL HALL ON WEDNESDAY, 30 MARCH 2016 COMMENCING AT 7:05 PM

1 PRESENT

Mrs Fae Cox (Chairperson), Mrs Helen Howard, Mr Andrew Turnham, Mr David Bassett, Mrs Helen Williams, Mrs Maurita Taylor, Mr Daniel Rowbottom, Mrs Ann Green, Mrs Angela Jenkins

2 IN ATTENDANCE

Mr Des Jennings (General Manager), Miss Amanda Mason (Executive Officer)

3 APOLOGIES

Cr Richard Goss, Mr Peter Goss

4 DECLARATION OF ANY PECUNIARY INTEREST BY A MEMBER OF A SPECIAL COMMITTEE OF COUNCIL

In accordance with the provisions of the *Local Government Act 1993*, Part 5, S48A – S56, a member of a Special Committee must not participate in any discussion or vote on any matter in respect to which the member:

a) has an interest; or

b) is aware or ought to be aware that a close associate has an interest.

A member has an interest in a matter if the matter was decided in a particular manner, receive or have an expectation of receiving or likely to receive a pecuniary benefit or pecuniary detriment.

**It should be noted that any person declaring an interest is required to notify the general manager, in writing, of the details of any interest declared within 7 days of the declaration.*

Nil.

5 CONFIRMATION OF MINUTES

Mr Andrew Turnham/Mrs Helen Williams

That the minutes of the Cressy Local District Committee meeting held on Wednesday, 27 January 2016 be confirmed as a true and correct record of proceedings.

Carried unanimously

6 BUSINESS ARISING FROM THE MINUTES

6.1 Entrance statements

Amendments to the Entrance Statement design have been made as requested. Design has been forwarded to the Department of State Growth for comment. The Department of State Growth do not support the design in its present materials due to safety concerns. Further investigations in progress.

6.2 AED Unit

Council's Risk & Safety Coordinator is conducting further investigations into placement of AED Units on State Register.

The Committee requested Council explore having an AED unit installed outside.

Action

Miss Mason to follow up request.

6.3 Works requests

All Works requests from the last meeting were submitted to the Works Department for action. It is noted that a budget request for signage for the Cressy Swimming Pool has been submitted for consideration in the 2016/17 budget.

Mrs Cox advised a culvert at 98 Main Street has been run over and needs repair.

Action

Miss Mason to issue customer request.

6.4 Sign in hotel grounds

Enquiry has been made with Ringwood Hotel Lessees who have advised their understanding is Council owns the sign on the ground next to the hotel building.

Action

Mrs Helen Williams to raise the future of the sign at the next Trout Committee meeting and seek suggestions for renewal/refurbishment/removal.

6.5 Speed limit in Cressy

Request has been submitted to the Department of State of Growth regarding proposed change to the speed limit, follow up for response has been sent.

6.6 Motions to Council

Meeting of 30 September 2015:

That Council:

i) Place a cover over the Cressy History Board to preserve it from the elements;

ii) Investigate a sign indicating the location of the halfway school be located on Cressy Road.

Committee to note that the request to place a cover over the Cressy History Board will need to be referred to Council for budget consideration in 2016/17.

Committee to note the Works & Infrastructure Manager has advised a sign will not be placed on Cressy Road indicating the location of the Halfway School due to safety concerns.

It was noted Mrs Howard is seeking further information on the Halfway School.

7 MATTERS IN PROGRESS

7.1 Telstra Pits

Remaining pits for repair by Telstra are:

- Opposite the park in Church Street.

7.2 Cressy History Project

7.2.1 Green Plaque

Unveiling held on 20 February 2016. Mrs Cox commented on the success of the event and thanked the following for their contribution to the event:

- Mrs Helen Williams, Mrs Simone Rowbottom and Mr Andrew Turnham for the catering, in particular Mrs Rowbottom for her help with the catering and washing up.
- The Cressy War Memorial Swimming Pool Committee for their donation to the lunch.
- Mr Daniel Rowbottom for delivering the invitations.
- Council for the installation of the plaque and preparation of the area.
- Mr Maurice Seadon for placing out the chairs.

Action

Miss Mason to draft thank you letter to Mrs Rowbottom.

7.2.2 Information Brochure

The Committee will need to seek a budget allocation in the 2016/17 budget for the design and printing of a brochure. Council does not have the resources to conduct this in house. See priority list below.

7.3 Perth Link Road

Committee to note that work has commenced on the first stage of the Perth Link Road between Breadalbane and Perth.

7.4 Dump Point at Cressy Recreation Ground

Works & Infrastructure Manager, Mr Chellis has been liaising with the Cressy Recreation Ground Committee regarding suitable locations.

8 NEW BUSINESS

8.1 Meeting times

Committee to discuss agreed time for the Cressy Local District Committee meeting.

Mr Andy Turnham/Mrs Maurita Taylor

That the Cressy Local District Committee meet on the last Wednesday of every second month at 7:00pm.

Carried unanimously

8.2 Bridge upgrades

Committee to note work is complete on the Westmoor Bridge on Powranna Road. Further, Council has been successful in obtaining funding to replace the Lake River Bridge at Cressy.

Mrs Howard requested white lines in the middle of the road as you approach the bridge.

Action

Miss Mason to issue customer request.

8.3 2016/17 Budget – Strategic Plan

Committee to review and prioritise projects for consideration in the 2016/17 Council budget (see attachment). The projects were prioritised as follows:

1. Heated pool sign
2. Brochure for Cressy
3. Trees in Main Street – requested they be the same species as existing trees, retaining all existing trees
4. Flying Fox (note motion below re relocation of Longford Playground).
5. Cover for history board
6. Christmas decorations

Mr Daniel Rowbottom/Mrs Maurita Taylor

That Council relocate the Longford Village Green play equipment to the Cressy Trout Park when the Longford playground is upgraded.

Carried unanimously

Mrs Angela Jenkins/Mrs Ann Green

That the items as prioritised as above be put to Council for budget consideration.

Carried unanimously

It was further requested that footpaths be added to the 4 year plan.

8.4 Rural Alive and Well

Mrs Cox reported that she had spoken with Mrs French, representative from Rural Alive and Well. It was agreed Mrs French be invited to the next meeting to present.

Action

Mrs Cox to provide Miss Mason with Mrs French's contact details.

Miss Mason to invite Mrs French to next meeting.

8.5 Council bus tour

Committee noted the Councillors annual bus tour was occurring on 6 April 2016, meeting with Mrs Cox meeting in Cressy.

8.6 Works requests

Prunus trees – suckers cut, weeded and wood chips laid.

Capeweed notice – please advertise how to dispose of capeweed.

Action

Miss Mason to issue customer requests and action accordingly.

8.7 Manuka Honey

It was noted by the Committee there has been mapping occurring in Tasmania for Manuka teatree growing areas. Mr Bassett continues to pursue the project.

9 CLOSURE & NEXT MEETING

The Chairperson closed the meeting at 7:50 pm.

The next meeting to be held on 25 May 2016 at 7:00pm.

Mrs Howard is an apology for the next meeting.

 CON 4(2)(iv)

AVOCA, ROYAL GEORGE & ROSSARDEN LOCAL DISTRICT COMMITTEE

Minutes of the Ordinary Meeting of the Avoca, Royal George & Rossarden Local District Committee held at the Avoca Community Centre on Thursday, 31 March 2016 commencing at 6.30pm

1 IN ATTENDANCE

Claudia Freeman (Chair), Shirley Freeman, Helen Reynolds, Jacinta Allen, Tony Gee, Susanne Jones, Cr Mary Knowles, Gail Eacher (Executive Assistant)

2 APOLOGIES

Dalija Wells, Shirley Squires, Des Jennings (General Manager)

3 CONFIRMATION OF MINUTES

Helen Reynolds / Jacinta Allen

That the minutes of the meeting of the Avoca, Royal George and Rossarden Local District Committee held on Thursday, 28 January 2016 be confirmed as a true and correct record of proceedings.

Carried

4 DECLARATION OF ANY PECUNIARY INTEREST BY A MEMBER OF A SPECIAL COMMITTEE OF COUNCIL

In accordance with the provisions of the *Local Government Act 1993*, a member of a Special Committee must not participate in any discussion or vote on any matter in respect to which the member:

a) has an interest; or

b) is aware or ought to be aware that a close associate has an interest.

A member has an interest in a matter if the matter was decided in a particular manner, receive or have an expectation of receiving or likely to receive a pecuniary benefit or pecuniary detriment.

5 BUSINESS ARISING FROM THE MINUTES

i) Monitoring Water Quality / Water Consumption

Update provided by TasWater:

- Tenders for the pipeline closed 30 March
- Contract to be awarded
- Hoped to commence works in May and complete contract by year end
- No further action to be taken in relation the short hose to be affixed to the tank at the fire station.

The committee were advised that a public meeting is being organised for 11 April at 6.30pm to discuss the pipeline and future planning for other rural users. Some invitations already extended to politicians, further invitations to be extended to TasWater, Tas Irrigation, Council and other interested parties.

ii) Rossarden issue - Vehicle wrecks

Noted that vehicle wrecks at the back of Baker Street houses and on the nature strip on the street frontage in Baker Street, Rossarden continue to be an issue.

The committee noted that removal of vehicles from private property would be at the discretion of property owners.

Information relating to the removal of vehicles has been provided to property owners by members of the Committee. Noted that some vehicles had been removed, however additional vehicles had also been parked.

Council has made contact with Crown Lands re this matter, who have advised that an inspection would be undertaken in the near future.

iii) 10 Year Plan

At the August meeting the 10 year plan list together with minor amendments was adopted. The list has been considered by Council officers and proposed actions listed.

Requested that a tree plan for Avoca be drawn up.

Extra-ordinary meeting re this matter held, members agreed to request Council to commence with the items listed relating to the main street, including these in the budget item request for 2016/17.

vi) Green Waste/Builders Rubble

a) At September meeting suggested that Council make provision for a once per month free green waste day at the tip as this may alleviate the need for Council to clean up green waste which has been illegally dumped – matter included for consideration in the 2016/17 budget deliberations.

b) Committee noted that builder's rubble is not accepted at any waste transfer stations.

vii) Affordable Housing

Recommendation of the Committee had been noted Council and would be investigate by council officers. The committee noted that were this to occur, it could lead to a boost in pupil numbers at the local school.

Committee advised that *Tasmania's Affordable Housing Strategy 2015-25 – Appropriateness of Supply* refers to appropriateness of supply as follows: *Affordable homes need to meet the housing needs of low income households. New supply needs to be located close to services and public transport and meet the health, safety and occupancy needs of households.*

An enquiry has been submitted to the Department of Health and Human Services, advising that residents have enquired about the possibility of affordable housing being developed in Avoca. Response awaited.

viii) RV Friendly Status

The Committee has previously requested that Council pursue RV Friendly status for Avoca.

Noted that an alternate site had been identified. However, should that site be developed overnight parking on the river bank would no longer be permitted, and that this may discourage stopping in Avoca. Need to consider whether to pursue the matter.

Noted that works associated with the preparation of a site would need to be considered in the 2016/17 municipal budget.

Shirley Freeman / Helen Reynolds

That that the status quo remain with no further action to be taken. That no formal site be designated for overnight camping.

Carried unanimously

6 PENDING ITEMS

i) Rossarden – Walks and Attractions

The Committee have previously requested that access be provided through Crown land to the Rossarden waterfall. GPS coordinates for the waterfall and access have been established by Council's Engineering Assistant.

Noted that Cr Knowles is working with NRM Officer, Monique Case, and Gary Cobb to progress this matter.

Action

Matter on hold.

ii) Road Closures/Improvements

At previous meetings the deterioration of those roads previously managed by Forestry Tasmania and Gunns had been noted and discussed. The Committee requested Council consider liaising with Break O'Day Council in order to improve "forestry" roads so that tourist attractions, such as waterfalls, could be accessed.

Council had sent a letter to the Break O'Day Council providing in principle support for the upgrading of gravel forestry roads to waterfalls project as tabled at that meeting.

At 29 May meeting noted that Cr Knowles had been in contact with the State Government re this matter and, at 28 August 2014 meeting, the Committee were advised by Cr Knowles that at the recent meeting with the Premier at Council's Chambers, the matter had been discussed.

Action

Placed on hold pending funding opportunities/ ownership issues

iii) Rossarden sculpture

Designs to be considered, possibly mining themed. Eddie Freeman to provide design concepts.

Awaiting design concept of "miner" from Eddie Freeman.

Action

Matter on hold.

v) Sergeant Lewis McGee – Plinth at Ross – Anniversary of VC 04/10/2017

Correspondence received from Dept of Premier and Cabinet noted. Ross Local District Committee considered correspondence on 2 February. Committee queried if 2 allocations of funds would be available for Sgt McGee given that he was born in the Ross/Campbell Town area and enlisted in Avoca. Matter to be considered further in conjunction with Ross LDC.

Action

Awaiting information from RSL.

7 CUSTOMER REQUESTS

The following requests have been issued – update to be provided:

Meeting Date	Customer Request	Detail	Status
8/2015	Disposal of rubbish at football field and river	Rubbish is being dumped at football field between railway line and river on river's edge, needs to be removed.	Request to be made that the area be cleared of rubbish periodically as part of general maintenance.
8/2015	Road Sign – Storys Creek Road	The Committee noted that a road sign was lying on the grass on Storys Creek Road in close proximity to Avoca.	Further advice received from TasRail that the matter is to be addressed as a matter of urgency.
9/2015	Barbecues at St Pauls River Recreation area	Requested that the old barbecues at St Paul's river be removed and that an adequate fire pit be installed.	Committee agreed, no further action to be taken by Council.
9/2015	Open Drain on Falmouth Street Avoca – environmental concerns	Noted that there is a stench emanating from the open drain on the lower side of Falmouth Street (opposite the junction of Churchill St – on no through road section). Appears to be grey water with perhaps oil / paint content.	Drain cleared, EHO to be requested to undertake further investigation.
1/2016	Vehicle access to the St Pauls River at Royal George	Noted that there had previously been vehicle access to the St Pauls River at Royal George, which was now restricted by boulders. May be useful to provide access so that the Fire Service could access and residents would be able to access the water source for domestic use.	Considered safety issue. Boulders placed at request of local residents in order to restrict access. Requested that matter be further investigated in order that emergency services are able to access water.

Meeting Date	Customer Request	Detail	Status
1/2016	Boucher Park – Cenotaph Lighting	Cenotaph light out of order. Requested that the light at the cenotaph be repaired or preferably replaced with a light flush to the ground (which also provides lighting for the exercise equipment). Preferably prior to ANZAC day.	Repairs complete. Upgrade of lighting to be included in 2016/17 budget items.
1/2016	Roadworks in Avoca	Committee requested information in relation to road/infrastructure works currently being undertaken in Avoca.	Council not aware of roadworks.
1/2016	Boucher Park & St Pauls River recreation area	Requested that additional bins be provided for waste, as bins are oft overflowing.	Included in 2016/17 budget request.
1/2016	Animal carcasses on Council roads	Committee requested information in relation to the removal of animal carcasses (road kill) from Council roads	Included in 2016/17 budget request.
1/2016	Newspaper article re Animals on the road	Requested Council place an item in the local newspapers requesting road users to slow down and be aware of the wildlife on the roads.	Items listed in Country Courier and Examiner
1/2016	Signage - Animals on the road	Requested that signage be erected on State and Council roads warning road users to be aware of the wildlife on the roads.	Department of State Growth advised that they would not support installation of signage.
1/2016	Broom Plants & Pine tree on Road verge	Broom (and possibly pine tree sapling) growing on road verge between frontage of town hall and Esk Highway needs to be removed.	Completed.
3/2016	St Pauls River recreation area – guide posts	Guide posts need replacing – preferably with more substantial product.	
3/2016	Footpath reinstatement	Throughout Avoca, following works undertaken by TasWater the footpaths have not been reinstated.	
3/2016	Unsafe house/shed - asbestos	House and shed on corner of Falmouth and Arthur Streets still not repaired – loose asbestos still evident.	

8 ASSOCIATION REPORTS

i) AMIC

- AMIC now open most days. Closed Thursday and Sunday.
- Water system operational.
- Wifi progressing.
- Maintenance required: Roof leaks at Visitor's Centre, birds in eaves and spraying of spiders in toilet amenities
- Request consideration of baby change facility in amenities
- Anzac Day march commencing at 10.45am
- Discussions held with Department of State Growth re fencing requirements of Boucher Park.

ii) Rossarden & Friends Kids Xmas Group

- Party would have been held for 90 years in 2019.
- Due to tax issue, need to consider continuation after 2019.

iii) Rossarden – other issues

- Noted that water race has been dry at times.
- Enquiries made with TasWater and advised that works have been undertaken on water race.

9 NEW BUSINESS

i) 26 May Local District Committee meeting

The Committee agreed to hold the next meeting and AGM on 30 June.

ii) Attendance at meetings

The Committee were requested to advise the secretary, prior to the meeting, if they are to be an apology.

iii) General Enquiries

- Royal George Hall – advised that lease relinquished to the department, contact details requested by committee.
- Roadside Spraying – enquiry made as to what spraying is undertaken by Council, i.e. weeds only, verges or road edges.

iv) Farewell & Thanks to Mr Chellis

Tony Gee / Shirley Freeman

That the Committee acknowledge the service of Mr Chellis to the community and wish him well in his retirement.

Carried unanimously

10 CLOSURE & NEXT MEETING

The Chairperson closed the meeting at 7.20pm.

The next meeting to be held on Thursday, 30 June 2016 at the Avoca Community Centre commencing at 6.00pm.

MINUTES

CON 4(2)(v)

MEETING OF THE CAMPBELL TOWN DISTRICT FORUM HELD IN THE UPSTAIRS MEETING ROOM AT THE TOWN HALL, CAMPBELL TOWN ON TUESDAY, 5 APRIL 2016 COMMENCING AT 9:33AM

1 PRESENT

Mrs Jill Clarke (Chairperson), Mr Bevis Perkins, Mr Michael Roach (until 10:12am), Mr John Ashman, Ms Sally Hills, Mrs Jill Davis, Mrs Debbie Thomas, Mrs Judith Lyne (9:35am), Mrs Laura Double (9:40am)

2 IN ATTENDANCE

Cr Leisa Gordon, Mr Wayne Chellis (Works & Infrastructure Manager)(9:44am to 10:08am), Mrs Kerin Smith-Harvey, Miss Amanda Mason (Executive Officer)

3 APOLOGIES

Mayor David Downie, Mr Des Jennings, Mr Owen Diefenbach

4 DECLARATION OF ANY PECUNIARY INTEREST BY A MEMBER OF A SPECIAL COMMITTEE OF COUNCIL.

In accordance with the provisions of the *Local Government Act 1993*, a member of a Special Committee must not participate in any discussion or vote on any matter in respect to which the member:

a) has an interest; or

b) is aware or ought to be aware that a close associate has an interest.

A member has an interest in a matter if the matter was decided in a particular manner, receive or have an expectation of receiving or likely to receive a pecuniary benefit or pecuniary detriment.

Nil declared.

5 CONFIRMATION OF MINUTES

Mr John Ashman/Ms Sally Hills

That the minutes of the meeting of the Campbell Town District Forum held on Tuesday, 1 March 2016 be confirmed as a true and correct record of proceedings, noting an amendment to item 7.1 replacing the word "larger" with the word "smaller" in the last line of the third last paragraph.

Carried unanimously

6 BUSINESS ARISING FROM THE MINUTES

6.1 Campbell Town War Memorial Oval

Forum to note funding application was submitted in the National Stronger Regions Funding round for the project. Awaiting the outcome of the application. Council to progress the design brief for the building works.

The Forum discussed the War Memorial Oval development progress. It was confirmed by Miss Mason that stakeholders will be consulted in the design stage.

It was requested the brief be reviewed by the Campbell Town District Forum. Miss Mason to follow up on whether this will be publicly available.

Enquiry was made in respect to the location of the War Memorial. The Forum was advised that at this stage Council has not formally considered relocation of the War Memorial.

6.2 Campbell Town Traffic Management Strategy and Entrance Statements

Department of State Growth have agreed to the briefing document, quotes to be sought.

6.3 Museum information sign

The Department of State Growth have suggested the sign be located either:

a) adjacent the car park area 50-60m prior to the Museum; or

b) south of the Red Bridge, on the same posts as Council's advance parking sign

Ms Sally Hills/Mr Michael Roach

That the sign proposed by the Department of State Growth be erected south of the Red Bridge, and a small directional sign pointing to the museum be erected by Council in the car park opposite the Town Hall.

Carried unanimously

6.4 Bus Stop at Campbell Town

Redline have requested Council provide designated bus stops for all its services through Campbell Town. Council officers investigating further.

Mr Chellis requested the Forum suggest a location further south on High Street for buses to stop travelling both north and south. It was noted the Works Department would also be looking into this further.

6.5 Works for Campbell Town proposed for 2016/17

Mr Chellis reported that the following capital works are being submitted to Council for consideration in the 2016/17 budget:

Construct k&g both sides & reconstruct road with 8m seal Includes car park & construct concrete footpath	Bridge Street	Mid Hwy to Church Street

Construct k&g , reshape verge ,driveways & nature strip	Torlessee	Leake St to end RHS
Construct k&g , reconstruct road 6 metres wide & 2metres to East ,driveways & nature strip	Leake Street	Mason to New LHS only
Construct k&g both sides , reconstruct road 8 metres wide & 2metres to East ,driveways & nature strip	Leake Street	New to Torlessee /both sides
Replace existing k&g , reshape verge, driveways & nature strip on Southern side only.	Mason Street	Midlands Hwy to Leake South side

Mr Chellis reported that the Department of State Growth have raised concern regarding the trees in front of Valentine Park and trucks knocking the trees when passing. A solution is being investigated with State Growth.

6.6 Thank you to Wayne Chellis

Mrs Clarke thanked Mr Chellis for his work over the years, it has been a pleasure to work with him and on behalf of the Forum, wished him well in his retirement.

6.7 Street light replacements

Mr Ashman referred to the recent decision of Council to replace its streetlights with LED and enquire do when this would commence. A commencement date is not known at this stage.

Mr Chellis left the meeting at 10:08am

6.8 Elizabeth Macquarie Irrigation Trust

Mr Roach reported he attended his first Elizabeth Macquarie Irrigation Trust meeting on 3 March 2016 as a representative of the Campbell Town District Forum. He reported it was a technical meeting and he will pass on information as it arises. It was noted the Trust is looking at making more information publicly available on its website.

The Forum noted water restrictions have been lifted from Campbell Town.

6.9 Annual Councillor bus tour

Mrs Clarke advised the Forum the Councillor annual bus tour will be arriving in Campbell Town tomorrow morning at 11:30am.

Mr Roach left the meeting at 10:12am.

6.10 Motions to Council

Meeting of 19 October 2015: Min Ref 287/15	Northern Midlands Council note and investigate the following recommendations of the Campbell Town District Forum	That the signs for the museum are re-hung so they are more visible for passing cars. *Works & Infrastructure have requested a specific location for the signs to be moved to. Requested they be located in the same place but at an angle.*
		That council investigates Blackburn Park's suitability for free overnight camping for self contained vehicles and opportunities for relocation. *Report to be presented to Council's April 2016 Council meeting.*
		That Council investigate installation of BBQs in Valentine Park. *Works & Infrastructure Manager recommends a BBQ not be installed in Valentine Park as this was looked at when the Blackburn Park BBQ was installed and deemed unsuitable.*
Meeting of 21 March 2016 Min Ref 54/16	That Council request a greater Police presence in the Midlands area.	Letter from Mayor Downie was sent to the Commissioner of Police on 24 March 2016.

7 GENERAL BUSINESS

7.1 Strategic Plan – 2016/17

Forum to priorities which items it would like put forward for 2016/17 budget consideration.

1. Surveillance cameras for the CBD (Town Hall to Red Bridge)
2. Valentine's Park – upgrade toilets, including 24hr facility and Chinese signage
3. Valentines Park – playground equipment upgrade, including additional pieces
4. Valentines Park – more tables, chairs and fence to replace the koppers logs
5. Entrance gate and path to the Swimming Pool upgrade
6. Footpaths –
   i. Bridge Street (between Church and High Streets)
   ii. King Street (between High and Bridge Streets)
   iii. Eastern side of the school
7. Road seal – eastern end of Bond Street, between Grant and Bridge Streets;
8. Town Hall Supper room upgrade (carried over from 2015/16 request)

Mrs Judith Lyne/Mr John Ashman

That the above list be submitted for budget consideration.

Carried unanimously

Mrs Debbie Thomas left the meeting at 10:36am

7.2 Water supply at Conara

Councillor Gordon provided an update on liaison with TasWater regarding the provision of a water tank at Conara for residents who are on permanent boil water alerts. Agreement to install a water tank is progressing.

7.2 Christmas Tree lights

Councillor Gordon reported she has contacted TasNetworks seeking agreement for the installation of lights in the trees on High Street at Christmas time. Input is being sought as to lighting locations.

7.3 Christmas Parade

Councillor Gordon advised she has approached the school regarding involvement of the school children in the 2016 Christmas Parade and is meeting with the fire brigade to discuss involving the school students in floats and prizes.

7.4 Australian Government Mobile Service Centre

The Forum noted the Australian Government Mobile Service Centre will be visiting Campbell Town on Tuesday, 19 April 2016 from 9:30am to 3:30pm. On this trip the Australian Taxation Office will be available to assist with advice and information about tax and superannuation.

7.5 Apologies for next meeting

Mrs Clarke and Mr Perkins both tendered their apologies for the next meeting.

8 CLOSURE

Chairperson closed meeting at 10:43 am.

Next meeting to be held on **3 May 2016** at the Town Hall, upstairs meeting room.

Planning Application Delegated Decisions - March

Note: these are published in the monthly Northern Midlands Council meeting agenda/minutes.

Project	Details	Address	Applicant	No of LUPAA days	Perm / Disc / Exempt
DELEGATED DECISIONS					
P15-332	Garage alterations/repairs (heritage precinct)	147 High Street, CAMPBELL TOWN	F L Langiu & R W Wynwood	42	D
P15-338	Shed - adjacent to existing garage (vary setbacks in rural zone & within 50m of railway)	47 Bridge Street, CAMPBELL TOWN	Rod Goodluck Building	44	D
P15-389	Dwelling additions (heritage-listed place)	'Rosedale', 505 Macquarie Road, CAMPBELL TOWN	Rosedale Grazing Co Pty Ltd	36	D

MINUTES

CON 4(2)(vi)

MEETING OF THE ROSS LOCAL DISTRICT COMMITTEE HELD AT THE READING ROOM, ROSS ON TUESDAY, 5 APRIL 2016 COMMENCING AT 1:00PM

1 PRESENT

Mrs Christine Robinson (Chairperson), Mr Allan Cameron, Mr Arthur Thorpe, Mrs Debra Cadogan-Cowper, Mr Herbert Johnson, Mr Keith Draper, Ms Noelene Brown (1:21pm)

2 IN ATTENDANCE

Mayor David Downie, Cr Andrew Calvert, Cr Leisa Gordon (1:02pm), Miss Amanda Mason (Executive Officer), Mr Wayne Chellis (1:31pm)

3 APOLOGIES

Mrs Fiona Doe, Mrs Jill Bennett, Mr Des Jennings (General Manager)

4 DECLARATION OF ANY PECUNIARY INTEREST BY A MEMBER OF A SPECIAL COMMITTEE OF COUNCIL

In accordance with the provisions of the *Local Government Act 1993*, Part 5, S48A – S56, a member of a Special Committee must not participate in any discussion or vote on any matter in respect to which the member:

a) has an interest; or

b) is aware or ought to be aware that a close associate has an interest.

A member has an interest in a matter if the matter was decided in a particular manner, receive or have an expectation of receiving or likely to receive a pecuniary benefit or pecuniary detriment.

**It should be noted that any person declaring an interest is required to notify the General Manager, in writing, of the details of any interest declared within 7 days of the declaration.*

Nil declared.

5 CONFIRMATION OF MINUTES

Mr Arthur Thorpe/Mr Keith Draper

*That the minutes of the meeting of the Ross Local District Committee held on **Wednesday, 2 March 2016** be confirmed as a true and correct record of proceedings.*

Carried unanimously

6 BUSINESS ARISING FROM THE MINUTES

6.1 Planning Applications involving Council land

Miss Mason reported that Council is guided by the Planning Scheme requirements in any planning application received. In relevant instances Council will refer an application to officers and relevant experts for input, which may result in a recommendation of conditions for the planning approval.

6.2 Identification of Fire Hydrants in the Northern Midlands

Miss Mason reported that advice has been received by Council's Risk & Safety Coordinator advising identification of water hydrant outlets is the responsibility of TasWater. Inspection of the hydrants in Ross resulted in the observation the hydrants are clearly identified – painted yellow. Advice from a volunteer fire fighter was that the local fire brigades are aware of the hydrant locations within the community. Local fire brigades flush the hydrants annually to ensure no build up a contamination/blockages.

6.3 Memorial Plinth – Sergeant Lewis McGee VC

Awaiting a response from the RSL. It was noted Miss Mason is meeting with the RSL after this meeting to discuss the Ross Cannon.

6.4 Strategic Plan

Prioritised list has been provided to Miss Mason for submission to Council in the budget consideration process.

7 MATTERS IN PROGRESS

7.1 Motions to Council

Motion (17/02/2015): *The Ross Local District Committee request the Northern Midlands Council to have all cats registered* is being investigated by Council officers.

Update:

Awaiting draft plan from State Government.

Motion (05/05/2015): *That the Ross Cannon be included on the heritage listing in the Northern Midlands Council Planning Scheme* was noted by Council at its meeting of 18 May 2015 for investigation by Council and has been referred to the Planning Department to be included in next amendment to the Northern Midlands Planning Scheme.

Motion (02/12/2015): *That Council pay for an acoustics engineer to assess the Ross Town Hall.*

Update:

Inspection complete, awaiting report.

Motion (02/03/2016): *Mrs Christine Robinson be nominated to attend meetings of the Elizabeth Macquarie Irrigation Trust (EMIT) and provide information back to the Ross Local District Committee, and Mrs Robinson delegate to another member of the Committee in the event she is unavailable to attend an EMIT meeting* was accepted by Council at its meeting of 21 March 2016.

7.2 Cannon

Council are awaiting a quote from conservator. Miss Mason meeting with the RSL president after the Ross Local District Committee meeting today to discuss the future of the cannon. It was noted by Mr Draper that the original cannon wheels have been located at the Campbell Town depot and that the RSL are seeking to determine who owns the cannon. It was noted it is the understanding of Council that the cannon was gifted to the township of Ross and that Council therefore owns the cannon.

7.3 Ross Entrance Statement

Awaiting approval for southern entrance by Department of State Growth. It was noted Mr Chellis is meeting with the Department of State Growth at 3:00pm today, regarding the southern entrance.

7.4 Ross Public Toilet

On Works schedule to be completed.

7.5 Letter from resident, Mr Kim Peart

The Committee discussed a letter from Mr Kim Peart tabled at the last meeting and resolved to formally invite Mr Peart to the next meeting of the Ross Local District Committee to discuss further.

8 NEW BUSINESS

8.1 Planning Application P16-031 – Turning Circle, Roseneath Road

Mr Cameron reported he had spoken to Minister for Infrastructure, Mr Rene Hidding and further discussions will be had with Council regarding the proposed turning circle at the southern entrance to Ross.

8.2 Badajos St railway crossing

Mr Chellis reported that money has been allocated in the budget over the next ten years to improve the back streets of Ross, which includes the railway line crossings.

8.3 Stormwater review – corner of Badajos and Waterloo Streets

The Committee raised concern regarding the stormwater issues at the corner of Badajos and Waterloo Streets. It was confirmed that Council is conducting a full stormwater review of the municipality.

8.4 Streetlights

It was noted that there are two streetlights on the corner of Bridge and Church Streets that have been out for some time. These have been reported on numerous occasions. It was further noted that some streetlights are still white not amber.

It was further noted that the Northern Midlands Council has committed to changing its streetlights to LED lights through a combined project with other northern Councils.

Action

Mr Draper to provide street light numbers to Miss Mason to report.

8.5 Rabbits

An update was requested on the release of the calicivirus in Ross.

Action

Miss Mason to follow up.

8.6 Railway line

It was requested that TasRail be asked to spray the briers and box thorn along the railway line.

Action

Miss Mason to issue customer request with TasRail.

8.7 Water restrictions

The Committee noted TasWater has lifted the water restrictions for Ross.

8.8 Ross Public Toilets

The Committee discussed the location of the public toilets and supported the present location be retained given the bus parking available and frequent use.

Mr Keith Draper/Mr Allan Cameron

That the Ross Public Toilet be retained outside the Town Hall due to the flow of buses.

Carried unanimously

8.9 Trees

It was raised that the birches on the south of the recreation ground are looking untidy. Mr Chellis advised these were not on the works schedule for next year. Concern was also raised regarding limbs in the large tree opposite the hotel. It was noted that Council has had an arborists report conducted on the Council owned trees in the municipality and those recommendations will be actioned in due course.

8.10 Rubbish / recycling

The Committee noted increasing amounts of rubbish being left on the side of the road, particularly Tooms Lake Road. Enquiry was made about involved in Clean Up Australia.

Action

Miss Mason to investigate further and provide information to the Committee.

8.11 Stone wall at the Church

It was noted that the community has donated funds to repair the broken stone wall at the Anglican Church.

8.12 Works outside Drill Hall

Mr Chellis reported on the works being done outside the Drill Hall, installation of new pathway and garden area.

8.13 Thank you to Mr Wayne Chellis

Mrs Robinson wished Mr Chellis all the very best in his upcoming retirement and thanked him for his time over the years, which has been invaluable.

9 NEXT MEETING/CLOSURE

Next meeting to be held **4 May 2016 at 3:00pm.**

The Chair closed the meeting at 2:09 pm.

EVANDALE ADVISORY COMMITTEE
ORDINARY MEETING MINUTES
5 APRIL 2016 AT 7.30PM

CON 4(2)(vii)

1 ATTENDANCE

Mr J Lewis (Chairperson), Mrs H Houghton, Mrs K Heathcote, Mrs C Brown, Mr A Jobson, Mr S Baldock

In Attendance:
Cr J Lambert, Cr M Knowles, Mr Chellis (Works & Infrastructure Manager, Mrs G Eacher (Secretary)

2 APOLOGIES

Mr P Page, Mr D Jennings (General Manager)

3 MEMBERSHIP

The Chair welcomed Mr Adrian Jobson to the membership of the Evandale Advisory Committee.

4 CONFIRMATION OF MINUTES

C Brown / H Houghton
That the minutes of the meeting of the Evandale Advisory Committee held on Tuesday, 1 March 2016, be confirmed as a true and correct record of proceedings.

Carried

5 DECLARATION OF ANY PECUNIARY INTEREST BY A MEMBER OF A SPECIAL COMMITTEE OF COUNCIL

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A member has an interest in a matter if the matter was decided in a particular manner, receive or have an expectation of receiving or likely to receive a pecuniary benefit or pecuniary detriment.

* *It should be noted that any person declaring an interest is required to notify the general manager, in writing, of the details of any interest declared within 7 days of the declaration.*

No declarations received.

6 BUSINESS ARISING FROM THE MINUTES

i) Honeysuckle Banks

Following consultation with a number of stakeholders, a Master Plan was placed on exhibition for February; with comment being sought until end February.

Noted that plans show that a walkway exists between High St and the railway line and that should the need arise, Council could have the property surveyed.

In terms of the consultation, the following comments were submitted on behalf of the Committee:
- that the furniture throughout the area be standardised; and
- that the story board signage be incorporated into the Master Plan, i.e. story board – to be erected at entrance (info available re text for story board). Story board to incorporate Aboriginal and European history (Tasmanian Aboriginal Centre to be consulted).

Erection of additional signage on gazebo providing community information (details of facilities – community centre, camping facilities, amenities, etc.) to be considered.

Grant funding to be sought when the project is finalised and costed.

Mr Chellis recommended that the tree plantings at Honeysuckle Banks be clustered and mulched to facilitate ease of mowing and general maintenance.

The Committee noted that a report to Council was to be tabled prior to its public release.

ii) Concerns with Hawthorn Hedge & Infrastructure – Falls Park, Evandale

The Committee noted previously

- 2 February meeting, the following was the decision of the committee: *That Council investigate the feasibility of having the hydro poles moved.* At the 15 February meeting, Council resolved that the decision of the Committee be noted and investigated.
- On 1 March, the Committee suggested that Council consider alternative solutions to the removal of the hawthorn hedge and footpath/kerb & gutter upgrade, as follows:
  - Do away with all parking at the frontage of Falls Park.
  - Make the footpath wider by moving the kerb & channel into the roadway to achieve the required footpath width.
  - Maintain the existing hawthorn hedge and trees.
  - In the interim the signage located on the corner, in the vicinity of the Glover statue, be relocated closer to the statue to alleviate the bottleneck effect on the corner.

The Committee noted that the alternate solutions suggested had been forwarded to Mr Chellis. Mr Chellis advised that the suggested solutions would not be appropriate in the circumstances.

In general, the committee agreed that in order to accommodate the new footpath, the existing hawthorn hedge be removed (from the units to the Glover statue), a new *abelia* hedge be planted in alignment with the existing trees and a new fence be erected.

iii) Neighbourhood Watch – installation of yellow lines

Noted that Neighbourhood Watch had provided information re dangerous parking practices.

Mr Chellis advised that *No Parking* signs were already in place and that yellow lines are not installed in addition to signage, with yellow lines only being installed at driveways and short sections of a street.

Mr Chellis agreed to review the existing signage.

Requested that the installation of a larger sign for the Car Park be erected closer to the entrance of Falls Park be investigated.

iv) Heritage Brick Walls

Mr Chellis advised that a contractor had been appointed to repair the walls (excluding the partially demolished wall at the frontage of the Hotel). The contractor to commence works on 11 April.

7 CUSTOMER REQUESTS/ACTION ITEMS

i) Task List

Date	Item	Description	Comment/ Action Taken
3/2/15	Water/ Fire Hydrants	Signage and maintenance of water/fire hydrants needs to be undertaken. Committee requested that Council ensure that triangle roadmarkings are also painted	Council to continue to liaise with TasWater re this matter.
2/2/16	Installation of signs at doggy bag dispensers	Where the doggy bag dispensers are located, signs be installed reminding owners to pick up after their dogs.	Signs installed. Additional sign ordered for Saddler's Court.
1/3/16	Ceanothus trees on High Street near water tower	Consider the need for pruning, replanting of the Ceanothus trees and/or additional planting of understorey at entrance to Evandale (vicinity of the water tower) as the area is drab when the trees are not in flower.	
5/4/16	Yellow lines outside Post Office	That yellow lines be painted on the roadway outside of the Post Office.	
5/4/16	Honeysuckle Banks	No Swimming signs need to be re-erected at Honeysuckle Banks	
5/4/16	Mural @ Memorial Hall	Mural is not lit up at night as electricity connection is from the hall and not from street lighting as was agreed.	
5/4/16	Swivel gate (turnstile?) @ Morven Park	The swivel gate/turnstile has been damaged by a truck and needs to be repaired (or removed).	
5/4/16	Small Park on Rodgers Lane/ Macquarie St/ Russell St	Ground works to level surface needs to be undertaken on POS as ground uneven. POS located opposite Harry Murray statue at intersection of Rodgers Lane/ Macquarie St/ Russell St.	

8 PENDING ITEMS

i) Evandale Main Road

The following queries raised in relation to Evandale Main Road are on hold pending the upgrade of Evandale

Main Road.

Date	Description	Comment/ Action Taken
1/04/14 & 5/08/14	Council requested to liaise with DIER re reconstruction of Evandale Main Road.	**On hold** - Noted that DSG to further consider speed limits on completion of airport upgrade. Awaiting outcome of discussions with DSG and Pitt & Sherry.
1/07/14	**Breadalbane roundabout:** Additional road markings on accesses to Breadalbane round-about from Old Hobart Road and Launceston (Midland Highway)	**On hold** - Committee requested further consideration be given to installation of line markings to provide a left turn lane on Old Hobart Road AND that arrows be included to define the two lanes at the entrance to the roundabout from the Launceston aspect of the Midland Highway.

9 COMMUNITY GROUP REPORTS

i) Rotary Club

March activities:

- Cattle sales
- Glover function

Anzac Day – April.

ii) Community Centre/ Memorial Hall

- New Treasurer (Trevor Holmes) appointed, to take over from Mr Chris Hurford
- Increased sales on last year
- Blessing of the Bonnets 18/9 – Governor General to attend
- Art Show opening 8/4 (10 days)
- Propose photographic exhibition.

iii) Neighbourhood Watch

- NBN Expo 14 May
- Number of service providers to attend
- To offer information on various options available
- Air Services to attend 21/4 meeting at 8pm to provide information re flights over Evandale – guests welcome to attend.

H Houghton / K Heathcote

That the reports from community group representatives be received.

Carried

10 NEW BUSINESS

i) Retirement of Mr Chellis

The Chair thanked Mr Chellis for the works undertaken at Evandale and acknowledged his service to the community.

ii) Planning Application – P16-064 – Leighlands Road

Noted.

iii) Committee Meeting

Noted that

- Membership for 2016 to 2018 would be advertised in the near future – nomination forms to be made available to members at May meeting
- AGM to be incorporated into 3 May meeting

Appropriateness of the commencement time of the EAC meeting was discussed.

A Jobson / C Brown

That future meetings of the Committee commence at 7pm.

Carried

iv) Other Matters Raised

The following matters were raised:

- Council Bus Tour 6/4 – Evandale Works Improvement List to be provided to Councillors.
- Commended on the penny farthing pathway to Honeysuckle Banks providing improved accessibility and the improved maintenance regime of the area.
- Clarendon House and Fly Fishing Museum – opening hours 10am to 4pm on Tuesday, Thursday and Saturday.
- Ms Houghton sought leave of absence for the May meeting.
- Council signage remains in place on Logan Road following completion of works.

11 CLOSURE & NEXT MEETING

Chairperson closed meeting at 8.45pm.

The next meeting to be held Tuesday, 5 April 2016, commencing at 7.00pm.

INFO 5

PAGE 1
WORKS PROGRESS REPORT
CAPITAL

8/04/2016

POSITION / = FIRST WEEK POSITION / SECOND WEEK
POSITION / = THIRD WEEK POSITION / FOURTH WEEK
EACH / = ONE WEEK
/ INDICATES WEEK & MONTH CAPITAL WORKS TO BE CARRIED OUT

CAPITAL WORKS	LOCATION	ALLOC FUNDS		JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	Supervisor
ROADS AND STREETS																
Delmont Rd	Delmont Rd ch 1.80 to 2.485	$ 160,000							SC							
Delmont Rd	Delmont Rd ch 3.91 to 4.92	$ 230,000							SC							
Wilmores Lane	Ch. 1.295 to 2.690	$ 300,000	RTR								SC					
Wilmores Lane	Ch. 2.69 to 4.280	$ 342,000	RTR								SC					
Relbia Rd Guard Rail		$ 42,000	**Black Spot**				SC									
Macquarie Rd	Ch. 32.94 to 33.865	$ 200,000									SC					
Macquarie Rd	Ch. 33.865 to 34.215	$ 75,000									SC					
PERTH																
Cromwell St	Frederick St to South	$ 50,000					SC									
Fore St	Construct turning head	$ 56,000	**Black Spot**								SC					
CRESSY																
Macquarie St	Main to Gatenby	$60,000						SC								
Gatenby St	Spencer's Lane to Macqaurie	$ 20,000							SC							
ROSS																
Streetscape works		$ 60,000														
EVANDALE																
Logan Rd	No 46/48 to 58	$ 81,000											SC			
CAMPBELL TOWN																
Bond St	Grant to High	$ 115,000							SC							
Glenelg St	Glenelg Street ch. 0.285 to 0.640	$ 350,000										SC				
ALL AREAS																
Resealing	All areas	$ 700,000											IP			
Resheeting gravel roads	All areas	$ 430,000													////	

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CAPITAL WORKS	LOCATION	ALLOC FUNDS		JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	Supervisor
STORMWATER																
Flood levee	Testing site for flood pumps	$ 10,000				SC										
Frederick St, Perth ?	Main Rd to Norfolk	$ 150,000														
Translink	Capacity review and upgrades	$ 250,000	ongoing													
BRIDGES INSTALL																
Bridge 7350 Lake River	Macquarie Road	$ 1,250,000														subject to grant
Bridge 2030 Macquarie River	Powranna Rd	$ 1,922,000				IP	IP	IP	IP	IP	IP	IP	SC			subject to grant
Bridge 3177 Macquarie River	Powranna Rd	$ 150,000	included above													
Bridge 3767, Un-named Creek	Royal George Rd	$ 100,000								IP	IP	SC				
Bridge 3259, O'Connors Creek	Lake River Rd	$ 160,000			SC											
CAPITAL WORKS FOOTPATHS																
Arthur Street	Fairtlough 565 to Clarence 832	$ 110,000										IP	IP			
St George's Square	Smith Street to Tasman Avenue	$ 50,000													/	
Wellington Street	High 1323 to Swan 1425	$ 26,000						/								
George Street	Fairtlough 0 to End of Kerb 130	$ 24,000													/	
Stockmans Road	Logan Road 0 to End	$ 55,000			SC											
Bridge Street	Esplanade 0 to King 252	$ 70,000												/		
Wellington Street	JJ's to Archer	$ 30,000												/		
Fairtlough Street	Midlands Highway to Doctors	$ 24,000			/											
Callistemon Court	Arthur 0 to Banksia 100	$ 22,000					SC									
Banksia Grove	Phillip 0 to end 100	$ 20,000					SC									
Callistemon Court	Callistemon 110 to Banksia 190	$ 17,000					SC									
Wellington Street, West side	Property No. 14 1091 to High 1201	$ 25,000												/		
Wellington Street, East side	To Swan Ave	$ 5,500									/					
Gatenby Street	No. 10 to Spencers Lane	$ 23,000							SC							
Spencers Lane	Cressy Rd to Gatenby St	$ 18,000							SC							

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IMPROVEMENTS TO	LOCATION	ALLOC FUNDS		JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	Supervisor
CAPITAL WORKS BUILDINGS																
Hall Improvements	Evandale	$ 20,000														
Carpet Replacement Units	Murray Street Evandale	$ 5,000														
Upgrade Unit	Murray Street Evandale															
Community Centre Toilet Upgrade	Evandale - Included in PBI															
Caravan Park Amenities Improvements	Longford - Included in PBI															
Town Hall Paint Exterior & Improvements	Longford	$ 25,000														
Office Improvements	Longford	$ 50,000														
Public Toilets - Baby Change	Longford - Included in PBI															
War Memorial Hall Floor Improvements	Longford	$ 50,000														
Sports Centre Renovations / Upgrade	Longford	$ 10,000														
Hall Acoustics Improvements	Longford	$ 15,000														
Depot Improvements	Longford / Campbell Town	$ 30,000														
Public Toilet Improvements	Rossarden	$ 3,000														
Public Toilet Replacement	Ross	$ 150,000														

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IMPROVEMENTS TO	LOCATION	ALLOC FUNDS		JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	Supervisor
CAPITAL WORKS RESERVES																
All areas	Street Trees and surrounds	$ 80,000													////	
Childcare turning head ?	Main Road Reserve	$ 2,000														
Dump Point	Recreation Ground	$ 8,000									/					
Fence	Falls Park	$ 20,000				/ 2016										
Heritage lighting	Russell Street	$ 25,000						/								
Top Dressing Ground	Recreation Ground	$ 10,000				SC										
Improvements	Recreation Ground	$ 20,000														
Raw water system	Recreation Ground	$ 5,000				SC										
Landscaping	Sports Centre	$ 20,000											/			
Stokes Park Area	Public Open Space	$ 80,000													/	
Landscaping/Beautification	Entrance	$ 50,000												/		
Interchange shed	Longford Recreation Ground	$ 10,000											/			
CAPITAL WORKS BUILDINGS																
Paint exterior	Avoca Hall	$ 20,000								/						
Paint exterior	Cressy Hall	$ 15,000								/						
Building Improvements	Cressy Recreation Ground	$ 25,000									/					
Cover roller & signage	Cressy Pool	$ 5,000					/									
Floodlight	Campbell Town Pool															
Restoration	Campbell Town Pump House															
Supper room improvements	Campbell Town Hall	$ 20,000											/			
Improvements	Campbell Town Library	$ 10,000										/				
Amenities Improvements	Campbell Town Recreation Ground	$ 600,000	TBA													
Replace Weather boards	Epping Forest Hall	$ 15,000										/				
Asbestos Removal Audit	All areas	$ 20,000						/								
Waste Transfer Station Improvements	All areas	$ 30,000														
Public Building Improvements	All areas	$ 120,000	ongoing													

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MAINTENANCE

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IMPROVEMENTS TO	LOCATION		ALLOC	EXPEND.	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	Supervisor
RESERVES	**Longford**																
Mowing grass	Total Mowing	$	50,550	$20,450	IP	IP	IP	IP	IP	IP	IP	IP	IP	IP			
Spraying weeds					IP	IP	IP	IP	IP	IP	IP	IP	IP	IP			
Pruning trees					IP	IP	IP	IP	IP	IP	IP	IP	IP	IP			
Collecting leaves					IP	IP	IP	IP	IP	IP	IP	IP	IP	IP			
Fertilising	**All other Maintenance as listed**	$	78,190	$49,721	IP	IP	IP	IP	IP	IP	IP	IP	IP	IP			
RESERVES	**Cressy**																
Mowing grass	Total Mowing	$	6,470	$3,398													
Spraying weeds					IP	IP	IP	IP	IP	IP	IP	IP	IP	IP			
Pruning trees					IP	IP	IP	IP	IP	IP	IP	IP	IP	IP			
Collecting leaves					IP	IP	IP	IP	IP	IP	IP	IP	IP	IP			
Fertilising	**All other Maintenance as listed**	$	18,020	$18,389	IP	IP	IP	IP	IP	IP	IP	IP	IP	IP			
RESERVES	**Perth**																
Mowing grass	Total Mowing	$	18,170	$8,359	IP	IP	IP	IP	IP	IP	IP	IP	IP	IP			
Spraying weeds					IP	IP	IP	IP	IP	IP	IP	IP	IP	IP			
Pruning trees					IP	IP	IP	IP	IP	IP	IP	IP	IP	IP			
Collecting leaves					IP	IP	IP	IP	IP	IP	IP	IP	IP	IP			
Fertilising	**All other Maintenance as listed**	$	58,920	$45,429	IP	IP	IP	IP	IP	IP	IP	IP	IP	IP			
RESERVES	**Evandale & Devon Hills**																
Mowing grass	Total Mowing	$	32,130	$22,513	IP	IP	IP	IP	IP	IP	IP	IP	IP	IP			
Spraying weeds					IP	IP	IP	IP	IP	IP	IP	IP	IP	IP			
Pruning trees					IP	IP	IP	IP	IP	IP	IP	IP	IP	IP			
Collecting leaves					IP	IP	IP	IP	IP	IP	IP	IP	IP	IP			
Fertilising	**All other Maintenance as listed**	$	57,454	$71,697	IP	IP	IP	IP	IP	IP	IP	IP	IP	IP			
RESERVES	**Campbell Town & Conara**																
Mowing grass	Total Mowing	$	54,250	$29,319	IP	IP	IP	IP	IP	IP	IP	IP	IP	IP			
Spraying weeds					IP	IP	IP	IP	IP	IP	IP	IP	IP	IP			
Pruning trees					IP	IP	IP	IP	IP	IP	IP	IP	IP	IP			
Collecting leaves					IP	IP	IP	IP	IP	IP	IP	IP	IP	IP			
Fertilising	**All other Maintenance as listed**	$	51,290	$48,540	IP	IP	IP	IP	IP	IP	IP	IP	IP	IP			
RESERVES	**Ross**																
Mowing grass	Total Mowing	$	38,690	$18,185	IP	IP	IP	IP	IP	IP	IP	IP	IP	IP			
Spraying weeds					IP	IP	IP	IP	IP	IP	IP	IP	IP	IP			
Pruning trees					IP	IP	IP	IP	IP	IP	IP	IP	IP	IP			
Collecting leaves					IP	IP	IP	IP	IP	IP	IP	IP	IP	IP			
Fertilising	**All other Maintenance as listed**	$	38,800	$21,570	IP	IP	IP	IP	IP	IP	IP	IP	IP	IP			
RESERVES	**Avoca**																
All Maintenance	Total Mowing	$	11,360	$4,474	IP	IP	IP	IP	IP	IP	IP	IP	IP	IP			
	All other Maintenance as listed	$	6,900	$5,507	IP	IP	IP	IP	IP	IP	IP	IP	IP	IP			

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MAINTENANCE FUNCTION	LOCATION Northern Region	COST	COST	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
SEALED ROADS NORTH	**Total Expenditure 11 Mar**	**8-Apr Expend**	**Monthly Expend**												
Digging out failed sections	$38,620	$41,873	$3,253	IP	IP	IP	IP	IP	IP	IP	IP	IP	IP		
Edging and potholing	$75,805	$85,777	$9,972	IP	IP	IP	IP	IP	IP	IP	IP	IP	IP		
Shoulder (Maint tractor & blade)	$112,256	$113,007	$751	IP	IP	IP	IP	IP	IP	IP	IP	IP	IP		
Emergency maintenance	$10,293	$12,281	$1,988	IP	IP	IP	IP	IP	IP	IP	IP	IP	IP		
Footpaths	$11,244	$12,033	$789		IP	IP	IP	IP	IP	IP	IP	IP	IP		
Driveways / entrances & crossovers	$2,570	$3,495	$925	IP	IP	IP	IP	IP	IP	IP	IP	IP	IP		
Kerb and Gutter Repairs	$8,708	$9,019	$311	IP	IP	IP	IP	IP	IP	IP	IP	IP	IP		
Guideposts & safety railing	$10,891	$13,761	$2,870		IP	IP	IP	IP	IP	IP	IP	IP	IP		
Roadside drainage	$41,061	$52,648	$11,587	IP	IP	IP	IP	IP	IP	IP	IP	IP	IP		
Cleaning culverts	$28,067	$35,375	$7,308	IP	IP	IP	IP	IP	IP	IP	IP	IP	IP		
Slashing roadsides	$91,398	$91,398	$0	IP	IP	IP	IP	IP	IP	IP	IP	IP	IP		
Spraying roadsides	$17,124	$17,124	$0	IP	IP	IP	IP	IP	IP	IP	IP	IP	IP		
Tree trimming	$15,780	$16,101	$321	IP	IP	IP	IP	IP	IP	IP	IP	IP	IP		
Signs / Mobile and fixed	$36,558	$40,382	$3,824		IP	IP	IP	IP	IP	IP	IP	IP	IP		
GRAVEL ROADS NORTH	**Total Expenditure 11 Mar**	**8-Apr Expend**	**Monthly Expend**												
Grading	$95,222	$115,292	$20,070	IP	IP	IP	IP	IP	IP	IP	IP	IP	IP		
Guide posts	$2,013	$4,319	$2,306				IP	IP	IP	IP	IP	IP	IP		
Potholing	$1,128	$1,301	$173		IP	IP	IP	IP	IP	IP	IP	IP	IP		
Roadside drainage / Minor widening	$13,460	$15,680	$2,220	IP	IP	IP	IP	IP	IP	IP	IP	IP	IP		
Cleaning culverts	$2,628	$3,156	$528		IP	IP	IP	IP	IP	IP	IP	IP	IP		
Emergency maintenance	$1,506	$2,815	$1,309				IP	IP	IP	IP	IP	IP	IP		
Slashing roadsides	$44,856	$44,856	$0		IP	IP	IP	IP	IP	IP	IP	IP	IP		
Spraying roadsides	$3,790	$3,790	$0	IP	IP	IP	IP	IP	IP	IP	IP	IP	IP		
Tree Trimming	$2,768	$3,007	$239				IP	IP	IP	IP	IP	IP	IP		
Signs / Mobile and fixed	$459	$494	$35				IP	IP	IP	IP	IP	IP	IP		

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MAINTENANCE FUNCTION	LOCATION Southern Region	COST	PROGRESS COST	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
SEALED ROADS SOUTH	**Total Expenditure 11 Mar**	**8-Apr Expend**	**Monthly Expend**												
Digging out failed sections	$9,276	$9,276	$0	IP	IP	IP	IP	IP	IP	IP	IP	IP	IP		
Edging and potholing	$57,334	$60,029	$2,695	IP	IP	IP	IP	IP	IP	IP	IP	IP	IP		
Shoulder (Maint tractor & blade)	$107,809	$110,075	$2,266	IP	IP	IP	IP	IP	IP	IP	IP	IP	IP		
Emergency maintenance	$7,967	$9,994	$2,027	IP	IP	IP	IP	IP	IP	IP	IP	IP	IP		
Footpaths	$207	$269	$62			IP	IP	IP	IP	IP	IP	IP	IP		
Kerbs driveways & crossovers	$977	$977	$0			IP	IP	IP	IP	IP	IP	IP	IP		
Guideposts & safety railing	$7,135	$9,503	$2,368	IP	IP	IP	IP	IP	IP	IP	IP	IP	IP		
Roadside drainage	$29,706	$35,135	$5,429	IP	IP	IP	IP	IP	IP	IP	IP	IP	IP		
Cleaning culverts	$7,981	$8,406	$425	IP	IP	IP	IP	IP	IP	IP	IP	IP	IP		
Slashing roadsides	$44,571	$44,571	$0				IP	IP	IP	IP	IP	IP	IP		
Spraying roadsides & Streets	$8,407	$13,427	$5,020	IP	IP	IP	IP	IP	IP	IP	IP	IP	IP		
Tree Trimming	$21,238	$21,577	$339	IP	IP	IP	IP	IP	IP	IP	IP	IP	IP		
Signs / Mobile and fixed	$11,565	$13,426	$1,861	IP	IP	IP	IP	IP	IP	IP	IP				
GRAVEL ROADS SOUTH	**Total Expenditure 11 Mar**	**8-Apr Expend**	**Monthly Expend**												
Grading	$92,074	$111,272	$19,198	IP	IP	IP	IP	IP	IP	IP	IP	IP	IP		
Guide posts	$2,809	$4,071	$1,262	IP	IP	IP	IP	IP	IP	IP	IP	IP	IP		
Potholing	$684	$1,472	$788	IP	IP	IP	IP	IP	IP	IP	IP	IP	IP		
Roadside drainage	$5,960	$7,892	$1,932	IP	IP	IP	IP	IP	IP	IP	IP				
Cleaning culverts	$366	$1,537	$1,171												
Emergency maintenance	$27,782	$68,995	$41,213									IP	IP		
Slashing roadsides	$334	$334	$0			IP	IP	IP	IP	IP	IP	IP	IP		
Spraying roadsides	$3,287	$3,287	$0		IP	IP	IP	IP	IP	IP	IP	IP	IP		
Tree trimming	$569	$569	$0		IP	IP	IP	IP	IP	IP	IP	IP	IP		
Signs / Mobile and fixed	$1,331	$1,876	$545		IP	IP	IP	IP	IP	IP	IP	IP	IP		

	Total Expenditure Until 8 April	Budget
All Sealed Road Maintenance	**$865,958**	**$ 1,474,760**
All Gravel Road Maintenance	**$324,206**	**$ 542,193**
Emergency Maintenance, all roads	**$94,084**	**$ 122,980**

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Resource Sharing Summary 1/7/15 to 30/6/16 As at 31/3/16	Units Billed	Amount Billed GST Exclusive $	Rate inclusive of Oncosts and Admin $
Launceston City Council			
Service Provided by NMC to LCC			
	-	-	
Total Services Provided by NMC to Launceston City Council	-	-	
Service Provided by Launceston City Council to NMC			
Wages and Oncosts			
Immunisation Services	61.25	4,333.75	70.76
Total Service Provided by MVC to NMC		4,333.75	
Net Income Flow		**- 4,333.75**	
Meander Valley Council			
Service Provided by NMC to MVC			
Wages and Oncosts			
Traffiic Engineers Services	3.50	402.21	114.92
Total Services Provided by NMC to Meander Valley Council	3.50	402.21	
Service Provided by Meander Valley Council to NMC			
Wages and Oncosts			
Plumbing Inspector	647.80	25,912.00	40.00
Total Service Provided by MVC to NMC		25,912.00	
Net Income Flow		**- 25,509.79**	
Total Net		**- 29,843.54**	

Private Works and Council Funded Works for External Organisations	Hours	
Economic & Community Development Department		
Northern Midlands Business Association		
Promotion Centre Expenditure		Not Charged to Association Funded
- Tourism Officer	61.25	from Council Budget A/c 519035
Administration and Development		Not Charged to Association Funded
- Economic and Community Development Manager	300.00	from Council Budget A/c 500400
Works Department Private Works Carried Out	94.75	
	456.00	

GOV 6

NORTHERN
MIDLANDS
COUNCIL

Perth Recreation Ground

2030 Master Plan

LANGE
design
landscape architecture

Reviewed April 2016

Client
Northern Midlands Council
13 Smith Street
Longford Tasmania

Consultant
Lange Design
PO Box 5017
Launceston Tasmania

Disclaimer

This report has been prepared in accordance with the scope of services described in the contract between Lange Design and Northern Midlands Council. The report relies upon data, surveys and other information specified herein. Any findings, conclusions or recommendations only apply to the aforementioned circumstances and no greater reliance should be assumed or drawn by the client. Furthermore, the report has been prepared solely for the use by Northern Midlands Council, and Lange Design accepts no responsibility for its use by others.

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1 Background

Northern Midlands Council has identified the redevelopment of the Perth Recreational Ground as a significant project within the open space and recreational fabric of the municipality.

This Master Plan will provide Council with information for the future planning and detailed design and construction of internal traffic infrastructure, the combined AFL and cricket playing field, maintenance facilities and additional community recreational activities.

The information contained within this report is a collaborative effort between the author, Northern Midlands Council and the key stakeholders from each of the interest groups that utilise the recreation grounds. Information has been sourced from Council documents and reports, stakeholder consultations, community surveys, site investigations, site survey data and aerial photography.

Perth Recreation Ground is home to a number of current users including:

- Perth Football Club
- Perth Cricket Club
- Perth Athletics Club
- Perth Scout Group
- Perth Primary School

The oval is largely used by the Perth 'Magpies' Football Club (Division 2), and junior football club for games and training during the winter season. During the summer months, the Perth 'Demons' Cricket Club use the grounds for training and games.

The grounds are currently 'rested' for approximately six weeks between the ending of the football season and the beginning of the cricket season. This timeframe is however, weather dependent.

Results from the recent community survey indicated that the predominant use for the grounds is leisurely walking and dog walking. This survey also found that the majority of users of the grounds live between 500 metres and one kilometre from the facility with most users walking to the grounds. Further results of the user survey are detailed within this document.

The recreation ground also has a local skate park facility, which is open to the public at all times.

2 Context

The Perth Recreation Ground is located within the northern Tasmanian township of Perth, which is approximately six kilometres from Longford and approximately seventeen kilometres from Launceston.

Perth is centrally located between Evandale and Longford, which is the main business centre of the municipality (refer figure 1). The Perth Recreation Ground is easily accessible from both towns as well as Launceston to the north.

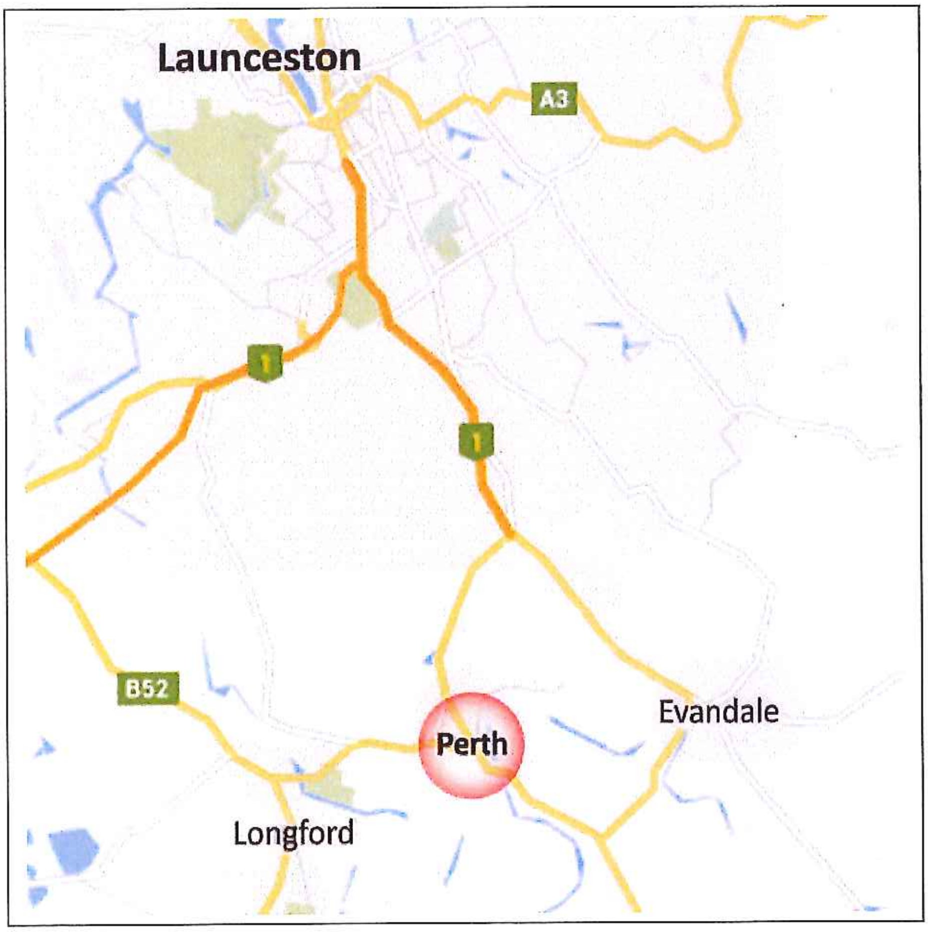

Figure 1 – Contextual Map of Perth.

The Perth Recreation Ground covers an area of approximately 3.8 hectares, and is bound by Fairtlough Street to the west and Elizabeth Street to the south. Residential properties border the ground to the north and east.

The grounds are centrally located within the township of Perth, and is easily accessible from all areas within the township, by either driving, riding or walking.

Figure 2 – Contextual Map of the Perth Recreation Ground (PRG).

Current built forms within the recreation ground are focused in the north-western corner of the site, with the oval taking up the south-western portion. The existing skate park is positioned in the middle of the north eastern corner, with a larger open space area forming the eastern boundary.

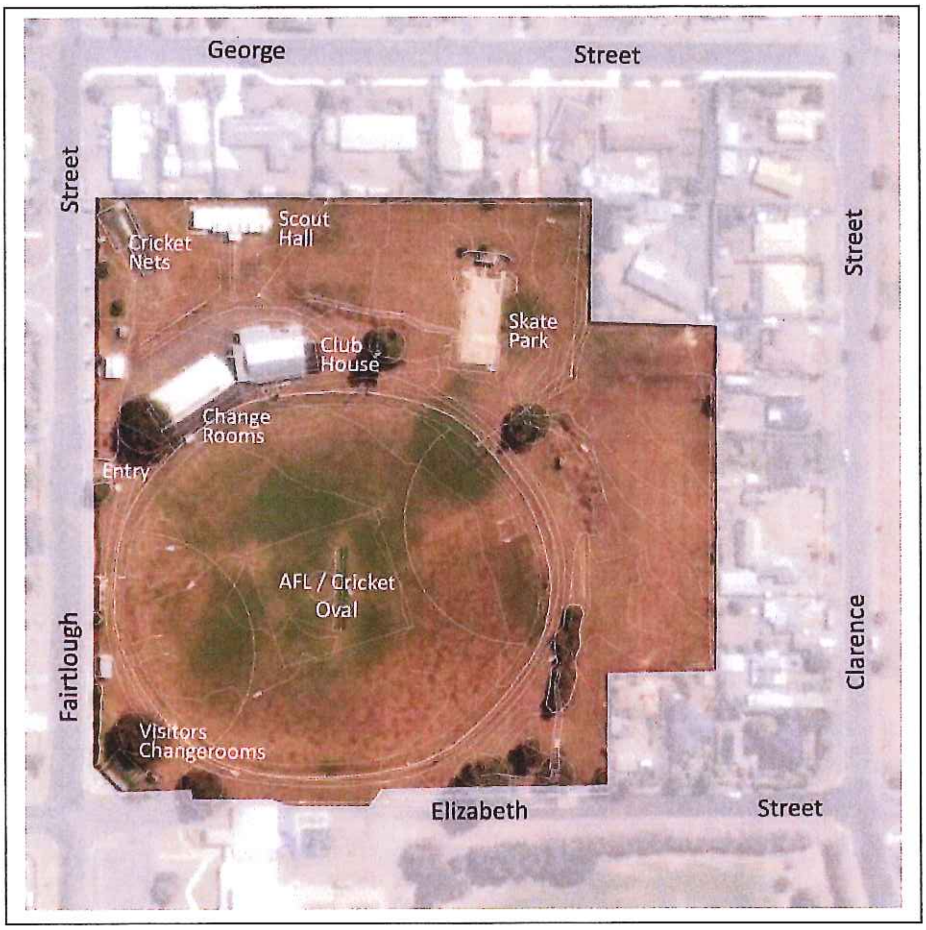

Figure 3 – Site Map of the Perth Recreation Ground.

3 A Plan for the Future

The primary purpose of this master plan is to redevelop the existing sporting facilities of the grounds and to forge a central recreational and sporting precinct for Perth.

As a result of detailed consultations with Northern Midland Council representatives, Perth Recreation Ground Committee members and survey responses from the community, the following items have been raised as key issues to be addressed and included within this Master Plan.

1. Remove skate park.
2. Upgrade access and car parking.
3. Upgrade oval size and surface.
4. Relocate and upgrade cricket practice nets.
5. Provide an alternative area for children and youth.
6. Refurbish the surface finish in the change rooms.
7. Upgrade the scoreboard.
8. Upgrade maintenance and storage facilities.
9. Potential for tennis courts.
10. Additional trees and vegetation buffers.
11. Upgrade oval lighting.
12. Additional shade and seating.
13. Usability of all open space areas.

Other items that were raised during the consultation process included:

a. Site drainage.
b. Tree removal and replacement.
c. Maintain car based spectator areas.
d. Upgrade coach and player boxes.
e. Provision of all-weather access around clubhouse and change rooms.
f. Upgrade fencing to street frontages.
g. Provision of ball screen fence at Fairtlough Street end of oval.
h. Upgrade of pedestrian access from Community Centre and school.

Each item from these two lists are explained in greater detail within the following pages of this report.

4 Background Research

To gain a thorough understanding of the Perth Recreation Ground (PRG) and the importance of the ground to the Perth Community and the municipality of the Northern Midlands Council, a detailed investigation into the demographics, use, and features of the grounds was performed.

The primary method of gaining this information, other than consultation with Council and the PRG Committee, was in the form of a user survey. This survey (refer appendix 3), was distributed to the local community via a letterbox drop as well as made available on Council's website. The survey asked respondents a series of questions regarding their use, visitation, opinions and expectations of the recreation grounds. These findings are as follows.

Demographic Results

Results from the community survey found that the majority of users of the Perth Recreation Ground live less than one kilometre from the grounds (refer figure 4), with the majority of users being adults from 25 to 64 years of age as detailed in figure 5.

Figure 4 – Distance Users Reside from PRG

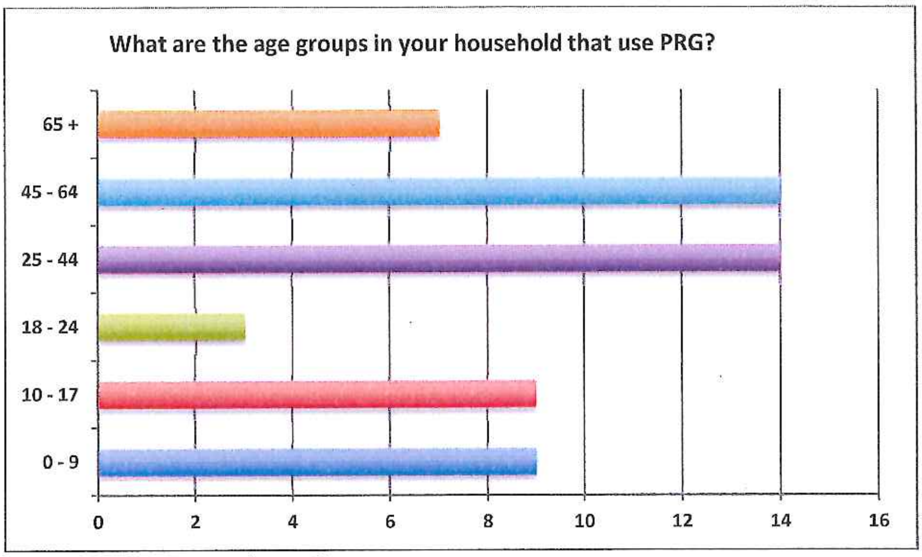

Figure 5 – Age Groups that Utilise PRG

Although community usage of the grounds varied, most visitors to the grounds utilised the area for walking. This also included the walking of dogs. AFL and cricket were the next main usage areas as shown in figure 6. The results represented by 'other' include private functions, social activities, running and hockey.

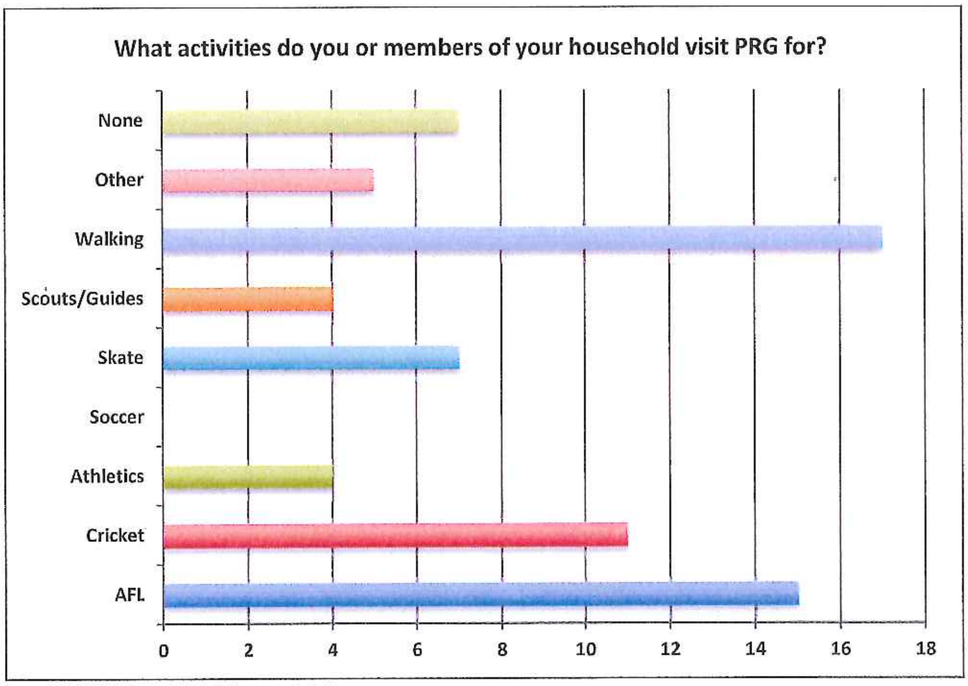

Figure 6 – User Activities at PRG

When asked by what transport means users reach PRG, most responded with walking. This is not unexpected as walking is the main usage of the grounds, with visitors residing only a short distance from the grounds. The results represented by 'other' include scooters and running.

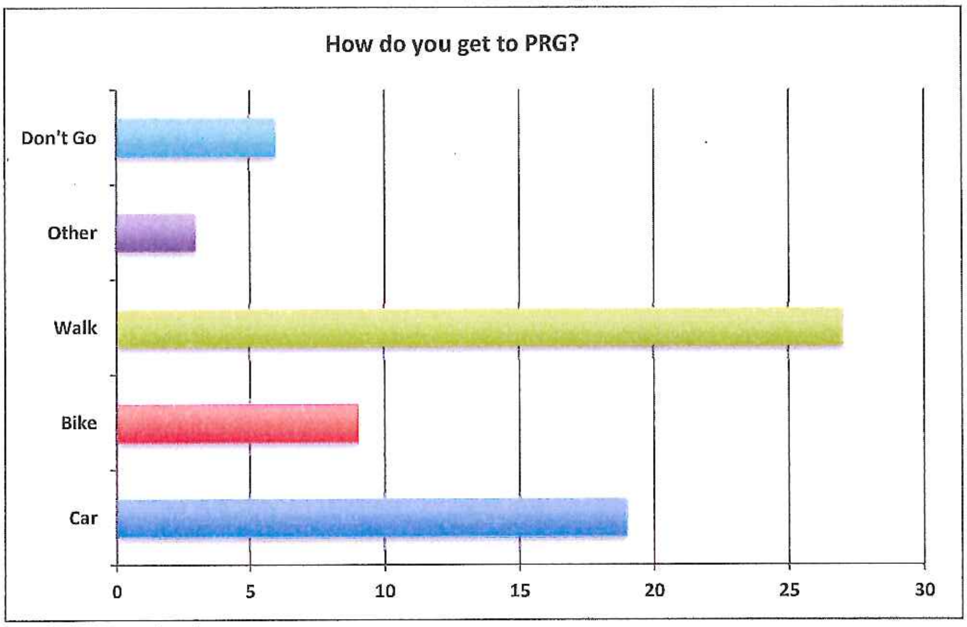

Figure 7 – Mode of Transport to PRG

Of those surveyed that visit PRG, they are regular, consistent users with most visiting the grounds on a weekly basis as shown in figure 8.

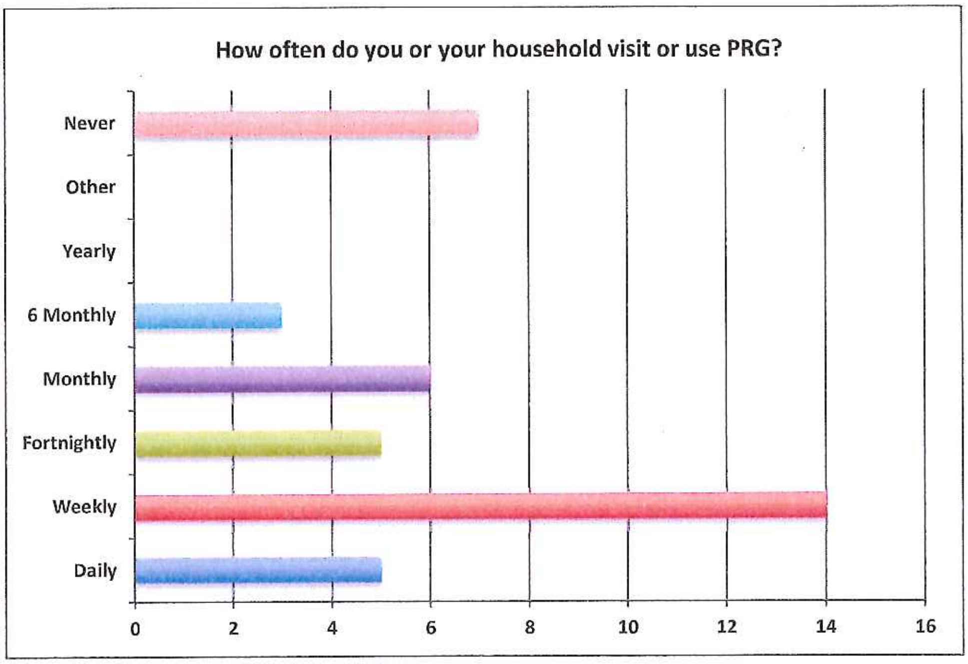

Figure 8 – Frequency of Visits to PRG

Site Assessment Results

Respondents were asked about their likes and dislikes of the current grounds and facilities at PRG. Results in figures 9 and 10, show that the oval and the open space were the drawcards for the grounds. The results represented by 'other' included the sounds of footy enthusiasm on the weekends.

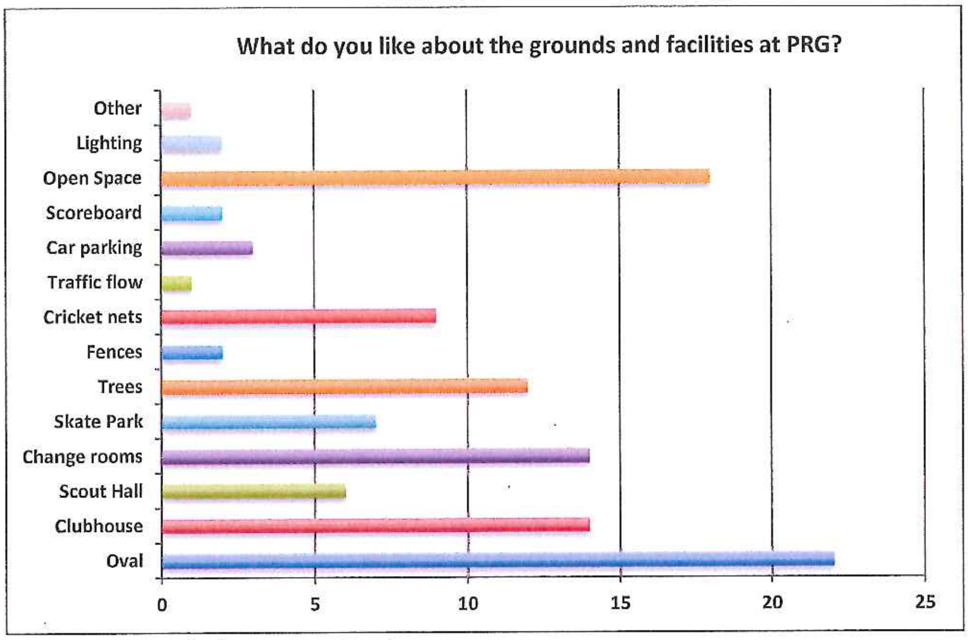

Figure 9 – Most Liked Features of PRG

Fencing, the skate park, poor drainage and car parking facilities were highly disliked as all of these aspects had been previously discussed as items of concern with the PRG representative committee. The results represented by 'other' included maintenance of open space, lack of walkways and too few rubbish bins.

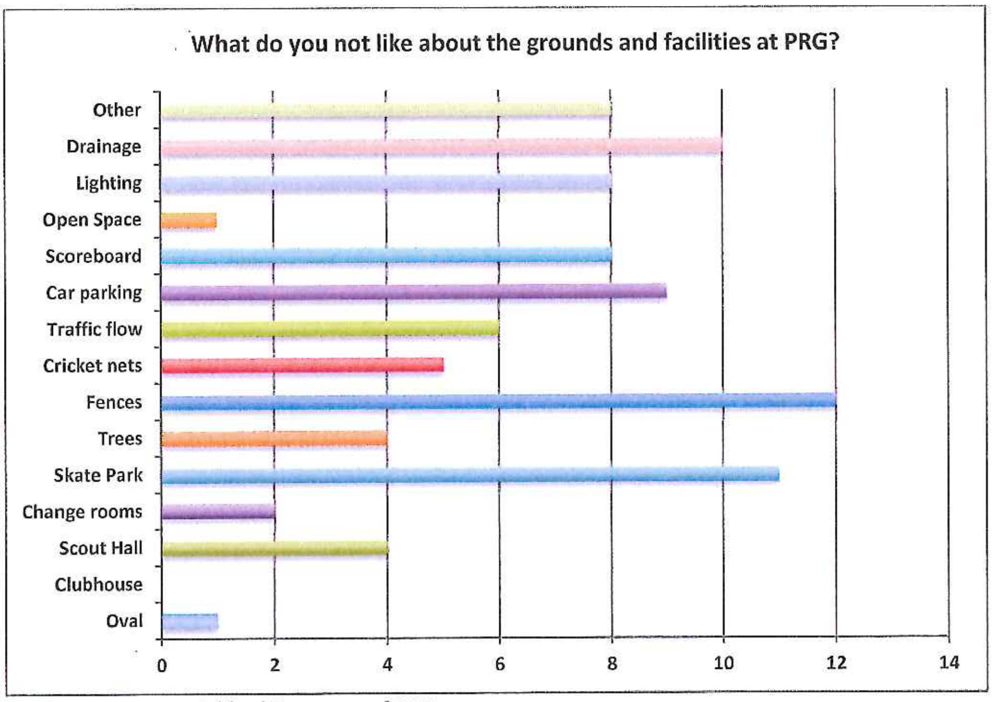

Figure 10 – Most Disliked Features of PRG

Additional comments made by survey respondents with regard to disliked features included:

- Open space is not mowed frequently enough.
- Long grass around skate park.
- Dumping of grass over back fences.
- Football going on to road and adjoining properties.
- No walkways.
- Too much gravel.
- Too muddy.
- Not enough rubbish bins.
- Bad language, especially in skate park.
- People are at the skate park too late.
- Too many hoons after hours.
- Skate park is poorly lit.
- Gates should be locked at 7:30pm.
- Require more police presence as only a matter of time before someone is hurt.
- Outdoor kiosk.
- Road surface.
- Guide/Scout hall needs major upgrading. Is funding available?
- Tree over change rooms.

When respondents were asked what they would like to see added to PRG, responses were quite varied. Many users had no response or felt that nothing further was needed. Other responses included:

- Small children's playground.
- Existing cricket nets and surrounding area needs major upgrading.
- Playground and seating.
- Children's playground, sealed driveway and car parking area.
- Undercover area for shade outside.
- Playground suited to smaller children.
- Mowing of open area to allow additional play space.
- Speed humps at Elizabeth and Fairtlough Streets intersection to reduce irresponsible speeding drivers entering and leaving grounds.
- Upgrade old change room for more usage and activities for Perth area.
- Seating around the skate park.
- Seal around clubrooms.
- Open space at back leveled for further usage.
- Regular mowing.
- Use of clear space on Clarence Street side of ground
- Improved seating.
- BBQ facility.
- Pump track for bikes.
- Nicer entrance to grounds with tarmac roadway.
- Replace the ugly paling fence with something classier.

- Sealed entrance and beyond.
- BMX track and kids playground.
- BBQ's with undercover area.
- More parking.
- Parking and elevated seating.
- Lighting.
- Upgrade to scout/guide hall.
- Better car parking, perhaps out back.
- Better lights.
- Larger grounds.
- A senior citizen hall entrance off Elizabeth Street. The ground was donated to Council for a bowling green but has not been put into use. A senior citizen hall for carpet bowling, a kitchen, dining room, etc as we have to share with the childcare people who do not like it when we have to have full use of the community centre. It upsets their routine and we have been told they are worried with the little ones around the older men. We need our own space.

Responses regarding items to be removed from PRG were much more unified with 52% of respondents requesting the removal of the existing skate park. Comments regarding the skate park centred on the anti-social behaviour, vandalism, excessive late noise and rubbish.

Additional comments regarding removal of items from PRG included:

- Big old tree next to the changerooms.
- Nothing to be removed, but all to be upgraded.
- Remove wall and roof from skate park.
- Trees very messy and require tidying up.
- Old timber building.
- Trees that were identified for removal many years ago (1999-2000).
- Removing of timber fences to assist with visual access.
- Large pine trees.
- Just needs tidying up. Look at Evandale grounds and copy it.
- Gunns advertising on back of the scoreboard.
- Trees.
- Very old signage.
- Old building behind goals.

Users were asked to prioritise the importance of possible changes to PRG. Analysed responses indicated the following priority list in order from most important to least important.

1. Removal of skate park or relocation to a more visual and accessible position.
1. Improvements to car park layout.
1. Improvements to traffic flow and road surface.

2. Installation of a small playground with close proximity to Fairtlough Street.
2. Upgrade of fence along Fairtlough Street to a 1.5 metre high chain link fence.
2. Include a 4 metre high safety fence section along Fairtlough Street immediately behind the goal posts.

3. Increase size of oval to meet division standards.
3. Relocation of cricket nets and provision of an additional cricket practice net.

4. Upgrade existing flooring in change rooms to non-slip.

5. Upgrade scoreboard to an electronic, remote controlled scoreboard.
5. Remove existing storage sheds and build one shed with separate storage bays for each user group.
5. Provision for additional sports and activities.

6. Repair existing cricket nets.
6. Create a vegetation buffer along the fence line of adjoining properties.

7. Upgrade of oval lighting for training and potential night games.

8. Provision of shade sails off existing club house and change rooms.

5 Proposed 2030 Plan

The consultation process with Council and the user groups concluded with a list of objectives for future works that would enable the current usability of the grounds to be advanced to accommodate the local community beyond the year 2030.

The thirteen key elements of the 2030 plan, in order of priority, include:

- Removal of skate park.
- Sealed entry drive and formalised car parking.
- Football and cricket oval upgrade.
- Relocate and upgrade cricket practice nets.
- Multi-purpose concrete loop track.
- Change room flooring.
- Scoreboard upgrade.
- Maintenance facility for all user groups.
- Tennis courts.
- Additional trees and vegetation buffer.
- Oval lighting upgrade.
- Additional seating and shad.
- Usability of all areas.

Additional elements that are included in the redevelopment of the grounds include:

- Site drainage.
- Tree removal and replacement.
- Maintain car based spectator areas.
- Upgrade coach and player boxes.
- Provision of all-weather access around clubhouse and change rooms.
- Upgrade fencing to street frontages.
- Provision of ball screen fence at Fairtlough Street end of oval.
- Upgrade of pedestrian access from Community Centre and school.

The key elements above are described in detail below, including their placement within the overall program of works. Refer to the Master Plan (appendix 1) for the graphic illustration of the proposed upgrade works.

5.1 Removal of Skate Park

The skate park in its current location poses a significant issue with the recreational ground committee and the adjoining residences. The location of the skate park encourages anti-social behavior as it is hidden from Fairtlough Street by the clubhouse and change rooms, and is obscured by residential boundary fences to the north and east.

To allow for future proposed works, the skate park must be removed from the recreational grounds, and therefore requires full demolition. It is proposed however, that an alternative concrete loop track is provided adjoining Fairtlough Street that will cater for all age groups and a variety of activities including skateboarding, scooters, bicycles, roller-blades and wheel-chairs.

The removal of the skate park will also provide an area to accommodate the proposed tennis courts and cricket practice nets.

5.2 Sealed Entry Drive and Formalised Car Parking

The master plan addresses vehicular access and car parking which arose as a high priority for the recreational ground future works. Existing access consists of uneven compacted gravel pavement with pot holes and a variance in materials ranging from loose blue metal gravel to earth.

The general alignment of the existing driveway has been retained as illustrated on the master plan, with the width formalised to comfortably accommodate two way traffic.

In addition to the sealed driveway, a thirty-eight bay sealed parking area is proposed to be located centrally to the clubrooms, scout hall, tennis courts and concrete loop track area. In addition to these bays, five more have been allocated near the change rooms for staff and dignitaries.

The formalised car parking allows for all weather access to the adjoining buildings. Furthermore, the car park closest to the scout hall can be utilised as a hardstand area during scouting events.

The finish of the car park and driveway shall be asphalt pavement. This pavement consists of an engineered sub-base, associated drainage (above and below), and a 30 millimeter thick wear layer of rolled asphalt. Line marking, including disabled parking bays, will provide formality and distinguishable parking.

5.3 Football and Cricket Oval Upgrade

The primary objective of the Perth Recreation Ground is to upgrade the existing oval in size, playing surface and fencing. With the redevelopment of the football oval, the existing cricket wicket will also be upgraded due to earthmoving requirements.

The proposed upgrade of the oval will include extending the playing surface to 155 metres along the east/west axis, and 120 metres long on the north/south axis. The larger oval will also include a 5 metre wide run-out space between the extent of the playing surface and the new 900 millimetre high galvanized post and rail chainmesh perimetre fence.

Demolition of existing stormwater gully pits, existing lighting, fencing, and vegetation within the extent of the new oval, is required to allow for the new works. In essence, the works program for this upgrade will have to be coordinated with the cricket and football club regarding the use of another field due to optimal construction periods coinciding with both playing seasons.

As part of the upgrade, Council will be required to engage a specialist sports field engineer to design and document the project to ensure all aspects of the oval are included and designed specifically for this site.

Although the oval upgrade is the primary objective of this master plan, lighting for the oval must also be considered during the design and construction phase with regarding the placement of electrical conduits. The initial allowance of these elements will ensure the installation process of future lighting would not cause unnecessary disruptions to the adjoining building and new playing field areas.

5.4 Relocate and Upgrade Cricket Practice Nets

The Perth Cricket Club requested as a priority, that the existing cricket nets be upgraded with the possibility of adding another pitch. The proposed master plan illustrates not only three practice nets, but also a new location.

The proposed location would comfortably accommodate three full size nets, and also allow for a larger run-up space for pace bowlers. The new location allows for the area where the existing nets are, to be utilised for the new formalised car park and the multi-purpose concrete loop track.

The proposed cricket practice area will consists of three 3.6 metre wide nets with 20 metre long side panels, and a chainmesh roof to cover a 6 metre long area over the batting crease. The two middle nets must be a minimum of 21 metres long to provide additional safety for adjoining net users.

For durability and longevity, the new cricket practice nets would incorporate galvanised steel posts, top and bottom rails, and heavy-duty chainmesh netting with a black PVC coating. The playing surface within the nets would consist of a concrete base slab with two grades of synthetic turf cover, one for the pitch and the other for the adjoining surface leading out to the 21 metre mark.

Ideally, two nets would be gated for club use, with the third net allocated for club and public use.

5.5 Multi-Purpose Concrete Loop Track

As the skate park only provided one form of activity, the master plan illustrates an alternative and multi-purpose area for wheeled play. With a safety fence along the Fairtlough Street boundary, the proposed area is contained within the recreational ground, but remains fully accessible to the public.

This new location provides greater visual surveillance from the street, which therefore significantly reduces anti-social behavior.

With the creation of a concrete loop track of varying widths, turns, low berms, humps and the inclusion of skate park elements such as a fun box and grind rails, the space will offer users a choice of activity that they can participate in. Such activities would accommodate skateboards, scooters, inline-skates, bicycles and wheel-chairs either separately or all at the same time.

With the addition of grassed mounding, shade trees and informal seating, the area can also be used as a hang-out space for any age group at any time of the year. It is envisaged that the area would be highly utilised during games days and weekends.

5.6 Change Room Flooring

Although the change rooms are a recent addition to the recreational ground, the existing surface of the floors pose a safety risk due to players slipping prior to, during and after games. It is proposed as part of future works, to re-surface these areas to ensure player safety is maintained.

The type of floor finish would provide stability for players during their change room pre-game warm-up, half-time break, and full-time activities. Hosing down the floors is also a primary objective for the non-slip finish, due to mud and grass that can be brought into the room during games.

The preferred finish would consist of a rubber matting that is applied over the top of existing concrete flooring. The rubber matting would be seamless and secured to the concrete floor to prevent lifting, tearing and bubbling. This flooring finish is a sound attenuator, and can easily be cleaned off and maintained.

5.7 Scoreboard Upgrade

The current scoreboard is insufficient in showing the complete method of score keeping for AFL games. The proposed scoreboard would be positioned in close proximity to the location as the existing scoreboard, as this location can be seen from the change rooms and inside the clubhouse.

The proposed scoreboard will be a remote controlled electronic scoreboard suitable for AFL and cricket games, with letters/numbers up to 200mm high.

5.8 Maintenance Facility for All User Groups

Currently, there are four separate buildings on the grounds for storage of equipment and maintenance materials for all user groups. As most of these buildings are either too small or are quickly deteriorating, the master plan proposes that they are demolished and one large shed facility for all user groups is provided.

It is envisaged that the large, architecturally designed or pre-fabricated shed with a maximum height of 6 metres, would consist of three or four bays separated by steel mesh. This would allow each club to access their own storage space at any time.

The grounds maintenance section should be the larger portion of the shed to cater for the maintenance equipment (tractor, mower, etc), as well as storage of tools, chemicals and fuels. This section would also include a workbench, and work-safe safety area consisting of a shower and eye-wash station.

As illustrated on the master plan, the maintenance shed would also have a large concrete hardstand area to the front for vehicle wash-down and parking. Concrete pavement access to the side and rear of the facility would be secured with a 2 metre high man-proof fence.

5.9 Tennis Courts

There is an opportunity within the recreation grounds to accommodate two traditional, competition size tennis courts and a shelter. As illustrated on the master plan, this opportunity occurs between the proposed cricket nets and the maintenance shed.

The tennis courts would be hard surface (asphalt), with acrylic surfacing and court lines applied in accordance with Australian Industry Standards. Dimensions for each court would be 33.5 metres (minimum), by 16.4 metres (minimum). Fencing shall fully envelop the courts in accordance with the Sports Contractors Association Limited "Guide Specifications for Tennis Court Construction".

5.10 Additional Trees and Vegetation Buffers

Trees within a recreational area provide shade during summer and some protection during wet weather, but they also establish a parkland atmosphere through scale, form, colour and texture. With the proposed works illustrated on the master plan, there are a few existing trees that require removal, however, there are far more trees proposed than that being removed.

The trees illustrated on the master plan that line the driveway and envelop the oval, would ideally be specimen trees that do not increase the requirement of seasonal maintenance. For example, deciduous trees are satisfactory, however, large leaf varieties will cause more leaf litter.
Also, the seed and fruit from trees must be considered as large seeds can pose problems for park users and maintenance machinery, and abundant fruits may cause insect and bird issues.

Longevity of proposed trees is another aspect to consider when selecting specimen trees as most trees take thirty to forty years to reach maturity, and may live longer than eighty to one hundred years.

The other trees throughout the park add depth to the parkland atmosphere, as well as shade to car parking areas and screening from neighbouring homes. Trees selected should be a mix of ornamental and Australian native to provide variance in seasonal change, colour, form and texture.

Vegetation buffers are proposed along the northern and eastern boundaries of the site. The buffer along the northern residential boundary would consist of small to medium sized columnar trees planted close together, to provide screening from adjoining residences whilst providing a green backdrop for those residents.

The vegetation buffer along the eastern boundary would generally consist of small to medium size open trees with a rounded or oval shaped habit. Such trees would also provide screening from adjoining residences whilst providing a green backdrop for those residents.

5.11 Oval Lighting Upgrade

With the expansion and upgrade of the oval, the lighting will also require replacement. It is preferred that the lighting be upgraded to training purpose lighting for local club level, which in accordance with Australian Standard 2560.2.3 – 2007 Sports Lighting, is 50 LUX (maintained average horizontal illuminance).

The lighting must be designed by a lighting engineer to ensure the visual tasks can be comfortably performed by the club players. Consideration must also be made to ensure any spill lighting does not affect neighbouring homes. The lighting locations as illustrated on the master plan are diagrammatic only and are not considered final locations.

5.12 Additional Seating and Shade

The existing clubhouse and change rooms face the oval with the surface in between consisting of asphalt pavement and grass. It is proposed to extend the asphalt to finish in front of the clubhouse and to install permanent shade structures. The structures will provide shade during the summer months and some protection from wet weather during winter.

The structures would be made from durable materials and be resilient to vandalism. Materials would include steel posts and beams in forms that are sympathetic to the current architecture, with the shading material consisting of metal sheeting and steel battens. The structures should be designed to allow unrestricted views from within the clubhouse to the full extent of the oval including the scoreboard.

Permanent seating between the oval and the clubhouse is also proposed. This seating will be in the form of aluminum bench seating directly behind the perimeter fence of the oval, and picnic style seating adjoining the clubhouse.

5.13 Usability of All Areas

There are areas within the recreational grounds that do not have a specific purpose or are merely transition spaces between functional areas. These areas are important regarding the usability and navigation of the whole site.

By maintaining these areas, the overall atmosphere of the grounds is heightened and made more user friendly. It is therefore envisaged that all transition areas and other areas with no specific purpose, are useable in the form of consistent grades with no unnecessary undulations, and are regularly mown to keep a parkland atmosphere.

5.14 Site Drainage

Currently, site drainage poses an issue during the winter months of the year and in particular, the AFL season. During inclement weather, water pools around the perimeter of the existing oval, resulting in water logged and muddy areas.

Site drainage is also an issue elsewhere in the site including around the scout hall, and existing cricket nets. The eastern area of the site has an open swale drain and undulations.

It is proposed as part of the redevelopment of the Perth Recreation Grounds that site drainage be upgraded to ensure the site is free draining, and offers continued use and ease of maintenance.

Improving site drainage will incorporate an upgrade of the current underground stormwater infrastructure, overland diversion swales and additional gully pits. With the upgrading of the driveway, the new compacted road-base road-way linking Elizabeth Street, the sealed car park and full redevelopment of the oval, site drainage must be considered holistically from the outset.

The complete drainage network for the site must be designed with consideration to neighbouring street drainage systems. It is possible, however, that the total drainage system across the site can be staged, with the primary infrastructure incorporating the road-way and car park areas, and the redevelopment of the oval.

5.15 Tree Removal and Replacement

The trees that require removal include the large Oak tree that adjoins the new change rooms, the Oak tree to the north-east of the existing oval, and several other trees near the south-eastern corner of the site.

The large Oak tree that adjoins the recently constructed change rooms may cause maintenance and structural problems in the future. Although the Oak tree is mature, the size and spread of the tree will continue, and therefore may interfere with footings and underground services in the future.

The decision must be made as part of the redevelopment of the grounds whether to retain the tree or remove it now before future issues arise. With the removal of this tree, there are approximately 50 new trees proposed. With the planning of this master plan, these proposed trees would be able to reach maturity without interfering with any existing or proposed structures or activities.

5.16 Maintain Car Based Spectator Area

As illustrated on the master plan, a new compacted road-base roadway is proposed to connect the driveway with the proposed exit to Elizabeth Street. The alignment of this new road-way also accommodates car based spectator parking from the eastern side of the clubhouse around to the south-eastern area of the oval.

The car parking area will be grassed and of a width to comfortably allow vehicles to nose up to the oval perimeter fence and watch the game. Open grassed areas to the east of the proposed roadway also allow additional parking between the proposed avenue trees.

5.17 Upgrade Coach and Player Boxes

The existing coach and player boxes are deemed insufficient by the AFL and cricket committee members, due to their size and comfort. New structures with better seating and protection from the elements are proposed in the redevelopment, with their locations roughly the same as where they are now positioned. The new structures would consist of steel frames with metal roof and side paneling.

5.18 Provision of All-Weather Access Around Clubhouse and Change Rooms

All-weather access to and around the existing buildings is considered a standard requirement for the redevelopment of this site. It is proposed that concrete pavement is provided between the new driveway and car parking area and the area between the clubhouse and the change rooms.

This pavement area would be separated from traffic by bollards, to ensure pedestrian safety is maintained at all times.

5.19 Upgrade Fencing to Street Frontages

The existing timber paling fencing fronting Fairtlough Street and Elizabeth Street restricts visual surveillance into the grounds. It is understood, however, that this current fencing also prevents the non-paying public from watching games from the street.

The proposed removal of the timber paling fencing is considered a minor inconvenience when compared with lost revenue of spectator entry fees and the overall safety and security of the grounds all year round.

It is proposed that any new boundary fencing would be in the form of a 1.2m high galvanised post and rail fence with galvanised chainmesh netting. This style and height of fencing provides ample security for young children from entering the roads during game days and sporting events, but also controls pedestrian access to designated points.

5.20 Provision of Ball Screen Fence at Fairtlough Street End of Oval

As part of the oval upgrade, a tall screen fence is proposed to prevent footballs from entering Fairtlough Street and adjoining residences at the western end of the oval. Currently, it is not uncommon for footballs kicked through the goal posts to go over the existing fence and onto the street.

A new 6 metre high ball screen fence structure shall be specifically designed and engineered to ensure stability and strength to allow specialist netting to remain in place throughout the year.
Netting shall be light weight and consist of polypropylene webbing stretched between upright posts, with stainless steel wire rope guides to hold the netting in place.

The extent of the ball screen fence shall ensure that any ball kicked from anywhere along the 50 metre line within the field, is adequately captured.

5.21 Upgrade of Pedestrian Access from Community Centre and School

There is currently one pedestrian access gate adjoining Elizabeth Street. It is proposed that this entry be repositioned along the fence line to be in alignment with the access behind the community centre and the school.

This realignment will allow easier access to the recreational grounds from the school and the community centre.

6 Costings

As an integral component of this master plan, Core Construction Management (quantity surveyors), were engaged to provide a cost estimate for the proposed works. The estimates, (refer appendix 3), are based upon each item and their associated quantities as shown on the master plan.

Below is a schedule of each key element of the 2030 master plan, illustrating the estimated construction cost of each element, including the associated works required to achieve the completion of that element. The estimates include a 20% contingency which is a standard percentage for master planning works. GST is not included in these prices.

Proposed Works	Estimated Cost
Removal of skate park (Including fence and shelter)	$ 45,960.00
Sealed entry drive, car parking, and road-base roadway (Including cricket net removal, removal of Oak tree, topsoil striping, cricket storage shed, and installing bollards, ticket booth and stormwater works)	$ 331,440.00
Oval upgrade (Including removal of Oak tree, perimeter fencing and lighting, and installing oval, posts, lighting, line marking, perimeter fence, ball screen fence, boxes, and stormwater)	$ 927,030.00
Relocate and upgrade cricket nets	$ 108,000.00
Multi-purpose concrete loop track (Including, mounding and grassing)	$ 163,800.00
Clubhouse and change room upgrades (Including, flooring, pavement, shade, seating and grassing)	$ 100,440.00
Scoreboard upgrade	$ 12,000.00
Maintenance facility (Including demolition of existing sheds, and installing pavement and fencing)	$ 117,660.00
Tennis courts and shelter	$ 131,400.00
Trees and vegetation buffers	$ 21,504.00
Boundary fencing (including demolition of existing fences)	$ 30,648.00
Usability of all areas (Including regrading, grassing and stormwater)	$ 137,940.00
Other (Services location)	$ 6,000.00
Total	**$ 2,133,822.00**

7 Implementation Strategy

Each of the thirteen key elements of the 2030 master plan are integral components of the overall redevelopment of the Perth Recreation Ground. The implementation of each component requires detailed planning, funding, project management and finally construction.

The priority of the thirteen key elements as listed in the previous section, establishes an order of construction that will ensure each element is possible, as long as the construction staging of that element is funded and scheduled in advance. For example, the skate park must be removed to allow for the extension of the oval, and the construction of the new cricket nets and tennis courts. Furthermore, the removal of the existing cricket nets will allow for the construction of the sealed driveway and car parking area.

This implementation strategy outlines the potential staging program for works identified from 2017 through to 2030. This, however, is dependent on the sourcing of funds. If all funding is achieved at once, then the proposed staging of works below would be modified to fit a tighter construction period.

If funding is achieved over the next thirteen years, then the staging program below is the preferred option. The figures associated with each stage is determined by the scope of works required to construct that specific stage. Costing across all elements may be manipulated due to the progression of works required to achieve the construction of a particular stage.

The Proposed staging of works from 2017 through to 2030 is as follows;

Stage: One
Time frame: 2017 - 2019
Estimated Cost: $ 685,790.00
Associated Works:

1. Ensure player safety within the change rooms by upgrading the flooring surface as the number one priority.
2. Demolish skate park to allow for all future works associated with its current area.
3. Strip, stockpile, re-spread site topsoil and grass seed associated areas to stage one works
4. Demolish existing cricket nets and construct three new practice nets.
5. Rectify site drainage around redeveloped areas.
6. Re-grade and seal entry drive and associated works including ticket booth, Oak tree removal and formalised car parking.
7. Concrete pavement to existing clubhouse and change rooms.
8. Reconstruct perimeter fencing.

Stage: Two
Time frame: 2020 - 2022
Estimated Cost: $ 869,590.00
Associated Works:

1. Demolish existing sheds and construct new maintenance facility including hard stand area and security fencing.
2. Strip, stockpile, re-spread site topsoil and grass seed associated areas to stage two works.
3. Rectify drainage across the remaining site.
4. Redevelop oval including perimeter fencing, scoreboard and lighting.
5. Construction of coach and player boxes.

Stage: Three
Time frame: 2023 - 2025
Estimated Cost: $ 160,104.00
Associated Works:

1. Establish trees and vegetation buffers.
2. Construct new tennis courts and associated shelter.

Stage: Four
Time frame: 2026 - 2028
Estimated Cost: $ 223,800.00
Associated Works:

1. Construct multi-purpose loop track.
2. Construct additional shade and seating areas fronting the clubhouse and change rooms.

Stage: Five
Time frame: 2029 - 2030
Estimated Cost: $ 194,538.00
Associated Works:

1. Finalise remaining usable areas throughout the site, including creating usable grassed surfaces.

8 Conclusion

The Perth Recreation Ground is a significant destination for the local community both today and into the future. This master plan explores the full potential of the grounds and how that potential can accommodate future generations with their open space and recreational needs.

Extensive background research and a series of consultations with Council and user group representatives were conducted in the development and planning of this master plan. As an integral part of the information gathering process, a user survey was conducted to gain a broader understanding on how the grounds are utilised by the local community and if there are other ideas and opinions that could be included within the 2030 master plan.

With the broad background research and user surveys received, every aspect of the current and potential use of the grounds were explored. The result produced thirteen key elements that will provide significant improvements in the redevelopment of the grounds.

The staging of these thirteen elements and the associated works hinged on the availability of funding, and whether that funding was a lump sum, or distributed over a thirteen year period.

The ultimate completion of all the proposed redevelopment works planned for the Perth Recreation Ground, ensure that the community of Perth will have an open space and recreational facility that will perform for at least the next sixty to seventy years.

Appendix 1 Perth Recreation Ground Master Plan

Appendix 2 Perth Recreation Ground Cost Estimate

Appendix 3 Perth Recreation Ground User Survey

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SUPERCROSS - RHYTHM

NORTHERN MIDLANDS COUNCIL

Saturday 19th November 2016
Symmons Plains Raceway
TASMANIA

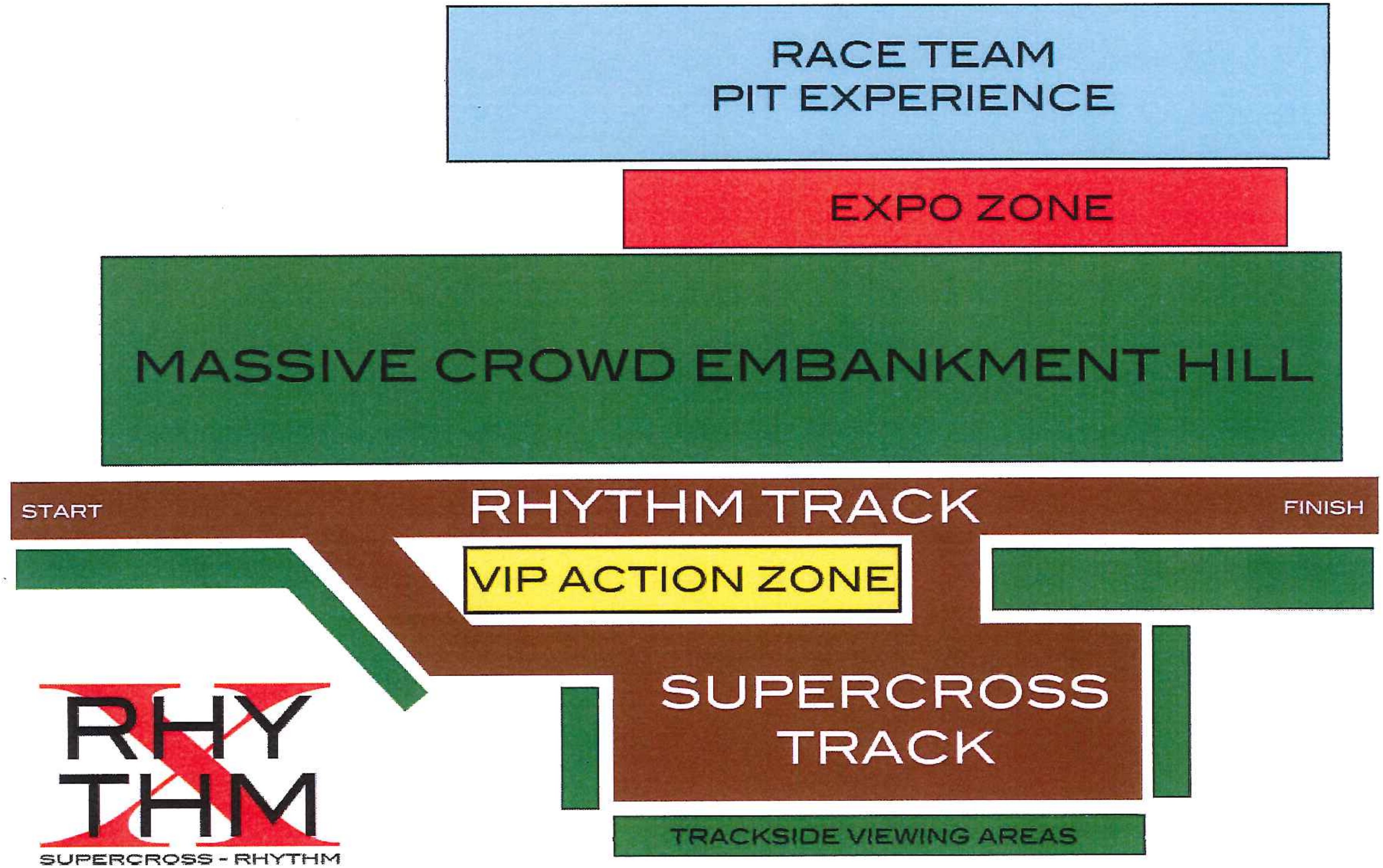
THE LOCATION – LAUNCESTON, TASMANIA

Symmons Plains Raceway, Launceston Tasmania providing a massive 400m long natural ampitheatre giving amazing viewing over all tracks and action. Location is a 25 minute drive to down town Launceston, 1 hour drive to Devonport, 2 hour drive to Hobart, 1 hour flight to Melbourne, 1 hour 20min flight from Sydney. An amazing beautiful location.

QUICK FACTS

- No event like it in Australia
- First time an event will combine rhythm & supercross at the same event on the same day
- Prize money to be set at a massive $80,000 that will create massive industry attention
- Annual event with all the action taking place on a Saturday
- A massive 1min plus supercross track to be built up to AMA American standards
- First ever rhythm track and competition in Australia
- Event date is Saturday 19th November 2016
- Event positioned to be the grand finale to the dirt bike competition year
- Ticket prices to be set at a level to help promote the sport and fill the venue with large loud crowds.
- Top US track designer and builder on board to construct the tracks
- Marcus Ambrose a proud Tasmanian will be the ambassador for this event given his passion for motorsport and his passion to see large events come down to this great state.

BASIC EVENT LAYOUT EXAMPLE



RHYTHM SUPERCROSS - RHYTHM

RHYTHM SUPERCROSS - RHYTHM

SUPERCROSS @ RHYTHM X

- Supercross is the second most watched motorsport category in the US behind Nascar with a massive following and continued sell out events in America. The action is tense and the nature of the sport means for spills and battles from start to finish and therefore it is very attractive to TV and for fans at the events. Supercross at RHYTHM X has the opportunity to grow itself in to a major worldwide supercross event and the only of its kind in Australia.
- We plan on bringing over one of Americas best track builders to design and construct a supercross track to the standard that the best in the world race on. Our event location means there are no limits or boundaries to the size and shape of the track – imagination and creativity rule the design. With over 15,000 ton of soil to play with we will present the best and supercross track to have ever been seen in Australia.
- It is our intention to position this event in the off season to the U.S. in order to grow the event and lure over the best in the world to compete in what we will promote and grow as the "Riders Event". We want to be known as the event that riders want to attend because the tracks are amazing, they have an unbelievable time and are racing for massive prize money in what is clearly one of Australia's most beautiful pieces of countryside.
- If you are new to the sport here are a few Youtube links that show the action:
  Supercross Example 1 Video https://www.youtube.com/watch?v=7yhocuQI0hI
- Supercross Example 2 Video https://www.youtube.com/watch?v=Yp76OSjhaB8

RHYTHM @ RHYTHM X

- Rhythm is the new racing craze taking over the world and is an amazing spectacle to watch live. Its two riders side by side taking on 400m plus of pure straight race track made up of various sections that make up a normal supercross track. With no corner turns it's a flat out drag race to the end with the most accurate and brave taking the race win.
- The competition will see 250cc and 450cc categories with 32 riders being given slots for a qualifying session that would be brought down to 16 riders that would battle off in a ladder draw in a best of three race session format under lights at the venue.
- RHYTHM X would be the first major event to host this type of competition in Australia and this discipline is really the icing on the cake for dirt bike fans.
- The event would be offering up once again significant prize money to lure the best in the world to Australia to compete.
- With this format being so new here are a few video links of the 2014 Red Bull event in America:
  https://www.youtube.com/watch?v=Ms9EBrwAd0I Go Pro Footage (3min)
- https://www.youtube.com/watch?v=ZXB9WJZUjmA Rhythm Event Promo (3mins)
  https://www.youtube.com/watch?v=r5qBmI8GIOg Red Bull Rhythm Event USA 2014 - TV package (1 hour)

KEY FACTORS FOR SUCCESS

- **No Other Event Like It.** There is no other event like this in Australia, its unique and will boast the most impressive competition supercross track and the first major rhythm competition track. It has amazing potential to grow into a world wide event bringing in the top riders from all over the globe to compete. The platform for growth is exceptional.
- **The Location.** Tasmania, what an amazing piece of countryside. We have partnered with Motorsports Tasmania to run this event at Symmons Plains Raceway an established venue that currently hosts the V8 Tasmanian round and is just twenty five minutes from Launceston, one hour to Devonport, two hours to Hobart and under $100 to jump on a flight from Melbourne or Sydney. It's a location we expect large numbers to fly in to from interstate as Tasmania is seen as an amazing getaway holiday location.
- **The Size Of The Tracks.** We are lucky enough to have a venue location that sets up not only with natural raised viewing of everything for punters but the opportunity to build tracks whatever size and shape our imaginations provide. We don't have the restrictions of stadium walls or playing fields, we will go big producing huge supercross tracks to challenge the best in the world. We intend to make it known amongst riders as "the race you don't miss".
- **Experience.** The management team for RHYTHM X boasts experience in managing over 26 international supercross events, over 50 FMX stadium or arena based high profile events and over 50 other high profile sports events in locations around the globe. This is experience that really makes the difference giving sponsors confidence.
- **Affordable Ticket Prices.** Previous large scale dirt bike events have made the event too expensive for the target market. Prices have been high due to the cost involved in setting up at a large stadium or running an event series with large logistical costs involved. This event is working with a great natural location that avoids a lot of those extra costs so those extra savings can go straight to the punter with affordable ticket prices. We feel making the ticket prices very affordable is a great base for producing huge crowds that has flow on to sponsorship and media attention. We estimate the venue to hold 25,000 people for the event so a great venue capacity. Working prices currently are:
  - Adult $49
  - Child $29
  - Family Pass (2 Adults, 2 Children) $139
- **Crowd Experience.** We are focused on creating an amazing experience for the punter at the event through unbelievable action on track to great interaction activities and creating a happy party vibe. We want food and drink prices to be reasonable and for people to be happy at every turn during the event. We will be putting in any extra budget towards entertainment and crowd interaction and this is something that is a high priority as the event grows and gathers momentum.

MEDIA COVERAGE & MARKETING INITIATIVES

The great advantage about this event is that its characteristics will provide a huge amount of hype and self promotion for us amongst the industry. These drivers will help our PR Manager create the buzz around RHYTHM X:

- No other event in the world to combine these two disciplines – World First
- First major Rhythm competition in Australia – Australia First
- American standard 1min plus supercross track
- Massive $80,000 prize money purse
- Event to be held in a well known tourist destination with beautiful countryside and scenery
- Acclaimed US track designer that will also bring his team out to Australia to build the tracks
- Low ticket prices for public to attend an event of this level

As you can understand not a hard sell to the media when these are your key points to push and this is just year ones highlights. Each year we will be adding new buzz points in the form of international riders and entertainment.

Along with the hype of this new format and event we will be conducting these types of marketing initiatives as part of the promotion:

- Travelling road show setup with promotional staff and a setup including TV screen, dirt bike photo setup where people can take away a flyer and an understanding of what the event will offer. We feel this interactive approach provides much better quality and we would be targeting town centres in Tasmania and Victoria, other high profile sports events such as V8's, AFL, NRL, motorcycle clubs, shopping malls, schools, local sports grounds. This setup and promo staff will be based in Tasmania, Victoria & NSW for seven months before the event and ready to activate at key locations.
- Billboard advertising to create that static large scale notification of the event.
- Local TV advertising
- Advertising on big screens at other sporting stadium events.
- Comprehensive poster campaign to cover every hotel, bar, café, tradie place of business in Tasmania – no one will not be aware of the event. We will also do this in Victoria, NSW & QLD, WA, SA & NT focussing on motorcycle shops, clubs and relevant key bars.
- Large fixed signage at all motorcycle clubs in Tasmania, Victoria, NSW & QLD. All other states to receive poster branding.
- Ticketing agency marketing.
- Search engine advertising.
- Industry website advertising.

Social media will also be our main focus and drive as we know our target market are very high users of this to keep up to date and in touch with what is happening in the dirt bike industry around the world. We will use this platform to run promotions and encourage discussion around the event through Facebook and Twitter.

We will be creating videos for You Tube that for the first year will be focusing on the track design and building the excitement about our US track designer and the new Rhythm format. We will have a series of videos from him on what to expect and then top riders commenting on the designs that are released to the public at key points in the lead up to the event.

Our Instagram account will have regular photos posted from all the different road show marketing locations, our track designer hard at work putting pen to paper, sneak previews of the tracks and the venue location as its cleared for the build and then leading in to the event a huge volume of photos of how these massive tracks are progressing. Of course with all of these photos we will work in our sponsor brands for that constant recognition.

RHYTHM X BRINGING A STATE FACILITY NOT JUST AN EVENT

Rhythm X have already begun discussions with Motorcycling Tasmania about the ways in which to use this facility throughout the year. The event is all about bringing the pinnacle of the sport and putting it on display for the public with Rhythm X however given our agreement with Symmons Plains Raceway we are able to leave the dirt track facility in place, make some adjustments to bring it down to a club riding level and finally provide a high level facility to develop the sport in Tasmania.

Motorcycling Tasmania are very excited and can see the potential in this with the development of the sport and the youth riders in Tasmania as well as putting Symmons Plains on the map as the only facility in Australia to boast a professional hard and dirt race track to an international level, something to market and be very proud of.

This event and its track facility will also bring media attention and economic benefits as we aim to draw in rider coaching camps, industry brand film and photo shoots and factory race team training and bike testing.

We have the Premier attending our launch for this event at Symmons Plains on the 31st March and this event with its support from Events TAS has some great momentum around it. We would really like to also promote the support from Northern Midlands Council regarding this great facility coming to the region.

Club Competitions &
Development of the Sport

Coaching Camps & Development

Dirt Track Training Facility

WHO IS BEHIND RHYTHM X

SUPERCROSS - RHYTHM

Matt Carey and Richard Stevenson first worked together in 2009 on a Super X Supercross event held in Launceston when Richard was the Operations Manager and Matt took on the dirt contract for the event with his excavation company Jetter Excavations. The two have worked together on supercross events since and Matt always had a passion to get something serious started in Tasmania. Richard who was already investigating creating a large event in the dirt bike world immediately saw the potential when Matt told him he had found some great locations in Tasmania to host an event and with Matt's great idea around incorporating the unique rhythm competition the planning work started. With Matts great experience in earth moving and very strong contacts in Tasmania coupled with Richard's event management experience the key elements are all covered.

WHAT WILL IEP BRING

INTERNATIONAL ENTERTAINMENT PRODUCTION

International Entertainment Production Pty Ltd will handle the event management and is headed up by Director Richard Stevenson who created IEP in 2010 after working with a number of major companies such as International Management Group (IMG) and working on events like Nitro Circus, A1 Grand Prix, Wimbledon, Crusty Demons, World Ski & Snowboard Festival, Australian Open Golf, Medibank International tennis, Ryder Cup Golf, Red Bull X Fighters to name a few.

Rich was the Operations Manager for the Super X Supercross series for four years having managed 26 international supercross events. Having also had a lengthy period with Nitro Circus and Crusty Demons we can add over 50 major FMX events held at major stadiums around the world. With over 15 years experience in the industry Rich and his team are in the position with vast background knowledge to execute RHYTHM X to its full potential.

NORTHERN MIDLAND COUNCIL CONSIDERATION

This event has a massive cost structure and we have already gained support from Events Tasmania towards helping make this event happen. Given the large costs and the fact that we are adding what will be a facility at Symmons Plains that will be known around the world we are hoping that Northern Midland Council can assist in making this event happen each year and feel proud to associate itself with this global event.

The largest cost of all for the event is creating this great facility and we would like to propose that the council could assist the event in the construction budget for the actual track build that will cost the event in excess of $500,000. We would like to propose assistance of $25,000 for 2016 and then upon proving the multi use of this facility look at options to support the sport and facility in 2017 with a separate proposal.

In return for that support we would make sure the following actions took place:

- Multiple news stories in the media referring to the councils support of the event including at the launch
- On track signage on both disciplines Supercross & Rhythm
- On site event branding or activation promoting the council and any of its selected activities
- An event activation in Longford prior to the event
- General public event areas branding signage (4)
- Opportunity to cross promote with the event
- Council logo on the supporters page of the event website
- Facebook pieces referring to the area, council and venue
- Specific Instagram posts
- VIP ticket allocation with food and beverage plus car parking included (4)
- VIP ticket allocation (6)
- Event ticket allocation (20)

We really hope that the council can see that this is not just an event and that we are adding a world class facility that will have the capacity to operate right throughout the year at a venue in the Northern Midlands. We sincerely thank you for your consideration.

RHYTHM SUPERCROSS · RHYTHM

GOV 8

Local Government Association Tasmania

General Meeting

Agenda

22 April 2016

The Tramsheds
4 Invermay Road
Launceston

326 Macquarie Street, GPO Box 1521, Hobart, Tas 7000
Phone: (03) 6233 5966
Fax: (03) 6233 5986
Email: admin@lgat.tas.gov.au
Home Page: http://www.lgat.tas.gov.au

PROCEDURAL MATTERS.
RULES REGARDING CONDUCT OF MEETINGS

13. WHO MAY ATTEND A MEETING OF THE ASSOCIATION

(a) Each Member shall be entitled to send a voting delegate to any Meeting of the Association, such voting delegate exercising the number of votes determined according to Rule 16(a).

(b) After each ordinary Council election, the Chief Executive Officer shall request each Member to advise the name of its voting delegate and the proxy for the voting delegate for Meetings of the Association until the next ordinary Council elections.

(c) Members may change their voting delegate or proxy at any time by advising the Chief Executive Officer in writing over the hand of the voting delegate or the General Manager prior to that delegate taking his or her position at a Meeting.

(d) A list of voting delegates will be made available at the commencement of any Meeting of the Association.

(e) Members may send other elected members or Council officers as observers to any Meeting of the Association.

14. PROXIES AT MEETINGS

(a) Up to 1 hour prior to any Meeting of the Association, a Member may appoint another Member as its proxy.

(b) The form of the proxy is to be provided by the Chief Executive Officer and is to be signed by either the Mayor or General Manager of the Council appointing the proxy.

(c) The Chair of the meeting is not entitled to inquire as to whether the proxy has cast any vote in accordance with the wishes of the Member appointing the proxy.

(d) Proxies count for the purposes of voting and quorum at any meeting.

15. QUORUM AT MEETINGS

At any Meeting of the Association, a majority of the Member Councils shall constitute a quorum.

16. VOTING AT MEETINGS

(a) Voting at any Meeting of the Association shall be upon the basis of each voting delegate being provided with, immediately prior to the meeting, a placard which is to be used for the purpose of voting at the meeting. The placard will be coloured according to the number of votes to which the Member is entitled:

Population of the Council Area	Number of votes entitled to be exercised by the voting delegate	Colour placard to be raised by the voting delegate when voting
Under 10,000	1	Red
10,000 – 19,999	2	White
20,000 – 39,999	3	Blue
40,000 and above	4	Green

(b) The Chairman of the meeting shall be entitled to rely upon the raising of a coloured placard as the recording of the vote for the Member and as evidence of the number of votes being cast.

(c) Except as provided in sub-rule (d), each question, matter or resolution shall be decided by a majority of the votes capable of being cast by Members present at the Meeting. If there is an equal number of votes upon any question, it shall be declared not carried.

(d) (i) When a vote is being taken to amend a Policy of the Association, the resolution must be carried by a majority of the votes capable of being cast by Members, whether present at the Meeting or not.

(ii) When a vote is being taken for the Association to sign a protocol, memorandum of understanding or partnership agreement, the resolution must be carried by a majority of votes capable of being cast by Members and by a majority of Members, whether present at the Meeting or not.

(iii) When a vote is being taken to amend the Rules of the Association, the resolution must be carried by at least two-thirds of the votes capable of being cast by Members, whether present at the Meeting or not.

Table of Contents

** Denotes Attachment*

Local Government Association Tasmania

GENERAL MEETING SCHEDULE

10.00	Coffee on arrival
10.30	Meeting commences
11.00	John Perry Co-Ordinator General
11.30	Denise Fassett Chair, Tasmanian Health Council
12.30 pm	Approximately, lunch will be provided

Local Government Association Tasmania

1. GOVERNANCE

1.1 CONFIRMATION OF MINUTES *

Decision Sought

That the Minutes of the meeting held on 12 February 2016, as circulated, be confirmed.

Background:
The Minutes of the General Meeting held on 12 February 2016, as circulated, are submitted for confirmation and are at **Attachment to Item 1.1.**

1.2 BUSINESS ARISING *

Decision Sought

That Members note the information.

Background:
At Attachment to Item 1.2 is a schedule of business considered at the previous meeting and its status.

1.3 CONFIRMATION OF AGENDA

Decision Sought

That consideration be given to the Agenda items and the order of business.

Background:
Delegates will be invited to confirm the agenda for the meeting and the order of business.

1.4 FOLLOW UP OF MOTIONS*

Decision Sought

That Members note the report.

Background:
A table detailing action taken to date in relation to motions passed at previous meetings is at **Attachment to Item 1.4.**

1.5 PRESIDENTS REPORT

Decision Sought

That Members note the report on activity since the last General meeting.

Meetings

- Weekly meetings with the LGAT CEO
- Visits to West Tamar and Tasman Councils.
- Participated in the ALGA Strategic Planning Workshop (Feb) and ALGA Board Meeting (March).
- Review of the Local Government Act Steering Committee.
- Mayor Kristie Johnston re GMC vacancy

Events

- Governor's Environment Awards

Media/Communication

- Fortnightly editions of The Pulse
- March edition of LGAT News
- Contribution to LG Focus
- Media on amalgamations, emergency management, letter to editor TasWater/LGAT Budget Submission

1.6 Chief Executive Officer Report

Decision Sought
That Members note the report on activity since the last general meeting.

Key meetings and events.

- ALGA Board Meeting
- ALGA Strategic Planning Meeting
- CEO TasWater (regular catch up)
- Cricket Australia re grounds audit
- General Managers' Workshop
- Hosted a breakfast for CEOs from a range of peak bodies to build relationships and partnership opportunities.
- Judge for Volunteering Tasmania Awards
- Local Government Professionals Awards
- Manager and Director Primary Health
- MAV Insurance Board
- Mayor's Professional Development Day
- Meeting of Association CEOs
- Panellist at Engineering Australia Breakfast (Local Government Reform)
- Parliamentary Inquiry Into the Tasmanian Fire Commission
- Planning Taskforce
- Presenter at MAV Risk Conference (Hobart)
- RDA Tasmania Meeting
- Regular Meetings with the Local Government Division
- Road Safety Advisory Council
- Speaker and participant and an inter-jurisdictional forum of Directors of Local Government hosted in Hobart
- Visits to Tasman Council, West Tamar Council and Break O'Day Council

Strategic and Policy Activity

- Feedback on ALGA Budget and Election submissions
- Model Gifts and Benefits Policy review (with the Integrity Commission)
- Preliminary work on Federal Election document
- Preparation for new Local Government ad campaign
- Review of the Local Government Act including participation on the Steering Committee
- Supporting the implementation of the new Code of Conduct provisions
- Working with Australian Institute of Company Directors re Governance Training for Tasmanian Councillors

Media and Messaging

- LGAT Magazine article
- Opinion piece about being a councillor – Mercury and Examiner
- Media releases on Council Cost Index, State Roads Audit, Primary Health
- Media on Roads Audit and CCI, council amalgamations
- Supporting President with correspondence and media

Organisational

- Progression of joint LG Professionals/LGAT position including development of PD, advertisement, secondment agreement and contract. The position was readvertised when only one application was received. Thirteen applications have now been received suggesting it was a timing issue in the large part.
- Review of LGAT Rules as per this Agenda.
- GMC vacancy and related activity.
- Meeting with new Audit Team.
- Performance appraisal/probation review Policy Director.
- Budget preparations.

1.7 MONTHLY REPORTS TO COUNCILS*

Decision Sought

That Members note the reports for December 2015, January and February 2016.

Background:
Monthly reports to Councils that briefly outline Association activities and outcomes for the previous months are at **Attachment to Item 1.7.**

1.8 COUNCIL ROUND-UPS

Decision Sought

That Members note the presentation being provided by George Town Council.

Background:

George Town Council have offered to conduct a brief presentation on matters that are of interest in their municipal area.

The session allows time for questions and provides an opportunity to briefly share and highlight problems or opportunities facing councils.

2. ITEMS FOR DECISION

2.1 CHANGES TO LGAT RULES

Contact Officer - Katrena Stephenson

Decision Sought

That Members agree in principle to the following changes to the LGAT Rules with drafting to be undertaken for, and formal endorsement to be received at the July 2016 Annual General Meeting:

1. **That pending further advice, the Rules be adopted in full including the amendments (replaced) as opposed to simply adopting the amendments, in accordance with legal advice.**
2. **Ensure differentiation between motions which seek LGAT to take an action (Directive) and those which are designed to secure a sectoral policy position (Standing Policy).**
3. **Allow GMC some discretion to reject motions based on agreed criteria.**
4. **That it be made clear that authority to nominate for GMC must come from a council meeting decision or legal delegation.**
5. **That the nomination form be incorporated in the LGAT Rules.**
6. **That it be made clear that the voting delegate can also vote on amended motions at the General Meeting. That the terminology be changed to make it clear this is not a delegation under s22 of the Local Government Act.**
7. **That there is specific allowance for the suspension of the Rules for Items of Topical Discussion and guest speakers.**
8. **That references to the Welfare Fund be changed to LGAT Assist.**
9. **That the Rules reflect the changes that have resulted from the merger of Quadrant Superannuation to Tasplan.**
10. **That further clarity be provided in relation to the timing of an election triggered by a casual vacancy.**
11. **The Rule Changes agreed at the 2015 AGM be incorporated in the new/updated Rules document.**
12. **That Members agree any modelling to be undertaken on subscriptions for consideration as a Rule Amendment at the 2017 AGM.**

That Members agree any other matters which they would like to be brought forward as possible Rules Amendments to the July 2016 AGM.

Background

The LGAT Rules were adopted in 2004, with several modifications over the years. These have been:

- **2006**: Amendments to address the selection of proxies when filling a casual vacancy and limiting how long a Vice President can act as President before an election is required.
- **2007**: Amendment to revise subscription arrangements with deletion of some categories.

- **2010**: Amendment to shift the timing of the conference and AGM to July, to avoid conflict with the ALGA National General Assembly and further adjustment of the subscription formula to use Total Assessed Revenue as determined by the States Grant Commission.
- **2011**: Amendment to allow employees of Local Government owned entities to access LGAT Assist (reflecting water and sewerage reform).
- **2014**: Amendment to adjust for electoral reform and a new four year election cycle and to remove the as of right membership of Hobart City Council on GMC when Hobart City Council are not a member of LGAT.

Further, there have been a number of proposals regarding the Rules debated but not supported as motions to the General Meeting including: reducing the number of general meetings, setting a maximum term of four years for the President and moving to one vote per council.

The GMC also considered some other areas for review/amendment but determined that no change was required and the Rules were sufficiently robust with regard to payment of subscriptions/withdrawal without notice; casual vacancy of President and attendance by non Members at General Meetings.

Amendments for consideration:

1. LGAT has had initial advice in relation to another matter that for legal certainty, it would be timely to replace the Rules rather than simply amend them further. This has no impact on the structure, format or content of the Rules.

2. Directive vs Policy Motions
   It would be useful from a resourcing and reporting point of view to be able to differentiate those matters which are designed to establish a sectoral position for longer-term advocacy but which do not require substantial (beyond a letter outlining the decision) action from LGAT from those which require prioritisation and resourcing by LGAT in order to achieve a particular outcome.

   These two types of motions could be described as Standing Policy and Directive Motions respectively.

   Most motions considered at a LGAT General Meeting are directive – for example make submissions, pursue an outcome, have a conversation, investigate options. On some occasions however the motion is posed as a directive but is in an area or at a sphere of Government where LGAT has little influence or opportunity to achieve a direct outcome. Such motions might be better framed as Standing Policy Motions, which could be referred to as appropriate and communicated through the LGAT Website.

   Examples of Standing Policy Motions based on previous Meetings could be matters such as Constitutional Recognition, support for the introduction of a waste levy, a stance on compulsory voting, acknowledgement of the impact of climate change, concerns about Super Trawlers, and support for Indigenous recognition.

3. It has been suggested that the following powers should be introduced for the General Management Committee in order to ensure that motions are achievable, relevant to the sector, and are a priority for LGAT to resource in relation to the entire annual work-plan:

a. Introduce the ability for GMC to reject motions which have been debated within the last 4 meetings and where there is no significant change in context; and

b. Provide the GMC discretionary powers to reject motions which are seeking LGAT to do something which is clearly outside the organisation's or sector's domain or sphere of influence. Such motions may be better framed as Policy Motions.

In addition, when discussing this matter, GMC agreed that LGAT should make procedural changes to improve the relevance of motions including working with councils on possible amendments to motions so that the task for LGAT is clearer and clarifying that motions can be put forward for any General Meeting but that only the July General Meeting allows for time for State Government comment. It was also agreed that the form for submission of motions should encourage consideration of the State wide impact of a motion.

4. Nominations for President/GMC (and 5)

A query has recently been raised about authorisation of nominees to GMC. By way of background:

- Each member is entitled to make a nomination to GMC provided the nominee is from within the same electoral district;
- The nominee does not need to be the voting delegate to the General Meeting or a Mayor;
- The nominator must be authorised to lodge the nomination form on behalf of a member council; and
- Recent legal advice obtained by LGAT indicates that a nomination can only be authorised by Council through a valid council meeting (as per the Local Government Act and related regulations) or through a valid delegation.

The Rules as they stand do direct that a nominee must have the agreement of their council, even when nominated by another council.

The Rules do not indicate how someone is authorised to nominate.

Legal advice on another matter has suggested it is unusual for the nomination form to be left to the Tasmanian Electoral Commission with no appropriate reference or connection to the LGAT Rules. It is proposed this nomination form be updated and incorporated in the LGAT Rules.

The following changes are suggested:

- Clarification that a nomination can only be authorised via proactive decisions at a Council Meeting.
- Pending further legal advice, inclusion of a nomination form, amended to provide similar clarity, within the Rules. We would need to be sure flexibility to amend the nomination form is not compromised.

6. Power of the Voting Delegate

We have had on occasion voting delegates unable to vote on an amended motion because that had not been first considered formally by Council. It is suggested that the voting delegate should have the confidence of Council whereby they can vote on emerging issues so that matters do not have be held over until the next General Meeting which can be some months away.

Similarly they should be able to represent their councils during 'topical discussions' so that as a sector, we have a reasonable understanding of the likely views on matters being debated. It is suggested the rules be clarified such that voting delegates can vote on amended motions provided the broad intent remains intact.

Further, it may be that the use of the term 'delegate' is confusing in the context of the Local Government Act which does not allow for delegations to individual councillors. It is suggested the term be changed to 'representative' to avoid any confusion.

7. Topical Interest Debates/Speakers.
In the last 12-18 months, LGAT has introduced 'Items for Topical Discussion'. It is suggested that there be a standing suspension of rules for items of topical discussion and for asking questions of guest speakers. This standing suspension could be incorporated in the Rules. This would align the Rules with current practice.

8. Update to recognise LGAT Assist
LGAT administers the LGAT Assist Program, under direction of the LGAT Assist Board, appointed by the GMC. The Rules still reference the Local Government Welfare Fund Board and should be updated.

9. Quadrant/Tasplan
Currently the Rules require GMC to determine the number and select the Employer Directors of the Board of Directors of Quadrant Superannuation Pty Ltd in accordance with the Trust Deed providing for the management and operation of the Quadrant Superannuation Scheme. This needs to be updated to reflect changes in the Tasmanian Local Government Superannuation industry, and in particular the merger of Quadrant and Tasplan.

10. The Rules are not specific on the matter of the timing of filling a casual vacancy because they refer to the General Election Provisions which are on a two yearly cycle. LGAT seeks to make it clear that the process for an election to fill a casual vacancy should commence immediately upon the vacancy arising unless within 6 months of an ordinary GMC election.

11. In 2015 the following motion was carried:
That the Local Government Association of Tasmania Rules 27 Regarding Term of Office of President, be amended that in the event that the President vacates office, the Vice President is to hold the position of President until the next election if within 12 months of an election.

Any Other Matters

12. Subscription determination/ Voting
The issue of voting has been raised in recent times with no support to move away from a population basis aligning with community representation. From time to time the subscription methodology is raised as needing consideration but there have been no motions with regard to the formula since the Rule changes of 2007.

The Rules currently are that each council will be placed within an AAV category according to the reporting in the Annual Report of the State Grants Commission.

Each Council in the category pays an equal share of the categories percentage towards the Annual Subscription as determined by the Budget adopted at the AGM.

There are six categories as outlined in the table below.

Total Assessed Revenue Category	Average percent payable by the category towards the Association's annual subscription determined by the budget adopted at the Annual General Meeting
$	**Average %**
0 – up to 4.5 million	1.85
4.5 million up to 7 million	2.70
7 million up to 10 million	3.60
10 million up to 20 million	4.10
20 million up to 30 million	4.60
30 million and over	5.10

On occasion a Council will move up or down a category.

In 2007 there was recognition that land valuations had increased considerably and that councils undergoing revaluations were being impacted significantly by the category structure. It was also noted that revaluations of Flinders, Tasman and King Island Councils were likely to have a dramatic impact on the proposed model and subsequent adjustments were made to the proposed structure as a consequence of those changed circumstances.

A net AAV basis had been viewed as the most equitable basis upon which to assign proportionate costs across councils for the operations of the Association. But in relation to the fluctuations a number of possible alternatives were considered ranging from setting subscriptions on the basis of the population of each council through to levying subscriptions on the basis of the relative general rates of councils, net of user charges.

There is sometimes criticism about the lack of alignment between the subscription formula and the voting formula. At present, the Association's voting arrangements are based on population. This recognises the concept of representation rather than a propensity to pay. The voting range (1-4) acknowledges the population of the councils across four categories and provides councils with a vote on Association proceedings in line with the number of people they represent in their municipality.

While a 4-level structure could be considered relatively narrow and inadequate, its origins reflect the fact that a one vote/one council system was not acceptable to the majority of the membership.

This matter has been revisited on a number of occasions but the present system has been agreed by the membership as one which provides a reasonable, if not perfect, level of equity.

The difficulty in any change is that there will be winners and losers and this makes it challenging to settle on a formula that all agree with.

Scenarios considered and rejected in 2007 included a population basis for subscriptions and a general rate basis. In the end a revision of the existing arrangements was agreed to smooth some category difficulties with the expectation that indexed valuations would prevent significant shifts in the future.

In most other jurisdictions the Rules are silent on the formula for subscriptions and are determined by the Board or through a resolution at a General Meeting.

The most common formula (applied in Queensland, NSW and Western Australia at this time) is: Firstly involved the determination of the total revenue requirement from all subscriptions (similar to LGAT) and then the calculation of individual membership using the following elements: a flat fee component (40% of total required revenue required divided by all members); a population based component (30% of total required revenue distributed across population bands) and an expenditure based component (30% of the total required revenue distributed across expenditure bands).

The LGA SA committed to review their formula last year but had been using a population and revenue based formula with a cap so that no Council paid more than three times the average or a five per cent increase related to population and revenue changes in any year.

Any move to a new formula will require some significant modelling and consultation and ample notice of change. It is suggested that if a new formula was agreed at this AGM, it would not apply until 2017-18. Further, given the lean resources at LGAT, that any modelling requirements being contained to a few likely scenarios.

13. Last year Members agreed to a change of Rule 27 to allow for the Vice President to hold the position of President until the next scheduled election in the case of the President vacating office. While the background text referred to "within 12 months of an election" the motion does not. LGAT is seeking clarity on the intent noting that the Vice President is elected around the table of GMC, not by the Members and that the Rule Amendment would mean a Vice President could act as President for more than 12 months (up to two years).

Budget Impact
There will be legal costs associated with preparation of amended Rules and will be funded from the LGAT Budget.

Current Policy
When a vote is being taken to amend the Rules of the Association, the resolution must be carried by at least two-thirds of the votes capable of being cast by Members, whether present at the Meeting or not. Voting on Rule Amendments will be undertaken at the AGM in July 2016.

Strategic Plan:

- Priority Area 1 Strategic Relationships

3. ITEMS FOR NOTING

3.1 2016 ANNUAL CONFERENCE

Contact Officer - Stephanie Watson

Decision Sought
That Members note the report.

Background
From 20-22 July, the 104th LGAT Annual Conference will be held at the C3 Convention Centre in South Hobart. The theme of this years' conference is 'Metamorphosis: A Time of Change and Transformation', Former ABC radio host, Tim Cox, will MC the conference, and will facilitate the Panel Discussion.

On 20 July, a reception will be hosted for delegates at Government House by Her Excellency, the Hon Kate Warner, Governor of Tasmania. RSVPs are essential for this event. A shuttle service will provide return transport from Wrest Point to Government House for guests staying at the hotel.

The Conference Dinner will be held on 21 July in the Tasman Room at Wrest Point.

Confirmed plenary speakers include: highly successful and experienced executive manager and leader, Susan Law, whose experience spans the Housing, Health and Local Government sectors in New Zealand, Australia, South Africa and the United Kingdom; and author and multi award winning faculty member at Harvard Kennedy School's Center for Public Leadership, Dean Williams.

Workshop presentations will cover a range of topics including community engagement, spatial data technology, procurement, digital futures, being a change champion and investing in your community.

A block booking of rooms is being held at Wrest Point for delegates who wish to stay overnight. Accommodation bookings are required by 20 June and can be made online at http://bookings.ihotelier.com/bookings.jsp?groupID=1511130&hotelID=11382

The conference program will be available in early May.

Budget Impact
Full conference and dinner registration will cost $800 (incl GST).

Councillors and staff from King and Flinders Island Councils are encouraged to utilise the Bass Strait Subsidy to help offset travelling expenses.

Current Policy
Strategic Plan: Priority Area 5: Sector Capacity

3.2 ELECTED MEMBERS' WORKSHOP
Contact Officer - Stephanie Watson

Decision Sought **That Members note the report.**

Background
The Association held a successful two-day Elected Members' Weekend Workshop from 20-21 February at Wrest Point, in Hobart. The workshop was attended by 46 elected members from 21 councils.

The weekend's agenda included sessions on burying the hatchet with council colleagues, community engagement, the new Tasmanian planning scheme, the relationship with the general manager, managing conflicts of interest and an information session on the NBN.

Participants enjoyed the opportunity for further networking over dinner at the Hotel Grand Chancellor's Restaurant Tasman.

A great deal of positive feedback was received from delegates about the speakers, the topics and the overall value of the weekend.

Budget Impact
The registration fee for members covers the cost of running the workshop.

Current Policy
Strategic Plan: Priority Area 5: Sector Capacity

3.3 PLANNING AND BUILDING REFORM
Contact Officer - Dion Lester

Decision Sought **That Members note the progress of the State Government's Planning & Building Reforms and the key issues for the Local Government sector.**

Planning Reform
The State Planning Provisions (SPPs) of the Tasmanian Planning Scheme were publically exhibited in mid March, with the period for comments closing on the 18th May. After this period the Tasmanian Planning Commission (TPC) will have a three month period to undertake hearings and produce a report for the Minister on the SPPs, representations and any recommendations for modifications to the SPPs as a result of its assessment.

This period can be extended at the discretion of the Minister, however at this time it is not expected the Minister will exercise this discretion.

It is anticipated that the TPC will only have the resources and time available to deal with critical/urgent issues (such as legal or technical flaws) and priority concerns in the SPPs. The remainder of matters raised will likely be dealt with in subsequent amendments to the SPPs.