



**NORTHERN
MIDLANDS
COUNCIL**

AGENDA

Ordinary Meeting of Council

Monday, 21 March 2016

**Des Jennings
General Manager**

QUALIFIED PERSONS ADVICE

The *Local Government Act 1993* provides (in part) as follows:

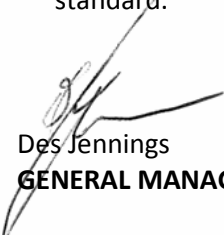
- ♦ A General Manager must ensure that any advice, information or recommendation given to the Council is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation.
- ♦ A Council is not to decide on any matter which requires the advice of a qualified person without considering such advice unless the General Manager certifies in writing such advice was obtained and taken into account in providing general advice to the Council.

I therefore certify that with respect to all advice, information or recommendation provided to the Council in or with this Agenda:

- i) the advice, information or recommendation is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation; and
- ii) where any advice is directly given by a person who does not have the required qualifications or experience, that person has obtained and taken into account in that person's general advice, the advice from an appropriately qualified or experienced person.

MEETING CONDUCT

- ♦ People attending Council Meetings are expected to behave in an appropriate manner.
- ♦ The following is not acceptable:
 - Offensive or inappropriate behaviour
 - Personal insults
 - Verbal abuse
- ♦ In the case of any inappropriate outburst or derogatory behaviour, an apology from the offending party or parties will be requested. Anyone at the meeting, if they feel offended in any way by any such behaviour specified above, should immediately bring the behaviour to the notice of the Chairperson by the way of a point of order.
- ♦ The Chairperson has the right to evict from a meeting any person who is not behaving to an appropriate standard.



Des Jennings
GENERAL MANAGER

GUIDELINES FOR COUNCIL MEETINGS

PUBLIC QUESTIONS AND STATEMENTS

PUBLIC QUESTION TIME:

Regulation 31 of the *Local Government (Meeting Procedures) Regulations 2015* makes provision for Public Question Time during a Council meeting.

Public question time is to commence immediately after the meal break at approximately 6:45pm and is to be conducted in accordance with the following guidelines:

- ♦ At each Council Meeting up to 20 minutes, or such longer period as Council may determine by resolution at that meeting, is to be provided for persons at the meeting to ask questions.
- ♦ A person seeking to ask a question must firstly identify himself or herself by stating their name and the town they reside in.
- ♦ If more than one person wishes to ask a question, the Mayor is to determine the order in which those questions are asked
- ♦ Questions must be directed to the Mayor who shall answer or direct the question to the appropriate Councillor or Council Officer. A question will be answered if the information is known otherwise taken on notice and responded to in writing within 10 working days. Questions should preferably be in writing and provided to the General Manager 7 days prior to the Council Meeting.
- ♦ A person is entitled to ask no more than 2 questions on any specific subject. If a person has up to two questions on several subjects, the Mayor may defer those questions until other questions have been asked and refer back to that person only if time permits.
- ♦ Each speaker is limited to a maximum of 3 minutes.

REPRESENTATIONS ON PLANNING ITEMS

A maximum of 4 persons per item (2 for and 2 against) will be permitted to address Council on a planning item. After the representation has been made, Councillors are permitted to ask questions of the party who made the representation.

Each speaker is limited to a maximum of 3 minutes.

PETITIONS

In relation to the receipt of petitions, the provisions of the *Local Government Act 1993*, Part 6 - Petitions, polls and public meetings, S57 and S58, should be noted.

RECORDING OF COUNCIL MEETINGS

Regulation 33 of the *Local Government (Meeting Procedures) Regulations 2015* provides for the audio recording of Council meetings.

The purpose of recording meetings of Council is to assist Council officers in the preparation of minutes of proceedings.

The provision of recording of Council meetings in this policy:

- ♦ only applies to formal Council meetings (ordinary meetings, special meetings and Annual General meetings);
- ♦ does not apply to closed sessions of Council;
- ♦ does not apply to Committees of Council;
- ♦ The recording will not replace written minutes and a transcript of the recording will not be prepared;
- ♦ The recording may be used by Council staff to assist with the preparation of the minutes and by Council during a subsequent meeting within the period that the recording is retained;
- ♦ The official copy of the recording of a Council meeting is to be retained by Council for at least a period of 6 months from the date of a meeting and deleted after that period has expired.
- ♦ If requested, a recording of a Council meeting to be available to Councillors at no cost within 24 hours of the meeting.
- ♦ Notices advising that
 - the proceedings of the meeting are to be audio recorded; and
 - the detail relating to the recording of meetings by members of the publicare to be on display at each meeting.

A member of the public may only use an audio recorder, or any other recording and/or transmitting device, to record the proceedings of a meeting of Council with the written permission of the General Manager for the express purpose proposed. The Northern Midlands Council reserves the right to revoke such permission at any time.

Unless expressly stated otherwise, Northern Midlands Council claims copyright ownership of the content of recordings of Council meetings ("the Recordings").

The Recordings may not upload, display, print and/or reproduced without the written permission of the General Manager for the express purpose proposed.

The Northern Midlands Council reserves the right to revoke such permission at any time. Apart from uses permitted under the *Copyright Act 1968*, all other rights are reserved.

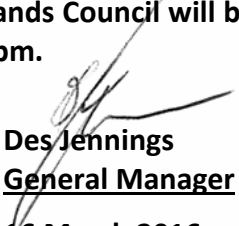
Any request for authorisation, including authorisation for the use of recordings, should be directed to the General Manager, 13 Smith Street, Longford TAS 7301.

AGENDA – ORDINARY MEETING

21 MARCH 2016



NOTICE is hereby given that the next meeting of the Northern Midlands Council will be held at the Council Chambers, Longford on Monday, 21 March 2016 at 5.00pm.


Des Jennings
General Manager

16 March 2016

4.00pm Councillor Workshop – closed to the public

GOV 1 ATTENDANCE

1 PRESENT

In Attendance:

2 APOLOGIES

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GOV 3 DECLARATIONS OF ANY PECUNIARY INTEREST OF A COUNCILLOR OR CLOSE ASSOCIATE

Section 8 sub clause (7) of the *Local Government (Meeting Procedures) 2005* require that the Chairperson is to request Councillors to indicate whether they have, or are likely to have a pecuniary interest in any item on the Agenda.

GOV 4 CONFIRMATION OF MINUTES

1 ORDINARY COUNCIL MEETING – 15 FEBRUARY 2016

DECISION

Cr

The Minutes of the Ordinary Meeting of the Northern Midlands Council held at the Council Chambers, Longford on Monday, 15 February 2016, be confirmed as a true record of proceedings.

2 CONFIRMATION OF MINUTES OF COMMITTEES

Attachments: Section 1 – Page 1

Minutes of meetings of the following Committees were circulated in the Attachments:

	Date	Committee	Meeting
i)	04/11/2015	Elizabeth Macquarie Irrigation Trust	Ordinary
ii)	09/12/2015	Morven Park Management & Development Association Inc.	Ordinary
iii)	15/12/2015	Avoca Museum and Information Centre	Ordinary
iv)	02/02/2016	Evandale Community Centre & Memorial Hall Management Committee.	Ordinary
v)	09/02/2016	Devon Hills Community Group	Ordinary
vi)	10/02/2016	Morven Park Management & Development Association Inc.	Ordinary
vii)	01/03/2016	Evandale Community Centre & Memorial Hall Management Committee.	Ordinary
viii)	01/03/2016	Campbell Town District Forum	Ordinary
ix)	01/03/2016	Perth Local District Committee	Ordinary
x)	01/03/2016	Evandale Advisory Committee	Ordinary
xi)	02/03/2016	Ross Local District Committee	Ordinary
xii)	02/03/2016	Longford Local District Committee	Ordinary
xiii)	09/03/2016	Morven Park Management & Development Association Inc.	Ordinary

AGENDA – ORDINARY MEETING

21 MARCH 2016



DECISION

Cr

That the Minutes of the Meetings of the above Council Committees be received.

3 RECOMMENDATIONS OF SUB COMMITTEES

That Council note the following recommendation/s of Committees:

Meeting Date	Committee	Recommendation
10/02/2016	Morven Park Management & Development Association Inc	that the speed limit sign (within the grounds of Morven Park) be moved from present location to further along road on the opposite side and that it be a back to back sign showing speed limit both directions.
01/03/2016	Campbell Town District Forum	That Council request a greater Police presence in the Midlands area.
02/03/2016	Ross Local District Committee	Mrs Christine Robinson be nominated to attend meetings of the Elizabeth Macquarie Irrigation Trust (EMIT) and provide information back to the Ross Local District Committee, and Mrs Robinson delegate to another member of the Committee in the event she is unavailable to attend an EMIT meeting.
02/03/2016	Longford Local District Committee	The Longford Local District Committee recommends the Legislative Council report into Built Heritage be circulated to Councillors and other interested committees for their information.

In the attached minutes of sub committees, no new recommendations have been noted as being for Council's consideration.

NOTE: Matters already considered by Council at previous meetings have been incorporated into INFO 15: Officer's Action Items.

DECISION

Cr

That Council **note and investigate** the following recommendation/s of the **Morven Park Management & Development Association Inc.:**

that the speed limit sign (within the grounds of Morven Park) be moved from present location to further along road on the opposite side and that it be a back to back sign showing speed limit both directions.

Cr

That Council **note and investigate** the following recommendation/s of the **Campbell Town District Forum:**

That Council request a greater Police presence in the Midlands area.

Cr

That Council **note and investigate** the following recommendation/s of the **Ross Local District Committee:**

Mrs Christine Robinson be nominated to attend meetings of the Elizabeth Macquarie Irrigation Trust (EMIT) and provide information back to the Ross Local District Committee, and Mrs Robinson delegate to another member of the Committee in the event she is unavailable to attend an EMIT meeting.

Cr

That Council **note** the following recommendation/s of the **Longford Local District Committee:**

The Longford Local District Committee recommends the Legislative Council report into Built Heritage be circulated to Councillors and other interested committees for their information.

AGENDA – ORDINARY MEETING

21 MARCH 2016



GOV 5 DATE OF NEXT COUNCIL MEETING
18 APRIL 2016

Mayor Downie advised that the next Ordinary Council Meeting would be held at 5.00pm on Monday, 18 April 2016, at the Northern Midlands Council Chambers at Longford.

AGENDA – ORDINARY MEETING

21 MARCH 2016



INFO INFORMATION ITEMS

1 COUNCIL WORKSHOPS/MEETINGS HELD SINCE THE LAST ORDINARY MEETING

Responsible Officer: Des Jennings, General Manager

The General Manager advised that the following workshops/ meetings had been held.

Date Held	Purpose of Workshop
22/02/2016	Special Council Workshop Powranna Truck Wash
07/03/2016	Council Workshop - Perth Structure Plan - Land Issues / Property Review: Future Ownership of Council Owned Land & Potential Purchase of Property - Local District Committees - Poker Machines in Tasmania - Longford Township CBD Urban Design Strategy - Northern Tasmania Regional Futures Plan - Lifestyle – Advertising Promotional Campaign - Ross: Town Park - Reticulated Gas: TRANSlink - Powranna Truck Wash - Compensation Claim
21/03/2016	Council Workshop prior to Council meeting

2 MAYOR'S COMMUNICATIONS

Mayor Downie's Communications for the period 16 February 2016 to 21 March 2016 are as follows:

Date	Activity
20 February 2016	Unveiled the Green Brothers Memorial Plaque at the Cressy War Memorial.
22 February 2016	Attended Special Council Workshop, Longford
23 February 2016	Attended Campbell Town Hospital to meet with Mrs Rebecca White MP, Campbell Town
23 February 2016	Met with President of the Campbell Town Football Club, Campbell Town
25 February 2016	Attended Emergency Management Procedure Meeting at the Northern Midlands Council
1 March 2016	Attended Campbell Town District Forum meeting, Campbell Town
1 March 2016	Officially opened the Valentine Park Signs, Campbell Town
1 March 2016	Attended Resource Sharing discussion meeting at West Tamar Council, Riverside
3 March 2016	Attended meeting of the Elizabeth Macquarie Irrigation Trust, Campbell Town
4 March 2016	Attended Local Government Committee meeting, Longford
4 March 2016	Met with Mayor Greg Howard of Dorset Council, Longford
7 March 2016	Met with Toosey Facility Manager and Board Chairperson, Longford
7 March 2016	Attended Council workshop, Longford
10 March 2016	Attended Glover Art Prize Sponsor function, Relbia
11 March 2016	Attended Glover Art Prize opening, Evandale
21 March 2016	Attended Council workshop and meeting, Longford
Attended to numerous email, phone, media and mail inquiries.	

3 PETITION

1 PURPOSE OF REPORT

In accordance with the Vision, Mission and Values of Council as identified in the *Council's Strategic Plan 2007-2017* and the *Local Government Act 1993, S57 – S60*, provision is made for Council to receive petitions tabled at the Council Meeting.

AGENDA – ORDINARY MEETING

21 MARCH 2016



2 OFFICER'S COMMENT

In relation to the receipt of petitions, the following provisions of the *Local Government Act 1993*, Part 6 - Petitions, polls and public meetings, S57 and S58, should be noted:

Section 57. Petitions

- (1) A person may lodge a petition with a council by presenting it to a councillor or the general manager.
- (2) A person lodging a petition is to ensure that the petition contains –
 - (a) a clear and concise statement identifying the subject matter; and
 - (b) a heading on each page indicating the subject matter; and
 - (c) a brief statement on each page of the subject matter and the action requested; and
 - (d) a statement specifying the number of signatories; and
 - (e) the full printed name, address and signature of the person lodging the petition at the end of the petition.

58. Tabling petition

- (1) A councillor who has been presented with a petition is to –
 - (a) table the petition at the next ordinary meeting of the council; or
 - (b) forward it to the general manager within 7 days after receiving it.
- (2) A general manager who has been presented with a petition or receives a petition under subsection (1)(b) is to table the petition at the next ordinary meeting of the council.
- (3) A petition is not to be tabled if –
 - (a) it does not comply with section 57; or
 - (b) it is defamatory; or
 - (c) any action it proposes is unlawful.
- (4) The general manager is to advise the lodger of a petition that is not tabled the reason for not tabling it within 21 days after lodgement.

3 PETITIONS RECEIVED

Nil.

4 CONFERENCES & SEMINARS: REPORT ON ATTENDANCE BY COUNCIL DELEGATES

1 PURPOSE OF REPORT

To provide an opportunity for Councillors and the General Manager to report on their attendance at recent conferences/seminars.

In accordance with Council's Strategic Plan 2007-2017 (2012/13 Revision), Part 1 – Governance, the core functions are:

- Support Council with governance advice and effective leadership, review and implement organisational values through day to day operations, effective communication, community consultation and advocacy, issues identification, strategic and corporate planning, annual reports, public and private resource sharing, induction of elected members, provision of legal advice, human resources management and liaise with representative bodies.
- Support Council with sound financial advice and management, and generate funds without burdening the community. Rates administration, budgeting and reporting, debt collection, taxation, asset registers and depreciation, receipts and payments, wages and salaries, loans and investments, records management, information technology, and customer service.

2 CONFERENCES AND SEMINARS

Nil

5 WORKS & INFRASTRUCTURE REPORT

Attachments: Section 1 – Page 57

The Works & Infrastructure Report for the period to 11 March 2016 was circulated in the Attachments.

AGENDA – ORDINARY MEETING

21 MARCH 2016



6 BUILDING APPROVALS

The following table provides a comparison of the number and total value of building works for 2015 and 2016:

	YEAR - 2015				YEAR - 2016			
	FEBRUARY		JAN – FEB		FEBRUARY		JAN – FEB	
	No.	Total Value \$	No.	Total Value \$	No.	Total Value \$	No.	Total Value \$
New Dwellings	6	1,347,809	12	2,625,119	5	2,021,515	9	3,403,204
Dwelling Additions	1	30,000	3	85,000	3	211,349	3	211,349
Garage/Sheds & Additions	6	310,550	10	497,050	12	210,430	15	265,585
Commercial	-	-	1	30,000	1	440,000	2	1,313,000
Other (Signs)	-	-	-	-	-	-	-	-
Swimming Pools	-	-	-	-	-	-	-	-
Minor Works	2	1,605	2	1,605	1	1,800	1	1,800
Building Certificates	1	3,000	1	3,000	-	-	-	-
Amended Permits	-	-	-	-	-	-	-	-
TOTAL	16	1,692,964	29	3,241,774	22	2,885,094	30	5,194,938
Inspections								
Building					26		64	
Plumbing	0				32		63	

Figures do not include Building Approvals processed under the Resource Sharing Agreements.

7 DEVELOPMENT APPLICATIONS

Planning decisions in February 2016:

Total Approved:	22	Total Refused:	0
Total Permitted:	5	Total Discretionary:	15
Average Days for Permitted	12	Average Days for Discretionary:	36
Days allowed for approval by LUPAA	28	Days allowed for approval under LUPAA:	42
Total Exempt under IPS:	2	Total Withdrawn:	1

Project	Details	Address	Applicant	No of LUPAA days	Perm / Disc / Exempt
DELEGATED DECISIONS					
P15-232	Security fence (within ANEF contours & attenuation area)	19 Richard Street, BREADALBANE	Greenwise Constructions Pty Ltd	1	P
P15-324	Additions/alterations to dwelling and new verandahs	7 Spencers Lane, CRESSY	D A Martin & L A Jones	26	P
P15-332	Garage alterations/repairs (heritage precinct)	147 High Street, CAMPBELL TOWN	F L Langiu & R W Wynwood	42	D
P15-338	Shed - adjacent to existing garage (vary setbacks in rural zone & within 50m of railway)	47 Bridge Street, CAMPBELL TOWN	Rod Goodluck Building	44	D
P15-363	Carport (vary rear setback)	26 Longford Close, LONGFORD	NF & N Carter	41	D
P15-373	Dwelling addition; & retrospective approval of carport & pergola (vary side and rear setbacks & within attenuation distance)	23A Howick Street, LONGFORD	MPH Builders (obo A&T Spanton)	31	D
P15-380	Carport (heritage precinct)	94 Main Road, PERTH	L & C Murray	21	P
P15-384	Aboveground 67KL LPG vessel	3 Gatty Street, WESTERN JUNCTION	A Boras/Hazkem Pty Ltd (obo K Coshan/Kleenheat)	25	D
P15-389	Dwelling additions (heritage-listed place)	'Rosedale', 505 Macquarie Road, CAMPBELL TOWN	Rosedale Grazing Co Pty Ltd	36	D
P15-390	Distribution warehouse (vary parking provisions, height, signage & stormwater)	10 Hudson Fysh Drive, WESTERN JUNCTION	Commercial Project Delivery (obo Tyremax)	41	D
P15-391	Retain crossover (second access to lot)	52 Charles Street, PERTH	W Van Der Pols	42	D
P15-392	Dwelling addition (awning) - vary setback to Seacombe Street (reserved road) and less than 50m to highway	46 Sassafras Street, PERTH	J A Le Fevre & T Riseborough	30	D

AGENDA – ORDINARY MEETING

21 MARCH 2016



Project	Details	Address	Applicant	No of LUPAA days	Perm / Disc / Exempt
DELEGATED DECISIONS					
P16-004	Farm cottage for workers accommodation - variation to setback [N] (heritage-listed place)	'Roseneath', 50 Roseneath Road, ROSS	MW Ralph & J Barker	36	D
P16-005	Carport & picket-style fence between front boundary & rear of dwelling (heritage-listed place in heritage precinct)	73 Main Road, PERTH	P & B Johnson	42	D
P16-014	Pergola	11 Callistemon Court, PERTH	JD Murray & ZA Stokes	0	E
P16-023	Riparian revegetation, fencing & installation of off-stream watering along Jingle Creek (Natural and Cultural Values Management) (Scenic Management Code; heritage-listed place)	'Strathroy', 17115 Midland Highway, BREADALBANE	B Grubb	25	D
P16-025	Dwelling addition (& partial demolition) - in Local Business zone	21 Falmouth Street, AVOCA	S Group (obo Webster)	5	P
P16-026	Garage	11 Clarence Street, PERTH	Cyclad Buildings	0	E
P16-027	Dwelling additions	11A Cambock Lane, EVANDALE	M Hefford	10	P

COUNCIL DECISIONS					
P15-270	Fuel canopy, fuel bowsters, storage shed, trans tanks, hardstand & internally illuminated pole sign	16523 Midland Highway, PERTH	Woolcott Surveys	42	D
P15-331	Draft Planning Permit & Draft Amendment 07/15 - Carpark (vary landscaping setbacks from Evandale Main Road and Hudson Fysh Drive boundaries, and vary disabled parking provisions)	2 Hudson Fysh Drive, WESTERN JUNCTION	Heathydan Pty Ltd	31	D

COUNCIL DECISIONS - REFUSAL					
-	-	-	-	-	-

8 MATTERS AWAITING DECISION BY TPC & RMPAT

TPC Tasmanian Planning Commission	
IPS	Northern Midlands Interim Planning Scheme 2013 – effective date 1.6.13. Report on representations sent to TPC. TPC held a meeting on 21 May 2015 with Council staff and representors to discuss representations to the Interim Scheme. Results of the meeting yet to be received. Planning Reform Taskforce established by State – the declared schemes will be used as a consistent platform for the transition to a single planning scheme.
TPS	Tasmanian Planning Scheme – draft received for comment. LGAT workshop held 1.2.16. TPC expected to exhibit the TPS by June 2016.
07/15	Draft Amendment & Planning Permit P15-331 - 2 Hudson Fysh Drive, Western Junction: (CT 146537/2) – Carpark (variations to development standards) – public exhibition closes 31.3.16
RMPAT Resource Management & Planning Appeals Tribunal	
P11-122	Section 64 order – earthworks at 18 Logan Road, Evandale adjourned pending outcome of planning application.
P13-199	Appeal 110/15E – Environmental Protection Notice – 437 Woolmers Lane, Longford – Tyre Recycle Tasmanian v NMC
P15-157	Appeal 101/15P – Grain processing and distribution – 109 Auburn Road, Ross – J Bingley v NMC – teleconference held
P14-213	Appeal 113/15P – Earthworks, storage of used materials & carparking for Evandale Market – 18 Logan Road, Evandale – Woof v NMC - teleconference held – consent agreement being prepared.
P15-098	Appeal 114/15P – Shed (recycling and waste disposal) – 18 Logan Road, Evandale – Woof v NMC - teleconference held – consent agreement being prepared.
Decisions received	
TPC	
06/2015	Rezone 9 Bond St, Ross from Community Purposes to General Residential – Approved by TPC
05/2015	Rezone 14 Church Lane, Nile from Community Purposes to Village – Approved by TPC
RMPAT	
-	-

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9 USE OF COUNCIL SEAL: FEBRUARY 2016

0	Final plans of subdivision
2	Part 5 Agreements under <i>Land Use Planning & Approvals Act</i>
0	Instruments of Approval for Planning Scheme Amendments
0	Draft Amendments to <i>Northern Midlands Planning Scheme 1995</i>
0	Management Agreements
2	Other Agreements/Documents

10 132 & 337 CERTIFICATES ISSUED

	No. of Certificates Issued 2015/2016 year												Total
	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	2014/2015
132	70	68	70	72	45	42	52	51					470
337	30	37	47	35	23	37	18	34					261

11 ANIMAL CONTROL

Item	Income/Issues 2014/2015		Income/Issues for February 2016		Income/Issues 2015/2016	
	No.	\$	No.	\$	No.	\$
Dogs Registered	3,801	88,126	23	685	3,690	89,962
Dogs Impounded	88	5,360	5	205	50	3,175
Euthanized	3	-	1	-	3	-
Re-claimed	73	-	5	-	40	-
Re-homed/To RSPCA	12	-	-	-	7	-
New Kennel Licences	8	518	1	61	8	437
Renewed Kennel Licences	62	2,480	-	-	61	2,501
Infringement Notices (paid in full)	35	5,307	4	1,054	27	4,482
Legal Action	-	-	-	-	-	-
Livestock Impounded	2	300	-	-	2	130
TOTAL		102,091		2,005		100,787

12 HEALTH ISSUES

Immunisations

The *Public Health Act 1997* requires that Councils offer immunisations against a number of diseases. The following table will provide Council with details of the rate of immunisations provided through Schools. Monthly clinics are not offered by Council; however, parents are directed to their local General Practitioner who provides the service.

MONTH	2013/2014		2014/2015		2015/2016	
	Persons	Vaccination	Persons	Vaccination	Persons	Vaccination
July-September	32	32	65	68	31	31
October-December	23	23	66	68	-	-
January-March	-	-	-	-		
April-June	87	194	85	163		
TOTAL	142	249	216	299	31	31

Other Environmental Health Services

Determine acceptable and achievable levels of environmental and public health by ongoing monitoring, inspection, education and, where necessary, by applying corrective measures by mutual consent or application of legislation.

Ensure safe standards of food offered for sale are maintained.

Investigations/Inspections	2013/2014	2014/2015	2015/16
Notifiable Diseases	6	2	3
Inspection of Food Premises	126	118	80

Notifiable Disease investigations have been carried out by the Department of Health and Human Services from Hobart, with only significant outbreaks directed to Council to assist with investigations. However, due to the prompt and

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thorough investigating by Council Environmental Health Officers, the Department now directs more cases for Council to investigate.

Food premises are due for inspection from 1 July each year.

13 CUSTOMER REQUEST RECEIPTS

Operational Area	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
Animal Control	3	-	2	1	-	-	-	-				
Building & Planning	6	1	4	-	2	4	5	2				
Community Services	-	-	-	-	-	-	-	-				
Corporate Services	4	1	16	-	6	4	-	1				
Governance	-	-	-	-	-	-	-	-				
Waste	1	-	-	-	-	1	1	1				
Works (North)	48	40	18	25	20	19	36	33				
Works (South)	2	8	5	4	6	3	3	5				

14 GIFTS & DONATIONS (UNDER SECTION 77 OF THE LGA)

Date	Recipient	Purpose	Amount
22-Jul-15	Campbell Town District High School	Chaplaincy	\$1,500
22-Jul-15	Campbell Town District High School	Inspiring Positive Futures Program	\$8,000
4-Aug-15	Rural Alive & Well	Donation	\$5,000
11-Aug-14	Helping Hand Associated	Donation	\$1,000
11-Aug-14	Longford Care-a-car	Donation	\$1,000
15-Sep-15	Cressy District High School	Inspiring Positive Futures Program	\$8,000
21-Oct-15	Toosey Aged Care	Donation	\$150
22-Oct-15	Campbell Town District High School	Donation - School Achievement Awards	\$90
22-Oct-15	Perth Primary School	Donation - School Achievement Awards	\$30
22-Oct-15	Evandale Primary School	Donation - School Achievement Awards	\$30
22-Oct-15	Longford Primary School	Donation - School Achievement Awards	\$30
22-Oct-15	Cressy District High School	Donation - School Achievement Awards	\$90
22-Oct-15	Avoca Primary School	Donation - School Achievement Awards	\$30
2-Dec-15	Perth Fire Brigade	Donation	\$50
22-Dec-15	Longford Fire Brigade	Donation	\$100
	Campbell Town Medical Centre	Donation - re: late Mr L Triffitt	\$50
23-Feb-16	Holman Clinic	Donation - re: late Mr B Ellis	\$50
17-Feb-16	Swap Meet Tasmania	Donation	\$120
Planning/Building Applications Remitted			
14-Oct-15	Evandale Light Railway	Planning / Building Application fees	\$218
3-Feb-16	Evandale Light Railway	Planning / Building Application fees	\$402
3-Feb-16	NRM	Planning fees - Strathroy Riparian Reserve planting	\$231
Sporting/Academic Achievements			
22-Jul-15	Mr Bailey Groves	28th Summer Universiade South Korea	\$120
22-Jul-15	Ms Teresa Morris	Aust Darts Championships WA	\$60
5-Aug-15	Miss Kara Zaporozec	Indoor Bias Bowls Championships 2015	\$60
5-Aug-15	Mr Simon Zaporozec	Indoor Bias Bowls Championships 2015	\$60
5-Aug-15	Mrs Julie Zaporozec	Indoor Bias Bowls Championships 2015	\$60
5-Aug-15	Miss Kaitlyn Cawthen	Indoor Bias Bowls Championships 2015	\$60
5-Aug-15	Ms Narinda Cawthen	Indoor Bias Bowls Championships 2015	\$60
5-Aug-15	Mrs Helen Farrow	Indoor Bias Bowls Championships 2015	\$60
5-Aug-15	Miss Georgia Brown	2016 Aust Jamboree in Sydney - Cressy Scouts	\$60
11-Aug-15	Mr Chayce Jones	All Australian U15 Football Team	\$120
30-Sep-15	Ms M Barron	2016 Womens Fast Pitch Softball Team	\$60

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30-Sep-15	Mr C Barron	2016 Mens Fast Pitch Softball Team	\$60
15-Sep-15	Ms Jenna Myers	Australian Club Championships - Weightlifting	\$60
15-Sep-15	Ms Alysha Verwey	Australian Equestrian Interschool Championships	\$60
10-Nov-15	Miss Emily Acheson	2016 Aust Jamboree in Sydney - Cressy Scouts	\$60
10-Nov-15	Miss Sophie Parkin	National U15 Girls Cricket Carnival 2016	\$60
18-Nov-15	Miss Kasman Murfet	Royal Edinburgh Military Tattoo - Virginia USA 2016	\$120
17-Feb-16	Ms K Earley	Bursary Program 2015	\$500
TOTAL DONATIONS			\$27,871

15 ACTION ITEMS: COUNCIL MINUTES

Date	Min. Ref.	Details	Action Required	Officer	Current Status	Expected Date of Completion
14/12/2015	363/15	Confirmation Of Minutes - Campbell Town District Forum	That Council note and investigate the following recommendations of the Campbell Town District Forum: iii) That Council write to Redline and request the bus stop at the designated bus shelter on High Street, Campbell Town.	Executive Officer	Positive response received. Further options to be considered as part of Campbell Town streetscape review.	
14/12/2015	363/15	Confirmation Of Minutes - Ross Local District Committee	That Council note and investigate the following recommendations of the Ross Local District Committee: That Council ii) pay for an acoustics engineer to assess the Ross Town Hall.	Executive Officer	Inspection to be undertaken week of 14 March.	
15/02/2016	33/16	Northern Midlands Council Special Committee Appointments And Insurance Requirements	a draft policy for covering insurances for events in the Northern Midlands on council owned land be prepared for Council's consideration	Executive Officer	Report to Council.	
16/11/2015	322/15	Recommendations Of Sub Committees - Ross Local District Committee	That Council note and investigate the following recommendations of the Ross Local District Committee: That Council ... ii) investigate the installation of a consolidated sign (e.g. Evandale) for businesses in Ross.	Executive Officer	Complete.	
15/02/2016	44/16	Review Of Policy 55 – Reduction In Planning Application Fees For Community Projects	That Council adopt the Reduction in Planning Fees for Community Projects policy as amended.	Executive Officer	No further action for Council at this stage.	
15/02/2016	28/16	Confirmation Of Minutes - Campbell Town District Forum	note and investigate the following recommendation of the Campbell Town District Forum - That Campbell Town be considered next for entrance statement designs.	General Manager	To be considered as part of the Campbell Town CBD Strategy.	
15/02/2016	28/16	Confirmation Of Minutes - Evandale Advisory Committee	Council note and investigate the following recommendations of the Evandale Advisory Committee - That Council serve notice on Taswater to repair the pavement surface, at the site of the water leak (Rodgers Lane), forthwith. Carried 6/1	General Manager	Pavement surface repaired. No further action required.	
17/08/2015	212/15	Confirmation Of Minutes - Longford Local District Committee	That Council note and investigate the following recommendation of the Longford Local District Committee: That Council officers establish with State Growth permissible signage for the eastern and western approaches to Longford from Illawarra Road.	General Manager	Discussions ongoing with Department of State Growth.	
19/10/2015	287/15	Confirmation Of Minutes - Northern Midlands Economic Development Committee	That Council note and investigate the following recommendations of the Northern Midlands Economic Development Committee: 1. That Council make further representation to TasGas with regard to bringing gas to TRANSlink.	General Manager	Discussions with TasGas ongoing. A report to be provided in due course.	
8/12/2014	329/14	Economic Development	That Council facilitate meetings with the local businesses in each of the towns to explore business opportunities and other matters of interest.	General Manager	To be progressed.	
22/06/2015	148/15	Information Items	That TasWater be requested to provide a water tank to the Conara community.	General Manager	Cr Gordon met with TasWater, awaiting outcome of discussions.	

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Date	Min. Ref.	Details	Action Required	Officer	Current Status	Expected Date of Completion
18/01/2016	06/16	Information Items	That the General Manager formally seek a copy of the State Government tyre report as soon as possible.	General Manager	Letter sent, awaiting advice.	
18/01/2016	11/16	LGAT General Meeting: Call for Discussion Topics	That Council propose the following Discussion Topics for the Local Government Association of Tasmania General Meeting of 12 February 2016: Constitutional Role of Local Government; Low income housing and housing for itinerant workers; and Tyre levy.	General Manager	Report to be prepared and directed to LGAT.	
15/02/2016	34/16	Lighting: Velodrome & Village Green Improvements To Christmas Lighting	That Council officers be authorised to investigate suitable lighting arrangements for i) the tree and other areas of interest within Village Green; and ii) Longford velodrome; and report back to Council.	General Manager	Consultant engaged.	
21/09/2015	257/15	Local Government Reform	That i) the General Manager continue to participate in discussions with the councils to achieve a collaborative approach to the regional benchmarking project. ii) the fee offer from CT Managerial Group be noted and a decision on the matter be held in abeyance.	General Manager	Ongoing.	
15/02/2016	35/16	Local Government Reform	That the Mayor and General Manager meet with representatives of the northern councils to ascertain their position on amending the resource sharing modelling project to include modelling of amalgamation options.	General Manager	Report to Council.	Mar-16
21/09/2015	265/15	Proposed By-Law: Animal Management	That management prepare, for Council's consideration, a draft Animal Management By-Law, inclusive of explanatory materials setting out what the by-law will cover and the impact it will have	General Manager	In progress.	
15/02/2016	36/16	Public Questions & Statements - John Stagg - Walking Track – William St to George St, Perth	Mr Jennings advised that he would take the question on notice, investigate the matter and provide a response to Mr Stagg in due course	General Manager	Letter of response dated 22/2 sent.	
21/09/2015	266/15	Stokes Park: Concept Plan	That i) management meet with Mr Stokes to discuss the concept plan. ii) management be authorised to seek community comment on the previously prepared concept plans for Stokes Park. iii) the comments received be used as a basis for amending the concept plans and then presented to Council at a Workshop. iv) the horse trail be considered as part of the concept plans.	General Manager	To be progressed as a component of the Longford Township CBD Urban Design Strategy	
21/09/2015	272/15	West Perth Stormwater Assessment	That Council 1) initiate ongoing discussion with the State Government and TasRail to fully investigate opportunities to fund the required upgrade of Youl Main Road and Drummond Street and their associated drainage culverts, including culverts under the railway line; and 2) concurrently investigate the introduction of a stormwater head-works levy.	General Manager	Underway.	
19/10/2015	287/15	Confirmation Of Minutes - Campbell Town District Forum	That Council note and investigate the following recommendation of the Campbell Town District Forum: 2. That council investigates Blackburn Park's suitability for free overnight camping for self contained vehicles and opportunities for relocation.	Planning & Development Manager	Report to April 2016 Council meeting.	Apr-16
15/02/2016	45/16	Green Army Programme Funding: Round 5	That Council supports the making of an application for Green Army Round 5 funding.	Planning & Development Manager		
18/01/2016	18/16	Land Use and Development Strategy	That Council support the preparation of a comprehensive and contemporary Land Use and Development Strategy for the Northern Midlands and resolve that: i) Officers prepare a detailed project brief; ii) On completion of the brief, tenders be called to undertake the project; iii) That a budget variation of up to \$40,000, representing initial consultancy fees, be approved if required; and iv) A strategic planning allocation of \$300,000 be provided in the 2016/17 draft budget.	Planning & Development Manager	Brief being prepared.	

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Date	Min. Ref.	Details	Action Required	Officer	Current Status	Expected Date of Completion
21/09/2015	273/15	Longford LED/Neon Signage	That the issue of large non-compliant signs be addressed and that a policy be developed in relation to the small compact signs.	Planning & Development Manager	Report to April 2016 Council meeting.	Apr-16
19/10/2015	310/15	Planning Practice Quarterly Report: July – September 2015	future quarterly reports include trending information and be in an updated format	Planning & Development Manager	Format being addressed.	
13/10/2014	267/14	Policy Review: Policy 30 – Dog Management Policy	That Council endorse the proposed changes to Policy 30, as highlighted in the attached document, for public exhibition in accordance with s.7 of the Dog Control Act 2000.	Planning & Development Manager	Under further review.	Mar-16
15/02/2016	40/16	Membership Of Northern Regional Waste Management Group	That Council write to the Northern Regional Waste Management Group advising that Council wish to continue their membership of the Northern Regional Waste Management Group.	Engineering Officer	Northern Regional Group has been advised that we wish to remain a member.	
20/04/2015	91/15	Frequency of Kerbside Refuse Collection	That Council continues to provide a fortnightly collection service and encourages residents to request additional bins if they have insufficient capacity, and investigate if the Regional Waste Management Group could undertake a Green Waste Collection trial within the Northern Midlands.	Works & Infrastructure Manager	Discussed at Northern Regional Group meeting. Trials completed in MVC and West Tamar, not planning any more trials. LCC plan to have a green waste facility operational soon, Councils interested in green waste recycling will be able to send their waste to that facility.	
21/09/2015	250/15	Council's Disability Discrimination Access Action Plan	That Council appoint Councillor Cr Adams to the Northern Midlands Disability Discrimination Action Committee and endorse the membership, comprising Mr Dale Luttrell, Ms Jan Harvey, Mrs Karen Bell, name of Campbell Town resident with a disability to be advised) and Council's Manager Economic and Community Development, Manager Corporate Services or Unit delegate, and Manager Planning and Development or Unit delegate.	Economic & Community Development Manager	First committee meeting held 6/10. Campbell Town access assessment completed. Staff & community surveys being developed.	May-16
14/12/2015	369/15	Financial and Economic Analysis of the Campbell Town War Memorial Oval Precinct Development Plan	That Council: i) accept in principle the Campbell Town War Memorial Oval Precinct Redevelopment: Financial and Economic Analysis Report; ii) approve Council Officers pursuing external funding opportunities to implement the recommendation of the report: being that the Multi-Function Centre is economically feasible, iii) seek a business plan with a statewide perspective and further information from the AFL.	Economic & Community Development Manager	Consultant has provided final report on financial analysis for the multi-function centre.	
15/02/2016	32/16	Financial And Economic Analysis Of The Campbell Town War Memorial Oval Precinct Development Plan	That i) Council officers call quotes for the design of the smaller clubrooms (incorporating change facilities and public toilets).	Economic & Community Development Manager		
15/02/2016	32/16	Financial And Economic Analysis Of The Campbell Town War Memorial Oval Precinct Development Plan	That ii) Council prepare an application for the National Stronger Regions funding round.	Economic & Community Development Manager	Application submitted for NSRF Round 3. Outcome known July 2016.	
17/08/2015	232/15	Heart FM Community Radio Station	That Council approve the allocation of \$11,000 to fund the conversion of the room in the Memorial Hall into HeartFM's studio and office, and in return Council will receive at no charge a Gold Level Sponsorship package with HeartFM across 2015-2018.	Economic & Community Development Manager	Progress delayed by Telstra negotiations re use of their tower near Poatina.	Dec-15
18/01/2016	07/16	Honeysuckle Banks Masterplan	That Council: i) Accept in principle, the draft Honeysuckle Banks masterplan; and ii) Release the draft Honeysuckle Banks masterplan for community consultation.	Economic & Community Development Manager	Community consultation across February 2016. Feedback being collated.	

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Date	Min. Ref.	Details	Action Required	Officer	Current Status	Expected Date of Completion
15/02/2016	31/16	Longford Destination Play Space And Playground	Council approves the placement of the order for stage one of the state of the art, electronic, destination play space, and the contemporary playground for younger children, on Longford Village Green, with the full payment to be made in 2016/2017	Economic & Community Development Manager	Planning application being prepared.	
21/09/2015	252/14	Longford Destination Play Space: Proposed Stage Two Development	i) That Council support the inclusion of a Liberty Swing and Carousel in the planned Longford Play Space on the proviso that the funding for the purchase and installation of the Liberty Swing and fencing, and the associated additional rubber softfall is secured by Mrs Karen Bell; and ii) That Council contribute \$5,000 toward the purchase and installation of the Liberty Swing and Carousel; and iii) Should the funding application for the playspace not be successful, that Council continue to progress the installation of the liberty swing and carousel.	Economic & Community Development Manager	Mrs Bell has reported that she is making steady progress with the fundraising.	
22/06/2015	150/15	Northern Midlands Community Sports Centre Master Plan	That Council: i) Accept the Northern Midlands Community Sports Centre Master Plan in principle; and ii) Request Council Officers, in collaboration with Health Revival Longford, to review the recommended implementation stages in the Master Plan and develop a revised prioritised list of implementation stages; with the exclusion of the therapy pool.	Economic & Community Development Manager	Revised priority staging developed. Plans prepared for the new gym and storage area.	
21/09/2015	251/15	Proposal For A Stand Alone Visitor Information And Tourist Centre At Longford	That Council 2. support a 3 year trial of a Visitor Information Centre in the Memorial Hall, Longford, contributing up to \$15,000 toward the cost of equipment and furniture, subject to the following: a) Consultation with existing users is undertaken and an agreement reached in respect to shared use of the Hall; and b) The establishment of a group (independent of Council) to manage and man the Visitor Information Centre. 3. liaise with the Heart FM, Longford Tourism Group, Longford Local District Committee and Northern Midlands Business Association.	Economic & Community Development Manager	Matter being discussed with Longford Local District Committee, Longford Business & Tourism Association.	
21/09/2015	249/15	Tom Roberts: Proposed Interpretation And Grave Upkeep	That Council: i) endorse the proposal for Tom Robert's interpretation at Longford and/or Christ Church Illawarra, and ii) enter into negotiations with Christ Church with regard to the upkeep of Tom Robert's grave.	Economic & Community Development Manager	Negotiations underway with Dumaresq family & Tom Roberts descendants to also be consulted. Draft interpretation board design prepared.	
15/02/2016	32/16	Financial And Economic Analysis Of The Campbell Town War Memorial Oval Precinct Development Plan	That iii) Council incorporates in the 2016/2017 budget a funding allocation of \$750,000, being a 50% contribution to the project.	Corporate Services Manager		
16/11/2015	322/15	Recommendations Of Sub Committees - Nile Catchment and Landcare Group Inc.	That Council note and investigate the following recommendations of the Nile Catchment and Landcare Group Inc. - That Council investigate the possibility of extending the wheelie bin service from Winburn (where it currently ends), along the Deddington Road to Deddington, then back to the Nile Road via Bryants Lane.	Corporate Services Manager		
19/10/2015	287/15	Confirmation Of Minutes - Campbell Town District Forum	That Council note and investigate the following recommendation of the Campbell Town District Forum: 1. That the signs for the museum are re-hung so they are more visible for passing cars.	Works & Infrastructure Manager	Information re more specific location requested.	
19/10/2015	287/15	Confirmation Of Minutes - Campbell Town District Forum	That Council note and investigate the following recommendation of the Campbell Town District Forum: 3. That Council investigate installation of BBQs in Valentine Park.	Works & Infrastructure Manager	W&I Manager recommends that the BBQ not be installed as this was considered and rejected when the Blackburn Park BBQ was installed.	

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Date	Min. Ref.	Details	Action Required	Officer	Current Status	Expected Date of Completion
15/02/2016	28/16	Confirmation Of Minutes - Evandale Advisory Committee	Council note and investigate the following recommendations of the Evandale Advisory Committee - That Council investigate the feasibility of having the hydro poles moved (Falls Park Frontage). Carried 5/2	Works & Infrastructure Manager		
14/12/2015	363/15	Confirmation Of Minutes - Ross Local District Committee	That Council note and investigate the following recommendations of the Ross Local District Committee: That Council i) erect a bus shelter behind the Ross Town Hall and retain the Bus Only sign at its present location.	Works & Infrastructure Manager	Plan received.	
20/04/2015	102/15	Priority Project: Sealing of Nile Road	That Council authorises the preparation of an economic appraisal of road infrastructure investment for the sealing of the Nile Road, up to a maximum of \$10,000.	Works & Infrastructure Manager	Consultant appointed.	
16/11/2015	322/15	Recommendations Of Sub Committees - Cressy Local District Committee	That Council note and investigate the following recommendations of the Cressy Local District Committee: That Council: ... ii) investigate a sign indicating the location of the halfway school be located on Cressy Road.	Works & Infrastructure Manager	Council will not consider locating sign on Cressy Road due to safety issues.	

LONG TERM ACTIONS

Date	Min. Ref.	Details	Action Required	Officer	Current Status	Expected Date of Completion
20/04/2015	105/15	Northern Midlands Towns Entrance Statements	That Council authorises officers to investigate the cost to design and implement entrance statements for: a) Avoca; b) Campbell Town; c) Cressy; d) Evandale; e) Longford; f) Perth; g) Ross; and list within the draft 2015/2016 budget for consideration	Executive Officer	Approval being sought from State Growth re both signs.	
18/05/2015	125/15	Glenorchy City Council Re: Council Reform	That Council defer any action on this request from Glenorchy City Council awaiting the outcome of current benchmarking project with neighbouring councils.	General Manager		
15/10/2012	262/12 (3)	Sub Committee Recommendations - Cressy Local District Committee	That funding be sought for the establishment of a cycle way between Cressy and Longford or other areas that may be appropriate	General Manager	Awaiting suitable grant funding program.	Review 6 Monthly
16/09/2013	226/13 (3)	Recommendations of Sub Committees - Natural Resource Management Committee	That Council investigate the feasibility of a trial of cat management activities in a local community in the Municipality with a view to test the effectiveness of cat control in reducing populations of feral and unrestrained cats. It is suggested that the investigation consider approaches used in the Bellingham area as a model for use in NMC.	NRM Officer / Planning & Development Manager	Awaiting outcome of State Government Cat Management Plan.	
16/03/2015	60/15	Confirmation Of Minutes - Recommendations Of Sub Committees - Ross Local District Committee	note and investigate the following recommendations of the Ross Local District Committee: The Ross Local District Committee request the Northern Midlands Council to have all cats registered.	Planning & Development Manager	Awaiting outcome of State Government Cat Management Plan.	
16/03/2015	63/15	Longford Horse Association	Approves expenditure of a maximum of \$2,000 from the Economic Development Committee budget to fund a consultant to review the proposed Longford Horse Trail to identify opportunities and restraints; and report back to Council.	Economic & Community Dev. Manager	To be addressed as part of the Longford CBD Urban Design Plan.	
15/09/2014	220/14	Confirmation of Minutes	That Council create an inventory of goods and chattels owned by Council.	Corporate Services Manager	Ongoing. Godfrey Rivers paintings restored.	30-Jun-16
16/11/2015	322/15	Recommendations Of Sub Committees - Cressy Local District Committee	That Council note and investigate the following recommendations of the Cressy Local District Committee: That Council: i) place a cover over the Cressy history board to preserve it from the elements. ...	Works & Infrastructure Manager	long term action.	

Matters that are grey shaded have been finalised and will be deleted from this schedule

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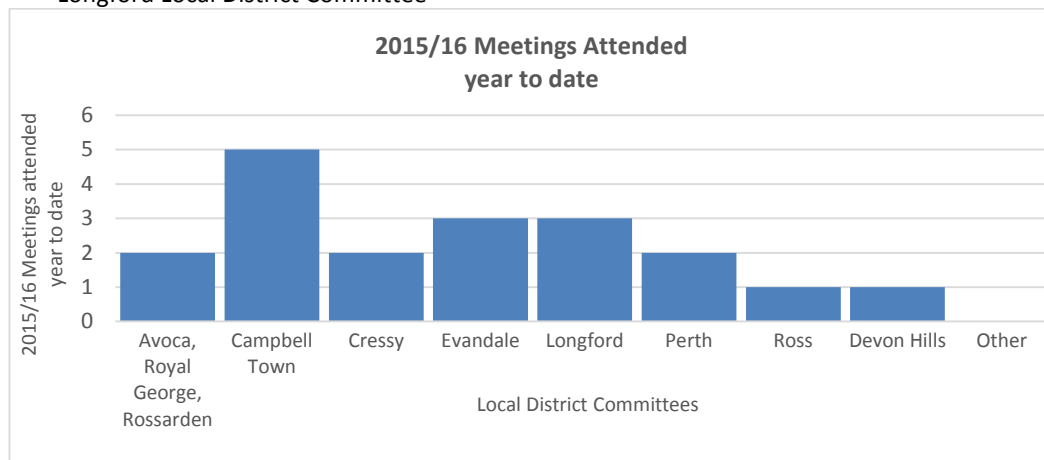
16 KEY ISSUES BEING CONSIDERED: MANAGERS' REPORTS

Activities from the 1 to 29 February 2016

1. GOVERNANCE UNIT –GENERAL MANAGER

Governance – Meetings/Conferences

- Council meetings:
 - Ordinary meeting 15 February
- Council Workshops:
 - 1 February
 - 22 February (special workshop)
- Community meetings:
 - Evandale Advisory Committee
 - Longford Local District Committee



- Executive Management Team:
 - 3 February
 - 17 February
- Staff Meeting
 - 9 February
 - 23 February
- Other Meetings:
 - Met with Rae & Partners
 - Met with Minister Rene Hidding and Alan Garcia – Department of State Growth
 - Met with Mr Peter Mackenzie re PCYC
 - Met with Ms Terry Goldsworthy
 - Met with Mr Shane Gregory, Department of State Growth
 - Met with Mrs Leah McClintock re Refugee Welcome Zone
 - Met with Mr Danial Rochford re Rural Alive and Well
 - Met with Mr Patrick Davey re Morven Park
 - Attended LGAT General Meeting
 - Attended meeting re the Review of Regional Bodies in Northern Tasmania
 - Met with Mr Tony Purse, Loop Architecture
 - Met with Mr Cam Oakley, Hydrodynamica re stormwater infrastructure TRANSlink
 - Met with Rev Edrick Corban-Banks re Longford urban design and Christ Church
 - Attended teleconference with Ms Ellen Witte, SGS Economics re Nile Road
 - Met with Mr Leon Lange re Ross Town Concepts and Longford CBD Urban Design scoping
 - Attended Longford Business & Tourism Association meeting
 - Met with Messrs Peter & John Woolston
 - Met with Mr and Mrs Allen
 - Met with Mr Rob Simmons re Keep Australia Beautiful
 - Attended unveiling of the Green Brothers Plaque, Cressy
 - Attended meeting re resource sharing

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- Attended meeting re Emergency Management Procedural Review

b. General Business:

- Health & Safety and Risk Management Review
- NBN Rollout
- Sub Regional Alliance
- Legal issues, leases and agreement reviews
- Interim Planning Scheme issues
- Road Construction
- Engineering Services
- Drainage issues & TRANSlink stormwater
- Road and Traffic issues
- Resource Sharing
- Animal Control
- Buildings
- Tourism
- NRM North
- Staff issues/Employment
- Childcare issues
- Management Agreements and Committee Administration
- Office improvements
- Media releases and news items
- Grant application administration and support letters
- Local District Committee project support
- Event management
- Governance Audit
- General correspondence.

c. Other Activities:

- Citizenships
- Agenda
- Councillor requests, meetings, speeches, emails & phone enquiries
- Project support
- Newsletters
- Staff

2. CORPORATE SERVICES BUSINESS UNIT

a. Customer Service

- Member of the National Local Government Customer Service Network.
- Service Tasmania contract for services in Campbell Town.
- Policy reviews.

b. Finance

- Rates and dog licence issue & collection, valuation maintenance and adjustments, supplementary valuations, street numbering, electronic receipting & direct debit systems, interest and penalty.
- Pension rebates claims and maintenance, classification for two rebate maximums, verification of data.
- Sundry Debtors, and aging account review.
- Creditor payments and enquiries.
- Payroll, ETP calculations, payroll tax, child support, maternity leave, PAYG & annual summaries, superannuation, salary sacrifice, Workplace Legislation changes, EB provisions, salary reviews, staff training, leave accrual adjustments, leave loading calculations, Councillor allowances and expenses, Workers Compensation claims and payments, Award adjustments, sundry HR and policy issues.
- Property sales for unpaid rates, Debt Collection services, and Debt summons/warrants.
- Budget adjustments, End of Year Financials, KPI return, Asset Management, Fleet Hire, Long Term Financial Planning, Audit and Annual Report.
- Grants Commission information, sundry grant reporting and auditing. Committee financial management

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support and auditing.

- Property ownership, licences and leases, property committee, aged care unit tenancy, unclaimed monies register, Public Land Register, and sports centre management support.
- Records Management, archives, website and facebook, town and local committee web pages, new resident's information, council information policies and procedures.
- Banking & Investments, Direct Debit, Ezidebit, BPay Billing etc. and setup alterations.
- Rate System issues, 2015/16 Rating and Budget issues, General Finance, ABS Data Collection, and Grant Funding issues, Tax issues including GST PAYG FBT Fuel & Land Tax, and Northern Finance committee.
- Cemetery management, onsite map display and website databases.
- Roads to Recovery work schedules, mapping, Annual Report and quarterly reports.
- Childcare financial reporting, audit, budgets & fee schedule reconciliations. Service support and account issues.
- General accounting, customer service, feedback survey, correspondence and reports.
- Audit & Audit committee procedures, processes and support.
- Emergency Management meetings, EM Plan reviews, Emergency Risk Register, Strategic Fire Plan meetings, Emergency desktop exercise and general administration issues including new Devon Hills Community Fire Plan Development.
- Waste Transfer Station Management issues, Kerbside waste collection contract issues and special clean-up service.
- General Office support and attendance of meetings, reports, emails & phone enquiries.
- Works & Infrastructure support.
- Tooms Lake & Lake Leake ownership transfers, caretaker support, licence fee review issues, and contract issues.
- Street lighting contract & aurora pole reporting and maintenance.
- Community events and Special Projects support.
- Risk Management, safety management and reporting, drug & alcohol policy administration, and contractor and volunteer management.
- Light Fleet Management.

c. Insurance

- Insurance renewals and policy maintenance.
- Risk Register review and audits.
- Workers Compensation claim reviews.
- 6 Motor Vehicle Claims.

d. Information Technology

- Server and desktop maintenance.
- Minor upgrades of other IT equipment.
- Open Office Software upgrades and enhancement requests.
- GIS maintenance and training.
- IT Independent Audit, Disaster Recovery & IT backup maintenance.
- Council Web Site, Town and Local District Committee site maintenance, NMBA website and HH App maintenance.
- Infonet system maintenance.
- ApproveTas maintenance.
- Cemetery database maintenance.
- Installation of new Office telephone system & Mobile phone plan review.
- Sundry database creation and maintenance.
- Mobile device applications implementation, and remote access logins.
- Building security systems maintenance.
- Microsoft software maintenance.
- Maintain photocopiers and printers.
- Advanced IT security implementation.
- WiFi network and hotspots.
- Fleet tracking.
- ECM Upgrade implementation & training.

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3. ECONOMIC AND COMMUNITY DEVELOPMENT UNIT

a. Tourism/Economic Development focus

- Managing the submission of applications to the National Stronger Regions Fund Round Three for the Translink Precinct Renewal Program and the Powranna Truck Wash Facility, and assisting with the Campbell Town Oval Complex application.
- Coordinated Council's funding application for Bridges Renewal Programmes Round One Funding for Westmoor Bridge, Powranna Road Cressy. Funding secured. Prepared and submitted application for funding in Round Two for Lake River Bridge on Macquarie Road. Funding secured. Funding Agreement finalised.
- Coordinating the negotiations for the Longford Main Street Master Plan.
- Assisted a local business with an application to the Tasmanian Jobs and Investment Fund
- In discussion with Dr Jane Deeth regarding the proposed events across the state in 2017 to celebrate the 250th birthday of artist John Glover.
- Assisting the Dumaesq family resolve maintenance issues at the Christ Church Illawarra graveyard.
- Coordinating meetings of the Northern Midlands visitor centres, with the first meeting held March 9th 2016.
- Working with a dental practice to undertake a feasibility study on the demand for a private dental practice in the Northern Midlands.
- Managed the council pages for the March 2016 Country Courier.
- On a working group to develop convict-themed self-guided tours of the Heritage Highway Region.
- Participating in the TNT Infrastructure and Cycling Strategy projects by providing data, participating in consultation sessions and reviewing report drafts.
- Prepared a funding application to the Stronger Communities Funding Program for the purchase of four marquees for hire to Northern Midlands events organisers. Contract being finalised.
- Working with Councillor Polley on the Tom Roberts Interpretation Project and in preliminary stages of developing a plan for a Northern Midlands Artist Trail.
- Longford Visitor Appeal Study and Longford Placemaking Strategy and associated activation plan. Project Champion recruited and inducted.
- Coordinating the Longford Play Space and Playground project.
- Await further advice from Opcon Pty Ltd re the 2016 Longford Revival Festival.
- Review of Council's online business directory well underway.
- Managed the consultancy for the financial and economic analysis of the Campbell Town War Memorial Oval Precinct Development Plan. Final report with all appendices awaited.
- Managing the consultancies for the Perth and Longford Recreation Grounds Masterplans.
- Assisting the Heritage Highway Tourism Region Association Board with the implementation of the Association's 2015/16 Business Plan.
- Representing NMBA at the quarterly TCCI Chambers Alliance Forums.
- Collaborating with NMBA to plan the 2016 Northern Midlands 'Think Big: Shop Small' Campaign.
- Coordinating the implementation of the recommendations of the 'Tourism Potential of Ben Lomond National Park: Feasibility Study'.
- Supported a film company to develop a feasibility study towards the making of a Norfolk Island – Norfolk Plains documentary: company currently applying for funding.
- Facilitating the progressing of the agenda of the Northern Midlands Economic Development Committee.
- Serving on a working group aiming to secure a sustainable future for Heart FM Radio Station. Negotiations with Telstra have stalled progress.
- Assisted with securing funds from Your Community Heritage Grants program to interpret convict stories at Woolmers and Brickendon Estates. Assisting with the introduction of the convict-themed tours.
- Representing the Heritage Highway Region at quarterly Tourism Northern Tasmania Local Tourism Association forums.

b. Community development focus

- Preliminary discussions with Rural Alive and Well re the development of suicide prevention plans in Northern Midlands communities.
- Prepared an application to the Cycling Luminaries Awards 2016 for the Longford velodrome.
- Coordinating activities towards Council actively being a Refugee Welcome Zone.
- Met with ABS staff to receive a briefing on the process for the undertaking of the 2016 Census on August 9th

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- Met with Council of the Ageing Staff to receive a briefing on the age-friendly communities project.
- Preliminary investigation underway towards the possibility of developing a community/neighbourhood house in Longford.
- Assisted Longford Recreation Ground Committee with an application to Sport and Recreation Tasmania for synthetic grass improvements on the oval. Application not being submitted.
- Assisting Active Launceston to introduce the Strength to Strength Exercise Program into the Northern Midlands.
- Finalising the updating of Council's Community Recovery Plan.
- Coordinating the Honeysuckle Banks Masterplan community consultations.
- Assisting LINC management develop the vision for the future of the LINC's at Longford and Campbell Town.
- Prepared a funding submission for Eating Disorders Association Tasmania for a community education program across the state in 2016, including facilitation of the evaluation of the program by UTAS. Outcome awaited.
- Prepared and submitted an application to the Heart Foundation Local Government Awards 2015. Award secured: announcement/cheque presentation event (Turbomeet at the Velodrome) held September 12th. Allocation of the award funds being finalised.
- Managing the development of the 2015-2020 Disability Discrimination Access Action Plan. First committee meeting held October 6th and town assessment visits being scheduled.
- Collaborating with Beacon Foundation and local district high schools to establish a Northern Midlands Business Partnership Group: assisted with organising the stakeholder held August 27th 2015. Managed the first Group Meeting held October 2015.
- Managing contracts with PCYCs and Northern Job Links for the first term 2016 youth programs.
- Participating in the implementation of the Master Plan for the Northern Midlands Health, Fitness and Sports Centre.
- Coordinating Council's Further Education Bursary Program.
- Assisting Health Revival with efforts to secure grant funding to expand the range of programs and equipment at the Northern Midlands Sports Centre. To date, a grant has been secured from the Longford Rotary Club.
- Assisting Campbell Town resident Mr Bill Chugg to rehome his war memorabilia.
- Participating in the quarterly Northern Midlands Health Service Providers Forums.
- Participating on a state Equine Emergency Management working group.
- Member of the Northern Region Sport and Recreation Committee
- Member of Council's Health and Safety Committee

4. PLANNING & DEVELOPMENT UNIT

a. Policy

- Continuing participation in NTD regional planning committee.
- Ongoing review of current policies.
- Ongoing review of work programs and standard operating procedures.
- Regular planning and building assessment unit meetings.
- Participation in the Economic Development Committee.
- Pursue development of tyre recycling facility.
- Participation in State Planning Taskforce - Technical Reference Group.
- Participation in Launceston Gateway Project – Demand Analysis.
- Preparation of Land Use and Development Strategy proposal.
- Perth Strategy Plan

b. Health

- Ongoing issues requiring water samples etc.
- Liaise with Department of Health re. Royal George water quality issues.
- Liaise with Department of Health re. Avoca water quality issues.
- Ongoing testing of recreational water quality – pools and river swimming holes.
- Continue to support and administer the Immunisations programme.
- Licensing and inspection of food premises.
- Place of Assembly licence inspections and renewals is ongoing.
- Review of procedures for continuous improvement is ongoing.

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- Ongoing review of potential asbestos issues (recent fire at Rossarden).
- Response and investigation of complaints – e.g. noise and odour.

c. Building.

- Follow up of illegal works continuing.
- Assistant Building Surveyors attending ongoing professional development training seminars.
- Plumbing inspections and assessment are ongoing.
- Review of procedures for continuous improvement is ongoing.
- Amended Plumbing and Building regulations to be assimilated into ongoing practices.

d. NRM

- Participation with the Mill Dam Committee.
- Operation of NRM Committee of Council.
- National rainwater and grey water initiative of the Australian Government – opportunities to be investigated.
- Environmental Management Plan – review of implementation programme.
- Review of relevant development proposals is ongoing.
- Weed management and action plan implementation.
- Follow up and monitoring of reported weed infestations
- Regular articles in local newspapers.
- Coordination of Mill Dam bank stabilisation project.
- Maintenance of Mill Dam plantings.

e. Compliance

- Permit conditions – Structured review of compliance with planning permit conditions – ongoing.
- Building audit - ongoing.
- Service of Building and Planning Notices.
- Prosecution for illegal buildings and works ongoing as required.
- Signage.
- Follow up dog registrations and compliance with kennel and dangerous dog restrictions.
- Regular inspection visits to Mill Dam.
- Campaign re picking up after dogs.
- Active review of dogs not previously registered.
- Promote consistent processes across region.
- Fire Abatement inspections and notices.
- Overhanging tree inspections - Implementation of Policy.

f. Planning

- Participation in the TRANSlink working group.
- Consideration of TRANSlink rail hub development concept.
- Participation in Regional Planning Scheme issues.
- Consideration of Planning Directives.
- Consideration of proposed planning legislative amendments.
- Ongoing review of procedures and physical office environment.
- Brief for Heritage Streetscape project.
- Participation in Perth Structure Plan project.
- NMC Land Use Strategy.
- Active response to enquiries and development opportunities.
- Amendments to interim scheme.
- Assessment of development proposals.

g. Animal Control

- Continued follow up of dog registrations.
- Follow up of kennel licences
- After hours call outs for dog at large etc.
- Review of procedures.
- Dog attacks.

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- Dangerous Dog declarations.

5. WORKS & INFRASTRUCTURE UNIT

In conjunction with INFO 5 – Works & Infrastructure Report.

a. Asset Management

- New asset information collection and verifications– ongoing.
- Programmed inspections of flood levee and associated infrastructure – ongoing.

b. Traffic Management

- Liaising with Department of State Growth to resolve traffic issues within municipality.
- Traffic counts on roads throughout the municipality – ongoing.

c. Development Work

- McShane subdivision, stage 2, (Seccombe Street, Perth) has reached practical completion.
- 4 Lot Pegasus subdivision Ross at practical completion.
- Stage 2 of Holliejett subdivision (3 lots) in Edward Street, Perth has reached practical completion.
- 3 lot Gadsby subdivision in Cromwell Street, Perth has reached practical completion.
- 5 lot Chugg subdivision in Malcombe Street, Longford has reached practical completion.
- 13 lot Shervan subdivision between Norfolk Street and Drummond Crescent, Perth has reached practical completion.
- Stage 2 of the Kerr/Bean/Shervan subdivision, Mulgrave and Seccombe Street, Perth has reached practical completion.
- 9 Lot Shervan Subdivision in Fairtlough Street, Perth has reached practical completion

d. Waste Management

- Input into regional waste management discussions – ongoing.

e. Tenders and Contracts

- Work on Westmoor Bridge, Powranna Road – approaching completion.

f. Flood levee

- Programmed monthly/ bi-monthly inspections of flood levee carried out by Works and Infrastructure staff.

g. Engineering

- Input into Northern Regional Infrastructure group – ongoing.
- Hydraulic modelling of stormwater system in Western Junction Industrial Area – ongoing.
- Development of stormwater plans for all towns as required by the Urban Drainage Act 2013 – ongoing.

h. Capital works

- Construction of new kerb and channel in Glenelg Street, Campbell Town - complete.
- Logan Road, new stormwater main – complete, kerb and channel in progress.

17 RESOURCE SHARING SUMMARY FROM 01 JULY 2015

Attachments: Section 1 – Page 64

Prepared by: Martin Maddox, Accountant/Executive Officer

Resource sharing summary for the period 1 July to 30 June 2016 was circulated in the Attachments.

18 VANDALISM

Prepared by: Jonathan Galbraith; Engineering Officer

Incident	Location	Estimated Cost of Damages		
		February 2016	Jan – Mar 2016	March 2016
Hand dryer vandalised	Valentines Park	\$ 800		
Cords to hand driers pulled out, door smashed and graffiti on wall	Victoria Square Longford	\$ 470		
TOTAL COST VANDALISM		\$ 1,270	\$ 3,170	\$ 0

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19 YOUTH PROGRAMME UPDATE: MARCH 2016

Prepared by: Lorraine Green, Economic and Community Development Manager

Youth Activity Programs

Council has contracted the Longford and Launceston PCYCs to provide youth programs weekly across the first school year term 2016.

The Evandale afterschool program for primary-aged students had two sessions in February; with the numbers growing from 6 at the first session to 15 at the second session.

The Perth Youth Program on Thursday late afternoons had four sessions in February and a total of 36 participants: averaging 10 at each session.

The Longford Friday evening Youth Program at the Sports Centre had 32 participants across the three February sessions; averaging 10 participants each session.

Council has contracted National Joblink to provide fortnightly mentoring sessions at Campbell Town and Cressy District High Schools. These sessions commenced in late February.

20 TOURISM NORTHERN TASMANIA UPDATE MARCH 2016

Prepared by: Lorraine Green, Economic and Community Development Manager

Destination Management (an opportunity to present to council on each of these projects is sought)

Cycling Strategy; TNT has finalised this strategy which will direct the rollout of cycling related projects starting in 2016/17

Investing in our Tourism Future: in draft version, TNT has identified leading private and public sector investment opportunities to progress the region's economic and social returns from tourism across the next 10 years

Marketing

Food Diaries Project: TNT will launch the Food Diaries project at the End of March. Using social media, PR and partnerships food events, trails and markets will be promoted to target audiences motivated to travel by Tasmania's food and drink offering

Hawthorn Footie long weekend promotional partnerships: for the third year running, TNT has partnered with Hawthorn and their competing AFL teams to promote Northern Tasmania as a long footie weekend getaway. Promotions commence early April.

Industry Support

Event Support: TNT have assisted a number of new and existing event organisers in applying for grant funding from Events Tasmania. Successful events will be announced very soon.

Grant support: TNT have worked with a multitude of tourism businesses as they have applied for State and Federal grants over the last year. Approximately 13 grants have been secured to date across the region worth \$1.5m in matched funding

Destination Action Plans: during 2016/17 TNT will work with local councils and communities to roll out a series of local tourism plans called DAPs, not dissimilar to the Longford Visitor Study, commissioned in 2015.

Workforce Audit: In partnership with the Dept. State Growth, TNT will support an audit of workforce and skills requirements across the region to match the growth and forecasted growth in our tourism industry.

21 NRM UPDATE

Recreational Waters:

The recreational water sampling is drawing to a close with sampling due for completion on Tuesday 29th of March. Rivers have had one major compliance event thus far in association with the January/February flooding with Longford receiving 118.8 mm in three days. The graph below indicates the flow rates post rain event through late January and early February

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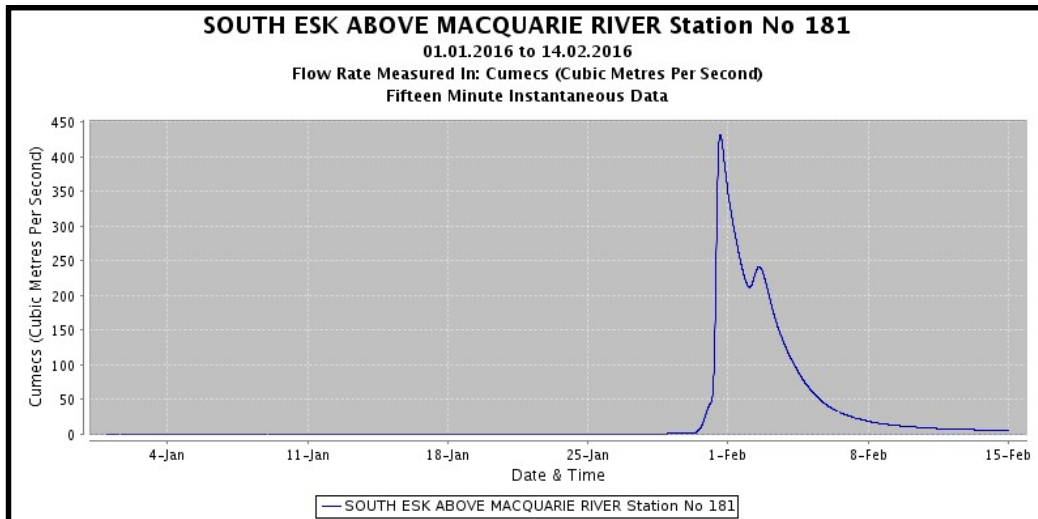


Figure 1 Flow rate measure in cubic metres per second on the South Esk above Macquarie river.

Mill Dam Update

Significant commencement of works at Mill Dam Hot Spot 1 between the two bridges has begun. With rock cartage and placement beginning the week of the 7th of March current machinery works expected to be completed by the end of this week the 18th of March. Following on from rock placement is site preparations for fencing and revegetation with all installation works completion currently forecast for the end of April.

22 TASMANIAN PLANNING SCHEME

Prepared by D. Payton, Planning & Development Manager.

As Councillors are aware, the State is currently working towards the completion of a single state-wide planning scheme. This scheme will comprise the State Planning Provisions (SPP), providing approximately 80% of the scheme, and the Local Planning Provisions making up the balance.

The SPP were prepared by the Planning Taskforce, chaired by Ms Mary Massina and informed by a range of advisory groups. The completed SPP was forwarded to the Ministers office at the end of 2015.

Following endorsement by the Minister, the SPP was placed on public exhibition on 15 March 2016 and comments are sought until 18 May 2016.

The 429 page SPP and accompanying 235 page Explanatory Document are available at:
http://www.planning.tas.gov.au/planning_our_future/draft_state_planning_provisions

Hard copies will be supplied to councillors on request.

Council's planning group are currently working their way through this document and a report will be provided for the April agenda.

23 LOCAL GOVERNMENT REPRESENTATIVE APPOINTED TO FAMILY VIOLENCE CONSULTATIVE GROUP

Cr Mary Knowles has been appointed to the Family Violence Consultative Group (FVCG) as the Local Government representative. The Consultative Group will provide feedback and be consulted on family violence issues, particularly in response to the National Plan to Reduce Violence Against Women and Children, and Tasmania's Family Violence Action Plan.

DECISION

Cr

That the Information items be received.

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GOV 6 AUSTRALIAN LOCAL GOVERNMENT WOMEN'S ASSOCIATION TASMANIAN BRANCH

Attachments: Section 1 – Page 65

Responsible Officer: Des Jennings, General Manager
Report prepared by: Amanda Mason, Executive Officer

1 PURPOSE OF REPORT

The purpose of this report is to seek Council's decision on a request from the Australian Local Government Women's Association (ALGWA) Tasmania Branch to make a financial contribution to the biennial ALGWA National Conference which is being held in Launceston on 11-13 April 2017.

2 INTRODUCTION/BACKGROUND

Attached to this report is a letter from the Conference Chair outlining the request.

3 STRATEGIC PLAN 2007/2017

The Strategic Plan 2007/2017 (2012/2013 Revision) provides the guidelines within which Council operates. The following "Volume 1 – Mapping Our Direction" goals have relevance to this issue:

- 1.8 Regional/ State/ Federal/ International Relation

4 POLICY IMPLICATIONS

N/A

5 STATUTORY REQUIREMENTS

N/A

6 FINANCIAL IMPLICATIONS

ALGWA are seeking a contribution of up to \$1,000 for the event.

7 RISK ISSUES

No risk issues have been identified.

8 CONSULTATION WITH STATE GOVERNMENT

N/A

9 COMMUNITY CONSULTATION

N/A

10 OPTIONS FOR COUNCIL TO CONSIDER

To support or not support the request.

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11 OFFICER'S COMMENTS/CONCLUSION

The correspondence is self-explanatory.

12 ATTACHMENTS

- 12.1 Letter from Ald. Heather Chong, Conference Chair – Australian Local Government Women's Association

RECOMMENDATION

Council contributes the amount of \$..... to the Australian Local Government Women's Association Tasmania Branch toward the National Conference to be held in Launceston on 11-13 April 2017.

DECISION

Cr

Cr

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GOV 7 NORTHERN MIDLANDS COUNCIL: DELEGATIONS REGISTER

Attachments: Section 1 – Page 66

Responsible Officer: Des Jennings, General Manager
Report prepared by: Amanda Mason, Executive Officer

1 PURPOSE OF REPORT

The purpose of this report is for Council to endorse a review of the Northern Midlands Council Delegations Register.

2 INTRODUCTION/BACKGROUND

Pursuant to section 22 of the *Local Government Act 1993*, “a council, in writing, may delegate with or without conditions to the general manager, controlling authority, a council committee or a special committee, any of its functions or powers” under the *Local Government Act 1993* or any other Act.

Council must not delegate the power of delegation, unless authorised by Council. Council must not delegate the following:

- a) the borrowing of money or other financial accommodation;
- b) the determination of the categories of expenses payable to councillors and any member of any committee;
- c) the establishment of council committees, special committees, controlling authorities, single authorities or joint authorities;
- d) the revision of the budget or financial estimates of the council;
- e) the revision of the strategic plan and the annual plan of the council;
- f) the appointment of the general manager;
- g) the sale, donation, exchange or other disposal of land or public land;
- h) the decision to exercise any power under section 21(1);
- i) the making of by-laws;
- j) the making of rates and charges under Part 9;
- k) any other prescribed power.

The General Manager is to keep a register of all delegations.

In 2014 the Local Government Association of Tasmania engaged Simmons Wolfhagen Lawyers to prepare a template delegations register for use by all member Councils. That template is reviewed and updated from time to time by Simmons Wolfhagen.

It is prudent to review Council’s Delegations Register every 1 – 2 years to ensure it is current and up to date.

The last review of the Northern Midlands Council delegations register occurred in August 2014.

3 STRATEGIC PLAN 2007/2017

The Strategic Plan 2007/2017 (2012/2013 Revision) provides the guidelines within which Council operates. The following “*Volume 1 – Mapping Our Direction*” goals have relevance to this issue:

- Part 1 - Governance

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4 POLICY IMPLICATIONS

N/A

5 STATUTORY REQUIREMENTS

5.1 *Local Government Act 1993*

The *Local Government Act 1993*, section 22 gives Council the authority to delegate its powers to the General Manager.

Section 64 of the Act gives the General Manager authority to delegate powers to an employee of Council.

6 FINANCIAL IMPLICATIONS

Council contributes \$172.42 (excl. GST) annually to the Local Government Association of Tasmania to have the Delegations Register template prepared and reviewed.

7 RISK ISSUES

Without an up to date Delegations Register Council is at risk of decisions being made by the General Manager or Officers, without the proper authority having been delegated, therefore, potentially rendering that decision invalid. This could have severe financial or legal consequences for Council.

8 CONSULTATION WITH STATE GOVERNMENT

N/A

9 COMMUNITY CONSULTATION

N/A

10 OPTIONS FOR COUNCIL TO CONSIDER

Delegations

Section 22 of the *Local Government Act 1993* gives Council the power to delegate all of its powers pursuant to that Act or any act (subject to exceptions identified earlier in this report). However, some pieces of legislation have specific sections relating to the delegations of certain powers. These have been identified below.

Local Government (Highways) Act 1982, section 124, gives Council the power to delegate its powers pursuant to that Act.

Section 11(4) of the *Building Act 2000* gives Council the power to delegate to any person any of its powers and functions under the *Building Act 2000*.

Appointments

Section 101(2) of the *Food Act 2003* gives Council the power to appoint an Authorised Officer for the purposes of the *Food Act 2003*.

Section 21 of the *Environmental Management and Pollution Control Act 1994* gives Council the power to appoint an employee of the Council to be a Council Officer for the purposes of this Act.

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Authorisations

Council can authorise the General Manager to be the Permit Authority pursuant to section 3(1) of the *Building Act 2000*.

Council can authorise an officer to be an Authorised Officer for the purpose of sections 41 and 99 of the *Local Government (Highways) Act 1982*.

11 OFFICER'S COMMENTS/CONCLUSION

N/A

12 ATTACHMENTS

12.1 Certificate of Delegation/Appointment and Authorisation

RECOMMENDATION 1

Pursuant to section 22 of the *Local Government Act 1993* Council delegates to the General Manager, or a person acting in that position, any of its functions or powers under the *Local Government Act 1993* or any other Act other than this power of delegation and powers relating to:

- a) the borrowing of money or other financial accommodation;
- b) the determination of the categories of expenses payable to councillors and any member of any committee;
- c) the establishment of council committees, special committees, controlling authorities, single authorities or joint authorities;
- d) the revision of the budget or financial estimates of the council;
- e) the revision of the strategic plan and the annual plan of the council;
- f) the appointment of the general manager;
- g) the sale, donation, exchange or other disposal of land or public land;
- h) the decision to exercise any power under section 21(1) of the *Local Government Act 1993*;
- i) the making of by-laws;
- j) the making of rates and charges under Part 9 of the *Local Government Act 1993*;
- k) any other prescribed power.

RECOMMENDATION 2

Pursuant to section 22 of the *Local Government Act 1993* Council delegates to the General Manager, or a person acting in that position, the following powers, subject to any policies and/or procedures in place in respect to those powers:

- a) the collection of rates and charges under Part 9 of the *Local Government Act 1993*;
- b) the postponement of rates and charges;
- c) the remission or rebate of rates and charges;
- d) the writing off of any debts owed to the council;
- e) the making of grants or the provision of benefits.

RECOMMENDATION 3

Pursuant to section 124 of the *Local Government (Highways) Act 1982* Council delegates to the General Manager, or a person acting in that position, its powers pursuant to the *Local Government (Highways) Act 1982*, excluding sections 12(1), 15(3), 19(1)(c), 43, 46(2C), 61, 73, 80, 114(8), 124 and with the condition on section 104(2) that it must be in accordance with the annual schedule of fees and charges.

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RECOMMENDATION 4

Pursuant to section 101(2) of the *Food Act 2003* Council appoints the Environmental Health Officer, or a person acting in that position, being a person with approved qualifications, as an Authorised Officer for the purposes of the *Food Act 2003*.

RECOMMENDATION 5

Pursuant to section 11(4) of the *Building Act 2000* Council delegates to the General Manager any of its powers and function under this Act, other than this power of delegation.

RECOMMENDATION 6

Pursuant to section 21 of the *Environmental Management and Pollution Control Act 1994* appoints Council's Environmental Health Officer, or a person acting in that position to be a Council Officer for the purposes of this Act.

RECOMMENDATION 7

Council authorises the General Manager, or a person acting in that position to be the Permit Authority pursuant to section 3(1) of the *Building Act 2000*.

RECOMMENDATION 8

Council authorises the Works & Infrastructure Manager, or a person holding that position, to be an Authorised Officer for the purpose of sections 41 and 99 of the *Local Government (Highways) Act 1982*.

DECISION

Cr

Cr

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GOV 8 POLICY: AUSTRALIA DAY AND VOLUNTEER RECOGNITION NORTHERN MIDLANDS COUNCIL AWARD CRITERIA

Attachments: Section 1 – Page 70

Responsible Officer: Des Jennings, General Manager
Report prepared by: Amanda Mason, Executive Officer

1 PURPOSE OF REPORT

The purpose of this report is for Council to approve a policy identifying formal criteria for its Australia Day and Volunteer Recognition Awards.

2 INTRODUCTION/BACKGROUND

Each year the Northern Midlands Council presents three awards at its annual Australia Day Event – Citizen of the Year, Young Citizen of the Year and Community Event of the Year.

In 2016, Council also incorporated Volunteer Recognition into its annual Australia Day Event. This proved to be a success with much positive feedback being received.

Whilst considering the nominations for the 2016 awards, it was identified by the Council Executive that more defined criteria are required for each of the awards.

3 STRATEGIC PLAN 2007/2017

The Strategic Plan 2007/2017 (2012/2013 Revision) provides the guidelines within which Council operates. The following “Volume 1 – Mapping Our Direction” goals have relevance to this issue:

- 1.1 Governance
- 1.6 Risk Management

4 POLICY IMPLICATIONS

It is prudent for Council to have clearly identified criteria on which to consider its award nominees.

5 STATUTORY REQUIREMENTS

N/A

6 FINANCIAL IMPLICATIONS

N/A

7 RISK ISSUES

There is a risk, if Council does not have clearly defined criteria, that some nominees may dispute the giving of an award to a certain party.

8 CONSULTATION WITH STATE GOVERNMENT

N/A

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9 COMMUNITY CONSULTATION

N/A

10 OPTIONS FOR COUNCIL TO CONSIDER

Attached to this report is a draft Policy identifying the selection criteria for each award.

11 OFFICER'S COMMENTS/CONCLUSION

Council's suggestions are welcome for any improvements that can be made to the day, with particular regard to the volunteer recognition component of the event, however, noting the following suggestions have been received by Council officers directly and taken on board:

- A summary of the achievements of each volunteer who is being recognised, be read out with each announcement; and
- Upgrade of the Council PA system and lectern.

12 ATTACHMENTS

12.1 Draft Policy

RECOMMENDATION

Council adopts the draft Australia Day Awards and Volunteer Recognition Policy, rescinding the existing Volunteer Recognition Policy.

DECISION

Cr

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GOV 9 POLICY: PUBLIC LIABILITY INSURANCE REQUIREMENT FOR COUNCIL OWNED FACILITIES

Attachments: Section 1 – Page 73

Responsible Officer: Des Jennings, General Manager
Report prepared by: Amanda Mason, Executive Officer

1 PURPOSE OF REPORT

The purpose of this report is for Council to approve a policy regarding Insurance Requirements for hiring Council owned facilities, and, to seek direction from Council in permitting low risk activities on Council land without public liability insurance.

2 INTRODUCTION/BACKGROUND

This Policy has been prepared at the request of Councillors to have a clear policy in place outlining Public Liability insurance requirements for users of Council facilities.

The Northern Midlands Council owns a number of halls, recreation grounds and community centres. Council has Public Liability insurance over all of its venues. Council's Public Liability insurance covers **the activities of the Council**, not other parties.

On this basis, Council requires all third party users of its facilities to have in place their own Public Liability insurance.

Council may waive the requirement to have in place Public Liability insurance if it considers an event to be low risk, and instead be satisfied with a Risk Management Plan. For example, if a group of musicians wish to play in Valentine Park, yet they do not have public liability insurance, Council may waive the requirement if the activity is considered low risk. However, if an accident occurs during the course of those musicians performing, Council could be liable.

3 STRATEGIC PLAN 2007/2017

The Strategic Plan 2007/2017 (2012/2013 Revision) provides the guidelines within which Council operates. The following "Volume 1 – Mapping Our Direction" goals have relevance to this issue:

- 1.1 Governance
- 1.6 Risk Management

4 POLICY IMPLICATIONS

It is prudent for Council to have clearly identified criteria on which users of its facilities are covered by Public Liability insurance.

5 STATUTORY REQUIREMENTS

N/A

6 FINANCIAL IMPLICATIONS

If users of Council's facilities are not covered by Public Liability insurance and an accident occurs, Council may be held liable for that accident, causing Council significant cost and damage to its reputation.

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7 RISK ISSUES

There is a risk, if Council does not have clearly defined policy, some facility users may think they are covered by Council's Public Liability insurance, when they may not be.

In the event of an accident, where users are not covered by Public Liability insurance, Council may suffer significant financial cost and damage to its reputation.

8 CONSULTATION WITH STATE GOVERNMENT

N/A

9 COMMUNITY CONSULTATION

N/A

10 OPTIONS FOR COUNCIL TO CONSIDER

Attached to this report is a draft Policy identifying the coverage of Council's Public Liability insurance and the requirements of facility users.

Council will also need to consider whether or not it is willing to permit low risk activities on its land without public liability insurance, there is a section in the policy which covers this.

11 ATTACHMENTS

11.1 Draft Policy

RECOMMENDATION

That

1. Council adopts the Public Liability Insurance for use of Council Facilities Policy.

Or

2. Council adopts the Public Liability Insurance for use of Council Facilities Policy, however, does not permit the use of facilities for "low risk" activities without Public Liability insurance.

DECISION

Cr

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GOV 10 POLICY REVIEW: COUNCIL'S CCTV PROGRAM AND CODE OF PRACTICE AND LOCAL BUSINESS AND COMMUNITY ORGANISATION PARTICIPATION IN COUNCIL'S CCTV POLICY

Attachments: Section 1 – Page 75

Responsible Officer: *Des Jennings, General Manager*
Report prepared by: *Amanda Mason, Executive Officer*

1 PURPOSE OF REPORT

The purpose of this report is for Council to review and endorse amendments to the following policies:

- Council's CCTV Program & Code of Practice; and
- Local Business & Community Organisation Participation in Council's CCTV Program.

2 INTRODUCTION/BACKGROUND

The CCTV Program & Code of Practice and Local Business & Community Organisation Participation in Council's CCTV Program policies were adopted on 17 February 2014.

The policies are listed for review every two years.

A recent review of the policies by officers has determined it appropriate to combine the two policies to make one consolidated policy.

Some other amendments have been suggested to ensure the policy remains up to date and relevant. These have been tracked in the draft amended policy attached to this report.

3 STRATEGIC PLAN 2007/2017

The Strategic Plan 2007/2017 (2012/2013 Revision) provides the guidelines within which Council operates. The following "Volume 1 – Mapping Our Direction" goals have relevance to this issue:

- 1.1 Governance
- 1.6 Risk Management
- 2.3 Business support
- 3.1 Individual and community safety

4 POLICY IMPLICATIONS

It is prudent that all policies are reviewed on a regular basis to ensure they remain current and relevant.

5 STATUTORY REQUIREMENTS

N/A

6 FINANCIAL IMPLICATIONS

Council sets in its annual budget a maximum of \$1,000 per year to contribute to businesses who apply for funding under the policy.

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7 RISK ISSUES

It is important for Council to set out its guidelines for the provision of contribution funding to the installation of CCTV cameras within its municipality.

8 CONSULTATION WITH STATE GOVERNMENT

N/A

9 COMMUNITY CONSULTATION

N/A

10 OPTIONS FOR COUNCIL TO CONSIDER

Attached to this report is a marked up copy of the amended policy, which incorporates both policies. Council is to decide whether or not it accepts the marked changes.

11 OFFICER'S COMMENTS/CONCLUSION

The marked changes on the attachment are self-explanatory.

12 ATTACHMENTS

12.1 Amended CCTV Program and Code of Practice.

RECOMMENDATION

That Council adopts the changes to the CCTV Program and Code of Practice, incorporating the Local Business & Community Organisations Participation in Council's CCTV Program.

DECISION

Cr

Cr

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GOV 11 POLICY REVIEW: USE OF COUNCIL LOGO

Attachments: Section 1 – Page 84

Responsible Officer: Des Jennings, General Manager
Report prepared by: Amanda Mason, Executive Officer

1 PURPOSE OF REPORT

The purpose of this report is for Council to endorse amendments to the Use of Northern Midlands Council Logo Policy.

2 INTRODUCTION/BACKGROUND

The Use of Northern Midlands Council Logo Policy was adopted on 19 March 2012.

From time to time organisations or groups who are seeking in kind or cash support from Council seek to use our logo in the promotion of their event, recognising the contribution Council has made.

It is important that Council have in place a framework for the use of its logo to ensure Council and its brand are promoted publicly in a consistent and professional manner.

3 STRATEGIC PLAN 2007/2017

The Strategic Plan 2007/2017 (2012/2013 Revision) provides the guidelines within which Council operates. The following “Volume 1 – Mapping Our Direction” goals have relevance to this issue:

- 1.1 Governance
- 1.6 Risk Management

4 POLICY IMPLICATIONS

There are no policy implications.

5 STATUTORY REQUIREMENTS

N/A

6 FINANCIAL IMPLICATIONS

If Council’s logo is used inappropriately or not according to Council Policy, there may be recourse for Council to pursue the organisation if Council suffers damage or loss as a result of the misuse.

7 RISK ISSUES

If Council does not have clearly defined criteria by which its logo can be used, there is a risk of misuse which may cause Council damage or loss.

8 CONSULTATION WITH STATE GOVERNMENT

N/A

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9 COMMUNITY CONSULTATION

N/A

10 OPTIONS FOR COUNCIL TO CONSIDER

To endorse the policy with the amendments or not.

11 OFFICER'S COMMENTS/CONCLUSION

Attached to this report is a marked up copy of the amended Use of Northern Midlands Council Logo.

The changes made are minor and self-explanatory. The intention of the changes is to simplify and clarify the policy.

12 ATTACHMENTS

12.1 Amended Use of Northern Midland Council Logo Policy

RECOMMENDATION

That Council adopts the changes to the Use of Northern Midlands Council Logo Policy.

DECISION

Cr

Cr

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GOV 12 LOCAL DISTRICT COMMITTEE MEMBERSHIP

Responsible Officer: Des Jennings, General Manager

Report prepared by: Amanda Mason, Executive Officer and Gail Eacher, Executive Assistant

1 PURPOSE OF REPORT

The purpose of this report is to notify Councillors and seek ratification of a new member of the following local district committees for the 2014/16 term:

- a) Evandale Advisory Committee.

2 INTRODUCTION/BACKGROUND

The Northern Midlands Council has 7 local district committees throughout the municipality. The purpose of the committees is to:

- Provide a focal point for information to and from Council;
- Identify and prioritise local needs; and
- Provide advice and feedback on Council wide and local decisions.

The membership of committees is limited to 10 members each. Each Committee is appointed one Councillor as the Council representative. The term of membership is 2 years.

3 STRATEGIC PLAN 2007/2017

The Strategic Plan 2007/2017 (2012/2013 Revision) provides the guidelines within which Council operates. The following “Volume 1 – Mapping Our Direction” goals have relevance to this issue:

- 1.3 – Community Dialogue

4 POLICY IMPLICATIONS

N/A

5 STATUTORY REQUIREMENTS

N/A

6 FINANCIAL IMPLICATIONS

N/A

7 RISK ISSUES

N/A

8 CONSULTATION WITH STATE GOVERNMENT

N/A

9 COMMUNITY CONSULTATION

Vacant positions on the committees are advertised periodically throughout the year.

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The following nomination has recently been received:

- a) Mr Adrian Jobson – Evandale Advisory Committee

10 OPTIONS FOR COUNCIL TO CONSIDER

To accept the nomination for membership of the Evandale Advisory Committee for the term ending 30 June 2016.

RECOMMENDATION

That Council accept:

- Mr Adrian Jobson as a member of the Evandale Advisory Committee.

DECISION

Cr

AGENDA – ORDINARY MEETING

21 MARCH 2016



GOV 13 TASMANIAN COMMUNITY COALITION: POKER MACHINES & GAMING

Attachments: Section 1 – Page 90

Responsible Officer: Des Jennings, General Manager
Report prepared by: Gail Eacher, Executive Assistant

1 PURPOSE OF REPORT

This report considers the correspondence from Mayor Tony Foster of Brighton Council inviting councils to become members of the Tasmanian Community Coalition.

2 INTRODUCTION/BACKGROUND

On 8 January 2016 Council received correspondence from Mayor Tony Foster of Brighton Council, inviting council to consider membership of the Tasmanian Community Coalition.

Mayor Foster's letter advises: Take up membership of the Tasmanian Community Coalition and support the campaign

... Brighton council has long been opposed to the proliferation of poker machines in our community and particularly their concentration in lower socio-economic areas...

With the issue of the extension of the poker machine monopoly now very much under consideration, I believe it is important that local government again consider the impact of this form of gambling on our communities...

Consequently, Brighton Council recently joined the Tasmanian Community Coalition campaigning for a curb on poker machines in hotels and clubs, as well as the National Alliance for Gambling Reform. The local Coalition comprises welfare organisations, community groups and people concerned at the adverse impacts of this form of gambling and interested in alleviating the consequential suffering in our communities.

The Coalition has called for poker machines to be phased out in hotels and clubs, for a reduction in the maximum bet to \$1 and for pokies to be restricted to the two casinos in Hobart and Launceston...

Brighton Council intends placing this crucial community issue on the agenda for the forthcoming LGAT meeting ...

In the meantime, I invite your Council to consider joining the Tasmanian Community Coalition, to represent our local communities and strengthen local government input on this key public issue...

This matter was placed on the Agenda of the 12 February 2016 general meeting of LGAT, following deliberation it was agreed that Brighton Council would submit a motion for consideration at the 20 July 2016 general meeting.

3 STRATEGIC PLAN 2007-2017

The Strategic Plan 2007/2017 (2012/2013 revision) provides the guidelines within which Council operates. The goals identified in, "Volume 1 – Mapping Our Direction", Part 1a Governance are applicable to this report.

4 OFFICER'S COMMENTS

At the 7 March 2016 Council workshop, councillors requested that this matter be placed on the Agenda for discussion.

It should be noted that this matter was placed on the Agenda of the 12 February 2016 general meeting of LGAT, following deliberation it was agreed that Brighton Council would submit a motion for consideration at the 20 July 2016 general meeting.

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5 OPTIONS FOR COUNCIL TO CONSIDER:

- i) Take no action at this time;
- ii) Take up membership of the Tasmanian Community Coalition and support the campaign; or
- iii) Consider the matter together with the other items listed for consideration at the 20 July 2016 general meeting of LGAT.

6 ATTACHMENTS

- Brighton Council correspondence dated 8 January 2016

RECOMMENDATION 1

That Council discuss this matter.

RECOMMENDATION 2

That Council

- i) note the report;
- ii) ...

DECISION

Cr

Cr

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GOV 14 2016 NATIONAL GENERAL ASSEMBLY OF LOCAL GOVERNMENT (ALGA)

Attachments: Section 1 – Page 98

Responsible Officer: Des Jennings, General Manager
Report prepared by: Gail Eacher, Executive Assistant

1 PURPOSE OF REPORT

This report considers the attendance of Councillors at the 2016 National General Assembly of Local Government to be held in Canberra from 19 to 22 June 2016.

2 INTRODUCTION/BACKGROUND

The Program provides the following theme overview for the 2016 National General Assembly of Local Government titled *"Partners in an Innovative and Prosperous Future"*.

The 2016 National General Assembly (NGA) is most likely to be held in the lead up to the next Federal election. During this time, all national political parties focus on leadership, key messages, marginal seats and political campaigning. National policy initiatives enter the public domain and all Australians are asked to engage in the political process and choose between competing ideas, election promises and the numerous candidates across the nation.

Last year's NGA theme was 'Closest to the People - Local government in the Federation'. The theme reinforced the vital role of local government in Australia's system of government. It built on the Government's Federation White Paper process, which sought to clarify roles and responsibilities of the levels of government and potentially better align funding with respective responsibilities. It also acknowledged the development of a Green Paper on Taxation. The NGA greatly assisted ALGA in its advocacy and participation in the reform process.

Since then there has been much debate on taxation reform, which will culminate at the 2016 Federal election.

In December 2015 the Council of Australian Governments (COAG) reset the national political dialogue. COAG committed to:

'... close collaboration in areas of shared responsibility, including competition, tax, innovation, infrastructure, cities and regulation, as well as in health and education.'

COAG leaders agreed the principles for a new national economic reform agenda should be:

'...to deliver for all Australians no matter where they live:

- a stronger, more productive and more innovative Australian economy, with more jobs, more*
- opportunities and higher living standards*
- fairness and equity, with protection for disadvantaged and lower income Australians, and*
- more efficient and high quality services.'*

The theme of the 2016 NGA – 'Partners in an Innovative and Prosperous Future' – invites councils from across Australia to consider the role of local government in this agenda, and how councils can play their role in the delivery of these objectives.

Many of the services and infrastructure provided by councils are not only critical to the social, cultural and environmental well-being of their communities, but also to the economic prosperity of their regions and the nation more broadly.

The NGA debate on motions and associated discussions will seek to highlight how local government can be more agile in delivering those services to communities, as well as send a strong and unified message to the Commonwealth.

.... This year, the NGA debate on motions and associated discussions will seek to highlight how local government can be more efficient and effective. The discussions will look at how local government, working in partnership with other levels of government, the private sector and the not-for-profit sector, can innovate and create a prosperous future for the community it serves.

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This year's theme builds on the work of the 2015 NGA which focused on local government's role in the Federation. The Commonwealth Federation Discussion Paper 2015 sets a context in which motions for this year's NGA should be developed.

The theme 'Partners in an Innovative and Prosperous Future' seeks to focus attention on the role that local government can play in creating a prosperous Australia. The Federation Discussion Paper notes that Australia today is very different from the country it was at the time of Federation and poses the fundamental question: '... does [the Federation] provide the system of national governance that Australians need right now, and will it help or hinder efforts to adapt and thrive in the vastly different economic, political and social realities of the 21st century?'

To put this question in a local government context:

Are the government systems (including our own), processes and priorities, in many cases set up decades ago, still appropriate today?

Are they delivering accessible and fair systems and are they a help or hindrance? Do they facilitate business activity and contribute to higher living standards, or are they a drag on the local economy? Are they necessary or do they duplicate effort?

Technological change has created opportunities, making many traditional models of business and government obsolete. Have these opportunities been taken up?

Participatory democracy is being enhanced through empowering individuals and local communities with new knowledge and new ways of engaging with each other and with governments. Are these opportunities been captured?

Australian productivity and living standards are comparatively high by world standards. However, the current national productivity and reform debate recognises that without reform, Australia risks being left behind on the world stage—meaning fewer jobs, lower economic growth, and reduced living standards.

COAG has responded positively to this challenge. All governments have committed to collaborate particularly in areas of shared responsibility, including competition, tax, innovation, infrastructure, cities and regulation, as well as health and education.

The 2016 NGA seeks motions that suggest reform, innovation in government operations and opportunities to partner with local government that will support Australia's prosperity.

3 STRATEGIC PLAN 2007-2017

The Strategic Plan 2007/2017 (2012/2013 revision) provides the guidelines within which Council operates. The goals identified in, "*Volume 1 – Mapping Our Direction*", *Part 1a Governance* are applicable to this report.

4 OFFICER'S COMMENTS

Council allocated \$11,930 in the 2015/16 budget towards councillors attending conferences and seminars, as at the 8 March 2016, \$9,026 of the allocation has been spent.

The National General Assembly of Local Government was attended by Mayor Downie, Cr Gordon and Council's General Manager in 2015.

The President of ALGA has called on Councils to put forward motions to be considered at the conference. A discussion paper is attached to assist Council in identifying motions that address the theme of the NGA.

To be eligible for inclusion in the NGA Business Papers, and then debate on the floor of the NGA, motions must follow the following principles, as listed in the discussion paper:

1. *be relevant to the work of local government nationally*
2. *be consistent with the themes of the Assembly*

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3. *complement or build on the policy objectives of your state and territory local government association*
4. *propose a clear action and outcome, and*
5. *not be advanced on behalf of external third parties that may seek to use the NGA to apply pressure to Board members or to gain national political exposure for positions that are not directly relevant to the work of, or in the national interests of, local government.*

Councillors will note that the 2016 National General Assembly of Local Government is to be held 19 to 22 June 2016, and that the holding of the NGA coincides with the date set for the Council meeting i.e. 20 June 2016.

Councillors may wish to consider the amendment of the date on which the June Council meeting is held.

5 ATTACHMENTS

- Correspondence;
- Program and Registration; and
- Discussion Paper.

RECOMMENDATION 1

That Council discuss this issue.

RECOMMENDATION 2

That Council

- i) note the report; and authorise the attendance of

- ...
- ...

at the 2016 National General Assembly of Local Government to be held at the National Convention Centre in Canberra from 19 to 22 June 2016.

- ii) submit the following motions for consideration at the ALGA conference.
- iii) amend the scheduled date for the June 2016 Council meeting to Monday, 27 June.

DECISION

Cr

Cr

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GOV 15 LOCAL GOVERNMENT ASSOCIATION OF TASMANIA (LGAT) – MOTIONS FOR THE GENERAL MEETING: 20 JULY 2016

Attachments: Section 1 – Page 124

Responsible Officer: Des Jennings, General Manager

Report prepared by: Gail Eacher, Executive Assistant

1 PURPOSE OF REPORT

The purpose of this report is to advise Council of the receipt of notice of the Annual General Meeting of the Local Government Association of Tasmania (LGAT) to be held on 20 July 2016; and to commence discussion on consideration of motions to be submitted to the General Meeting to be held in conjunction with the Annual General Meeting.

2 INTRODUCTION/BACKGROUND

Council has received notice of the Annual General Meeting, which is to be followed by the General Meeting in accordance with the Rules of the Association, the meetings are to be held at the C₃ Convention Centre, Hobart on Wednesday, 20 July 2016, commencing at 11.00am.

Councils are invited to submit motions on matters connected with the objectives of the Association or of common concern to members for inclusion in the Agenda of the General Meeting by Friday, **29 April 2016**.

3 STRATEGIC PLAN

The Strategic Plan 2007/2017 (2012/2013 revision) provides the guidelines within which Council operates. The goals identified in, "Volume 1 – Mapping Our Direction", 1.8 Regional/ State/ Federal/ International Relations are applicable to this report.

4 OPTIONS FOR COUNCIL TO CONSIDER

Council may wish to consider motions to be submitted for inclusion in the Agenda of the General Meeting, i.e. the introduction of a Tyre Levy.

5 OFFICER'S COMMENTS

The following motions have been tabled at LGAT General Meetings by Northern Midlands Council in the past:

2015	That the Local Government Association make representation to the Prime Minister requesting a referendum to facilitate the recognition of Local Government in the Australian Constitution.	Carried
2015	That the Local Government Association make representation to the relevant Australian Government Ministers seeking support for the development of a consistent basis for determining whether a particular function is best carried out by Local, State or Federal Government.	Carried
2015	That LGAT lobby the Minister for Infrastructure, Hon. Rene Hidding, advocating for the reinstatement of a State Government trails and bikeways funding program, the development of an inventory of what work is still required to fill in the many gaps in the network of trails and pathways, and the establishment of a permanent fund that will meet the growing demand now apparent in cycling tourism and in the use of bicycles for sport and leisure.	Carried
2014	That the Local Government Association of Tasmania continue to lobby the State Government to fund and employ, within the Invasive Species Unit, additional weed officers for each of the three regions to actively facilitate the eradication of listed weeds throughout Tasmania.	Carried

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2014	That the Local Government Association of Tasmania continue to lobby the State Government to address the pending environmental impacts resulting from excessive storage of used tyres in the absence of a suitable recycling facility or other appropriate means of disposal.	Carried
2014	That LGAT lobby the ministers responsible for mines and our rivers to address the contamination of many of our waterways through heavy metal leachate from past mining operations and to provide an inventory of all such waterways and an action plan to end the contamination.	Carried
2014	That LGAT supports the position of all state parties in their election commitments to lobby the major federal political parties in opposing super trawlers operating in Australian waters, and support immediate federal legislation to permanently ban super trawlers in Australia's Exclusive Economic Zone (EEZ) but not to affect current fishing operators.	Lost (Deferred to September meeting)
2014	That LGAT lobby the TasWater Board to call on the Australian Government to work with the State Government to fund the development of renewed water and sewerage infrastructure works, particularly for small and regional communities across the State.	Lost
2014	That the Local Government Association of Tasmania request both the State and Commonwealth Governments to encourage Telstra to provide a regional officer within each region able to provide detailed infrastructure answers in a timely manner to facilitate the ongoing development of private and public infrastructure works.	Carried
2014	That LGAT Support the continuation of the Tasmanian Freight Equalisation Scheme due to its importance to Tasmania. Lobby the Australian Government and State Governments to re-establish the Tasmanian Freight Equalisation Scheme for all freight transported to and from Tasmania.	Carried
2014	That LGAT Investigate the terms of the proposed Australian Competition and Consumer Commission/Productivity Commission enquiry into the Tasmanian Freight Equalisation Scheme with the aim of issuing a brief to Councils. Assess options for a study that analyses the benefits and costs of a support package for a direct international service from TASMANIA.	Lost
2013	That LGAT lobby the minister responsible for DIER to have all unapproved signage removed from state roads.	Carried
2013	That the Local Government Association of Tasmania lobby the Minister responsible for the Department of Infrastructure, Energy and Resources to ensure that speed restrictions of road works and the like are not erected prematurely, left in place beyond the completion of works or between work periods, unless required due to the condition of the road surface.	Carried
2013	That the Local Government Association of Tasmania request the State Government to make legislative change, if necessary, and confirm that representations made pursuant to sections 26, 30 I or 57 of the Land Use Planning and Approvals Act 1993 shall not be made public to the extent that they contain specific reference to individual councillors or staff.	Lost
2013	That the Local Government Association of Tasmania lobby the State Government, specifically Department of Economic Development and the Environmental Protection Authority to address the pending environmental impacts resulting from excessive storage of used tyres in the absence of a suitable recycling facility or other appropriate means of disposal.	Carried
2012	That the Local Government Association of Tasmania requests the State Government to develop policy guidelines, educational information and advice to address the issues of: • Transport and appropriate disposal of declared weeds; and, • Contamination of green waste with declared weeds; and, • Treatment of green waste to minimise the presence of weed seeds in composted Green waste that is to be sold to the public and/or used in public open space.	Carried

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2012	That the State Government fund an additional Weed Officer for each of the three regions to facilitate the reduction of listed weed species in order to maximise the long term sustainable agricultural use of Tasmania's resources, in particular with regard to the new and proposed irrigation infrastructure which in turn will support the furtherance of the State Government's 'food bowl' initiative.	Carried
2012	That LGAT discuss with the State Government that in the event of a fire/flood the proposition of taking immediate action on temporary minor repairs to state roads and/or other infrastructure on the basis that funds are reimbursed within a reasonable time frame.	Carried
2011	That the LGAT work with the State Government to amend Principle nine of the State Policy for the Protection of Agricultural Land 2009 to enable Council planning schemes to prohibit or require discretionary permit for an agricultural use on land zoned for agricultural purposes where such land is also determined to be within a special area or overlay to address issues including, but not limited to, scenic protection, landslip, water catchment, heritage protection and flood or bushfire hazard.	Carried
2011	That, in order to address the loophole in LUPA relating to the lack of termination power, LGAT lobby the Department of Justice to progress a legislative amendment to provide the power to void an application after a finite period of time.	Carried
2010	To bring accountability to the water authorities that Owners' Representatives and the Chief Executive Officers of each of the Regional Corporations meet monthly with councils (members of Regional Corporations).	Lost
2010	That LGAT lobby the State Government to review the current approach to environmental management and sustainable use of resources in Tasmania, with a view to developing an integrated approach with reference to overall natural systems.	Carried
2010	That a second Weed Management Officer for the region be financed by the State Government.	Lost
2009	... legislate, so that Local Government is empowered to ensure that the planting of trees within town boundaries are species that are appropriate in relation to both fire and general safety. ... to reassess the state planning template; and to manage road verges in regard to fire management.	Carried
2009	... investigate and promote initiatives to reduce the use of fossil fuels.	Carried
2008	... Hydro Tasmania extend cloud seeding flights over non-Hydro catchment areas, such as the Meander, Macquarie, South Esk, Clyde and East Coast catchments; and that the cloud seeding program be on-going, as an extended period is necessary to obtain any long term benefits; and the Local Government Association of Tasmania and the State Government be requested to undertake independent reports on cloud seeding in Tasmania.	Carried
2008	That Councils support the motion for the Local Government Association to lobby the State Government to review the application of taxes and stamp duty associated with business transactions, e.g. payroll tax, insurance premium renewals and mortgage dealings.	Carried
2007	That a proposal put forward at the 2006 ALGA Conference by Timber Towns Victoria to form a national network of local governments with an interest in sustainable forestry management on both private and public land be noted and a member of Timber Towns Victoria be invited to attend the next meeting of the LGAT General Management Committee.	
2006	That the Local Government Association of Tasmania i) Discuss with the State Government the development of controls regarding overshadowing and other nuisance factors caused by existing or future planting, and ii) Prepare information brochures outlining recommended species and planting guidelines which minimise overshadowing of neighbouring properties: such guidelines to be distributed to Councils for circulation with new developments.	Lost

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2006	That the Local Government Association of Tasmania enter into discussions with the State Government with regard to the provision of Government funding to meet the costs associated with Council Youth Development Officers performing roles that have traditionally been the responsibility of the State Government Departments.	Carried
2005	That the Local Government Association of Tasmania in relation to threatened Non-Forest Vegetation Communities supports alternative measures to implement the State/Federal Bilateral Agreement being i) adoption of a truly voluntary system similar to the Regional Forest Agreement Private Forests Reserve Program (which includes incentives) and ii) the removal of the statutory enforcement mechanisms within the Bilateral Agreement i.e. (the Planning Directive and subsequent amendment of the local government planning schemes).	Carried
2005	That the Local Government Association request the State Government to liaise with the Federal Minister for Immigration and Multicultural and Indigenous Affairs to ensure that skilled migrants are encouraged to resettle in Tasmania.	Carried
2005	That Local Government support a proposal from the Tasmanian Bus Association for the State Government to provide funds for the reinstatement of a school bus safety campaign and any other road safety education programs that will minimise the risks to children.	Carried
2005	That the Local Government Association request the State Government to;- i) Abolish the Easter Tuesday as a prescribed statutory public holiday and ii) Investigate a uniform set of public holidays within Tasmania and where possible, these be standard across Australia.	Lost
2005	That the Local Government Association of Tasmania negotiate, on behalf of Council's, an agreement with the Rail Authority (Pacific National Tasmania) to ensure a maintenance service level is provided with a defined area at each level rail crossing.	Carried

6 ATTACHMENTS

Correspondence from LGAT dated 10 February 2016

RECOMMENDATION 1

That Council discuss this matter.

RECOMMENDATION 2

That Council receive the report, and list the following matters for consideration at the LGAT General Meeting to be held on 20 July 2016:

- i) ...
- ii) ...

DECISION

Cr

Cr

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GOV 16 NORTHERN LIGHTS (REGIONAL) STREET LIGHT REPLACEMENT PROGRAM

Attachments: Section 1 – Page 127

Responsible Officer: Des Jennings, General Manager

Report prepared by: Des Jennings, General Manager

1 PURPOSE OF REPORT

The purpose of this report is to seek Council's commitment to fund the replacement of mercury vapour and compact fluorescent lamp (CFL) street lights in the Northern Midlands with Light Emitting Diode (LED) street lights, as part of a larger collaborative Northern Lights program with other northern councils.

2 INTRODUCTION/BACKGROUND

At the 19 October 2015 meeting of Council, Councillors unanimously supported the motion: *that Council*

- i) *meet with TasNetworks regarding planned upgrades across the state; and*
- ii) *in principle, support working with other councils in the northern region to accelerate the replacement of existing minor road lights with LEDs.*

The following was the unanimous decision of Council at the 14 December Council meeting:

That Northern Midlands Council work with the other Council's in the northern region to accelerate the replacement of existing minor road street lights with LEDs.

An action that resulted from that decision was the engagement of Ironbark Consulting to produce the Northern Midlands Street Lighting Business Case for Council that estimates the capital costs and operational savings over 20 years (refer attached business case).

The business case considers future energy price rises, capital costs per light and other variables to determine potential operational savings to 2036 for four possible scenarios:

- 1) TasNetworks (TN) owned and maintained, replace all residential lights (excluding CFLs)
- 2) Council owned, TN maintained, replace all residential lights (excluding CFLs)
- 3) TN owned and maintained, replace all residential lights
- 4) Council owned, TN maintained, replace all residential lights

Of the scenarios, only the Council owned lighting models – shown in Table 1 below as scenario 2 and scenario 4 – are guaranteed to generate operational savings.

As a consequence, Council can rule out scenarios 1 or 3 where TN retain ownership as it does not make sense for Council to implement a scenario where there would be a reasonable expectation of a negative financial result for councils (Northern Midlands Council Street Lighting Business Case Update, Ironbark Sustainability, Feb 2016).

Table 1: Summary of scenarios (extract from business case)

Scenario	1	2	3	4
Scenario Detail				
Ownership	TN owned	Council owned	TN owned	Council owned
All Lights Excluding CFLs	X	X		
Replace ALL Lights			X	X
Discount Rate	3%	3%	3%	3%
Scenario Results				
Number of lights changed	938	938	1,069	1,069
Total cumulative cost	\$79k to \$99k	\$447k to \$641k	\$128k	\$537k to \$761k

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Cumulative net simple savings	-\$189k to \$606k	\$1.04m to \$1.83m	\$67k	\$1.03m to \$1.88m
Net Present Value	-\$142k to \$431k	\$673k to \$1.29m	\$27k	\$636k to \$1.31m
Year cash flow is positive	4 to N/A**	5 to 8	13	6 to 9
Cumulative greenhouse savings from commencement (t CO ₂ -e)	930	930	973	973
Average greenhouse savings pa (t CO ₂ -e)	44	44	46	46

*Scenario includes economic outlook (pessimistic, average and optimistic) modelling

**Pessimistic scenario makes a net loss over 20 years

The difference between the scenarios is a *mercury vapour replacement only proposal by excluding CFLs* in scenario 2 and the *replace all lights proposal by including CFLs* in scenario 4.

Replacing all lights – mercury vapour and CFLs as per scenario 4 – will result in a further 131 lights being replaced, with a total of 1,069 lights changed instead of 938 lights. There are benefits to both scenarios 2 and 4 (refer Table 2).

Table 2: Consideration of the benefits to include or exclude CFLs

Scenario 2 – excluding CFLs	Scenario 4 – including CFLs
Decreased capital cost	Increased operational savings – electricity and maintenance
Decreased payback – cash flow positive one year sooner	Decreased emissions – a further three tonnes CO ₂ -e/year
Better range of potential savings outcomes	Improved safety – CFLs perform poorly in negative temperatures
	Improved safety – standardise the lights on minor roads

The analysis within the Ironbark Sustainability business case applies three economic outlooks to the scenarios to forecast a range of possible outcomes. These outlooks can be broadly described as:

- i) Pessimistic – is possible now with no negotiation
- ii) Average – is considered to be realistic
- iii) Optimistic – is ambitious, but has been achieved in other jurisdictions interstate

A look at the average outlook for scenarios 2 and 4 reveals that replacing CFLs is likely to cost Council an additional \$104,993 (a capital cost of \$541,580, plus overheads, by excluding CFLs in scenario 2; versus \$646,573, plus overheads, by including CFLs in scenario 4) in capital costs at the start of the project.

The additional capital cost is also estimated to result in additional operational savings of \$19,417 (Operational savings of \$1.42million by excluding CFLs versus \$1.44million by including CFLs) and greenhouse gas emission reductions of 43 tonnes of carbon dioxide over 20 years (44t CO₂-e/year by excluding CFLs versus 46t CO₂-e/year by including CFLs, which equates to 930t and 973t respectively over 20 years).

3 STRATEGIC PLAN 2007/2017

The Strategic Plan 2007/2017 (2012/2013 Revision) provides the guidelines within which Council operates. The following “Volume 1 – Mapping Our Direction” goals have relevance to this issue:

- Part 1b: Finance
 - 1.9 Financial Management
 - 1.13 Asset Management
- Part 3: Community Development
 - 3.1 Individual and Community Safety
- Part 5: Physical Assets
 - 5.1 Transport Infrastructure Operations

4 POLICY IMPLICATIONS

N/A

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5 STATUTORY REQUIREMENTS

N/A

6 FINANCIAL IMPLICATIONS

Deferring a decision to a future Council Meeting is most likely to result in Council missing the opportunity presented by the Northern Lights regional replacement program and potentially forego some or all of the operational savings. Council would then need to liaise with LGAT to identify if any other programs will be available in the future.

The financial commitment will depend on the scenario selected by Council. The pessimistic outlook forecasts financial losses are likely for Council in scenarios 1 and 3, and as such should not be considered.

If Council selects scenario 2, which excludes the installation of CFLs, then the estimated capital costs will be up to \$641,000 (plus overheads). The operational savings over 20 years in this scenario are likely to be between \$1.04million and \$1.83million.

If Council selects scenario 4, which includes the installation of CFLs, then the estimated capital costs will be up to \$761,000 (plus overheads). The operational savings over 20 years in this scenario are likely to be between \$1.03million and \$1.88million.

7 RISK ISSUES

A Council decision is required by 25 March 2016 to take advantage of the Northern Lights regional street light replacement program.

8 CONSULTATION WITH STATE GOVERNMENT & OTHER AUTHORITIES

Council has been working with both City of Launceston and LGAT, who are leading negotiations with TN and the Municipal Association of Victoria.

Council has also been working constructively with other northern councils including West Tamar, Meander Valley, Break O'Day and George Town.

Officers have been in discussions with the Tasmanian Climate Change Office to engender support for the program at the State Government level.

9 COMMUNITY CONSULTATION

Not required at this stage, though communication with ratepayers will be critical when the participation of councils is finally determined.

10 OPTIONS FOR COUNCIL TO CONSIDER

Council can choose to retain the current street lights, or select from scenario's 1, 2, 3 or 4.

11 OFFICER'S COMMENTS/CONCLUSION

The suggestion is for Council to commit funds up to \$761,000 (plus overheads) to replace all mercury vapour and CFL street lights – as outlined in scenario 4.

Under the average outlook replacing CFLs will have an additional capital cost of around \$105,000 and increase the payback from seven to eight years. The addition cost is expected to yield benefits over the 20 year life of

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the LED lights including increasing operational savings by around \$19,000, reducing emissions by a further 72 tonnes. This option will also deliver a quality and uniformity of lighting standards that will improve safety across the Northern Midlands Local Government Area.

If Council opts to collaborate with other northern councils to deliver the Northern Lights regional replacement program, then it is likely that the installation will be completed by December 2017. To participate in the Northern Lights program, Council will need to commit funds at this March Council Meeting.

If Council commits to the Northern Lights program, then the next steps include:

#	Action	Notes	Timing
1.	Investigate financing options	Includes Roads to Recovery funding	Mar-Jun 2016
2.	Develop a Lighting Design Plan		Apr-Jun 2016
3.	Complete price and contract negotiations	City of Launceston and LGAT leading negotiations with TN and Municipal Association of Victoria	Apr-Jun 2016
4.	Procure the lights and installation	TN to tender works	Jun-Jul 2016
5.	Manage the program to completion	In collaboration with City of Launceston, including communicating clearly with residents and businesses	By Dec 2017

12 ATTACHMENTS

12.1 Ironbark Sustainability - Northern Midlands Energy Efficient Street Lighting Business Case – February 2016

RECOMMENDATION 1

That the matter be discussed.

RECOMMENDATION 2

That Council commits to the Northern Lights program and allocates capital funding up to \$761,000 (plus overheads) to replace all 1,069 mercury vapour and compact fluorescent lamp (CFLs) street lights with light emitting diode (LED) street lights.

DECISION

Cr

Cr

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GOV 17 LOCAL GOVERNMENT REFORM

Attachments: Section 1 – Page 152

Responsible Officer: Des Jennings, General Manager
Report prepared by: Des Jennings, General Manager

1 PURPOSE OF REPORT

The purpose of this report is to formally report on discussions with the councils participating in the resource sharing modelling project and their position re amending the brief to include amalgamation options.

2 INTRODUCTION/BACKGROUND

Council, at its meetings in April, July, August and September 2015 and February 2016 have formally resolved the following:

20 April 2015: Minute Reference 101/15:

Cr Polley/Cr Goss

That

- i) Council agrees to collaborate with the councils of Meander Valley and West Tamar in a benchmarking exercise of financial and service delivery measures utilising the services of an independent consultant.
- ii) the General Manager be authorised to engage a project consultant with local government experience.

Carried unanimously

20 July 2015: Minute Reference 191/15:

Cr Adams/Cr Knowles

That Council authorise the Mayor to enter into discussions with all Tasmanian Councils that express an interest in respect to potential benchmarking and resource sharing initiatives.

Carried unanimously

17 August 2015: Minute Reference 218/15

Cr Polley/Cr Goninon

That the Council

- i) endorse engagement in a benchmarking project involving councils in northern Tasmania which establishes a standardised evidence base providing comparative data on both quantitative and qualitative aspects of operations and identifies areas of potential for resource sharing and other collaboration between councils;
- ii) support the tender process for the feasibility study being open to consultants that are not included on the list of four consultants identified on the Tender Panel;
- iii) the General Manager be authorised to appoint a consultant with suitable local government experience; and
- iv) authorise the General Manager to report back to the September council meeting on a way forward, if no progress has been made on the benchmarking project involving other councils.

Carried unanimously

21 September 2015: Minute Reference 257/15

Cr Knowles/Cr Goss

That

- i) the General Manager continue to participate in discussions with the councils to achieve a collaborative approach to the regional benchmarking project.
- ii) the fee offer from CT Managerial Group be noted and a decision on the matter be held in abeyance.

Carried unanimously

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15 February 2016: Minute Reference 35/16

Cr Knowles/

That the General Manager continue to participate in discussions with the councils to achieve a collaborative approach to the regional benchmarking project.

The motion lapsed for want of a seconder

Cr Adams/Cr Goninon

That the Mayor and General Manager meet with representatives of the northern councils to ascertain their position on amending the resource sharing modelling project to include modelling of amalgamation options.

Carried

Voting for the motion:

Mayor Downie, Deputy Mayor Goss, Cr Adams, Cr Calvert, Cr Goninon, Cr Gordon, Cr Lambert

Voting against the motion:

Cr Knowles

3 STRATEGIC PLAN

The Strategic Plan 2007/2017 (2012/2013 revision) provides the guidelines within which Council operates. The following, “Volume 1 – Mapping Our Direction” goals identified have relevance to this issue:

- **Part 1A: Governance**
 - 1.1 Governance
 - 1.3 Community Dialogue
 - 1.4 Community Agendas
 - 1.8 Regional/ State/ Federal/ International Relations
- **Part 1B: Governance**
 - 1.9 Financial Management
 - 1.10 Customer Service
 - 1.12 Information Management
 - 1.13 Asset Management

4 POLICY IMPLICATIONS

There are no policy implications.

5 STATUTORY REQUIREMENTS

Local Government Act 1993.

6 FINANCIAL IMPLICATIONS

At the time of writing this report, the estimated cost for the eight Council project is in the vicinity of \$400,000 plus.

The cost for a Financial Sustainability Assessment for the Northern Midlands Council had been received and provided in closed council.

7 RISK ISSUES

It is critical that the eight councils engage an independent consultant to carry out the benchmarking project to ensure openness and transparency. With projects of this nature it is important to analyse the positives and negatives arising from the investigations.

Each Council must be open to the provision of data to allow its analysis in a consistent fashion that will support meaningful performance measures and benchmarks. Without a consistent approach and process mapping, data collection and input costings the benchmarking project will fail.

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The acceptance of Council to proceed with a singular benchmarking project will only allow for comparison with State average and may not provide a clear comparison for judging like services and data (comparing apples with apples).

8 CONSULTATION WITH THE STATE GOVERNMENT

As the Minister for Local Government initiated the discussion on local government reform, it is important that the councils keep the Minister for Planning and Local Government, the Hon. Peter Gutwein MP, informed on the progress of the enterprise wide service review and benchmarking project.

9 COMMUNITY CONSULTATION

Community consultation would be integral in determining an outcome from the service review and benchmarking project. Outcomes from this project will be utilised to inform future strategic discussion with the community.

Local government faces increasingly demanding and complex community expectations with limited resources and competing demands, it is critical that councils find new ways to plan and deliver services so that local government is sustainable and able to flourish. Strategic collaboration and partnerships are ways that councils can respond to these challenges.

10 OPTIONS FOR COUNCIL TO CONSIDER

The options for Council to consider, include:

- i) not to accept the recommendation;
- ii) to proceed with the project; or
- iii) accept the proposal with modifications.

11 OFFICER'S COMMENTS/CONCLUSION

The report presented remains unchanged along with its intent to progress a collaborative approach to the "Investigation of Shared Services Model" project. A copy of the brief is attached.

Generally, the majority of the councils approached, at the time had not considered the correspondence from Minister Peter Gutwein, with a number already having formed positions on preparedness to explore all opportunities for improved efficiencies.

It was generally reaffirmed that support still exists to progress the Shared Service Model investigation, with the outcomes of that investigation identifying future opportunities, through strategic collaboration, partnerships, boundary adjustments and amalgamation.

Clearly any direction on the possible implementation and outcomes from the investigation, whatever that may be, would be at the discretion of the individual council.

I would recommend that Council endorses the Project Brief: Investigation of Shared Services Model and consider the outcomes of the investigation when finalised.

12 ATTACHMENTS

- Project Brief: Investigation of Shared Service Model
- Correspondence from Phillip Hoysted, Director for Local Government dated 3 March 2016

RECOMMENDATION 1

That the matter be discussed.

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RECOMMENDATION 2

That Council:

- i) Endorse the Project Brief: Investigation of Shared Services Model;
- ii) Authorise the Mayor and General Manager to sign a Memorandum of Understanding; and
- iii) Formally advise Minister Peter Gutwein of Council's decision.

DECISION

Cr

Cr

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GOV 18 NATIONAL STRONGER REGIONS FUND APPLICATIONS THIRD ROUND 2016

Responsible Officer: Des Jennings, General Manager

Report prepared by: Des Jennings, General Manager

1 PURPOSE OF REPORT

The purpose of the report is to advise Council of the applications lodged seeking grant funding.

2 INTRODUCTION/BACKGROUND

The Northern Midlands Council have been working up a number of strategic projects, with applications made for grant funding under the National Stronger Regions Funding stream.

The applications include:

1. TRANSlink Precinct Renewal Program;
2. Campbell Town War Memorial Oval Precinct Development; and
3. Powranna Truck Wash Facility under the auspice of the Northern Midlands Business Association.

3 STRATEGIC PLAN 2007-2017

The Strategic Plan 2007/2017 (2012/2013 revision) provides the guidelines within which Council operates. The following “Volume 1 – Mapping Our Direction” goals have relevance to this issue:

- Part 1B : Finance
 - 1.9 Financial Management
 - 1.13 Asset Management
- Part 2 : The Local Economy
 - 2.1 Long Term Economic Development
 - 2.3 Business Support
- Part 4 : Structure Planning and Sustainability
 - 4.6 Strategic Planning
 - 4.7 Land Use Planning
 - 4.8 Growth Centre – Transport & Industry
 - 4.14 Regional Planning
- Part 5 : Focus on Physical Assets
 - 5.2 Hydraulic Infrastructure
 - 5.4 Emergency Management

4 POLICY IMPLICATIONS

N/A

5 STATUTORY REQUIREMENTS

- *Land Use Planning and Approvals Act 1993*
- *Building Act 2000*
- *Urban Drainage Act 2013*
- *Local Government Highways Act 1982*
- *Tasmanian Municipal Standard Drawings*

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6 FINANCIAL IMPLICATIONS

6.1 *TRANSlink Stormwater Management Upgrade*

The total cost of the program is \$5,457,571, comprising the following nine project components:

Project No.	Project Description	Budgeted Total
1	Increase basin 1 outlet capacity	\$359,564
2	DN1050 culvert under Evandale Main Road	\$182,774
3	Northern catchment airport road pipeline	\$455,160
4	Johns Street catchment - new pipeline to Evandale Road	\$1,259,029
5	Boral Road catchment new detention basin and pipeline	\$417,867
6	Southern catchment – upsize basin 4	\$346,623
7	Gatty Street overland flow path improvements	\$25,395
8	Gatty Street Basin	\$204,690
9	Construct link road Translink Avenue – Translink Avenue South – Boral Road, and road services	\$2,206,470
TOTAL (GST Excl.)		\$5,457,571

The cash partners are:

- Council \$1,540,000
- Other Stakeholders \$1,193,235
- The NSRF request \$2,724,336

6.2 *Campbell Town War Memorial Oval Precinct Development*

The cost of the Multi-function centre and amenities construction is estimated at \$1,540,000, with some sensitivity for fixed costs. Council's share of expenditure would be \$750,000 cash plus \$40,000 in-kind. The Department of Infrastructure and Regional Development share under the National Stronger Regions Fund (Round 3) would be 50% at \$750,000.

6.3 *Powranna Truck Wash Facility*

The estimated capital costs of the facility are \$497,000 GST exclusive. The Department of Primary Industries, Parks, Water and Environment has committed \$250,000 and the NSRF request is for the balance of \$247,000.

7 RISK ISSUES

Council fails to achieve a successful outcome in the funding application and is then required to fund the projects.

The risk associated with the Powranna Truck Wash is that another funding stream will need to be identified.

8 CONSULTATION WITH STATE GOVERNMENT

Council has sought and obtained letters of support from State and Federal members of parliament.

9 COMMUNITY CONSULTATION

Letters of support have been provided by individuals, business and community groups.

10 OPTIONS FOR COUNCIL TO CONSIDER

There are a number of options for Council to consider:

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- a) continue to support Council's previous directives to make application for:
 - TRANSlink Precinct Renewal Program; and
 - Campbell Town War Memorial Oval Precinct Development;
- b) withdraw the applications; or
- c) not support the application for funding the Powranna Truck Wash Facility that was auspiced on behalf of the Northern Midlands Business Association.

11 OFFICER'S COMMENTS/CONCLUSIONS

11.1 *TRANSlink Stormwater Management Upgrade*

Once the Precinct Renewal program is completed, the reinvigorated Translink precinct will be positioned to be a key driver of economic growth in Northern Tasmania in the short to medium term. The precinct will be attractive to investors and in particular, to businesses in central and suburban Launceston seeking to relocate to a more accessible and amenable location; thereby freeing up land in the city for commercial and/or residential development.

11.2 *Campbell Town War Memorial Oval Precinct Development*

Our application to NSRF addresses the critical importance of the ability for the Campbell Town project to be self-sufficient, while significantly increasing economic growth through support of the strong functions and conferencing niche business in the town. It also stresses the need to provide opportunity in VET education and employment opportunity, to improve social cohesion and increase participation in sport and recreation. It proposes a carefully Council-driven process to identify and implement the best possible practice business model to ensure community ownership and future sustainability.

11.3 *Powranna Truck Wash Facility*

The facility will reduce the risks of biosecurity contamination, road traffic accidents and personal injury to truck drivers.

The project cost-benefit analysis identified benefits of the project which will contribute to significant economic growth in the region derive from:

- Increased agricultural production due to improves biosecurity that prevents the spread of weeds and livestock diseases
- Supporting the continued viability of nearby meat processing facilities;
- Increased economic activity in the region contributing to the development of the Northern Midlands Rural Processing Centre.

RECOMMENDATION 1

That Council discuss the matter.

RECOMMENDATION 2

That Council:

- i) note the report.
- ii) endorse the application for the Powranna Truck Wash Facility made on behalf of the Northern Midlands Business Association.

DECISION

Cr

Cr

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GOV 19 LONGFORD ODOUR EMISSIONS

Mayor Downie requested that this matter be placed on the Agenda for discussion.

A report on the matter was not able to be compiled due to late notification and resultant time constraints.

RECOMMENDATION

That Council discuss the matter.

DECISION

Cr

GOV 20 ATO DEMAND FOR ANNUAL TAX RETURNS FROM NOT-FOR-PROFIT COMMUNITY GROUPS SINCE COMMENCEMENT

Attachments: Section 1 – Page 159

Cr Knowles requested that this matter be placed on the Agenda for discussion.

A report on the matter was not able to be compiled due to late notification and resultant time constraints.

ATTACHMENT

Brief

RECOMMENDATION

That Council discuss the matter.

DECISION

Cr

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CORP 1 MONTHLY FINANCIAL STATEMENT

Attachments: Section 1 – Page 162

File: Subject 24/023
Prepared by: Maree Bricknell, Corporate Services Manager

1 PURPOSE OF REPORT

The purpose of this report is to present the monthly financial reports as at 29th February 2016.

2 INTRODUCTION/BACKGROUND

The Corporate Services Manager circulated a copy of the Monthly Financial Summary for the period ended 29th February 2016.

SUMMARY FINANCIAL REPORT

For Month Ending: 29-Feb-16 8

A. Operating Income and Expenditure						
	Budget	Year to Date Budget	Actual	(\$,000)	Target 100%	Comments
Rate Revenue	-\$9,430,961	-\$9,430,961	-\$9,288,663	-\$142	98.5%	
Recurrent Grant Revenue	-\$2,678,243	-\$1,785,495	-\$1,903,828	\$118	106.6%	
Fees and Charges Revenue	-\$1,721,334	-\$1,147,556	-\$1,262,586	\$115	110.0%	SG Perth Bypass planning fees in advance \$186K
Interest Revenue	-\$397,000	-\$264,667	-\$218,323	-\$46	82.5%	Accrued revenue adjustment included
Reimbursements Revenue	-\$102,076	-\$68,051	-\$117,135	\$49	172.1%	
Other Revenue	-\$1,878,739	-\$1,252,493	-\$911,066	-\$341	72.7%	
	-\$16,208,353	-\$13,949,222	\$13,701,601	-\$248	98.2%	
Employee costs	\$5,116,977	\$3,411,318	\$3,176,976	\$234	93.1%	
Material & Services						
Expenditure	\$4,797,068	\$3,198,045	\$2,919,231	\$279	91.3%	
Depreciation Expenditure	\$5,047,850	\$3,365,233	\$3,128,790	\$236	93.0%	
Government Levies & Charges	\$662,620	\$441,747	\$213,995	\$228	48.4%	
Councillors Expenditure	\$187,332	\$124,888	\$104,365	\$21	83.6%	
Other Expenditure	\$1,169,035	\$912,175	\$688,538	\$224	75.5%	
Plant Expenditure Paid	\$658,420	\$438,947	\$360,100	\$79	82.0%	
	\$17,639,302	\$11,892,353	\$10,591,995	\$1,300	89.1%	
	\$1,430,949	-\$2,056,869	-\$3,109,606			
Gain on sale of Fixed Assets	-\$60,000	-\$40,000	-\$60,001	\$20	0.0%	Conara land sale
Loss on Sale of Fixed Assets	\$630,000	\$420,000	\$247,994	\$172	59.0%	
Underlying (Surplus) / Deficit	\$2,000,949 \$0	-\$1,676,869	-\$2,921,613 \$0			
Capital Grant Revenue	-\$3,163,550	-\$2,109,033	-\$927,446	-\$1,182	44.0%	No Powranna Bridge payments at this stage
Subdivider Contributions	-\$350,000	-\$233,333	0	-\$233	0.0%	No new assets recognised at this stage
Capital Revenue	-\$3,513,550	-\$2,342,367	-\$927,446			
	-		-			

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Budget Alteration Requests

- For Council authorisation by absolute majority

Campbell Town Supper Room Improvements to Clock Tower Refurbishment -\$20,000
\$20,000

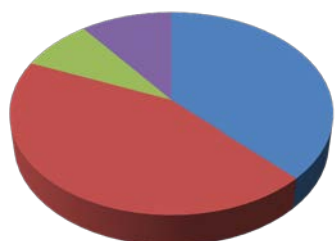
- Authorised by General Manager under Delegation

B. Balance Sheet Items

	Year to Date Actual	Monthly Change	Same time last year	Comments
Cash & Cash Equivalents Balance				
- Opening Cash balance	\$11,389,501	\$12,865,114		
- Cash Inflow	\$15,962,311	\$3,100,389		
- Cash Payments	-\$13,390,937	-\$2,004,629		
- Closing Cash balance	\$13,960,874	\$13,960,874		
	-	-		
Account Breakdown				
- Trading Accounts	\$2,681,277			
- Investments	\$11,279,597			
	\$13,960,874			
	-			

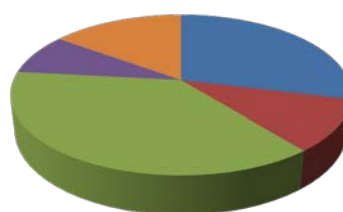
Summary of Investments	Investment Date	Maturity Date	Interest Rate%	Purchase Price	Maturity Value
Tasmanian Public Finance Corporation Call Account	1/02/2016	29/02/2016	2.00	\$5,076	\$5,084
CBA Call Account	18/02/2016	29/02/2016	1.90	\$926,167	\$926,698
WBC	15/12/2015	15/03/2016	2.86	\$2,012,793	\$2,027,145
ANZ	2/01/2016	2/04/2016	3.10	\$1,521,929	\$1,533,691
CBA	2/02/2016	3/05/2016	2.85	\$3,000,000	\$3,021,316
ANZ	14/05/2015	14/05/2016	2.80	\$1,277,499	\$1,313,367
Bass & Equitable	23/11/2015	23/05/2016	2.85	\$1,389,981	\$1,409,734
My State Financial	25/12/2015	25/07/2016	3.00	\$1,146,152	\$1,166,218
				\$11,279,59	\$11,403,25
Total Investments				7	3
			0.0	-	-

Total Investments by Rating (Standard & Poor's)



■ AA+ ■ AA- ■ BBB ■ Unrated

Investments by Institution



■ ANZ ■ B&E ■ CBA ■ MyState ■ Tascorp ■ Westpac

Rate Debtors	2015/16	% to Raised	Same Time Last Year	% to Raised
Balance b/fwd	\$1,017,753	11.2%	\$933,431	
Rates Raised	\$9,350,043		\$9,023,890	
	\$10,367,797		\$9,957,321	

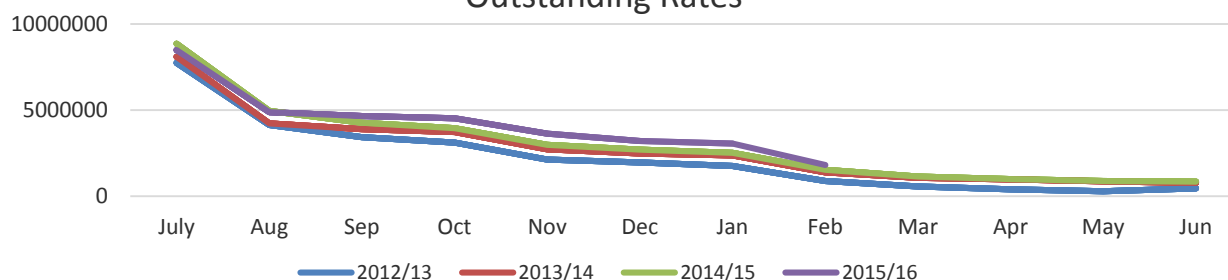
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Rates collected	\$8,256,255	88.3%	\$6,893,551	76.4%	
Pension Rebates	\$409,927	4.4%			
Discount & Remissions	\$47,795	0.5%	\$551,170	6.1%	
	<u>\$8,713,978</u>		<u>\$7,444,721</u>		
Rates Outstanding	\$1,810,495	19.4%	\$2,512,599	27.8%	
Advance Payments received	<u>-\$156,676</u>	1.7%			

Outstanding Rates



Trade Debtors				
Current balance	\$117,808			
- 30 Days		\$74,372		
- 60 Days		\$2,587		
- 90 Days		\$8,977		
- More than 90 days		\$31,871		
Summary of Accounts more than 90 days:				
- Norfolk Plains Book sales		1,305		Paid by outlet as sold
- Hire of meeting rooms		6,035		\$46.50 to be written off as bad debt
- Removal of fire hazards		2,840		
- Damage to bridge		3,076		Cannot locate debtor
- Dog Registrations & Fines		9,523		Sent to Fines Enforcement
- Sales		6,500		Arrangement to pay
- Building Plumbing Fees		345		
- Private Works		2,248		Arrangement to pay

C. Capital Program				
	Budget	Actual (\$,000)	Target 67%	Comments
Renewal	\$7,261,740	\$2,895,631	40%	
New assets	<u>\$3,227,231</u>	<u>\$1,827,195</u>	<u>57%</u>	
Total	<u>\$10,488,970</u>	<u>\$4,722,826</u>	<u>45%</u>	
Major projects:				
- Powranna Bridge	\$1,922,000	\$1,697,181	88%	Concrete pier work commenced
- Lake River Bridge	\$1,250,000	\$19,360	2%	Awaiting outcome of grant application
- Ross Toilet Block				
Replacement	\$150,000	\$5,067	3%	Planning & Building Permit stage
- Glenelg Street K&G and				
Reconstruction	\$420,000	\$389,408	93%	Scheduled Dec/Jan
- Bond Street K&G and				
Reconstruction	\$115,000	\$127,416	111%	Substantially complete
- Wilmores Lane				
reconstruction	\$642,000	\$305,765	48%	Scheduled Jan/Feb
- Delmont Road				
reconstruction	\$390,000	\$354,088	91%	Scheduled Nov/Dec

* Full year to date capital expenditure for 2015/16 provided as an attachment.

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D. Financial Health Indicators				
	Target	Actual	Variance	Trend
Financial Ratios				
- Rate Revenue / Total Revenue	58.2%	63.6%	-5.4%	↑
- Own Source Revenue / Total Revenue	83%	86.1%	-2.6%	↘
Sustainability Ratio				
- Operating Surplus / Operating Revenue	-12.3%	21.3%	-33.7%	↘
- Debt / Own Source Revenue	0.0%	0.0%	0.0%	↔
Efficiency Ratios				
- Receivables / Own Source Revenue	14.3%	16.3%	-2.1%	↘
- Employee costs / Revenue	31.6%	23.2%	8.4%	↗
- Renewal / Depreciation	143.9%	92.5%	51.3%	↗
Unit Costs				
- Waste Collection per bin	\$9.80	\$9.64		↔
- Employee costs per hour	\$42.64	\$36.24		↗
- Rate Revenue per property	\$1,370.98	\$1,359.22		↔
- IT per employee hour	\$3.17	\$2.79		↘

E. Employee & WHS scorecard		
	YTD	This Month
Number of Employees	87.9	94
New Employees	21	4
Resignations	1	0
Total hours worked	87672	11386
Lost Time Injuries	0	0
Lost Time Days	146	0
Safety Incidents Reported	19	1
Hazards Reported	12	1
Risk Incidents Reported	8	2
Insurance claims - Public Liability	3	1
Insurance claims - Industrial	3	0
Insurance claims - Motor Vehicle	12	6
IT - Unplanned lost time	0	0

3 ALTERATIONS TO 2015-16 BUDGET

Following a mid-year budget review of income and expenditure items the following alterations/variances are highlighted and explained: -

- Reallocate Campbell Town Hall Supper Room improvements to Campbell Town Hall Clock Tower refurbishment \$20,000.

The following alteration has been approved by the General Manager under delegation:

- No items identified for month of February 2016.

4 OFFICERS COMMENTS

Copies of the financial reports are also made available at the Council office.

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5 ATTACHMENTS

- 5.1 Income & Expenditure Summary for period ending 29th February 2016.
- 5.2 Account Management Report to end February 2016.

RECOMMENDATION

That Council receive and note the Monthly Financial Report for the period ending 29th February 2016 and approve budget alteration as detailed in section 3.

DECISION

Cr

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CORP 2 2016/2017 MUNICIPAL BUDGET

File: Subject 24/029
Responsible Officer: Maree Bricknell, Corporate Services Manager
Report prepared by: Maree Bricknell, Corporate Services Manager

1 PURPOSE OF REPORT

The purpose of this report is for Council to set the parameters for the 2016-2017 Municipal Budget.

2 INTRODUCTION/BACKGROUND

The 2016-2017 Budget process is conducted mostly in accordance with Council's previously adopted procedure in an endeavour to finalise the process during June 2016:

- Issue a memo in March to Councillors and staff to list projects/ capital works for consideration and costing
- Place the Budget on Local District Committee agendas
- Conduct a Councillor Bus Tour during April
- List all major or new works/projects that have been considered by Council for consideration in the Budget process
- Set Budget parameters prior to drafting Budget
- Draft Budget having regard to:
 - i) Strategic Plan
 - ii) Budget parameters
 - iii) Local District Committee requests
 - iv) Long Term Capital Works programs
 - v) Departmental management and operational requirements
- Hold Council workshop/s to consider and review draft budget and review rating methodology
- Present a revised draft Budget to Council meeting for adoption
- Levy rates and charges in July.

With the Audit legislation requiring Annual Financial Statements to be completed by 15th August, it is suggested that Council move through the budget process with an aim to finalise/ adopt at the June meeting, this will allow financial staff to prepare the end of year financial statements on the new timelines.

It is common practice each year for Council to undertake a Municipal Bus Tour to inspect projects that have been identified for inclusion in the forthcoming budget and also to meet with Local District Committee representatives to discuss their issues of priority. It was resolved that the Bus Tour be held on Wednesday 6th April 2016, and for Councillors that cannot attend photos of capital works items listed be provided. An itinerary for the proposed Council Bus Tour will be prepared and circulated prior to the tour.

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Proposed budget timetable is as follows:

21 March 2016	Council Meeting	Set budget parameters
04 April 2016	Workshop	Capital Works Budget
06 April 2016	Bus Tour	
4 May 2016	Workshop	Draft Budget
23 May 2016	Workshop (optional)	Draft Budget 2
6 June 2016	Workshop	Draft Budget 3
20 June 2016	Council Meeting	Adopt Budget
Mid-July 2016		Issue Annual Plan
Mid-July 2016		Issue Rates

3 STRATEGIC PLAN 2007/2017

The Strategic Plan 2007/2017 (2012/2013 Revision) provides the guidelines within which Council operates. The following “Volume 1 – Mapping Our Direction” goals have relevance to this issue:

- 1.9 Financial Management

Council’s strategic goal is to provide practical, viable, sustainable financial management policies and procedures by means of the following actions:

- *Ensure financial sustainability in the long term by being financially responsible with the community’s money*
- *Utilize long-term strategic financial management plans and policies to guide decision making*
- *Generate sufficient revenue to develop and maintain services that the community need*
- *Provide acceptable, equitable rating system and methods of issue and debt collection*
- *Maximise investment revenue with high returns at acceptable risk*
- *Seek innovative funding sources, government grant revenue and investment opportunities*
- *Maintain efficient financial systems to report in compliance with applicable standards and legislation.*

4 POLICY IMPLICATIONS

Rating methods and financial policies will be considered during the Budget deliberations.

5 STATUTORY REQUIREMENTS

Council must adopt a Budget by absolute majority in accordance with section 82 of the *Local Government Act 1993*, prior to 31 August and not more than one month before the start of the financial year.

6 FINANCIAL IMPLICATIONS

Careful consideration must be taken to enable Council to have sufficient funds to maintain assets and meet commitments for the 2016-2017 financial period.

Some outside influences this year that need to also be considered include:

- Federal Election/budget opportunities for external funding
- Freeze on indexation of Government Financial Assistance Grants
- TasWater forecasted dividends levels
- Bank Interest rates
- New EBA negotiations
- Potential changes in operations for Building/Planning legislation
- Resource Sharing arrangements

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- Debtors ability to pay
- Development trends in area (incl Perth Road Bypass implications).

7 RISK ISSUES

Council must adopt its budget to enable annual planning to commence and rates and charges to be levied for the 2016-2017 financial period.

8 CONSULTATION WITH STATE GOVERNMENT

Representatives of Council attended the annual Grants Commission Hearing to put forward submissions for Government Grant funding during 2016-17.

9 COMMUNITY CONSULTATION

Council meet with Local District Committees to discuss priority budget projects listed by the committees. There is also direct input into the formation of the Budget from ratepayers, and indirect input via councillors and departmental managers.

10 OPTIONS FOR COUNCIL TO CONSIDER

The following budget parameters are suggested for the 2016-17 Budget for Council consideration, review and endorsement (note December annual movement of CPI was 1.81 percent).

- a) Ongoing operational expenditure to be funded by annual rate income where possible.
- b) Government grants to be expended in the specific areas for which the grants are received (i.e. untied road grants spent on roads) for capital or special projects. Untied Financial Assistance grants to be expended on capital or special projects if possible.
- c) New services to be funded from new rates raised.
- d) User pays principle to be used where possible.
- e) Cash reserves to be quarantined or committed to specific planned projects.
- f) Wages to be indexed by CPI awaiting new Enterprise Bargaining Agreement negotiations to be finalised, and other General Operating expenses be indexed by the LGAT calculated Local Government cost index for 2016 (to be advised was 2.48% last year).
- g) Contract payments increased as per agreement provisions.
- h) Interest on investments calculated at 2.5 percent.
- i) Nil percent increase in financial assistance grant funding.
- j) No borrowing from external sources for operating expenditure, and for capital expenditure unless funded from rates raised for new assets.
- k) Minimise any Annual Asset Renewal shortfall.
- l) General rate increases be modelled on a relationship to the LGAT calculated Local Government cost index (to be advised was 2.48% last year) for the Budget period, plus percentage for Asset Management renewal funding if required.

11 ATTACHMENTS

- 11.1 Extract regarding 'Council Cost Index' from LGAT is expected to be received and circulated prior to the meeting.

RECOMMENDATION

1. That Council adhere to its previously adopted Budget process as detailed above, and endorse the following 2016-17 Draft Budget parameters
 - a) Ongoing operational expenditure to be funded by annual rate income where possible.

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- b) Government grants to be expended in the specific areas for which the grants are received (i.e. untied road grants spent on roads) for capital or special projects. Untied Financial Assistance grants to be expended on capital or special projects if possible.
- c) New services to be funded from new rates raised.
- d) User pays principle to be used where possible.
- e) Cash reserves to be quarantined or committed to specific planned projects.
- f) Wages to be indexed by CPI awaiting new Enterprise Bargaining Agreement negotiations to be finalised, and other General Operating expenses be indexed by the LGAT calculated Local Government cost index for 2016 (to be advised was 2.48% last year).
- g) Contract payments increased as per agreement provisions.
- h) Interest on investments calculated at 2.5 percent.
- i) No cost increase in financial assistance grant funding.
- j) No borrowing from external sources for operating expenditure, and for capital expenditure unless funded from rates raised for new assets.
- k) Minimise any Annual Asset Renewal shortfall.
- l) General rate increases be modelled on a relationship to the LGAT calculated Local Government cost index (to be advised was 2.48% last year) for the Budget period, plus percentage for Asset Management renewal funding if required.
- m) that the overall increase in rates be modelled on the LGAT cost index.

DECISION

Cr

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P&D 1 LAND USE AND DEVELOPMENT STRATEGY

Responsible Officer: Duncan Payton, Planning & Development Manager
Report prepared by: Paul Godier, Senior Planner

1 PURPOSE OF REPORT

This report seeks Council's input and endorsement regarding the Land Use and Development Strategy brief.

2 INTRODUCTION/BACKGROUND

At its January 2016 meeting, the following was resolved:

Cr Adams/Cr Knowles

That Council support the preparation of a comprehensive and contemporary Land Use and Development Strategy for the Northern Midlands and resolve that:

- i) Officers prepare a detailed project brief;*
- ii) On completion of the brief, tenders be called to undertake the project;*
- iii) That a budget variation of up to \$40,000, representing initial consultancy fees, be approved if required; and*
- iv) A strategic planning allocation of \$300,000 be provided in the 2016/17 draft budget.*

Carried unanimously

3 STRATEGIC PLAN 2007/2017

The Strategic Plan 2007/2017 (2012/2013 Revision) provides the guidelines within which Council operates. The following "Volume 1 – Mapping Our Direction" policies have relevance to this issue:

- 2.1 Long Term Economic Development
- 2.3 Business Support
- 4.6 Strategic Planning
- 4.7 Land Use Planning
- 4.14 Regional Planning

4 POLICY IMPLICATIONS

None applicable.

5 STATUTORY REQUIREMENTS

Use and development of land throughout the municipal area is regulated by the *Interim Planning Scheme 2013* pursuant to the *Land Use Planning and Approvals Act 1993* and must have regard to relevant strategic plans.

6 FINANCIAL IMPLICATIONS

At its January 2016 meeting, Council resolved that:

- A budget variation of up to \$40,000, representing initial consultancy fees, be
- approved if required; and
- A strategic planning allocation of \$300,000 be provided in the 2016/17 draft budget.

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7 RISK ISSUES

As mentioned in the January report, the greatest risk to Council is that a significant amount of money is spent on a strategic plan that is not of sufficient standard or lacks empirical evidence to support the conclusions. Stringent and consistent oversight across the project is required to ensure that standards are maintained, thus providing the greatest opportunity for enhanced development.

8 CONSULTATION WITH STATE GOVERNMENT

Government agencies, notably Stage Growth, have been involved from the outset. More detailed consultation with agencies will occur as the projects develop.

9 COMMUNITY CONSULTATION

Community consultation has not been undertaken at this time. Comprehensive community consultation will be provided throughout the project.

10 OPTIONS FOR COUNCIL TO CONSIDER

Council can endorse the draft Strategic Land Use and Development brief with or without changes.

11 OFFICER'S COMMENTS/CONCLUSION

To progress the Land Use and Development Strategy it is recommended that the brief be discussed and endorsed subject to any changes agreed to by Council. This will allow the brief to be put out to tender.

12 ATTACHMENTS

Nil

RECOMMENDATION 1

That the matter be discussed.

RECOMMENDATION 2

That Council endorse the attached Land Use and Development Strategy brief to allow tenders to be called.

DECISION

Cr

Cr

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P&D 2 REVIEW OF FIREWORKS IN TASMANIA

Attachments: Section 1 – Page 175

Responsible Officer: Duncan Payton, Planning & Development Manager
Report prepared by: Duncan Payton, Planning & Development Manager

1 PURPOSE OF REPORT

This report provides Council with a copy of the Discussion and Options Paper in regard to the review of fireworks in Tasmania currently being conducted by the Department of Justice and seeks direction in terms of any Council submission.

2 INTRODUCTION/BACKGROUND

The potential issues surrounding private firework displays are predominately about safety – for individuals and for animals in and around the area of the display.

Historically, in Tasmania it was possible for anyone to buy a wide range of fireworks, with no quantity restrictions, in the weeks leading up to Cracker Night.

3 STRATEGIC PLAN 2007/2017

The Strategic Plan 2007/2017 (2012/2013 Revision) provides the guidelines within which Council operates. The following “Volume 1 – Mapping Our Direction” policies have relevance to this issue:

- 4.3 Development Control
- 4.4 Planning Practice

4 POLICY IMPLICATIONS

Council adopted a Fireworks Policy in 2007 (last revised 19 August 2013) which provides:

- *Displays, within residential areas, involving rockets and/or other air burst style fireworks are considered inappropriate and likely to distress domestic animals. Such displays shall not be supported.*
- *Council shall forward an objection in response to all applications including rockets and/or other air burst style fireworks in residential areas.*
- *Displays, within residential areas, not including rockets or other air burst fireworks and displays not within residential areas will not be opposed, provided:*
- *Neighbours and pet owners in the immediate vicinity are given appropriate notification*
- *Previous displays for the site, or by the applicant, have been satisfactory (i.e. have not resulted in multiple complaints).*

Council’s Policy also sought significantly broader public notification than currently required by the legislation and included reference to the requirement that CASA be notified of displays within three nautical miles of the Launceston Airport.

5 STATUTORY REQUIREMENTS

Fireworks in Tasmania are regulated by the Explosives Act 2012 and the Explosives Regulations 2012.

6 FINANCIAL IMPLICATIONS

There are no specific financial impacts to Council of this review.

7 RISK ISSUES

The principal risk is that Council's stance with regard to fireworks displays in the Northern Midlands could be undermined.

8 CONSULTATION WITH STATE GOVERNMENT

The State has released this discussion paper as part of its consultation process.

9 COMMUNITY CONSULTATION

The State has released this discussion paper as part of its consultation process.

10 OPTIONS FOR COUNCIL TO CONSIDER

Council may resolve to:

- Make no comment;
- Answer the questionnaire contained within the discussion paper; or
- Make a separate submission.

11 OFFICER'S COMMENTS/CONCLUSION

Fireworks displays have been an issue of concern throughout the Northern Midlands for a number of years. Specifically, the concerns relate to the disturbance and sometimes injury to domestic and other animals.

Previously, Council was notified of applications for displays and was able to advise the Work Safe officers of its policy and opposition to displays beyond that. More recently, the notification process has been less consistent.

The discussion and options paper considers six potential options:

- 1) *No change.*
This approach would retain the status quo but does not address any of the identified concerns arising from the current fireworks laws. This option is not a preferred approach because it does not address any of the identified problems with the current system.
- 2) *Minor changes to improve clarity and efficiency.*
The primary focus of this approach would be to clarify any ambiguities in the current legislation and to ease the administrative burden of the fireworks regime. No substantial changes to the current workings of the fireworks regime would be made.
- 3) *Refine the current regime with increased regulation.*
This approach would seek to introduce additional regulations to address the main issues that have been identified.
- 4) *Maintain public access with a focus on community benefit.*
Under this approach, the fireworks regime would be reoriented with a community focus so that any fireworks display would need to be held for the benefit of a community, rather than private individuals.
- 5) *Retain the permit system, but limit the use of fireworks by members of the public to one day per year.*
Under this approach, unlicensed members of the public (i.e. people who do not have a shot-firer's permit endorsed for pyrotechnics) would be allowed to use Type 2 fireworks once a year, say on Cracker Night, subject to holding a fireworks display permit. Pyrotechnicians (persons who hold shot-

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firer's permit endorsed for pyrotechnics) would be allowed to conduct a fireworks display for any prescribed 'approved purpose', subject to the issuance of a fireworks display permit for the event.

- 6) *Introduce a total ban on the use of Type 2 fireworks by unlicensed members of the public.*
This approach would result in public access to Type 2 fireworks being banned, however people with a shot-firer's licence endorsed for pyrotechnics would still be able to purchase and use these fireworks.
(Fireworks in Tasmania, Discussion and Options Paper, 2016, p.8)

Whilst a total ban on the use of type 2 fireworks by unlicensed members of the public would provide the safest and surest outcome, it may not be considered the most equitable or acceptable.

A combination of options three and five may present a solution that reflects Councils concerns, through increased regulation and particularly in regard to notification and provides greater certainty for residents through a limitation on the days when such displays might be allowable.

12 ATTACHMENTS

Current NMC Fireworks Policy;
Discussion and Options Paper February 2016

RECOMMENDATION 1

That the matter be discussed.

RECOMMENDATION 2

That The Northern Midlands Council responds to the review of fireworks in Tasmania by providing a copy of its current Policy and encouraging the introduction of:

- 1) Early and broad public notification of proposed displays;
- 2) Limitation of category 2 displays to specific days (e.g. Cracker night and new year's eve).

DECISION

Cr

Cr

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P&D 3 NORTHERN MIDLANDS COUNCIL DELEGATIONS REGISTER

Attachments: Section 1 – Page 228

Responsible Officer: Des Jennings, General Manager
Report prepared by: Amanda Mason, Executive Officer

1 PURPOSE OF REPORT

The purpose of this report is for the Planning Authority to delegate its functions or powers under the *Land Use Planning and Approvals Act 1993*.

2 INTRODUCTION/BACKGROUND

Pursuant to section 6 of the *Land Use Planning and Approvals Act 1993*:

- (3) *A planning authority may, by resolution, delegate any of its functions or powers under this Act other than this power of delegation to a person employed by the authority.*
- (4) *A delegation may be made either generally or as otherwise provided by the instrument of delegation.*
- (5) *Notwithstanding any delegation, a planning authority may continue to perform or exercise all or any of the functions or powers delegated.*
- (6) *A function or power performed or exercised by a delegate has the same effect as if performed or exercised by a planning authority.*

3 STRATEGIC PLAN 2007/2017

The Strategic Plan 2007/2017 (2012/2013 Revision) provides the guidelines within which Council operates. The following “Volume 1 – Mapping Our Direction” goals have relevance to this issue:

- Part 1 - Governance

4 POLICY IMPLICATIONS

N/A

5 STATUTORY REQUIREMENTS

5.1 *Land Use Planning & Approvals Act 1993*

Section 6

6 FINANCIAL IMPLICATIONS

Council contributes \$172.42 (excl. GST) annually to the Local Government Association of Tasmania to have the Delegations Register template prepared and reviewed.

7 RISK ISSUES

Without an up to date Delegations Register Council is at risk of decisions being made by the General Manager or Officers, without the proper authority having been delegated, therefore, potentially rendering that decision invalid. This could have severe financial or legal consequences for Council.

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8 CONSULTATION WITH STATE GOVERNMENT

N/A

9 COMMUNITY CONSULTATION

N/A

10 OPTIONS FOR COUNCIL TO CONSIDER

To delegate its function or powers under the *Land Use Planning & Approvals Act 1993* to the General Manager, or a person acting in that position, pursuant to section 6 of this Act.

11 OFFICER'S COMMENTS/CONCLUSION

N/A

12 ATTACHMENTS

12.1 Certificate of Delegation/Appointment and Authorisation

RECOMMENDATION

Pursuant to section 6 of the *Land Use Planning & Approvals Act 1993* the Planning Authority delegates to the General Manager, or a person acting in that position its functions or powers under this Act.

DECISION

Cr

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PUBLIC QUESTIONS & STATEMENTS

Regulation 31 of the *Local Government (Meeting Procedures) Regulations 2015* relates to the provision of Public Question Time during a Council meeting. Regulation 31(7) of the Regulations stipulates that “a Council is to determine any other procedures to be followed in respect of public question time at an ordinary council meeting.”

Public question time is to commence immediately after the meal break at approximately 6:45pm and is to be conducted in accordance with the following guidelines:

- At each Council Meeting up to 20 minutes, or such longer period as Council may determine by resolution at that meeting, is to be provided for persons at the meeting to ask questions.
- A person seeking to ask a question must firstly identify himself or herself by stating their name and the town they reside in.
- If more than one person wishes to ask a question, the Mayor is to determine the order in which those questions are asked
- Questions must be directed to the Mayor who shall answer or direct the question to the appropriate Councillor or Council Officer. A question will be answered if the information is known otherwise taken on notice and responded to in writing within 10 working days. Questions should preferably be in writing and provided to the General Manager 7 days prior to the Council Meeting.
- A person is entitled to ask no more than 2 questions on any specific subject. If a person has up to two questions on several subjects, the Mayor may defer those questions until other questions have been asked and refer back to that person only if time permits.
- Each speaker is limited to a maximum of 3 minutes.

1 PUBLIC QUESTIONS

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COUNCIL ACTING AS A PLANNING AUTHORITY

Section 25 (1) of the Local Government (meeting procedures) Regulations require that if a Council intends to act at a meeting as a Planning Authority under the *Land Use Planning and Approvals Act 1993*, the Chairperson is to advise the meeting accordingly.

DECISION

Cr

That the Council intends to act as a Planning Authority under the *Land Use Planning and Approvals Act 1993* for Agenda item PLAN 1.

2 STATEMENTS

PLAN 1 P16-036 : 11 Russell Street, Evandale

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PLAN 1 PLANNING APPLICATION P16-036 11 RUSSELL STREET, EVANDALE

Attachments: Section 1 – Page 229

Responsible Officer: Duncan Payton, Planning & Development Manager
Report prepared by: Duncan Payton, Planning & Development Manager
File Number: 204300.27 CT114143/2

1 INTRODUCTION

This report assesses an application for alterations to the brick walls at 11 Russell Street, Evandale - lower height to 1800mm (heritage-listed place in heritage precinct).

2 BACKGROUND

Applicant:
Northern Midlands Council

Owner:
A McCubbin

Zone:
Local Business

Codes:
Heritage precinct, Heritage-listed place

Classification under the Scheme:
Hotel industry

Existing Use:
Hotel

Deemed Approval Date:
28.3.16

Recommendation:
Approve

Discretionary Aspects of the Application
Heritage Precinct, Heritage-listed place

Planning Instrument:
Northern Midlands Interim Planning Scheme 2013

Preliminary Discussion

Council officers had concerns regarding the safety of a number of brick walls in Longford and Evandale and commissioned a report from Peter Spratt/JMG in June 2013 (copy attached). This report indicated clearly that these walls had weakened over the years and were below a safe standard, based on a wind rating of 148kph.

The Longford walls have been lowered and repaired as required. Repairs have also been undertaken on one of the Evandale walls and approval previously granted for works to the wall adjoining the subject site.

Prior to submission of this application, Council officers held discussions with the owners of the hotel regarding the unapproved partial demolition of the wall between the hotel and the gateway on Russell Street shown in photographs below. That section of wall is not part of the current application.

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Council officers made several attempts to encourage the property owner to take the necessary steps to ensure the safety of these walls in the centre of the historic village of Evandale. Ultimately, it was concluded that it was inappropriate to delay action any further and consequently Council has lodged this application to lower, straighten and make safe the walls.

3 STATUTORY REQUIREMENTS

The proposal is an application pursuant to section 57 of the *Land Use Planning & Approvals Act 1993* (i.e. a discretionary application). Section 48 of the Act requires the Planning Authority to observe and enforce the observance of the Planning Scheme. Section 51 of the Act states that a person must not commence any use or development where a permit is required without such permit.

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4 ASSESSMENT

4.1 Proposal

It is proposed to:

- Lower all walls to 1800mm height, [following discussion with representors it was agreed to lower all walls by four brick courses only]
- Push walls back to vertical,
- Repair cracks and defective mortar with quicklime mortar,
- Replace missing blocks,
- Recap walls, [following discussion with the representors it was agreed to recap the walls similarly to the Longford walls adjacent to JJ's Bakery]; and
- Fill cavity of wall ((Russell St only). [Further investigation revealed the structure of this wall was not such that filling was required]

Figure 1 – Site Plan



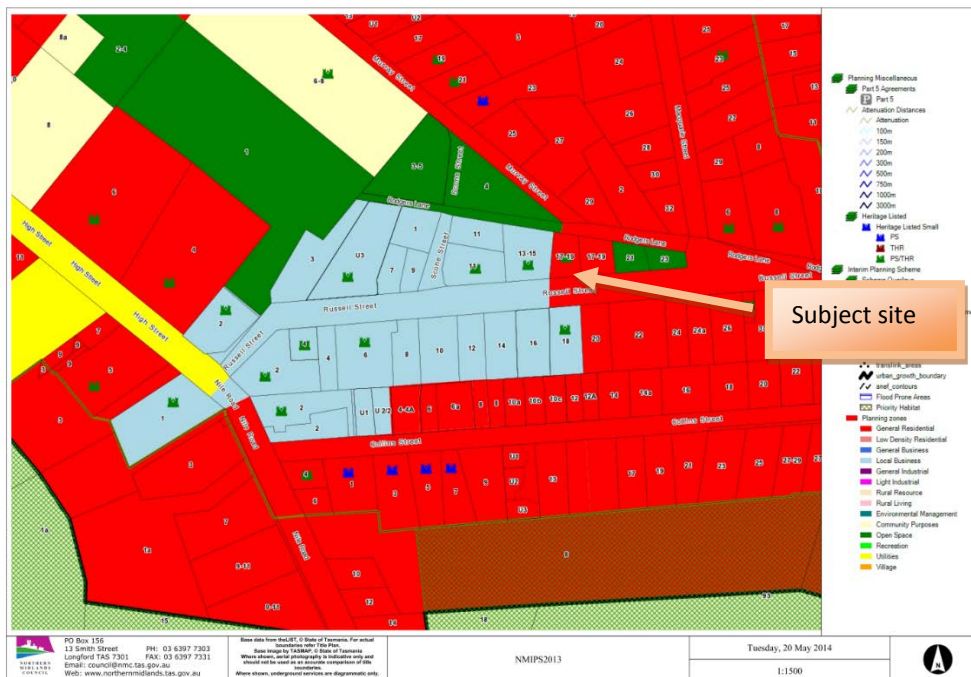
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4.2 Zone and land use

Zone Map –Local Business



The land is zoned *Local Business*, and is within the *Heritage precinct* and is a *Heritage-listed place*.

The relevant Planning Scheme definition is:

<i>Hotel industry</i>	<i>use of land to sell liquor for consumption on or off the premises. If the land is so used, the use may include accommodation, food for consumption on the premises, entertainment, dancing, amusement machines and gambling. Examples include a hotel, bar, bottle shop, nightclub and tavern.</i>
-----------------------	---

Hotel industry is Permitted (No Permit Required) in the zone.

4.3 Subject site and locality

The author of this report carried out a site visit on 9.3.16. The subject site is in the centre of Evandale on the corner of Russell and Scone Streets. The rear wall is adjacent to Buffalo Park with a gravel walking path alongside the walls.

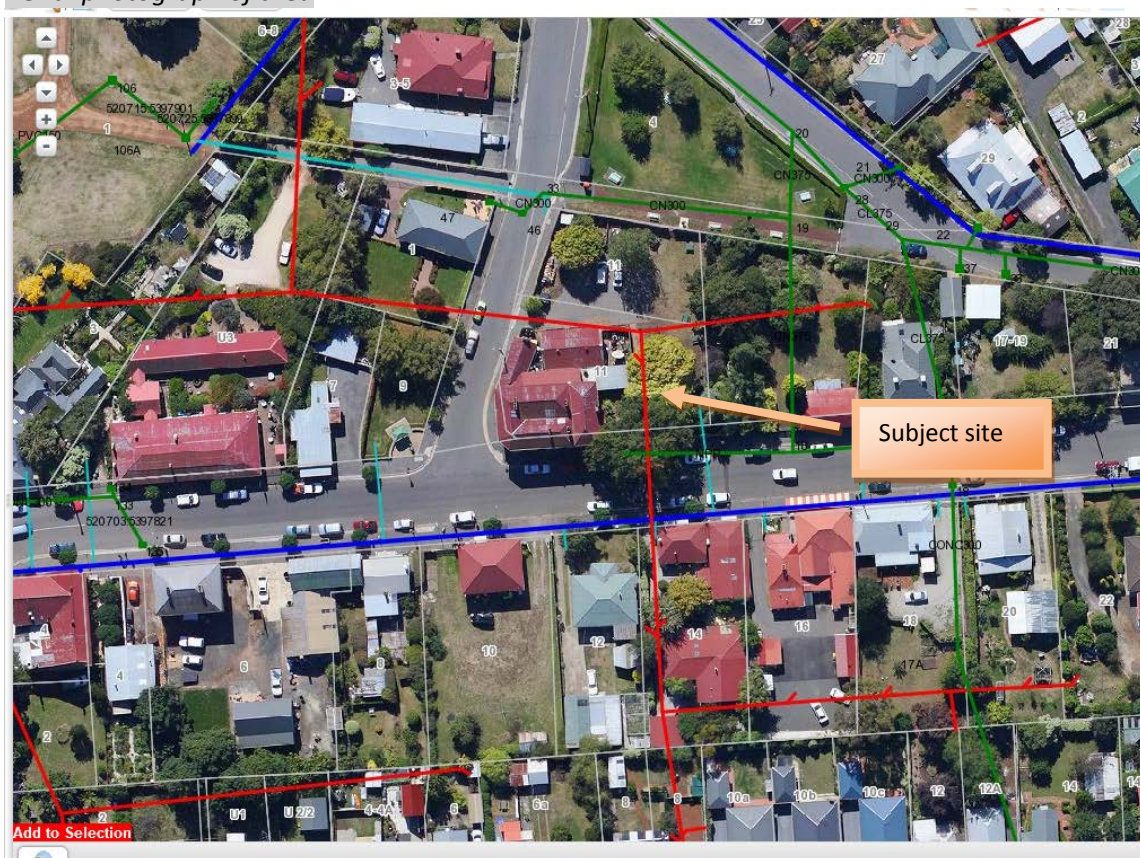
The walls present as a significant feature of the streetscape and their deteriorating state is a major concern, particularly with a substantial lean in the Buffalo Park wall and a substantial number of bricks showing substantial weathering.

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Aerial photograph of area



Photographs of subject site

Site notice on tree in Russell Street – subject wall to right



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Russell Street – subject wall



Russell Street – Clarendon Arms hotel & gateway



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Scone Street (site notice in background on gatepost)



Site notice in park (Rodgers Lane) – no access to wall



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Wall on park boundary (Rodgers Lane)



*Looking west along Rodgers Lane –
Repairs to wall in foreground under Planning Permit P14-202*



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4.4 Representations

Notice of the application was given in accordance with Section 57 of the *Land Use Planning & Approvals Act 1993*. A review of Council's Dataworks system after completion of the public exhibition period revealed that representations (Attachment B) were received from:

- Y Thompson & L Sauer, 1 Scone St, Evandale
- L Sauer, 1 Scone St, Evandale
- P Woof, 6 Russell St, Evandale

Map showing location of representor properties in relation to subject site



The matters raised in the representations are outlined below with comment following:

Issue 1

- The walls are not cavity walls and as such the proposed filling with weak mix concrete is not possible.

Comment:

The cavity wall construction is limited to the newer and recently altered wall between the hotel and the gate on Russell St. Whilst Mr Spratt's report address all the walls, no works are proposed to this section of wall in this application.

Issue 2

- The proposed height reduction to 1.8m is incompatible with the visual and heritage values of the walls and will adversely impact on the representors through allowing increased noise to impact their residential amenity.

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Comment:

An informal mediation was held with the representors, with Mr Chellis and Mr Luck (engineer), representing Council, proposing to limit the height reduction to four courses of bricks to make the walls safe with minimal visual, heritage or noise impact.

Issue 3

- Works are also proposed for 13 Russell Street, whereas the application only deals with no. 11. The historic importance of the walls adjoining Buffalo Park has not been properly researched.

Comment:

The proposed works at no.13 have already been addressed and approved through an earlier application. That earlier proposal has been accepted by the Tasmanian Heritage Council. Nevertheless, Mr Chellis has given an undertaking to the representors that no work will be undertaken on no. 13 prior to further consultation.

4.5 Referrals

Council's Works & Infrastructure Department

Precis: The application was made by Council's Works & Infrastructure Department.

Heritage Adviser

Mr Denman has provided the heritage design statement for the proposal.

Tasmanian Heritage Council

Precis: As the property is on the Register of the Tasmanian Heritage Council, the proposal was also subject to a Notice of Heritage Decision. When received it will be forwarded to the applicant. The Planning Permit will condition the development to be in accordance with the Notice of Heritage Decision.

TasWater

Not applicable to this application

Department of State Growth

Not applicable to this application

Launceston Airport

Not applicable to this application

Tasrail (adjoining landowner)

Not applicable to this application

Environmental Health Officer

Not applicable to this application

Natural Resource Management Facilitator

Not applicable to this application

Environment Protection Agency (level 2 under EMPCA)

Not applicable to this application

Local District Committee

Precis: At the time of writing this report, no comment had been received.

General Manager

Precis: Application signed by the General Manager.

Minister administering Crown Lands

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Not applicable to this application

4.6 Planning Scheme Assessment

LOCAL BUSINESS ZONE
ZONE PURPOSE
To provide for business, professional and retail services which meet the convenience needs of a local area. To limit use and development that would have the effect of elevating a centre to a higher level in the retail and business hierarchy. Limits are imposed on the sizes of premises to ensure that the established hierarchy is not distorted. To maintain or improve the function, character, appearance and distinctive qualities of each of the identified local business centres of Avoca, Cressy, Evandale and Ross and to ensure that the design of development is sympathetic to the setting and compatible with the character of each of the local business centres in terms of building scale, height and density. To minimise conflict between adjoining commercial and residential activities. To ensure that vehicular access and parking is designed so that the environmental quality of the local area is protected and enhanced. To provide for community interaction by encouraging developments such as cafes, restaurants, parks and community meeting places.
Assessment: The proposal meets the zone purpose.

LOCAL AREA OBJECTIVES
To consolidate growth within the existing urban land use framework of Avoca, Cressy, Evandale, and Ross. In Evandale and Ross to manage development in the Local business zone so as to conserve and enhance the quality of the Heritage Precincts in these villages. To ensure developments within street reservations contribute positively to the Heritage Precincts.
Assessment: The proposal meets the local area objectives.

20.3 USE STANDARDS

20.3.1 Amenity

Objective: To ensure that the use of land is not detrimental to the amenity of the surrounding area in terms of noise, emissions, operating hours or transport.	
Acceptable Solutions	Performance Criteria
A1 Commercial vehicles (except for visitor accommodation and recreation) must only operate between 6.00am and 10.00pm Monday to Sunday.	P1 Commercial vehicles (except for visitor accommodation and recreation) must not unreasonably impact on the amenity of any adjoining General Residential and Urban Mixed Use zones, having regard to: a) traffic, the hours of delivery and despatch of goods and materials; and b) hours of operation; and c) light spill.
A2.1 Noise levels at the boundary of the site with any adjoining land must not exceed: a) 50dB(A) day time; and b) 40dB(A) night time; and A2.2 Noise levels in habitable rooms of nearby sensitive uses must not exceed 5dB(A) above background.	P2 Noise must not cause unreasonable loss of amenity to nearby sensitive uses.
Assessment: The proposal meets the local area objectives.	

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20.4 DEVELOPMENT STANDARDS

20.4.1 Siting, Design and Built Form

Objective: To ensure that development is visually compatible with surrounding area.

Acceptable Solutions	Performance Criteria
A1 The entrance of a building must: a) be clearly visible from the road or publically accessible areas on the site; and b) provide a safe access for pedestrians.	P1 No performance criteria.
A2 Building height must not exceed: a) 8m; or b) 1m greater than the average of the heights of buildings on immediately adjoining lots.	P2 Building height must: a) be consistent with the local area objectives if any, and b) have regard to the streetscape and the desirability of a greater setback for upper floors from the frontage; and c) avoid unreasonable levels of overshadowing to public places or adjoining properties.
A3.1 Buildings must be: the same as or less than the setback of an immediately adjoining building. A3.2 Extensions or alterations to existing buildings must not reduce the existing setback.	P3 Building setbacks must: a) provide for enhanced levels of public interaction or public activity; and b) ensure the efficient use of the site; and c) be consistent with the established setbacks within the immediate area and the same zone; and d) be consistent with the local area objectives, if any; and e) provide for emergency vehicle access.

Assessment: The proposal meets the local area objectives.

CODES	
BUSHFIRE PRONE AREAS CODE	N/a
POTENTIALLY CONTAMINATED LAND	N/a
LANDSLIP CODE	N/a
ROAD AND RAILWAY ASSETS CODE	N/a
FLOOD PRONE AREAS CODE	N/a
CAR PARKING AND SUSTAINABLE TRANSPORT CODE	N/a
SCENIC MANAGEMENT CODE	N/a
BIODIVERSITY CODE	N/a
WATER QUALITY CODE	N/a
RECREATION AND OPEN SPACE CODE	N/a
ENVIRONMENTAL IMPACTS & ATTENUATION CODE	N/a
AIRPORTS IMPACT MANAGEMENT CODE	N/a
LOCAL HISTORIC HERITAGE CODE	See heritage assessment below
COASTAL CODE	N/a
SIGNS CODE	N/a

Assessment against E13.0 (Local Historic Heritage Code)

E13.1 Purpose

E13.1.1 The purpose of this provision is to:

- protect and enhance the historic cultural heritage significance of local heritage places and heritage precincts; and
- encourage and facilitate the continued use of these items for beneficial purposes; and
- discourage the deterioration, demolition or removal of buildings and items of assessed heritage significance; and

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- d) ensure that new use and development is undertaken in a manner that is sympathetic to, and does not detract from, the cultural significance of the land, buildings and items and their settings; and
- e) conserve specifically identified heritage places by allowing a use that otherwise may be prohibited if this will demonstratively assist in conserving that place

Comment:

The subject site is within a Heritage Precinct, and the subject place is heritage listed.

E13.5 Use Standards

E13.5.1 Alternative Use of heritage buildings

Comment: N/a

E13.6 Development Standards

The only relevant standards are:

E13.6.1 Demolition

Objective: To ensure that the demolition or removal of buildings and structures does not impact on the historic heritage significance of local heritage places and the ability to achieve management objectives within identified heritage precincts.

Acceptable Solutions	Performance Criteria
A1 No acceptable solution.	P1.1 Existing buildings, parts of buildings and structures must be retained except: a) where the physical condition of place makes restoration inconsistent with maintaining the cultural significance of a place in the long term; or b) the demolition is necessary to secure the long-term future of a building or structure through renovation, reconstruction or rebuilding; or c) there are overriding environmental, economic considerations in terms of the building or practical considerations for its removal, either wholly or in part; or d) the building is identified as non-contributory within a precinct identified in Table E13.1: Heritage Precincts, if any; and P1.2 Demolition must not detract from meeting the management objectives of a precinct identified in Table E13.1: Heritage Precincts, if any.

Comment: Satisfies the performance criteria in that the proposal represents a practical solution that enables the walls to be made safe in a manner that imposes the least impact on their visual and heritage values..

E13.6.5 Fences

Objective: To ensure that fences are designed to be sympathetic to, and not detract from the historic heritage significance of local heritage places and the ability to achieve management objectives within identified heritage precincts.

Acceptable Solutions	Performance Criteria
A1 New fences must be in accordance with the acceptable development criteria for fence type and materials within a precinct identified in Table E13.1: Heritage Precincts, if any.	P1 New fences must: a) be designed to be complementary to the architectural style of the dominant buildings on the site or b) be consistent with the dominant fencing style in the heritage precinct; and c) not detract from meeting the management objectives of a precinct identified in Table E13.1: Heritage Precincts, if any.

Comment: N/a, existing fence.

E13.6.7 Wall materials

Objective: To ensure that wall materials are designed to be sympathetic to, and not detract from the historic heritage significance of local heritage places and the ability to achieve management objectives within identified heritage precincts.

Acceptable Solutions	Performance Criteria
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A1	Wall materials must be in accordance with the acceptable development criteria for wall materials within a precinct identified in Table E13.1: Heritage Precincts, if any.	P1	Wall material for new buildings and structures must:
		a)	be complementary to wall materials of the dominant buildings on the site or in the precinct; and
		b)	not detract from meeting the management objectives of a precinct identified in Table E13.1: Heritage Precincts, if any.

Comment: The repairs will utilise the bricks recovered from the removal of the top four courses in the repair of damaged and badly weathered sections.

Table E13.1: Local Heritage Precincts

For the purpose of this table, Heritage Precincts refers to those areas listed, and shown on the Planning Scheme maps as Heritage Precincts.

Heritage Precincts –Evandale Heritage Precinct

Existing Character Statement - Description and Significance

1 EVANDALE HERITAGE PRECINCT CHARACTER STATEMENT

The Evandale Heritage Precinct is unique because it is the core of an intact nineteenth century townscape, with its rich and significant built fabric and village atmosphere. Its historic charm, tree lined streets and quiet rural setting all contribute to its unique character. Its traditional buildings are an impressive mix of nineteenth and early twentieth century architectural styles while its prominent elements are its significant trees, the Water Tower and the Church spires. The original street pattern is an important setting for the Precinct, with views along traditional streetscapes, creating an historic village atmosphere that is still largely intact. Period residential buildings, significant trees, picket fences, hedgerows and cottage gardens are all complementary, contributing to the ambience of a nineteenth century village. The main roads into and out of Evandale create elevated views to the surrounding countryside which give context to the town and the Precinct, and contribute to its character. The quiet village feel of the town is complemented by a mix of businesses meeting local needs, tourism and historic interpretation. Evandale's heritage ambience has been acknowledged, embraced and built on by many of those who live in or visit the village.

Management Objectives

To ensure that new buildings, additions to existing buildings, and other developments which are within the Heritage Precincts do not adversely impact on the heritage qualities of the streetscape, but contribute positively to the Precinct.

To ensure developments within street reservations in the towns and villages having Heritage Precincts do not adversely impact on the character of the streetscape but contribute positively to the Heritage Precincts in each settlement.

Comment: The proposal is consistent with the Heritage Precinct Character Statement and satisfies the Management Objectives in that it seeks to ensure the safe retention of the walls with as little impact as practical.

SPECIFIC AREA PLANS	
TRANSLINK SPECIFIC AREA PLAN	N/a
HERITAGE PRECINCTS SPECIFIC AREA PLAN	See heritage assessment below

Assessment against F2.0 (Heritage Precincts Specific Area Plan)

F2.1 Purpose of Specific Area Plan

F2.1.1 In addition to, and consistent with, the purpose of E13.0 Local Historic Heritage Code, the purpose of this Specific Area Plan is to ensure that development makes a positive contribution to the streetscape within the Heritage Precincts.

F2.4 Requirements for Design Statement

F2.4.1 In addition to the requirements of clause 8.1.3, a design statement is required in support of the application for any new building, extension, alteration or addition, to ensure that development achieves consistency with the existing streetscape and common built forms that create the character of the streetscape.

F2.4.2 The design statement must identify and describe, as relevant to the application, setbacks, orientation, scale, roof forms, plan form, verandah styles, conservatories, architectural details, entrances and doors, windows, roof covering, roof plumbing, external wall materials, paint colours, outbuildings, fences and

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gates within the streetscape. The elements described must be shown to be the basis for the design of any new development.

F2.4.3 The design statement must address the subject site and the two properties on both sides, the property opposite the subject site and the two properties both sides of that.

Comment: The subject site is within the Heritage Precincts Specific Area Plan and a design statement, prepared by Mr Denman, was provided.

F2.5 Standards for Development

The only relevant development standard is

F2.5.15 Fences and Gates

Objective: To ensure that original fences are retained and restored where possible and that the design and materials of any replacement complement the setting and the architectural style of the main building on the site.

Acceptable Solutions (no performance criteria)

A1.1 Replacement of front fence must be in the same design, materials and scale; or

A1.2

a) Front fence must be a timber vertical picket fence with a maximum height of 1200mm.

b) Side and rear fences must be vertical timber palings to a maximum height of 1800mm.

A2 Gates must match the fence, both in materials and design.

A3 Screen fences used to separate the front garden from the rear of the house must be of timber or lattice.

A4 Fences must not be:

a) horizontal or diagonal timber slat fences; or

b) plastic covered wire mesh; or

c) flat metal sheet or corrugated sheets; or

d) plywood and cement sheet.

Comment: Meets the Acceptable Solutions.

SPECIAL PROVISIONS	
9.1 Changes to an Existing Non-conforming Use	N/a
9.2 Development for Existing Discretionary Uses	N/a
9.3 Adjustment of a Boundary	N/a
9.4 Demolition	N/a
9.5 Subdivision	N/a

STATE POLICIES
The proposal is consistent with all State Policies.

OBJECTIVES OF LAND USE PLANNING & APPROVALS ACT 1993
The proposal is consistent with the objectives of the <i>Land Use Planning & Approvals Act 1993</i> .

STRATEGIC PLAN/ANNUAL PLAN/COUNCIL POLICIES
<i>Strategic Plan 2007-2017</i>
4.3 – Development Control

5 FINANCIAL IMPLICATIONS TO COUNCIL

Financial implications to Council as a result of this proposal have been separately addressed and are not applicable to the assessment of this application.

6 OPTIONS

Approve subject to conditions, or refuse and state reasons for refusal.

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7 DISCUSSION

This proposal represents the last of the walls identified in Mr Spratt's report as requiring significant works to make them safe and extend their retention into the future.

Three representations were received expressing concern largely about the impact on existing visual, heritage and amenity values within the centre of Evandale. An informal mediation was conducted by the author with the three representors and Mr Chellis and Mr Luck.

The outcome of the mediation was that all parties agreed to limit the height reduction to four brick courses and to include a brick capping.

8 ATTACHMENTS

- A Application & plans
- B Report from Peter Spratt/JMG in June 2013
- C Heritage design statement
- D Responses from referral agencies
 - THC
- E Representations

RECOMMENDATION

That land at 11 Russell Street, Evandale be approved to be developed and used for alterations to brick walls - lower height to 1800mm (heritage-listed place in heritage precinct), in accordance with application P16-036, and subject to the following condition:

1 Layout not altered

The use and development shall be in accordance with the endorsed plans numbered **P1** (*site plan dated Feb 16*), **P2 – P5** (*JMG plans dated Sep 15*), **D1** (*heritage design statement dated 16.2.16*), **D2** (*Peter Spratt/JMG report dated June 2013 – Risk Concerns with Heritage Walls Constructed Near Footpaths and Public Open Spaces*) and **D3** (*Specification for Heritage Walls Evandale, JMG dated September 2015*).

2 Height reduction

The height of the walls shall be lowered by four brick courses, such that the wall to:

- Buffalo Park attains a height of 1.8m
- To Scone Street attains a height of 2.1m; and
- To Russell Street attains a height of 2.1m.

3 Capping

All walls shall be finished with a raked brick capping.

4 Heritage requirements

The proposed development must comply with the requirements of the Tasmanian Heritage Notice of Heritage Decision (THC Works Reference #4968) – attached as Appendix A.

DECISION

Cr

Cr

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COUNCIL ACTING AS A PLANNING AUTHORITY – CESSATION

RECOMMENDATION

That the Council cease to act as a Planning Authority under the *Land Use Planning and Approvals Act 1993*, for the remainder of the meeting.

DECISION

Cr

That the Council cease to act as a Planning Authority under the *Land Use Planning and Approvals Act 1993*, for the remainder of the meeting.

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CON – ITEMS FOR THE CLOSED MEETING

DECISION

Cr

That Council move into the “Closed Meeting” with the General Manager, Corporate Services Manager, Planning and Development Manager, Works & Infrastructure Manager, Executive Officer and Executive Assistant.

CON 1 INFORMATION OF A PERSONAL AND CONFIDENTIAL NATURE OR INFORMATION PROVIDED TO THE COUNCIL ON THE CONDITION IT IS KEPT CONFIDENTIAL

As per provisions of Section 15(2)(g) of the *Local Government (Meeting Procedures) Regulations 2015*.
Table of Contents

CON 2 APPLICATIONS BY COUNCILLORS FOR LEAVE OF ABSENCE

As per provisions of Section 15(2)(h) of the *Local Government (Meeting Procedures) Regulations 2015*.

CON 3 (1) PERSONNEL MATTERS

As per provisions of Section 15(2)(a) of the *Local Government (Meeting Procedures) Regulations 2015*.

CON 3 (2) INFORMATION OF A PERSONAL AND CONFIDENTIAL NATURE OR INFORMATION PROVIDED TO THE COUNCIL ON THE CONDITION IT IS KEPT CONFIDENTIAL

As per provisions of Section 15(2)(g) of the *Local Government (Meeting Procedures) Regulations 2015*.
Management Meetings

CON 3 (3) MATTERS RELATING TO ACTUAL OR POSSIBLE LITIGATION TAKEN, OR TO BE TAKEN, BY OR INVOLVING THE COUNCIL OR AN EMPLOYEE OF THE COUNCIL

As per provisions of Section 15(2)(i) of the *Local Government (Meeting Procedures) Regulations 2015*.
Correspondence Received

CON 3 (4) INFORMATION OF A PERSONAL AND CONFIDENTIAL NATURE OR INFORMATION PROVIDED TO THE COUNCIL ON THE CONDITION IT IS KEPT CONFIDENTIAL

As per provisions of Section 15(2)(g) of the *Local Government (Meeting Procedures) Regulations 2015*.
Action Items – Status Report

CON 3 (5) INFORMATION OF A PERSONAL AND CONFIDENTIAL NATURE OR INFORMATION PROVIDED TO THE COUNCIL ON THE CONDITION IT IS KEPT CONFIDENTIAL

As per provisions of Section 15(2)(g) of the *Local Government (Meeting Procedures) Regulations 2015*.
Compliance

CON 4 INFORMATION OF A PERSONAL AND CONFIDENTIAL NATURE OR INFORMATION PROVIDED TO THE COUNCIL ON THE CONDITION IT IS KEPT CONFIDENTIAL

As per provisions of Sections 15(2)(g) of the *Local Government (Meeting Procedures) Regulations 2015*.
Special Committees of Council

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CON 5 PROPOSALS FOR COUNCIL TO ACQUIRE LAND OR AN INTEREST IN LAND OR THE DISPOSAL OF LAND

As per provisions of Section 15(2)(f) of the *Local Government (Meeting Procedures) Regulations 2015*.
Longford

CON 6 INFORMATION OF A PERSONAL AND CONFIDENTIAL NATURE OR INFORMATION PROVIDED TO THE COUNCIL ON THE CONDITION IT IS KEPT CONFIDENTIAL

As per provisions of Sections 15(2)(g) of the *Local Government (Meeting Procedures) Regulations 2015*.
Tyre Storage – Pitt & Sherry Report

CON 7 PROPOSALS FOR COUNCIL TO ACQUIRE LAND OR AN INTEREST IN LAND OR THE DISPOSAL OF LAND

As per provisions of Section 15(2)(f) of the *Local Government (Meeting Procedures) Regulations 2015*.
Ross

CON 8 INFORMATION OF A PERSONAL AND CONFIDENTIAL NATURE OR INFORMATION PROVIDED TO THE COUNCIL ON THE CONDITION IT IS KEPT CONFIDENTIAL

As per provisions of Sections 15(2)(g) of the *Local Government (Meeting Procedures) Regulations 2015*.
Longford Township CBD Urban Design Strategy

CON 9 INFORMATION OF A PERSONAL AND CONFIDENTIAL NATURE OR INFORMATION PROVIDED TO THE COUNCIL ON THE CONDITION IT IS KEPT CONFIDENTIAL

As per provisions of Sections 15(2)(g) of the *Local Government (Meeting Procedures) Regulations 2015*.
Event funding

CON 10 INFORMATION OF A PERSONAL AND CONFIDENTIAL NATURE OR INFORMATION PROVIDED TO THE COUNCIL ON THE CONDITION IT IS KEPT CONFIDENTIAL

As per provisions of Sections 15(2)(g) of the *Local Government (Meeting Procedures) Regulations 2015*.
Funding Application – TRANSlink Stormwater

CON 11 PERSONNEL MATTERS

As per provisions of Section 15(2)(a) of the *Local Government (Meeting Procedures) Regulations 2015*.

CON 12 MATTERS RELATING TO ACTUAL OR POSSIBLE LITIGATION TAKEN, OR TO BE TAKEN, BY OR INVOLVING THE COUNCIL OR AN EMPLOYEE OF THE COUNCIL

As per provisions of Section 15(2)(i) of the *Local Government (Meeting Procedures) Regulations 2015*.
Correspondence Received

DECISION

Cr

That Council move out of the closed meeting and make the following decision(s) available to the public:

- ...

Mayor Downie closed the meeting at