NORTHERN MIDLANDS COUNCIL

AGENDA

Ordinary Meeting of Council

Monday, 14 December 2015

Des Jennings
General Manager

QUALIFIED PERSONS ADVICE

The *Local Government Act 1993* provides (in part) as follows:

- A General Manager must ensure that any advice, information or recommendation given to the Council is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation.
- A Council is not to decide on any matter which requires the advice of a qualified person without considering such advice unless the General Manager certifies in writing such advice was obtained and taken into account in providing general advice to the Council.

I therefore certify that with respect to all advice, information or recommendation provided to the Council in or with this Agenda:

i) the advice, information or recommendation is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation; and

ii) where any advice is directly given by a person who does not have the required qualifications or experience, that person has obtained and taken into account in that person's general advice, the advice from an appropriately qualified or experienced person.

MEETING CONDUCT

- People attending Council Meetings are expected to behave in an appropriate manner.
- The following is not acceptable:
  - Offensive or inappropriate behaviour
  - Personal insults
  - Verbal abuse
- In the case of any inappropriate outburst or derogatory behaviour, an apology from the offending party or parties will be requested. Anyone at the meeting, if they feel offended in any way by any such behaviour specified above, should immediately bring the behaviour to the notice of the Chairperson by the way of a point of order.
- The Chairperson has the right to evict from a meeting any person who is not behaving to an appropriate standard.

Des Jennings
GENERAL MANAGER

GUIDELINES FOR COUNCIL MEETINGS

PUBLIC QUESTIONS AND STATEMENTS

PUBLIC QUESTION TIME:

Regulation 31 of the *Local Government (Meeting Procedures) Regulations 2015* makes provision for Public Question Time during a Council meeting.

Public question time is to commence immediately after the meal break at approximately 6:45pm and is to be conducted in accordance with the following guidelines:

- At each Council Meeting up to 20 minutes, or such longer period as Council may determine by resolution at that meeting, is to be provided for persons at the meeting to ask questions.
- A person seeking to ask a question must firstly identify himself or herself by stating their name and the town they reside in.
- If more than one person wishes to ask a question, the Mayor is to determine the order in which those questions are asked
- Questions must be directed to the Mayor who shall answer or direct the question to the appropriate Councillor or Council Officer. A question will be answered if the information is known otherwise taken on notice and responded to in writing within 10 working days. Questions should preferably be in writing and provided to the General Manager 7 days prior to the Council Meeting.
- A person is entitled to ask no more than 2 questions on any specific subject. If a person has up to two questions on several subjects, the Mayor may defer those questions until other questions have been asked and refer back to that person only if time permits.
- Each speaker is limited to a maximum of 3 minutes.

REPRESENTATIONS ON PLANNING ITEMS

A maximum of 4 persons per item (2 for and 2 against) will be permitted to address Council on a planning item. After the representation has been made, Councillors are permitted to ask questions of the party who made the representation.

Each speaker is limited to a maximum of 3 minutes.

PETITIONS

In relation to the receipt of petitions, the provisions of the *Local Government Act 1993*, Part 6 - Petitions, polls and public meetings, S57 and S58, should be noted.

RECORDING OF COUNCIL MEETINGS

Regulation 33 of the *Local Government (Meeting Procedures) Regulations 2015* provides for the audio recording of Council meetings.

The purpose of recording meetings of Council is to assist Council officers in the preparation of minutes of proceedings.

The provision of recording of Council meetings in this policy:

- only applies to formal Council meetings (ordinary meetings, special meetings and Annual General meetings);
- does not apply to closed sessions of Council;
- does not apply to Committees of Council;
- The recording will not replace written minutes and a transcript of the recording will not be prepared;
- The recording may be used by Council staff to assist with the preparation of the minutes and by Council during a subsequent meeting within the period that the recording is retained;
- The official copy of the recording of a Council meeting is to be retained by Council for at least a period of 6 months from the date of a meeting and deleted after that period has expired.
- If requested, a recording of a Council meeting to be available to Councillors at no cost within 24 hours of the meeting.
- Notices advising that
  - the proceedings of the meeting are to be audio recorded; and
  - the detail relating to the recording of meetings by members of the public

  are to be on display at each meeting.

A member of the public may only use an audio recorder, or any other recording and/or transmitting device, to record the proceedings of a meeting of Council with the written permission of the General Manager for the express purpose proposed. The Northern Midlands Council reserves the right to revoke such permission at any time.

Unless expressly stated otherwise, Northern Midlands Council claims copyright ownership of the content of recordings of Council meetings ("the Recordings").

The Recordings may not upload, display, print and/or reproduced without the written permission of the General Manager for the express purpose proposed.

The Northern Midlands Council reserves the right to revoke such permission at any time. Apart from uses permitted under the *Copyright Act 1968*, all other rights are reserved.

Any request for authorisation, including authorisation for the use of recordings, should be directed to the General Manager, 13 Smith Street, Longford TAS 7301.

AGENDA – ORDINARY MEETING

14 DECEMBER 2015

NOTICE is hereby given that the next meeting of the Northern Midlands Council will be held at the Council Chambers, Longford on Monday, 14 December 2015 immediately following the Annual General Meeting which is to be held at 5.00pm.

Des Jennings
General Manager
9 December 2015

4.00pm Councillor Workshop – closed to the public

GOV 1 ATTENDANCE

1 PRESENT

In Attendance:

2 APOLOGIES

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GOV 3 DECLARATIONS OF ANY PECUNIARY INTEREST OF A COUNCILLOR OR CLOSE ASSOCIATE

Section 8 sub clause (7) of the *Local Government (Meeting Procedures) 2005* require that the Chairperson is to request Councillors to indicate whether they have, or are likely to have a pecuniary interest in any item on the Agenda.

GOV 4 CONFIRMATION OF MINUTES

1 ORDINARY COUNCIL MEETING – 16 NOVEMBER 2015

DECISION

Cr

The Minutes of the Ordinary Meeting of the Northern Midlands Council held at the Council Chambers, Longford on Monday, 16 November 2015, be confirmed as a true record of proceedings.

2 CONFIRMATION OF MINUTES OF COMMITTEES

Attachments: Section 1 – Page 1

Minutes of meetings of the following Committees were circulated in the Attachments:

	Date	Committee	Meeting
i)	10/11/2015	Evandale Community Centre & Memorial Hall Management Committee	Ordinary
ii)	10/11/2015	Ross Community Sports Club Inc.	Ordinary
iii)	11/11/2015	Morven Park Management & Development Association Inc.	Ordinary
iv)	25/11/2015	Cressy Local District Committee	Ordinary
v)	26/11/2015	Avoca, Royal George, Rossarden Local District Committee	
vi)	01/12/2015	Campbell Town District Forum	Ordinary
vii)	01/12/2015	Perth Local District Committee	Ordinary
viii)	02/12/2015	Ross Local District Committee	Ordinary

DECISION

Cr

That the Minutes of the Meetings of the above Council Committees be received.

3 RECOMMENDATIONS OF SUB COMMITTEES

That Council note the following recommendation/s of Committees:

Meeting Date	Committee	Recommendation
25/11/2015	Cressy Local District Committee	i) That Council request DPIPWE release the calicivirus at the Cressy Recreation Ground in 2016.
		ii) That Council investigate involvement in research regarding release of K5 (a strain of calicivirus) in Tasmania.
01/12/2015	Campbell Town District Forum	i) That Council enquire with State Growth regarding the installation of signs on the Midland Highway for drivers to turn headlights on.
		ii) That the War Memorial / Cenotaph remains at the War Memorial Oval at Campbell Town.
		iii) That Council write to Redline and request the bus stop at the designated bus shelter on High Street, Campbell Town.
02/12/2015	Ross Local District Committee	i) That Council erect a bus shelter behind the Ross Town Hall and retain the Bus Only sign at its present location.
		ii) That Council pay for an acoustics engineer to assess the Ross Town Hall.
		iii) That the Committee accepts the proposed plan for the Ross Drill Hall entrance and gives the preference of large twilight as the paving colour.
		iv) That the Ross Local District Committee supports Council's campaign to recover the rates.

NOTE: *Matters already considered by Council at previous meetings have been incorporated into INFO 15: Officer's Action Items.*

DECISION

Cr

That Council **note and investigate** the following recommendations of the **Cressy Local District Committee**:

That Council:

i) request DPIPWE release the calicivirus at the Cressy Recreation Ground in 2016.

ii) investigate involvement in research regarding release of K5 (a strain of calicivirus) in Tasmania.

Cr

That Council **note and investigate** the following recommendations of the **Campbell Town District Forum**:

i) That Council enquire with State Growth regarding the installation of signs on the Midland Highway for drivers to turn headlights on.

ii) That the War Memorial / Cenotaph remains at the War Memorial Oval at Campbell Town.

iii) That Council write to Redline and request the bus stop at the designated bus shelter on High Street, Campbell Town.

Cr

That Council **note and investigate** the following recommendations of the **Ross Local District Committee**:

That Council

i) erect a bus shelter behind the Ross Town Hall and retain the Bus Only sign at its present location.

ii) pay for an acoustics engineer to assess the Ross Town Hall.

That Council **note** the following recommendations of the **Ross Local District Committee**:

iii) That the Committee accepts the proposed plan for the Ross Drill Hall entrance and gives the preference of large twilight as the paving colour.

iv) That the Ross Local District Committee supports Council's campaign to recover the rates.

GOV 5 DATE OF NEXT COUNCIL MEETING 18 JANUARY 2016

Mayor Downie advised that the next Ordinary Council Meeting would be held at 5.00pm on Monday, 18 January 2016, at the Northern Midlands Council Chambers at Longford.

INFO INFORMATION ITEMS

1 COUNCIL WORKSHOPS/MEETINGS HELD SINCE THE LAST ORDINARY MEETING

Responsible Officer: *Des Jennings, General Manager*

The General Manager advised that the following workshops/ meetings had been held.

Date Held	Purpose of Workshop
30/11/2015	***Council Workshop*** • *Longford Placemaking Strategy* • *Tasmania Police* • *Refugee Welcome Zone* • *Memorial Hall and Motor Museum* • *Staffing* • *Tyre Recycling Update* • *LGAT Planning Workshop*
08/12/2015	***Council Workshop*** • *Attendance of representatives from Tyre Stewardship of Australia*
14/12/2015	***Council Workshop*** • *prior to Council meeting*

2 MAYOR'S COMMUNICATIONS

Mayor Downie's communications for the period 17 November 2015 to 14 December 2015 are as follows:

Date	Activity
18 November 2015	Meeting with Woolmers Board members regarding bi-centennary, Longford
18 November 2015	Meeting with Jim Fairweather and media event at tyre stockpile, Longford
18 November 2015	Reception to acknowledge achievements of the Beacon Foundation, Government House, Hobart
23 November 2015	Meeting with Mayor Craig Perkins, Mr Rick Dunn (Meander Valley Council) and Mr Des Jennings re international relationship with China, Longford
23-24 November	Interviews for TasWater Board, Launceston
24 November 2015	Interviews for TasWater Board, Rosney
25 November 2015	Attended Campaign Launch for recovery of Rate Equivalent Payments, Launceston Airport
28 November 2015	Attended Australian Mayoral Aviation Council Meeting, Hobart
30 November 2015	Meeting with DPIPWE re Lake Leake and Elizabeth and Macquarie Rivers
30 November 2015	Attended Northern Midlands Council workshop, Longford
2 December 2-15	Attended opening of Petuna Aquaculture, Cressy
2 December 2015	Attended Northern Local District Committee Christmas dinner, Cressy
3 December 2015	Attended meeting with Shadow Minister for Infrastructure & Transport the Hon. Anthony Albanese MP and Ms Julie Collins, Federal Labor Member for Franklin, Canberra
3 December 2015	Attended meetings with the Hon. Paul Fletcher MP, Minister for Territories, Local Government and Major Projects, Chief of Staff for Prime Minister Malcolm Turnbull, Minister Richard Colbeck, Minister for Tourism & International Education and Minister Assisting the Minister for Trade & Investment and Mr Eric Hutchinson MP, re Launceston Airport, Canberra
4 December 2015	Attended Northern Tasmania Development general meeting, George Town
4 December 2015	Attended meeting with Minister for Planning & Local Government, the Hon. Peter Gutwein MP, Launceston
7 December 2015	Attended Southern Local District Committee Christmas Dinner, Campbell Town
8 December 2015	Attended meeting with Garry Conroy-Cooper re LINC Tasmania, Longford
9 December 2015	Attended Tyre Working Group Meeting, Longford
9 December 2015	Attended meeting with Mr Eric Hutchinson MP, Federal Member for Lyons and the Hon. Paul Fletcher MP, Minister for Territories, Local Government and Major Projects, Oatlands
9 December 2015	Attended Councillor Christmas Dinner, Longford

Date	Activity
10 December 2015	Attended Perth Primary School End of Year Assembly, Perth
11 December 2015	Attended Cressy District High School End of Year Assembly, Cressy
14 December 2015	Attended Northern Midlands Council workshop and ordinary meeting, Longford
Attended to numerous email, phone, media and mail inquiries.	

3 PETITION

1 PURPOSE OF REPORT

In accordance with the Vision, Mission and Values of Council as identified in the *Council's Strategic Plan 2007-2017* and the *Local Government Act 1993, S57 – S60*, provision is made for Council to receive petitions tabled at the Council Meeting.

2 OFFICER'S COMMENT

In relation to the receipt of petitions, the following provisions of the *Local Government Act 1993*, Part 6 - Petitions, polls and public meetings, S57 and S58, should be noted:

Section 57. Petitions

(1) A person may lodge a petition with a council by presenting it to a councillor or the general manager.

(2) A person lodging a petition is to ensure that the petition contains –

(a) a clear and concise statement identifying the subject matter; and
(b) a heading on each page indicating the subject matter; and
(c) a brief statement on each page of the subject matter and the action requested; and
(d) a statement specifying the number of signatories; and
(e) the full printed name, address and signature of the person lodging the petition at the end of the petition.

58. Tabling petition

(1) A councillor who has been presented with a petition is to –

(a) table the petition at the next ordinary meeting of the council; or
(b) forward it to the general manager within 7 days after receiving it.

(2) A general manager who has been presented with a petition or receives a petition under subsection (1)(b) is to table the petition at the next ordinary meeting of the council.

(3) A petition is not to be tabled if –

(a) it does not comply with section 57; or
(b) it is defamatory; or
(c) any action it proposes is unlawful.

(4) The general manager is to advise the lodger of a petition that is not tabled the reason for not tabling it within 21 days after lodgement.

3 PETITIONS RECEIVED

Nil.

4 CONFERENCES & SEMINARS: REPORT ON ATTENDANCE BY COUNCIL DELEGATES

1 PURPOSE OF REPORT

To provide an opportunity for Councillors and the General Manager to report on their attendance at recent conferences/seminars.

In accordance with Council's Strategic Plan 2007-2017 (2012/13 Revision), Part 1 – Governance, the core functions are:

- *Support Council with governance advice and effective leadership, review and implement organisational values through day to day operations, effective communication, community consultation and advocacy, issues identification, strategic and corporate planning, annual reports, public and private resource sharing, induction of elected members, provision of legal advice, human resources management and liaise with representative bodies.*
- *Support Council with sound financial advice and management, and generate funds without burdening the community. Rates administration, budgeting and reporting, debt collection, taxation, asset registers and depreciation, receipts and payments, wages and salaries, loans and investments, records management, information technology, and customer service.*

2 CONFERENCES AND SEMINARS

2.1 "Understanding your Role in Land Use Planning – A short Course for Alderman and Councillors"

Prepared by: Councillor Ian Goninon

Report to Council on workshops attended by Councillors: Saturday 28 November 2015
5 Councillors attended from the NMC of a total of 23 attended.
The workshop went through various aspects of planning and underlining legislation including different websites.

Presenting Items Planning in Tasmania.

- What is planning.
- What does planning encompass.
- What are the elements of good planning.
- How planning changed over time.
- What can good planning do.

Key Legislative Elements of the Tasmanian Resource Management and Planning Scheme.

- What area can a planning scheme cover.
- What a planning scheme cannot do.
- How a planning scheme can be adopted.
- The planning permit process and how they can take effect, be changed and how long they last.
- Corporate Governance and why is this good for land use planning.

It was interesting to be explained the use of (57A) a party may request mediation prior to application being determined.
I believe this could be used by our council in some instances.
I found the workshop very good, in fact I believe it should be compulsory for all councillors.

Some Improvements

- No agenda supplied with time frames
- The paperwork supplied differed from the slides.
- It would have been helpful if the slides were supplied to make notes on.

It was interesting to hear how other councils handled planning with a number of differences between councils.

5 WORKS & INFRASTRUCTURE REPORT

Attachments: Section 1 – Page 33

The Works & Infrastructure Report for the period to 3 December 2015 was circulated in the Attachments.

6 BUILDING APPROVALS

The following table provides a comparison of the number and total value of building works for 2014 and 2015:

	YEAR - 2014				YEAR - 2015			
	NOVEMBER		JAN – NOV		NOVEMBER		JAN – NOV	
	No.	Total Value $	No.	Total Value $	No.	Total Value $	No.	Total Value $
New Dwellings	6	1,433,692	62	14,475,097	10	1,925,262	83	19,583,218
Dwelling Additions	3	200,000	19	811,405	3	319,500	30	2,077,543
Garage/Sheds & Additions	11	218,580	70	1,442,705	9	112,300	68	2,152,712
Commercial	2	410,000	25	9,333,256	3	310,000	16	2,251,456
Other (Signs)	-	-	-	-	-	-	-	-
Swimming Pools	-	-	-	-	-	-	-	-
Minor Works	-	-	4	10,600	1	2,000	22	60,190
Building Certificates	-	-	19	62,080	1	2,500	7	15,061
Amended Permits	3	-	11	-	-	-		-
TOTAL	**25**	**2,262,272**	**210**	**26,135,143**	**27**	**2,671,562**	**226**	**26,222,726**

	YEAR - 2014				YEAR - 2015			
	NOVEMBER		JAN – NOV		NOVEMBER		JAN – NOV	
	No.	Total Value $	No.	Total Value $	No.	Total Value $	No.	Total Value $
Inspections								
Building	**44**				**46**		**417**	
Plumbing	**0**				**32**		**297**	

Figures do not include Building Approvals processed under the Resource Sharing Agreements.

7 DEVELOPMENT APPLICATIONS

Planning decisions in November 2015:

Total Approved:	29	Total Refused:	2
Total Permitted:	3	Total Discretionary:	18
Average Days for Permitted	28	Average Days for Discretionary:	39
Days allowed for approval by LUPAA	28	Days allowed for approval under LUPAA:	42
Total Exempt under IPS:	10	Total Withdrawn:	0

Project	Details	Address	Applicant	No of LUPAA days	Perm / Disc / Exempt
DELEGATED DECISIONS					
P15-169	Use dwelling for visitor accommodation	888 White Hills Road, Evandale	R Coenen	31	D
P15-255	Dwelling (within 50m of railway)	24 Mary Street, Perth	AR Hill	42	D
P15-258	Dwelling (& demolition of existing dwelling); & garage (vary setbacks in rural zone)	268 Leighlands Road, Evandale	David Denman & Associates (obo M & S Warner)	41	D
P15-260	Funeral chapel additions (vary setbacks in rural zone and access provision)	502 Hobart Road, Youngtown	All Urban Planning Pty Ltd	43	D
P15-266	Carport - vary rear [W] setback (heritage-listed place in heritage precinct) (retrospective)	72 Marlborough Street, Longford	P L Logan	32	D
P15-279	Shipping container (vary rear setback to 1m)	5 Mason Street, Campbell Town	DJ & JM Earley	41	D
P15-280	Dwelling, garage & second access (vary rear setback to 3.18m & N side setback to .75m, vary private open space location) - heritage precinct	56B Clarence Street, Perth	Prime Design	41	D
P15-289	Resubdivision of 5.947ha to consolidate extant heritage buildings on one title	Rokeby, 2174 Macquarie Road, Campbell Town	CL Jarman	44	D
P15-297	Alterations & additions to St Andrews Church (heritage-listed place in heritage precinct) - variation to [W] setback	56 Clarence Street, Perth	S Group	42	D
P15-300	Refurbishment (new windows & door) & new deck (heritage-listed place in heritage precinct)	Campbell Town District High School, 118 Bridge Street, Campbell Town	Philp Lighton Architects (obo Dept of Education)	40	D
P15-302	Dwellings x 2 & garages x 2 (on proposed lots 1 & 2)	42 Main Street, Cressy	E Krushka	28	D
P15-305	Warehouses x 4 & signage	23 Boral Road, Western Junction	Prime Design (obo Tassino Global Trading P/L)	25	P
P15-306	Resubdivision between 2 lots	2101 & 2135 Bishopsbourne Road, Longford	Cohen & Associates Pty Ltd (obo J Holyman)	43	D
P15-308	Farm shed (with amenities) - on lot 2 of approved subdivision	78 Hop Valley Road, Blackwood Creek	A H Kapeller	30	P
P15-309	Dwelling (within 50m of railway)	5 Rose Gold Court, Perth	GJ Gardner Homes, Launceston (obo C Freeman)	33	D
P15-314	Dwelling additions (vary rear setback in Village zone)	1063 Nile Road, Nile	LC & A Towns	41	D
P15-315	Accessible amenities unit	Perth Primary School, 181 Fairtlough Street, Perth	Wilkin Design and Drafting	31	P
P15-333	Dwelling	115 Fairtlough Street, Perth	GJ Gardner Homes, Launceston	0	E

Project	Details	Address	Applicant	No of LUPAA days	Perm / Disc / Exempt
DELEGATED DECISIONS					
P15-334	Shed	11 Sassafras Street, Perth	J C Leeson	0	E
P15-342	Dwelling & shed	34 Cambock Lane, Evandale	Adams Building Design (obo J&G Remess)	0	E
P15-345	Addition to farm storage shed	350 Marlborough Street, Longford	JH & AC Chugg	0	E
P15-346	Garage	2A Church Street, Cressy	P G Grant	0	E
P15-347	Shearing shed	'Strowan' 1902 Nile Road, NILE	H Baillie	0	E
P15-350	Garage	28 Main Street, Cressy	MA Upton	0	E
P15-357	Campaigns signs	multiple sites, Northern Midlands	Northern Midlands Council	0	E
P15-359	Dwelling addition (awning)	10 Country Field Court, LONGFORD	J & SM Gormley	0	E
P15-365	Dwelling	18a Laycock Street, LONGFORD	W Van Der Pols Building Contractor	0	E
COUNCIL DECISIONS					
P15-235	Ross public amenities (replacement of existing) - vary side and rear setbacks to 1.5m (heritage-listed place in heritage precinct)	12 Bridge Street (cnr Church St), ROSS	Northern Midlands Council	42	D
P15-254	Dwelling, ancillary dwelling and garage (vary setbacks in rural zone)	41 Park Street, ROSS	Smeekes Drafting (obo S & L Gaffey)	42	D
COUNCIL DECISIONS - REFUSAL					
P14-213	Earthworks, storage of used materials & carparking for Evandale Market (retrospective)	18 Logan Road, EVANDALE	P Woof	-	D
P15-098	Shed (recycling and waste disposal) - vary northern setback	18 Logan Road, EVANDALE	P Woof	-	D

8 MATTERS AWAITING DECISION BY TPC & RMPAT

TPC	**Tasmanian Planning Commission**
IPS	Northern Midlands Interim Planning Scheme 2013 – effective date 1.6.13. Report on representations sent to TPC. TPC held a meeting on 21 May 2015 with Council staff and representors to discuss representations to the Interim Scheme. Results of the meeting yet to be received. Planning Reform Taskforce established by State – the declared schemes will be used as a consistent platform for the transition to a single planning scheme.
05/2015	Rezone 14 Church Lane, Nile from Community Purposes to Village – direction received from TPC to initiate by 27.11.15. Public exhibition completed 25.11.15. Report (no reps.) sent to TPC.
06/2015	Rezone 9 Bond St, Ross from Community Purposes to General Residential. Public exhibition completed 25.11.15. Report (no reps.) sent to TPC.
RMPAT	**Resource Management & Planning Appeals Tribunal**
P11-122	Section 64 order – earthworks at 18 Logan Road, Evandale adjourned pending outcome of planning application – amendment 04/2015 regarding zoning of access is in process.
P13-199	Appeal 110/15E – Environmental Protection Notice – 437 Woolmers Lane, Longford – Tyre Recycle Tasmanian v NMC
P15-157	Appeal 101/15P – Grain processing and distribution – 109 Auburn Road, Ross – J Bingley v NMC
P15-254	Appeal 115/15P – Single Dwelling – 41 Park Street, Ross – S Bennett & B Crosswell v NMC
P15 - 098	Appeal 114/15P – Shed (Recycling & waste disposal) – 18 Logan Road – P Woof v NMC
Decisions received	
TPC	
01/2015	Rural Living zone subdivision provisions – approved 13 November 2015 to come into effect on 10 December 2015.
-	-
RMPAT	
-	-

9 USE OF COUNCIL SEAL: NOVEMBER 2015

0	Final plans of subdivision
0	Part 5 Agreements under *Land Use Planning & Approvals Act*
0	Instruments of Approval for Planning Scheme Amendments
0	Draft Amendments to *Northern Midlands Planning Scheme 1995*

0	Management Agreements
2	Other Agreements/Documents

10 132 & 337 CERTIFICATES ISSUED

	No. of Certificates Issued 2015/2016 year													Total
	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Total	2014/2015
132	70	68	70	72	45								**325**	**676**
337	30	37	47	35	23								**172**	**389**

11 ANIMAL CONTROL

Item	Income/Issues 2014/2015		Income/Issues for November 2015		Income/Issues 2015/2016	
	No.	$	No.	$	No.	$
Dogs Registered	3,801	88,126	88	3,673	3,613	87,595
Dogs Impounded	88	5,360	3	433	34	2,287
Euthanized	3	-	-	-	2	-
Re-claimed	73	-	1	-	25	-
Re-homed/To RSPCA	12	-	2	-	5	-
New Kennel Licences	8	518	1	68	6	408
Renewed Kennel Licences	62	2,480	-	-	62	2,542
Infringement Notices (paid in full)	35	5,307	3	438	9	1,296
Legal Action	-	-	-	-	-	-
Livestock Impounded	2	300	-	-	-	-
TOTAL		**102,091**		**4,611**		**94,128**

12 HEALTH ISSUES

Immunisations

The *Public Health Act 1997* requires that Councils offer immunisations against a number of diseases. The following table will provide Council with details of the rate of immunisations provided through Schools. Monthly clinics are not offered by Council; however, parents are directed to their local General Practitioner who provides the service.

MONTH	2013/2014		2014/2015		2015/2016	
	Persons	Vaccination	Persons	Vaccination	Persons	Vaccination
July-September	32	32	65	68	31	31
October-December	23	23	66	68		
January-March	-	-	-	-		
April-June	87	194	85	163		
TOTAL	**142**	**249**	**216**	**299**	**31**	**31**

Other Environmental Health Services

Determine acceptable and achievable levels of environmental and public health by ongoing monitoring, inspection, education and, where necessary, by applying corrective measures by mutual consent or application of legislation.

Ensure safe standards of food offered for sale are maintained.

Investigations/Inspections	2013/2014	2014/2015	2015/16
Notifiable Diseases	6	2	1
Inspection of Food Premises	126	118	55

Notifiable Disease investigations have been carried out by the Department of Health and Human Services from Hobart, with only significant outbreaks directed to Council to assist with investigations. However, due to the prompt and thorough investigating by Council Environmental Health Officers, the Department now directs more cases for Council to investigate.

Food premises are due for inspection from 1 July each year.

13 CUSTOMER REQUEST RECEIPTS

Operational Area	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
Animal Control	3	-	2	1	-							
Building & Planning	6	1	4	-	2							
Community Services	-	-	-	-	-							
Corporate Services	4	1	16	-	6							
Governance	-	-	-	-	-							
Waste	1	-	-	-	-							
Works (North)	48	40	18	25	20							
Works (South)	2	8	5	4	6							

14 GIFTS & DONATIONS (UNDER SECTION 77 OF THE LGA)

Date	Recipient	Purpose	Amount
22-Jul-15	Campbell Town District High School	Chaplaincy	$1,500
22-Jul-15	Campbell Town District High School	Inspiring Positive Futures Program	$8,000
4-Aug-15	Rural Alive & Well	Donation	$5,000
11-Aug-14	Helping Hand Associated	Donation	$1,000
11-Aug-14	Longford Care-a-car	Donation	$1,000
15-Sep-15	Cressy District High School	Inspiring Positive Futures Program	$8,000
21-Oct-15	Toosey Aged Care	Donation	$150
22-Oct-15	Campbell Town District High School	Donation - School Achievement Awards	$90
22-Oct-15	Perth Primary School	Donation - School Achievement Awards	$30
22-Oct-15	Evandale Primary School	Donation - School Achievement Awards	$30
22-Oct-15	Longford Primary School	Donation - School Achievement Awards	$30
22-Oct-15	Cressy District High School	Donation - School Achievement Awards	$90
22-Oct-15	Avoca Primary School	Donation - School Achievement Awards	$30
Planning/Building Applications Remitted			
14-Oct-15	Evandale Light Railway	Planning / Building Application fees	$218
Sporting/Academic Achievements			
22-Jul-15	Mr Bailey Groves	28th Summer Universiade South Korea	$120
22-Jul-15	Ms Teressa Morris	Aust Darts Championships WA	$60
5-Aug-15	Miss Kara Zaporozec	Indoor Bias Bowls Championships 2015	$60
5-Aug-15	Mr Simon Zaporozec	Indoor Bias Bowls Championships 2015	$60
5-Aug-15	Mrs Julie Zaporozec	Indoor Bias Bowls Championships 2015	$60
5-Aug-15	Miss Kaitlyn Cawthen	Indoor Bias Bowls Championships 2015	$60
5-Aug-15	Ms Narinda Cawthen	Indoor Bias Bowls Championships 2015	$60
5-Aug-15	Mrs Helen Farrow	Indoor Bias Bowls Championships 2015	$60
5-Aug-15	Miss Georgia Brown	2016 Aust Jamboree in Sydney - Cressy Scouts	$60
11-Aug-15	Mr Chayce Jones	All Australian U15 Football Team	$120
30-Sep-15	Ms M Barron	2016 Womens Fast Pitch Softball Team	$60
30-Sep-15	Mr C Barron	2016 Mens Fast Pitch Softball Team	$60
15-Sep-15	Ms Jenna Myers	Australian Club Championships - Weightlifting	$60
15-Sep-15	Ms Alysha Verwey	Australian Equestrian Interschool Championships	$60
10-Nov-15	Miss Emily Acheson	2016 Aust Jamboree in Sydney - Cressy Scouts	$60
10-Nov-15	Miss Sophie Parkin	National U15 Girls Cricket Carnival 2016	$60
18-Nov-15	Miss Kasman Murfet	Royal Edinburgh Military Tattoo - Virginia USA 2016	$120
		TOTAL DONATIONS	**$26,368**

15 ACTION ITEMS: COUNCIL MINUTES

Date	Min. Ref.	Details	Action Required	Officer	Current Status	Expected Date of Completion
16/11/2015	331/15	Australia Day 2016 And Volunteer Recognition	That Council combines its annual Volunteer Recognition and Australia Day Awards Programs, recognising volunteers within the municipality of the Northern Midlands Council at its annual Australia Day event	Executive Officer	Complete.	
16/11/2015	322/15	Recommendations Of Sub Committees - Cressy Local District Committee	That Council note and investigate the following recommendations of the Cressy Local District Committee: That Council: i) place a cover over the Cressy history board to preserve it from the elements. ii) investigate a sign indicating the location of the halfway school be located on Cressy Road.	Executive Officer	In progress.	
16/11/2015	322/15	Recommendations Of Sub Committees - Ross Local District Committee	That Council note and investigate the following recommendations of the Ross Local District Committee: That Council ... ii) investigate the installation of a consolidated sign (e.g. Evandale) for businesses in Ross.	Executive Officer	In progress.	
19/10/2015	291/15	Accelerated Street Light Replacement Program	It is recommended that Council: i) meet with TasNetworks regarding planned upgrades across the state; and ii) in principle, support working with other councils in the northern region to accelerate the replacement of existing minor road lights with LEDs.	General Manager	Report to Council.	
17/08/2015	212/15	Confirmation Of Minutes - Longford Local District Committee	That Council note and investigate the following recommendation of the Longford Local District Committee: That Council officers establish with State Growth permissible signage for the eastern and western approaches to Longford from Illawarra Road.	General Manager	Discussions ongoing with Department of State Growth.	
19/10/2015	287/15	Confirmation Of Minutes - Northern Midlands Economic Development Committee	That Council note and investigate the following recommendations of the Northern Midlands Economic Development Committee: 1. That Council make further representation to TasGas with regard to bringing gas to TRANSlink.	General Manager	Draft letter prepared.	
19/10/2015	287/15	Confirmation Of Minutes - Northern Midlands Economic Development Committee	That Council note and investigate the following recommendations of the Northern Midlands Economic Development Committee: 4. That Council undertake a cost-benefit analysis of the Meander Valley Council Development Officer position and investigate the option of resource sharing the officer position (or having a Northern Midlands Council officer serve an apprenticeship with the Development Officer).	General Manager	Operational matter, to be considered by the General Manager.	
19/10/2015	287/15	Confirmation Of Minutes - Perth Local District Committee	That Council note and investigate the following recommendation of the Perth Local District Committee: That Council investigate a strategy, in consultation with other agencies (e.g. Crown Lands and Department of State Growth), to clean-up and make safe the river precinct between the end of Arthur Street and the commencement of Mill Road.	General Manager	Draft letter prepared.	

Date	Min. Ref.	Details	Action Required	Officer	Current Status	Expected Date of Completion
8/12/2014	329/14	Economic Development	That Council facilitate meetings with the local businesses in each of the towns to explore business opportunities and other matters of interest.	General Manager	To be progressed.	
22/06/2015	148/15	Information Items	That TasWater be requested to provide a water tank to the Conara community.	General Manager	Cr Gordon to meet with TasWater.	
16/02/2015	42/15	Launceston Airport And TRANSlink Precinct Master Plan Proposal	That: i) management continue to seek stakeholder support for the Launceston Gateway Precinct Master Plan. ii) Council support the recommendation to the Northern Tasmania Development (NTD), Local Government Committee to identify the project as being of regional and state significance, having links to the Regional Futures Plan. iii) an estimate of costs be identified for Council's consideration.	General Manager	Consultant appointed.	
21/09/2015	257/15	Local Government Reform	That i) the General Manager continue to participate in discussions with the councils to achieve a collaborative approach to the regional benchmarking project. ii) the fee offer from CT Managerial Group be noted and a decision on the matter be held in abeyance.	General Manager	Ongoing.	
21/09/2015	267/15	Perth Community Centre And Primary School Master Plan	That Council agrees to collaborate with the Perth Primary School to prepare an integrated master plan that would guide the future development of the Primary School, Community Centre, Sports Ground, Council's Perth Child Care Services and the surrounding road infrastructure, in consultation with all other relevant user groups	General Manager	Consultant appointed, progressing.	
21/09/2015	265/15	Proposed By–Law: Animal Management	That management prepare, for Council's consideration, a draft Animal Management By-Law, inclusive of explanatory materials setting out what the by-law will cover and the impact it will have	General Manager	In progress.	
16/11/2015	322/15	Recommendations Of Sub Committees - Avoca, Royal George & Rossarden Local District Committee	That Council note and investigate the following recommendations of the Avoca, Royal George & Rossarden Local District Committee: That Council pursue the provision of affordable housing in small communities such as Avoca and Royal George.	General Manager		
21/09/2015	266/15	Stokes Park: Concept Plan	That i) management meet with Mr Stokes to discuss the concept plan. ii) management be authorised to seek community comment on the previously prepared concept plans for Stokes Park. iii) the comments received be used as a basis for amending the concept plans and then presented to Council at a Workshop. iv) the horse trail be considered as part of the concept plans.	General Manager	To be progressed.	

Date	Min. Ref.	Details	Action Required	Officer	Current Status	Expected Date of Completion
20/07/2015	190/15	Tyre Recycling Facility Tour	1) That Council officers continue to assist to facilitate a sustainable waste tyre recycling option. 2) That Council officers investigate funding options that may be available through Tyre Stewardship and other funding sources.	General Manager	Council officers continue to assist proponents and raise the matter with State Growth officers. Mayor Downie and General Manager to meet with Minister Groom on 13/11/15.	
21/09/2015	272/15	West Perth Stormwater Assessment	That Council 1) initiate ongoing discussion with the State Government and TasRail to fully investigate opportunities to fund the required upgrade of Youl Main Road and Drummond Street and their associated drainage culverts, including culverts under the railway line; and 2) concurrently investigate the introduction of a stormwater head-works levy.	General Manager	Underway.	
19/10/2015	287/15	Confirmation Of Minutes - Campbell Town District Forum	That Council note and investigate the following recommendation of the Campbell Town District Forum: 2. That council investigates Blackburn Park's suitability for free overnight camping for self contained vehicles and opportunities for relocation.	Planning & Development Manager		
19/10/2015	287/15	Confirmation Of Minutes - Northern Midlands Economic Development Committee	That Council note and investigate the following recommendations of the Northern Midlands Economic Development Committee: 8. That Council continue to seek solutions for the recycling of the 75% of the tyre stockpile that the proposed tyre recycling facility will not address.	Planning & Development Manager	Ongoing, working with proponents.	
21/09/2015	273/15	Longford LED/Neon Signage	That the issue of large non-compliant signs be addressed and that a policy be developed in relation to the small compact signs.	Planning & Development Manager	Ongoing.	
19/10/2015	310/15	Planning Practice Quarterly Report: July – September 2015	future quarterly reports include trending information and be in an updated format	Planning & Development Manager	Format being addressed.	
13/10/2014	267/14	Policy Review: Policy 30 – Dog Management Policy	That Council endorse the proposed changes to Policy 30, as highlighted in the attached document, for public exhibition in accordance with s.7 of the Dog Control Act 2000.	Planning & Development Manager	To be advertised and letters to be sent to local kennel owners.	
19/10/2015	294/15	Concerns With Hawthorn Hedge & Infrastructure – Falls Park Evandale	That the matter be considered by the Evandale Advisory Committee	Executive Assistant	Matter to be discussed at next meeting (December meeting cancelled due to no quorum).	
19/10/2015	287/15	Confirmation Of Minutes - Ross Local District Committee	That Council note and investigate the following recommendation of the Ross Local District Committee: That the Badajos Street and Boulevard railway crossings be widened to allow for traffic to pass simultaneously.	Engineering Officer		

Date	Min. Ref.	Details	Action Required	Officer	Current Status	Expected Date of Completion
21/09/2015	250/15	Council's Disability Discrimination Access Action Plan	That Council appoint Councillor Cr Adams to the Northern Midlands Disability Discrimination Action Committee and endorse the membership, comprising Mr Dale Luttrell, Ms Jan Harvey, Mrs Karen Bell, name of Campbell Town resident with a disability to be advised) and Council's Manager Economic and Community Development, Manager Corporate Services or Unit delegate, and Manager Planning and Development or Unit delegate.	Economic & Community Development Manager	First committee meeting held 6/10. Campbell Town access assessment completed. Staff & community surveys being developed.	May-16
17/08/2015	232/15	Heart FM Community Radio Station	That Council approve the allocation of $11,000 to fund the conversion of the room in the Memorial Hall into HeartFM's studio and office, and in return Council will receive at no charge a Gold Level Sponsorship package with HeartFM across 2015-2018.	Economic & Community Development Manager	Progress delayed by Telstra negotiations re use of their tower near Poatina.	Dec-15
20/04/2015	90/15	Honeysuckle Banks Masterplan proposal	That Council approve the development of a masterplan for Honeysuckle Banks, Evandale, at a maximum cost of $2,000.	Economic & Community Development Manager	Consultancy commenced.	Dec-15
21/09/2015	252/14	Longford Destination Play Space: Proposed Stage Two Development	i) That Council support the inclusion of a Liberty Swing and Carousel in the planned Longford Play Space on the proviso that the funding for the purchase and installation of the Liberty Swing and fencing, and the associated additional rubber softfall is secured by Mrs Karen Bell; and ii) That Council contribute $5,000 toward the purchase and installation of the Liberty Swing and Carousel; and iii) Should the funding application for the playspace not be successful, that Council continue to progress the installation of the liberty swing and carousel.	Economic & Community Development Manager	Mrs Bell has reported that she is making steady progress with the fundraising.	
22/06/2015	150/15	Northern Midlands Community Sports Centre Master Plan	That Council: i) Accept the Northern Midlands Community Sports Centre Master Plan in principle; and ii) Request Council Officers, in collaboration with Health Revival Longford, to review the recommended implementation stages in the Master Plan and develop a revised prioritised list of implementation stages; with the exclusion of the therapy pool.	Economic & Community Development Manager	Revised priority staging developed. Plans prepared for the new gym and storage area.	
17/08/2015	217/15	Northern Midlands Further Education Bursary Program 2015	That Council appoint Cr Knowles, Cr Lambert and Cr Calvert to the 2015 Further Education Bursary Committee.	Economic & Community Development Manager	Complete.	Nov-15

Date	Min. Ref.	Details	Action Required	Officer	Current Status	Expected Date of Completion
21/09/2015	251/15	Proposal For A Stand Alone Visitor Information And Tourist Centre At Longford	That Council 2. support a 3 year trial of a Visitor Information Centre in the Memorial Hall, Longford, contributing up to $15,000 toward the cost of equipment and furniture, subject to the following: a) Consultation with existing users is undertaken and an agreement reached in respect to shared use of the Hall; and b) The establishment of a group (independent of Council) to manage and man the Visitor Information Centre. 3. liaise with the Heart FM, Longford Tourism Group, Longford Local District Committee and Northern Midlands Business Association.	Economic & Community Development Manager	Matter being discussed with Longford Local District Committee, Longford Business & Tourism Association.	
21/09/2015	249/15	Tom Roberts: Proposed Interpretation And Grave Upkeep	That Council: i) endorse the proposal for Tom Robert's interpretation at Longford and/or Christ Church Illawarra, and ii) enter into negotiations with Christ Church with regard to the upkeep of Tom Robert's grave.	Economic & Community Development Manager	Negotiations underway with Dumaresq family & Tom Roberts descendants to also be consulted. Draft interpretation board design being prepared.	
19/10/2015	298/15	Annual General Meeting	That the Annual General Meeting for the Northern Midlands Council be held at the Longford Council Offices on Monday, 14 December 2015, commencing at 5pm.	Corporate Services Manager	Meeting to be held 14 December.	
16/11/2015	329/15	Council Calendar - Schedule Of Council Meeting & Workshop Dates	the Council bus tour be conducted on 6 April 2016	Corporate Services Manager	Noted.	
16/11/2015	322/15	Recommendations Of Sub Committees - Nile Catchment and Landcare Group Inc.	That Council note and investigate the following recommendations of the Nile Catchment and Landcare Group Inc. - That Council investigate the possibility of extending the wheelie bin service from Winburn (where it currently ends), along the Deddington Road to Deddington, then back to the Nile Road via Bryants Lane.	Corporate Services Manager		
16/11/2015	326/15	Response To Recommendations To Council By The Northern Midlands Economic Development Committee	endorse the allocation of $800 to the development of business databases by town/ precinct (to include street address, mailing address, email and business descriptor)	Corporate Services Manager	TRANSlink database completed. Town databases commenced. Budget allocation amended.	
18/05/2015	118/15	Recommendations Of Sub Committees - Ross Local District Committee	That Council note and investigate the following recommendation of the Ross Local District Committee: That Council investigate the possibility of offering a subsidy for returning bottles/ cans/ drink bottles.	Engineering Officer	To be included in discussions at next Northern Regional Waste Management Group meeting.	
17/08/2015	212/15	Confirmation Of Minutes - Ross Local District Committee	That Council note and investigate the following recommendation of the Ross Local District Committee: That Council investigate the installation of a bus stop and shelter on Church Street, Ross on the land next to the Town Hall and in front of the Public Toilet for all school buses.	Works & Infrastructure Manager	Committee has agreed not to consolidate the bus stops, but has requested that the request to erect a bus shelter at the town hall be progressed.	

Date	Min. Ref.	Details	Action Required	Officer	Current Status	Expected Date of Completion
19/10/2015	287/15	Confirmation Of Minutes - Campbell Town District Forum	That Council note and investigate the following recommendation of the Campbell Town District Forum: 1. That the signs for the museum are re-hung so they are more visible for passing cars.	Works & Infrastructure Manager		
19/10/2015	287/15	Confirmation Of Minutes - Campbell Town District Forum	That Council note and investigate the following recommendation of the Campbell Town District Forum: 3. That Council investigate installation of BBQs in Valentine Park.	Works & Infrastructure Manager		
20/04/2015	91/15	Frequency of Kerbside Refuse Collection	That Council continues to provide a fortnightly collection service and encourages residents to request additional bins if they have insufficient capacity, and investigate if the Regional Waste Management Group could undertake a Green Waste Collection trial within the Northern Midlands.	Works & Infrastructure Manager	To be negotiated with Regional Waste Committee.	
20/04/2015	102/15	Priority Project: Sealing of Nile Road	That Council authorises the preparation of an economic appraisal of road infrastructure investment for the sealing of the Nile Road, up to a maximum of $10,000.	Works & Infrastructure Manager	Consultant appointed.	
16/11/2015	322/15	Recommendations Of Sub Committees - Ross Local District Committee	That Council note and investigate the following recommendations of the Ross Local District Committee: That Council i) tidy up the Tacky Bridge, removing the cumbungi weed, suckers and rubbish with the view to beautify the bridge, and that the regular cleaning up be included on the works roster with mowing on the southern side of Chiswick Road being extended toward the Midland Highway.	Works & Infrastructure Manager	Mowing to the Midland Highway is carried out periodically at both entrances to Ross and Cumbungi weed is sprayed annually in late February.	
18/05/2015	118/15	Recommendations Of Sub Committees - Ross Local District Committee	That Council note and investigate the following recommendation of the Ross Local District Committee: That the new picnic table on the northern end of Church Street be moved to the southern end of Church Street, and be replaced with the existing sandstone style.	Works & Infrastructure Manager	To be investigated further.	

LONG TERM ACTIONS

Date	Min. Ref.	Details	Action Required	Officer	Current Status	Expected Date of Completion
20/04/2015	105/15	Northern Midlands Towns Entrance Statements	That Council authorises officers to investigate the cost to design and implement entrance statements for: a) Avoca; b) Campbell Town; c) Cressy; d) Evandale; e) Longford; f) Perth; g) Ross; and list within the draft 2015/2016 budget for consideration	Executive Officer	Ongoing.	
18/05/2015	118/15	Recommendations Of Sub Committees - Longford Local District Committee	That Council note and investigate the following recommendation of the Longford Local District Committee: The Longford Local District Committee recommends Council establish a bi-lateral agreement with State Growth for the maintenance of the appearance and condition of the roundabout and its surrounds.	Executive Officer	To be considered as part of entrance statement review.	

Date	Min. Ref.	Details	Action Required	Officer	Current Status	Expected Date of Completion
18/05/2015	125/15	Glenorchy City Council Re: Council Reform	That Council defer any action on this request from Glenorchy City Council awaiting the outcome of current benchmarking project with neighbouring councils.	General Manager		
15/10/2012	262/12 (3)	Sub Committee Recommendations - Cressy Local District Committee	That funding be sought for the establishment of a cycle way between Cressy and Longford or other areas that may be appropriate	General Manager	Awaiting suitable grant funding program.	Review 6 Monthly
16/03/2015	60/15	Confirmation Of Minutes - Recommendations Of Sub Committees - Ross Local District Committee	note and investigate the following recommendations of the Ross Local District Committee: The Ross Local District Committee request the Northern Midlands Council to have all cats registered.	Planning & Development Manager	Awaiting outcome of State Government Cat Management Plan, due end 2015.	31-Dec-15
16/09/2013	226/13 (3)	Recommendations of Sub Committees - Natural Resource Management Committee	That Council investigate the feasibility of a trial of cat management activities in a local community in the Municipality with a view to test the effectiveness of cat control in reducing populations of feral and unrestrained cats. It is suggested that the investigation consider approaches used in the Bellingham area as a model for use in NMC.	NRM Officer / Planning & Development Manager	Awaiting outcome of State Government Cat Management Plan, due end 2015.	
16/03/2015	63/15	Longford Horse Association	Approves expenditure of a maximum of $2,000 from the Economic Development Committee budget to fund a consultant to review the proposed Longford Horse Trail to identify opportunities and restraints; and report back to Council.	Economic & Community Dev. Manager	To be addressed in collaboration with Stokes Park masterplan.	
15/09/2014	220/14	Confirmation of Minutes	That Council create an inventory of goods and chattels owned by Council.	Corporate Services Manager	Ongoing. Godfrey Rivers paintings restored.	30-Jun-15

Matters that are grey shaded have been finalised and will be deleted from this schedule

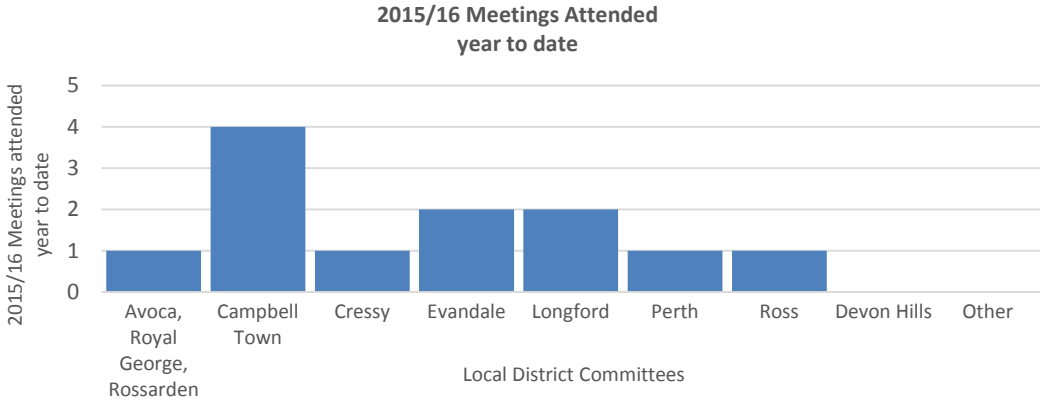
16 KEY ISSUES BEING CONSIDERED: MANAGERS' REPORTS

Activities from the 1 to 30 November 2015

1. GOVERNANCE UNIT –GENERAL MANAGER

a. Governance – Meetings/Conferences

- Council meetings:
  - Ordinary meeting 16 November
- Council Workshops:
  - Ordinary workshop 3 November
  - Ordinary workshop 30 November
- Community meetings:
  - Campbell Town District Forum
  - Longford Local District Committee



- Executive Management Team:
  - 11 November
- Staff Meeting
  - 3 November
  - 17 November
- Other Meetings:
  - Attended meeting with Tony Purse, Loop Architecture
  - Attended meeting with ratepayers – Ross
  - Attended meeting re Longford Equestrian Association
  - Attended Toosey Foundation Cocktail Party
  - Attended CIF advisory group meeting
  - Attended meeting with ratepayer re business development proposal
  - Attended TasWater General Meeting
  - Met with Matthew Smithies, National Trust
  - Met with Minister Groom and Simon Wilcox re used tyre storage
  - Met with Alison Andrews, Country Courier
  - Attended the Governor's Reception to acknowledge the achievements of the Beacon Foundation
  - Attended TasRail media event
  - Met with Mayor Downie, Rick Dunn and Craig Perkins re Asia Strategy
  - Attended Ben Lomond Study Committee meeting
  - Attended Planning Reform Taskforce briefing
  - Attended meeting with Chris Griffing re TNT projects
  - Attended 2015 Tasmania JBS Farm Assurance Producer Event
  - Attended Benchmarking Meeting

b. General Business:

- Health & Safety and Risk Management Review
- NBN Rollout
- Sub Regional Alliance
- Legal issues, leases and agreement reviews
- Interim Planning Scheme issues
- Road Construction
- Engineering Services
- Drainage issues & TRANSlink stormwater
- Road and Traffic issues
- Resource Sharing
- Animal Control
- Buildings
- Tourism
- NRM North
- Staff issues/Employment
- Childcare issues

- Management Agreements and Committee Administration
- Office improvements
- Media releases and news items
- Grant application administration and support letters
- Local District Committee project support
- Event management
- Governance Audit
- General correspondence.

c. Other Activities:

- Citizenships
- Agenda
- Councillor requests, meetings, speeches, emails & phone enquiries
- Project support
- Newsletters
- Staff

2. CORPORATE SERVICES BUSINESS UNIT

a. Customer Service

- Member of the National Local Government Customer Service Network.
- Service Tasmania contract for services in Campbell Town.
- Policy reviews.

b. Finance

- Rates and dog licence issue & collection, valuation maintenance and adjustments, supplementary valuations, street numbering, electronic receipting & direct debit systems, interest and penalty.
- Pension rebates claims and maintenance, classification for two rebate maximums, verification of data.
- Sundry Debtors, and aging account review.
- Creditor payments and enquiries.
- Payroll, ETP calculations, payroll tax, child support, maternity leave, PAYG & annual summaries, superannuation, salary sacrifice, Workplace Legislation changes, EB provisions, salary reviews, staff training, leave accrual adjustments, leave loading calculations, Councillor allowances and expenses, Workers Compensation claims and payments, Award adjustments, sundry HR and policy issues.
- Property sales for unpaid rates, Debt Collection services, and Debt summons/warrants.
- Budget adjustments, End of Year Financials, KPI return, Asset Management, Fleet Hire, Long Term Financial Planning, Audit and Annual Report.
- Grants Commission information, sundry grant reporting and auditing. Committee financial management support and auditing.
- Property ownership, licences and leases, property committee, aged care unit tenancy, unclaimed monies register, Public Land Register, and sports centre management support.
- Records Management, archives, website and facebook, town and local committee web pages, new residents information, council information policies and procedures.
- Banking & Investments, Direct Debit, Ezidebit, BPay Billing etc and setup alterations.
- Rate System issues, 2015/16 Rating and Budget issues, General Finance, ABS Data Collection, and Grant Funding issues, Tax issues including GST PAYG FBT Fuel & Land Tax, and Northern Finance committee.
- Cemetery management, onsite map display and website databases.
- Roads to Recovery work schedules, mapping, Annual Report and quarterly reports.
- Childcare financial reporting, audit, budgets & fee schedule reconciliations. Service support and account issues.
- General accounting, customer service, correspondence and reports.
- Audit & Audit committee procedures, processes and support.
- Emergency Management meetings, EM Plan reviews, Emergency Risk Register, Strategic Fire Plan meetings, and general administration issues.
- Waste Transfer Station Management issues, Kerbside waste collection contract issues and special clean-up service.
- General Office support and attendance of meetings, reports, emails & phone enquiries.

- Works & Infrastructure support.
- Tooms Lake & Lake Leake ownership transfers, caretaker support, licence fee review issues, and contract issues.
- Street lighting contract & aurora pole reporting and maintenance.
- Community events and Special Projects support.
- Risk Management, safety management and reporting, drug & alcohol policy administration, and contractor and volunteer management.
- Light Fleet Management.

c. Insurance

- Insurance renewals and policy maintenance.
- Risk Register review and audits.
- 1 Motor Vehicle claim.

d. Information Technology

- Server and desktop maintenance.
- Minor upgrades of other IT equipment.
- Open Office Software upgrade and enhancement requests, and 3 days training.
- GIS maintenance and training.
- IT Independent Audit, Disaster Recovery & IT backup upgrade and maintenance.
- Council Web Site, Town and Local District Committee site maintenance, NMBA website and HH App maintenance.
- Infonet system maintenance.
- ApproveTas maintenance.
- Office telephone system upgrade setup & Mobile phone plan review.
- Sundry database creation and maintenance.
- Mobile device applications implementation, and remote access logins.
- Building security systems maintenance.
- Microsoft software maintenance.
- Maintain photocopiers and printers.
- Advanced security implementation.
- WiFi network and hotspots.
- Fleet tracking.
- ECM Upgrade implementation & training
- IT Conference for Local Government.

3. ECONOMIC AND COMMUNITY DEVELOPMENT UNIT

a. Tourism/Economic Development focus

- Preparing a new newsletter for the businesses in the Translink precinct.
- Investigated Refugee Welcome Zone and prepared Council Meeting agenda item.
- Held preliminary discussions with Dr Jane Deeth regarding the proposed events across the state in 2017 to celebrate the 250th birthday of artist John Glover.
- Assisting the Dumaresq family resolve maintenance issues at the Christ Church Illawarra graveyard.
- Coordinating meetings of the Northern Midlands visitor centres, with the first meeting to be held March 9th 2016.
- Organised and participated in the NMBA 'Tour and Tipple' to Shene, Pontville on November 21st.
- Organised and managed the NMBA Translink workshop on December 1st.
- Working with a dental practice to undertake a feasibility study on the demand for a private dental practice in the Northern Midlands.
- Met with new owner of the Country Courier to discuss mutually beneficial promotions.
- Participated in project management training for Rural Businesses on November 19th
- Managing the contract with the organisers of the Festival of Small Halls with regard to a folk festival scheduled for Longford Town Hall on January 21st. Currently developing the event planning framework, recruiting catering and drinks staff and working with these staff to complete responsible serving of alcohol training.

- Managed the Longford Revival Festival community and business fundraising campaign
- Assisting new owner of the Longford Masonic Lodge with identifying business and community options for the future use of the Lodge.
- As NMBA Executive Officer, collaborating with TCCI on the Saul Eslake Budget Report presentation to be held at the Country Club Casino December 9th 2015
- Participated in crowd funding workshop on November 25th.
- On a working group to develop convict-themed self guided tours of the Heritage Highway Region.
- Participating in the TNT Infrastructure and Cycling Strategy projects by providing data, participating in consultation sessions and reviewing report drafts.
- Assisting NSW-based author, Diana Reynolds with the promotion of her recently launched book: "A Small Girl's 1960s Tasmania".
- Prepared a funding application Expression of Interest to the Stronger Communities Funding Program for the purchase of four marquees for hire to Northern Midlands events organisers. Have been advised the EOI was successful and a formal funding application has now been submitted. Outcome awaited.
- Working with Councillor Polley on the Tom Roberts Interpretation Project and in preliminary stages of developing a plan for a Northern Midlands Artist Trail.
- Council's application to the National Stronger Regions Fund Round Two was submitted on July 31st. Coordinated the preparation of the application, and developed the business case, procurement management plan, asset management plan, quality management plan, project management plan, risk management plan and Translink business database; undertook the online entry of the application data. Managed the consultancy for the environmental and ecological assessment of the precinct.
- Investigating with State Growth whether Council should consider supporting a public walk from Launceston to Hobart along the Midland Highway planned for Easter 2016.
- Prepared and submitted a Tasmanian Community Fund application for funding for the proposed Longford Destination Play Space. Outcome anticipated December 2015
- Longford Visitor Appeal Study: managing implementation of the report recommendations including the consultancy for the Longford Placemaking Strategy .
- Liaising with Opcon Pty Ltd re the community consultation for the 2016 Longford Revival Festival and liaising with Woolmers and Brickendon Estates re their potential involvement in the festival.
- Member of the Northern Region Futures Plan working group.
- Commenced review of Council's online business directory.
- Coordinated Council's funding application for Bridges Renewal Programmes Round One Funding for Westmoor Bridge, Powranna Road Cressy. Funding secured. Prepared and submitted application for funding in Round Two for Lake River Bridge on Macquarie Road.
- Managing the consultancy for the financial and economic analysis of the Campbell Town War Memorial Oval Precinct Development Plan. Draft report received and consultants presented at the October Councillors' workshop.
- Managing the consultancies for the Perth and Longford Recreation Grounds Masterplans.
- Assisting the Heritage Highway Tourism Region Association Board with the implementation of the Association's 2015/16 Business Plan.
- Representing NMBA at the quarterly TCCI Chambers Alliance Forums.
- Collaborating with NMBA to plan the 2016 Northern Midlands 'Think Big: Shop Small' Campaign.
- Managing the 'Tourism Potential of Ben Lomond National Park: Feasibility Study'. Final report received. Meeting held with Alpine Village business owners to gauge their interest in a joint expression of interest for the sale of the businesses.
- Supported a film company to develop a feasibility study towards the making of a Norfolk Island – Norfolk Plains documentary: company currently applying for funding.
- Facilitating the progressing of the agenda of the Northern Midlands Economic Development Committee, and managing the advertising of the sector representative positions on the committee.
- Serving on a working group aiming to secure a sustainable future for Heart FM Radio Station. Prepared a business case for Northern Midlands Community Broadcasters, assisted with the securing of a General Manager (voluntary position) for the radio station and progressing the development of the studio in the Memorial Hall. Managing the orientation program for the Station's General Manager.
- Assisted with securing funds from Your Community Heritage Grants program to interpret convict stories at Woolmers and Brickendon Estates. Assisting with the introduction of the convict-themed tours.
- Representing the Heritage Highway Region at quarterly Tourism Northern Tasmania Local Tourism

Association forums.

b. Community development focus

- Assisting Active Launceston prepare a funding application to enable the Strength to Strength Exercise Program to be introduced into the Northern Midlands.
- Represented Council at the Government House Reception for the Beacon Foundation on November 18th
- Assisting LINC management develop the vision for the future of the LINCs at Longford and Campbell Town.
- Inducting new staff member: Project Coordinator Kylie Berwick.
- Prepared a funding submission for Eating Disorders Association Tasmania for a community education program across the state in 2016, including facilitation of the evaluation of the program by UTAS.
- Prepared and submitted an application to the Heart Foundation Local Government Awards 2015. Award secured: announcement/cheque presentation event (Turbomeet at the Velodrome) held September 12th. Allocation of the award funds being finalised.
- Managing project briefs for the Perth and Longford Recreation Grounds Master Plans.
- Managing the development of the 2015-2020 Disability Discrimination Access Action Plan. First committee meeting held October 6th and town assessment visits being scheduled.
- Collaborating with Beacon Foundation and local district high schools to establish a Northern Midlands Business Partnership Group: assisted with organising the stakeholder held August 27th 2015. Managed the first Group Meeting held October 2015.
- Managing contracts with PCYCs and Northern Job Links for the third term youth programs.
- Participating on the Christ Church tree restoration/management working group and assisted the Parish to secure a Tasmanian Community Fund Grant for the project.
- Participating in the implementation of the Master Plan for the Northern Midlands Health, Fitness and Sports Centre.
- Coordinating Council's Further Education Bursary Program 2015.
- Assisting Health Revival with efforts to secure grant funding to expand the range of programs and equipment at the Northern Midlands Sports Centre. To date, a grant has been secured from the Longford Rotary Club.
- Assisting Campbell Town resident Mr Bill Chugg to rehome his war memorabilia.
- Participating in the quarterly Northern Midlands Health Service Providers Forums.
- Participating on a state Equine Emergency Management working group.
- Managing the risk register for the Economic and Community Development Unit.
- Member of the Northern Region Sport and Recreation Committee
- Member of Council's Health and Safety Committee

4. PLANNING & DEVELOPMENT UNIT

a. Policy

- Continuing participation in NTD regional planning committee.
- Ongoing review of current policies.
- Ongoing review of work programs and standard operating procedures.
- Regular planning and building assessment unit meetings.
- Participation in the Economic Development Committee.
- Pursue development of tyre recycling facility.
- Participation in State Planning Taskforce - Technical Reference Group.
- Participation in Launceston Gateway Project - brief and presentations.
- Preparation of Land Use and Development Strategy proposal.
- Perth Strategy Plan

b. Health

- Ongoing issues requiring water samples etc.
- Liaise with Department of Health re. Royal George water quality issues.
- Liaise with Department of Health re. Avoca water quality issues.
- Ongoing testing of recreational water quality.
- Continue to support and administer the Immunisations programme.
- Licensing and inspection of food premises.
- Place of Assembly licence inspections and renewals is ongoing.

- Review of procedures for continuous improvement is ongoing.
- School Immunisation Programme.
- EPA - Smoke Awareness campaign.
- Ongoing review of potential asbestos issues at Avoca.

c. Building.

- Follow up of illegal works continuing.
- Assistant Building Surveyors attending ongoing professional development training seminars.
- Plumbing inspections and assessment are ongoing.
- Review of procedures for continuous improvement is ongoing.
- Amended Plumbing and Building regulations to be assimilated into ongoing practices.
- Comment on building regulatory framework reform.

d. NRM

- Participation with the Mill Dam Committee.
- Operation of NRM Committee of Council.
- National rainwater and grey water initiative of the Australian Government – opportunities to be investigated.
- Environmental Management Plan – review of implementation programme.
- Review of relevant development proposals is ongoing.
- Weed management and action plan implementation.
- Follow up and monitoring of reported weed infestations
- Regular articles in local news papers.
- Coordination of Mill Dam bank stabilisation project.
- Maintenance of Mill Dam plantings.

e. Compliance

- Permit conditions – Structured review of compliance with planning permit conditions – ongoing.
- Building audit - ongoing.
- Service of Building and Planning Notices.
- Prosecution for illegal buildings and works ongoing as required.
- Signage.
- Follow up dog registrations and compliance with kennel and dangerous dog restrictions.
- Regular inspection visits to Mill Dam.
- Campaign re picking up after dogs.
- Active review of dogs not previously registered.
- Promote consistent processes across region.
- Fire Abatement inspections and notices.
- Overhanging tree inspections - Implementation of Policy.

f. Planning

- Participation in the TRANSlink working group.
- Consideration of TRANSlink rail hub development concept.
- Participation in Regional Planning Scheme issues.
- Consideration of Planning Directives.
- Consideration of proposed planning legislative amendments.
- Ongoing review of procedures and physical office environment.
- Brief for Heritage Streetscape project.
- Resource Sharing - BODC.
- Amendments to interim scheme.
- Assessment of development proposals.

g. Animal Control

- Continued follow up of dog registrations.
- Follow up of kennel licences
- After hours call outs for dog at large etc.
- Review of procedures.

- Dog attacks.
- Dangerous Dog declarations.

5. WORKS & INFRASTRUCTURE UNIT

In conjunction with INFO 5 – Works & Infrastructure Report.

a. Asset Management
- New asset information collection and verifications– ongoing.
- Programmed inspections of flood levee and associated infrastructure – ongoing.

b. Traffic Management
- Liaising with Department of State Growth to resolve traffic issues within municipality.
- Traffic counts on roads throughout the municipality – ongoing.

c. Development Work
- McShane subdivision, stage 2, (Seccombe Street, Perth) has reached practical completion.
- 4 Lot Pegasus subdivision Ross at practical completion.
- Stage 2 of Holliejett subdivision (3 lots) in Edward Street, Perth has reached practical completion.
- 3 lot Gadsby subdivision in Cromwell Street, Perth has reached practical completion.
- 5 lot Chugg subdivision in Malcombe Street, Longford has reached practical completion.
- 13 lot Shervan subdivision between Norfolk Street and Drummond Crescent, Perth has reached practical completion.
- Stage 2 of the Kerr/Bean/Shervan subdivision, Mulgrave and Seccombe Street, Perth has reached practical completion.
- 9 Lot Shervan Subdivision in Fairtlough Street, Perth has reached practical completion

d. Waste Management
- Input into regional waste management discussions – ongoing.

e. Tenders and Contracts
- Work on Westmoor Bridge, Powranna Road progressing.

f. Flood levee
- Programmed monthly/ bi-monthly inspections of flood levee carried out by Works and Infrastructure staff.

g. Engineering
- Input into Northern Regional Infrastructure group – ongoing.
- Hydraulic modelling of stormwater system in Western Junction Industrial Area – ongoing.

h. Capital works
- Construction of new kerb in Bond Street, Campbell Town – practically complete.
- Construction of new kerb and channel in Glenelg Street, Campbell Town in progress.
- Road reconstruction works on Delmont Road, Cressy, in progress.

17 RESOURCE SHARING SUMMARY FROM 01 JULY 2015

Attachments: Section 1 – Page 40

Prepared by: Martin Maddox, Accountant/Executive Officer

Resource sharing summary for the period 1 July to 30 June 2016 was circulated in the Attachments.

18 VANDALISM

Prepared by: *Jonathan Galbraith; Engineering Officer*

Incident	Location	Estimated Cost of Damages November 2015	Jan – Nov 2015	November 2014
Graffiti in toilet on a number of occasions	Perth Train Park	$ 800		
	TOTAL COST VANDALISM	$ 800	$ 12,400	$ 1,000

19 NORTHERN MIDLANDS BUSINESS ASSOCIATION

Attachments: Section 1 – Page 41

Responsible Officer: *Manager Economic and Community Development: Lorraine Green*

Report on the 2015-16 Business Plan for the Northern Midlands Business Association for the period 1 July to date was circulated in the Attachments.

20 HERITAGE HIGHWAY TOURISM REGION ASSOCIATION

Attachments: Section 1 – Page 45

Responsible Officer: *Manager Economic and Community Development: Lorraine Green*

Report on the 2015-16 Business Plan for the Heritage Highway Tourism Region Association for the period 1 July to date was circulated in the Attachments.

21 NRM ACTIVITIES

Responsible Officer: *Duncan Payton, Planning & Development Manager*
Prepared by: *Monique Case, NRM Facilitator*

EPA Sampling Training :

NRM Officer on the 24th of November participated in the Environmental Protection Agency Sampling Training at Deloraine. This was an intensive day's training. The morning session was theoretical and included but was not limited to: OH&S, incidence response, sampling design and planning, chain of evidence protocols. The afternoon consisted of applying sampling techniques for sediment sampling, soil sampling and water sampling by working through incidence response scenario's such as tailing dam failures and oil spills in an estuary.

Cultural Heritage Training:

On the 18th of November the NRM Officer participated in Cultural Heritage Training via NRM Nth at Little Musselroe Bay windfarm and cultural interpretation centre. The training was led by local elder Patsy Cameron. The training increased our understanding of landscape use and management which in turn enables greater awareness of Aboriginal Heritage potential in the landscape when working on developing new projects.

Weeds:

St John's Wort: A successful collaboration between Council departments and sister agencies saw a rapid and timely response to a customer request in regards to St John's Wort (legislated for eradication in NMC) on Hobart Road and State Growth easement in association with the Midlands High way. With the infestation identification verified by Tas Herbarium; the infestation was marked, mapped and treated prior to setting seed. It has been a pleasure to expend the effort when the goal is achieved.

Hoary Cress: Ross Local District Committee raised concern over a new infestation of "white weed" occurring within Ross township limits. The infestation species has been since verified as Hoary Cress via Tas Herbarium and observed in Campbell Town, Ross and along Tooms Lake Road properties and road verge.

A weeds article is under development for publication in the Country Courier to raise awareness and promote reasonable management control action; whilst the NRM Officer and Works Spray Contractor manager will continue to liaise to manage infestations on Council managed lands.

22 DRAFT TASMANIAN INTEGRATED FREIGHT STRATEGY

Attachments: Section 1 – Page 48

Responsible Officer: *Duncan Payton, Planning & Development Manager*

The State Government has released a draft Tasmanian Integrated Freight Strategy for public consultation. The Government sees this Strategy as an important step in addressing barriers to productivity and job creation in Tasmania and notes:

Prioritising freight planning and investment on Tasmania's key land freight corridor between Burnie and Hobart; detailed planning for a primary domestic container port at Burnie; and supporting expanded capacity and service choice across Bass Straight are key recommendations of the strategy.

Structured, ongoing engagement with industry will inform implementation of the final Tasmanian Integrated Freight Strategy, and provide broader input to freight planning.

Clearly, with the major transport and logistics hub of the Launceston Gateway, incorporating TRANSlink, at the centre of this freight corridor it is important that the Northern Midlands Council has constructive input at this time. To this end a copy of the draft strategy is included in the attachments to enable all Councillors with the opportunity to review and consider input.

This item will be formally listed for discussion at the January meeting of Council to enable submission of a balanced and considered response by the close date of 29 January 2016.

DECISION

Cr

That the Information items be received.

ECD 1 LONGFORD REVIVAL FESTIVAL

Responsible Officer: *Manager Economic and Community Development: Lorraine Green*
Report Prepared by: *Manager Economic and Community Development, Lorraine Green*
File: *14/034*

1 PURPOSE OF REPORT

The purpose of the report is to seek Council's response to Opcon's request for a grant to assist with meeting the costs associated with the 2016 festival.

2 INTRODUCTION/BACKGROUND

Octagon Australia received funding from Tourism Tasmania in 2010 to stage three Longford Revival Festivals to celebrate and commemorate Longford's rich international motor racing heritage. The first revival festival was held April 1-3 2011 based on private land adjacent to the 'Flying Mile' and included time trial demonstrations of legendary cars and motorbikes driven by famous drivers, as well as music, fashion, Tasmanian food and wine, car and bike displays and trade stands. The event was highly successful and attracted a substantial crowd.

The 2012 Revival Festival was held on the weekend of March 24-25. The format was similar to 2011 and again, attracted a large crowd. A third festival was planned for 2013 by Octagon but was cancelled while the company re-evaluated its position. Octagon Asia Pacific President Mr Sean Nicholls stated the company may consider selling the festival, or its infrastructure, if the company chose not to pursue a third event.

In April 2014 local business owners and motorsport enthusiasts, Mr Clint Pease and Mr Greg Garwood, announced they had acquired the festival from Octagon Australia, and that the festival would now be managed by Opcon Pty Ltd. They committed to bring the festival into Longford and to make the festival engage more with motorsport enthusiasts.

The 2015 Longford Revival Festival was held over the weekend of March 20-22nd. The festival was based on the Village Green, and started with a Meet and Greet Gala event on the Friday evening. The festival continued on the Village Green on Saturday, with a giant screen providing the festival patrons with the opportunity to watch the motorsport events taking place on the Flying Mile and the town circuit from Union Street to Archer Street.

At the event debrief meeting on May 11th 2015, Mr Pease and Mr Garwood reported that in their assessment the motorsport component of the event worked well, whilst the festival component needed remodelling in order to attract more patrons in forthcoming years and to engage the Longford community to enable the town to have a sense of ownership of the event. One of the priority changes they proposed was the removal of the fencing around the Village Green to make the festival more welcoming to the community. Whilst opening the festival up to the community has many advantages it necessitates the loss of a primary income stream: the gate takings.

At a subsequent meeting, Mr Pease and Mr Garwood agreed to prepare an 'Event Modelling for the Future' document and flagged the model would require Council to provide financial support for the festival, along with the State Government and private sector. At the June 2015 Council Meeting, Council considered Opcon's request for $50,000 towards the 2016, 2017 and 2018 revival festivals. Council did not approve this allocation.

In October 2015 Mr Pease agreed to partner with Council to undertake a fundraising campaign for the 2016

festival; with the target set being $15,000. The campaign had a high profile media launch, was promoted online and via large posters around Longford and at the National Automobile Museum where there is a display featuring the Longford Motor Racing Days. Donations could be made online, at the Council Offices and into a donation box at Brown's Store. The campaign ended on November 20th 2015. $107.70 was raised.

When informed of the outcome of the fundraising campaign, Mr Pease responded by email:

> *"The way I see it considering the positive impact this event has on the town and the surrounding region and no input financially at all from local council I struggle to get my head around delivering it leaving the entire burden on our investment and state government. I think its time for the council to come together and consider seriously if they want the event or not and at the same time consider the huge investment already from us, other members in the private sector and state government both in their funding of the initial report into the revival as well as the funding made available to past Longford Revival Festivals. "*

Opcon currently has an application lodged with Events Tasmania for a grant towards the 2016 festival.

Mr Bill Fox, the consultant who undertook the Longford Visitor Appeal Study stated in his report on page 8:

> "*Motor Racing History – Longford has a motor racing history second to none in regional Australia. If developed to its absolute potential, it would be a competitive strength that could be enhanced through major motoring events, track signage and interpretation, the development of a national motor racing museum and also linked with the nearby Symmons Plains Raceway. The Longford Revival Festival generates significant media interest on the mainland and demonstrates the potential of such an event if the state afforded the event organisers the support it deserves. Motor racing has a huge international support base, with enthusiasts who have both time and money to follow their passion, so it offers the opportunity of a high yielding product for the area."*

Mr Gilbert Rochecouste, the consultant who undertook the development of the Longford Place Activation Plan states in his report on page 26:

> *"Encourage the expansion of the Longford Revival motor show, with the aim to make it one of Australia's best motoring festivals. Investigate extending the event over a week, including closing off the main street for a revolving display of show vehicles leading up to the racing events on the weekend. Tastefully integrate the festival into the town centre, capitalising on the town's rejuvenated amenity, make the Motoring Museum the central hub of the event."*

3 STRATEGIC PLAN 2007/2017

The Strategic Plan 2007/2017 (2012/2013 Revision) provides the guidelines within which Council operates. The following *"Volume 1 – Mapping Our Direction"* goals have relevance to this issue: 2.2. Tourism Industry Support: "*To increase tourist visits, tourist spend and length of stay, and enhance the visitor experience.*"

4 POLICY IMPLICATIONS

Council Policy 23: 'Festivals, Events and Promotions' states that:

> '*the maximum allocation to an event is $1,650 (inc. GST), except in the case of a major new event which can be eligible for a one-off seeding grant of up to $3,300 (incl. GST).*'

This policy will need to be reviewed if Council resolves to provide funding for the Longford Revival Festival in excess of the current maximum allocation of $1,650.

5 FINANCIAL IMPLICATIONS

Opcon is requesting an investment from Council of $15,000 towards the 2016 festival.

Opcon is also seeking state government funding through Events Tasmania. Mr Pease reports that Events

Tasmania management are incredibly supportive of the new concept for the Longford Revival Festival and welcome calls from Council in terms of Events Tasmania's likely involvement moving forward.

6 RISK ISSUES

The Longford Revival Festival has the potential to grow across the years into a major Tasmanian event that attracts visitors nationally and internationally. Opcon states that if government and private sector funding for the festivals cannot be secured, the festivals will not be able to realise this tourism potential.

If Council resolves to review Council Policy 23: 'Festivals, Events and Promotions' to enable the funding limit to be extended above $1,650, this will open Council up to similar requests from other event organisers.

7 OPTIONS FOR COUNCIL TO CONSIDER

Council can either resolve, or not resolve to invest $15,000 or a lesser amount in the 2016 Longford Revival Festival.

8 OFFICER'S COMMENTS/CONCLUSION

As stated earlier, the Longford Revival Festival has the potential to become a high yielding tourism product for the Northern Midlands. Opcon states that potential can only be realised if a significant financial commitment is made by Council.

9 ATTACHMENTS

Nil

RECOMMENDATION 1

That the matter be discussed.

RECOMMENDATION 2

That Council resolve to invest $..... in the 2016 Longford Revival Festival.

DECISION

Cr

Cr

ECD 2 REFUGEE WELCOME ZONE

Attachments: Section 1 – Page 104

Responsible Officer: *Manager Economic and Community Development: Lorraine Green*
Report Prepared by: *Manager Economic and Community Development, Lorraine Green*

1 PURPOSE OF REPORT

To seek Council's approval for the Northern Midlands to be a Refugee Welcome Zone.

2 INTRODUCTION/BACKGROUND

A Refugee Welcome Zone is a Local Government Area which has made a commitment in spirit to welcoming refugees into the community, upholding the human rights of refugees, demonstrating compassion for refugees and enhancing cultural and religious diversity in the community.

The process for becoming a Refugee Welcome Zone involves Council signing the Refugee Welcome Zone Declaration. An example of the Declaration is included in the Attachments.

The Refugee Welcome Zone Declaration does not confer any formal obligations and Refugee Welcome Zones are not required to uphold any statutory responsibilities or financial commitments. Any actions or activities undertaken by Refugee Welcome Zones to implement the Declaration are voluntary.

Council has received two requests to become a Refugee Welcome Zone.

The first request is from Evandale resident Ms Leah McClintock which includes a list of more than sixty people willing to support the resettlement of refugees in the Northern Midlands.

The second request is from Poatina Village Business Manager Mr Michael Cleary who reports Fusion is exploring with the Migrant Resource Centre what it would mean for Poatina to become a place where a small group of refugees could be placed as a first step toward their orientation into Australia.

Eight Tasmanian Councils have to date signed up to become Refugee Welcome Zones: Break O'Day, Clarence, Derwent Valley, Hobart, Kingborough, La Trobe, Launceston and West Tamar.

3 STRATEGIC PLAN 2007/2017

The Strategic Plan 2007/2017 (2012/2013 Revision) provides the guidelines within which Council operates. The following *"Volume One: Mapping Our Direction*" goal is relevant to this issue" 3.2. "T*o achieve safe communities free from threats to community well-being."*

4 FINANCIAL IMPLICATIONS

There are no costs associated with signing the Refugee Welcome Zone Declaration unless Council decides to hold a public signing ceremony and/or undertake other initiatives which help to create a welcoming atmosphere and assist the settlement of refugees.

5 OPTIONS FOR COUNCIL TO CONSIDER

Council can either approve or not approve the Northern Midlands becoming a Refugee Welcome Zone.

6 OFFICER'S COMMENTS/CONCLUSION

Becoming a Refugee Welcome Zone shows Council's commitment to welcoming refugees into the community, upholding the human rights of refugees, demonstrating compassion for refugees and enhancing cultural and religious diversity in the community.

7 ATTACHMENTS

7.1 Refugee Welcome Zones: Refugee Council of Australia
7.2 Correspondence from Ms Leah McClintock
7.3 Correspondence from Mr Michael Cleary

RECOMMENDATION 1

That the matter be discussed.

RECOMMENDATION 2

That Council commits to becoming a Refugee Welcome Zone by signing the Refugee Welcome Zone Declaration.

DECISION

Cr

Cr

ECD 3 THREATENED SPECIES ASSESSMENT FOR THE BEN LOMOND SKI SLOPE AREA

Responsible Officer: *Manager Economic and Community Development: Lorraine Green*
Report Prepared by: *Manager Economic and Community Development, Lorraine Green*

1 PURPOSE OF REPORT

To seek Council's consideration of allocating funds towards the cost of a Threatened Species Assessment for the Ben Lomond Ski Slope Area.

2 INTRODUCTION/BACKGROUND

Council partnered with Parks and Wildlife Service, State Growth, Launceston City Council, Regional Development Australia (Tas), Northern Tasmania Development, the Ben Lomond Committee and two private individuals to fund a feasibility study to clarify the sustainability of Ben Lomond Skifields as a financially viable, seasonally reliable, beginner to low/intermediate ski and snow play destination.

Council accepted in principle the resultant report "Feasibility Study: Investment in Ben Lomond Skifield" at Council's November 16th 2015 Council Meeting.

The feasibility study identifies that for an investment of $1.8 million in the Ben Lomond Skifield, the skifield will provide a major tourism and recreational product of state significance, capable of generating new and complimentary tourism investment in Northern Tasmania and contributing to the economic growth of the wider region.

The report also identifies an array of opportunities for out of snow season activities/developments that will increase visitation to the mountain by Tasmanians and tourists.

The Ben Lomond Committee has advised Council that it will be necessary to conduct a Threatened Species Assessment, a pre-requisite for any Reserve Activity Assessment by Parks and Wildlife, prior to being able to action many of the recommendations in the feasibility study report.

The Committee provided an example of the restrictions imposed on work on the ski slopes as a result of the absence of a Threatened Species Assessment: the example being that a Green Army team is presently working on the Ben Lomond ski slopes but cannot undertake slope grooming for the bulk of the skifield. (Slope grooming is one of the key recommendations in the feasibility study).

3 STRATEGIC PLAN 2007/2017

The Strategic Plan 2007/2017 (2012/2013 Revision) provides the guidelines within which Council operates. The following *"Volume 1: Mapping Our Direction*" goal is relevant to this issue" 2.2. Tourism Industry Support: "*To increase tourist visits, spend and length of stay, and enhance the visitor experience."*

4 FINANCIAL IMPLICATIONS

The Ben Lomond Committee estimates the Threatened Species Assessment will cost $2,500 and has asked that Council consider funding 50% of the cost of the assessment: $1,250.

5 OPTIONS FOR COUNCIL TO CONSIDER

Council can either:
i) commit to funding 50% of the cost of the assessment: $1,250;
ii) commit to funding a lesser amount than $1,250 towards the assessment;
iii) commit no funding towards the assessment.

6 OFFICER'S COMMENTS/CONCLUSION

The implementation of the recommendations of the Ben Lomond Skifield Feasibility Study will enable Ben Lomond to achieve its potential as a major tourism and recreational product of state significance, capable of generating new and complimentary tourism investment in Northern Tasmania and contributing to the economic growth of the wider region.

Parks and Wildlife Service require a Threatened Species Assessment to be undertaken prior to approving work towards implementing the recommendations of the feasibility study.

7 ATTACHMENTS

N/A

RECOMMENDATION

That the matter be discussed.

DECISION

Cr

Cr

ECD 4 FINANCIAL AND ECONOMIC ANALYSIS OF THE CAMPBELL TOWN WAR MEMORIAL OVAL PRECINCT DEVELOPMENT PLAN

Attachments: Separate Attachment

File: *16/070*
Responsible Officer: *Manager Economic and Community Development: Lorraine Green*
Report Prepared by: *Manager Economic and Community Development, Lorraine Green*

1 PURPOSE OF REPORT

To
i) present to Council the final report on the Financial and Economic Analysis of the Campbell Town War Memorial Oval Precinct Development Plan;
ii) seek Council's acceptance of the report in principle;
iii) seek Council's approval for Council Officers to pursue external funding opportunities to implement the recommendation of the report: being that the Multi-Function Centre is economically feasible.

2 INTRODUCTION/BACKGROUND

In April 2014 Council entered a service agreement with Landscape Consultant, Mr Jeff McClintock, to prepare a development plan for the Campbell Town War Memorial Oval Precinct.

Mr McClintock's report 'Campbell Town War Memorial Oval Precinct Development Plan' was presented to Council at the December 8th 2014 Council Meeting. The report included a recommendation for the development of a multipurpose centre at the War Memorial Oval Precinct with a function room capable of holding 150 people,

Council resolved:

Cr Knowles/Cr Polley

That Council:

i) Accept the Campbell Town War Memorial Oval Precinct Development Plan Report in principle;

ii) Table the Development Plan Report at the next meeting of the Campbell Town Local District Committee and advise the Committee that Council has accepted the Report in principle;

iii) Approve the development of a business plan, with a statewide perspective, to assess the viability of the proposed multipurpose centre;

iv) Authorise the Manager Economic and Community Development to progress the preparation of the project brief for the business plan, with the funding for the project to be identified within the next budget review.

Carried unanimously

The project brief was developed and after assessing the expressions of interest received, a contract was entered into with Strategy 42 South to undertake the study.

Strategy 42 South has submitted the final report to Council.

3 STRATEGIC PLAN 2007/2017

The Strategic Plan 2007/2017 (2012/2013 Revision) provides the guidelines within which Council operates. The following *"Volume 1 – Mapping Our Direction"* goal is relevant to this issue: 3.2 Health "*To develop the health and well-being of Northern Midlands communities".*

4 FINANCIAL IMPLICATIONS

The report states "*The capital cost for the Multi-Function Centre has been estimated at $2.125m, and for the club rooms at $1.540m. Importantly, there is a significant degree of conservatism in the capital cost estimates and there may be opportunities to reduce the capital costs during the detailed design phase.*"

5 OPTIONS FOR COUNCIL TO CONSIDER

Council can either accept or not accept the study report.

6 OFFICER'S COMMENTS/CONCLUSION

The objective of this consultancy was to determine if the extent of demand and economic return warrants the development of the proposed multipurpose centre as recommended in the Campbell Town War Memorial Oval Precinct Development Plan Report.

The consultant has determined that the Multi-Function Centre is economically feasible.

7 ATTACHMENTS

7.1. Report: Campbell Town War Memorial Oval Precinct Redevelopment: Financial and Economic Analysis Report (separate attachment)

RECOMMENDATION 1

That the matter be discussed.

RECOMMENDATION 2

That Council:

i) accept in principle the Campbell Town War Memorial Oval Precinct Redevelopment: Financial and Economic Analysis Report;

ii) approve Council Officers pursuing external funding opportunities to implement the recommendation of the report: being that the Multi-Function Centre is economically feasible.

DECISION

Cr

Cr

GOV 6 LOCAL DISTRICT COMMITTEE MEMBERSHIP

Responsible Officer: *Des Jennings, General Manager*
Report prepared by: *Amanda Mason, Executive Officer and Gail Eacher, Executive Assistant*

1 PURPOSE OF REPORT

The purpose of this report is to notify Councillors and seek ratification of a new member of the following local district committees for the 2014/16 term:

a) Longford Local District Committee
b) Campbell Town District Forum; and
c) Evandale Advisory Committee.

2 INTRODUCTION/BACKGROUND

The Northern Midlands Council has 7 local district committees throughout the municipality. The purpose of the committees is to:

- Provide a focal point for information to and from Council;
- Identify and prioritise local needs; and
- Provide advice and feedback on Council wide and local decisions.

The membership of the three committees is limited to 10 members each. Each Committee is appointed one Councillor as the Council representative. The term of membership is 2 years.

3 STRATEGIC PLAN 2007/2017

The Strategic Plan 2007/2017 (2012/2013 Revision) provides the guidelines within which Council operates. The following *"Volume 1 – Mapping Our Direction"* goals have relevance to this issue:

- 1.3 – Community Dialogue

4 POLICY IMPLICATIONS

N/A

5 STATUTORY REQUIREMENTS

N/A

6 FINANCIAL IMPLICATIONS

N/A

7 RISK ISSUES

N/A

8 CONSULTATION WITH STATE GOVERNMENT

N/A

9 COMMUNITY CONSULTATION

Vacant positions on the committees are advertised periodically throughout the year.

Over the past two months, the following nominations have been received for the committees.
a) Ms Sharin McCarthy – Longford Local District Committee
b) Ms Laura Double – Campbell Town District Forum
c) Mr Craig Plaisted – Evandale Advisory Committee

10 OPTIONS FOR COUNCIL TO CONSIDER

To accept the nominations for membership of the Longford Local District Committee, the Campbell Town District Forum and the Evandale Advisory Committee for the term ending 30 June 2016.

RECOMMENDATION

That Council accept:
- Ms Sharin McCarthy as a member of the Longford Local District Committee;
- Ms Laura Double as a member of the Campbell Town District Forum; and
- Mr Craig Plaisted as a member of the Evandale Advisory Committee.

DECISION
Cr

GOV 7 ASIA ENGAGEMENT STRATEGY DEVELOPMENT

Responsible Officer: *Des Jennings; General Manager*
Report prepared by: *Des Jennings; General Manager*

1 PURPOSE OF REPORT

The purpose of this report is to seek Council's direction on a proposal from Meander Valley Council to partner in the delivery of an Asia Engagement Strategy for Northern Tasmanian councils and businesses within these local government areas.

2 INTRODUCTION/BACKGROUND

There has been much commentary on the opportunities for increased trade and investment with China since the visit to Tasmania by President Xi Jinping in November 2014. Since then, Premier Will Hodgman has led a trade delegation to China in March 2015 with another in September 2015 hosted by Minister for State Growth Matthew Groom.

The Tasmanian Government has also signed several Memorandums of Understanding with China and the Australian Government signed a significant Free Trade Agreement with China which will see a substantial reduction in a broad range of tariffs.

Whilst in recent times there has been a significant focus on China with regard to export opportunity and the potential to attract inbound capital investment, the existing trade relationships and established markets within other Asian countries must not be ignored.

The 2013-14 Tasmanian International Export Figures provide an Asian Market snapshot below:

2013/2014				
Country	A $ Million		Country	A $ Million
China	$610.17		Hong Kong	$174.88
Taiwan	$262.85		Indonesia	$152.19
Malaysia	$259.76		Vietnam	$114.72
Japan	$257.14		Republic of Korea	$109.53
India	$204.62		Thailand	$93.93

In terms of making the most of opportunities to engage with Asia from an economic benefit perspective, there is a view held that there appears to be a lot of activity being undertaken; however, much of it is uncoordinated and lacking integration.

Local government and individual industry sectors and businesses are regularly being asked to participate in official and unofficial delegations both inbound and outbound, however, there is some confusion about the clear objectives of such visits and tangible outcomes achieved.

To summarise, there appears to be a lack of clarity of focus to identify where real opportunities can be realized for the benefit of industries, businesses and communities which we represent.

3 STRATEGIC PLAN 2007/2017

The Strategic Plan 2007/2017 (2012/2013 Revision) provides the guidelines within which Council operates. The following *"Volume 1 – Mapping Our Direction"* goals have relevance to this issue:

- Part 1b: Finance
  - 1.8 Regional/ State/ Federal/ International Relations
- Part 2: Community Development
  - 2.1 Long Term Economic Development
  - 2.3 Business Support
- Part 4: Structure Planning & Sustainability
  - 4.6 Strategic Planning
  - 4.8 Growth Centre – Transport & Industry
  - 4.9 Rural Processing Centre
  - 4.14 Regional Planning

4 POLICY IMPLICATIONS

N/A

5 STATUTORY REQUIREMENTS

N/A

6 FINANCIAL IMPLICATIONS

The estimated value of this project is $65,000 to $80,000.

Funding is being sought from the Department of State Growth for the amount of $40,000.

An equal contribution from the seven NTD member councils is proposed based upon 40% of the $40,000 council contribution equally apportioned and the balance 60% being apportioned based upon council's resident population. On this basis the individual contributions would be:

Break O'Day	$3,500		Meander Valley	$5,700
Flinders	$2,500		Northern Midlands	$4,500
George Town	$3,500		West Tamar	$6,300
Launceston	$13,900		*Contributions rounded up	

A further report will be presented to Council if the Department of State Growth does not make a financial contribution.

Discussions will be undertaken with the Launceston Chamber of Commerce to invite it to participate in the project and should they make a financial contribution, the individual council contributions will be adjusted accordingly.

7 RISK ISSUES

The identified risks may include:

- No funding is forthcoming from the Department of State Growth.
- The participating councils are required to meet the total cost of the project.
- If all councils do not participate the cost burden will be shifted to a few.
- Capability of the consultants to undertake the brief, within budget and on time.

8 CONSULTATION WITH STATE GOVERNMENT

The Department of State Growth would be a major stakeholder, a potential project partner, with representatives having been briefed about the advantages of a regional Asia Engagement Strategy.

9 COMMUNITY CONSULTATION

An adequate engagement strategy will be necessary to ensure that the community / business stakeholders are fully engaged in the process.

10 OPTIONS FOR COUNCIL TO CONSIDER

Council may:

- take no action;
- endorse the recommendation and be a participant in the project;
- fund an equal share of the project if the Department of State Growth and all regional councils participate;
- review its role and participation if external funds are not successfully arranged.

11 OFFICER'S COMMENTS/CONCLUSION

11.1 Project Objectives

This project will deliver an Asia Engagement Strategy for Northern Tasmanian Councils and businesses within these local government areas.

11.2 Project Partners

The project partners include: Break O'Day, George Town, Flinders, Launceston City, Meander Valley, Northern Midlands, West Tamar councils; Launceston Chamber of Commerce and Northern Tasmania Development.

Considering previous discussions undertaken with representatives from the Department of State Growth about the advantages of a regional Asia Engagement Strategy, the Tasmanian Government could possibly be a potential project partner.

11.3 Project Considerations and Expectations

In developing the Northern Tasmania Asia Engagement Strategy there is an expectation that the document will include a clear set of recommended actions and implementation plan.

Whilst the Strategy's key focus will be on the development of a united regional approach to engaging and doing business with Asia, it should take into consideration the opportunities that individual stakeholders should pursue based on relationships already formed and activities already undertaken.

To inform the development of the Strategy it is expected that the following issues need to be considered:

i) The development of the Strategy must be undertaken with consideration to the existing Tasmanian Government and Local Government sister / regional / state / country relationships.

ii) Through the development of the Strategy the process must assess the ability and potential for the relationships identified in i) above to add value to the Northern Tasmanian Asia Engagement Strategy.

iii) The Strategy must take into account the existing Tasmanian Government strategic position and supporting policy with regard to Asia engagement.

RECOMMENDATION 1

That the report be discussed.

RECOMMENDATION 2

That Council:

i) support the preparation of an Asia Engagement Strategy for Northern Tasmanian councils and business within these local government areas.

ii) authorise the contribution of up to $10,000 and if additional funds are required a further report be presented to Council for consideration.

iii) appoint the General Manager or nominee to represent Council on the project management team.

DECISION

Cr

Cr

GOV 8 ACCELERATED STREET LIGHT REPLACEMENT PROGRAM

Responsible Officer: *Des Jennings; General Manager*
Report prepared by: *Des Jennings; General Manager*

1 PURPOSE OF REPORT

The purpose of this report is to respond to the endorsed recommendation from the Council meeting on 19 October 2015.

Namely to meet with TasNetworks and seek advice regarding planned upgrades across the State.

Council at that same meeting provided in principle support for Council officers to work with other councils in the northern region to accelerate the replacement of existing minor road lights with light emitting diodes (LEDs).

2 INTRODUCTION/BACKGROUND

This report provided to the December 2015 meeting has been slightly amended from that provided to the October meeting.

As the project has been identified as a regional project, the basis for the report was prepared by Meander Valley Council and shared with other councils within the region at that time.

Local Governments around Australia and the world are replacing old, outdated street lights with low energy LED technology and realising the benefits.

Benefits of the new LED lights include:

- Improved energy efficiency – up to 77% reduction in energy use
- Lower greenhouse gas emissions – up to 77% reduction in CO2-e
- Great savings for councils and ratepayers – up to 40%
- Improved safety and lighting quality for motorists/pedestrians/cyclists
- Reduced street crime
- An upgraded design to more closely reflect current ASNZ Standards
- Less light spill into nearby properties
- Low toxicity – no mercury

Almost 80 Australian councils have or are in the process of replacing street lights, which will earn them the biggest energy and emissions savings that are possible from any efficiency measure available. In Tasmania, Hobart and Glenorchy City councils recently completed the replacement of around 5,000 street lights. As negotiations between these two councils and TasNetworks are incomplete, the final savings are unclear.

Launceston City Council (LCC) has recently contracted Ironbark Consulting to assess options and report on the potential savings to replace:

- All street lights across Tasmania
- Minor road lights in Launceston

The Ironbark business case considered future energy price rises, capital costs per light and other variables to determine potential cost savings to 2036 for four possible scenarios:

i) TasNetworks owned and maintained (status quo);
ii) Council owned, TasNetworks maintained;

iii) Council owned, council or third party maintained;
iv) Third party owned and maintained.

Of the scenarios, only the first two can be achieved now, and both imply that TasNetworks must continue to play a role in street lights into the foreseeable future. In the case of Launceston, scenario 1 where TasNetworks retain ownership could generate a saving between $6mill and $7.7mill over the next 20 years. If however, LCC commit to scenario 2 and take over ownership, then the Council can potentially save between $7.7mill and $11.9mill during the same period.

The findings of the business case to replace the minor road lights in Launceston can be applied to all Northern Midlands Council (Council) to estimate the savings from a minor road lighting replacement.

1,105 of Council's 1,197 street lights (92%) are under 125 watts and could theoretically be changed to LEDs as part of a minor road light replacement program. Note: 92% is higher than the proportion to be replaced in Launceston.

Recent installation costs per light range between $500 for Municipal Association of Victoria (MAV) in Victoria and $875 for Hobart and Glenorchy City councils. On this basis, the accelerated replacement of 1,105 lights would cost Council in the range of $552,500 and $966,900. Though, the lower cost is more likely, given the scale and timing of the proposed regional program.

The savings of the LCC business case equate to 20% to 26% reduction in costs for the TasNetworks owned scenario, and 26% to 40% for Council owned lights.

Council pays around $239,000 per year in street lighting charges. If the proportionate savings from LCC are applied to Council's example, then we can calculate general cost savings to 2036 in the range of $0.96mill to $1.2mill if TasNetworks retains ownership, and $1.2mill to $1.9mill for the Council owned scenario. Given the higher proportion of minor road lights in Council, these estimated savings are considered conservative.

The savings outlined above are based on typical costs of borrowing. However, all councils in Tasmania will receive an extra allocation of Roads to Recovery (R2R) funding over the next two financial years that can be used to pay capital costs of the replacement project.

Based on the advice from the consultants, Council could commit around $552,500 of Australian Government funding to replace minor road lights to generate savings in excess of $1.9mill over 20 years.

3 STRATEGIC PLAN 2007/2017

The Strategic Plan 2007/2017 (2012/2013 Revision) provides the guidelines within which Council operates. The following *"Volume 1 – Mapping Our Direction"* goals have relevance to this issue:

- Part 1b: Finance
  - 1.9 Financial Management
  - 1.13 Asset Management
- Part 3: Community Development
  - 3.1 Individual and Community Safety
- Part 5: Physical Assets
  - 5.1 Transport Infrastructure Operations

4 POLICY IMPLICATIONS

N/A

5 STATUTORY REQUIREMENTS

N/A

6 FINANCIAL IMPLICATIONS

There is no requirement for a financial commitment at this stage.

7 RISK ISSUES

With financial savings, emissions reductions, safety improvements and enhanced lighting quality, there are no unfavourable circumstances that pose a genuine risk to Council by electing to support the program.

8 CONSULTATION WITH STATE GOVERNMENT

Negotiations with TasNetworks on approval and costs to replace existing assets, for potential supply/install of new lights, and to maintain future assets are principally important if a replacement program is to succeed.

Working with other councils in a constructive and timely manner is equally important for the success of a regional program involving so many partners, external stakeholders and tight time constraints.

Seeking approval to utilise R2R funding from the Australian Government will be key to unlocking the maximum savings for Council.

Investigating procurement costs and services of the MAV will clarify the best scenario for Council, set a benchmark for pricing and help inform discussions with TasNetworks.

Discussing potential funding and support opportunities with Tasmanian Climate Change Office (TCCO) is considered prudent.

9 COMMUNITY CONSULTATION

N/A

10 OPTIONS FOR COUNCIL TO CONSIDER

Council can decide to retain the current street lights. Alternatively, Council can decide to replace minor road lights in Northern Midlands only, rather than participate in a program on a regional scale.

11 OFFICER'S COMMENTS/CONCLUSION

A LED street lighting program in Northern Tasmania would accelerate the phasing out of inefficient and expensive mercury vapour street lights on local roads. While councils do not own the lights, we are financially responsible for all maintenance, replacement and energy costs, which for Council is around 75% of our annual electricity bill.

Traditionally, street light replacement programs were difficult due to 3 main barriers:

i) costs (most commonly capital cost);
ii) expertise and time to deal with the dynamic nature of street lighting;
iii) delays around approval of lighting technology by Distribution Network Service Providers (DNSPs) such as TasNetworks and other external stakeholders.

This year will see TasNetworks complete the supply and install of LED street lights in Hobart and Glenorchy. This project has initiated approval by TasNetworks for use of 18W Sylvania LED street lights in Tasmania. It

has also set precedents on maximum installed price, write down values, facility access fees/agreements, and handover of ownership. As a result the barriers that Tasmanian councils faced have been largely overcome.

Though TasNetworks are still reluctant to resource the replacement programs sufficiently, the advice from the Glenorchy City Council, Project Manager is to partner with other councils to generate economies of scale and sufficient influence to overcome this barrier.

Ironbark Sustainability, who has over 10 years' experience consulting on street lighting in Australia, believes that '*every single successful project has been the result of cooperative dialogue and relationships between councils, DNSPs and other key stakeholders*'.

The suggestion is for the northern councils to initiate a regional program along with the Local Government Association of Tasmania (LGAT). Restricting collaboration to one region reduces the potential for delays, and improves the logistics for communication and delivery. LGAT could simultaneously be researching approaches to support other regions and provide an opt-in for councils that does not inhibit the timing of the northern region program.

The timing of the R2R funding boost – available till mid-2017 – is highly fortuitous, as it could enable Council to complete the replacement program using Australian Government money. This would save borrowing for the project, which in the current market equates to an additional saving of around 4% annually.

To benefit from the R2R funding the project must be completed by mid-2017. This is a tight timeline that will require rapid agreement by councils who wish to participate, as follows:

Actions	Completed by
Finalise individual business cases and confirm partner councils	December 2015
Design and preparation	March 2016
Project tendering/contract	June 2016
Project complete	June 2017

A project team of officers from LCC, LGAT, West Tamar Council and Meander Valley Council has been formed to advance the immediate next steps, which include:

Actions	Completed by
Consult with MAV on replicating Victorian model locally	October 2015
Consult with TCCO on potential funding and support	Oct/Nov 2015
Discuss capital cost and process with TasNetworks	November 2015

To alleviate stakeholder concerns and counterbalance inconvenience it is recommended that a campaign to proactively and consistently communicate the benefits be initiated during the design phase. This may be best managed through cooperatively funding a regional Communications Officer as a shared central resource for the duration of the program.

There is potential to offset some installation costs by partnering with Internet Service Providers (e.g. iiNet) looking for opportunities to expand public WiFi throughout Tasmania. There is also an opportunity to profit from emissions reductions by councils selling emissions credits through the Australian Government's Emissions Reduction Fund (ERF). However, these are not critical to the success of the project, may not return significant financial benefit to councils due to high administration requirements – and high transactions fees in the case of ERF – which makes them both worthy to consider as the 'cream on top'.

Pursuant to Council's resolution of 19 October 2015, minute reference 291/15, advice was sought from TasNetworks and the Local Government Association of Tasmania. As follows:

> "Prior to Northern Midlands making a final decision on the matter, advice is sought on the current status and the planned program for the State re the replacement of the streetlights as Council is aware

of the improved lighting possibilities and decrease in operating costs."

The subsequent advice that we have received from the Local Government Association of Tasmania is:

> *"A commitment from TasNetworks that we will work collaboratively and that they will be fully transparent about the roll out of their LED replacement program. They do not yet have a confirmed approach or know locations."*

It may be that those councils that have available funds may be in a position to take advantage of immediate savings and are rolled out first; and those without funds would possibly benefit from the TasNetworks planned rollout.

RECOMMENDATION 1

That the matter be discussed.

RECOMMENDATION 2

That Northern Midlands Council work with the other Council's in the northern region to accelerate the replacement of existing minor road street lights with LEDs.

DECISION

Cr

Cr

GOV 9 RELOCATION OF HAROLD GATTY MEMORIAL

Attachments: Section 1 – Page 120

Responsible Officer: *Des Jennings; General Manager*
Report prepared by: *Amanda Mason, Executive Officer*

1 PURPOSE OF REPORT

The purpose of this report is to seek a decision from Council on the relocation of the Harold Gatty Memorial from High Street, Campbell Town to Valentine Park.

2 INTRODUCTION/BACKGROUND

On 11 November 2015 the Northern Midlands Council received a letter proposing the relocation of the Harold Gatty Memorial from its current location on High Street, Campbell Town, to Valentine Park, Campbell Town. A copy of the letter is attached with this report.

3 STRATEGIC PLAN 2007/2017

The Strategic Plan 2007/2017 (2012/2013 Revision) provides the guidelines within which Council operates. The following *"Volume 1 – Mapping Our Direction"* goals have relevance to this issue:

- 1.3 Community Dialogue

4 POLICY IMPLICATIONS

N/A

5 STATUTORY REQUIREMENTS

N/A

6 FINANCIAL IMPLICATIONS

There would be a cost involved with relocating the Harold Gatty Memorial to Valentine Park. To date this costing has not been calculated.

7 RISK ISSUES

No risk issues have been identified with this proposal to date.

8 CONSULTATION WITH STATE GOVERNMENT

N/A

9 COMMUNITY CONSULTATION

The proposed relocation of the Harold Gatty Memorial was discussed at the meeting of the Campbell Town District Forum on 1 December 2015. It was the view of the Forum that the memorial should remain in its present location. The primary reason behind this was concern that there are becoming too many monuments in Valentine Park and that the park may become cluttered.

It was noted further at the meeting that the new Valentine Park signs that are to be erected shortly have information on them regarding Harold Gatty.

10 OPTIONS FOR COUNCIL TO CONSIDER

There are two options for Council to consider:
i) To keep the Harold Gatty Memorial at its present location;
ii) To investigate the cost and potential location in Valentine Park for relocating the Harold Gatty Memorial.

11 OFFICER'S COMMENTS/CONCLUSION

Whilst the reasoning behind the suggested relocation of the Harold Gatty Memorial is considered, there does not appear to be strong community support for the relocation.

12 ATTACHMENTS

12.1 Letter from Mr R J Brunetti

RECOMMENDATION

That the Harold Gatty Memorial remain in its present location and Council Officers respond to Mr Brunetti advising him of the decision.

DECISION
Cr

W&I 1 PROPOSED DEDDINGTON WASTE AND RECYCLING COLLECTION

Responsible Officer: *Wayne Chellis – Works & Infrastructure Manager*
Officer: *Jonathan Galbraith – Engineering Officer*

1 PURPOSE OF REPORT

The purpose of this report is for Council to consider a proposal to provide waste and recycling collection services to residents of Bryants Lane and Deddington.

2 INTRODUCTION

In November 2015 the Nile Catchment and Landcare group requested Council to look into the possibility of providing a waste collection service along Deddington Road to Deddington, and then return to Nile Road via Bryants Lane.

3 BACKGROUND

Waste and recycling services collection services are provided to residents in all the larger towns and some of the rural areas of the municipality. Refuse bins are collected by Aussie Waste Management and Recycling bins are collected by Veolia Environmental Services.

4 STRATEGIC PLAN 2007-2017

The Strategic Plan 2007/2017 (2012/2013 Revision) provides the guidelines within which Council operates. The following *"Volume 1 – Mapping Our Direction"* goals have relevance to this issue:

- 5.5 Waste Management

5 PROCESS FOR EXTENDING A NEW COLLECTION ROUTE

When previous requests have been received to extend a waste collection route Council has first reviewed the proposal to determine if it is viable. If the proposal is considered to be viable Council has then proceeded to survey all residents in the new collection area to determine whether they want a Waste and Recycling Collection Service. In order for the collection service to be extended, all residents must indicate that they are prepared to pay the additional rates. If some residents are not prepared to pay it is not practical to provide the service.

6 PROPERITES INCLUDED IN THE PROPOSED NEW COLLECTION AREA

For the purposes of this report it has been assumed that the proposed new collection route would cover all properties on Bryants Lane, all properties within the Deddington Township up to the 100km sign when leaving the town and all properties on Deddington Road between Nile Road and Deddington Township. This would involve travelling approximately an additional 21 kms and would provide a waste and recycling service to an additional 24 properties.

If the waste collection service was extended beyond the Deddington township the costs would be higher because there is a greater distance between residences.

7 FINANCIAL IMPLICATIONS

Council currently charges all residences that have a waste and recycling service $105 per year for standard size bins. Properties who request multiple bins or larger bins are charged at a higher rate. Council would also be required to purchase bins for all properties at a cost of $153 per property, a total cost of $3,672.

Council's current waste and recycling contractors have been asked to provide a price to extend this service and based on information received from them the price per property for waste and recycling services will be $7.60 (including GST). This means that the collection cost per property would exceed the annual Waste and Recycling charge in the Council rates by $85 per property, per year.

For properties on the existing collection route the rate per property charged by the contractors is $2.09.

Should Council decide to proceed to the next step of surveying residents and a service was provided to this area, there would be an additional cost to all existing kerbside collection recipients of approximately $1 per year to cover the shortfall in revenue from the new additional properties serviced.

8 RISK ISSUES

There are no significant risk issues associated with this proposal.

9 OFFICER'S COMMENTS/CONCLUSION

The area covered by the proposed new collection is largely a rural area. Council already provides good coverage of all the major towns and nearby rural areas. If Council chooses to provide a collection service to this area it is likely that other rural areas will also request collections and the cost of collection is always likely to exceed the $105 annual waste and recycling charge in the Council rates.

RECOMMENDATION

That Council do not offer a waste and recycling service to residents of Deddington and Bryants Lane.

DECISION
Cr

CORP 1 MONTHLY FINANCIAL STATEMENT

Attachments: Section 1 – Page 123

File: *Subject 24/023*
Prepared by: *Maree Bricknell, Corporate Services Manager*

1 PURPOSE OF REPORT

The purpose of this report is to present the monthly financial reports as at 30th November 2015.

2 INTRODUCTION/BACKGROUND

The Corporate Services Manager circulated a copy of the Monthly Financial Summary for the period ended 30th November 2015.

SUMMARY FINANCIAL REPORT

For Month Ending: 30-Nov-15 5

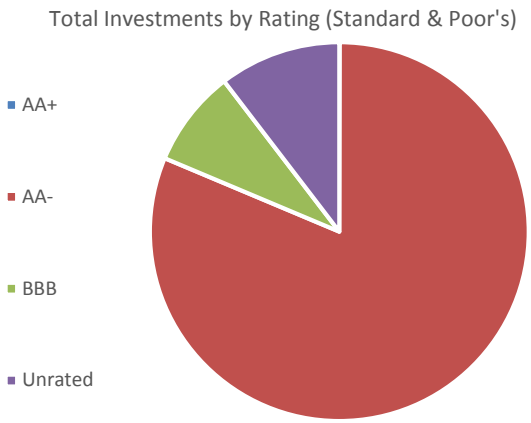
A. **Operating Income and Expenditure**

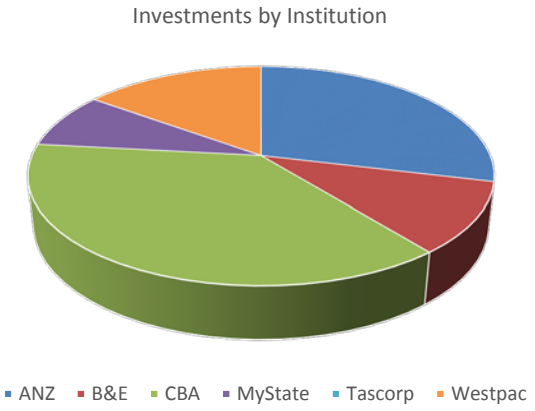
	Budget	Year to Date Budget	Actual	($,000)	Target 100%	Comments
Rate Revenue	-$9,446,051	-$9,446,051	-$9,283,525	-$163	98.3%	
Recurrent Grant Revenue	-$4,369,402	-$1,820,584	-$1,333,208	-$487	73.2%	
Fees and Charges Revenue	-$1,706,334	-$710,973	-$939,295	$228	132.1%	SG Perth Bypass planning fees in advance $186K
Interest Revenue	-$272,000	-$113,333	-$33,962	-$79	30.0%	Accrued revenue adjustment included
Reimbursements Revenue	-$88,898	-$37,041	-$67,738	$31	182.9%	
Other Revenue	-$1,161,942	-$484,143	-$304,624	-$180	62.9%	
	-$17,044,627	-$12,612,124	-$11,962,352	-$650	94.8%	
Employee costs	$5,010,331	$2,087,638	$2,001,469	$86	95.9%	
Material & Services Expenditure	$4,637,063	$1,932,110	$1,765,208	$167	91.4%	
Depreciation Expenditure	$4,693,630	$1,955,679	$1,955,160	$1	100.0%	
Government Levies & Charges	$662,620	$276,092	$165,739	$110	60.0%	
Councillors Expenditure	$187,332	$78,055	$55,630	$22	71.3%	
Other Expenditure	$813,525	$571,401	$631,774	-$60	110.6%	
Plant Expenditure Paid	$658,420	$274,342	$248,906	$25	90.7%	
	$16,662,921	$7,175,316	$6,823,886	$351	95.1%	
	-$381,706	-$5,436,809	-$5,138,466			
Gain on sale of Fixed Assets	$0	$0	-$60,001	$60	0.0%	Conara land sale
Loss on Sale of Fixed Assets	$450,000	$187,500	$0	$188	0.0%	
Underlying (Surplus) / Deficit	$68,294	-$5,249,309	-$5,198,467			
	$0		$0			
Capital Grant Revenue	-$2,352,000	-$980,000	-$92,050	-$888	9.4%	No capital grants received yet.
Subdivider Contributions	-$350,000	-$145,833	0	-$146	0.0%	No new assets recognised at this stage
Capital Revenue	-$2,702,000	-$1,125,833	-$92,050			
Budget Alteration Requests						
- For Council authorisation by absolute majority						
Asset 176 Bridge Street footpath construction deleted			-$70,000			
Asset 493 Glenelg Street between Church & Queen added to program			$70,000			
- Authorised by General Manager under Delegation						

B. Balance Sheet Items

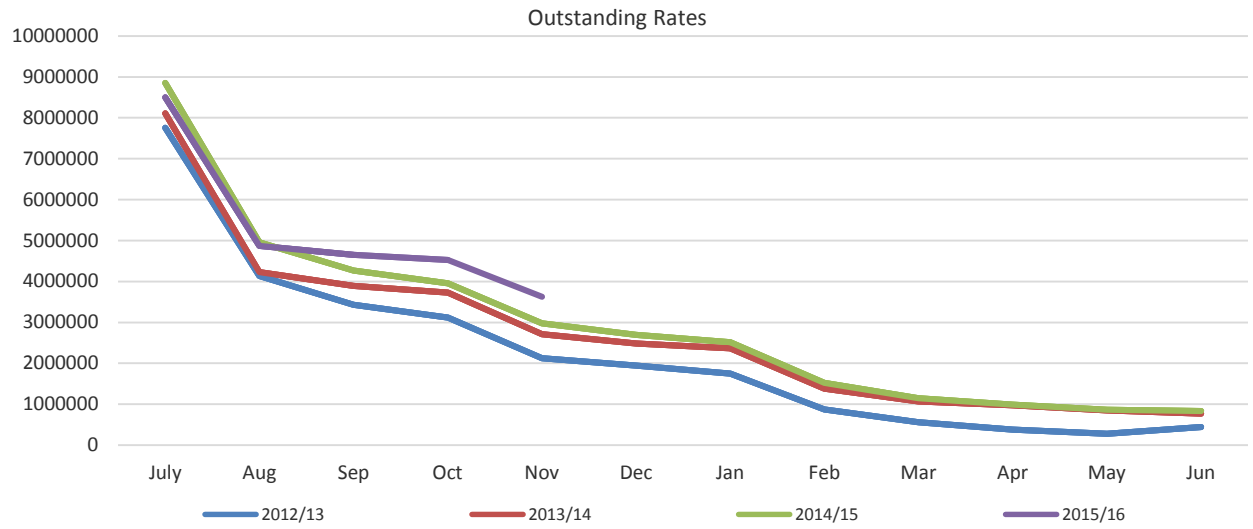
	Year to Date Actual		Monthly Change		Same time last year	Comments
Cash & Cash Equivalents Balance						
- Opening Balance	$11,389,501		$13,638,714			
- Cash Inflow	$11,669,637		$2,497,302			
- Cash Payments	-$8,313,785		-$1,390,664			
- Closing Cash balance	$14,745,352		$14,745,352			
	-		-			
Account Breakdown						
- Trading Accounts	$1,379,918					
- Investments	$13,365,434					
	$14,745,352					

Summary of Investments	Investment Date	Maturity Date	Interest Rate%	Purchase Price	Maturity Value
Tasmanian Public Finance Corporation Call Account	1/11/2015	30/11/2015	2.00	$5,051	$5,059
Commonwealth Bank Call Account	31/10/2015	30/11/2015	1.90	$1,017,292	$1,018,880
Westpac Banking Corporation	14/09/2015	14/12/2015	2.56	$2,000,000	$2,012,765
My State Financial	25/12/2014	25/12/2015	3.75	$1,104,725	$1,146,152
ANZ	2/07/2015	2/01/2016	2.90	$1,500,000	$1,521,929
ANZ	12/09/2015	11/01/2016	3.00	$1,070,887	$1,081,537
Commonwealth Bank	4/11/2015	2/02/2016	2.75	$3,000,000	$3,020,342
Commonwealth Bank	25/11/2015	27/02/2016	2.70	$1,000,000	$1,006,953
ANZ	14/05/2015	14/05/2016	2.80	$1,277,499	$1,313,367
Bass & Equitable	23/11/2015	23/05/2016	2.85	$1,389,981	$1,409,734
Total Investments				$13,365,434	$13,536,719





Rate Debtors	2015/16	% to Raised	Same Time Last Year	% to Raised
Balance b/fwd	$1,017,753	11.2%	$933,431	
Rates Raised	$9,315,012		$8,982,948	
	$10,332,765		$9,916,379	
Rates collected	$6,352,812	68.2%	$6,391,088	71.1%
Pension Rebates	$408,088	4.4%		
Discount & Remissions	$47,210	0.5%	$550,163	6.1%
	$6,808,111		$6,941,251	
Rates Outstanding	$3,624,720	38.9%	$2,975,128	33.1%
Advance Payments received	-$100,066	1.1%		



Trade Debtors			
Current balance	$66,768		
- 30 Days		$37,199	
- 60 Days		$11,947	
- 90 Days		$1,140	
- More than 90 days		$16,483	
Summary of Accounts more than 90 days:		-	-
- Norfolk Plains Book sales			3,375
- Hire of meeting rooms			435
- Removal of fire hazards			2,840
- Damage to bridge			3,076
- Dog Registrations & Fines			6,473
- Ben Lomond Study			-
- Building Plumbing Fees			235
- Damage to tree guard			50

Paid by outlet as sold
$46.50 to be written off as bad debt
Cannot locate debtor
Sent to Fines Enforcement
Arrangement to pay
Arrangement to pay

C. Capital Program

	Budget	Actual ($,000)	Target 42%	Comments
Renewal	$7,878,651	$1,175,922	15%	
New assets	$3,241,201	$1,079,854	33%	
Total	$11,119,852	$2,255,776	20%	
Major projects:				
- Powranna Bridge	$1,922,000	$784,045	41%	Concrete work commenced offsite
- Lake River Bridge	$1,250,000	$0	0%	Awaiting outcome of grant application
- Ross Toilet Block Replacement	$150,000	$5,067	3%	Planning & Building Permit stage
- Glenelg Street K&G and Reconstruction	$350,000	$45,315	13%	Scheduled Dec/Jan
- Bond Street K&G and Reconstruction	$115,000	$114,356	99%	Substantially complete
- Wilmores Lane reconstruction	$642,000	$8,455	1%	Scheduled Jan/Feb
- Delmont Road reconstruction	$390,000	$41,394	11%	Scheduled Nov/Dec

* Full year to date capital expenditure for 2015/16 provided as an attachment.

D. Financial Health Indicators

	Target	Actual	Variance	Trend
Financial Ratios				
- Rate Revenue / Total Revenue	55.4%	56.9%	-1.5%	↑
- Own Source Revenue / Total Revenue	74%	88.9%	-14.5%	↘
Sustainability Ratio				
- Operating Surplus / Operating Revenue	-0.4%	43.5%	-43.9%	↘
- Debt / Own Source Revenue	0.0%	0.0%	0.0%	↔
Efficiency Ratios				
- Receivables / Own Source Revenue	29.1%	34.7%	-5.6%	↘
- Employee costs / Revenue	29.4%	16.7%	12.7%	↗

- Renewal / Depreciation	167.9%	60.1%	107.7%	↗	
Unit Costs					
- Waste Collection per bin	$9.80	$10.39		↔	
- Employee costs per hour	$41.75	$44.37		↗	
- Rate Revenue per property	$1,373.17	$1,354.12		↔	
- IT per employee hour	$3.17	$3.63		↘	

E. **Employee & WHS scorecard**

	YTD	This Month
Number of Employees	66.5	84
New Employees	1	0
Resignations	0	0
Total hours worked	45107	10133
Lost Time Injuries	0	0
Lost Time Days	107	20
Safety Incidents Reported	11	3
Hazards Reported	7	0
Risk Incidents Reported	3	0
Insurance claims - Public Liability	1	0
Insurance claims - Industrial	3	0
Insurance claims - Motor Vehicle	1	0
IT - Unplanned lost time	0	0

3 ALTERATIONS TO 2015-16 BUDGET

The following alteration to the 2015-16 Budget is provided for Council consideration and approval (by absolute majority).

- Replace footpath construction project for Asset 176 Bridge Street (between Esplanade and King) at Campbell Town, with footpath construction project for Asset 493 Glenelg Street at Campbell Town (between Church and Queen) at a cost of $70,000.

The following alteration has been approved by the General Manager under delegation:

- No items identified for month of November 2015.

4 OFFICERS COMMENTS

Copies of the financial reports are also made available at the Council office.

5 ATTACHMENTS

5.1 Income & Expenditure Summary for period ending 30th November 2015.
5.2 Account Management Report to end November 2015.

RECOMMENDATION

That Council receive and note the Monthly Financial Report for the period ending 30th November 2015.

DECISION
Cr

CORP 2 COMMERCIAL HIRE OF COUNCIL'S PARKS AND RESERVES

Attachments: Section 1 – Page 134

Responsible Officer: *Maree Bricknell, Corporate Services Manager*
Report prepared by: *Maree Bricknell, Corporate Services Manager*

1 PURPOSE OF REPORT

The purpose of this report is for Council to consider the imposition of a hire fee for Council's parks and reserves.

2 INTRODUCTION/BACKGROUND

The Northern Midlands Council has a large number of reserves and parks available for use by the public. Whilst any member of the public can access these reserves and parks for use free of charge, on occasion, individuals or groups wish to hire these areas for an event.

Historically, Council has provided *non exclusive* use of its parks and reserves to hirers free of charge. Hirers have the option of purchasing Public Liability insurance under Council's insurance for the use of the facility, or, they can provide their own cover.

Occasionally instances arise where hirers wish to have exclusive use of a facility. For example, the use of the Village Green for a festival.

In the lead up to a large public event, Council staff will often conduct extra work to ensure the reserve is in pristine condition, i.e. the lawns mowed and watered, gardens tidied, rubbish removed etc. Council does this in addition to routine scheduled works.

It is proposed that Council implement a fee for the exclusive hire of its parks and reserves for public events.

3 STRATEGIC PLAN 2007/2017

The Strategic Plan 2007/2017 (2012/2013 Revision) provides the guidelines within which Council operates. The following *"Volume 1 – Mapping Our Direction"* goals have relevance to this issue:

- 1.9 Financial Management

4 POLICY IMPLICATIONS

This is a change to the current procedure therefore any new policy will need to be communicated to the community.

5 STATUTORY REQUIREMENTS

Not applicable.

6 FINANCIAL IMPLICATIONS

Council has a large number of parks and reserves. Whilst it is not common for these to be hired for a large commercial event, when they are, there is a considerable amount of time and labour spent by Council in preparing the facility for the event.

Council imposes hire fees for exclusive use of its halls and other facilities, therefore, in situations where exclusive use is expected, it is reasonable a hire fee is charged.

The attached table details the proposed schedule of hire fees.

7 RISK ISSUES

There is a risk that imposing a hire fee for exclusive use of the Council's parks and reserves will deter the use of the facilities by event organisers. It is noted that there are some not for profit events within this municipality who require exclusive use of parks and reserves. It may not be financially viable for these organisations to pay a hire fee for the use of the facility. To address this risk it is proposed that event organisers can apply for the hire fee of the facility to be waived, particularly in the situation where the event is a not for profit or charity event.

8 CONSULTATION WITH STATE GOVERNMENT

Not applicable.

9 COMMUNITY CONSULTATION

There has been no community consultation in respect to this proposal at this stage.

10 OPTIONS FOR COUNCIL TO CONSIDER

Council can consider whether or not to impose a reasonable hire fee for the use of Council's parks and reserves for commercial use.

11 ATTACHMENTS

11.1 Proposed schedule of hire fees

RECOMMENDATION 1

Council discuss the matter.

RECOMMENDATION 2

That Council implement the schedule of hire fees for the exclusive use of Council's Parks and Reserves, with the option for event organisers to apply to have the fee waived if the event is:

a) A charity/fundraiser;
b) Not for profit; or
c) Unable to proceed if a hire fee for the facility is imposed.

DECISION

Cr

Cr

PUBLIC QUESTIONS & STATEMENTS

Regulation 31 of the *Local Government (Meeting Procedures) Regulations 2015* relates to the provision of Public Question Time during a Council meeting. Regulation 31(7) of the Regulations stipulates that "a Council is to determine any other procedures to be followed in respect of public question time at an ordinary council meeting."

Public question time is to commence immediately after the meal break at approximately 6:45pm and is to be conducted in accordance with the following guidelines:

- At each Council Meeting up to 20 minutes, or such longer period as Council may determine by resolution at that meeting, is to be provided for persons at the meeting to ask questions.
- A person seeking to ask a question must firstly identify himself or herself by stating their name and the town they reside in.
- If more than one person wishes to ask a question, the Mayor is to determine the order in which those questions are asked
- Questions must be directed to the Mayor who shall answer or direct the question to the appropriate Councillor or Council Officer. A question will be answered if the information is known otherwise taken on notice and responded to in writing within 10 working days. Questions should preferably be in writing and provided to the General Manager 7 days prior to the Council Meeting.
- A person is entitled to ask no more than 2 questions on any specific subject. If a person has up to two questions on several subjects, the Mayor may defer those questions until other questions have been asked and refer back to that person only if time permits.
- Each speaker is limited to a maximum of 3 minutes.

1 PUBLIC QUESTIONS

COUNCIL ACTING AS A PLANNING AUTHORITY

Section 25 (1) of the Local Government (meeting procedures) Regulations require that if a Council intends to act at a meeting as a Planning Authority under the *Land Use Planning and Approvals Act 1993,* the Chairperson is to advise the meeting accordingly.

DECISION

Cr

That the Council intends to act as a Planning Authority under the *Land Use Planning and Approvals Act 1993* for Agenda item PLAN 1.

2 STATEMENTS

PLAN 1 P15-299 : 11A Frederick Street, PERTH

PLAN 1 PLANNING APPLICATION P15-299 11A FREDERICK STREET, PERTH

Attachments: Section 1 – Page 135

Responsible Officer: *Duncan Payton, Planning & Development Manager*
Report prepared by: *Paul Godier, Senior Planner*
File Number: *105100.575; CT 164184/2*

1 INTRODUCTION

This report assesses an application for 11A Frederick Street, Perth to construct eight multiple dwellings within the heritage precinct of Perth.

2 BACKGROUND

Applicant:
Porky & Co (obo D.A. Wrigley Contracting Pty Ltd)

Owner:
D.A. Wrigley Contracting Pty Ltd

Zone:
General Residential

Codes:
Road and Railway Assets Code; Recreation and Open Space Code; Local Historic Heritage Code; Heritage Precincts Specific Area Plan

Classification under the Scheme:
Residential (Multiple Dwelling)

Existing Use:
Vacant lot

Deemed Approval Date:
Extension of time granted until 20 December

Recommendation:
Approve subject to conditions

Discretionary Aspects of the Application

- Development within Heritage Precinct

Planning Instrument: *Northern Midlands Interim Planning Scheme 2013*

Preliminary Discussion
Prior to the application being placed on public exhibition, further information was requested from the applicant – copies of outgoing correspondence are attached.

Figure 1 – entrance to subject site from Frederick Street

3 STATUTORY REQUIREMENTS

The proposal is an application pursuant to section 57 of the *Land Use Planning & Approvals Act 1993* (i.e. a discretionary application).

Section 48 of the *Land Use Planning & Approvals Act 1993* requires the Planning Authority to observe and enforce the observance of the Planning Scheme.

Section 51 of the *Land Use Planning & Approvals Act 1993* states that a person must not commence any use or development where a permit is required without such permit.

4 ASSESSMENT

4.1 Proposal

It is proposed to:

- Construct 8 dwellings on an internal lot.

Figure 2 – Site Plan

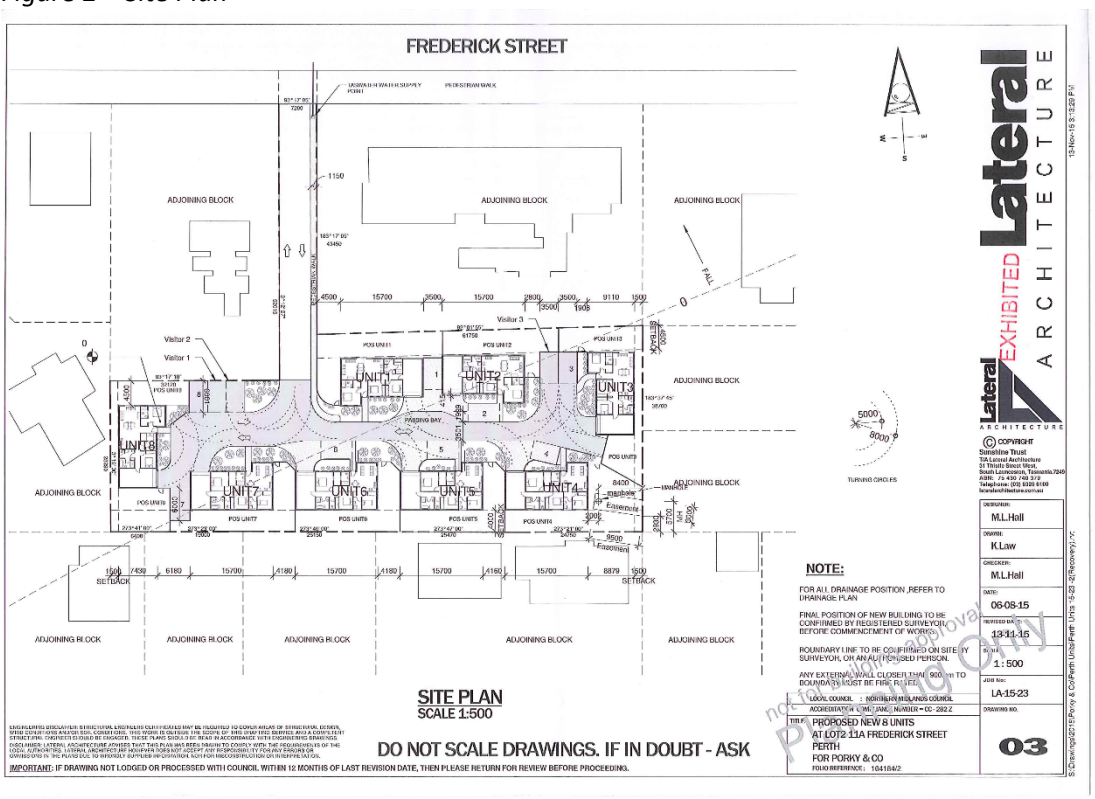


Figure 3 – South and west elevations for units 1, 2, 3 & 8

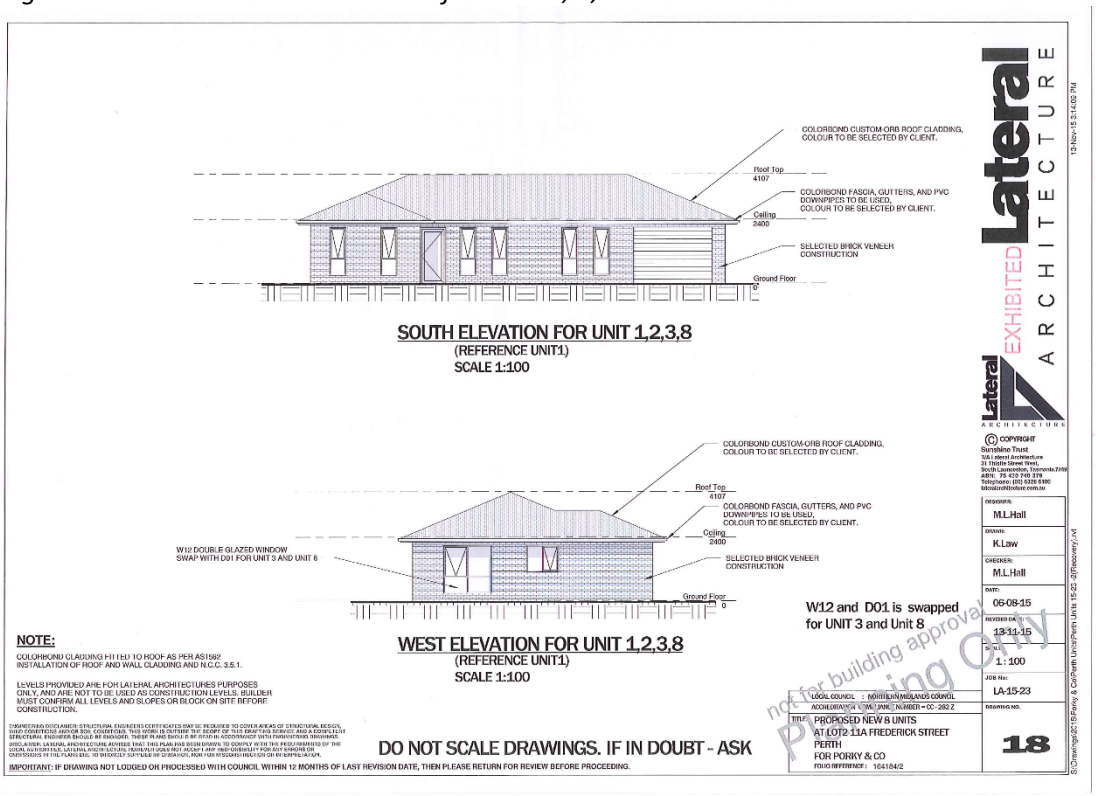
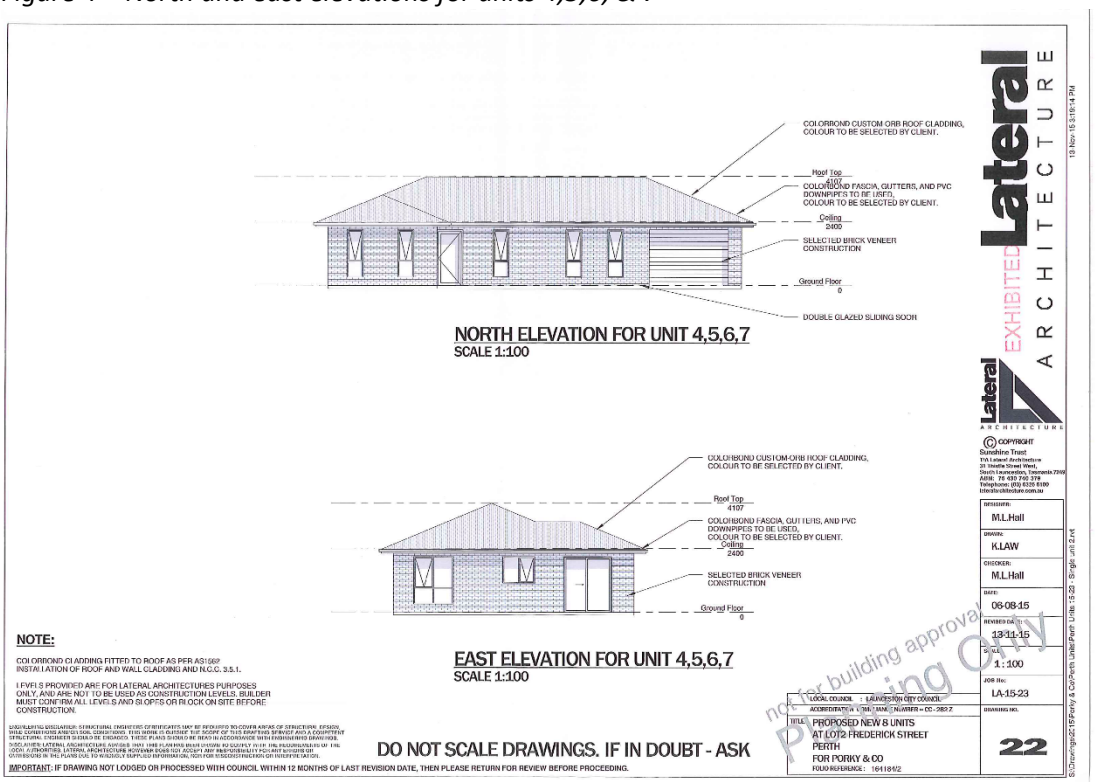
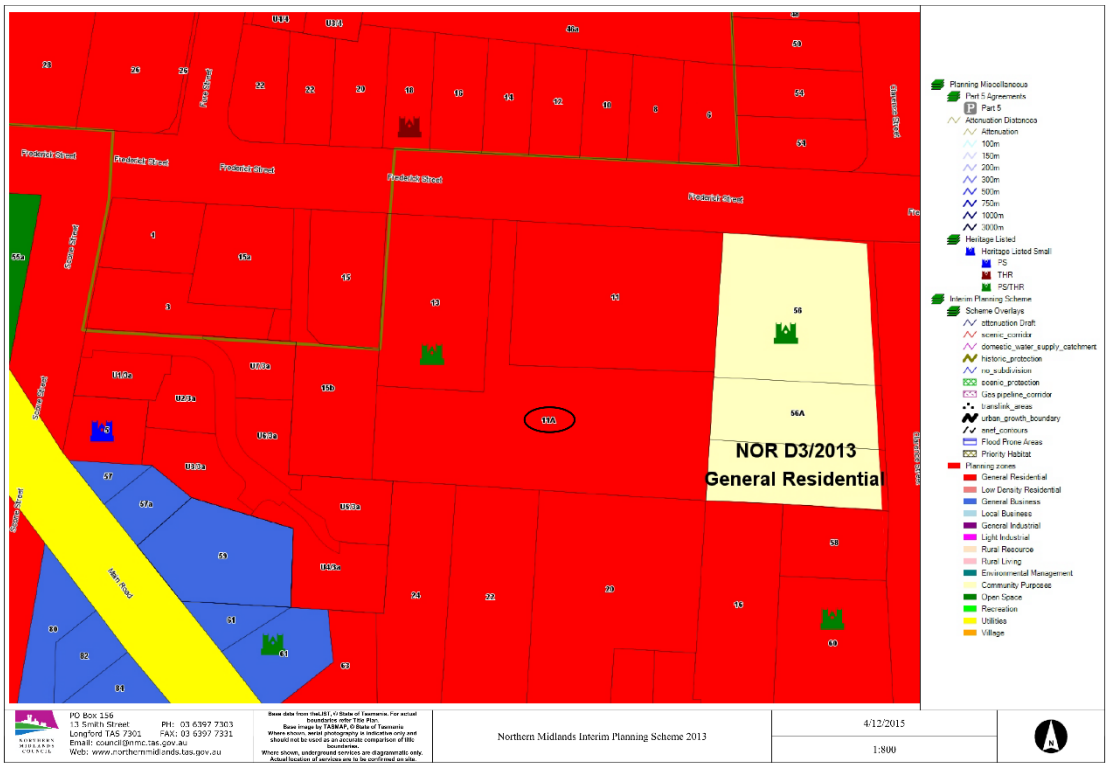


Figure 4 – North and east elevations for units 4,5,6, & 7



4.2 Zone and land use

Figure 5 - Zone Map – General Residential; Heritage Precinct



The land is zoned General Residential, and is within the Heritage Precinct. The relevant Planning Scheme definitions are:

single dwelling	*means a dwelling on a lot on which no other dwelling is situated; or a dwelling and an ancillary dwelling on a lot on which no other dwelling is situated.*
multiple dwellings	*means 2 or more dwellings on a site.*

Residential (Multiple Dwelling) is a Permitted (Permit Required) use and development in the General Residential zone.

10.2 Use Table – General Residential zone

No Permit Required	
Use Class	***Qualification***
Residential	*If a single dwelling*
Permitted	
Use Class	***Qualification***
Residential	*If a caretakers dwelling or home-based business* *If for multiple dwellings, except on CT 152543/1*

4.3 Subject site and locality

The author of this report carried out a site visit on 7 December 2015.

The site is an internal lot of 3,825m^2 with access from Frederick Street. The site adjoins two single dwellings to the north, including the heritage-listed property at 13 Frederick Street, a former Anglican church building to the north-east, a residential property with a house, and a vacant residential property also to the east. To the south the site adjoins two properties each with single dwellings, and another two properties each with multiple dwellings.

Figure 6 - Aerial photograph of area

Figure 7 - Photograph of subject site

Figure 8 - Photograph of subject site

Figure 9 - Photograph of subject site

4.4 Permit/site history

Relevant permit history includes:

- P12-002 – 2-lot subdivision creating 11 and 11A Frederick Street.
- P15-200 – 2-lot subdivision of 11A Frederick Street (has not been proceeded with).

4.5 Representations

Notice of the application was given in accordance with Section 57 of the *Land Use Planning & Approvals Act 1993*. A review of Council's Dataworks system after completion of the public exhibition period revealed that a representation (Attachment B) was received from:

- J & P Wilson, 13 Frederick Street, Perth

Figure 10 - Map showing location of representors' property in relation to subject site

The matters raised in the representations are outlined below followed by the planner's comments.

Issue 1

The development fails to meet the following purposes of the Heritage Code:

E13.1.1 a) To protect and enhance the historic cultural heritage significance of local heritage places and heritage precincts.

E13.1.1 d) To ensure that new use and development is undertaken in a manner that is sympathetic to, and does not detract from, the cultural significance of the land, buildings and items and their settings

Planner's comment:

Clause 8.10 of the planning scheme states that, "in determining an application for a discretionary use the planning authority must have regard to the purpose of any applicable code, but only insofar as each such purpose is relevant to the particular discretion being exercised". These purpose statements are therefore considered in assessing the proposal against the performance criteria of the Heritage Code. Council's Heritage Adviser has found that the proposal satisfies the performance criteria of the Heritage Code.

Issue 2

The subdivision and development application fail to meet the objective or comply with the performance criteria P1 (a) (b) (d) & (e) of clause E13.6.2.

Planner's comment:

Clause E13.6.2 is included below. It relates to subdivision. The proposal is for 8 units to be strata titled. By definition, a strata is not a subdivision, refer to section 80(1) of the *Local Government (Building and Miscellaneous Provisions) Act 1993* – "subdivide means to divide the surface of a block of land by creating estates or interests giving separate rights of occupation otherwise than

by … the creation of a lot on a strata scheme under the *Strata Titles Act 1998*". Clause E13.6.2 therefore does not apply to the proposal.

E13.6.2 Subdivision and density control

Objective *To ensure that subdivision and development density does not impact on the historic heritage significance of local heritage places and the ability to achieve management objectives within identified heritage precincts.*	
Acceptable Solutions	***Performance Criteria***
A1 No acceptable solution.	*P1 Subdivision must:* *a) be consistent with and reflect the historic development pattern of the precinct or area; and* *b) not facilitate buildings or a building pattern unsympathetic to the character or layout of buildings and lots in the area; and* *c) not result in the separation of building or structures from their original context where this leads to a loss of historic heritage significance; and* *d) not require the removal of vegetation, significant trees of garden settings where this is assessed as detrimental to conserving the historic heritage significance of a place or heritage precinct; and* *e) not detract from meeting the management objectives of a precinct identified in Table E13.1: Heritage Precincts, if any.*

Issue 3

The application fails to meet the objective under acceptable solution A1 within the Perth Heritage Precinct, and does not comply with Performance Criteria P1 (a) & (b):

Planner's comment:

Council's heritage adviser has found that the proposal is satisfactory in terms of the performance criteria.

E13.6.3 Site Cover

Objective *To ensure that site coverage is consistent with historic heritage significance of local heritage places and the ability to achieve management objectives within identified heritage precincts, if any.*	
Acceptable Solutions	***Performance Criteria***
A1 Site coverage must be in accordance with the acceptable development criterion for site coverage within a precinct identified in Table E13.1: Heritage Precincts, if any.	*P1 The site coverage must:* *a) be appropriate to maintaining the character and appearance of the building or place, and the appearance of adjacent buildings and the area; and* *b) not detract from meeting the management objectives of a precinct identified in Table E13.1: Heritage Precincts, if any.*

Issue 4

Fences along both sides of the access driveway and most of the other boundaries have been clad in colorbond sheets that fail to comply with E13.6.5 and F2.5.15 A1.2 (b).

Planner's comment:

The provisions referred to in the representation are included below.

The colorbond fencing was constructed under the previous planning scheme which did not have a heritage precinct for Perth.

The fencing issue has been discussed with the applicant who advised he would be happy to replace the colourbond fence with a 1.8m high paling fence, for the length of the driveway on both sides. It is recommended this be a condition on the permit.

E13.6.5 Fences

Objective *To ensure that fences are designed to be sympathetic to, and not detract from the historic heritage significance of local heritage places and the ability to achieve management objectives within identified heritage precincts.*	
Acceptable Solutions	***Performance Criteria***
A1 New fences must be in accordance with the acceptable development criteria for fence type and materials within a precinct identified in Table E13.1: Heritage Precincts, if any.	*P1 New fences must:* *a) be designed to be complementary to the architectural style of the dominant buildings on the site or* *b) be consistent with the dominant fencing style in the heritage precinct; and* *c) not detract from meeting the management objectives of a precinct identified in Table E13.1: Heritage Precincts, if any.*

F2.5.15 Fences and Gates

Objective *To ensure that original fences are retained and restored where possible and that the design and materials of any replacement complement the setting and the architectural style of the main building on the site.*	
Acceptable Solutions	***Performance Criteria***
A1.1 Replacement of front fence must be in the same design, materials and scale; or *A1.2* *a) Front fence must be a timber vertical picket fence with a maximum height of 1200mm.* *b) Side and rear fences must be vertical timber palings to a maximum height of 1800mm.*	*P1 No performance criteria*
A2 Gates must match the fence, both in materials and design.	*P2 No performance criteria*
A3 Screen fences used to separate the front garden from the rear of the house must be of timber or lattice.	*P3 No performance criteria*
A4 Fences must not be: *a) horizontal or diagonal timber slat fences; or* *b) plastic covered wire mesh; or* *c) flat metal sheet or corrugated sheets; or* *d) plywood and cement sheet.*	*P4 No performance criteria*

Issue 5

Concerns over tree and vegetation removal along the boundary between 11A and 13 Frederick Street.

Planner's comment:

The trees along the boundary were removed to allow the construction of a boundary fence on the re-surveyed boundary line. The removal took place under the previous planning scheme, when the site was not in a heritage precinct. The removal of trees for the purpose of constructing a boundary fence is exempt from planning approval.

Issue 6

Concerned about having up to 16 rubbish bins placed on adjoining property owners' verges on Frederick Street and their fortnightly collection.

Planner's comment:

The planning scheme requirements for waste storage for multiple dwellings is included below. The proposal complies with acceptable solution A1 (a) – provision of a storage area for waste and recycling bins of at least 1.5m^2 to the side or rear of each dwelling.

10.4.8 Waste storage for multiple dwellings

Objective: To provide for the storage of waste and recycling bins for multiple dwellings.	
Acceptable Solutions	***Performance Criteria***
A1 A multiple dwelling must have a storage area, for waste and recycling bins, that is an area of at least 1.5m² per dwelling and is within one of the following locations: *(a) in an area for the exclusive use of each dwelling, excluding the area in front of the dwelling; or* *(b) in a communal storage area with an impervious surface that:* *(i) has a setback of at least 4.5m from a frontage; and* *(ii) is at least 5.5m from any dwelling; and* *(ii) is screened from the frontage and any dwelling by a wall to a height of at least1.2m above the finished surface level of the storage area.*	*P A multiple dwelling development must provide storage, for waste and recycling bins, that is:* *(a) capable of storing the number of bins required for the site; and* *(b) screened from the frontage and dwellings; and* *(c) if the storage area is a communal storage area, separated from dwellings on the site to minimise impacts caused by odours and noise.*

Issue 7

The driveway width of 7200m minus footpath of 1150mm leaves 6060mm for vehicle access and egress. Understands the minimum width for a two-way driveway is 7000mm.

Planner's comment:

The planning scheme provisions for access are included below.

The development will provide 19 car parking spaces. This requires an access width of 4.5m for the initial 7m from the road carriageway, and a width of 3.0m thereafter. It also requires a 2m wide passing bay every 30m for the 52m long internal access way (i.e. one passing bay). The scheme also requires a 1m wide pedestrian path along the driveway. A 1.15m path is proposed.

E6.7.2 Design and Layout of Car Parking

Objective: To ensure that car parking and manoeuvring space are designed and laid out to an appropriate standard.	
Acceptable Solutions	**Performance Criteria**
A1.1 Where providing for 4 or more spaces, parking areas (other than for parking located in garages and carports for dwellings in the General Residential Zone) must be located behind the building line; and *A1.2 Within the General residential zone, provision for turning must not be located within the front setback for residential buildings or multiple dwellings.*	*P1 The location of car parking and manoeuvring spaces must not be detrimental to the streetscape or the amenity of the surrounding areas, having regard to:* *a) the layout of the site and the location of existing buildings; and* *b) views into the site from the road and adjoining public spaces; and* *c) the ability to access the site and the rear of buildings; and* *d) the layout of car parking in the vicinity; and* *e) the level of landscaping proposed for the car parking.*
A2.1 Car parking and manoeuvring space must: *a) have a gradient of 10% or less; and* *b) where providing for more than 4 cars, provide for vehicles to enter and exit the site in a forward direction; and* *c) have a width of vehicular access no less than prescribed in Table E6.2 and Table E6.3, and*	*P2 Car parking and manoeuvring space must:* *a) be convenient, safe and efficient to use having regard to matters such as slope, dimensions, layout and the expected number and type of vehicles; and* *b) provide adequate space to turn within the site unless reversing from the site would not adversely affect the safety and convenience of users and passing traffic.*

A2.2	*The layout of car spaces and access ways must be designed in accordance with Australian Standards AS 2890.1 - 2004 Parking Facilities, Part 1: Off Road Car Parking.*	

Table E6.2: Access Widths for Vehicles

Number of parking spaces served	***Access width (see note 1)***	***Passing bay (2.0m wide by 5.0m long plus entry and exit tapers) (see note 2)***
1 to 5	*3.0m*	*Every 30m*
6 to 20	*4.5m* for initial 7m from road carriageway and 3.0m thereafter*	*Every 30m*
21 and over	*5.5m*	*Not applicable*

****Note 1***

1. Carriageways must have an internal radius of at least 4.0 metres at changes of direction or intersections or be wider than 4.2 metres.

Note 2

1. Passing bay area is additional to the required carriageway width.

2. For one-way operation the minimum access width is 3 metres and there is no passing bay requirement.

4.6 Referrals

Council's Works & Infrastructure Department

Precis: Council's Works & Infrastructure Officer (Jonathan Galbraith) advised that:

The main issue of concern is that we have 8 units with stormwater connecting to the kerb because there is no underground piped system in the area. Can you please ensure that this is pointed out to the developer and that it is addressed in their stormwater design. In order to achieve a satisfactory outcome they will need to limit discharge to the kerb to the capacity of a 150mm pipe. If a grade of 1% can be achieved this is around 20 l/sec. Internal detention will be required, this can be roof tanks, below ground storage or the carparking areas can be shaped to provide detention. Probably a combination of all three would provide the best outcome.

Mr Galbraith's recommended conditions are included in the conditions of approval.

TasWater

Precis: TasWater provided the attached response, which will be included in the permit

Heritage Adviser

Precis: Mr Denman's response is included as an attachment to this report.

Tasmanian Heritage Council

Precis: Mr Ian Boersma, Works Manager, THC, provided the attached comment. He notes that this is not a formal representation, it is provided at officer level and does not necessarily reflect the views held by the THC. Recommends that Council has regard to the setting of the heritage place at 13 Frederick Street, and if appropriate to do so under the planning scheme, considers requiring the establishment and perpetual maintenance of a continuous boundary landscaping treatment that visually isolates/screens the development, including its driveway, from the heritage place. Also recommends that the surface treatment of the driveway be specified in conditions in order to ensure that the material is visually acceptable.

Comment – A condition is recommended requiring screening adjacent to the driveway, and specifying the driveway material and colour to the approval of Council's Heritage Adviser.

Department of State Growth

Not applicable to this application

Launceston Airport

Not applicable to this application
Tasrail (adjoining landowner) Not applicable to this application
Environmental Health Officer Not applicable to this application
Natural Resource Management Facilitator Not applicable to this application
Environment Protection Agency (level 2 under EMPCA) Not applicable to this application
Local District Committee Not applicable to this application
General Manager Not applicable to this application
Minister administering Crown Lands Not applicable to this application

4.7 Planning Scheme Assessment

See attachment D for an assessment against the planning scheme provisions.

5 FINANCIAL IMPLICATIONS TO COUNCIL

Not applicable to this application.

6 OPTIONS

Approve subject to conditions, or refuse and state reasons for refusal.

7 DISCUSSION

Discretion to refuse the application is limited to development within the Heritage Precinct, subject to the Heritage Code. Conditions that relate to any aspect of the application can be placed on a permit.

Discussions with the applicant regarding the proposal prior to public notification resulted in:

- Access being gained from living areas of units 3 & 8 to private open space as required by the scheme;
- Units 4-7 gaining living areas located on the northern side as required by the scheme, improving solar access;
- Separation between habitable rooms and shared driveways for a number of the dwellings being increased to comply with the scheme, improving amenity.

The representor raised a number of issues which are discussed in section 4.5 above. One of the issues – the colorbond fence along the internal driveway - has been resolved, with the applicant advising he is happy to replace the existing colorbond fence with a timber paling fence for the length of the driveway. This is recommended as a condition of approval.

Assessment has found that the 7m wide access way is a sufficient width for landscaping as well as the required 3m wide driveway and 1m wide pedestrian path. Landscaping adjacent to the driveway is recommended as a condition of approval.

Mr Ian Boersma, Works Manager, Tasmanian Heritage Council, provided comment at officer level recommending that Council has regard to the setting of the heritage place at 13 Frederick Street, and if appropriate to do so under the planning scheme, considers requiring the establishment and perpetual maintenance of a continuous boundary landscaping treatment that visually isolates/screens the development, including its driveway, from the heritage place. Mr Boersma also recommends that the surface treatment of the driveway be specified in conditions in order to ensure that the material is visually acceptable. A condition is recommended requiring screening adjacent to the driveway, and specifying the driveway material and colour to the approval of Council's Heritage Adviser.

It is recommended that the application be approved with the conditions below.

8 ATTACHMENTS

A Application & plans, correspondence with applicant
B Representation & applicant's response
C Responses from referral agencies
D Planning scheme assessment

RECOMMENDATION

That land at 11A Frederick Street, Perth be approved to be developed and used for 8 multiple dwellings, in accordance with application P15-299, and subject to the following conditions:

1 Layout not altered

The use and development must be in accordance with the endorsed plans numbered **P1** *(Drawing No: 01 Dated: 19-10-15)*, **P2** *(Drawing No: 02 Dated: 19-10-15)*, **P3** *(Drawing No: 03 Dated: 13-11-15)*, **P4** *(Drawing No: 04 Dated: 13-11-15)*, **P5** *(Drawing No: 05 Dated: 13-11-15)*, **P6** *(Drawing No: 06 Dated: 13-11-15)*, **P7** *(Drawing No: 07 Dated: 13-11-15)*, **P8** *(Drawing No: 08 Dated: 13-11-15)*, **P9** *(Drawing No: 09 Dated: 13-11-15)*, **P10** *(Drawing No: 10 Dated: 13-11-15)*, **P11** *(Drawing No: 11 Dated: 13-11-15)*, **P12** *(Drawing No: 12 Dated: 13-11-15)*, **P13** *(Drawing No: 13 Dated: 13-11-15)*, **P14** *(Drawing No: 14 Dated: 13-11-15)*, **P15** *(Drawing No: 15 Dated: 13-11-15)*, **P16** *(Drawing No: 16 Dated: 13-11-15)*, **17** *(Drawing No: 17 Dated: 13-11-15)*, **P18** *(Drawing No: 18 Dated: 13-11-15)*, **P19** *(Drawing No: 19 Dated: 19-10-15)*, **P20** *(Drawing No: 20 Dated: 13-11-15)*, **P21** *(Drawing No: 21 Dated: 13-11-15)*, **P22** *(Drawing No: 22 Dated: 13-11-15)*, **P23** *(Drawing No: 23 Dated: 13-11-15)*, **P24** *(Drawing No: 24 Dated: 19-10-15).*

2 Amended Plans Required

Before application is made for a building permit, plans to the approval of the Planning & Development Manager must be submitted. When approved, the plans will be endorsed and will then form part of the permit. The plans must be drawn to scale with dimensions and show:

(a) A 1.8m high timber paling fence for the length of the western and eastern sides of the driveway (i.e. 52m and 43.45m respectively), except that for the first 4.5m from the front boundary the fences must be no higher than 1.2m.
(b) Mailboxes for each dwelling at the front of the property.
(c) The driveway with:
    i) a width of 4.5m for the first 7m from the carriageway of Frederick Street, then a width of 3m.
    ii) a passing bay 30m from the entrance measuring 2m wide, in addition to the 3m driveway width. The passing bay must be 5m long plus entry and exit tapers.

iii) separation of the pedestrian path from the driveway by 2m distance or means of physical separation.
iv) planting of pencil pines adjacent to the driveway
v) concrete driveway for the length of the boundary with 13 Frederick Street of exposed aggregate, or traditional square/rectangular style concrete stencilling in slate grey or charcoal to the approval of Council's Heritage Adviser.

2 Council's Works & Infrastructure Department conditions

2.1 Stormwater

(a) Each dwelling must be provided with a connection to the Council's stormwater system, constructed in accordance with Council standards and to the satisfaction of Council's Works & Infrastructure Department.
(b) Concentrated stormwater must not be discharged into neighbouring properties.
(c) Landscaping and hardstand areas must not interfere with natural stormwater run-off from neighbouring properties.
(d) All driveways and hardstand areas must be designed to allow stormwater run-off to be adequately drained to the Council stormwater system.
(e) Prior to the application for a building permit for any dwelling, the applicant must design and provide plans for underground stormwater drainage to collect stormwater from the driveways and roofed area of buildings. The design shall include onsite detention / storage to limit flows to the kerb during a rainfall event. Calculations shall be provided demonstrating that the area can be adequately drained and that the existing Council stormwater system, including kerb and channel is capable of receiving the additional stormwater generated by the development up to the 1 in 10 ARI stormwater.
(f) A plumbing permit is required prior to commencing any plumbing or civil works within the property.

2.2 Access

(a) If any changes to the existing access are carried out:
i) Access works must not commence until an application for vehicular crossing has been approved by Council.
ii) All works must be done in accordance with Council Standard Drawing TSD-R09 and to the satisfaction of the Works and Infrastructure Manager.

2.3 Municipal standards & approvals

Unless otherwise specified within a condition, all works must comply with the Municipal Standards including specifications and standard drawings. All works must be constructed to the satisfaction of Council. Where works are required to be designed prior to construction, such designs and specifications must be approved by Council prior to commencement of any *in situ* works.

2.4 Works in Council road reserve

(a) Works must not be undertaken within the public road reserve, including crossovers, driveways or kerb and guttering, without prior approval for the works by the Works & Infrastructure Manager.

2.5 Pollutants

(a) The developer/property owner must ensure that pollutants such as mud, silt or chemicals are not released from the site.
(b) Prior to the commencement of the development works the developer/property owner must install all necessary silt fences and cut-off drains to prevent soil, gravel and other debris from escaping the site. Material or debris must not be transported onto the road reserve (including the naturestrip, footpath and road pavement). Any material that is deposited on the road reserve must be removed by the developer/property owner. Should Council be required to clean or carry out works on any of their infrastructure as a result of pollutants being released from the site the cost of these works may be charged to the developer/property owner.

2.6 Works & Infrastructure damage bond

(a) Prior to the application for a building permit, a $500 bond must be provided to Council, which will be refunded if Council's infrastructure is not damaged.

(b) This bond is not taken in place of the Building Department's construction compliance bond.

(c) The nature strip, crossover, apron and kerb and gutter and stormwater infrastructure must be reinstated to Council's standards if damaged.

(d) The bond will be returned after building completion if no damage has been done to Council's infrastructure and all engineering works are done to the satisfaction of the Works & Infrastructure Department.

2.7 Naturestrips

Any new naturestrips, or areas of naturestrip that are disturbed during construction, must be topped with 100mm of good quality topsoil and sown with grass. Grass must be established and free of weeds prior to Council accepting the development.

3 TasWater conditions

Sewer and water services shall be provided in accordance with TasWater's Planning Authority Notice (reference number TWDA 2015/01819-NMC).

4 Landscaping

(a) Landscaping works must be in accordance with the endorsed plans.

(b) Landscaping works for each unit must be completed prior to the commencement of use of that unit and then maintained for the duration of the use.

(c) A bond of $2000 must be provided prior to the application for a building permit for the development – the bond will be refunded if the landscape works are completed within the timeframe mentioned in this permit.

5 Construction of driveways

The applicant must construct the driveways and parking and access area areas around each unit in accordance with the endorsed plans prior to the commencement of use of the unit.

7 Required prior to the application for a building permit

Prior to the issue of a building permit for either unit, the applicant shall:

- Pay a $500 works bond (as per condition 2.5).
- Pay a $2000 landscape bond (as per condition 4);

8 Prior to commencement of use

Prior to the commencement of the use of each unit, the following must be completed:

- landscaping works for each unit, including 6m^3 storage sheds, mail and newspaper receptacles, clothes-drying facilities, and private open space screening (as per condition 4 – landscaping);
- driveways and parking areas around each unit sealed (as per condition 5).

DECISION

Cr

Cr

COUNCIL ACTING AS A PLANNING AUTHORITY – CESSATION

RECOMMENDATION

That the Council cease to act as a Planning Authority under the *Land Use Planning and Approvals Act 1993*, for the remainder of the meeting.

DECISION

Cr

That the Council cease to act as a Planning Authority under the *Land Use Planning and Approvals Act 1993*, for the remainder of the meeting.

CON – ITEMS FOR THE CLOSED MEETING

DECISION

Cr

That Council move into the "Closed Meeting" with the General Manager, Corporate Services Manager, Planning and Development Manager, Works & Infrastructure Manager and Executive Assistant.

CON 1 INFORMATION OF A PERSONAL AND CONFIDENTIAL NATURE OR INFORMATION PROVIDED TO THE COUNCIL ON THE CONDITION IT IS KEPT CONFIDENTIAL

As per provisions of Section 15(2)(g) of the *Local Government (Meeting Procedures) Regulations 2015*.

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CON 2 APPLICATIONS BY COUNCILLORS FOR LEAVE OF ABSENCE

As per provisions of Section 15(2)(h) of the *Local Government (Meeting Procedures) Regulations 2015*.

CON 3 (1) PERSONNEL MATTERS

As per provisions of Section 15(2)(a) of the *Local Government (Meeting Procedures) Regulations 2015.*

CON 3 (2) INFORMATION OF A PERSONAL AND CONFIDENTIAL NATURE OR INFORMATION PROVIDED TO THE COUNCIL ON THE CONDITION IT IS KEPT CONFIDENTIAL

As per provisions of Section 15(2)(g) of the *Local Government (Meeting Procedures) Regulations 2015*.

Management Meetings

CON 3 (3) MATTERS RELATING TO ACTUAL OR POSSIBLE LITIGATION TAKEN, OR TO BE TAKEN, BY OR INVOLVING THE COUNCIL OR AN EMPLOYEE OF THE COUNCIL

As per provisions of Section 15(2)(i) of the *Local Government (Meeting Procedures) Regulations 2015*.

Correspondence Received

CON 3 (4) INFORMATION OF A PERSONAL AND CONFIDENTIAL NATURE OR INFORMATION PROVIDED TO THE COUNCIL ON THE CONDITION IT IS KEPT CONFIDENTIAL

As per provisions of Section 15(2)(g) of the *Local Government (Meeting Procedures) Regulations 2015*.

Action Items – Status Report

CON 3 (5) INFORMATION OF A PERSONAL AND CONFIDENTIAL NATURE OR INFORMATION PROVIDED TO THE COUNCIL ON THE CONDITION IT IS KEPT CONFIDENTIAL

As per provisions of Section 15(2)(g) of the *Local Government (Meeting Procedures) Regulations 2015*.

Compliance

CON 3 (6) INFORMATION OF A PERSONAL AND CONFIDENTIAL NATURE OR INFORMATION PROVIDED TO THE COUNCIL ON THE CONDITION IT IS KEPT CONFIDENTIAL

As per provisions of Section 15(2)(g) of the *Local Government (Meeting Procedures) Regulations 2015*.

Tyre Storage

CON 4 CONTRACTS, AND TENDERS, FOR THE SUPPLY OF GOODS AND SERVICES AND THEIR TERMS, CONDITIONS, APPROVAL AND RENEWAL

As per provisions of Section 15(2)(d) of the *Local Government (Meeting Procedures) Regulations 2015*.

Tender – Perth Town Structure Plan

CON 5 CONTRACTS, AND TENDERS, FOR THE SUPPLY OF GOODS AND SERVICES AND THEIR TERMS, CONDITIONS, APPROVAL AND RENEWAL

As per provisions of Section 15(2)(d) of the *Local Government (Meeting Procedures) Regulations 2015*.

Tender – Contract 15/22 plant replacement

CON 6 INFORMATION OF A PERSONAL AND CONFIDENTIAL NATURE OR INFORMATION PROVIDED TO THE COUNCIL ON THE CONDITION IT IS KEPT CONFIDENTIAL

As per provisions of Sections 15(2)(g) of the *Local Government (Meeting Procedures) Regulations 2015.*

Business Proposal

CON 7 INFORMATION OF A PERSONAL AND CONFIDENTIAL NATURE OR INFORMATION PROVIDED TO THE COUNCIL ON THE CONDITION IT IS KEPT CONFIDENTIAL

As per provisions of Section 15(2)(g) of the *Local Government (Meeting Procedures) Regulations 2015.*

Rates matter

CON 8 PERSONNEL MATTERS

As per provisions of Section 15(2)(a) of the *Local Government (Meeting Procedures) Regulations 2015.*

DECISION

Cr

That Council move out of the closed meeting and make the following decision(s) available to the public:

- …

Mayor Downie closed the meeting at …….